



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 197813

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0215

Vendor ID: 000000200051

SO Doc ID: FLT1600000002

Legal Name: MATHENY MOTOR TRUCK CO

Published Date: 3/22/16

Alias/DBA:

Close Date: 4/19/16

Total Bid: \$404,157.90

Close Time: 13:30

Response Date: 04/19/2016

Status: Closed

Response Time: 10:24

Solicitation Description: 2016 or Newer 15 Passenger Full Size Van 4x4

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 197813
Solicitation Description : 2016 or Newer 15 Passenger Full Size Van 4x4
Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2016-04-19 13:30:00	SR 0215 ESR04191600000005018	1

VENDOR
000000200051 MATHENY MOTOR TRUCK CO

FOR INFORMATION CONTACT THE BUYER
 Misty DeLong
 (304) 558-8802
 misty.m.delong@wv.gov

Signature X **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	2016 or Newer 15 Passengert Full Size Van 4x4	10.00000	EA	\$40,415.790000	\$404,157.90

Comm Code	Manufacturer	Specification	Model #
25100000			

Extended Description :	2016 or Newer 15 Passengert Full Size Van 4x4
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Vendor Name: MATHENY MOTOR TRUCK CO.
 Manufacturer/Brand: GMC
 Model Name & Number: Savana TG 33706

Vehicle Requirements:

Classification: 2015 or Newer Two Seat Full Size Cargo Van

Standard Requirement:	Checklist
A. Automatic Transmission	✓
B. Engine V-8 or V-6	✓
C. Horsepower...280 minimum	✓
D. Torque....260 minimum	✓
E. GVWR....8550 minimum	✓
F. Wheelbase...134 inches minimum	✓
G. Driveline: Four Wheel Drive	✓
H. Seating: 15 minimum	✓
I. Doors: 4, minimum doors with double rear doors	✓
J. Power Steering	✓
K. Power/ABS Brakes	✓
L. AM/FM Radio installed	✓
M. License plate mounts located on the front and rear bumpers. Prior to delivery, all vehicles must be pre-drilled, with hardware installed, to meet specifications that require both front and rear license plates. Any vehicle delivered without such plate mounts will be rejected.	✓
N. All-season tires	✓
O. Manufacturer's standard spare tire with jack	✓
P. Installed Air conditioning	✓
Q. Installed floor mats, except where vinyl floor covering is present.	✓
R. Installed tilt Steering Column and cruise control	✓
S. Manufacturer's standard tint glass	✓
T. Exterior power, right and left mirrors.	✓
U. Installed keyless entry	✓
V. Installed tilt wheel and cruise control.	✓
W. Installed power windows and locks on all doors.	✓

VENDOR BID RESPONSE:

Item Number	Vehicle Fuel Type	Unit Price
Commodity Line 1	Gasoline	
TOTAL PRICE:		\$ 40,415.79

*Indicate no bid when not bidding on an item

Options:

FOB Dealership: (Deduct) \$ 79.00
 FOB Other than Metro Charleston - Per Mile \$ 1.89

*Note - The above delivery "options" above are not evaluated as part of the award.

MANDATORY VEHICLE VENDOR REQUIREMENTS

FLEET MANAGEMENT OFFICE

Capitol Complex, Building 17
2101 Washington Street, East
PO Box 50121
Charleston, WV 25305-0121
FAX: (304) 957-0198
Toll Free: 1-855-817-1910
EMAIL: fleet@wv.gov

INVOICES

All original invoices must be received the same day or before the vehicle is delivered and must be addressed as indicated on the "invoice to" section of the purchase order, release order, or other procurement, acquisition, or leasing agreement used by the agency. If this address is different than Fleet Management office address listed above, then a copy of the invoice **MUST** be mailed or emailed to the Fleet Management Office address above.

DOCUMENTATION

GENERAL: All documentation (Title Application, Certificate of Origin, Delivery/Odometer Statement, Lease Agreement, etc.) must read: "NAME OF SPENDING UNIT."

MANDATORY REQUIREMENTS

Please refer to your original contract for **ALL** Mandatory Requirements. Below are a few of the requirements:

- License Plate mounts on both the front and rear bumpers must be pre-drilled with hardware installed before delivery
- Upon delivery, vehicle fuel tank must be full
- A valid WV inspection sticker must be affixed to the windshield. Inspection must be in the month the vehicle is delivered.
- No dealer insignia or other advertising shall be affixed to the vehicle or appear on any accessory such as mud flaps, bumpers, deck lids, etc.
- Vendor shall deliver standard orders within 120 working days after orders are received.

