



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 18 - Furniture

Proc Folder: 23832

Doc Description: Statewide Contract for Systems Furniture

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2014-10-03	2014-10-22 13:30:00	CRFQ 0506 HHR1500000002	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:  
**CAPITOL BUSINESS INTERIORS**  
 711 INDIANA AVENUE  
 CHARLESTON, WV 25302  
 PHONE: 304-343-7551  
 FAX: 304-346-3350

10/29/14 01:09:24PM  
 West Virginia Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Robert Kilpatrick  
 (304) 558-0067  
 robert.p.kilpatrick@wv.gov

Signature X *Kelli D. Bragg* FEIN # 55-0422766 DATE 10.29.14.

All offers subject to all terms and conditions contained in this solicitation



Purchasing Divison  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 18 - Furniture

Proc Folder: 23832

Doc Description: Statewide Contract for Systems Furniture - Addendum #1

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2014-10-03	2014-10-22 13:30:00	CRFQ 0506 HHR1500000002	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

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 711 INDIANA AVENUE  
 CHARLESTON, WV 25302  
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 FAX: 304-346-3350

**FOR INFORMATION CONTACT THE BUYER**

Robert Kilpatrick  
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 robert.p.kilpatrick@wv.gov

Signature X *Kelli D. Pruss* FEIN # 55-0422766 DATE 10/29/14

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State of West Virginia  
 Request for Quotation  
 18 - Furniture

Proc Folder: 23832

Doc Description: Statewide Contract for Systems Furniture - Addendum #2

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2014-10-03	2014-10-22 13:30:00	CRFQ 0506 HHR150000002	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

CAPITOL BUSINESS INTERIORS  
 711 INDIANA AVENUE  
 CHARLESTON, WV 25302  
 PHONE: 304-343-7551  
 FAX: 304-346-3350

**FOR INFORMATION CONTACT THE BUYER**

Robert Kilpatrick  
 (304) 558-0067  
 robert.p.kilpatrick@wv.gov

Signature X

*Kenn D. Pruss*

FEIN #

55-0422766

DATE

10/29/14

All offers subject to all terms and conditions contained in this solicitation



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 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 18 - Furniture

Proc Folder: 23832

Doc Description: Statewide Contract for Systems Furniture - Addendum #3

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2014-10-20	2014-10-29 13:30:00	CRFQ 0506 HHR1500000002	4

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

CAPITOL BUSINESS INTERIORS  
 711 INDIANA AVENUE  
 CHARLESTON, WV 25302  
 PHONE: 304-343-7551  
 FAX: 304-346-3350

**FOR INFORMATION CONTACT THE BUYER**

Robert Kilpatrick  
 (304) 558-0067  
 robert.p.kilpatrick@wv.gov

Signature X

*Kelli D. Poyss*

FEIN #

55-0122766

DATE

10/29/14.

All offers subject to all terms and conditions contained in this solicitation

REQUEST FOR QUOTATION  
CRFQ 0506 HHR150000002 Furniture and Accessories Contract

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8.2.2 Immediate cancellation of one or more release orders issued under this Contract.

8.2.3 Any other remedies available in law or equity.

**9 MISCELLANEOUS:**

9.1 **No Substitutions:** Vendor shall supply only Eligible Items contained in its Catalog submitted in response to the RFQ or an updated Catalog approved by the Purchasing Division as described above. Vendor shall not supply substitute items.

9.2 **Vendor Supply:** Vendor must carry sufficient inventory of the Eligible Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Eligible Items contained in its bid response.

9.3 **Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

9.4 **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Kelli Bragg/Janet Clayman  
Telephone Number: 304.343.7551  
Fax Number: 304.346.3350  
Email Address: Kbragg@Champion-industries.com  
JClayman@Champion-industries.com

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Capitol Business Interiors

(Company)

Heidi D. Pruss; Sales Mgr.

(Authorized Signature) (Representative Name, Title)

304.343.7551 - 304.346.3350

(Phone Number) (Fax Number) (Date)

10/29/14 .

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Exhibit A: CRFQ 0506 HHR150000002 Systems Furniture Pricing Page</b>											
2	<b>Please complete the below pricing sheet to include with your bid, as follows:</b>											
3	Catalog Number:	Provide the number of the manufacturers catalog from which Catalog Price is taken; must match catalog included with bid.										
4	Catalog Page Number:	Provide the Page Number for the specific catalog item bid for this line; must match page number of catalog included with bid.										
5	Manufacturer:	Provide the name of the manufacturer for item bid for this line.										
6	Manufacturer Part No.:	Provide the manufacturer's part number (or catalog part number) for the item being bid for this line.										
7	Catalog Price:	Provide the price listed in the catalog; must exactly match price found in previously listed catalog number.										
8	Discount %:	Provide the discount percentage being bid for this line's manufacturer; note: vendors may bid only one (1) unique discount percentage for each Type.										
9	Type:	Describes the Type of Item, as specified in the Specifications document of the Request for Quotation										
10	Vendor Part No.:	Provide the bidding vendor's part number for the item bid for this line; if same as manufacturer's, "same" is an acceptable response.										
11	Contract Unit Price:	Provide the price for which this item will be sold under the awarded contract; THIS PRICE MUST MATCH CATALOG PRICE WITH LISTED DISCOUNT %.										
12		Contract Unit Prices for Items whose Description is exactly identical on this Pricing Page must be equal.										
13	Contract Hourly Rate	Contract Hourly Rate of Design or Installation Labor for Reconfigurations Only (Contract Unit Price will be entered as Commodity Lines 2, 3, 4 if responding in WVOasis)										
14	Total Bid:	Multiply listed Estimated Quantity by Contract Unit Price or Contract Hourly Rate, as applicable, to calculate Total Bid for this line.										
15	TOTAL FURNITURE BID COST:	Add all Total Bids for Sections 4.3.1 to 4.3.18 together (will be entered as Commodity Line One if responding in WVOasis)										
16	TOTAL BID COST:	Add TOTAL FURNITURE BID COST and three (3) Total Bids for the Hourly Rates (there is no place/need to enter this number if responding in WVOasis)										
17	<b>A hard copy of this form must be included if bidding on paper; an electronic copy (Microsoft Excel preferred) should also be included with any paper bid, but MUST be included as an attachment on any bid submitted through WVOasis.</b>											
18	<b>Estimated Quantities listed on this Pricing Page are only estimates, included for bid evaluation purposes only. Actual quantities of items listed on this Pricing Page, and items not listed herein but included in the successful vendors catalog(s) may vary.</b>											
19	<b>Section 4.3.1 - Workstations (87) (Room 127 – 45 units) (Room 138 - 34 units) (Room 157 - 8 units) (87 Total 6' x 7' Workstations)</b>											
20	Description	Estimated Quantity	Catalog Number	Catalog Page No.	Manufacturer	Manufacturer Part No.	Catalog Price	Discount %	Type	Vendor Part No.	Contract Unit Price	Total Bid (Estimated Quantity * Contract Unit Price)
21	Panels: 62"H (+/- 5"): 36" Powered Panels	65	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-362-B	\$929.82	78	System	E2MP-362-B	\$204.56	\$13,296.40
22	Panels: 62"H (+/- 5"): 36" Non-powered	204	HAWORTH	PG 5	HAWORTH	E2MN-362-B	\$738.63	78	System	E2MN-362-B	\$162.50	\$33,150.00
23	Panels: 62"H (+/- 5"): 48" Powered Panels	39	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-462-B	\$1,075.34	78	System	E2MP-462-B	\$236.57	\$9,226.23
24	Panels: 62"H (+/- 5"): 48" Non-powered	6	HAWORTH	PG 5	HAWORTH	E2MN-462-B	\$861.43	78	System	E2MN-462-B	\$189.51	\$1,137.06
25	Panels: 62"H (+/- 5"): 30" Non-powered	88	HAWORTH	PG 5	HAWORTH	E2MN-3062-B	\$677.23	78	System	E2MN-3062-B	\$148.99	\$13,111.12
26	Panels: 62"H (+/- 5"): 24" Non-powered	11	HAWORTH	PG 5	HAWORTH	E2MN-262-B	\$615.82	78	System	E2MN-262-B	\$135.48	\$1,490.28
27	Duplex Receptacles for Panels	104	HAWORTH	PG 152	HAWORTH	PRD-3-B	\$25.89	78	System	PRD-3-B	\$5.70	\$592.80
28	Connectors: 2-way, straight	157	N/A	N/A	N/A	N/A	N/A	N/A	System	N/A	N/A	N/A
29	Connectors: 2-way, 90-degree elbow	48	N/A	N/A	N/A	N/A	N/A	N/A	System	N/A	N/A	N/A
30	Connectors: 3-way, tee	49	N/A	N/A	N/A	N/A	N/A	N/A	System	N/A	N/A	N/A
31	Connectors: 4-way, tee	31	N/A	N/A	N/A	N/A	N/A	N/A	System	N/A	N/A	N/A
32	Connectors: Panel End Caps	138	N/A	N/A	N/A	N/A	N/A	N/A	System	N/A	N/A	N/A
33	24"d x 36"w laminate work surface	87	HAWORTH	PG 195	HAWORTH	WURA-2436-LTSA	\$246.85	78	System	WURA-2436-LTSA	\$54.31	\$4,724.97
34	24"d x 36" w laminate corner work surface	87	HAWORTH	PG 205	HAWORTH	WUCA-3636-LTSAN44	\$453.12	78	System	WUCA-3636-LTSAN44	\$99.69	\$8,673.03
35	24"d x 48" w laminate work surface	87	HAWORTH	PG 195	HAWORTH	WURA-2448-LTSA	\$340.39	78	System	WURA-2448-LTSA	\$74.89	\$6,515.43
36	36" w steel flipper door unit with lock	87	HAWORTH	PG 295	HAWORTH	UEFS-1636-PML	\$603.60	78	System	UEFS-1636-PML	\$132.79	\$11,552.73
37	48" w steel flipper door unit with lock	87	HAWORTH	PG 295	HAWORTH	UEFS-1648-PML	\$654.51	78	System	UEFS-1648-PML	\$143.99	\$12,527.13
38	24"d pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	87	HAWORTH	PG 587	HAWORTH	VPAJ-24-5	\$411.63	65	PDU	VPAJ-24-5	\$144.07	\$12,534.09
39	24"d pedestal full height file cabinet with lock with two (2) small box drawers position above one (1) file drawer to attach to work surface	87	HAWORTH	PG 587	HAWORTH	VPAH-24-5	\$439.98	65	PDU	VPAH-24-5	\$153.99	\$13,397.13
40	11"h x 36"w tackboard	87	HAWORTH	PG 311	HAWORTH	HTB-3611	\$198.60	78	System	HTB-3611	\$43.69	\$3,801.03
41	30"w task light (must be within 6" of the width of flipper door unit)	87	HAWORTH	PG 326	HAWORTH	LUTS-0030-16UEP	\$199.68	78	System	LUTS-0030-16UEP	\$43.93	\$3,821.91
42	42"w task light (must be within 6" of the width of flipper door unit)	87	HAWORTH	PG 326	HAWORTH	LUTS-0042-16UEP	\$212.16	78	System	LUTS-0042-16UEP	\$46.68	\$4,061.16
43	Keyboard Tray (see specifications)	87	RIGHT ANGLE	PG 18	RIGHT ANGLE	JVS17-S	\$294.00	56	SysAcc	JVS17-S	\$129.36	\$11,254.32
44	Toolbar - 48" (see specifications)	87	HAWORTH	PG 319	HAWORTH	DSR-48-H	\$103.74	56	SysAcc	DSR-48-H	\$45.65	\$3,971.55
45	Letter Tray	87	HAWORTH	PG 316	HAWORTH	DTLT-2	\$22.50	56	SysAcc	DTLT-2	\$9.90	\$1,722.60
46	Diagonal Tray	87	HAWORTH	PG 321	HAWORTH	DTPR-1	\$38.56	56	SysAcc	DTPR-1	\$16.97	\$1,476.39

