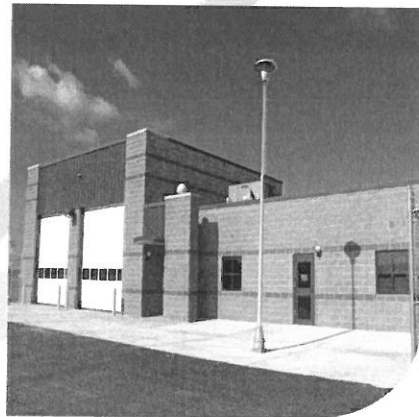
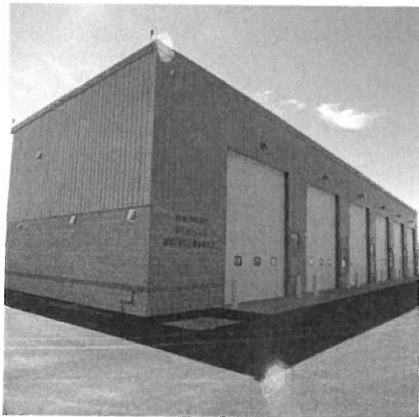


HE Harper

**Purchasing Division
Coonskin Park Maintenance
Complex**

January 6, 2015

EXPRESSION OF INTEREST



01/02/15 09:36:00
West Virginia Purchasing Division

think **Alpha** first.com

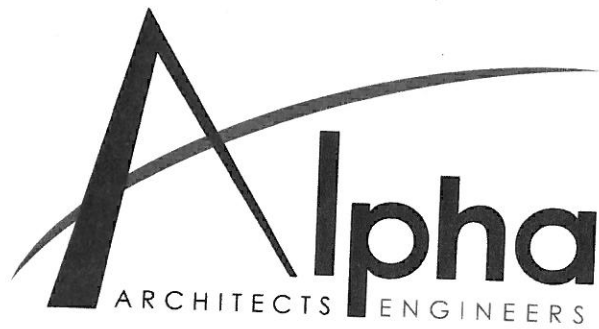


Table of Contents

LETTER OF INTEREST	1
FIRM PROFILE	2
APPROACH/METHODOLOGY	3
EXPERIENCE	4
STAFFING PLAN	5
STAFF QUALIFICATIONS	6
REFERENCES	7



January 6, 2015

Department of Administration, Purchasing Division
2019 Washington Street, East
Charleston, WV 25305-0130

Attn: Tara Lyle

**Re: Expression of Interest
Coonskin Park Maintenance Complex Building Design**

Dear Ms. Lyle,

Alpha Associates, Incorporated (Alpha) is pleased to submit this Expression of Interest to provide Architectural and Engineering Design Services for the West Virginia Army National Guard (WVANG) on the new Coonskin Park Maintenance Complex Building Design project. Alpha has completed projects with the Army National Guard in the past and hopes to continue our relationship.

Alpha's staff has completed multiple maintenance facility type projects from airport maintenance buildings to military vehicle maintenance shops all the way to auto dealership service bays. Alpha's vast and current experience with the design and construction of maintenance facilities, as well as access roads and other military facilities, makes us the best choice to team with the WVANG on this project.

Alpha is a multi-discipline professional design firm offering services in architectural design, civil and structural engineering, surveying, landscape design, interior design, and construction administration. Our staff includes highly qualified professionals and support staff who will make your project a priority. Mr. Richard Colebank, PE, PS, President and COO at Alpha will be the Principal-In-Charge and your point-of-contact throughout the entire project. We have assembled a highly qualified and motivated team for this project.

Alpha's location in relation to the project site will be a substantial benefit to the West Virginia Army National Guard throughout the design and construction of this project. This project will be serviced from our Charleston office, located just minutes from Coonskin Park.

To better serve your needs, we have included Harper Engineering on our design team to provide mechanical, electrical and plumbing engineering design. We

are currently working together on numerous projects and have developed a team synergy that is unmatched by our competitors. Together, Alpha and Harper team will provide a comprehensive design that not only meets your needs but exceeds your expectations for quality and economy.

We are eager for the opportunity to work with the West Virginia Army National Guard. Our dedicated team of professionals will make your project a priority. If you have any questions or require additional information please contact me at 304-296-8216 Ext. 102. Alpha looks forward to discussing our qualifications and experience with you through an interview.

Sincerely,

ALPHA ASSOCIATES, INCORPORATED



Richard A. Colebank PE, PS

President and COO

rick.colebank@thinkALPHAfirst.com

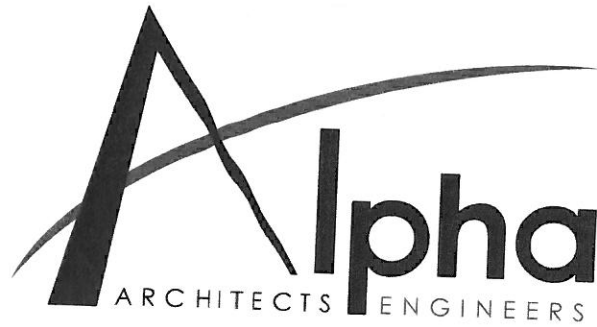
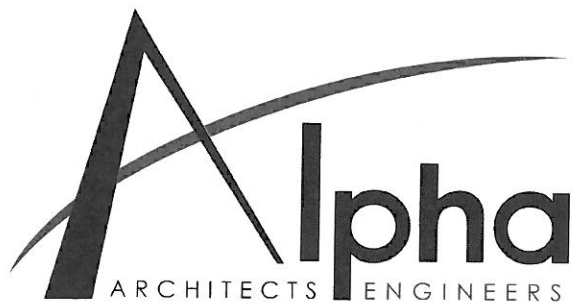


Table of Contents

LETTER OF INTEREST	1
FIRM PROFILE	2
APPROACH/METHODOLOGY	3
EXPERIENCE	4
STAFFING PLAN	5
STAFF QUALIFICATIONS	6
REFERENCES	7



FIRM PROFILE

Firm Profile

FIRM NAME

Alpha Associates, Incorporated

CORPORATE OFFICE

209 Prairie Avenue
Morgantown, West Virginia 26501

535 West King Street
Martinsburg, West Virginia 25401

2506 Kanawha Boulevard East
Charleston, WV 25311

INCORPORATED

1969; Morgantown, WV

FIRM PRINCIPALS

Richard A. Colebank, PE, PS; President and COO
Richard W. Klein, PE, PS; Chairman and CEO
Charles B. Luttrell, PE; Principal
Charles B. Branch, PE; Principal

NUMBER OF EMPLOYEES

22 Employees

SERVICES

Architectural Design
Civil Engineering
Structural Engineering
Surveying
Interior Design
Landscape Architecture
Construction Administration

Alpha Associates, Incorporated was established in 1969 and since that time has completed hundreds of projects throughout Morgantown and the state of West Virginia. Alpha's Corporate Office is located in Morgantown with our Eastern Regional Office located in Martinsburg.

think **Alpha** first.com

CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

*The West Virginia State Board of Registration for Professional Engineers
having verified the person in responsible charge is registered in
West Virginia as a professional engineer for the noted firm, hereby certifies*

ALPHA ASSOCIATES, INC.

C00012-00

Engineer in Responsible Charge: RICHARD COLEBANK - WV PE 010346

*has complied with section §30-13-17 of the West Virginia Code governing
the issuance of a Certificate of Authorization. The Board hereby notifies you of its
certification with issuance of this Certification of Authorization for the period of:*

July 1, 2014 - June 30, 2015

providing for the practice of engineering services in the State of West Virginia.

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE,
PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION.



IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF
REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COA
UNDER ITS SEAL, AND SIGNED BY THE PRESIDENT OF SAID BOARD.

BOARD PRESIDENT

H a r p e r Engineering,pllc

52 B Street
St. Albans, WV 25177
Office: 304.722.3602 Fax: 304.722.3603

Harper Engineering, pllc was founded in 2008 to provide innovative engineering design services to architects, owners and contractors throughout the state. We are a unique combination of eager young talent and proven experience fused together to serve all of your building systems design needs including HVAC, Plumbing, Lighting, Electrical, Fire Alarm and Sprinkler Suppression systems.

Our goal is to design optimized systems that meet all of our client's performance, energy use, and budgetary needs. The staff at Harper Engineering has a combined 85 years of experience working with clients in a variety of fields including but not limited to K-12 Schools, hospitals, offices, airports, manufacturing, and water treatment plants.

Services:

HVAC Design

- Heating and Cooling load calculations
- Ductwork sizing
- Hydronic pipe sizing
- Equipment selection

Electrical Design

- Electrical load calculations
- Panel and switch gear selection
- Lighting
- Fire alarm
- Site Utilities
- Emergency Generators
- Security and communications

Plumbing Design

- Pipe Sizing
- Fixture Selection
- Sprinkler design
- Site Utilities

Drafting

- Specifications
- Project Management
- Construction Documents

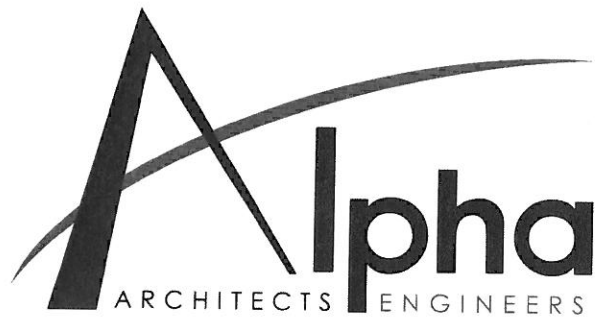
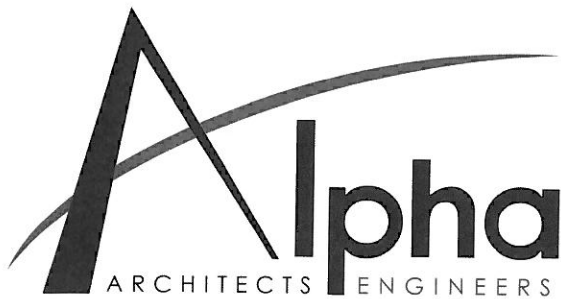


Table of Contents

LETTER OF INTEREST	1
FIRM PROFILE	2
APPROACH/METHODOLOGY	3
EXPERIENCE	4
STAFFING PLAN	5
STAFF QUALIFICATIONS	6
REFERENCES	7



PROJECT APPROACH

Alpha Associates, Incorporated has developed a team that can complete all aspects of this project for the West Virginia Army National Guard. Based on Alpha's understanding of the project, the team was developed to best fit your needs.

