

# NOTICE

Please note that this bid for Solicitation CRFQ 0310 DNR1600000007 was received at the Purchasing Division office prior to the established bid opening date and time but was not time stamped until 3:09 pm. The Purchasing Division time stamp was affixed prior to posting, but does not reflect the time it was received at the Purchasing Division.

A handwritten signature in cursive script, reading "Diane Holley-Brown", is written over a horizontal line.

Diane Holley-Brown  
Assistant Purchasing Director



FAX TRANSMISSIONAL SHEET

TO:

STATE OF WEST VIRGINIA  
PURCHASING

COMPANY:

BID DEPARTMENT

FAX NUMBER:

304 558 4115

PHONE NUMBER:

FROM:

DCI/SHIRES, INC. ROBERT DEER  
PRESIDENT

DATE:

OCTOBER 22, 2015

TOTAL NO. OF PAGES INCLUDING COVER

9

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY

NOTES/COMMENTS:

BID ATTACHED FOR MCKEEVER LODGE STRUCTURAL REPAIRS  
PIPESTEM RESORT STATE PARK  
PIPESTEM, WV

10/22/15 15:09:59  
WV Purchasing Division

McKeever Lodge Structural Repairs  
Pipestem Resort State Park  
Pipestem, WV

Form of Proposal

Page 1 of 2

Name of Bidder:

DCI/Shires, INC

Address of Bidder:

DCI/SHIRES, INC.  
P.O. Box 1259  
Bluefield, WV 24701

Phone Number of Bidder:

304-323-1996

WV Contractors License No.

WV.030698

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

BID:

Base Bid - Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents.

1,529,000

Written in numbers.

Base Bid - Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents.

One Million five hundred and Twenty nine thousand dollars.

Written in words.

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

**McKeever Lodge Structural Repairs  
Pipestem Resort State Park  
Pipestem, WV**

**Form of Proposal**


**Page 2 of 2**

Any work performed or any materials contracted for prior to receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

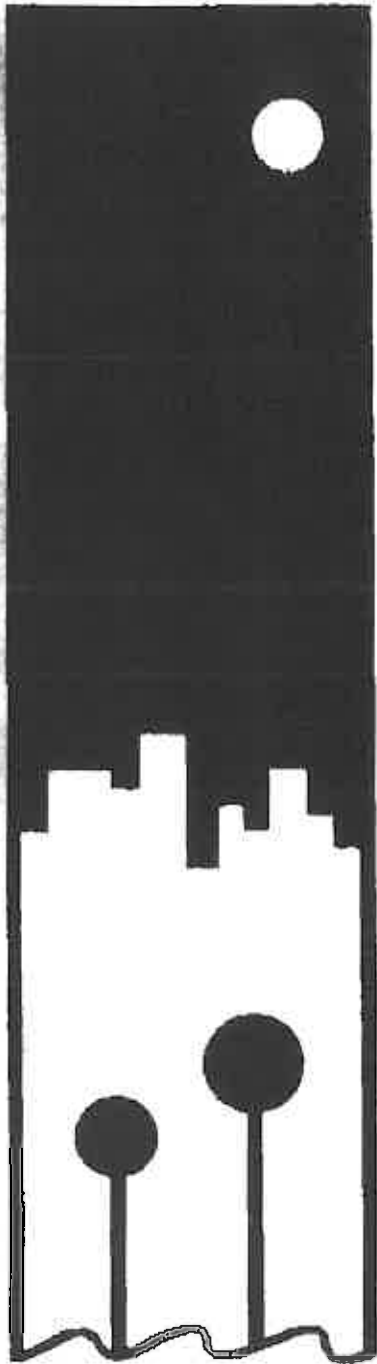
**PROGRESS PAYMENTS** - The CONTRACTOR shall make current estimates in writing on AIA Forms G702 and G703 on or before the date specified by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or by the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to and in accordance with Article 9 of A201-2007 Supplementary Conditions of the State of West Virginia will be withheld and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under the contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