	A	B	C	D	E	F	G	H	I	J	K	L
47	Coat hook – one (1) per workstation	87	HAWORTH	PG 42	HAWORTH	E2CH-8	\$11.82	78	System	E2CH-8	\$2.60	\$226.20
48	Task Chairs (see specifications - one per workstation)	87	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$9,044.52
49	Adjustable height arms for chair	87	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$3,961.98
50										<b>Total for Section 4.3.1 =</b>		\$185,270.06



	A	B	C	D	E	F	G	H	I	J	K	L
51												
52	<b>Section 4.3.1.1 - File Room Workstations (Room 164 – 1 unit) 7' x 13'</b>											
53	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
54	62" h (+/-5"): 60" Powered Panel	3	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-562-B	\$1,220.86	78	System	E2MP-562-B	\$268.59	\$805.77
55	30" h (+/- 5"): 60" Powered Panel	1	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-530-B	\$1,030.35	78	System	E2MP-530-B	\$226.68	\$226.68
56	62" h (+/-5"): 36" Powered Panel	1	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-362-B	\$929.82	78	System	E2MP-362-B	\$204.56	\$204.56
57	62" h (+/-5"): 24" Powered Panel	2	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-262-B	\$784.31	78	System	E2MP-262-B	\$172.55	\$345.10
58	24"d x 36"w laminate work surface	1	HAWORTH	PG 195	HAWORTH	WURA-2436-LTSA	\$246.88	78	System	WURA-2436-LTSA	\$54.31	\$54.31
59	24"d x 60" w laminate work surface	4	HAWORTH	PG 195	HAWORTH	WURA-2460-LTSA	\$400.30	78	System	WURA-2460-LTSA	\$88.07	\$352.28
60	60"w steel flipper door unit with lock	2	HAWORTH	PG 295	HAWORTH	UEFS-1660-PML	\$768.00	78	System	UEFS-1660-PML	\$168.96	\$337.92
61	24"d pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	2	HAWORTH	PG 587	HAWORTH	VPAJ-24-5	\$411.63	65	PDU	VPAJ-24-5	\$144.07	\$288.14
62	24"d pedestal full height file cabinet with lock with two (2) small box drawers position above one (1) file drawer to attach to work surface	2	HAWORTH	PG 587	HAWORTH	VPAH-24-5	\$439.38	65	PDU	VPAH-24-5	\$153.78	\$307.56
63	11"h x 60"w tackboard	1	HAWORTH	PG 311	HAWORTH	HTB-6011	\$225.68	78	System	HTB-6011	\$49.65	\$49.65
64	11"h x 36" w tackboard	1	HAWORTH	PG 311	HAWORTH	HTB-3611	\$198.60	78	System	HTB-3611	\$43.69	\$43.69
65	54"w task light (must be within 6" of the width of the flipper door unit)	2	HAWORTH	PG 326	HAWORTH	LUTS-0054-16UEP	\$224.64	78	System	LUTS-0054-16UEP	\$49.42	\$98.84
66	Keyboard Tray (see specifications)	2	RIGHT ANGLE	PG 18	RIGHT ANGLE	JVS17-S	\$294.00	56	SysAcc	JVS17-S	\$129.36	\$258.72
67	60" toolbar (see specifications)	2	HAWORTH	PG 319	HAWORTH	DSR-60-H	\$114.66	56	SysAcc	DSR-60-H	\$50.45	\$100.90
68	Letter Tray	2	HAWORTH	PG 316	HAWORTH	DTLT-2	\$22.50	56	SysAcc	DTLT-2	\$9.90	\$39.60
69	Diagonal Tray	2	HAWORTH	PG 321	HAWORTH	DTPR-1	\$38.56	56	SysAcc	DTPR-1	\$16.97	\$16.97
70	Coat hooks (One (1) per work station)	2	HAWORTH	PG 42	HAWORTH	E2CH-8	\$11.82	78	System	E2CH-8	\$2.60	\$5.20
71	Task Chairs (see specifications)	2	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$207.92
72	Ajustable height arm chairs	2	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$91.08
73												
74												
75												
										<b>Total for Section 4.3.1.1 =</b>		<b>\$3,834.89</b>
76	<b>Section 4.3.1.2 – File Room Workstations (Room 164 – 2 units) 7' x 12'</b>											
77	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
78	62" h (+/-5"): 60" Powered Panel	8	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-562-B	\$1,220.86	78	System	E2MP-562-B	\$268.59	\$2,148.72
79	62" h (+/-5"): 24" Powered Panel	6	HAWORTH	PG 3 / PG 5	HAWORTH	E2MP-262-B	\$784.31	78	System	E2MP-262-B	\$172.55	\$1,035.30
80	24"d x 24"w laminate work surface	1	HAWORTH	PG 195	HAWORTH	WURA-2424-LTSA	\$186.97	78	System	WURA-2424-LTSA	\$41.13	\$41.13
81	24"d x 60" w laminate work surface	4	HAWORTH	PG 195	HAWORTH	WURA-2460-LTSA	\$400.30	78	System	WURA-2460-LTSA	\$88.07	\$352.28
82	60"w steel flipper door unit with lock	2	HAWORTH	PG 295	HAWORTH	UEFS-1660-PML	\$768.00	78	System	UEFS-1660-PML	\$168.96	\$337.92
83	24"d pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	2	HAWORTH	PG 587	HAWORTH	VPAJ-24-5	\$411.63	65	PDU	VPAJ-24-5	\$144.07	\$288.14
84	24"d pedestal full height file cabinet with lock with two (2) small box drawers position above one (1) file drawer to attach to work surface	2	HAWORTH	PG 587	HAWORTH	VPAH-24-5	\$439.98	65	PDU	VPAH-24-5	\$153.99	\$307.98
85	11"h x 60"w tack board	1	HAWORTH	PG 311	HAWORTH	HTB-6011	\$225.68	78	System	HTB-6011	\$49.65	\$49.65
86	11"h x 36" w tack board	1	HAWORTH	PG 311	HAWORTH	HTB-3611	\$198.60	78	System	HTB-3611	\$43.69	\$43.69
87	54"w task light (must be within 6" of the width of the flipper door unit)	2	HAWORTH	PG 326	HAWORTH	LUTS-0054-16UEP	\$224.64	78	System	LUTS-0054-16UEP	\$49.42	\$98.84
88	Keyboard Tray (see specifications)	2	RIGHT ANGLE	PG 18	RIGHT ANGLE	JVS17-S	\$294.00	56	SysAcc	DSR-48-H	\$45.65	\$91.30
89	60" toolbar (see specifications)	2	HAWORTH	PG 319	HAWORTH	DSR-48-H	\$103.74	56	SysAcc	JVS17-S	\$129.36	\$258.72