Projects at Alpha are managed by an owner of the firm. In your case, Richard Colebank, PE, PS, will be the Principal-In-Charge. Rick, the President and COO of Alpha will be your single point of contact and will manage not only Alpha's internal staff, but also the consultant we have chosen to supplement Alpha's in house services.

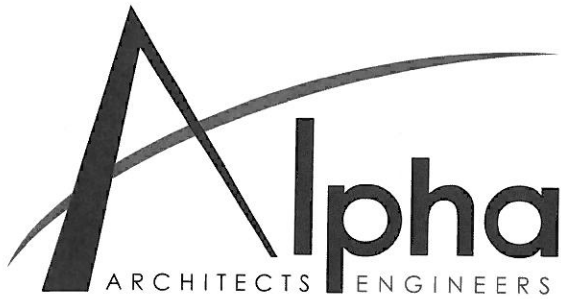
Project Understanding

The WVANG wants to construct a new Maintenance Facility at Coonskin Park to take the place of the current maintenance facility. The new facility is estimated to be between 9,000 and 11,000 SF. The new construction will also include a road salt facility, a wash point, a fuel point, equipment shed and security building in addition to the Maintenance Facility. The project will also include any necessary utilities and infrastructure upgrades as necessary.

Alpha anticipates the following services are needed for this project:

- Coordination with State Agencies (including State Fire Marshal)
- Architectural Design
- Mechanical, Electrical, and Plumbing Design
- Civil/Structural Engineering Design
- Surveying of Site
- Landscape Design

Alpha's approach to this project will be to provide a clean, concise project for the WVANG that will meet project requirements while maintaining strict cost constraints within the budget. We will begin the design process by meeting with the WVANG and any other pertinent stakeholders to set the parameters for the project and discuss project schedule and goals.



The following is Alpha's anticipated Project Approach:

Programming Phase

This is the initial gathering of information and review stage. During this phase Alpha will work with the WVANG to determine your needs and wants for the Maintenance Complex and surrounding facilities. This will help us determine the direction the design will take. Alpha will gather information and make recommendations.

Preliminary Design Phase

During the Preliminary Design Phase Alpha's Professional Design Staff will develop a design based upon your input and the needs of the WVANG. This first stage will develop the intent of the concept into a workable plan. A project schedule will be established in order to get a total understanding of your desired completion date. An estimate of probable construction cost will be done at this time in order to insure the project is within the Guard's budget.

Construction Documents Phase

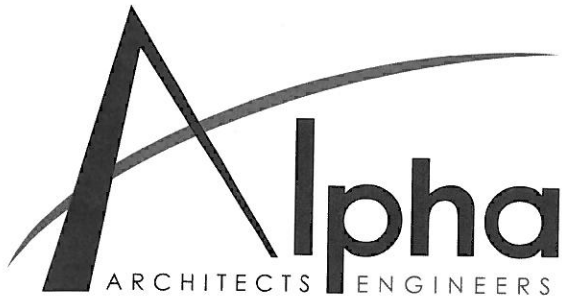
Upon approval of the preliminary design and working directly with the WVANG, Alpha will prepare construction plans and technical specifications. The purpose is to provide an accurate, complete set of plans and specifications that allow for accurate bids. Our thorough and well-coordinated plans serve to reduce the amount of change orders during construction. The estimate will be updated at this time to insure the project is within the budget prior to releasing for bid.

Bid/Negotiations Phase

Alpha will assist you during the bidding process to provide prospective bidders with an "even playing field" to bid. This ensures you will receive the highest quality bids. Our services include answering contractors' questions, conducting a pre-bid conference and issuing clarifications. After receipt of bids, we can evaluate the bids and assist you with the selection of a qualified contractor based on the bids received. This evaluation includes reviewing potential subcontractors as well to determine the most appropriate contractor for the project.

Construction Phase Services

Alpha will provide a complete range of construction phase services including observation of the work, review and approval of Contractor pay applications,



conducting progress meetings and providing technical assistance throughout the construction phase. During construction we will review the Contractors various project material submittals, develop color selections for your consideration and approval and perform a final "Punch List" inspection to assure satisfactory completion of the work. This is the phase of the project that is crucial to the ultimate success of your project. Our experienced team can successfully interact with the contractor and provide the direction needed for a successful project.

Throughout the design and construction process you will know that your needs and desires for the project will not only be met but exceeded. We will keep you involved and informed throughout and will provide you with accurate information, allowing you to make the right decisions at the right time. From the kick off meeting through punch list, Alpha will be your partner and represent the needs of the WVANG.

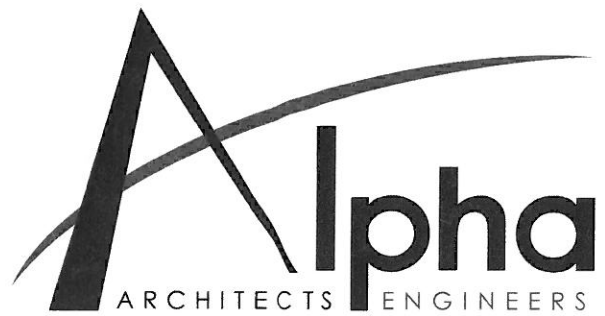
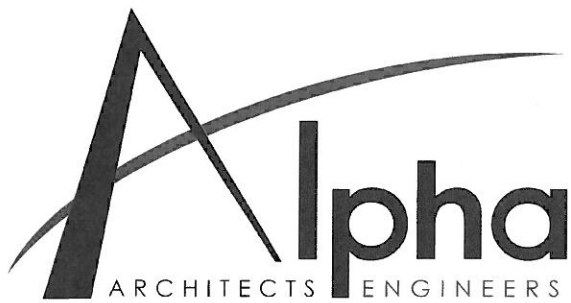


Table of Contents

LETTER OF INTEREST	1
FIRM PROFILE	2
APPROACH/METHODOLOGY	3
EXPERIENCE	4
STAFFING PLAN	5
STAFF QUALIFICATIONS	6
REFERENCES	7



ALPHA EXPERIENCE

Maintenance Building | 2005

Architectural Case Study

Morgantown Municipal Airport

Maintenance Building

Morgantown, WV

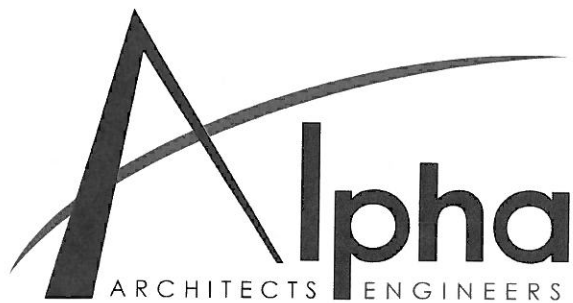
Alpha Associates, Incorporated designed and provided construction administration for the Hart Field Maintenance Building. The building provides garage and storage for the airport's snow-blowing and lawn-cutting machines. This project features six high-bay areas with one maintenance/repair pit. The balance of the area consists of auxiliary spaces such as dry and liquid storage, overhead crane hoist with access to a storage mezzanine. The building was constructed using split face block and metal panels over a pre-engineered steel rigid frame metal building.

Project Contact:
Jackie Marhefka
100 Hart Field Road
Morgantown, WV 26505
304-291-7461

At a Glance

CLIENT: City of Morgantown
LOCATION: Morgantown, WV
COMPLETION DATE: 2005
SIZE: 8,000 SF
CONSTRUCTION COST: \$850,000

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ALPHA EXPERIENCE

Airport Access Road | Est. 2014

Engineering Case Study

Morgantown Municipal Airport Access Road

Morgantown, WV

Alpha Associates, Incorporated is currently working on the completion of a new access road for the Morgantown Municipal Airport. The finished access road will run from County Route 857 near the Glenmark Center intersection to the East side of the Morgantown Municipal Airport.

The completed road will service a new US Army Reserve Center and a new airport business park. Design services provided by Alpha include traffic impact analysis, coordination with DOH, actual access road design, design of all turning lanes, pavement markings, signage, permitting, coordination with utility companies, preparation of right of way documents, and all other details pertinent to the completion of the project. Project completion is set for early 2014.

Project Contact:

Monongalia County Development Authority
955 Hartman Run Road, Suite 200
Morgantown, WV 26505

At a Glance

CLIENT: Monongalia County Development Authority

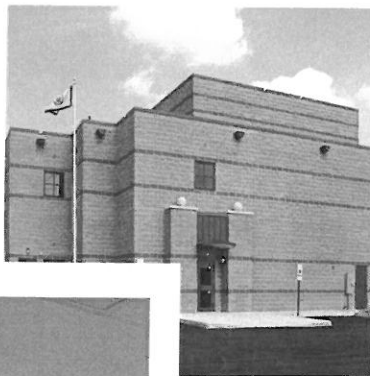
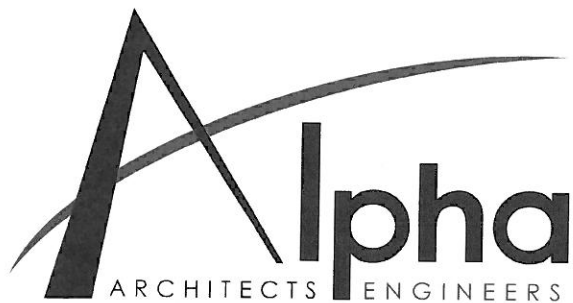
LOCATION: Morgantown, WV

COMPLETION DATE: Estimated 2014

SIZE: 5500 LF of Roadway

CONSTRUCTION COST: Est. \$4.5 Million

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ALPHA EXPERIENCE

ARFF Building | 2003

Architectural Case Study

Morgantown Municipal Airport

Air Rescue and Fire Fighting Building

Morgantown, WV

Alpha Associates, Incorporated provided architectural design, civil and structural engineering and surveying services this latest building at the Morgantown Municipal Airport. The building serves as an Air Rescue and Fire Fighting Building, housing two fire trucks and equipment.

