

# NOTICE

Please note that this bid for Solicitation CRFQ 0310 DNR1600000007 was received at the Purchasing Division office prior to the established bid opening date and time but was not time stamped until 3:10 pm. The Purchasing Division time stamp was affixed prior to posting, but does not reflect the time it was received at the Purchasing Division.

A handwritten signature in cursive script, reading "Diane Holley-Brown", is written over a solid horizontal line.

Diane Holley-Brown  
Assistant Purchasing Director



FAX TRANSMITTAL SHEET

TO: FROM:

STATE OF WEST VIRGINIA  
PURCHASING

DCI/SHIRES, INC. ROBERT DIEB,  
PRESIDENT

COMPANY: DATE:

BID DEPARTMENT OCTOBER 22, 2015

FAX NUMBER: TOTAL NO. OF PAGES INCLUDING COVER:

304 558 4115

9

PHONE NUMBER:

URGENT  FOR REVIEW  PLEASE COMMENT  PLEASE REPLY

NOTES/COMMENTS:

BID ATTACHED FOR MCKEEVER LODGE STRUCTURAL REPAIRS  
PIPESTEM RESORT STATE PARK  
PIPESTEM, WV

10/22/15 15:10:08  
WV Purchasing Division

**McKeever Lodge Structural Repairs  
Pipestem Resort State Park  
Pipestem, WV**

**Form of Proposal**

Page 1 of 2

Name of Bidder:

DCI/Shires, Inc

Address of Bidder:

DCI/SHIRES, INC.  
P.O. Box 1259  
Bluefield, WV 24701

Phone Number of Bidder:

304-323-1996

WV Contractors License No.

WV 030698

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**BID:**

Base Bid - Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents.

1,529,000

Written in numbers.

Base Bid - Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents.

One Million five hundred and Twenty nine thousand dollars.

Written in words.

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

McKeever Lodge Structural Repairs  
Pipestem Resort State Park  
Pipestem, WV

**Form of Proposal**


Any work performed or any materials furnished prior to receipt of the Owner's Notice to Proceed, shall be at the Bidder's risk.

Page 2 of 2

**PROGRESS PAYMENTS** - The CONTRACTOR shall make estimates in writing each month on AIA Forms G702 and G703 on or before the 15th day of the month by the OWNER at the time of start of the WORK. The progress payments shall be a true and accurate statement of the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any COMPLETED work, the estimates for that work shall submit evidence to document the extent of progress payments required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts determined as payable, an amount equivalent to and in accordance with Article 9 of A201-2007 Supplementary Conditions of the State of West Virginia will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, shall be certified for payment by the OWNER.

When the WORK under the contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

  
Bidder's Signature **Robert Deeb**  
President

10/22/15  
Date

# CONTRACTOR LICENSE

Authorized by the

## West Virginia Contractor Licensing Board

**Number:**

98

**Classification:**

- ELECTRICAL
- GENERAL BUILDING
- RESIDENTIAL

CI SHIRES  
 INC  
 125  
 FIELD, 24701

**Date Issued**

FEBRUARY 17, 2015

**Expiration**

FEBRUARY 17, 2016



Authorized Contractor Signature



Chair, West Virginia Contractor Licensing Board



**WEST VIRGINIA  
 CONTRACTOR  
 LICENSING  
 BOARD**

State of Virginia  
**DRUG FREE WORKPLACE POLICY AFFIDAVIT**  
West Virginia Code §21-1D-5

STATE OF WV

COUNTY OF Mercer

I, Robert Deeb, being first duly sworn, depose and state as follows:

1. I am an employee of Stevens, Inc and,  
(Company Name)

2. I do hereby attest that Stevens, Inc  
(Company Name)

maintains a valid written drug-free workplace policy and that the policy is in compliance with West Virginia Code §21-1D-5.

The above statements are sworn to under the penalty of perjury.