	A	B	C	D	E	F	G	H	I	J	K	L
90	Letter Tray	2	HAWORTH	PG 316	HAWORTH	DTLT-2	\$22.50	56	SysAcc	DTLT-2	\$9.90	\$39.60
91	Diagonal Tray	2	HAWORTH	PG 321	HAWORTH	DTPR-1	\$38.56	56	SysAcc	DTPR-1	\$16.97	\$33.94
92	Coat hooks (One (1) per work station)	2	HAWORTH	PG 42	HAWORTH	E2CH-8	\$11.82	78	System	E2CH-8	\$2.60	\$5.20
93	Task Chairs (see specifications - one per workstation)	2	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$207.92
94	Adjustable height arms	2	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$91.08
95										<b>Total for Section 4.3.1.2 =</b>		\$ 5,431.41

	A	B	C	D	E	F	G	H	I	J	K	L
96	<b>Section 4.3.2 - Printer Stations within Work Station Areas (Rm 127 – 1 unit) (Rm 138 – 2 units) (Rm 157 – 2 units)</b>											
97	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
98	72"w x 24"d laminate work surfaces to span entire back of work station	2	HAWORTH	PG 195	HAWORTH	WURA-2472-LTSA	\$460.20	78	System	WURA-2472-LTSA	\$101.24	\$202.48
99	24"d pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	2	HAWORTH	PG 587	HAWORTH	VPAJ-24-5	\$411.63	65	PDU	VPAJ-24-5	\$144.07	\$288.14
100	Open shelves: 36"w	4	HAWORTH	PG 293	HAWORTH	UESN-0836-PM	\$212.88	78	System	UESN-0836-PM	\$46.83	\$187.32
101	24"w x 62"h work station panels for end panels	2	HAWORTH	PG 5	HAWORTH	E2MN-262-B	\$615.82	78	System	E2MN-262-B	\$135.48	\$270.96
102	Storage Cabinets with leveling guides – 22 gauge steel, 24"d x 36"w x 41"h with hinged locking doors, two (2) adjustable shelves (One (1) unit to be located beside Room 127 and Room 157)	2	GLOBAL	PG 545	GLOBAL	9336P-3S1	\$411.00	57	FC/CG	9336P-3S1	\$176.73	\$353.46
	****The above item is listed in our deviations, we have priced out an 18" deep storage cabinet which is standard.											
103	<b>Total for Section 4.3.2 =</b>											
104												
105	<b>Section 4.3.2.1 - Printer Stations within Work Station Areas (Rm 127 – 2 units)</b>											
106	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
107	36" w x 24" d laminate work surface to span entire back of work station	1	HAWORTH	PG 195	HAWORTH	WURA-2436-LTSA	\$246.88	78	System	WURA-2436-LTSA	\$54.31	\$54.31
108	48" w x 24" d laminate work surface to span entire back of workstation	1	HAWORTH	PG 195	HAWORTH	WURA-2448-LTSA	\$340.39	78	System	WURA-2448-LTSA	\$74.89	\$74.89
109	24" d pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	2	HAWORTH	PG 587	HAWORTH	VPAJ-24-5	\$411.63	65	PDU	VPAJ-24-5	\$144.07	\$288.14
110	Open shelves: 36"w	2	HAWORTH	PG 293	HAWORTH	UESN-0836-PM	\$212.88	78	System	UESN-0836-PM	\$46.83	\$187.32
111	24"w x 62"h work station panels for end panels	2	HAWORTH	PG 5	HAWORTH	E2MN-262-B	\$615.82	78	System	E2MN-262-B	\$135.48	\$270.96
112	<b>Total for Section 4.3.2.1 =</b>											
113												
114	<b>Section 4.3.3 - Mail Area ( Rm 127 - 1 unit)</b>											
115	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
116	48" w x 24" d laminate work surface to span entire back of workstation	1	HAWORTH	PG 195	HAWORTH	WURA-2448-LTSA	\$340.39	78	System	WURA-2448-LTSA	\$74.89	\$74.89
117	60" w x 24" d laminate work surface to span entire back of workstation	2	HAWORTH	PG 195	HAWORTH	WURA-2460-LTSA	\$400.30	78	System	WURA-2460-LTSA	\$88.07	\$176.14
118	84" w x 24" d laminate work surface to span entire back of workstation	1	HAWORTH	PG 195	HAWORTH	WURA-2484-LTSA	\$340.39	78	System	WURA-2484-LTSA	\$74.89	\$74.89
119	36" w steel flipper door unit with lock	1	HAWORTH	PG 295	HAWORTH	UEFS-1636-PML	\$603.60	78	System	UEFS-1636-PML	\$132.79	\$132.79
120	48" w steel flipper door unit with lock	2	HAWORTH	PG 295	HAWORTH	UEFS-1648-PML	\$654.51	78	System	UEFS-1648-PML	\$143.99	\$287.98
121	30" w task light (must be within 6" of the width of flipper door unit)	1	HAWORTH	PG 326	HAWORTH	LUTS-0030-16UEP	\$199.68	78	System	LUTS-0030-16UEP	\$43.93	\$43.93
122	42" w task light (must be within 6" of the width of flipper door unit)	1	HAWORTH	PG 326	HAWORTH	LUTS-0042-16UEP	\$212.16	78	System	LUTS-0042-16UEP	\$46.68	\$46.68
123	24" d pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	2	HAWORTH	PG 587	HAWORTH	VPAJ-24-5	\$411.63	65	PDU	VPAJ-24-5	\$144.07	\$288.14



