



# West Virginia Purchasing Division

2019 Washington Street, East  
Charleston, WV 25305  
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The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header

List View

**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#)

Procurement Folder: 104030

SO Doc Code: CEOI

Procurement Type: Central Purchase Order

SO Dept: 0603

Vendor ID:

SO Doc ID: ADJ1500000010

Legal Name: CAPITOL ENGINEERING INC

Published Date: 5/5/15

Alias/DBA:

Close Date: 6/3/15

Total Bid: \$0.00

Close Time: 13:30

Response Date:

Status: Closed

Response Time:

Solicitation Description:

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 104030

**Solicitation Description :** Camp Dawson Pistol Range Renovation EOI Design Services

**Proc Type :** Central Purchase Order

Date issued	Solicitation Closes	Solicitation No	Version
	2015-06-03 13:30:00	SR 0603 ESR05201500000003910	1

**VENDOR**

000000210431  
 CAPITOL ENGINEERING INC

**FOR INFORMATION CONTACT THE BUYER**

Tara Lyle  
 (304) 558-2544  
 tara.l.lyle@wv.gov

Signature X FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Camp Dawson Modernize Combat Pistol Qualification Course				\$0.00

Comm Code	Manufacturer	Specification	Model #
81101508			

**Extended Description :** The WV Purchasing Division for the agency, WV Army National Guard - Division of Engineering and Facilities, is soliciting expression of interests for professional engineering design services to develop construction documents to provide for the renovation, upgrade and modernization of the Combat Pistol Qualification Course and other upgrades at the Camp Dawson facility located near Kingwood, WV 26537.



**Expression of Interest: CEOI ADJ1500000010**

**Modernize, Upgrade, Renovate  
Combat Pistol Qualification Course  
Camp Dawson**

*Prepared For:*

**West Virginia Army National Guard  
Construction and Facilities Management Office  
1705 Coonskin Drive  
Charleston, WV 25311**



*Submitted by:*

**Capitol Engineering, Inc.  
1206 Kanawha Blvd E, Ste 201  
Charleston, WV 25301**



**Capitol Engineering, Inc.**

# Capitol Engineering, Inc.

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3 June 2015

COL J. Paul Stephens  
West Virginia Army National Guard  
Construction and Facilities Management Office  
1705 Coonskin Drive  
Charleston, WV 25311

RE: Expression of Interest ADJ 1500000010  
Modernize, Upgrade, Renovate Combat Pistol Qualification Course

Dear COL Stephens:

We are pleased to offer our services to the West Virginia National Guard (WVARNG) for the renovation of the Camp Dawson Combat Pistol Qualification Course. Capitol Engineering, Inc. (CEI) has completed more than 50 projects for the WVARNG, a clear demonstration of our specialized military experience for the requested A/E services to the WVARNG. I also want to state that we planned, designed, and performed construction administration for the Camp Dawson Range Renovation Project completed in 2008. That project removed the old airfield matting barriers and gas chamber, installed the latrine facility, constructed the existing CPQC, changed the old hand grenade range to a 25m zero range, and upgraded the other two lower ranges to Army RTLP standards for \$1.3 million dollars. The budget did not allow installing hardwired SIT targets at that time, as Range Operations already possessed the battery operated system (Meggitt AA8 targets) and wanted to use them for the CPQC. I have enclosed a picture to help your memory of the old water-logged ranges.



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1206 Kanawha Blvd. E., Suite 201  
Charleston, WV 25301  
Phone: (304) 344-0720 Fax: (304) 344-0820

COL J. Paul Stephens  
Expression of Interest ADJ 150000010  
Modernize, Upgrade, Renovate Combat Pistol Qualification Course

3 June 2015

Page 2 of 2

CEI's past performance on contracts for governmental agencies has always exceeded performance schedules while maintaining quality. Due to our Charleston, West Virginia location we can easily maintain project timelines and interact with your staff whenever needed.

We sincerely appreciate the opportunity to submit this proposal for your consideration. Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Fuller", is written over a light blue horizontal line.