Additional space for Airport Management offices and a training center are also included in the building.

Project Contact:

Jackie Marhefka

100 Hart Field Road

Morgantown, WV 26505

304-291-7461

At a Glance

CLIENT: City of Morgantown

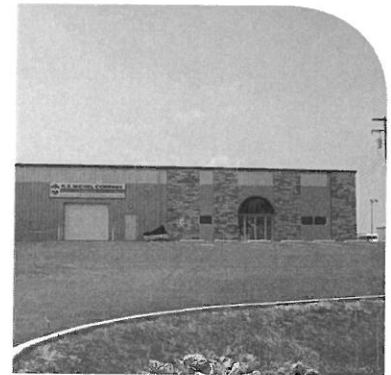
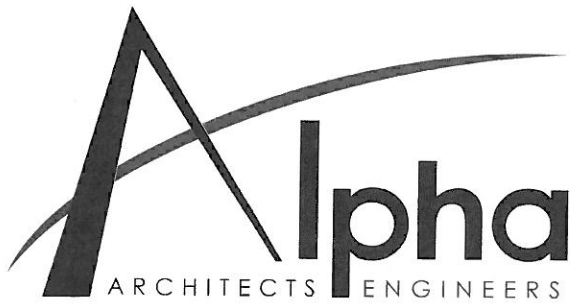
LOCATION: Morgantown, WV

COMPLETION DATE: 2003

SIZE: 7,000 SF

CONSTRUCTION COST: \$1 Million

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ALPHA EXPERIENCE

R.E. Michel Building | 2006

Architectural Case Study

R.E. Michel Building

Morgantown, WV

Alpha Associates, Incorporated provided Civil/Site Design, Structural Design, Surveying, and Stormwater Management for the new R.E. Michel Building to replace the building vacated in the Research Park Construction. Alpha also completed architectural drawings to be submitted for permit approval. This 11,000 square foot metal building was completed in 2006.

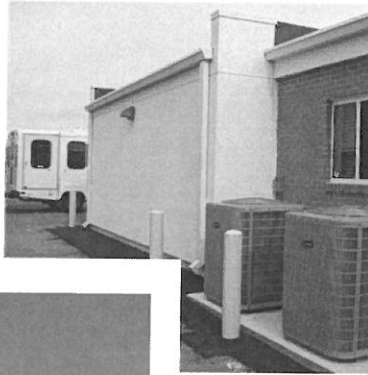
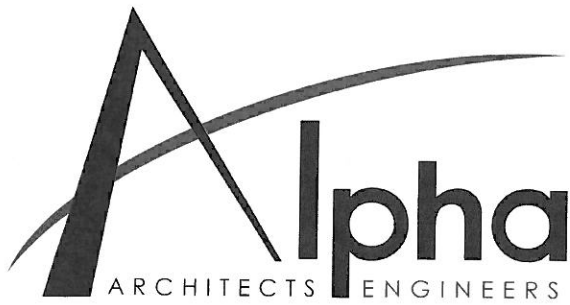


Project Contact:
WVU Research Corporation
888 Chestnut Ridge Road
Morgantown, WV 26506
304-293-3449

At a Glance

CLIENT: WVU Research Center
LOCATION: Morgantown, WV
COMPLETION DATE: 2006
SIZE: 11,000 sq. ft.
CONSTRUCTION COST: \$1 Million

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ALPHA EXPERIENCE

Vehicle Maintenance Facility | 2009

Architectural Case Study

EPTA Vehicle Maintenance Facility Alterations and Additions

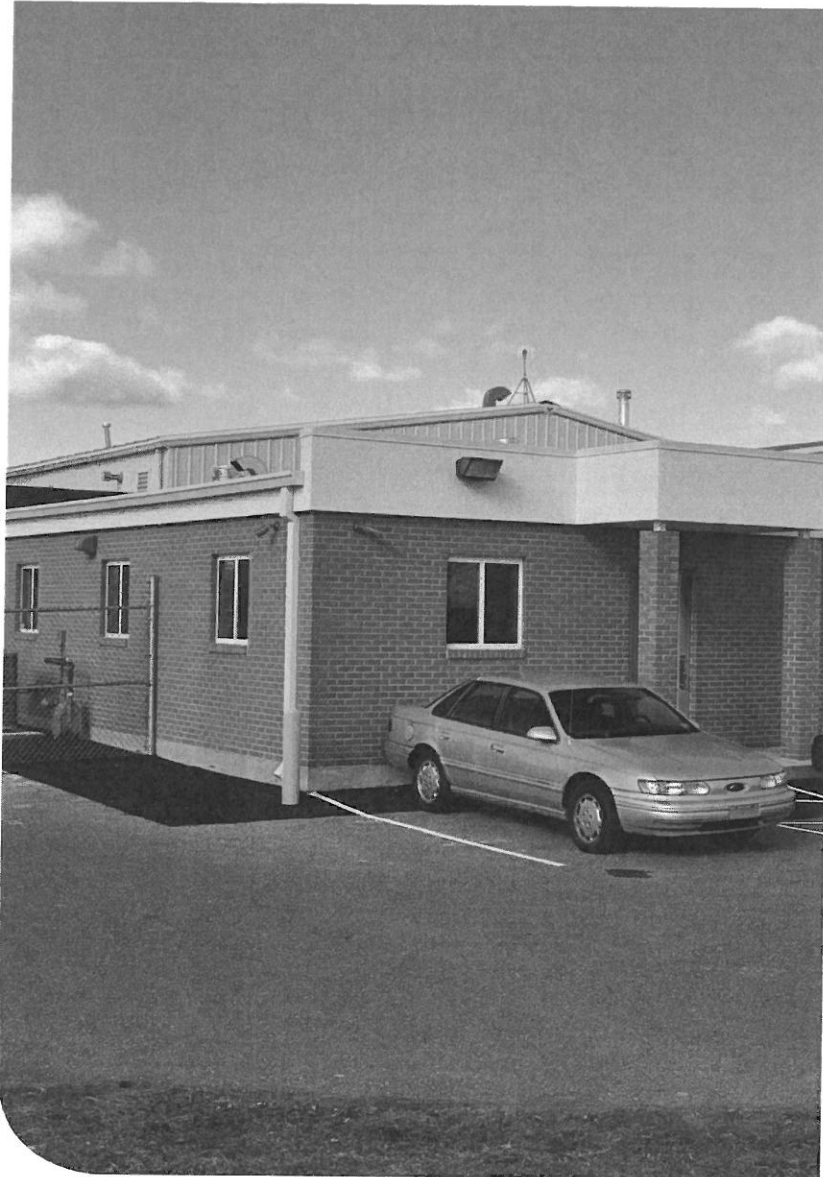
Martinsburg, WV

Alpha provided architectural and engineering services for the Eastern Panhandle Transit Authority Vehicle Maintenance Facility in Martinsburg, WV.

The Scope of Work included a 1550 square foot addition and a 2400 square foot renovation of the existing facility. Due to funding, the time constraints on this project were very tight.

The work included:

- Selective Demolition
- Three New Offices
- New Workroom and Storage Room
- New Toilets and Training Room
- Carpet Removal and Replacement



Project Contact:
Belinda Rollins
446 Novak Drive
Martinsburg, WV 25405
304-263-0876

At a Glance

CLIENT: WV Dept of Public Transit

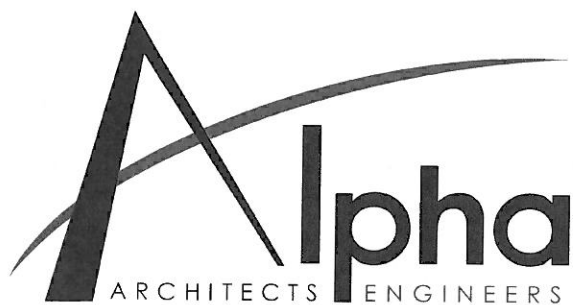
LOCATION: Martinsburg, WV

COMPLETION DATE: 2009

SIZE: 3,950 square feet

CONSTRUCTION COST: Private Client

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ALPHA EXPERIENCE

Parkersburg Armory | 2009

Architectural Case Study

Parkersburg Armory Renovation and Addition

Parkersburg, WV

Alpha continues their relationship with the West Virginia Army National Guard with the renovation of a space originally designated as a rifle range at the Parkersburg Armory.

New offices, conference room, and break room provide new work space for officers. A secondary entrance was included in the design to serve the department that will occupy this space.

A fire alarm upgrade for the entire building was also included in the project scope as well as an alternate for an access control system and mass notification system.



At a Glance

CLIENT: WV Army National Guard

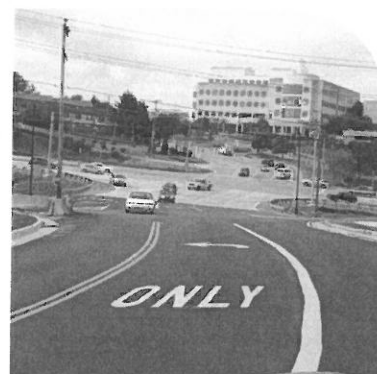
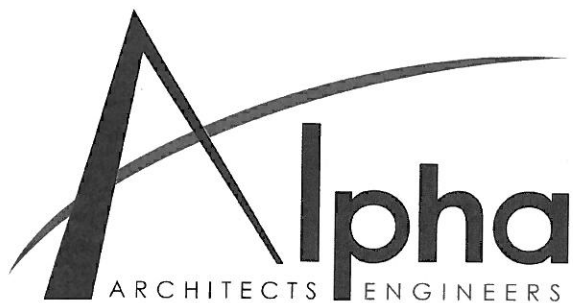
LOCATION: Parkersburg, WV

COMPLETION DATE: 2009

SIZE: 2600 sq. ft.