  
Bidder's Signature **Robert Deeb**  
President

10/22/15  
Date



**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

# CONTRACTOR LICENSE

Authorized by the  
**West Virginia Contractor Licensing Board**

**Number:** 10000008

**Classification:**

ELECTRICAL  
GENERAL BUILDING  
RESIDENTIAL

...IRES  
...I SHI... INC  
...1259  
...ELD, ...24701

**Date Issued**

FEBRUARY 12, 2008

**Expiration**

FEBRUARY 12, 2011

  
Authorized Contractor Signature

  
Chair, West Virginia Contractor Licensing Board

State of Virginia  
DRUG FREE WORKPLACE PERFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF WV

COUNTY OF Mercer

I, Robert Deeb, first sworn, depose and state as follows:

1. I am an employee of D... Inc,  
(Company Name)

2. I do hereby attest that D... Inc  
(Company Name)

maintains a valid written drug-free workplace policy and that the policy is in compliance with Virginia Code §21-1D-5

The above statements are sworn to under the penalty of perjury.

Robert Deeb  
(Company Name)

[Signature]

President

10/22/15

Taken, subscribed and sworn to on this 22 day of Oct, 2015

By Commission expires 10/22/15

(Seal)



[Signature]  
Notary Public

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WY CODE PROVISIONS. FAILURE TO INCLUDE THIS AFFIDAVIT WITH THE BID SHALL BE CAUSAL QUALIFICATION OF THE BID.**

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO. \_\_\_\_\_

Instructions: Please acknowledge receipt of all addendums issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge receipt of addendums may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addendums and have made the necessary revisions to my proposal, please specify which addendums, etc.

Addendum Numbers Received:  
(Check the box next to each addendum number)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addendums may be cause for disqualification of this bid. I further understand that any verbal representations made are assumed to be non-binding. Only the information issued in writing and approved by the specifications by an addendum is binding.

DCI/Shires, Inc  
Company

[Signature]  
Authorized Signature Robert [unclear]

10/22/15  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**CERTIFICATION OF SIGNATURE PAGE**

By signing below, or submitting documents through this Solicitation in its entirety, under the requirements, terms and conditions contained herein; that I am authorized to bid, offer or provide goods and services for the State of Texas; that I am authorized to execute and submit a proposal on behalf of the vendor in a contractual relationship with the State of Texas; that I am properly registered with any State agency requiring registration.

Through this Solicitation, I certify that I have reviewed the requirements, terms and conditions, and other information contained herein; that I am authorized to bid, offer or provide goods and services for the State of Texas; that I am authorized to execute and submit a proposal on behalf of the vendor in a contractual relationship with the State of Texas; that I am properly registered with any State agency requiring registration.

I have reviewed the requirements, terms and conditions, and other information contained herein; that I am authorized to bid, offer or provide goods and services for the State of Texas; that I am authorized to execute and submit a proposal on behalf of the vendor in a contractual relationship with the State of Texas; that I am properly registered with any State agency requiring registration.

DoI/Shires, Inc  
(Company)

[Signature]  
(Authorized Signature) (Representative)

Robert Deeb

(304) 323-1996  
(Phone Number) (Fax Number) (Date)

10/22/2015

President  
3337 - Fax



Agent of Administration  
REQ. R160000007

KNOW ALL MEN BY THESE PRESENTS, That we  
of Bluefield, W  
of Worcester, MA  
NH with its principal office in the City of  
of West Virginia, as Obligees, in the penal sum of Five Percent  
well and truly to be made, we jointly and severally bind ourselves

ed, DC Hires, Inc.  
as Principal, and The Hanover Insurance Company  
on organized and existing under the laws of the State of  
surety, are held and bound unto the State of West Virginia  
Bid (\$ 5% of the Bid amount) for the payment of which we and our assigns.

The Condition of the above obligation is such that we have submitted to the  
Department of Administration a certain bid or proposal, attached hereto, for  
McKeever Lodge Structural Repairs; As per attached

Principal as submitted to the Contracting Section of the Department of Administration  
made hereof, to enter into a contract in writing for the performance of the work

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall not enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance as required by the agreement created by the acceptance of said bid, then this obligation shall remain in full force and effect. It is expressly understood and agreed that in no event, exceed the penal amount of this obligation as herein provided.

contract in accordance with the bid or proposal attached hereto, and shall be held and bound, otherwise void, for any and all purposes.