Robert M. Fuller, PE  
Vice President

RMF/smr

# TABLE OF CONTENTS

## Qualifications and Experience

Introduction to Capitol Engineering, Inc.

West Virginia Army National Guard Project List

## Selected Project Summaries

Camp Dawson Range Renovations  
Joint Interagency Training and Educational Center  
Camp Dawson Access Control Point  
Camp Dawson Runway Extensions  
Logan-Mingo Readiness Center  
Buckhannon Readiness Center

## Project Management Plan

Project Manager Resume

## Quality Control Plan

## Cost Control Plan

## References

## West Virginia Purchasing Forms

Purchasing Affidavit  
Certification and Signature Page



# Qualifications and Experience

## ***Introduction***

Capitol Engineering, Inc. (CEI) proposes to perform engineering services for the West Virginia National Guard to develop construction documents for the upgrade of the Camp Dawson Combat Pistol Qualification Course. We have experience planning, designing, specifying, preparing contract documents, bidding and performing contract administration on many types of military facilities including Readiness Centers, Airfields, Training Areas and Ranges. Our experience and resources give us the ability to handle both complex and routine projects.

### ***Why CEI?***

CEI offers the highly specialized experience, attention to minute detail, and the unparalleled level of personal client support provided by a small boutique firm. We are particularly attractive because:

- Our management, engineering and professional staff has a combined total of over 150 years of experience – much of it acquired while working on military facilities.
- Staff has participation and completion of 100 National Guard projects in West Virginia.
- Management team has 40+ years and over 100 projects total specialized experience providing timely, cost effective construction documents for military facilities.
- Experience to successfully handle all design situations and problem types anticipated to occur under this contract.
- Construction and Facilities Maintenance Office satisfaction with prior work/projects performed by key staff members.

# CAPITOL ENGINEERING, INC.

## WHY SELECT US?

- Last designer of record for the Lower Ranges
- More experience working at Camp Dawson than any other consulting firm
- More WVARNG experience than any other consulting firm
- More experience with USACE Range plans than any other West Virginia firm
- Ten minutes to the C&FMO
- 100% CAD
- Digital Equipment
- Military Experience

## WVARNG EXPERIENCE

- Camp Dawson Ranges Renovation Civil Design, Construction Observation
- Joint Interagency Training and Education Center Site Investigation, Civil Design, Construction Observation (Site)
- Camp Dawson Access Control Point Site Investigation, Civil Design, Construction Observation (Site)
- Camp Dawson Runway Improvements, Construction Observation
- Camp Dawson Flood Damage Assessment
- Logan-Mingo Readiness Center Site Investigation, Civil Design, Construction Observation (Site)
- Buckhannon Readiness Center Site Investigation, Civil Design, Construction Observation (Site)
- AASF #1 Boundary Monumentation
- AASF #1 Oil/Water Separator Modifications
- AASF #1 Wastewater Disposal Feasibility Study & Facility As-built Survey
- AASF Apron Expansion Civil Design, Construction Observation
- C&FMO Office Addition Civil Design, Construction Observation
- Child Development Center Siting Analysis
- Eleanor Rail Spur Layout & Quantity Determination
- Eleanor Utility Mapping & Boundary Monumentation
- Elkins Armed Forces Reserve Center Site Investigation, Civil Design
- Fairmont Armed Forces Reserve Center Site Investigation, Civil Design
- Fixed Wing Army Aviation Training Site Feasibility Study
- Glen Jean AFRC Site Investigation, Civil Design, Construction Observation (Site)
- Kingwood Readiness Center Site Investigation, Civil Design
- Lewisburg Readiness Center Site Investigation, Civil Design, Construction Observation (Site)
- Mountaineer Challenge Academy Site Investigation, Civil Design
- Ripley Armed Forces Reserve Center Site Investigation, Civil Design
- Summersville Readiness Center Site Investigation, Civil Design, Construction Observation (Site)

