



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 09 - Construction

Proc Folder: 115043

Doc Description: Addendum No.01; Pressure Boilers Inspection, Cleaning, Maint

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2015-07-14	2015-07-30 13:30:00	CRFQ 0211 GSD1500000031	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

*Casto Technical Services*  
*510 Leon Sullivan Way*  
*Charleston WV, 25301*  
*304-346-0549*

07/30/15 10:18:55  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Guy Nisbet  
 (304) 558-2596  
 guy.l.nisbet@wv.gov

Signature X

FEIN # 550539186

DATE 7-30-15

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US		DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 6 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Building 6 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 6 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 1900 Kanawha Blvd E, Charleston WV

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US		DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 16 - CAPITOL SCHOOL 2100 WASHINGTON ST CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Building 16 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 16 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 2100 Washington Street East (Daycare), Charleston WV

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US		DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 17 - CONTRACTORS 2101 WASHINGTON ST CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Building 17 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 17 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 2101 Washington Street, Charleston WV

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 22 - TAX AND REVENUE 1001 LEE ST CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Building 22 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 22 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 1001 Lee Street, Charleston WV

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 23 407 NEVILLE ST BECKLEY WV 25801 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Building 23 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 23 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 407 Neville Street, Beckley WV

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 25 5TH & AVERY PARKERSBURG WV 26105 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Building 25 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 25 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 5th and Avery, Parkersburg WV

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 36 ONE DAVIS SQUARE CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Building 36 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 36 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 321 Capitol Street, Charleston WV

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 37 604 57TH ST SE CHARLESTON WV 25304 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Building 37 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 37 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 610 57th Street, Charleston WV

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US		DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 84 CORNERSTONE 1409 GREENBRIER ST CHARLESTON WV 25311 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Building 84 - Inspections, Cleanings, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 84 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 1409 Greenbrier St, Charleston WV

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US		DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 86 1124 SMITH ST CHARLESTON WV 25301 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Building 86 - Inspections, Cleanings, and Maintenance Boilers		4	\$2,497.57	\$9990.28

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 86 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 102 Smith Street, Charleston WV

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 5 - HIGHWAYS 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Building 5 - Inspections, Cleaning, and Maintenance Boilers		1	\$2,497.57	\$2,497.57

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description :**

Building 5 - Annual Comprehensive Inspections, Cleanings and Maintenance for Boilers. 11th Floor, 1900 Kanawha Blvd East, Charleston WV

*Total for all Buildings \$ 34,965.98*

## Exhibit "A" Pricing Page

LOCATION	Bid Amount
Building 6, 1900 Kanawha Blvd E, Charleston, WV	\$ 2,497.57
Building 16 2100 Washington Street East(Daycare),Charleston, WV	\$ 2,497.57
Building 17 2101 Washington Street , Charleston, WV	\$ 2,497.57
Building 22, 1001 Lee St, Charleston, WV	\$ 2,407.57
Building 23, 407 Neville Street, Beckley, WV	\$ 2,497.57
Building 25, 5th and Avery, Parkersburg, WV	\$ 2,497.57
Building 36, 321 Capitol St, Charleston, WV	\$ 2,497.57
Building 37, 610 57th St, Charleston, WV	\$ 2,497.57
Building 84, 1409 Greenbrier St., Charleston, WV	\$ 2,497.57
Building 86 102 Smith Street (Old Greenbrooke), Charleston, WV	\$ 9,990.28
Building 5 11th Floor, 1900 Kanawha Blvd East, Charleston, WV	\$ 2,497.57
<b>TOTAL BID</b>	<b>\$ 34,965.90</b>

Bidder's Company Name: Cesto Technical Services

Bidder's Address: 540 Leon Sullivan Way Charleston WV, 25201

Remittance Address:  
(if different)

Phone Number: 304-346-0599

Fax Number: 204-720-0973

Email Address: cs@cesto.com

WV Contractor's License Number: WV001241

REQUEST FOR QUOTATION  
Annual Comprehensive Inspections, Cleaning and Maintenance for Pressure Boilers

---

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

**11. MISCELLANEOUS:**

**11.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Chris Piccè

Telephone Number: 704-346-0549

Fax Number: 704-720-0977

Email Address: cpicce@castotech.com

**11.2 Permits:** The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State or Municipal laws, along with all regulations and ordinances of any regulating body.