	A	B	C	D	E	F	G	H	I	J	K	L
128	<b>Section 4.3.4 - There are 9 Interview Rooms and the design options for each are as follows:</b>											
129	<b>(Rooms 111, 113, 114, 115, 116, 117, 118, 119 and 120)</b>											
130	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
131	Desks (see specifications)	9	GLOBAL	PG 11	GLOBAL	A3048S4L	\$992.00	57	FSD	A3048S4L	\$426.56	\$3,839.04
132	Keyboard Tray (see specifications)	9	RIGHT ANGLE	PG 18	RIGHT ANGLE	JVS17-S	\$294.00	56	SysAcc	JVS17-S	\$129.36	\$1,164.24
133	Tack boards 11"h x 36"w to attach to the wall	9	HAWORTH	PG 311	HAWORTH	HTB-3611	\$198.60	78	System	HTB-3611	\$43.69	\$393.21
134	Task Chairs (see specifications - one per workstation)	9	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$935.64
135	Adjustable height arms	9	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$409.86
136	Guest Chairs (See Specifications) (Two (2) per room)	18	HON	PG 532	HON	H4041	\$148.00	57	SGC	H4041	\$63.64	\$1,145.52
137												
138												
139												
140	<b>Section 4.3.4.1 – Printer Room (Room 112)</b>											
141	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
142	Tables: 30"d x 72"w each with laminate tops with steel base and four (4) legs on casters	2	HON	PG 438	HON	HMT3072E	\$356.00	57	FSD	HMT3072E	\$153.08	\$306.16
143	Legs on casters	2	HON	PG 440	HON	HMBPOST	\$306.00	57	FSD	HMBPOST	\$131.58	\$263.16
144												
145												
146												
147	<b>Section 4.3.5 - 28 Enclosed Private Offices: (Rooms 128, 129, 130, 131, 133, 134, 135, 136, 137, 139, 140, 141, 142,</b>											
148	<b>143, 144, 145, 147, 148, 149, 150, 152, 153, 154, 157A, 157B, 157C, 157D, and 165)</b>											
149	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
150	Peninsula Desk – 36"w x 72"d (See Specifications)	28	GLOBAL	PG 218	GLOBAL	Z3672FIL	\$646.00	57	FSD	Z3672FIL	\$277.78	\$7,777.84
151	48"w return with pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	28	GLOBAL	PG 198	GLOBAL	Z2448ER	\$507.00	57	FSD	Z2448ER	\$218.01	\$6,104.28
152	File/File pedestal for return	28	GLOBAL	PG 222	GLOBAL	Z15L2ES	\$559.00	57	FSD	Z15L2ES	\$240.37	\$6,730.36
153	16"w x 19"d x 28" full height laminate pedestal mobile with casters, full height file cabinet with lock with two (2) small box drawers position above one (1) file drawer	28	GLOBAL	PG 221	GLOBAL	ZMPBBF19	\$761.00	57	FSD	ZMPBBF19	\$327.23	\$9,162.44
154	48"w over desk with tack board	28	GLOBAL	PG 274	GLOBAL	Z48S36HN	\$546.00	57	FSD	Z48S36HN	\$234.78	\$6,573.84
155	Tackboard	28	GLOBAL	PG 280	GLOBAL	ZTB4616	\$219.00	57	FSD	ZTB4616	\$94.17	\$2,636.76
156	36"w task light	28	GLOBAL	PG 526	GLOBAL	PVET5L36	\$158.00	57	FSD	PVET5L36	\$67.94	\$1,902.32
157	Keyboard Tray (see specifications)	28	RIGHT ANGLE	PG 18	RIGHT ANGLE	JVS17-S	\$294.00	56	SysAcc	JVS17-S	\$129.36	\$3,622.08
158	36"w x 4 drawer high laminate lateral files with locks	28	GLOBAL	PG 236	GLOBAL	Z36M54F	\$2,015.00	57	FSD	Z36M54F	\$866.45	\$24,260.60
159	Bookcase (see specifications)	28	GLOBAL	PG 282	GLOBAL	ZHBC48	\$596.00	57	FSD	ZHBC48	\$256.28	\$7,175.84
160	Task Chairs (see specifications)	28	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$2,910.88
161	Adjustable height arms	28	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$1,275.12
162	Guest Chairs (see specifications)	56	HON	PG 352	HON	H4041	\$148.00	57	SGC	H4041	\$63.64	\$3,563.84
163	36"w Storage Cabinet (see specifications)	1	GLOBAL	PG 545	GLOBAL	9336P-3S1	\$411.00	57	FC/CG	9336P-3S1	\$176.73	\$176.73
164	42"w Storage Cabinets (see specifications)	2	GLOBAL	PG 545	GLOBAL	9342P-5S1	\$528.00	57	FC/CG	9342P-5S1	\$227.04	\$454.08

	A	B	C	D	E	F	G	H	I	J	K	L
165												
										<b>Total for Section 4.3.5 =</b>		\$ 84,327.01
166	<b>Section 4.3.6 - There is 1 enclosed office, the design options are as follows: (Room 151)</b>											

	A	B	C	D	E	F	G	H	I	J	K	L
167	Description	Estimated Quantity	Catalog Number	Catalog Page No.	Manufacturer	Manufacturer Part No.	Catalog Price	Discount %	Type	Vendor Part No.	Contract Unit Price	Total Bid (Estimated Quantity * Contract Unit Price)
168	Peninsula Desk – 36" w x 72" d (See Specifications)	1	GLOBAL	PG 218	GLOBAL	Z3672FIL	\$646.00	57	FSD	Z3672FIL	\$277.78	\$277.78
169	48" w return with pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	1	GLOBAL	PG 198	GLOBAL	Z2448ER	\$507.00	57	FSD	Z2448ER	\$218.01	\$218.01
170	File/File pedestal for return	1	GLOBAL	PG 222	GLOBAL	Z15L2ES	\$559.00	57	FSD	Z15L2ES	\$240.37	\$240.37
171	16" w full height laminate pedestal mobile with casters, full height file cabinet with lock with two (2) small box drawers position above one (1) file drawer	1	GLOBAL	PG 221	GLOBAL	ZMPBBF19	\$761.00	57	FSD	ZMPBBF19	\$327.23	\$327.23
172	48" w over desk with tack board	1	GLOBAL	PG 274	GLOBAL	Z48S36HN	\$546.00	57	FSD	Z48S36HN	\$234.78	\$234.78
173	Tackboard	1	GLOBAL	PG 280	GLOBAL	ZTB4616	\$219.00	57	FSD	ZTB4616	\$94.17	\$94.17
174	36" w task light	1	GLOBAL	PG 526	GLOBAL	PVET5L36	\$158.00	57	FSD	PVET5L36	\$67.94	\$67.94
175	Keyboard Tray (see specifications)	1	RIGHT ANGLE	PG 18	RIGHT ANGLE	JVS17-S	\$294.00	56	SysAcc	JVS17-S	\$129.36	\$129.36
176	36" x 4 drawer high laminate lateral files with locks	4	GLOBAL	PG 236	GLOBAL	Z36M54F	\$2,015.00	57	FSD	Z36M54F	\$866.45	\$3,465.80
177	Task Chairs (see specifications)	1	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$103.96
178	Adjustable height arms	1	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$45.54
179	Guest Chairs (see specifications)	2	HON	PG 352	HON	H4041	\$148.00	57	SGC	H4041	\$63.64	\$127.28
180												
181												
182	<b>Section 4.3.6 - There is 1 enclosed office and the design options are as follows: (Room 132)</b>											
183												
184	Peninsula Desk – 36" d x 72" w x 29" h (See Specifications)	1	GLOBAL	PG 318	GLOBAL	Z3672FIL	\$646.00	57	FSD	Z3672FIL	\$277.78	\$277.78
185	48" w x 24" d x 29" h return with pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	1	GLOBAL	PG 198	GLOBAL	Z2448ER	\$507.00	57	FSD	Z2448ER	\$218.01	\$218.01
186	File/File pedestal for return	1	GLOBAL	PG 222	GLOBAL	Z15L2ES	\$559.00	57	FSD	Z15L2ES	\$240.37	\$240.37
187	16" w x 19" d x 28" full height laminate pedestal mobile with casters, full height file cabinet with lock with two (2) small box drawers position above one (1) file drawer	1	GLOBAL	PG 221	GLOBAL	ZMPBBF19	\$761.00	57	FSD	ZMPBBF19	\$327.23	\$327.23
188	48" w over desk with tack board	1	GLOBAL	PG 274	GLOBAL	Z48S36HN	\$546.00	57	FSD	Z48S36HN	\$234.78	\$234.00
189	Tackboard	1	GLOBAL	PG 280	GLOBAL	ZTB4616	\$219.00	57	FSD	ZTB4616	\$94.17	\$234.78
190	36" w task light	1	GLOBAL	PG 526	GLOBAL	PVET5L36	\$158.00	57	FSD	PVET5L36	\$67.94	\$67.94
191	Keyboard Tray (see specifications)	1	RIGHT ANGLE	PG 18	RIGHT ANGLE	JVS17-S	\$294.00	56	SysAcc	JVS17-S	\$129.36	\$129.36
192	36" w x 20" d x 52.5" h four (4) drawer laminate lateral files with locks	1	GLOBAL	PG 236	GLOBAL	Z36M54F	\$2,015.00	57	FSD	Z36M54F	\$866.45	\$866.45
193	Task chair (see specifications)	1	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$103.96
194	Adjustable height arms	1	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$45.54
195	Guest Chairs (see specifications)	2	HON	PG 352	HON	H4041	\$148.00	57	SGC	H4041	\$63.64	\$127.28
196	Bookcase (see specifications)	1	GLOBAL	PG 282	GLOBAL	ZHBC48	\$596.00	57	FSD	ZHBC48	\$256.28	\$256.28
197	48" round laminate table with one (1) round 29" laminate pedestal base	1	GLOBAL	PG 407	GLOBAL	G48CZ	\$708.00	57	FSD	G48CZ	\$304.44	\$304.44





