



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation

Proc Folder: 32764

Doc Description: ADDENDUM NO. 4- megapixel camera security system

Proc Type: Central Purchase Order

| Date Issued | Solicitation Closes    | Solicitation No         | Version |
|-------------|------------------------|-------------------------|---------|
| 2014-11-12  | 2014-11-20<br>13:30:00 | CRFQ 0618 BVH1500000003 | 5       |

**BID RECEIVING LOCATION**  
 BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**  
 Vendor Name, Address and Telephone Number:  
 Electronic Specialty Company  
 1325 Dunbar Avenue  
 Dunbar, WV 25064  
 Telephone: (304) 766-6277

**ELECTRONIC SPECIALTY CO.**  
 1325 Dunbar Ave. P.O. Box 400  
 DUNBAR, WEST VIRGINIA 25064  
 (304) 766-6277

11/20/14 12:41:05  
 West Virginia Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**  
 Dean Wingerd  
 (304) 558-0468  
 dean.c.wingerd@wv.gov

Owen S. Higgins, II, Vice President  
 Signature X *Owen S. Higgins, II* FEIN # 55-0452548 DATE 11-19-14

All offers subject to all terms and conditions contained in this solicitation

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc             | Qty      | Unit Issue | Unit Price | Total Price |
|------|--------------------------|----------|------------|------------|-------------|
| 1    | 5 megapixel cameras (14) | 14.00000 | EA         | 991.55     | 13,881.70   |

| Comm Code | Manufacturer | Specification | Model #       |
|-----------|--------------|---------------|---------------|
| 46171610  |              |               | 5.0-H3-BO1-IR |

**Extended Description :**

\*\*THE WEST VIRGINIA PURCHASING DIVISION ON BEHALF OF THE AGENCY, WEST VIRGINIA VETERANS HOME, IS SOLICITING BIDS TO ESTABLISH A CONTRACT TO INCLUDE THE FURNISHING OF ALL LABOR, EQUIPMENT, MATERIALS, AND PERFORMANCE OF ALL OPERATIONS ASSOCIATED WITH THE INSTALLATION OF A CAMERA SECURITY SYSTEM AS SHOWN ON THE DRAWINGS AND AS HEREIN SPECIFIED, FOR THE WV VETERANS HOME IN BARBOURSVILLE, WV, PER THE ATTACHED SPECIFICATIONS.\*\*

LINE NUMBER 1- Avigilon 5.0-H3-BO1-IR or equal cameras as per the attached specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc                    | Qty     | Unit Issue | Unit Price | Total Price |
|------|---------------------------------|---------|------------|------------|-------------|
| 2    | 2 megapixel outdoor cameras (2) | 2.00000 | EA         | 687.80     | 1,375.60    |

| Comm Code | Manufacturer | Specification | Model #       |
|-----------|--------------|---------------|---------------|
| 46171610  |              |               | 2.0-H3-BO1-IR |

**Extended Description :**

Avigilon 2.0-H3-BO1-IR or equal cameras as per the attached specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc                              | Qty     | Unit Issue | Unit Price | Total Price |
|------|---|---------|------------|------------|-------------|
| 3    | 1 megapixel indoor cameras in ceiling (5) | 5.00000 | EA         | 501.50     | 2,507.50    |

| Comm Code | Manufacturer | Specification | Model #    |
|-----------|--------------|---------------|------------|
| 46171610  |              |               | 1.0-H3-DC1 |

**Extended Description :**

Avigilon 1.0-H3-DC1 or equal cameras as per the attached specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc                                | Qty     | Unit Issue | Unit Price | Total Price |
|------|---|---------|------------|------------|-------------|
| 4    | Network Video Recorder with 10.0 TB storage | 1.00000 | EA         | 7,824.60   | 7,824.60    |

| Comm Code | Manufacturer | Specification | Model #                      |
|-----------|--------------|---------------|------------------------------|
| 52161545  |              |               | HD-NVR2 w/24 Camera Licenses |

**Extended Description :**

Avigilon HD-NVR2 or equal as per the attached specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc                  | Qty | Unit Issue | Unit Price | Total Price |
|------|-------------------------------|-----|------------|------------|-------------|
| 5    | installation of camera system |     |            | \$9,450.00 | \$ 9,450.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72151700  |              |               |         |