## Capitol Engineering WVARNG Project Listing

### Projects Directly for the WVARNG

Coonskin Gas Line to Annex	Construction Documents
LAASF	Civil Design/Construction Administration
FWAATS	Civil Design/Construction Administration
Huntington-Barbour Fencing Project	Construction Documents
J & S Property Condemnation Hearing	Expert Witness Testimony
Ceredo-Kenova Readiness Center Slip	Damage Assessment/Construction Monitoring
Camp Dawson Flood Damage Assessment	Damage Assessment/Report
Glen Jean Surveying	Property Line Marking
Child Development Center	Feasibility Study
Morris Farm Underground Mining Verification	Site Investigation
Elkins – Morris Property	Site Evaluation
Buckhannon – Rohr Property	Site Evaluation
Buckhannon – Ross Property	Site Evaluation
Elkins Siting Study 3	Site Evaluation
Elkins Siting Study 2	Site Evaluation
AASF #1 Wash Water Discharge	Civil Design/Construction Administration
Camp Dawson Chalets – Phase II	Contract Documents
Elkins Siting Study	Site Evaluation
Roane-Jackson Siting Study	Site Evaluation
Camp Dawson Range Redesign	Site Investigation/Civil Design/Construction Administration
Ross Property Conceptual Site Layout	Site Evaluation

Camp Dawson Tower	Assessment/Report
Camp Dawson Chalets	Assessment/Report
Mingo-Logan Siting Study	Site Evaluation
Logan County Feasibility Study	Site Evaluation
Qualification Training Range	Initial Design
AASF #1 Emergency Taxiway Repair	Civil Design/Construction Administration
Camp Dawson Fuel Canopies	Site Investigation/Civil Design/Construction Administration
Williamson Armory Improvements	Site Investigation/Civil Design/Construction Administration
Camp Dawson Ranges	Site Investigation/Civil Design/Construction Administration
Camp Dawson Runway	Site Investigation/Civil Design/Construction Administration
Parkersburg AASF Apron Rehabilitation	Site Investigation/Civil Design/Construction Administration
Parkersburg AASF Expansion	Initial Design
Eleanor CHP Railroad Spur	Surveying
AASF#1 Boundary Relocation	Surveying
Eleanor Property Utility Location	Surveying
Eleanor Property Marking	Surveying
<b>Projects With Architects</b>	
Camp Dawson Access Control Point	Site Investigation/Civil Design/Construction Administration
Logan-Mingo Readiness Center	Site Investigation/Civil Design/Construction Administration
Joint Interagency Training and Education Center	Site Investigation/Civil Design/Construction Administration
Parkersburg Readiness Center	Site Investigation/Civil Design
JITEC OPS Generator	Civil Design/Construction Administration

Parkersburg Field Maintenance Office	Site Investigation/Civil Design
Buckhannon Readiness Center	Site Investigation/Civil Design
Morgantown Readiness Center	Site Investigation/Civil Design/Construction Administration
Moorefield Readiness Center	Site Investigation/Civil Design/Construction Administration
Morgantown Property Survey	Surveying
Parkersburg Readiness Center Site Selection	Site Evaluations
Fairmont Readiness Center	Site Investigation/Civil Design/Construction Administration
Jackson County AFRC	Site Investigation/Civil Design/Construction Administration
Elkins AFRC	Site Investigation/Civil Design/Construction Administration
Elkins AFRC Utility Extension	Site Investigation/Civil Design/Construction Administration
CFMO Office	Site Investigation/Civil Design/Construction Administration
Mountaineer Challenge Academy	Site Investigation/Civil Design/Construction Administration
Logan Readiness Center Charrette	Planning
Lewisburg Readiness Center	Site Investigation/Civil Design/Construction Administration
Summersville Readiness Center	Site Investigation/Civil Design/Construction Administration
JISOTF	Initial Planning Study
Glen Jean AFRC	Site Investigation/Civil Design/Construction Administration

# Selected Project Summaries

# PROJECT EXPERIENCE



## Project Title

Camp Dawson  
Lower Range Renovations

## Site Location

Camp Dawson  
Kingwood, Preston County, WV

## Client

WVARNG – FMO, Charleston, WV

## Project Description

Capitol Engineering, Inc. prepared the plans for renovations to the Small Arms Range Complex at Camp Dawson Army Training Site.