The Surety, for the value received, hereby stipulates that the obligations of said Surety shall be in no way impaired or affected by any extension of the time within which the Obligees shall accept such bid, and the Surety does hereby waive notice of any such extension.

that the obligations of said Surety shall be in no way impaired or affected by any extension of the time within which the Obligees shall accept such bid, and the Surety does hereby

WITNESS, the following signatures and seals of Principal and Surety, or by Principal individually if Principal is an individual

and sealed by a duly authorized officer of Principal and Surety, on this      day of October

Principal Seal

D. Hires, Inc.  
(Name)  
B. [Signature]  
(Must be President, or Duly Authorized Agent)  
President

Surety Seal



The Hanover Insurance Company  
(Name)  
B. [Signature]  
C. Ellinwood  
Attorney-in-Fact

THE HANOVER INSURANCE COMPANY OF MASSACHUSETTS BAY INSURANCE COMPANY OF AMERICA

POWERS OF ATTORNEY

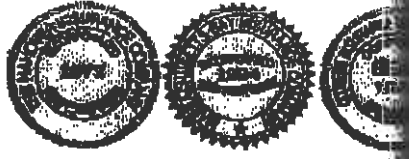
KNOW ALL MEN BY THESE PRESENTS: That THE HANOVER INSURANCE COMPANY and CITIZENS INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of Massachusetts, and organized and existing under the laws of the State of Michigan, do hereby certify that

of Roanoke, VA and each is a true and lawful Attorney(s)-in-fact to execute, acknowledge and deliver for the said companies, in the name and on behalf of the said companies, all contracts, contracts of indemnity or other writings obligatory in the United States, not to exceed Four Hundred Thousand Dollars (\$400,000) in any one contract.

and said companies hereby ratify and confirm all and whatsoever that the said companies have done or may do in the premises under and by authority of the following resolutions of the Board of Directors of the said companies which resolutions are still in effect:

"RESOLVED, That the President or any Vice President, in conjunction with any Attorney-in-fact of the Company, in its name and as its acts, to execute, acknowledge and deliver for the said companies, in the name and on behalf of the said companies, all contracts, contracts of indemnity, waivers of citation and all other writings obligatory in the United States, not to exceed Four Hundred Thousand Dollars (\$400,000) in any one contract, as if they were duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons." (Adopted September 7, 2011 - The Hanover Insurance Company; Adopted September 7, 2011 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY OF MASSACHUSETTS BAY INSURANCE COMPANY OF AMERICA have caused these presents to be sealed and signed by their duly authorized officers on this 10th day of August 2012.



THE HANOVER INSURANCE COMPANY OF MASSACHUSETTS BAY INSURANCE COMPANY OF AMERICA

Robert T. [Signature] Vice President

[Signature] Vice President

THE COMMONWEALTH OF MASSACHUSETTS ) COUNTY OF WORCESTER ) ss.

On this 10th day of August 2012 before me came the above named Robert T. [Signature] Vice President of The Hanover Insurance Company and Citizens Insurance Company of America, to me personally known and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company of America, respectively, and that the said company and its officers were duly authorized to execute and subscribe to said instrument by the authority and direction of said Corporations.



BARBARA A. [Signature] Notary Public, Commonwealth of Massachusetts, My Commission Expires September 2012

[Signature] Notary Public, My Commission Expires September 2012

I, the undersigned Vice President of The Hanover Insurance Company and Citizens Insurance Company of America, do hereby certify that the above and foregoing is a full, true and correct copy of the original Power of Attorney issued by said companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

This Certificate may be signed by facsimile under and by authority of a resolution of the Board of Directors of the said companies.

"RESOLVED, That any and all Powers of Attorney and Certified Copies of the same, executed and certified in respect of the said companies, shall be binding on the Company to the extent as if all signatures therein were manually affixed, even though one or more signatures may be facsimile." (Adopted September 7, 2011 - The Hanover Insurance Company; Adopted September 7, 2011 - Citizens Insurance Company of America)

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 10th day of August, 2012.