**Extended Description :**

as per the attached specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
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| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc  | Qty     | Unit Issue | Unit Price | Total Price |
|------|---|---------|------------|------------|-------------|
| 6    | Year (2) two ongoing support of installed camera system | 0.00000 | YR         | \$5,395.00 | \$5,395.00  |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 92121701  |              |               |         |

**Extended Description :**  
including IT support and repairs

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
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| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc  | Qty     | Unit Issue | Unit Price | Total Price |
|------|---|---------|------------|------------|-------------|
| 7    | Year (3) two ongoing support of installed camera system | 1.00000 | YR         | \$8,398.00 | \$ 8,398.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 92121701  |              |               |         |

**Extended Description :**  
including IT support and repairs

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
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| US  |         | US  |          |

| Line | Comm Ln Desc  | Qty     | Unit Issue | Unit Price  | Total Price |
|------|---|---------|------------|-------------|-------------|
| 8    | Year (4) two ongoing support of installed camera system | 0.00000 | YR         | \$11,486.00 | \$11,486.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 92121701  |              |               |         |

**Extended Description :**  
including IT support and repairs

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc            | Qty     | Unit Issue | Unit Price | Total Price |
|------|-------------------------|---------|------------|------------|-------------|
| 9    | 5 megapixel cameras (1) | 1.00000 | EA         | 967.95     | 967.95      |

| Comm Code | Manufacturer | Specification | Model #       |
|-----------|--------------|---------------|---------------|
| 46171610  |              |               | 5.0-H3-BO2-IR |

**Extended Description :**  
Avigilon 5.0-H3-BO2-IR or equal cameras as per the attached specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc                        | Qty     | Unit Issue | Unit Price | Total Price |
|------|-------------------------------------|---------|------------|------------|-------------|
| 10   | 1 megapixel indoor dome cameras (1) | 1.00000 | EA         | 445.50     | 445.50      |

| Comm Code | Manufacturer | Specification | Model #    |
|-----------|--------------|---------------|------------|
| 46171610  |              |               | 1.0-H3-DC1 |

**Extended Description :**  
Avigilon 1.0-H3-DC1 or equal cameras as per the attached specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc  | Qty     | Unit Issue | Unit Price | Total Price |
|------|---|---------|------------|------------|-------------|
| 11   | 1500VA rack mountable UPS<br>(uninterrupted power supply) | 1.00000 | EA         | \$ 889.00  | \$ 889.00   |

| Comm Code | Manufacturer | Specification | Model #        |
|-----------|--------------|---------------|----------------|
| 39121011  |              |               | MMP-ED1500RM2U |

**Extended Description :**  
UPS - APC model #SUA1500RM2U or equal as per specifications

| INVOICE TO                                  |         | SHIP TO                                     |          |
|---|---------|---|----------|
| WEST VIRGINIA VETERANS HOME<br>512 WATER ST |         | WEST VIRGINIA VETERANS HOME<br>512 WATER ST |          |
| BARBOURSVILLE                               | WV25504 | BARBOURSVILLE                               | WV 25504 |
| US  |         | US  |          |

| Line | Comm Ln Desc                        | Qty      | Unit Issue | Unit Price | Total Price |
|------|-------------------------------------|----------|------------|------------|-------------|
| 12   | training sessions for camera system | 24.00000 | HOUR       | 65.00/hr.  | 1,560.00    |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 86000000  |              |               |         |

**Extended Description :**  
training sessions with a minimum of 24 hours as per the specifications.

|              |                                |  |                      |
|--------------|--------------------------------|--|----------------------|
| BVH150000003 | <b>Document Phase</b><br>Final | <b>Document Description</b><br>ADDENDUM NO. 4- megapixel came ra<br>securit□s□stem | <b>Page 7</b><br>o□7 |
|--------------|--------------------------------|--|----------------------|

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Electronic Specialty Company  
of Dunbar, WV, as Principal, and Merchants Bonding Company (Mutual)  
of Des Moines, IA, a corporation organized and existing under the laws of the State of  
IA with its principal office in the City of Des Moines, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Solicitation # CRFQ-BVH1500000003 - Furnish and Install Megapixel Camera Security System, WV Veterans  
Home, Barboursville WV

**NOW THEREFORE,**

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached  
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the  
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full  
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations  
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
28th day of October, 2014.