	A	B	C	D	E	F	G	H	I	J	K	L
202	<b>Section 4.3.8 - There are 2 conference rooms and the design options are as follows: (Rooms 104 &amp; 105)</b>											
203	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
204	Conference table each 96"l x 48"w laminate top with two (2) round laminate pedestal bases	2	GLOBAL	PG 411	GLOBAL	GCT8WRZBN	\$1,261.00	57	FSD	GCT8WRZBN	\$542.23	\$1,084.46
205	Task chairs (see specifications)	16	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$311.88
206	Adjustable height arms	16	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$728.64
207	Credenza 20"d x 72"w x 29" with two (2) storage cabinets full to the floor, laminate, locking	2	GLOBAL	PG 15	GLOBAL	A2072LF2	\$1,897.00	57	FSD	A2072LF2	\$815.71	\$1,631.42
208	Visual Board Cabinet 48"w x 48"h - See Specifications	2	GLOBAL	PG 43	GLOBAL	AVB4848	\$1,203.00	57	FSD	AVB4848	\$517.29	\$1,034.58
209	<b>Total for Section 4.3.8 =</b>											\$ 4,790.98
210												
211	<b>Section 4.3.9 - There is one conference room and the design options are as follows: (Room 126)</b>											
212	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
213	Conference table 120"w x 48"d x 29"h laminate top with two (2) round laminate pedestal bases	1	GLOBAL	PG 411	GLOBAL	GCT10WRZ2BN	\$1,478.00	57	FSD	GCT10WRZ2BN	\$635.54	\$635.54
214	Task Chairs (see specifications)	10	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$1,039.60
215	Adjustable height arms	10	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$455.40
216	Side Chairs - Stackable (see specifications)	4	GLOBAL	PG 937	GLOBAL	2171C	\$344.00	57	SSC	2171C	\$147.92	\$591.68
217	Laminate storage cabinets 24"d x 36"w x 40" with locking doors	2	GLOBAL	PG 228	GLOBAL	Z36L4SH	1127	57	FSD	Z36L4SH	\$484.61	\$969.22
218	<b>Total for Section 4.3.9 =</b>											\$ 3,691.44
219												
220	<b>Section 4.3.10 - There is one large conference room with the following design options: (Room 177)</b>											
221	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
222	Tables each 30"d x 60"w laminate top with four (4) legs on casters	18	HON	PG 438	HON	HMT3060E	\$306.00	57	FSD	HMT3060E	\$131.58	\$2,368.44
223	legs for table above	18	HON	PG 440	HON	HMBPOST	\$306.00	57	FSD	HMBPOST	\$131.58	\$2,368.44
224	Chairs - Stackable (see specifications)	84	GLOBAL	PG 937	GLOBAL	2171C	\$344.00	57	SSC	2171C	\$147.92	\$12,425.28
225	Credenzas 20"d x 72"w x 29" with two (2) storage cabinets full to the floor, laminate, locking	2	GLOBAL	PG 15	GLOBAL	A2072LF2	\$1,897.00	57	FSD	A2072LF2	\$815.71	\$1,631.42
226	Visual Board Cabinet 48"w x 48"h (see specifications)	2	GLOBAL	PG 43	GLOBAL	AVB4848	\$1,203.00	57	FSD	AVB4848	\$517.29	\$1,034.58
227	<b>Total for Section 4.3.10 =</b>											\$ 19,828.16
228												
229	<b>Section 4.3.11 - The break room design options are as follows: (Room162)</b>											
230	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
231	Tables each 36"d x 72"w laminate top with two (2) 29"h metal "T" legs	4	HON	PG 465	HON	HUTM3672	\$507.00	57	FSD	HUTM3672	\$218.01	\$872.04
232	Guest Chairs (see specifications)	24	HON	PG 352	HON	H4041	\$148.00	57	SGC	H4041	\$63.64	\$1,527.36



	A	B	C	D	E	F	G	H	I	J	K	L
235	<b>Section 4.3.12 - The training room design options are as follows: (Room 178)</b>											
236	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
237	Tables each 30"d x 72"w laminate top with four (4) legs on casters	8	HON	PG 438	HON	HMT3072E	\$356.00	57	FSD	HMT3072E	\$153.08	\$1,224.64
238	Legs for table above	8	HON	PG 440	HON	HMBPOST	\$306.00	57	FSD	HMBPOST	\$131.58	\$1,052.64
239	Task Chair (see specifications)	16	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$1,663.36
240	Adjustable height arms	16	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$728.64
241												
										<b>Total for Section 4.3.12 =</b>		\$4,669.28
242												
243	<b>Section 4.3.13 - The lobby area (Room 102)</b>											
244	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
245	Chairs - Stackable (see specifications)	74	HON	PG 352	HON	H4041	\$148.00	57	SSC	H4041	\$63.64	\$4,582.08
246	Tables each 30"d x 72"w laminate top with four (4) legs on casters	2	HON	PG 438	HON	HMT3072E	\$356.00	57	FSD	HMT3072E	\$153.08	\$306.16
247	Legs for tables above	2	HON	PG 440	HON	HMBPOST	\$306.00	57	FSD	HMBPOST	\$131.58	\$263.16
248										<b>Total for Section 4.3.13 =</b>		\$5,151.40
249												
250												
251	<b>Section 4.3.14 - The video room will contain the following options: (Room 123)</b>											
252	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
253	Single pedestal desk (see specifications)	1	GLOBAL	PG 202	GLOBAL	Z2466CS4L	\$1,173.00	57	FSD	Z2466CS4L	\$504.39	\$504.39
254	Task Chair (see specifications)	1	HON	PG 327	HON	H5901	\$226.00	54	STC	H5901	\$103.96	\$103.96
255	Adjustable height arms	1	HON	PG 327	HON	H5995	\$99.00	54	STC	H5995	\$45.54	\$45.54
256										<b>Total for Section 4.3.14 =</b>		\$653.89
257												
258	<b>Section 4.3.15 - The family visitation room will contain the following design options: (Rm. 105)</b>											
259	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
260	Sofa - Upholstered in vinyl, three (3) seats, minimum of four (4) stationary legs - no casters.	1	GLOBAL	PG 1013	GLOBAL	7877	\$1,656.00	57	FSF	7877	\$712.08	\$712.08
261	Lounge Chairs - Upholstered in vinyl, with arms not to exceed 32"w, minimum of four (4) stationary legs - no casters	2	GLOBAL	PG 1010	GLOBAL	7875	\$974.00	57	FSF	7875	\$418.82	\$837.64
262	Round Table 48"w x 29"h metal column with cross base	1	GLOBAL	PG 408	GLOBAL	GCRR48	\$664.00	57	FSD	GCRR48	\$285.52	\$285.52
263	Guest Chairs (see specifications)	4	HON	PG 352	HON	H4041	\$148.00	57	SGC	H4041	\$63.64	\$254.56
264	Bookcase 12"d x 36"w x 48"h laminate with finished back, one (1) stationary shelf and two (2) adjustable shelves each adjustable in 1" increments	1	GLOBAL	PG 282	GLOBAL	ZHBC48	\$596.00	57	FC/CG	ZHBC48	\$256.28	\$256.28



	A	B	C	D	E	F	G	H	I	J	K	L
270	<b>Section 4.3.16 - Storage room to contain: (Room 122)</b>											
271	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
272	Shelving Units – 20 gauge steel, six (6) shelves per unit with a minimum load capacity of 1,050 lbs per shelf, 1" increment shelving, 36"w · x 12"d x 85"h	6	TENNSCO	PG 4	TENNSCO	Q06-3612A	\$205.00	30	IS	Q06-3612A	\$143.50	\$861.00
273	<i>Deviation - 750 lbs per shelf - 22 gauge steel</i>											\$ 861.00
274	<b>Total for Section 4.3.16 =</b>											
275	<b>Section 4.3.17 - Storage room: (Room 168)</b>											
276	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
277	Shelving Units – 20 gauge steel, six (6) shelves per unit with a minimum load capacity of 1,050 lbs per shelf, 1" increment shelving, 36"w · x 18"d x 85"h	18	TENNSCO	PG 4	TENNSCO	Q06-3618A	\$236.00	30	IS	Q06-3618A	\$165.20	\$2,973.60
278	<i>Deviation - 750 lbs. per shelf - 22 gauge steel</i>											\$ 2,973.60
279	<b>Total for Section 4.3.17 =</b>											
280	<b>Section 4.3.18 - Storage room: (Room 182)</b>											
281	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Unit Price</b>	<b>Total Bid (Estimated Quantity * Contract Unit Price)</b>
282	Shelving Units – 20 gauge steel, six (6) shelves per unit with a minimum load capacity of 1,050 lbs per shelf, 1" increment shelving, 36"w · x 18"d x 85"h	13	TENNSCO	PG 4	TENNSCO	Q06-3618A	\$236.00	30	IS	Q06-3618A	\$165.20	\$165.20
283	<i>Deviation 750 lbs. per shelf. - 22 gauge steel</i>											\$ 165.20
284	<b>Total for Section 4.3.18 =</b>											
285												
286	<b>Section 4.3.19 Miscellaneous Labor</b>											
287	<b>Description</b>	<b>Estimated Quantity</b>	<b>Catalog Number</b>	<b>Catalog Page No.</b>	<b>Manufacturer</b>	<b>Manufacturer Part No.</b>	<b>Catalog Price</b>	<b>Discount %</b>	<b>Type</b>	<b>Vendor Part No.</b>	<b>Contract Hourly Rate</b>	<b>Total Bid (Estimated Quantity * Contract Hourly Rate)</b>
288	Reconfiguration Design: Hourly Rate	100	NA	NA	NA	NA	NA	NA	NA	NA	\$50	\$ 5,000.00
289	Reconfiguration Labor: Regular Rate (see specifications)	100	NA	NA	NA	NA	NA	NA	NA	NA	\$50	\$ 5,000.00
290	Reconfiguration Labor: Overtime Rate (see specifications)	100	NA	NA	NA	NA	NA	NA	NA	NA	\$75	\$ 7,500.00
291												
292	<b>Total for Section 4.3.19 =</b>											\$ 17,500.00
293												
294	<b>TOTAL BID COST =</b>											\$ 367,162.67
295												



October 28, 2014

Mr. Robert Kilpatrick  
State of West Virginia  
Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130  
REF: CRFQ 0506 HHR1500000002

Dear Bob,

Thank you so much for the opportunity to bid on this contract for the State of West Virginia. Capitol Business Interiors is confident we have a team put together to handle a contract of this size and have, in the past, provided superior service to the agencies within the State of West Virginia.