CONSTRUCTION COST: \$400,000

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ALPHA EXPERIENCE

Monongalia General Access Road | 2012

Engineering Case Study

Monongalia General Hospital Access Road to Route 705

Morgantown, WV

Alpha provided design services for a new entrance onto WV Route 705 opposite Willowdale Road. This access will provide for a five lane direct connection for Monongalia General Hospital onto Rt. 705.

The project consists of a traffic impact analysis, intersection and signal design at the Willowdale intersection, and the design of an access road from Maple Drive to J.D. Anderson Drive.

Alpha's design services include:

1. Preparation and approval of Traffic Impact Analysis.
2. Coordination with DOH District and Main Office.
3. Access road design.
4. Plans for closing of Maple Drive West at WV Rt. 705.
5. Design of turn lanes, pavement marking, signal modifications, signage, and permitting.
6. Drainage design for all work.
7. Design of maintenance of traffic plans for all work.
8. Coordination with all utility companies.
9. Preparation of right of way documents.
10. Erosion and sediment control design.

Project Contact:

Steve Mariner

1200 J.D. Anderson Drive

Morgantown, WV 26505

304-598-1200

At a Glance

CLIENT: Monongalia General Hospital

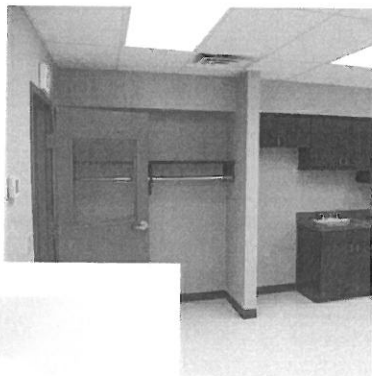
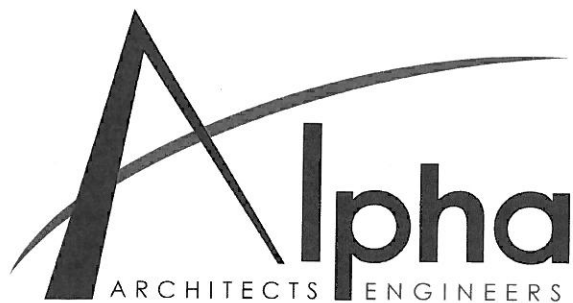
LOCATION: Morgantown, WV

COMPLETION DATE: 2012

SIZE: Approx .5 miles

CONSTRUCTION COST: \$2.5 Million

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ALPHA EXPERIENCE

Vehicle Maintenance Facility | 2005

Architectural Case Study

PVTA Vehicle Maintenance Facility
Alterations and Additions

Petersburg, WV

Alpha provided architectural and engineering services for the Potomac Valley Transit Authority Vehicle Maintenance Facility in Petersburg, WV.

The Scope of Work included a 1550 square feet addition and a 2400 square foot renovation of the existing facility. Due to funding, the time constraints on this project were very tight.

The work included:

- Selective Demolition
- Three New Offices
- New Workroom and Storage Room
- New Toilets and Training Room
- Carpet Removal and Replacement
- Relocation of MEP Services and

Project Contact:

Tim Thomas

1900 Kanawha Blvd. East

Bldg. 5, Room 830

Charleston, WV 25305

304-257-1414

At a Glance

CLIENT: WV Depart of Public Transit

LOCATION: Petersburg, WV

COMPLETION DATE: 2005

SIZE: 3,950 square feet

CONSTRUCTION COST: \$456,725

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H a r p e r E n g i n e e r i n g , p l l c

52 B Street
St. Albans, WV 25177
Office: 304.722.3602 Fax: 304.722.3603

W. Kent Carper Justice and Public Safety Complex: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for renovations to the 62,400 sq ft Justice and Public Safety Complex. Included two indoor parking areas for emergency vehicles.

Wayne Co 911 Center: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for a new 5,800 sq ft 911 Center.

Fayette County 911: HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the new 7,500 sq ft 911 Call Center located in Fayette Co. WV.

KIA Dealership: HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the new 9,000 sq ft showroom and maintenance bay located in Raleigh Co. WV. Included Vehicle Exhaust System for Maintenance bay.

Bert Wolf Toyota: HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the addition and renovation totaling 39,500 sq ft for showroom and maintenance bay located in Charleston, WV. Included Vehicle Exhaust System for Maintenance bay.

Moses Teays Valley: HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the new 4,800 sq ft showroom and maintenance bay located in Teays Valley, WV. Included Vehicle Exhaust System for Maintenance bay.

New Bus Garage: HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the new 5,900 sq ft bus garage in West Union, WV.

Public Works Building: HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for new 4,500 sq ft bus garage in Romney, WV.

St. Albans Armory Storage Building: HVAC, Plumbing, Electrical and Fire Alarm design for new 3,25 sq ft storage building in St. Albans, WV

H a r p e r E n g i n e e r i n g , p l l c

52 B Street
St. Albans, WV 25177
Office: 304.722.3602 Fax: 304.722.3603

W. Kent Carper Justice and Public Safety Complex: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for renovations to the 62,400 sq ft Justice and Public Safety Complex.

Office Addition to Boone Co. Courthouse Annex: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for a 20,000 square foot addition and renovations to the Boone Co Courthouse Annex.

Fayette Co 911 Center: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for new 7,200 sq ft 911 Center.

Wayne Co 911 Center: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for a new 5,800 sq ft 911 Center.

Dominion Gas Office Building: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler Design for a 20,000 square foot office.

Energy Corporation of America: HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for a 60,000 sq ft office located in Charleston, WV.

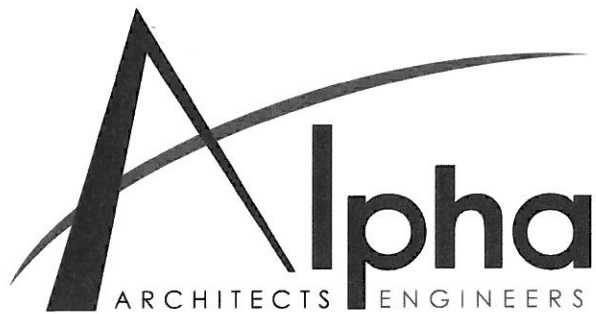
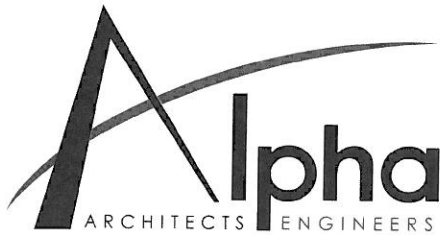


Table of Contents

LETTER OF INTEREST	1
FIRM PROFILE	2
APPROACH/METHODOLOGY	3
EXPERIENCE	4
STAFFING PLAN	5
STAFF QUALIFICATIONS	6
REFERENCES	7



PROJECT ORGANIZATION/MANAGEMENT

From the Principal-In-Charge to the Project Manager, Qualified Consultant, and Support Staff, Alpha has assigned individuals who have the expertise and project experience to successfully initiate and complete the Coonskin Park Maintenance Complex Building Design for the West Virginia Army National Guard.

The work for this project will be managed and directed from our Charleston, West Virginia office. The Alpha team will be led by **Richard Colebank, PE, PS** – President and COO, and supported by Project Manager, **Chuck Branch, PE** – Principal and Senior Civil Engineer. **Jason Harper, PE** will be the Project Manager for Harper Engineering. Together Alpha and Harper can complete all aspects of your Maintenance Complex Building Design. The following is list of the professional staff who will be dedicated to the success of this project.

Richard Colebank, PE, PS – **Principal in Charge** – Alpha Associates

Chuck Branch, PE – **Project Manager, Principal** – Alpha Associates

Charlie Luttrell, PE – **Principal, Structural Engineer** – Alpha Associates

Bradley Casdorph, PE, PS – **Civil Engineer** – Alpha Associates

Rebecca Key, AIA, LEED AP – **Architect and Associate** – Alpha Associates

Tom Pritts, AIA, LEED AP – **Architect** – Alpha Associates

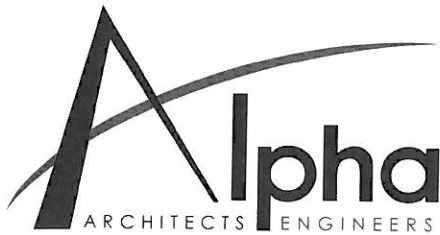
Jason Harper, PE – **Project Manager/HVAC Design** – Harper Engineering

Mark King, PE – **Construction Administration/Electrical Design** – Harper Engineering

Scott Phillips – **Plumbing Design** – Harper Engineering

Rick Standish – **HVAC Design** – Harper Engineering

Resumes for these staff members are included with this Expression of Interest.



52 B Street
St. Albans, WV 25177
Office: 304.722.3602 Fax: 304.722.3603

Throughout the design process, Alpha and Harper will involve all members of the design team to produce an efficient, effective flow of work. Communication with the Owner, the team and interested parties is critical to the success of the project, and Alpha and Harper pride themselves on an effective flow of communication throughout each phase of the process.

Additional engineers, surveyors, technicians, and administrative personnel are also available if necessary.