DELIVERY

PRIOR TO DELIVERY: All vehicle identification numbers (VIN) must be supplied to the Fleet Management Office by email, referencing the purchase order, release order, or other procurement, acquisition, or leasing agreement number, the year, make, model, and color of each vehicle. Please send this information to our email fleet@wv.gov . This information must be received – ten (10) working days prior to the delivery of each vehicle.

ON OR BEFORE DELIVERY: All documentation (Title Application, Certificate of Origin, Delivery/Odometer Statement, Lease Agreement, etc.) in original form must be mailed or hand carried to:

Department of Administration
Fleet Management Office
Capitol Complex, Bldg 17
2101 Washington Street, East
P.O. Box 50121
Charleston, WV 25305-0121

DELIVERY REQUIREMENTS

DELIVERIES NOT MADE TO WEST VIRGINIA SURPLUS PROPERTY

All vehicles **MUST** be delivered to the “ship to” section indicated on purchase order, release order, or other procurement, acquisition, or leasing agreement.

Vendors **MUST** contact FMO BEFORE vehicles can be delivered by calling the toll-free number listed.

DELIVERIES MADE TO WEST VIRGINIA SURPLUS PROPERTY

The vendor **MUST** receive prior approval from Surplus Property to deliver vehicles. The delivery request must be made at least – five (5) – working days in advance. Surplus Property will accept a maximum amount of – 20 – vehicles per day and no deliveries will be accepted after 3:30 p.m.

West Virginia Surplus Property Unit
2700 Charles Avenue
Dunbar, WV 25064

SURPLUS PROPERTY CONTACT INFORMATION

Doug Elkins, Vehicle Coordinator
Telephone: (304) 766-2626
Fax Number: (304) 766-2631

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; or,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; or,
4. **Application is made for 5% vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with *West Virginia Code* §5A-3-59 and *West Virginia Code of State Rules*.**
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Mathew Motor Truck Co.

Signed: Rah Teull

Date: 4-19-16

Title: Sales Manager

03/25/16



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
36 - Vehicles

Proc Folder: 197813

Doc Description: 2016 or Newer 15 Passenger Full Size Van 4x4

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-03-22	2016-04-19 13:30:00	CRFQ 0215 FLT1600000002	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER

Misty DeLong
(304) 558-8802
misty.m.delong@wv.gov

Signature X

FEIN # 55-0320770

DATE 4-19-16

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

The West Virginia Purchasing Division is soliciting bids on behalf of all state agencies and political subdivisions to establish an open-end purchase for a 2016, or latest model year, 15 Seat Full Size Van, 4x4.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2101 WASHINGTON ST E CHARLESTON WV25305 US		STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	2016 or Newer 15 Passengert Full Size Van 4x4	10.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25100000			

Extended Description :

2016 or Newer 15 Passengert Full Size Van 4x4

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions Due	2016-04-04

FLT160000002	Document Phase Draft	Document Description 2016 or Newer 15 Passenger Full Size Van 4x4	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Matheny Motor Truck Company
Authorized Signature: Rah Teell Date: 4-19-16

State of WV

County of Wood, to-wit:

Taken, subscribed, and sworn to before me this 19th day of April, 2016.

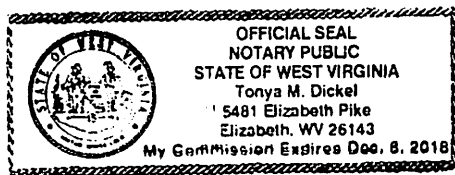
My Commission expires Dec 8, 2018.

AFFIX SEAL HERE

NOTARY PUBLIC

Tonya M. Dickel

Purchasing Affidavit (Revised 08/01/2015)



REQUEST FOR QUOTATION
2016 or Newer 15 Seat Full Size Van 4x4

7. MISCELLANEOUS:

- 7.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the RFQ unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 7.2 Reports:** Vendor shall provide annual summaries to the WV Purchasing Division showing West Virginia State Agencies and Political Sub-division use which will include: items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 7.3 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Steve Skinner
Vendor's Address: 3rd and ANN Streets
Parkersburg WV 26102

Telephone Number: 304-482-7695

Fax Number: 304-485-4422

Email Address: SSKinner@mathenymotors.com