Per your requirements, we have two line items that have a deviation:

Section 4.2.2 – Line 102 – We have priced out a storage cabinet that is 18” deep. This depth is an industry standard.

Section 4.3.16, 4.3.17, 4.3.18 – Industrial Shelving – our shelves hold 750 lbs. per shelf.

Above are the only deviations that we have regarding your specifications.

We have used your “Type” acronyms for our spreadsheet. We have combined two types to make FC/CG which for us denotes metal storage and furnishings except for metal pedestals. In the description that you gave, this made the most sense to us. Below is the breakdown of our types:

SYS: Panel systems and its components, with the exception of steel pedestals

PDU: Steel pedestals only, including mobile and stationary

FC/CG: Metal storage cabinets, file cabinets, case goods, with the exception of steel pedestals

STC: All types of task seating

SGC: Un-upholstered side chairs, whether on casters or without, with metal frames

SSC: Upholstered side chairs, whether on casters or without, with metal frames

FSF: Upholstered sofas, lounge furniture, wood framed chairs

711 INDIANA AVENUE  
CHARLESTON, WV 25302  
304-343-7551



CAPITOL  
BUSINESS  
INTERIORS

FSD: Laminate case goods including, filing, desks, bookcases, credenzas, etc.  
IS: Industrial shelving  
SYSACC: Accessories including, freestanding lighting, keyboard trays, paper management, etc.

The above referenced categories are marked clearly on the supplied Excel sheet. We have hi-lighted the appropriate part number in each submitted catalogue referenced on the Excel sheets.

We have included with our bid:

- 1 disc with catalogues
- 1 disc with bid document (Excel)
- 1 hard copy of Excel bid document
- Required paperwork per bid document
- Warranties

Again, we want to take the time to thank you for this opportunity and are looking forward to working with the State of West Virginia in supplying their furniture and design needs.

Sincerely,

Kelli D. Bragg  
Capitol Business Interiors

711 INDIANA AVENUE  
CHARLESTON, WV 25302  
304-343-7551

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: HHR1500000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Capital Business Interiors  
Company

Kelli D. Bragg  
Authorized Signature

10/29/14  
Date

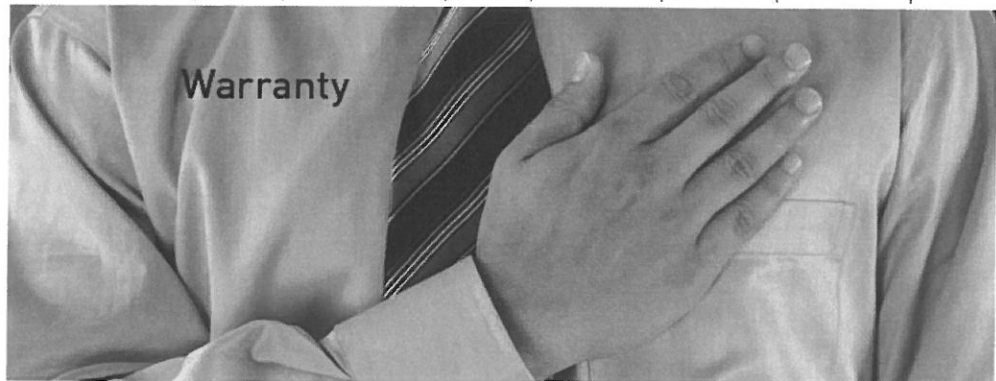
NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012



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## RESOURCES

[Price Lists](#)  
[Literature Requests](#)  
[Textiles](#)  
[Furniture Care](#)  
[Durability](#)  
[Industry Associations](#)  
[Warranty](#)  
[GSA Contract](#)  
[FAQ](#)



### Indiana Furniture Product Warranty

[Print Warranty](#)

Subject to the limitations set forth in this warranty, Indiana Furniture Industries, Inc. ("**Indiana Furniture**") warrants to the original purchaser all product in this price list ("**Product**") to be free from defects in material and workmanship given normal use for a twelve year period from the date of shipment. During the applicable warranty period, Indiana Furniture, as its sole obligation, will repair or replace (in Indiana Furniture's sole discretion) any Product, part, or component covered by this warranty and sold after January 1, 2012, which fails under normal use as a result of a defect in material or workmanship. Normal use is defined as the equivalent of a single shift, 40 hour work week. Indiana Furniture will repair or replace the defective Product, part, or component with a comparable product, part or component.

**Warranty periods are limited** for certain Products and parts as follows:

**12-year Warranty** (from the date of manufacture)

Seating Mechanisms  
 Veneers  
 Laminates

**5-year Warranty** (from the date of manufacture)

Electrical components  
 Pneumatic Cylinders  
 Casters and Glides  
 Textiles, Foam, and Decorative Trim  
 Swivel Arm Pads  
 Keyboard kits  
 Lighting

#### **THIS WARRANTY DOES NOT COVER:**

Damage caused by a carrier or third party  
 Normal or routine wear and tear  
 Appearance, durability, quality, behavior, colorfastness or any other attribute of customer's own materials or any non-standard Indiana Furniture material (including Maharam, Momentum, Mayer, UltraFabrics) specified by the customer and applied to a Product  
 Color, grain or texture of wood, laminate and other covering materials  
 Changes in wood or fabric color due to aging or exposure to light  
 Damage or failure resulting from modification, alteration, misuse or abuse of a Product  
 Defect or damage arising out of coverage of Product tops with glass or other foreign materials

As the manufacturer of the Product, Indiana Furniture stands behind its craftsmanship and pledges to do everything it can to reasonably resolve, as quickly as possible, any problems you may have with the Product within the terms and conditions of this warranty.

If you encounter a defect covered by the foregoing warranty, you should contact the dealer from whom you purchased the Product. If the dealer is unable to resolve your warranty issues, you should contact Indiana Furniture. Please ensure that you have all of the pertinent facts when contacting the dealer or Indiana Furniture, including the model number and factory order number from the inspection label attached to the Product.

INDIANA FURNITURE IS NOT PROVIDING, AND SPECIFICALLY DISCLAIMS, ANY OTHER WARRANTIES FOR THE PRODUCTS, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. INDIANA FURNITURE SHALL NOT BE LIABLE TO PURCHASER OR ANY THIRD PARTY FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES ARISING OUT OF OR RESULTING

IN ANY MALFUNCTIONS, DELAYS, LOSS OF PROFIT, INTERRUPTION OF BUSINESS, PERSONAL INJURY, BODILY INJURY, DEATH, DISMEMBERMENT, OR PROPERTY DAMAGE.

Indiana Furniture Industries, Inc.  
Attn: Customer Service  
1224 Mill Street, P.O. Box 270  
Jasper, Indiana 47547-0270

Phone 800.422.5727  
Fax 812.482.9035  
[custserv@indianafurniture.com](mailto:custserv@indianafurniture.com)

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# LIFETIME WARRANTY

Global will repair or replace, at Global's option, as the sole remedy for any defect covered by the warranty. The warranty applies to products manufactured after January 1, 2011.

## General Commercial Seating

Global's warranty for general commercial seating covers all chair components including pneumatic cylinders, bases, casters, glides, frames, arms, plastic seats, backs and other structural components.

Exceptions to the warranty for general commercial seating are as follows:

- Foam, textiles (as sampled on Global branded and textile program cards), mesh material and electrical devices, are warranted for five (5) Years
- Control mechanisms are warranted for twelve (12) Years

The warranty applies to single shift, standard commercial usage, defined as a standard eight (8) hour day, forty (40) hour week for users weighing up to 300 pounds.

## Heavy Duty Seating

Global offers products designed for multiple shift applications (24 hours a day / 7 days a week) and larger individuals weighing up to 350 and/or 500 pounds (depending on series and/or model). Global warrants these products for twelve (12) years to the original purchaser. All components (including control mechanisms, pneumatic cylinders, bases, casters, glides, frames, arms, plastic seats/backs, etc.) are covered for 24/7 applications under the warranty. The exceptions are foam and textiles, which are covered for five (5) years. Textiles on these products must exceed 100,000 double rubs for the textile portion of the warranty to apply. Heavy Duty product series that apply under this warranty currently include: Concord Executive 24 hour, Dexter/Dexter+, Granada TS, Granada Deluxe TS, Malaga TS, Mallorca TS, Maxima II, ObusForme Comfort TS, Robust, Saxon, Stamina+, Truform TS, Vion TS and Yorkdale TS.