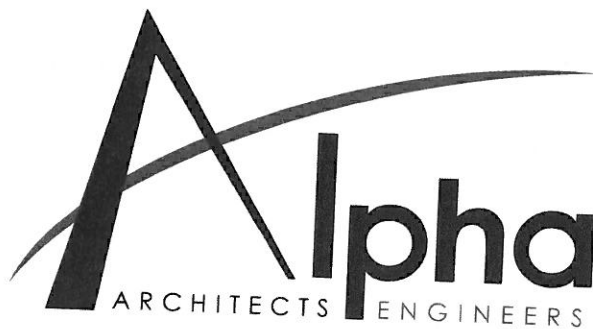
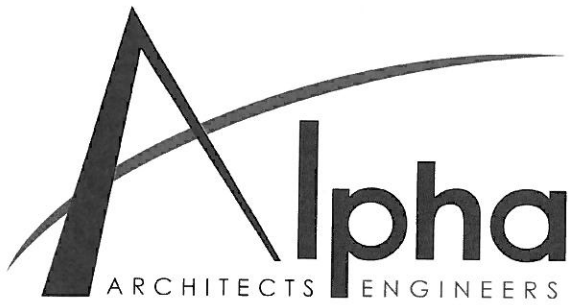


Table of Contents

LETTER OF INTEREST	1
FIRM PROFILE	2
APPROACH/METHODOLOGY	3
EXPERIENCE	4
STAFFING PLAN	5
STAFF QUALIFICATIONS	6
REFERENCES	7



ALPHA RESUMES

SUMMARY

Mr. Colebank is President and Chief Operating Officer of Alpha. He has been with Alpha Associates, Incorporated since 1985. He began his career with Alpha as a staff engineer and progressed through the ranks from Project Manager to his current position. Mr. Colebank has worked with diverse clients such as WVU, City of Morgantown, WVDOH, WVU Foundation, and the Morgantown Municipal Airport, as well as numerous other public and private clients. Since 1988, Mr. Colebank has been the Principal-In-Charge of many of the Civil Engineering projects developed at Alpha. In his current capacity, Mr. Colebank provides financial and administrative guidance for the day to day operations of the company while continuing to manage Civil Engineering Projects.

Richard A. Colebank, PE, PS

President and COO

PROFILE

Broad-based responsibilities in the following areas:

- Project Management
- Business Operations and Financial Management
- Quality Assurance/Quality Control
- Civil Engineering Project Management and Design
- New Business Development
- Expert Testimony and Investigation

PROFESSIONAL HIGHLIGHTS

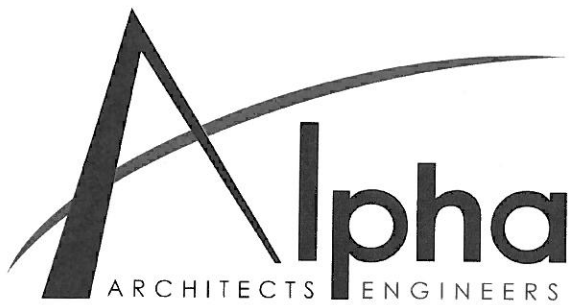
Project Manager:

- WVU Research Park; Morgantown, WV
- Federal Bureau of Prisons Hazelton Medium Security Prison
- WV Medal of Honor Recipients Plaza; Hazelton, WV
- North Fork Hughes River Recreation Facilities; Ritchie County, WV
- WVDOH I-77 Welcome Center; Williamstown, WV
- Ices Ferry Bridge; Morgantown, WV
- Monongalia General Hospital Expansion; Morgantown, WV
- Monongalia General Hospital Access Road; Morgantown, WV
- Morgantown Municipal Airport Access Road; Morgantown, WV

Indefinite Delivery/Indefinite Quantity Contracts:

- Morgantown Municipal Airport Open End Contract
- West Virginia Division of Highways Open End Contract
- National Energy Technology Laboratories Open End Contract
- West Virginia University Open End Contract
- United States Postal Service Open End Contract





ALPHA RESUMES

Richard A. Colebank, PE, PS | President and COO

EMPLOYMENT HISTORY

1985 – Current Alpha Associates, Incorporated
1983-1985 Charles Townes and Associates, P.C.
1983 US Army Corps of Engineers

EDUCATION

West Virginia University
Masters of Business Administration; 1999
Bachelor - Civil Engineering; 1982

QUALIFICATIONS

• **License:** Professional Engineer: West Virginia, Maryland, Pennsylvania, Virginia
Professional Surveyor: West Virginia
Certified Private Pilot

AFFILIATIONS

- Former NSPE/PEPP Governor of WV
- ACEC/WV; Former President and National Director
- University High School Foundation; Charter Member; President
- Morgantown Area Chamber of Commerce; Past Chairman
- Monongalia County MPO Technical Advisory Committee; Member
- Morgantown Area Economic Partnership; Member
- American Red Cross, River Valley Chapter B.O.D.
- WVU College of Civil and Environmental Engineering Visiting Committee

Contact

Richard A. Colebank

304.296.8216

800.640.8216

rick.colebank@thinkalphafirst.com

think **Alpha** first.com



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come, Greeting

Know Ye That The State Board of Registration for Professional Engineers, of the State of West Virginia, reposing special confidence in the Intelligence, Integrity, and Discretion of

Richard A. Colebank

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT

by law, hereby certify that he, having submitted satisfactory evidence of his ability and experience, is a

REGISTERED PROFESSIONAL ENGINEER

Registration Number [REDACTED]

To hold and use such title in the practice of his profession, subject to the conditions prescribed by law.

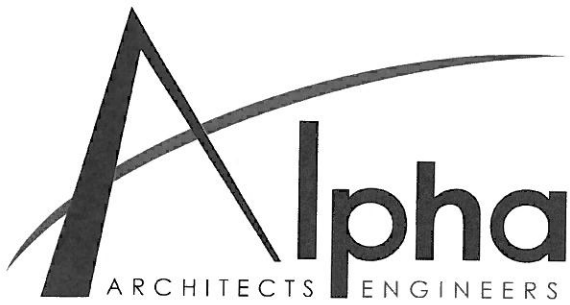


Given under the hand and the Seal of the Board at the Capitol in the City of Charleston, this 23rd day of Feb. in the year of our Lord One Thousand Nine Hundred and Eighty-Eight and of the State the One Hundred Twenty-Fourth.

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Frank E. Gaddy

By
Secretary: Kenneth H. Means
President: Robert B. Scott



ALPHA RESUMES

Charles Branch, PE | Principal, Civil Engineer

SUMMARY

As Chief Engineer for site development and planning projects, Mr. Branch is a vital part of the design process at Alpha. His involvement spans from strictly civil engineering projects, to the design of large scale educational projects and medical facilities. Mr. Branch acts as peer review for young engineers in the firm on issues ranging from storm water management to site design. Mr. Branch is also involved in commercial and residential development design, roadway and bridge design and utilities layout.

PROFILE

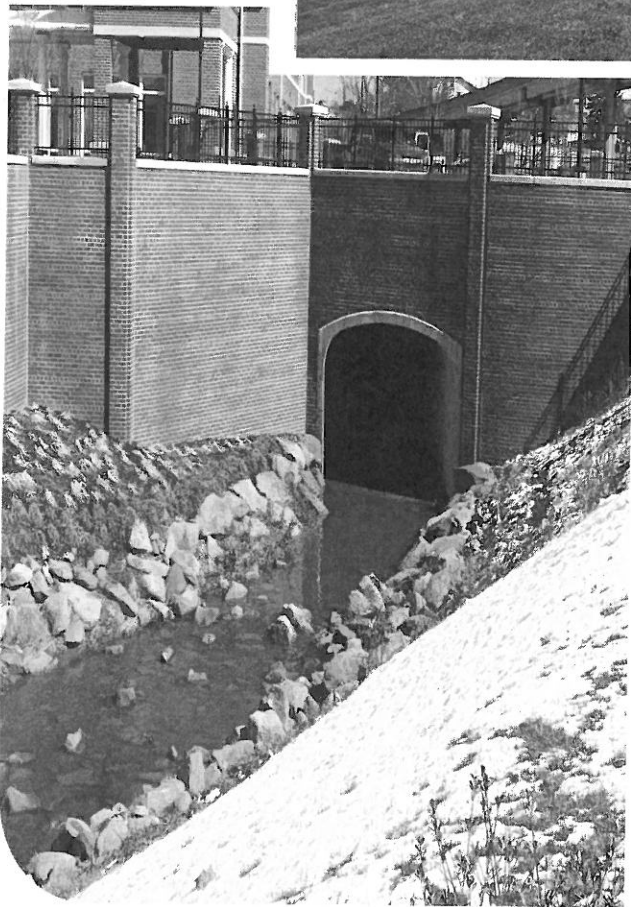
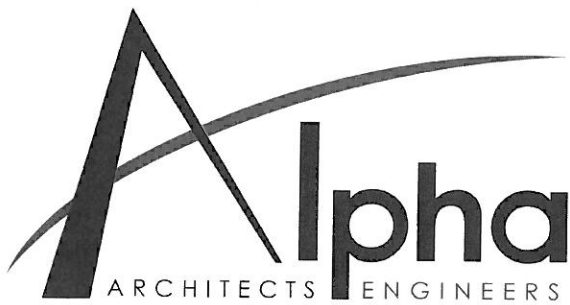
Broad-based responsibilities in the following areas:

- Highway Design
- Municipal Engineering
- Wastewater Collection
- Storm Sewer System Design
- Storm Water Management
- Site Engineering
- Project Management

PROFESSIONAL HIGHLIGHTS

Civil Engineer/Project Manager:

- WVU Parking Lot 81 Renovations; Morgantown, WV
- WVU Doll's Run Burn Room; Morgantown, WV
- WVU Alumni Center Parking Lot; Morgantown, WV
- WVU Alumni Center Storm Water Management; Morgantown, WV
- WVU Evansdale Redevelopment; Morgantown, WV
- WVU Health Sciences Center Eastern Division; Martinsburg, WV
- Blackshere Bridge; Mannington, WV
- WVDOH I-77 Welcome Center; Williamstown, WV
- WV Medal of Honor Recipients Plaza; Hazelton, WV
- Lewis County High School Bridge; Weston, WV
- Wyoming County Route 10 Relocation; Wyoming County, WV
- Fairmont Federal Credit Union; Bridgeport, WV



ALPHA RESUMES

Charles Branch, PE | Principal, Civil Engineer

EMPLOYMENT HISTORY

1992 – Current Alpha Associates, Incorporated
1988-1992 Reimer, Muegge, & Associates, Inc.