**11.3 Project Closeout:**

11.3.1 Final cleanup shall be completed prior to final inspection.

11.3.2 Vendor shall submit warrants documents to Agency Project Manager a final inspection.

11.3.3 Perform final inspection with the Agency Project Manager.

**11.4 Final Inspection:** The final inspection will be conducted by a Project Manager from the Agency. Work found to be in accordance with the Contract Documents will be accepted



**REQUEST FOR QUOTATION**  
**Annual Comprehensive Inspections, Cleaning and Maintenance for Pressure Boilers**

---

as complete for final acceptance. Unacceptable work, or work not in accordance with the Contract Documents shall be removed, replaced, changed or cleaned as required to meet requirements of Contract Documents Prior to final acceptance. Final acceptance does not waive or release Vendor to conform to the Contract Documents.

**11.5 Use of Facilities:** Work areas will be limited to those spaces required for access to the site.

No interior space will be utilized for temporary (overnight) storage of equipment and tools. On site storage need can be coordinated with the Agency Project Manager.

Agency facilities shall remain in use during this contract. Vendor shall work with the Agency Project Manager to coordinate the temporary access to work areas. Vendor shall minimize disruption to building access and parking areas.

Vendor shall be permitted reasonable use of building utilities including power and water as required for conducting the work. Vendor shall coordinate the location of service connections or use of receptacles with the Agency Project Manager to avoid overloading existing circuits.

**11.6 Work Restrictions:** Work shall be generally performed inside the existing building between normal business hours of 7:00 am – 5:00 pm, Monday through Friday, except state recognized holidays. Weekends may be permitted when pre-arranged with the Agency Project Manager.

**11.7 Parking:** Limited parking will be made available on the project site. Parking in non-designated areas is not permitted. Parking is the responsibility of the Vendor. Vendor's vehicles may be brought on-site for loading and unloading or to provide equipment necessary for conducting the work. Use of sidewalk areas for parking is strictly prohibited.

**11.8 Codes:** All work is to be performed in compliance with all applicable Federal and State codes including but not limited to the, International Building Code, International Mechanical Code and related standards.

**11.9 Safety:** All applicable local safety and OSHA rules and guidelines shall be met by the vendor. Work shall be subject to verification and inspection by GSD Safety representatives. Such verification shall not relieve the Vendor from meeting all applicable safety regulations and inspection by other agencies.

Notify Owner if suspected hazardous materials are encountered. Any areas requiring abatement will be provided by the GSD under separate contract.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** \_\_\_\_\_

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

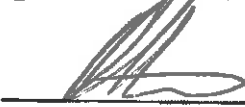
**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Cardo Technical Services  
Company

  
Authorized Signature

7-14-15  
Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

**SIGN IN SHEET**

Request for Proposal No. **GSD160000031** PLEASE PRINT

Page 1 of 2

Date: 07/14/2015

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>CIMCO INC</u>	<u>P.O. Box 450</u>	PHONE <u>304-562-0121</u>
Rep: <u>Tom Schoelcraft</u>	<u>CULLODEN, WV 25570</u>	TOLL FREE
Email Address: <u>LBA@WV.CIMCO.NV.COM</u>		FAX <u>304-562-0320</u>
Company: <u>N.Tro</u>	<u>4300 First Ave</u>	PHONE <u>304 204 1525</u>
Rep: <u>Randy Barnett</u>	<u>N.Tro WV 25143</u>	TOLL FREE
Email Address: <u>Rbarnett@nitromechanics.com</u>		FAX <u>304 204 1350</u>
Company: <u>Cardo Technical</u>	<u>540 Leon Sullivan way</u>	PHONE <u>304-346-0547</u>
Rep: <u>Charlie Cook</u>	<u>Charleston WV 25301</u>	TOLL FREE
Email Address: <u>ccook@cardotech.com</u>		FAX
Company: <u>CRSD</u>		PHONE <u>304 982-0533</u>
Rep: <u>Drugs PR</u>		TOLL FREE
Email Address: <u>William.D.Pace@wv.gov</u>		FAX
Company: <u>Alpha Mechanical</u>	<u>401 27th Street</u>	PHONE <u>304-550-5287</u>
Rep: <u>John Jennings</u>	<u>Dunbar, WV 25064</u>	TOLL FREE
Email Address: <u>jokajennings@alpha-mech.com</u>		FREE <u>888-212-6324</u>
		FAX <u>(302) 400-4955</u>

SIGN IN SHEET

Request for Proposal No. GSD1600000031 PLEASE PRINT

Date: 07/14/2015

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>GSD</u>		PHONE
Rep: <u>Tony Walizer</u>		TOLL
Email Address: _____		FREE
		FAX
Company: _____		PHONE
Rep: _____		TOLL
Email Address: _____		FREE
		FAX
Company: _____		PHONE
Rep: _____		TOLL
Email Address: _____		FREE
		FAX
Company: _____		PHONE
Rep: _____		TOLL
Email Address: _____		FREE
		FAX
Company: _____		PHONE
Rep: _____		TOLL
Email Address: _____		FREE
		FAX