## Light Use Seating

Global offers light use seating that is warranted for ten (10) years for the original purchaser. The warranty covers all components (frames, glides, and arms). The foam/textiles are warranted for five (5) years. The warranty on these light use series is for an eight (8) hour day, forty (40) hour week for users up to 200 pounds. Light use product series that apply under this warranty currently consists of Galaxy and Key series.

## Textiles

Global warrants Global branded textiles and Global carded textile programs inclusive of fabrics, vinyls and leather products for five (5) years. Global carded textile programs are currently with Arc-Com, Momentum, Maharam, KnollTextiles, DesignTex, Ultrafabrics, Dani and Spinneybeck. Global does not warrant COM (Customer Own Materials) or GPM (Global Purchased Materials) that are customer specified materials, or graded-in and purchased by Global for a customer. For GPM or COM products, please contact the textile supplier for performance information and warranty details.

## Seating Warranty Summary

Seating Type	Components Warranty For Original Purchaser	Use Time For Warranty Coverage	Exceptions
General Commercial Seating	Lifetime	8 Hours/5 Days Per Week	Foam/Textiles/Mesh/Electrical Devices - 5 Years Control Mechanisms - 12 Years
Heavy Duty Seating	12 Years	24 Hours/7 Days Per Week	Foam/Textiles - 5 Years
Light Use Seating	10 Years	8 Hours/5 Days Per Week	Foam/Textiles - 5 Years

# LIFETIME WARRANTY

## Files, Desks, Modular Furniture, Tables, Panels & Accessories

Global warrants all components of metal storage and filing, laminate and wood veneer desks, laminate and wood veneer tables, metal leg components and panels for the lifetime of the product to the original purchaser.

Exceptions to the warranty for Files/Desks/Tables and Panels are as follows:

- Electrical devices, panel and tackboard textiles, adjustable keyboard mechanisms/lecterns/coat trees and task lights – five (5) Years
- Folding tables (laminate and Lite Lift II models) – one (1) Year

## Files, Desks, Modular Furniture, Tables, Panels & Accessories Warranty Summary

Product Type	Components Warranty For Original Purchaser	Exceptions
Metal Storage and Filing	Lifetime	None
Laminate/Wood Veneer Desks and Modular Furniture	Lifetime	Tackboard Textiles, Electrical Devices, Task Lights - 5 Years
Boardroom, Conference and Training Tables	Lifetime	Electrical Devices - 5 Years
Panels	Lifetime	Panel Textiles, Electrical Devices, Task Lights - 5 Years
Coat Racks and Lecterns	5 Years	None
Folding Tables (Laminate & Molded)	1 Year	None

## Global's Warranty does not apply (for any product category) to the following:

- Failures due to wear and tear
- Failures which result from negligence, abuse, accident or misuse
- Failure to apply, install or maintain products according to Global's written instructions and warnings
- Modifications, attachments or repair methods not approved by Global
- Damage caused by a carrier in transit, or delivery/installation contractors
- The matching of colors, grains or textures (wood, leather, etc.) of natural materials and color matching of textiles
- Products exposed to extreme hot or cold temperatures or excessively dry or humid environments
- Colorfastness or the matching of color of textiles
- Damage by markings or staining; damage by sharp objects or imprinting from instruments
- Damage to textiles or laminate and wood surfaces/edges from exposure to sunlight (including UV rays)
- Products used for rental purposes

Global's warranty does not cover the costs of transportation or labor. Repair or replacement will be at Global's option.

Global makes no warranty that any of its products are suitable for any particular purpose and makes no other warranties, express or implied, other than those set out here. As codes and standards vary from one jurisdiction to another, references to compliance are solely for convenience and without any representation as to accuracy or suitability. Users must verify the suitability of such information or product for their specific application. In no event shall Global be liable in either tort or contract for any loss or direct, special, incidental, consequential, or exemplary damages.

Global's warranty applies to products sold within the United States of America, Mexico, the Commonwealth of Puerto Rico and Canada.



## Q-LINE AND Z-LINE 10 YR LIMITED WARRANTY

Tennsco warrants Q-line and Z-line products (purchased through Capitol Business Interiors for use by the State of West Virginia) hereunder to be free of defects in materials and workmanship for a period of Ten (10) years from the date of shipment, hereunder. Tennsco's warranty shall not apply in the event goods are damaged as a result of misuse, abuse, neglect, accident, improper application, modification or repair by persons not authorized by Seller, where goods are damaged during shipment. UNLESS CONSIDERED UNENFORCEABLE OR UNLAWFUL UNDER APPLICABLE LAW:

- a. ALL IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO WARRANTIES OR MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY EXCLUDED:
- b. BUYERS REMEDY, IF ANY, FOR ANY DEFECTIVE GOODS SHALL BE LIMITED TO A REFUND BY SELLER OR REPLACEMENT OF THE GOODS AT SELLER'S OPTION, AND SHALL IN NO EVENT INCLUDE DAMAGES OF ANY KIND, WHETHER INCIDENTAL, CONSEQUENTIAL OR OTHERWISE.

NO GOODS ACCEPTED FOR RETURN WITHOUT PRIOR APPROVAL. Seller shall have the right to inspect any goods claimed to be defective at Buyer's place of business or require Buyer to return the goods to Seller for inspection on Seller's premises. Transportation charges covering returned goods will be borne by Seller only if such goods are proven to be defective, are covered by this warranty and are returned within the warranty period stated above.

TENNSCO CORP.  
P. O. BOX 1888  
DICKSON, TN 37056-1888  
(615) 446-8000 (800) 251-8184  
FAX: (800) 722-0134



## State of West Virginia Warranty Information

**Please note that our standard 2-5 year warranty terms, outlined in company catalog materials, does not apply to this solicitation. We have modified the terms to ten (10) years to meet solicitation requirements.**

**RightAngle Ergonomic Products™ and R-Style™ Products** are warranted to be free of defects due to manufacturing or materials for a period of ten (10) years from shipment date. We will replace any defective part after inspection by an authorized agent. Costs incurred due to product replacement such as installation, labor charges or transportation, are not covered under this warranty. Modification of original product voids warranty and is non-refundable. Customer is responsible for shipping charges to and from RightAngle™ Products. RightAngle™ Products reserves the right to require the return of the defective/damaged product before credit is issued.

**NewHeights™ Products** are warranted to be free of defects due to manufacturing or materials as follows: 10 years – gears and/or motor, including control box and switch; 10 years - support brackets, aluminum columns and feet. We will replace any defective part after inspection by an authorized agent. Costs incurred due to product replacement such as installation, labor charges or transportation, are not covered under this warranty. Modification of original product voids warranty and is non-refundable. Customer is responsible for shipping charges to and from RightAngle™ Products. RightAngle™ Products reserves the right to require the return of the defective/damaged product before credit is issued.

### **Damage and Claims**

All merchandise has been carefully inspected and packed prior to shipment. Upon receipt of an order, the following procedures should be followed. Under ICC regulations, claims reported after 15 days may be refused, so please follow the guidelines below. When a carrier arrives: Inspect all cartons for damage and verify carton quantity. Refuse merchandise damaged in transit.

### **Record damages and/or shortages on the freight bill.**

Sign only for the number of items you receive. If you give the delivering carrier a signed receipt for a shipment without noting problems or discrepancies, the carrier and RightAngle™ are relieved of further responsibility. If product is found damaged upon opening the cartons, notify RightAngle™ Products at once to request an inspection. Photos of damage required. Confirm the request in writing within 15 days of date of delivery. Hold cartons and units for carrier's inspection.

## Great Expectations

You have them. And so do we. That's why we back our products with a comprehensive warranty plan. At Haworth, **we value our customers**, and this is part of our pledge to be the best partner for your organization and to provide future assurance through integrated, adaptable products and sustainable environments.

### PRODUCT NON-OBSOLESCENCE AND WARRANTY POLICY

This North American Haworth Product Non-Obsolescence and Warranty Policy (the "policy") applies to products manufactured after August 1, 2013. For products manufactured before this date please refer to the policy published in the NA Price List when purchased or contact your local Authorized Haworth Dealer\*. All Haworth products are warranted for 24 hour / 7 day use over the length of the Applicable Warranty Period as set forth below.

Haworth, Inc. or Haworth, Ltd., (each called "Haworth") will make a good faith effort to maintain product compatibility within our various generations of integrated product platforms to provide our customers with spaces that adapt to change. Under our non-obsolescence policy, we commit to provide our customers with products of comparable function or operational characteristics for a term equal to the Applicable Warranty Period. Haworth fabrics and finishes must be updated periodically to maintain the market appeal of our products and respond to the demands and changing preferences of our customers. As a result, we or the manufacturer may discontinue some fabrics and finishes before expiration of the Applicable Warranty Period.

