

467 Lowries Run Road  
 Pittsburgh, PA 15237  
 Phone: (412) 366-6767  
 Fax: (412) 366-1404  
 E-Mail: [poerio@poerio.com](mailto:poerio@poerio.com)  
 Website: [www.poerio.com](http://www.poerio.com)

# Fax Cover Sheet

**TO:** Dept. of Administration, Purchasing Division  
 2019 Washington Street East  
 Charleston, WV 25305-0130

**FAX NUMBER:** 304-558-3970

**DATE:** 12-18-14

**FROM:** Zack Macioce/ Frank T. Poerio Jr.

**# OF PAGES:** (including cover) 13

**RE:** Clarksburg Armory Bid Proposal

**Cc:** \_\_\_\_\_  
 \_\_\_\_\_

12/18/14 01:24:53  
 WV Purchasing Division

**COMMENTS:**

N/A

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467 Lowries Run Road  
Pittsburgh, PA 15237  
412-366-6767  
412-366-1404 Fax

**SEALED BID**

Dept. of Administration, Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130

SOLICITATION NO: ADJ1500000003  
BID OPENING DATE: December 18, 2014  
BID OPENING TIME: 1:30PM EST  
FAX: 304-558-3970

**Clarksburg Armory**  
Clarksburg, WV

**FORM OF PROPOSAL**

Poerio Incorporated  
Bidder's Name

467 Lowries Run Road Pittsburgh, PA 15237  
Bidder's Address

412-366-6767  
Bidder's Phone No.

1023-3587  
Bidder's WV Business Registration I.D. No.

WV011101  
Bidder's WV Contractor License No.

**PROPOSAL FOR****INTERIOR RENOVATIONS TO  
CLARKSBURG ARMORY****CLARKSBURG, WEST VIRGINIA**DATE 12-18-14

WV Army National Guard  
1707 Coonskin Drive  
Charleston, WV 25311

Gentlemen:

I (We) in accordance with your Advertisement for Bids for Interior Renovations to Clarksburg Armory, having examined drawings and specifications, all as prepared by Williamson Shriver Architects, Inc. and having visited the site of the proposed work, and being familiar with all of the conditions surrounding this proposal, propose to provide for the Project Work stated herein in accordance with the contract documents, within the time stated herein, and at the prices stated below.

Interior Renovations to Clarksburg Armory

FOP-1-

1)	General Construction (Divisions 1,6 & 7)	(\$ 200,000.00 )
2)	Concrete (Division 3)	(\$ 45,000.00 )
3)	Masonry (Division 4)	(\$ 75,000.00 )
4)	Doors and Hardware (Division 8)	(\$ 25,000.00 )
5)	Finishes (Division 9)	(\$ 40,000.00 )
6)	Specialties (Division 10)	(\$ 50,000.00 )
7)	HVAC (Division 15)	(\$ 145,000.00 )
8)	Plumbing (Division 15)	(\$ 60,000.00 )
9)	Electrical (Division 16)	(\$ 100,000.00 )

**CONTRACT ITEM #1  
BASE PROPOSAL**

To provide all labor, materials, tools, equipment and supervision to perform all General Construction Work for Interior Renovations to Clarksburg Armory, for the sum of:

\_\_\_\_\_

Seven Hundred Forty Thousand Dollars (\$ 740,000.00 )

**CONTRACT ITEM #2 - (ALTERNATE PROPOSAL #1) CERAMIC TILE:**

Separately state the amount to be added to the Base Proposal for Alternate No. 1, for a lump sum of:

\_\_\_\_\_

Thirty Nine Thousand Dollars (\$ 39,000.00 )

Interior Renovations to Clarksburg Armory

FOP-2-

**CONTRACT ITEM #3 – (ALTERNATE PROPOSAL #2) WOMEN’S TOILET RENOVATIONS:**

Separately state the amount to be added to the Base Proposal for Alternate No. 1, for a lump sum of:

\_\_\_\_\_  
Twenty Seven Thousand Dollars (\$ 27,000.00 )

**CONTRACT ITEM #4 – (ALTERNATE PROPOSAL #3) METAL LOCKERS:**

Separately state the amount to be added to the Base Proposal for Alternate No. 1, for a lump sum of:

\_\_\_\_\_  
Fifty Eight Thousand Dollars (\$ 58,000.00 )

**CONTRACT ITEM #5 – (ALTERNATE PROPOSAL #4) CEILING AND LIGHTING IN UPSTAIRS TOILET:**

Separately state the amount to be added to the Base Proposal for Alternate No. 1, for a lump sum of:

\_\_\_\_\_  
Fourteen Thousand Dollars (\$ 14,000.00 )

It is expressly agreed that all work shall be started immediately upon Commencement of Work date and shall be substantially completed within the time stated in Section 01100. I (we) further agree to pay liquidated damages for each consecutive calendar day thereafter as herein provided in the Supplementary General and Special Conditions.