EDUCATION

West Virginia University
Bachelor - Civil Engineering; 2000
Fairmont State College
Bachelor Architectural Engineering Technology; 1988

QUALIFICATIONS

- **License:** Professional Engineer: West Virginia

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers

Contact

Charles B. Branch

304.296.8216

800.640.8216

chuck.branch@thinkalphafirst.com

think  **Alpha** first.com



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come, Greeting.

Know Ye That The State Board of Registration for Professional Engineers, of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

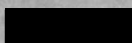
Charles B. Branch

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT

by law, hereby certify that he, having submitted satisfactory evidence of his ability and experience, is a

REGISTERED PROFESSIONAL ENGINEER

Registration Number



To Hold and use such title in the practice of his profession, subject to the conditions prescribed by law.



Given under the hand and the Seal of the Board at the Capitol in the City of Charleston, this 18th day of February in the year of our Lord 2002 and of the State the One Hundred Thirty-Eighth

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

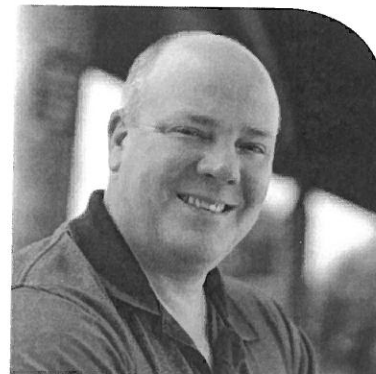
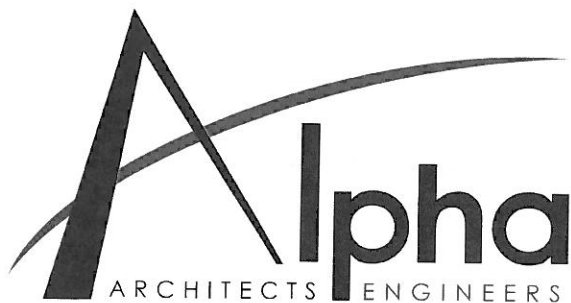
[Signature]

By *Frank D. Godby*

L. J. Evans, Jr.

[Signature]

[Signature]



ALPHA RESUMES

SUMMARY

Mr. Luttrell has worked with Alpha Associates, Inc. since 1996. He is the chief structural engineer on all projects at Alpha. Before coming to Alpha, Mr. Luttrell's graduate work resulted in several contributions to the cold-formed steel deck industry. His new method of analysis for non-uniform loads on composite concrete and cold formed steel decks has been made a permanent part of the Steel Deck Institute's design manual. Mr. Luttrell also worked on projects that involved pre-stressed timber bridge research with the WVU Constructed Facilities Center. Since coming to Alpha, Mr. Luttrell has had significant involvement in the effort to begin utilizing modern composite materials in practical bridge applications.

Charles B. Luttrell, PE

Principal, Structural Engineer

PROFILE

Broad-based responsibilities in the following areas:

- Bridge Structural Design and Analysis
- Innovative Bridge Materials Applications
- Building Structural Design and Analysis
- Historical Restoration and Evaluations

PROFESSIONAL HIGHLIGHTS

Structural Engineer:

- Alumni Center Structural Framing and Foundation; WVU
- Engineering Science Building, East Wing Addition, WVU
- Hazel Ruby McQuain Amphitheater Roof; Morgantown, WV
- West Buckeye Bridge; Core, WV
- Washington High School; Charles Town, WV
- WVU Coliseum Structural Inspection; Morgantown, WV
- WVU Coliseum Scoreboard Hoist Project; Morgantown, WV
- Alderson Broaddus College, Rex Pyles Arena Deck; Philippi, WV
- Mountaineer Middle School Renovation; Morgantown, WV
- Salem International Building Inspections; Salem, WV
- Monongalia County Sheriff's Building; Morgantown, WV
- South High Street Bridge, Morgantown, WV
- Ices Ferry Bridge, Morgantown, WV





ALPHA RESUMES

Charles B. Luttrell, PE | Principal, Structural Engineer

EMPLOYMENT HISTORY

1996 – Current Alpha Associates, Incorporated
1995-1996 Larry D. Luttrell, PE, Ph D
1991-1994 West Virginia University
1990-1991 WVU Constructed Facilities Center

EDUCATION

West Virginia University
Masters - Structural Engineering; 1995
Bachelor - Civil Engineering; 1993

QUALIFICATIONS

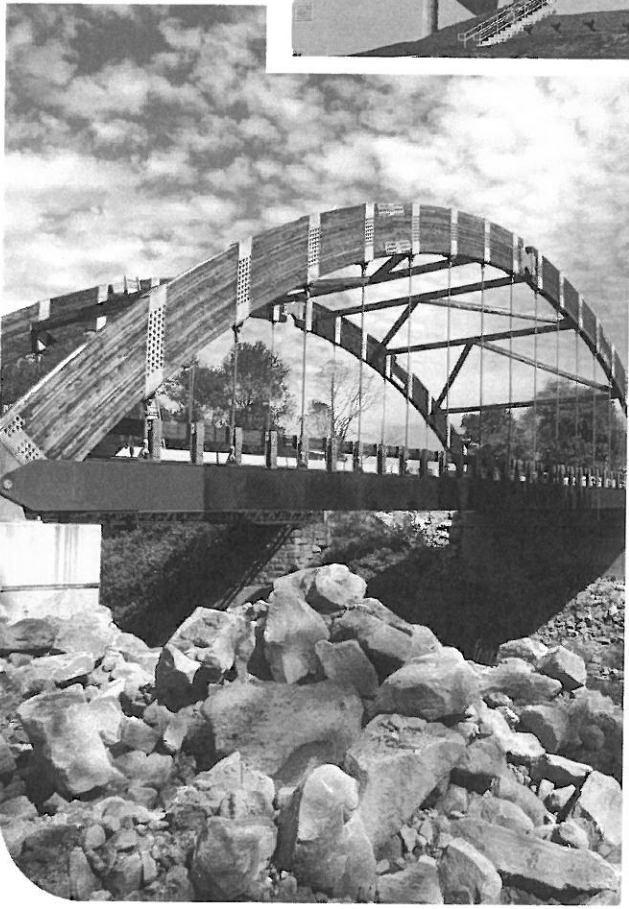
- **License:** Professional Engineer: West Virginia, Pennsylvania

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers
- Chi Epsilon; Member
- American Concrete Institute; Member

Research Experience

- Cold Formed Steel Deck Research
 - ✓ Fastener Failures
 - ✓ Edge conditions/failures
 - ✓ Buttoned overlap shear failures
- Composite Cold Formed Steel and Concrete Deck Research
 - ✓ Line load behavior/failures
 - ✓ Concentrated load behavior/failures
 - ✓ Web crippling
 - ✓ Punch failures



think **Alpha** first.com

Contact

Charles B. Luttrell

304.296.8216

800.640.8216

charlie.luttrell@thinkalphafirst.com



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come, Greeting

*Know Ye That The State Board of Registration for Professional Engineers,
of the State of West Virginia, reposing special confidence in
the Intelligence, Integrity and Discretion of*

Charles B. Luttrell

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT

*by law, hereby certify that he, having submitted
satisfactory evidence of his ability and experience, is a*

REGISTERED PROFESSIONAL ENGINEER

Registration Number [REDACTED]

*(To Hold) and use such title in the practice of his profession,
subject to the conditions prescribed by law.*



*Given under the hand and the Seal
of the Board at the Capitol in the
City of Charleston,*

*this 28th day of July in the
year of our Lord One Thousand
Nine Hundred and Ninety-nine
and of the State the One Hundred
Thirty-sixth.*

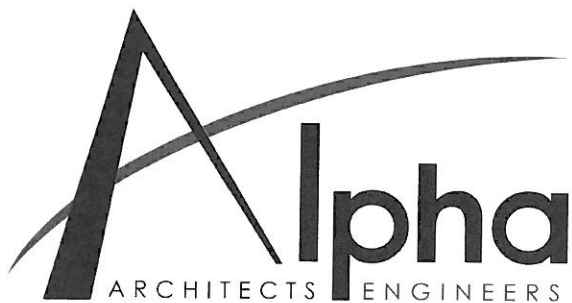
STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Garrett

Frank Nelly

Heide L. [unclear]

Wm. [unclear]



ALPHA RESUMES

Bradley Casdorff, PE, PS | Civil Engineer

SUMMARY

Mr. Casdorff joined the Alpha Associates, Incorporated team in 2004 and currently works as a project engineer in the Morgantown office. He has 32 years of professional experience with roadway design, storm sewer design, airport airside renovation and design, storm water management including conveyance and detention, environmental permitting, project administration supervision and inspection, as well as boundary and construction surveying.