The project required the development of a comprehensive Range Master Plan. Capitol Engineering facilitated the plan development and served on the Master Planning Committee along with personnel from the WVARNG Facilities Management Office, Camp Dawson Operations, and the Post Engineer.

Capitol Engineering, Inc. performed site investigation services to include surveying and mapping, inspection of existing facilities, and a limited geotechnical investigation.

CEI developed design and construction documents for this project. The most significant upgrades to the facility include a new Combat Pistol Qualification Course and a new 25-meter rifle range. The project also included the design of range support facilities including observation towers, storage buildings, a classroom/latrline building and the extension of utilities from main post.





# PROJECT EXPERIENCE



## Project Title

Joint Interagency Training  
and Education Center (JITEC)

## Site Location

Camp Dawson  
Kingwood, Preston County, WV

## Client

AECOM  
Arlington, VA

## Project Description

Capitol Engineering, Inc. in association with AECOM provided civil engineering design services for the JITEC, an Army National Guard campus-style facility for training and operational mission support. Sited on 30 acres at the northern end of Camp Dawson between the Cheat River and the foot of Brier Mountain, this 283,000 SF project includes the design of a new operations building, expansion of the billeting facility; renovation of the training facility; parking lots; stormwater facilities; and walkway connectors between all the facilities.

The project began with a review of the existing base master plan, followed by a revision of the master plan concept. JITEC is a training and educational facility – the vision behind the site design and updated master plan is that of a college campus atmosphere. The goal was to create a campus environment that integrates existing buildings with new ones, which was accomplished by using compatible, yet distinct building materials.

The new facilities are designed to meet all anti-terrorism/force protection criteria and are slated for LEED-NC silver certification from the U.S. Green Building Council. The new 82,000 SF operations building is prominently sited as the main focal point upon entering Camp Dawson. The building's exterior complements its West Virginia setting.



# PROJECT EXPERIENCE



**Project Title**  
Camp Dawson  
Access Control Point  
Site and Civil Design

**Site Location**  
Kingwood, Preston County, WV

**Client**  
AECOM  
Arlington, VA

## **Project Description**

The Access Control Point (ACP) Facility for Camp Dawson is a 710+- square foot one-story cast in place concrete building including site improvements to replace an existing aging ACP facility at the West Virginia Army National Guard (WVARNG) facility at the North Gate to Camp Dawson, West Virginia. Camp Dawson is approximately 25 miles south of Interstate 68 and close to the City of Kingwood in the northeast corner of the State. Camp Dawson straddles both sides of the Cheat River and is encompasses 1,500+- acres. It is an active military post.

The project included the following major design elements:

1. Utilities
  - a. Water line extension
  - b. Sanitary sewer system extension
  - c. Utility relocations
  - d. Electric and telephone service
2. Access roads and vehicle facilities
  - a. 400 SY concrete paving
  - b. 4,500 SY asphalt paving
  - c. DOD-rated crash barriers
  - d. Traffic control devices
3. General site features
  - a. Earthwork and erosion control
  - b. Storm drainage system
  - c. Security fencing/force protection measures

The project included the following site investigation elements:

1. Preliminary engineering, planning, and field reconnaissance
2. Surveying and mapping
3. Preliminary subsurface investigation
4. Geotechnical investigation and laboratory testing

# PROJECT EXPERIENCE



## Project Title

Camp Dawson Army Airfield  
Runway Extensions

## Site Location

Camp Dawson  
Kingwood, Preston County, WV

## Client

WVARNG – FMO, Charleston, WV

## Project Description

Capitol Engineering, Inc. was selected by the WVARNG to perform the renovation/upgrade of Dawson Army Airfield. The project involved a 350' paved extension for take offs, a 650' paved extension for emergency runout, lighting and marking replacement, and the installation of a Precision Approach Path Indicator (PAPI) system. The site investigation involved an evaluation of the existing lighting system, a geotechnical investigation, and surveying and mapping. CEI prepared construction documents and provided full construction administration of the project.