THE HANOVER INSURANCE COMPANY OF MASSACHUSETTS BAY INSURANCE COMPANY OF AMERICA

[Signature] Vice President

ACT RT

TIME : 015 13:15  
 NAME : RES INC  
 FAX : 037  
 TEL : 037  
 SER.# : 0012

NO.	DATE	TIME	FAX NO./NAME	RATIO	PAGE(S)	COMMENT
#132	10/21	17:16	5409823948	0	00	
	10/21	22:02	6506556633	01:3	02	
	10/22	00:41		2	01	
	10/22	05:11	3045895715	2	02	
	10/22	05:25	3045895715	2	02	
	10/22	06:05	3045895715	2	02	
	10/22	06:15	3045895715	2	02	
#134	10/22	09:41	15409822635	5	01	
	10/22	10:58		2	02	
	10/22	12:24	1+540+389+2355	01:0	01	
	10/22	12:25	1+540+389+2355	01:0	01	
	10/22	12:31	3049254280	2	01	
	10/22	12:50	3043248305	1	01	
	10/22	12:57	3043435672	3	01	
#135	10/22	13:14	13045584115	01:3	09	

BUSY: BUSY/NO RESPONSE  
 NG : POOR LINE CONDITION MEMOR  
 CV : COVERPAGE  
 POL : POLLING  
 RET : RETRIEVAL

WV-75  
Created 07/18/12

# PURCHASING DIVISION

## Construction Bid Submission Review Form

This list has been provided for information only and does not constitute a complete list of request for quotation or bidding requirements. It does not and cannot include every item, mistake or oversight. It is intended to draw attention to the most common problems that bidders encounter in the bidding process for construction projects. All bidders must read the request for quotation, all additional documents, and all instructions relating to the bid documents in their entirety and comply with the stated requirements. Failure to read the documents in their entirety may result in bid disqualification.

not to be construed as a complete list of request for quotation or bidding requirements. It does not and cannot include every item, mistake or oversight. It is intended to draw attention to the most common problems that bidders encounter in the bidding process for construction projects. All bidders must read the request for quotation, all additional documents, and all instructions relating to the bid documents in their entirety and comply with the stated requirements. Failure to read the documents in their entirety may result in bid disqualification.

complete list of request for quotation or bidding requirements. It does not and cannot include every item, mistake or oversight. It is intended to draw attention to the most common problems that bidders encounter in the bidding process for construction projects. All bidders must read the request for quotation, all additional documents, and all instructions relating to the bid documents in their entirety and comply with the stated requirements. Failure to read the documents in their entirety may result in bid disqualification.

### Errors That Shall Be Reason for Immediate Bid Disqualification

- 1. Failure to attend a mandatory pre-bid conference
- 2. Failure to sign the bid
- 3. Failure to supply West Virginia contractor license # with the bid
- 4. Failure to supply a signed drug free affidavit with the bid
- 5. Failure to supply a valid bid bond or surety approved by the State of West Virginia
- 6. Failure to meet any mandatory requirements of the RFQ
- 7. Failure to acknowledge receipt of the bid only if submitted as mandatory
- 8. Failure to submit bid prior to the bid opening date and time
- 9. Federal debarment
- 10. State of West Virginia debarment

*ajh*

### Errors that May Result in Bid Disqualification or Be Cause for Bid Rejection

- 1. Uncontested debt to the State exceeding \$1,000.00 (must be cured prior to award)
- 2. Workers' Compensation or Unemployment Compensation delinquency (must be cured prior to award)
- 3. Not registered as a vendor with the State (must be completed prior to award)
- 4. Failure to obtain required bonds or insurance
- 5. Failure to provide the sub-contract documents within 1 business day of bid opening (if stipulated as mandatory)
- 6. Failure to use the provided RFQ (if stipulated as mandatory)

Agent of Administration  
REQ R1600000007

KNOW ALL MEN BY THESE PRESENTS, That we of Bluefield, W of Worcester, MA NH with its principal office in the City of Worcester West Virginia, as Obligees, in the penal sum of Five Percent well and truly to be made, we jointly and severally bind ourselves

ed, D...ires, Inc. as Pr... and The Hancock...nce Company on org... and existing und... of the State of... urety, are held a... und unto the Stat... Bid... (\$ 5%... payment of which... adm...ors, executors, su... and assigns.