Bid Security in the sum of 5% Dollars (\$37,000.00), including alternates, in the form of AIA Document A310 is submitted herewith, in accordance with the Instructions to Bidders.

I (we) have received Addenda Nos. 1, and have included their provisions in the Bids submitted.

Interior Renovations to Clarksburg Armory

With this Bid, I (we) agree to submit a copy of the Contractor's License as required by the WV Contractor Licensing Act.

In submitting this Bid, it is understood that the right is reserved by the Purchasing Division to reject any and all Bids. If written notice of acceptance of this Base Proposal is mailed, telegraphed, or delivered to the undersigned within thirty (30) after the opening thereof, or at any time thereafter before this Bid is withdrawn, the undersigned agrees to execute and deliver a Contract in the prescribed form and furnish the required Bond within ten (10) days after the Contract is presented to him for signature.

If the Base Proposal is accepted and written notice of acceptance of any of the Alternate Proposals is mailed, telegraphed, or delivered to the undersigned within one hundred eighty (180) days after Notice of Award, the undersigned agrees to execute and deliver a Change Order in the prescribed form to add any or all alternates at the Alternate Proposal Sums included in this Proposal.

Contract Award: The Contract is intended to provide the agency with a purchase price for the Contract Items. The Contract shall be awarded to the Vendor that provides the overall lowest cost for Contract Item #1 (Base Bid), Contract Item #2 (Add Alt. No. 1), Contract Item #3 (Add Alt. No. 2), Contract Item #4 (Add Alt. No. 3), Contract Item #5 (Add Alt. No. 4) will be awarded in order from #2 through #5 if funding is available.

(SEAL IF BID IS BY CORPORATION)

Respectfully submitted,

FIRM NAME Poerio Incorporated

BY 

Frank T. Poerio Jr.  
PRINT NAME

TITLE President

Interior Renovations to Clarkaburg Armory

Agency \_\_\_\_\_  
REQ.P.O# \_\_\_\_\_

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Poerio Incorporated  
of Pittsburgh, Pennsylvania, as Principal, and Liberty Mutual Insurance  
Company of Boston, Massachusetts, a corporation organized and existing under the laws of the State of MA  
with its principal office in the City of Boston, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of FIVE PERCENT OF TOTAL BID (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
West Virginia Army National Guard Charleston Armory Restroom and Locker Room Interior Renovations

**NOW THEREFORE,**

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 16th day of December, 2014.

Principal Seal

Poerio Incorporated  
(Name of Principal)  
By Frank T. Poerio Jr.  
(Must be President, Vice President, or Duly Authorized Agent)  
President  
(Title)

Surety Seal

Liberty Mutual Insurance Company  
(Name of Surety)  
Carole A. Skelly  
Attorney-in-Fact  
Carole A. Skelly

**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.**

**THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.**

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 6203956

American Fire and Casualty Company  
The Ohio Casualty Insurance Company

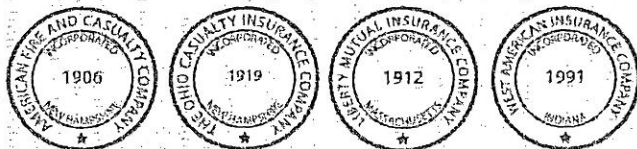
Liberty Mutual Insurance Company  
West American Insurance Company

**POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, **WILLIAM R. HERZOG; DIANNE KAPELLA; DINA COATES, ALL OF THE CITY OF ASHTABULA, STATE OF OH, ROBERT C. HAWKER; MARIO N. PROCACCINI; SUZANNE M. ROZEK; VICKY DIELMAN; KAREN M. TRAPP, ALL OF THE CITY OF MAUMEE, STATE OF OH, CYNTHIA A. HIDA; LARRY A. NICOLET; SHANNA GRIZZLE, ALL OF THE CITY OF INDIANAPOLIS, STATE OF IN, CATHY VANSOVICH; JULIEANN JOHNSTON, ALL OF THE CITY OF BEAVER, STATE OF PA, PETER B. BURKE; RYAN V. BURKE; CAROLE A. SKELLY, ALL OF THE CITY OF PITTSBURGH, STATE OF PA, MICHAEL WARD, ALL OF THE CITY OF CINCINNATI, STATE OF OH, HOLLY AMLIN, ALL OF THE CITY OF TIFFIN, STATE OF OH, JOHN D. KINN; JANE E. CRISPEN, ALL OF THE CITY OF FOSTORIA, STATE OF OH, ROBERT F. MCCARTNEY, ALL OF THE CITY OF FREMONT, STATE OF OH, KIMBERLY M. REISER; DENISE NELSON** .....

all of the city of WESTERVILLE, state of OH each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of July, 2013.