# PROJECT EXPERIENCE



## Project Title

Logan-Mingo Readiness Center  
Site and Civil Design

## Site Location

Holden, Logan County, WV

## Client

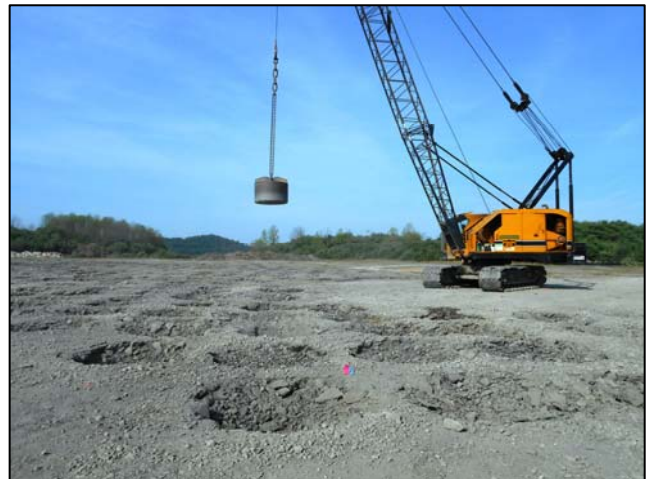
ZMM, Inc.  
Charleston, WV

## Project Description

The Logan-Mingo Readiness Center Project includes a Readiness Center, expanded drill hall, and a unit maintenance shop. The complex consists of over 47,000 square feet of heated space, additional unheated storage and approximately 22,000 square yards of rigid and flexible paving. The facility occupies a 22-acre tract at the Wood Products Industrial Park, approximately seven miles southwest of Holden, Logan County. Capitol Engineering, Inc. (CEI) performed all of the site investigation and site/civil design aspects of the project.

The project includes the following major design elements:

1. Utilities
  - a. Water line extension
  - b. Sanitary sewer system, extension
2. Access roads and vehicle facilities
  - a. 1,800 SY Concrete paving
  - b. 6,800 SY Asphalt paving
  - c. 13,000 SY Hardstand paving
  - d. Vehicle wash facility
  - e. Multiple secure motor pool areas
  - f. Multiple POV parking lots
3. General site features
  - a. Earthwork and erosion control
  - b. Deep Dynamic Compaction program
  - c. Storm drainage system and detention facility
  - d. Security fencing/Force protection measures
  - e. Outdoor training area



The project included the following site investigation elements:

1. Preliminary engineering, planning, and field reconnaissance
2. Surveying and mapping
3. Geotechnical investigation and laboratory testing
4. Easement and right-of-way acquisition assistance

# PROJECT EXPERIENCE



## Project Title

Buckhannon Readiness Center  
Site and Civil Design

## Site Location

Buckhannon, Upshur County, WV

## Client

Omni Associates  
Fairmont, WV

## Project Description

The Buckhannon Readiness Center Project includes a Readiness Center, and a conference center. The complex consists of over 36,000 square feet of heated space, additional unheated storage and approximately 25,000 square yards of rigid and flexible paving. The facility occupies a 22-acre tract between US Route 33 and the Upshur County Airport approximately two miles west of Buckhannon, Upshur County. Capitol Engineering, Inc. (CEI) performed all of the site investigation and site/civil design aspects of the project.

The project includes the following major design elements:

1. Utilities
  - a. Water line extension
  - b. Sanitary sewer extension
2. Access roads and vehicle facilities
  - a. 5,200 SY Concrete paving
  - b. 20,000 SY Hardstand paving
  - c. Vehicle wash facility
  - d. Secure motor pool area
  - e. POV parking lots
3. General site features
  - a. Earthwork and erosion control
  - b. Storm drainage system and detention facility
  - c. Security fencing/Force protection measures
  - d. Outdoor training area

The project included the following site investigation elements:

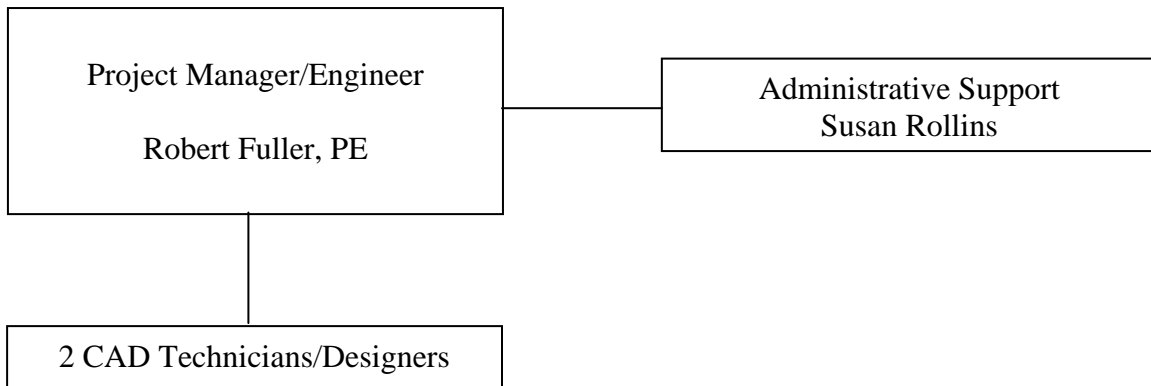
1. Preliminary engineering, planning, and field reconnaissance
2. Surveying and mapping
3. Geotechnical investigation and laboratory testing
4. Borrow area acquisition assistance

# Project Management Plan

## Project Management Plan

Capitol Engineering, Inc. proposes to use the “project management” organizational structure for this project. The project manager will be the single point of contact for all project related matters. This benefits the client as you deal with one individual who is knowledgeable of all facets of the project and can be responsive in an integrated and comprehensive manner to any change or problem that might arise.

Additionally, due to the limited scope of this project, the project manager will also serve as the project engineer. The proposed staffing plan is shown below. All four personnel have participated in a minimum of thirty projects for the West Virginia Army National Guard.



**ROBERT M. FULLER, P.E.**  
**Principal, Capitol Engineering, Inc.**

**QUALIFICATIONS**

Project Manager with twenty-five (25) years of experience with site investigation, planning, design and contract administration services on military, site development and mine reclamation projects. Mr. Fuller has been fully responsible technically, managerially and administratively for the planning, investigation, design and contract document preparation for over one-hundred (100) projects in the State of West Virginia. Mr. Fuller has served as Associate Professor of Civil Engineering Technology at West Virginia University Institute of Technology on a full-time, part-time and adjunct basis.

**CERTIFICATIONS**

Registered Professional Engineer – WV, PA, OH  
OSHA 40-Hour Health and Safety Training  
OSHA Supervisor Training

**EDUCATIONAL BACKGROUND**

M.S. Engineering, Marshall University Graduate College, 1997  
B.S. Engineering Technology, West Virginia Institute of Technology, 1989

**MILITARY BACKGROUND**

Service: US Army Reserve, 1985-1988, Enlisted  
WV Army National Guard, 1988-2010, Lieutenant Colonel (Retired)  
Key Tours: Operation Enduring Freedom/Operation Iraqi Freedom, 2003-2004, Major, EN, Plans Officer  
Operation Iraqi Freedom, 2007-2008, Lieutenant Colonel, EN, Design Engineer

**PROFESSIONAL EXPERIENCE**

Mr. Fuller was principal or project manager for the following West Virginia Army National Guard Projects completed by Capitol Engineering, Inc.

- Camp Dawson Range Renovations
- Camp Dawson Qualification Training Range
- Joint Interagency Training and Education Center (JITEC)
- Camp Dawson Runway Extension
- Camp Dawson Flood Damage Assessment
- Morgantown Readiness Center
- Moorefield Readiness Center
- Buckhannon Readiness Center
- Jackson County Armed Forces Reserve Center
- Fairmont Armed Forces Reserve Center
- Elkins Armed Forces Reserve Center
- Elkins AFRC Utility Extensions
- AASF #1 Apron Expansion/Rehabilitation and Taxiway Replacement
- Preliminary Design Drawings
- AASF #1 Emergency Taxiway Repair
- JISOTF Initial Planning Study
- Glen Jean Armed Forces Reserve Center
- Summersville Readiness Center
- Lewisburg Readiness Center
- C&FMO Office Expansion

**PROFESSIONAL AFFILIATIONS**

Society of American Military Engineers  
American Society of Civil Engineers  
American Institute of Architects  
Construction Specifications Institute



# Quality Control Plan

## Quality Control Plan

Capitol Engineering, Inc. (CEI) proposes to ensure quality on this project using three different techniques.