# CONTRACTOR LICENSE

Authorized by the  
**West Virginia Contractor Licensing Board**

**Number:** WV001241

**Classification:**

ELECTRICAL  
HEATING, VENTILATING & COOLING  
PIPING

CASTO TECHNICAL SERVICES INC  
DBA CASTO TECHNICAL SERVICES INC  
PO BOX 627  
CHARLESTON, WV 25322-0627


**Date Issued**

AUGUST 13, 2015

**Expiration Date**

AUGUST 13, 2016

  
Authorized Company Signature

  
Chair, West Virginia Contractor  
Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

**Exhibit "A"**  
**References**

Reference Name: Berry Justice

Position: Facilities Manager

Address: Parkersburg WV

Telephone Number: 304-482-2891

Project Name: HVAC/Boiler Maintenance - Greenbrier Hospital

Project Description: Perform maintenance on boilers at hospital

Reference Name: Brad Colandrelli

Position: Facilities Manager

Address: Fairmont WV

Telephone Number: 204-333-6821

Project Name: WVHHC Foundation

Project Description: Perform HVAC and Boiler Maintenance

Reference Name: Gl Alderman

Position: Facilities person

Address: OA/2 Hall WV

Telephone Number: 304-969-8600

Project Name: Plateau Medical Center

Project Description: Perform HVAC and Boiler Maintenance

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Casto Technical Services, Inc.  
of Charleston, WV, as Principal, and Western Surety Company  
of Chicago, IL, a corporation organized and existing under the laws of the State of  
SD with its principal office in the City of Chicago, as Surety, are held and firmly bound unto the State  
of West Virginia, as Oblgee, in the penal sum of Five Percent of Amount Bid (\$ 5% ) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Pressure Boilers Inspection, Cleaning, Maintenance - CRFQ 0211 GSD1500000031 - According to Plans &  
Specifications

NOW THEREFORE,

(a) If said bid shall be rejected, or

(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Oblgee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 30th day of July, 2015.

Principal Seal

Casto Technical Services, Inc.  
(Name of Principal)

By \_\_\_\_\_  
(Must be President, Vice President, or  
Duly Authorized Agent)

\_\_\_\_\_  
(Title)

Surety Seal

Western Surety Company  
(Name of Surety)

By: Patricia A. Meye  
Patricia A. Meye, WV Resident Agent Attorney-in-Fact

**IMPORTANT** – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Kimberly J Wilkinson, Allan L Mc Vey, Gregory T Gordon, Patricia A Moye, Individually**

of Charleston, WV, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 10th day of December, 2013.



WESTERN SURETY COMPANY

*Paul T. Brufat*

Paul T. Brufat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 10th day of December, 2013, before me personally came Paul T. Brufat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2015



*J. Mohr*

J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 30<sup>th</sup> day of July, 2015.



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary



**Authorizing By-Law**

**ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY**

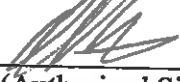
This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

C6sto Technical Services  
(Company)

 Account Manager  
(Authorized Signature) (Representative Name, Title)

304-396-0899      7-30-15  
(Phone Number) (Fax Number) (Date)



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,  
COUNTY OF KANAWHA, TO-WIT:

I, CHRIS SERGENT, after being first duly sworn, depose and state as follows:

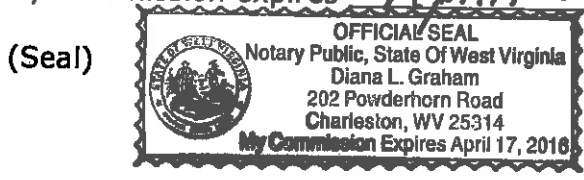
1. I am an employee of CASO TECHNICAL SERVICES; and,  
(Company Name)
2. I do hereby attest that CASO TECHNICAL SERVICES  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

By: Chris Sergent  
Title: Account Manager  
Company Name: CASO TECHNICAL SUCS.  
Date: \_\_\_\_\_

Taken, subscribed and sworn to before me this 30<sup>th</sup> day of July, 2015.  
By Commission expires April 17, 2016.



Diana L. Graham  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**

RFQ No. \_\_\_\_\_

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Custo Technical Services

Authorized Signature: [Signature] Date: 7-30-15

State of WEST VIRGINIA

County of KANAWHA, to-wit:

Taken, subscribed, and sworn to before me this 30<sup>TH</sup> day of July, 2015

My Commission expires April 17, 2016

**AFFIX SEAL HERE**

NOTARY PUBLIC Diana L. Graham

*Purchasing Affidavit (Revised 07/01/2012)*