Stevens, Inc  
(Company Name)

[Signature]  
President

10/22/15

Taken, subscribed and sworn to on this 22 day of October, 2015

By Commission expires 10/22/16

(Seal)



NOTARY PUBLIC OFFICIAL  
LINDA G. MEREDITH  
State of West Virginia  
616 Parkway Ave. Bluefield WV  
My Commission Expires Oct. 22, 2016

[Signature]  
Notary Public)

**THIS AFFIDAVIT MUST BE FILED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THIS AFFIDAVIT WITH THE BID SHALL BE CAUSAL TO THE DISQUALIFICATION OF THE BID.**

### ADDENDUM ACKNOWLEDGMENT FORM

Instructions: Please acknowledge all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid rejection.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, per the specific instructions, etc.

Addendum Numbers Received:  
(Check the box next to each addendum)

- |                                     |                |                          |                 |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6  |
| <input checked="" type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7  |
| <input type="checkbox"/>            | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8  |
| <input type="checkbox"/>            | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9  |
| <input type="checkbox"/>            | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal discussions made are assumed to be non-binding. Only the information issued in writing and approved by appropriate personnel is binding. Only the information issued in writing and approved by appropriate personnel is binding. Only the information issued in writing and approved by appropriate personnel is binding.

DCI/Shires, Inc.  
Company

[Signature]  
Authorized Signature Robert [unclear]

10/22/15  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**CERTIFICATE OF SIGNATURE PAGE**

By signing below, or submitting this Solicitation in its entirety; and information contained herein; that consideration; that I am authorized proposal, or any documents related vendor in a contractual relationship properly registered with any State and

through OASIS, I certify that I have reviewed the requirements, terms and conditions, and other information provided, offer or proposal, and I am authorized to execute and submit the bid, offer, or proposal on behalf of the vendor; that I am aware of my knowledge of my knowledge of the requirements and registration.

I have reviewed the requirements, terms and conditions, and other information provided, offer or proposal, and I am authorized to execute and submit the bid, offer, or proposal on behalf of the vendor; that I am aware of my knowledge of my knowledge of the requirements and registration.

DOI/Shires, Inc.  
(Company)

[Signature]  
(Authorized Signature) (Representative)

Robert Deeb  
(304) 323-1996; (Date)

10/2  
(Phone Number) (Fax Number) (Date)

[Signature] President  
323-37 - FAX



Agreement of Administration  
RE NR160000007

KNOW ALL MEN BY THESE PRESENTS, That  
of Bluefield  
of Worcester, MA  
NH with its principal office in the City of  
of West Virginia, as Oblige, in the penal sum of Five Pe  
well and truly to be made, we jointly and severally bind

Shires, Inc.  
al, and The Har  
and existing u  
of the State of  
Surety, are held  
ound unto the State  
Bid (\$ 5%  
the payment of which,  
s, adm  
tors, executors, s  
and assigns.

The Condition of the above obligation is such  
Department of Administration a certain bid or proposal, a  
McKeever Lodge Structural Repairs; As per attche

the Prin has submitted lo  
and made part hereof, to ente  
asing Section of the  
tract in writing for

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the  
attached hereto and shall furnish any other bonds and In  
the agreement created by the acceptance of said bid, the  
full force and effect. It is expressly understood and agre  
event, exceed the penal amount of this obligation as here

enter in contract in acco  
by the or proposal, and s  
shall be and void, otherwi  
ity of the ty for any and s

The Surety, for the value received, hereby stipu  
way impaired or affected by any extension of the time  
waive notice of any such extension.

that the gations of said Su  
Obligee y accept such bid  
S surety shall be in ap  
Surety does hereby

WITNESS, the following signatures and seals of  
Surety, or by Principal individually if Principal is an individ

surety, ex and sealed by  
day of October 5

Principal Seal

Shires, Inc.  
(Name of Principal)  
(Must be President, or  
Duly Authorized Agent)  
President

Surety Seal



Hanover Insurance Company  
(Name of Surety)  
Ellinwood  
Attorney-in-Fact