1. CEI will conduct a planning conference at Camp Dawson at the start of the project to capture Camp Dawson needs and expectations for the Combat Pistol Qualification Course (CPCQ) upgrades.
2. CEI will use the October 2014 updated USACE standard CPCQ plans as a basis for plan preparation for the target upgrade.
3. During the 95% document review, CEI will review the plans with both Camp Dawson Range Operations personnel and subject matter experts at the USACE Huntsville Engineering and Support Center, Installation Support Center of Expertise, Range and Training Lands Program.

# Cost Control Plan

## Cost Control Plan

Capitol Engineering, Inc. (CEI) proposes to control costs on this project using four different techniques.

1. Direct purchase of the Meggitt AA10 Target System via Meggitt's GSA contract. This will save over \$30,000 in contractor markup, approximately 15% of the \$206,000 target system cost.
2. Cost estimates will be developed at three stages of the design process: schematic design (35%); design development (65%); and construction documents (95%), to ensure the base scope of work will not exceed the project budget.
3. Bid alternates will be used for items of work of lesser importance and all items that exceed the project budget.
4. The last important step in project cost control is to provide an adequate period of time for contractor questions after the pre-bid meeting and for bid preparation after the question period is closed.

# References

**REFERENCE LIST**  
**Capitol Engineering, Inc.**

MG Melvin Burch (RET)  
**West Virginia Army National Guard**  
Construction and Facilities Management Office  
1707 Coonskin Drive  
Charleston, WV 25311  
304-561-6331 (p)  
304-561-6458 (f)

Adam Krason, AIA, Principal  
Robert Doeffinger, PE, Principal  
Steve Branner, AIA, President  
**ZMM, Inc.**  
222 Lee Street West  
Charleston, WV 25302  
304-342-0159 (p)  
304-345-8144 (f)

John Harris, AIA  
**Bastian and Harris Architects PLLC**  
300 Summers Street, Suite 1200  
Charleston, WV 25301  
304-342-2151 (p)  
304-342-2197 (f)

Andrew Ziolkowski, RA, NCARB  
**AECOM**  
3101 Wilson Boulevard, Suite 900  
Arlington, VA 22201  
703-682-4900 (p)  
703-682-4901 (f)

Thomas Worlledge, AIA  
**McKinley and Associates**  
1116 Smith Street, Suite 211  
Charleston, WV 25301  
304-342-4267 (p)  
304-340-4269

Richard Forren, AIA, NCARB  
**Omni Associates - Architects, Inc.**  
1543 Fairmont Avenue, Suite 201  
Fairmont, WV 26554  
304-367-1417 (p)  
304-367-1418 (f)

# West Virginia Purchasing Forms

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.


**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Capitol Engineering, Inc.

Authorized Signature:  Date: 3 June 2015

State of West Virginia

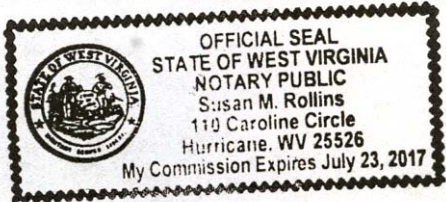
County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 3 day of June, 2015.

My Commission expires 23 July, 2017.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** 





**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Capitol Engineering, Inc.

\_\_\_\_\_  
(Company)



\_\_\_\_\_  
(Authorized Signature) (Representative Name, Title)

(304-344-0720) (304-344-0820) (3 June 2015)

\_\_\_\_\_  
(Phone Number) (Fax Number) (Date)