Principal Corporate Seal

Electronic Specialty Company  
(Name of Principal)  
By [Signature]  
(Must be President or  
Vice President)  
Vice President  
(Title)

Surety Corporate Seal

Merchants Bonding Company (Mutual)  
(Name of Surety)  
By: [Signature]  
Patricia A. Moye, WV Resident Agent Attorney-in-Fact

**IMPORTANT** – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed,  
and a power of attorney must be attached.



**MERCHANTS**  
**BONDING COMPANY**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Allan L McVey; Gregory T Gordon; Kimberly J Wilkinson; Patricia A Moye

of Charleston and State of West Virginia their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

**EIGHT MILLION (\$8,000,000.00) DOLLARS**

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 13th day of August, 2014.



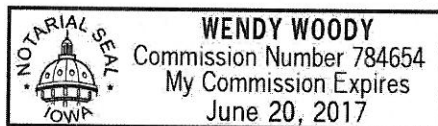
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF POLK ss.

On this 13th day of August, 2014, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument is the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



*Wendy Woody*

Notary Public, Polk County, Iowa

STATE OF IOWA  
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 28th day of October, 2014.



*William Warner Jr.*  
Secretary

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: BVH150000003**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Electronic Specialty Company

Company



Owen S. Higgins, II, Vice President

Authorized Signature

11-18-14

Date

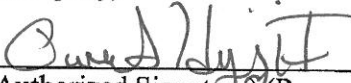
NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Electronic Specialty Company

(Company)

 Owen S. Higgins, II, Vice President  
(Authorized Signature) (Representative Name, Title)

Ph: (304) 766-6277 Fax: (304) 766-6270 <sup>11-19-14</sup> ~~10/28/14~~  
(Phone Number) (Fax Number) (Date)

**ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)**

1. **CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Electronic Specialty Company

Contractor's License No. WV010229

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a Award Document.

2. **DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. **DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

3. **DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the

# CONTRACTOR LICENSE

Authorized by the  
**West Virginia Contractor Licensing Board**

**Number:** WV010229

**Classification:**

ELECTRICAL  
SPECIALTY

ELECTRONIC SPECIALTY COMPANY  
DBA ELECTRONIC SPECIALTY COMPANY  
PO BOX 400  
DUNBAR, WV 25064-0400


**Date Issued**

SEPTEMBER 25, 2014

**Expiration Date**

SEPTEMBER 25, 2015

  
Authorized Company Signature

  
Chair, West Virginia Contractor  
Licensing Board



**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,**


**COUNTY OF Kanawha, TO-WIT:**

I, Owen S. Higgins, II, after being first duly sworn, depose and state as follows:

1. I am an employee of Electronic Specialty Company; and,  
(Company Name)
2. I do hereby attest that Electronic Specialty Company  
(Company Name)

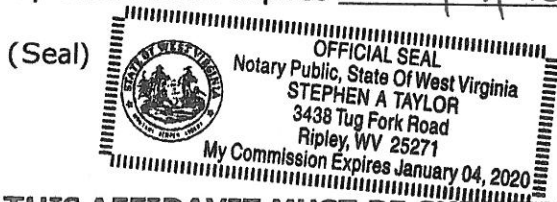
maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D**.

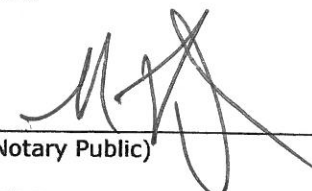
The above statements are sworn to under the penalty of perjury.

By:   
 Owen S. Higgins, II  
 Title: Vice President  
 Company Name: Electronic Specialty Company  
 Date: 11-18-14

Taken, subscribed and sworn to before me this 19th day of November, 2014.

By Commission expires 1/4/20



  
 (Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**



State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

\_\_\_\_ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,

✓ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,

\_\_\_\_ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% vendor preference for the reason checked:

✓ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% vendor preference for the reason checked:

\_\_\_\_ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% vendor preference for the reason checked:

✓ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

\_\_\_\_ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

\_\_\_\_ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

\_\_\_\_ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Electronic Specialty Company

Signed: Owen S. Higgins II (Signature)

Date: 11-12-14

Title: Owen. S. Higgins, II, Vice President

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Electronic Specialty Company

Authorized Signature: *Owen S. Higgins, II* (NAME) Date: 11-19-14  
Owen S. Higgins, II, Vice President

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 19<sup>th</sup> day of November, 2014.

My Commission expires 1/4/20, 20  .

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

*[Handwritten Signature]*

*Purchasing Affidavit (Revised 07/01/2012)*