American Fire and Casualty Company  
The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company

By: Gregory W. Davenport  
Gregory W. Davenport, Assistant Secretary

STATE OF WASHINGTON ss  
COUNTY OF KING

On this 15th day of July, 2013, before me personally appeared Gregory W. Davenport, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Seattle, Washington, on the day and year first above written.



By: KD Riley  
KD Riley, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV - OFFICERS - Section 12. Power of Attorney.** Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

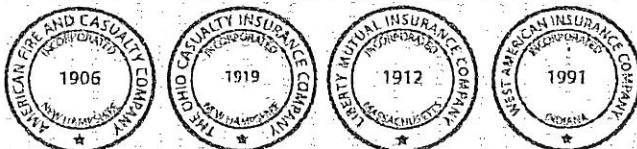
**ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation -** The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Gregory W. Davenport, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization -** By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, David M. Carey, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 16th day of December, 20 14.



By: David M. Carey  
David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



WV-73  
Rev. 08/2013



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,**


**COUNTY OF Allegheny, TO-WIT:**

I, Frank T. Poerio Jr., after being first duly sworn, depose and state as follows:

- 1. I am an employee of Poerio Incorporated; and,  
(Company Name)
- 2. I do hereby attest that Poerio Incorporated  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D.**

The above statements are sworn to under the penalty of perjury.

By:  Frank T. Poerio Jr.  
 Title: President  
 Company Name: Poerio Incorporated  
 Date: 12-18-14

Taken, subscribed and sworn to before me this 18th day of December, 2014.

By Commission expires July 7, 2015

(Seal)

COMMONWEALTH OF PENNSYLVANIA  
 Notarial Seal  
 Deborah A. Patton, Notary Public  
 Ross Twp., Allegheny County  
 My Commission Expires July 7, 2015  
 MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

  
 (Notary Public) Deborah A. Patton

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**

RFQ No. ADJ150000003

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Poerio Incorporated

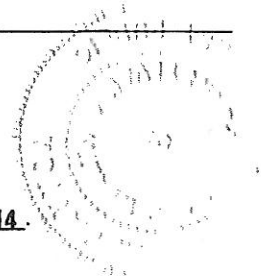
Authorized Signature:  Frank T. Poerio Jr. Date: 12-18-14

State of Pennsylvania


County of Allegheny, to-wit:

Taken, subscribed, and sworn to before me this 18th day of December, 20 14.

My Commission expires July 7, 20 14.



AFFIX SEAL HERE COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Deborah A. Patton, Notary Public  
Ross Twp., Allegheny County  
My Commission Expires July 7, 2015  
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

NOTARY PUBLIC   
Deborah A. Patton  
Purchasing Affidavit (Revised 07/01/2012)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFO - ADJ150000003**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

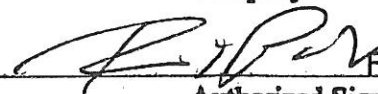
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Poerio Incorporated

Company



Frank. T. Poerio Jr.

Authorized Signature

12-18-14

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

# CONTRACTOR LICENSE

Authorized by the

## West Virginia Contractor Licensing Board

**Number:** WV011101

**Classification:**

- ELECTRICAL
- GENERAL BUILDING
- GENERAL ENGINEERING
- HEATING, VENTILATING & COOLING
- PIPING
- PLUMBING

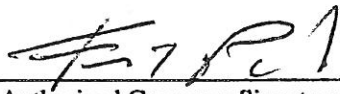
POERIO INCORPORATED  
 DBA POERIO INCORPORATED  
 207 TOWNSEND DR  
 MONROEVILLE, PA 15146

**Date Issued**

**Expiration Date**

SEPTEMBER 30, 2014

SEPTEMBER 30, 2015



Authorized Company Signature



Chair, West Virginia Contractor Licensing Board

# WEST VIRGINIA CONTRACTOR LICENSING BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



**WEST VIRGINIA  
STATE TAX DEPARTMENT  
BUSINESS REGISTRATION  
CERTIFICATE**

ISSUED TO:  
**POERIO INCORPORATED  
467 LOWRIES RUN RD  
PITTSBURGH, PA 15237-1230**

**BUSINESS REGISTRATION ACCOUNT NUMBER: 1023-3587**

This certificate is issued on: 06/17/2011

*This certificate is issued by  
the West Virginia State Tax Commissioner  
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered  
to conduct business in the State of West Virginia at the location above.*

**This certificate is not transferrable and must be displayed at the location for which issued.**

**This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.**

**Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.**

**TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.  
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of  
this certificate displayed at every job site within West Virginia.**