PROFILE

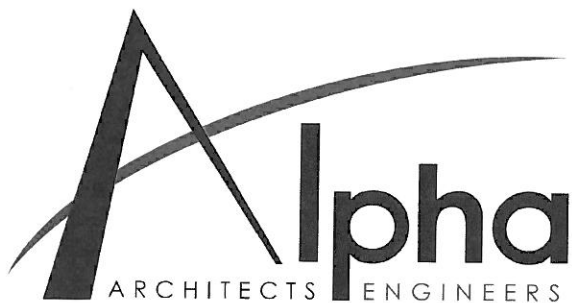
Broad-based responsibilities in the following areas:

- Airport Planning and Design
- Highway Design
- Hydraulic and Hydrology Studies
- Site Plan Development
- Land Surveying

PROFESSIONAL HIGHLIGHTS

Civil Engineering:

- Platinum Properties - Waterfront Conference Center; Morgantown, WV
- Hart Field - Runway Safety Area; Morgantown, WV
- Hart Field - Ramp Renovation and Deicing Facility; Morgantown, WV
- Hart Field - Signage and Lighting; Morgantown, WV
- Hart Field - Airport Certification Manual; Morgantown, WV
- Hart Field - Air Rescue and Fire Fighting Vehicle Procurement, WV
- WVU - Lot 81 Parking Area Improvements; Morgantown, WV
- WVU Animal Facilities Annex, Engineering Retrofit; Morgantown, WV
- McKee Crossing - 120 Acre Subdivision; Martinsburg, WV
- Morgantown Municipal Airport Access Road; Morgantown, WV
- Davisson Estates - 60 Acre Subdivision; Morgantown, WV
- Mon General Hospital - East Parking Area; Morgantown, WV
- Applebee's Restaurant, Site Plan; Morgantown, WV
- WVU CPASS/Student Health; Morgantown, WV
- WVU Research Park- 100 Acre ALTA/ACSM Survey; Morgantown, WV
- WVU Museum; Morgantown, WV



ALPHA RESUMES

Bradley Casdorff, PE, PS | Civil Engineer

EMPLOYMENT HISTORY

2004 – Current Alpha Associates, Incorporated
1979-2004 Triad Engineering, Incorporated

EDUCATION

West Virginia University
Masters - Soil Conditions and Foundation Design; 1982
Bachelor - Civil Engineering; 1979

QUALIFICATIONS

- **License:** Professional Engineer: West Virginia
Professional Surveyor: West Virginia
Certified Private Pilot

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers
- WVSPS - Mountain Regional Chapter; President
- Aircraft Owners and Pilots Association; Member

Contact

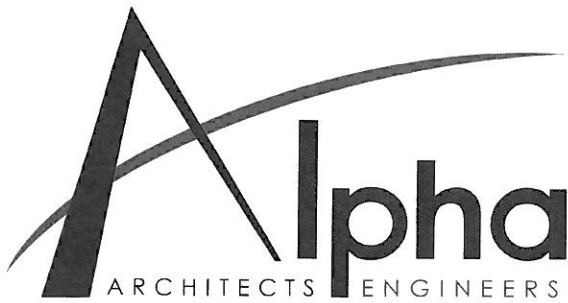
Bradley Casdorff

304.296.8216

800.640.8216

brad.casdorff@thinkalphafirst.com

think  **Alpha** first.com



ALPHA RESUMES

Rebecca Key, AIA, LEED-AP | Architect, Associate

SUMMARY

Ms. Key has worked in the architectural field for over 35 years. She is Project Architect/Project Manager for numerous architectural designs at Alpha Associates, Incorporated. Ms. Key is involved from the programmatic stages and schematic designs all the way through construction documents to construction administration.

PROFILE

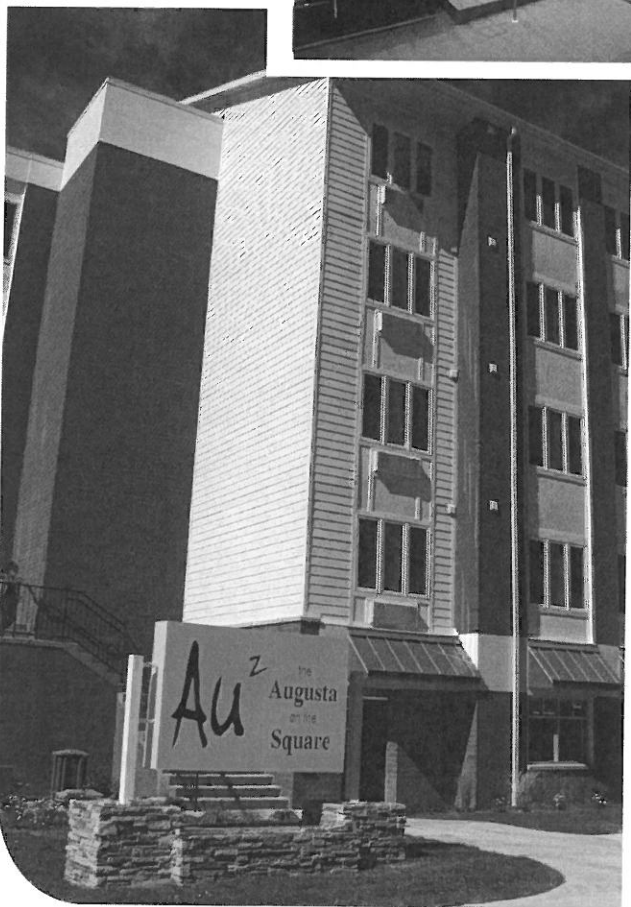
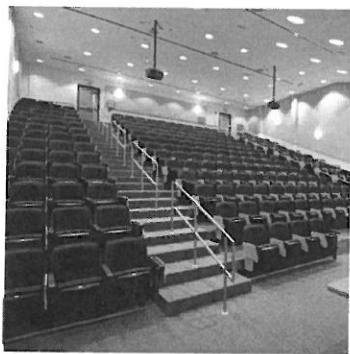
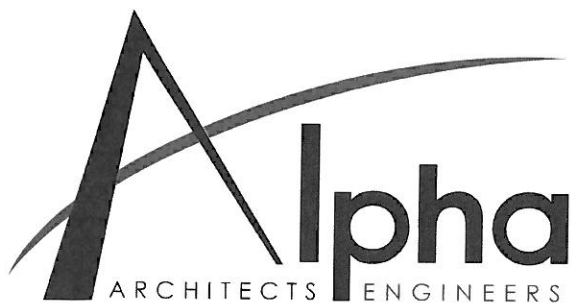
Broad-based responsibilities in the following areas:

- Architectural Design
- Interior Design
- Medical Design
- Interior Space Planning
- Historic Renovation

PROFESSIONAL HIGHLIGHTS

Architectural Design:

- Mon County Family Court Renovation; Morgantown, WV
- West Virginia Regional Technology Park Renovation to Building 770; South Charleston, WV
- Mon County Sheriff's Building; Morgantown, WV
- WVU South Agricultural Sciences Building; Morgantown, WV
- Washington High School; Charles Town, WV
- Prichard Hall Renovation; Fairmont State University; Fairmont, WV
- WVU CRRB Renovation, 5th and 7th Floors; Morgantown, WV
- WVU Boreman Hall, Boreman Bistro; Morgantown, WV
- WVU Hatfields Restaurant; Morgantown, WV
- Hart Field Maintenance Facility; Morgantown, WV
- Norwood Fire Station; Morgantown, WV
- FMW Composites; Bridgeport, WV
- Hart Field Terminal Renovation; Morgantown, WV
- White Hall Municipal Building; White Hall, WV
- WV State Office Building; Clarksburg, WV
- Ruby McQuain Amphitheater Roof; Morgantown, WV
- Augusta Apartment Building; Morgantown, WV
- Cass Scenic Railroad Clubhouse Renovation; Cass, WV
- Berkeley Springs Bath House Renovation; Berkeley Springs, WV



ALPHA RESUMES

Rebecca Key, AIA, LEED-AP | Architect, Associate

EMPLOYMENT HISTORY

2000 – Current Alpha Associates, Incorporated
1983-1999 Alexander Key and Associates
1978-1983 Webster Clothes; Director of Store Planning

EDUCATION

University of Maryland
Bachelor of Architecture; 1977
Maryland Institute College of Art
Coursework in Furniture Design; 1986-1987

QUALIFICATIONS

- **License:** Registered Architect: West Virginia, Maryland, Washington DC, New York, Virginia, Pennsylvania
- NCIDQ Certified
- Leadership In Energy and Environmental Design Accredited Professional

AFFILIATIONS

- American Institute of Architects
- West Virginia Society of Architects
- Fairmont, WV ICC Board of Appeal; Board Member
- U.S. Green Building Council
- AIA Liveable Communities
- Marion County Chamber of Commerce
- Leadership Kanawha Valley Class of 2014

Contact

Rebecca Key

304.296.8216

800.640.8216

rebecca.key@thinkalphafirst.com

think  first.com

The Board of Architects



of West Virginia

No. 2693

This Certifies that Rebecca Jean Key *of* Baltimore
in the State of Maryland *having successfully passed an examination*
before the Board of Architects of the State of West Virginia, and being
otherwise qualified, is hereby authorized to practice Architecture in all its
branches in the State of West Virginia.



Witness the signatures of the President and Secretary of the Board of
Architects of West Virginia, and the seal of said Board, this 26th
day of September 1994

Will E. Johnson *President.*
E. Patrick Johnson *Secretary.*



ALPHA RESUMES

SUMMARY

Mr. Pritts is a licensed Architect who joined the Alpha Associates, Incorporated staff in the Morgantown office in 2004. His involvement in projects in West Virginia's Eastern Panhandle facilitated his relocation to Cumberland, MD in 2008 to better serve clients in that area. In 2008 he received his LEED Accredited Professional Certification from the USGBC and Construction Document Technologist designation from the Construction Specification Institute. Mr. Pritts has become a valuable asset to Alpha Associates with broad experience in K-12 and higher educational design, commercial design and programmatic development.