The Condition of the above obligation is such that we have submitted to the Department of Administration a certain bid or proposal, attached hereto, for McKeever Lodge Structural Repairs; As per attached

Princ... as submitted to... ing Section of the... made... hereof, to enter... act in writing for

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall furnish any other bonds and insurance as required by the agreement created by the acceptance of said bid, then this obligation shall be in full force and effect. It is expressly understood and agreed that in no event, exceed the penal amount of this obligation as herein set forth.

...ter into... contract in accordance with the bid or proposal, and shall be void, otherwise... of the... ty for any and all... the bid or proposal... er respects perform... tion shall remain in... rauder shall, in no

The Surety, for the value received, hereby stipulates that this obligation shall be in no way impaired or affected by any extension of the time within which the Obligees shall waive notice of any such extension.

...hat the... tions of said Surety... bond shall be in no... Obligees... accept such bid, ... Surety does hereby

WITNESS, the following signatures and seals of Principal and Surety, or by Principal individually if Principal is an individual

...ety, ex... and sealed by a... cer of Principal and... day of... October

Principal Seal

D...shires, Inc. (Name... al)

(Must be President, or Duly Authorized Agent)

Surety Seal



T...anover Insurance Company (Name...)

B... Ellinwood Attorney-in-Fact

THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of Massachusetts, and Citizens Insurance Company of America, a corporation organized and existing under the laws of the State of Michigan, do hereby authorize and empower  
Wyatt H. Walton, Joseph C. The

of Roanoke, VA and each is a true and lawful Attorney(s)-in-fact to do and execute in any and all places within the United States, or, if the following line be so designated, in the herein designated and specified places, all such undertakings, contracts of indemnity or other writings obligatory in the United States, not to exceed For

and said companies hereby ratify and confirm all and whatsoever that they have done or caused to be done in and by the foregoing. These appointments are made under and by authority of the following resolutions which resolutions are still in effect:

"RESOLVED, That the President or any Vice President, in conjunction with any Attorney(s)-in-fact of the Company, in its name and as its acts, to execute, seal, deliver and file all contracts of indemnity, waivers of claim and all other writings obligatory in the United States, or, if the following line be so designated, in the herein designated and specified places, all such undertakings, contracts of indemnity or other writings so executed by such Attorneys-in-fact shall be as binding upon the Company as if they had been duly executed and signed by the regularly elected officers of the Company in their own proper persons." (Adopted September 7, 2001 - The Hanover Insurance Company; Adopted September 7, 2001 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed and signed by their respective corporate seals, duly attested by their respective Vice Presidents,



THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA  
*Robert Thomas*  
Robert Thomas, Vice President

THE COMMONWEALTH OF MASSACHUSETTS )  
COUNTY OF WORCESTER ) ss.

On this 10th day of August 2012 before me came the above named Robert Thomas, Vice President of The Hanover Insurance Company and Citizens Insurance Company of America, to me personally and they acknowledged that the instrument by the authority and direction of said Corporations.

*J. G. B.*  
Joseph C. The, Vice President

BARBARA A. GARDNER  
Notary Public  
Commonwealth of Massachusetts  
My Commission Expires September 2, 2013

*Barbara A. Gardner*  
Barbara A. Gardner, Notary Public  
My Commission Expires September 2, 2013

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, do hereby certify that the above and foregoing is a full, true and correct copy of the original Powers of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

This Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America:

"RESOLVED, That any and all Powers of Attorney and Certified Copies thereof executed by the President or any Vice President in conjunction with any Vice President, or any Attorney(s)-in-fact, and any signatures therein were manually affixed, even though one or more signatures therein may be facsimile." (Adopted September 7, 2001 - The Hanover Insurance Company; Adopted September 7, 2001 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 10th day of October, 2012.

THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA  
*Michael J. ...*  
Michael J. ..., Vice President