If a new product purchased or leased from Haworth or from an Authorized Haworth Dealer proves to be defective (as defined below) while the product is still in the possession of the initial purchaser or lessee and if they, within the Applicable Warranty Period, send notice of the defect to Haworth by electronic mail ([customerservice@haworth.com](mailto:customerservice@haworth.com)), then, except as provided below, Haworth will, at Haworth's option, either repair or replace the product, at Haworth's expense, or refund the purchase price of the product. Except as provided below, a product shall be considered "defective" if Haworth finds that it is defective in material or workmanship and if the defect materially impairs the value of the product to the purchaser or lessee. The applicable warranty period begins on the day the product is manufactured. If a product that the purchaser or lessee references in a notice of defect was not installed by a Haworth Certified installer and/or reconfigured by a Haworth-trained installer, then the product may not be considered defective and Haworth will not be obligated to repair or replace it or to refund its price.

## PRODUCTS / APPLICABLE WARRANTY PERIOD

### LIFETIME

All Haworth products are warranted for lifetime *except products, components and materials described below:*

### TWELVE YEARS

All Haworth NA manufactured seating is warranted for 24/7 multiple shift use by persons up to 325 lbs and includes the framework, mechanisms, seating foam, seat & back mesh and seating glides & casters.

All wood or wood framed products.

### TEN YEARS

All wall products (excluding soft close door mechanisms warranted for Two Years), electrical components (excluding Power Base™ AI and workware products), electrical accessories, fixed task lighting (excluding LED lighting), adjustable keyboard pads, monitor arms and products that are at any time used in a classroom or educational environment (other than administration areas) *except as limited or described below:*

### FIVE YEARS

Fabric scrims and fabrics rated Heavy Duty ( A ) under the Association of Contract Textiles Guidelines, leather, vertical use markerboard laminates, user-adjustable worksurface mechanisms, gel arm caps, thermofused laminates, slow close mechanisms, LED lighting, electronic ballasts used in task lighting, horizontal glass or thermoplastic table assemblies and Systems Accessories.

### THREE YEARS

workware™ products, Hoop products (excludes any warranty for surface damage such as scratches, dents or abrasions), plastic ultraviolet light color fastness and fabrics rated General Contract (a) under the Association of Contract Textiles Guidelines.

### ONE TO FIVE YEARS\*\*

Products that are manufactured outside North America and sold into the North American market.

### ONE YEAR

Horizontal use markerboard laminate, soft palm rest, mouse pad insert and translucent edging.

Each Haworth "specials" product will be warranted for the same applicable warranty period of the comparable catalogue product unless otherwise stated on the specials solutions department inquiry response.

All software is without warranty of any kind, either expressed or implied.

All service parts are warranted for two years or the remaining balance of the assembly's original warranty period, whichever is longer.

\* An Authorized Haworth Dealer is any dealer or retailer that sells and installs within their primary contracted area and/or under the DealerLink Program Agreement.

\*\* The Applicable Warranty Period for each such product is specified in Haworth's price list for the product.

A product will not be considered to be defective, and Haworth will not repair, or replace it or refund its price if the product (1) is a consumable product, such as a lamp; (2) is "Customer's Own Material" (i.e. material specified by the purchaser or lessee that is not a standard Haworth product offering, such as Haworth Alliance fabrics); (3) is not installed and used as recommended in Haworth's written specification, installation and user guides; (4) has been otherwise misused or suffered abusive damage or (5) is a product that is manufactured by a third-party supplier from whom Haworth purchases it for resale without incorporating it into Haworth product (in which case Haworth will assign to the purchaser or lessee any warranty that the manufacturer provides), unless otherwise specified by Haworth in writing.

A defect in material or workmanship does not include damage to a product, or failure of a product to operate or perform properly or to maintain appearance, caused by (a) normal wear and tear; (b) an Act of God or transportation; (c) a product alteration made without Haworth's express written authorization; (d) the natural variation of color, grain or texture found in wood and leather; (e) the natural aging found in materials such as wood, fabric and leather which results in colors shifting during use; (f) dye lot variations in fabric, leather or wall covering (g) the natural patina of leather during use; (h) "puddling" of leather or faux leather; or (i) reverse crocking of dyes from clothing onto our seating materials.

EXCEPT AS STATED ABOVE, HAWORTH DOES NOT MAKE A WARRANTY AS TO ANY PRODUCT AND, IN PARTICULAR, DOES NOT MAKE A WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE. Product repair or replacement or refund of the price, at Haworth's option, in accordance with this Policy, is the purchaser's or lessee's exclusive remedy for a product defect. Haworth shall not have tort liability with respect to a product, and Haworth shall not be liable for any consequential, economic, indirect, special, punitive or incidental damages arising from a product defect. Haworth shall not be liable for repair or product placement due to improper installation or any defect in materials used for installation which are not manufactured, sold or supplied by Haworth.

Released August 1, 2013





## HON FULL LIFETIME WARRANTY

### YOUR HON FULL LIFETIME WARRANTY

Every time you purchase a HON product, you're making an investment in your future. We're proud to play a part in that future, and you can trust us to do our best for as long as you need us.

The HON Full Lifetime Warranty is our assurance to you that the HON desks, workstations, seating, tables, or storage you purchase will be free from defective material or workmanship for the life of the product.

In the unlikely event that any HON product or component covered by the HON Full Lifetime Warranty should fail under normal workplace use as a result of defective material or workmanship, HON promises to repair it. If we are unable to repair it, we will replace it with comparable product or, if you prefer, we will refund your purchase price.

### WHAT'S COVERED BY THE HON FULL LIFETIME WARRANTY?

Your HON Full Lifetime Warranty applies to product manufactured after January 1, 2011. All HON product lines, materials, and components are covered by your HON Full Lifetime Warranty except for the items described below.

The specific product lines, materials, and components listed below are covered under HON's Full 12-Year and Full 5-Year Warranties (from date of purchase).

#### HON'S FULL 12-YEAR WARRANTY

- Electrical components (lamps and ballasts are not covered)
- Seating ilira®-stretch
- Laminate surfaces
- Seating controls
- Signal seating upholstery fabric
- Accessories
- Wood seating
- Veneer surfaces

#### HON'S FULL 5-YEAR WARRANTY

- Panel and seating textiles

These warranties apply to HON products sold within the United States of America, U.S. Territories, and Canada, as well as U.S. Military and Federal Agency purchases (regardless of location).

## **IS ANYTHING NOT COVERED?**

There are a few exclusions to the HON Full Lifetime Warranty and to the 12 and 5-year warranties. These exclusions are:

- All basyx® by HON products (these products are covered under a separate basyx® by HON warranty).
- Color-fastness or matching of colors, woodgrains, or textures occurring in wood, leather, or other materials that naturally exhibit inherent color variations.
- Customer's own materials (COM) selected by and used at the request of a user.
- Modifications or attachments to the product that are not approved by The HON Company and product failures resulting from such modifications or attachments.
- Product normal wear and tear, which is to be expected over the course of ownership.
- Products that were not installed, used, or maintained in accordance with product instructions and warnings.
- Products used for rental purposes.

## **WARRANTY REQUESTS OR QUESTIONS?**

Your HON dealer is our mutual partner in supporting your warranty requests.

To obtain service under this warranty, please contact your HON dealer. If you are not sure who your dealer is, please call HON Customer Support at 800.833.3964.

**THAT'S YOUR HON FULL LIFETIME WARRANTY. AS AN OWNER OF HON PRODUCT, THE WARRANTY EXPLAINED HERE IS YOUR SOLE AND EXCLUSIVE REMEDY. THERE ARE SOME EXCEPTIONS IF YOU PURCHASED THE PRODUCT FOR HOME OR PERSONAL USE WHICH ARE EXPLAINED BELOW. TO THE EXTENT ALLOWED BY LAW, THE HON COMPANY MAKES NO OTHER WARRANTY, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE HON COMPANY WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.**

## **A WORD ABOUT PURCHASES FOR HOME OR PERSONAL USE**

Please note, this section only applies if you purchased your HON product for your home or for your own personal or family use. HON's warranties give you specific legal rights and you may have other rights, which vary from state to state. As a consumer purchaser, the complete exclusion of implied warranties noted in the above paragraph does not apply to you, however, to the extent allowed by applicable state law, the implied warranties are limited to the applicable term of the warranty.

Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above exclusion or limitation may not apply to you.

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% vendor preference for the reason checked:

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Capital Business Interiors. Signed: Kelly D. Priddy.

Date: 10/29/14 Title: Sales Mgr.

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Capitol Business Interiors

Authorized Signature: Kelli D. Pragg Date: 10/29/14

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 29 day of October, 2014.

My Commission expires June 1, 2022.

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

Jessica R. Houston  
Purchasing Affidavit (Revised 07/01/2012)