Thomas Pritts, AIA, LEED-AP | Associate, Architect

PROFILE

Broad-based responsibilities in the following areas:

- Architectural Design
- Programmatic Development
- Green Building Design

PROFESSIONAL HIGHLIGHTS

Higher Educational Facilities

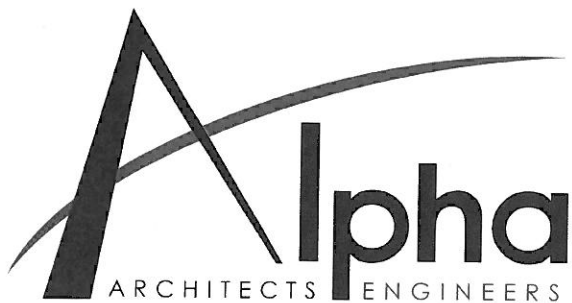
- WVU CPASS and Student Health Building; Morgantown, WV
- Glenville State Skybox; Glenville, WV
- Potomac State College, ADA Connector Link; Keyser, WV
- Engineering Science Building, East Wing Addition, WVU
- Potomac State College, Library Façade Replacement, Keyser, WV
- Potomac State College, McKee Arts Center Plaza; Keyser, WV

K-12 Educational Facilities:

- Huff Consolidated School; Hanover, WV
- Aurora Elementary School Addition; Preston County, WV
- Riverview High School Football Fieldhouse; McDowell County, WV
- Washington High School; Charles Town, WV
- Monongalia County Schools – School Access Safety; Morgantown, WV
- Pineville Elementary School; Wyoming County, WV

Miscellaneous:

- Harry Green Nissan; Clarksburg, WV
- Martinsburg Wastewater Treatment Plant; Martinsburg, WV
- Bavarian Inn Pool; Shepherdstown, WV
- Fairmont Federal Credit Union; Bridgeport, WV
- Clear Mountain Bank, Reedsville Branch; Reedsville, WV
- Clear Mountain Bank, Oakland Branch; Oakland, MD
- Jefferson County Emergency Operations Building; Ranson, WV
- Eastern Panhandle Transit Authority Renovation; Martinsburg, WV
- Yellow Brick Bank; Shepherdstown, WV



ALPHA RESUMES

Thomas Pritts, AIA, LEED-AP | Associate, Architect

EMPLOYMENT HISTORY

2004 – Current Alpha Associates, Incorporated
2003-2004 Marshall Craft Associates

EDUCATION

Virginia Tech
Bachelor of Architecture; 2004

QUALIFICATIONS

- **License:** Registered Architect: West Virginia, Maryland
- NCARB Certified
- Leadership in Energy and Environmental Design Accredited Professional
- Construction Document Technologist
- Certified Construction Specifier

AFFILIATIONS

- American Institute of Architects
- West Virginia Society of Architects
- Autodesk User Group International
- U.S. Green Building Council
- Construction Specification Institute

Contact

Thomas Pritts

304.296.8216

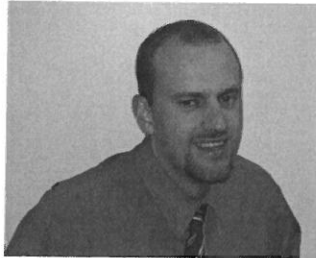
800.640.8216

tom.pritts@thinkalphafirst.com

think  **Alpha** first.com

HE Harper Engineering, PLLC

52 B Street
St. Albans, WV 25177
Office: 304.722.3602 Fax: 304.722.3603



Jason E. Harper, PE
(304)-541-1390
jason@harperengwv.com

Education

West Virginia University Institute of Technology
Montgomery, WV
Bachelor of Science-Mechanical Engineering

Registrations/Professional Affiliations

Licensed Professional Engineer – WV
ASHRAE
NFPA

Experience

Jason E. Harper, PE brings 12 years design experience to our firm. He has experience with HVAC, Electrical, plumbing, and fire alarm system design. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, postal facilities, and government buildings.

Projects

Addition and Renovation to Geary School
Baileysville Elem. HVAC Renovations
W. Kent Carper Justice and Public Safety Complex
Dominion Gas Office Building
Renovations to Glenville ES
Addition to Shady Spring Middle School
Addition and Renovations to Flinn Elementary
Renovations to Park Middle School

HE Harper Engineering, PLLC

52 B Street
St. Albans, WV 25177
Office: 304.722.3602 Fax: 304.722.3603



Kevin Mark King, PE
mark@harperengwv.com

Education

West Virginia University Institute of
Technology Montgomery, WV
Bachelor of Science-Electrical Engineering

Bluefield State College
Bluefield, WV
Bachelor of Science-Computer Science

Registrations/Professional Affiliations

Licensed Professional Engineer – WV, KY, PA, OH, VA
WV licensed Master Electrician
LEED Green Associate
NFPA

Experience

Kevin Mark King, PE brings 10 years of electrical design experience and over 11 years of electrical construction/maintenance experience to our firm. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, emergency services facilities, government buildings and industrial projects.

Projects

Fayette Co. 911 Center
Wayne County 911 Center
Marsh Fork Elementary School

Pineville Elementary School
Renovations to TTA Office
Kia Dealership Beckley, WV

H a r p e r E n g i n e e r i n g , p l l c

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Scott D. Phillips
(304)-722-3602
Scott@harperengwv.com

Registrations/Professional Affiliations

American Society of Plumbing Engineers

Experience

Scott D. Phillips brings 30 years design experience to our firm. He has experience with mechanical, electrical, plumbing and fire suppression system design. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, postal facilities, and government buildings.

Projects

W. Kent Carper Justice and Public Safety Complex
Renovations to Burnsville Elementary School
Pioneer Community Bank
Bible Center Recreation and Ministry Building
Pulmonary Associates Office Building
Additions and Renovations to Little Birch Elementary School
Moses Factory Outlet- Teays Valley
Dominion Gas Office Building
Fairmount State University WV Folk Life Center
South Preston Pre K-8 School
Rahall Technology and Business Center Community Based Outpatient Clinic
Renovations to Davis Elementary School

HE H a r p e r E n g i n e e r i n g

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Richard M. Standish
(304)-722-3206
Rick@harperengwv.com

Registrations/Professional Affiliations

ASHRAE

Experience

Richard M. Standish brings 36 years design experience to our firm. He has experience with HVAC, plumbing, and electrical design. His specialty is the electrical design of water treatment and wastewater treatment plants. Rick's projects include treatment plants, educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, postal facilities, and government buildings.

Projects

Brooke County High School
University of Charleston Dorm
Tri-State Gaming Center
Mylan Pharmaceuticals Expansion
Mason Co. 911 Center
Oak Hill Police Station
Kenova WTP
Boone County WWTP
Salt Rock PSD
Eleanor Maintenance Facility

Wyoming West High School
WVU- Boreman Hall
Greenbank Observatory
Robert Byrd Health Science Center
WV DEP Consolidated Offices
Flatwoods-Canoe Run PSD
Union PSD
City of St Mary's WWTP
St. Albans WTP
Dominion Gas Office Building

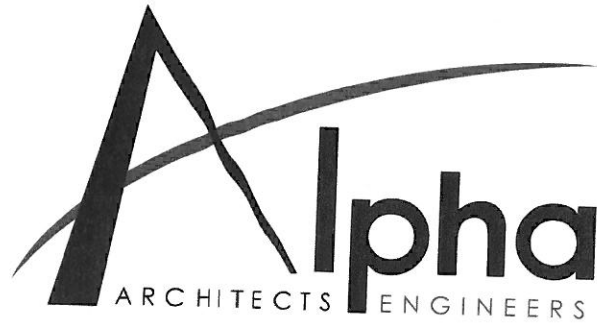
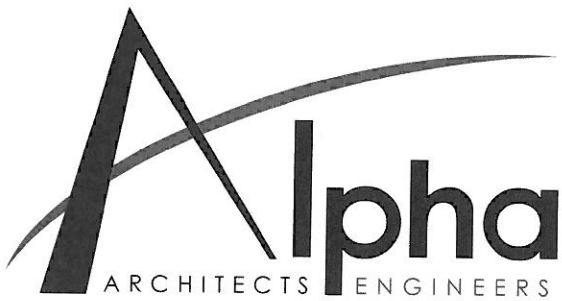


Table of Contents

LETTER OF INTEREST	1
FIRM PROFILE	2
APPROACH/METHODOLOGY	3
EXPERIENCE	4
STAFFING PLAN	5
STAFF QUALIFICATIONS	6
REFERENCES	7



REFERENCES

Donald Reinke
West Virginia Economic Development Authority
955 Hartman Run Road
Morgantown, WV 26505
304-296-6684

WVU Research Corporation
888 Chestnut Ridge Road
Morgantown, WV 26506
304-293-3449

Tim Thomas
West Virginia Department of Public Transit
1900 Kanawha Blvd. East
Bldg. 5, Room 830
Charleston, WV 25305
304-257-1414

Brad Leslie
WV DNR
324 4th Street
South Charleston, WV 25303
304-558-2764

Jim King
WV Higher Education Policy Commission
1018 Kanawha Blvd, East
Charleston, WV 25301
304-558-0281

"I have always found the management and staff of Alpha Associates to be professional, reliable, and capable"

Donald Reinke
Director, Monongalia County Development Authority

Every aspect and detail of your planning, coordination, and completed projects have been exceptional and outstanding in every regard.

Robert Hammel, Former Director
Morgantown Municipal Airport



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Expression of Interest
02 — Architect/Engr

Proc Folder: 54988

Doc Description: EOI - Coonskin Park Maintenance Complex Building Design

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2014-12-10	2015-01-06 13:30:00	CEOI 0603 ADJ1500000003	1

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Alpha Associates, Incorporated
209 Prairie Avenue
Morgantown, WV 26501
304-296-8216

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Signature 

FEIN # 55-0516286

DATE 12-29-14

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO		SHIP TO	
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue
1	Maintenance Building Design	1.00000	JOB

Comm Code	Manufacturer	Specification	Model #
81101508			

Extended Description :

The WV Purchasing Division for the agency, WV Army National Guard's Division of Engineering and Facilities, is soliciting expression of interests for professional design services to provide a new Coonskin Park Maintenance Complex Building adjacent to the current Coonskin Maintenance Facility located in Coonskin Park in Charleston, WV, per the attached specifications.

ADJ1500000003	Document Phase Final	Document Description EOI - Coonskin Park Maintenance Complex Building Design	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: CEOI - ADJ1500000003
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CEOI - ADJ1500000003 (Coonskin park Maintenance Complex Building design) ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☒ Other

Description of Modification to Solicitation:

1. To remove the Vendor Preference Certificate attached to the original CEOI issued on 12/10/2014. This form should be discarded and not included with proposal submission.
2. The bid opening remains on 01/06/2015 at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Alpha Associates, Incorporated
Company
Paul A. Paul, Pres. #1200
Authorized Signature
12/30/14
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT**

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:Vendor's Name: Alpha Associates, IncorporatedAuthorized Signature: [Signature] Date: December 29, 2015State of West VirginiaCounty of Monongalia, to-wit:Taken, subscribed, and sworn to before me this 29 day of December, 2014.My Commission expires Aug 4, 2019, 2019**AFFIX SEAL HERE**

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Diana C. Clark
Alpha Associates, Inc.
209 Prairie Avenue
Morgantown, WV 26501
My Commission Expires Aug. 4, 2019

NOTARY PUBLIC

[Signature]
Purchasing Affidavit (Revised 07/01/2012)