



# West Virginia Purchasing Division

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The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header

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### General Information

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Procurement Folder: 32915

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SO Doc ID: DBS1500000001

Legal Name: MSES CONSULTANTS INC

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Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State Of West Virginia  
 Solicitation Response**

**Proc Folder :** 32915

**Solicitation Description :** ADDENDUM NO. 1 - A&E EOI for Existing Projects at WV DBS

**Proc Type :** Central Purchase Order

Date issued	Solicitation Closes	Solicitation No	Version
	2014-12-16 13:30:00	SR 0403 ESR12151400000001340	1

**VENDOR**

000000204882  
 MSES CONSULTANTS INC

**FOR INFORMATION CONTACT THE BUYER**

Evelyn Melton  
 (304) 558-7023  
 evelyn.p.melton@wv.gov

**Signature X** **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	EXPRESSION OF INTEREST - ARCHITECTURAL ENGINEERING				\$0.00

Comm Code	Manufacturer	Specification	Model #
81101508			

<b>Extended Description :</b>	<p>EXPRESSION OF INTEREST FOR ARCHITECTURAL AND ENGINEERING FOR THE WV SCHOOL FOR THE DEAF AND BLIND.</p> <p>ADDENDUM NO. 1 - ADDENDUM IS ISSUED TO PROVIDE VENDORS A COPY OF THE MANDATORY PRE-BID MEETING SIGN-IN SHEETS.</p>
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**EXPRESSION OF INTEREST**  
Architectural / Engineering Services

for

**Solicitation No.: DBS1500000001**

**West Virginia Schools for the Deaf and Blind (WVSDB)**  
**Romney, West Virginia**  
Existing Projects

December 16, 2014



December 10, 2014

Department of Administration  
Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305-0130

Re: DBS1500000001 - West Virginia Schools for the Deaf and Blind  
EOI-Architectural / Engineering Services  
WVSDB Existing Projects

Dear Sir/Madam,

MSES Architects is pleased to submit our expression of interest in providing professional services for the West Virginia Schools for the Deaf and Blind (WVSDB) existing projects. Our team's extensive experience in designing similar projects state-wide would prove to be of great value to the WVSDB in the successful completion of these projects.

MSES Architects, located in Fairmont, is a division of MSES Consultants, Inc. in Clarksburg. MSES is a multi-disciplinary firm with a staff of over 100 professionals, and has served both private and public clients throughout West Virginia since 1976. Over the years, we have opened offices in Fairmont, Huntington, and Beckley, WV, as well as Indiana PA. Together, MSES Architects' experienced team of design professionals, including registered architects, interns, interior designers and technicians, combine with our well-established engineering and environmental group to create a full-service team capable of producing a successful project to meet your design and budgetary needs.

As you will see on the following pages, our AE team has provided professional design services for clients throughout West Virginia with our main emphasis on educational work. Many of our projects involve renovation of existing buildings, which include repairs, replacements and upgrades similar to those needed at the WVSDB. For instance, Fairmont Senior High School received total HVAC replacement, sprinkler installation throughout, as well as brick and stone repair and restoration, and copper gutter and downspout repair. Belmont Elementary School, East Fairmont Middle School and Jayenne Elementary School also received brick restoration. Roof replacement took place at Kasson Elementary, Third Ward Elementary and many others.

MSES is particularly well suited to perform projects such as these due to the diverse talents of the full service project team. Both renovation and construction projects require a vast knowledge of all phases of design, from project programming, preliminary design and schematic design through contract documents, bidding and construction period

services. Our clients are especially pleased with our attention to detail, our skills in estimating and budgeting, and our follow-up assistance during and after construction. For that reason, we are proud that we not only have many repeat clients, but also have multi-year contracts with Marion and Randolph County Schools. Our specific approach to the design process for your project is outlined in this Expression of Interest.

Our experience has involved working extensively on many projects both with the WV School Building Authority and with the WV State Purchasing Department, giving us a great understanding of the regulations and timelines for both agencies.

We understand that you are on a very tight schedule and will require this work to commence very soon. Our current project load enables us to start working on your project immediately. We would appreciate the opportunity to meet you and discuss how we can provide you with professional services needed for a successful project. Thank you for your consideration.

Sincerely,



Pamela J. Wean, AIA  
Senior Project Architect  
MSES Architects

## BACKGROUND AND INTRODUCTIONS



MSES Architects, located in Fairmont, WV, is a division of MSES Consultants, Inc. in Clarksburg, WV. We are a multi-disciplinary firm which was founded in 1976. Since that time our firm has been providing quality services to private and public clients all over West Virginia and surrounding states. We are a full-service organization providing architectural, engineering, design, and environmental services with a current professional staff of over 100, making us one of the largest West Virginia-owned and diversified A/E consulting firms in the state of West Virginia.

The MSES Architects' professional staff is exceptionally knowledgeable of local, state and federal Life Safety and Building Codes, Energy Codes and Accessibility compliance. In addition, we are keenly aware of the many challenges and problems that may be inherent to the design process. The benefits of our experience and diligence are perhaps most effectively demonstrated by our large number of long term clients. For many, we have provided continuing services for multiple projects for over 25 years.

We have vast experience in designing and project management of building renovations, additions, and brand-new construction. Our knowledge of local, state and federal regulations is beneficial to the client because our team can ensure that their facility not only meets but also exceeds these standards.

Rather than work from a predetermined approach, we strive to create environments that are a thoughtful response to their program mission, physical setting and functional purpose. A guiding principle of MSES Architects is that each project reflects the spirit and personality of its owner. Our mission is to plan, design and manage the new construction and renovation of buildings and their interiors in order to promote productivity, enhance the quality of life of users and visitors and contribute value to the environment. We believe good design is the physical expression of sound ideas, imagination and creativity.

### OUR STANDARDS FOR SUCCESSFUL PROJECTS

MSES Architects has a stellar reputation among owners, regulators, and contractors for producing and managing successful projects. This reputation is the culmination of over 80 combined years of experience, founded upon our extensive architectural, engineering, life safety, and code compliance, our knowledge of applicable regulations, and our ability to develop corrective solutions which satisfy regulatory requirements in a cost effective manner. We are proud of our accomplishments and our ever-growing roster of satisfied repeat clients attests to our continued commitment to quality, dedication, and service.

MSES has completed more than 15,000 assignments to date. We have been heavily focused on building construction, renovation, auditing, and project management since our founding in 1976, and many of our projects have involved site selection studies, funding assistance, designs and auditing (HVAC, plumbing, electrical, civil, structural, mechanical, lighting, fire systems, security, and telecommunications), building repairs/renovations, inspections, geotechnical investigations, assessments and reviews, environmental sampling and analysis, property evaluations and appraisals throughout West Virginia, Ohio, and Pennsylvania. MSES is sought after by many public and private clients for construction and renovation projects due to the breadth of our technical and professional services, the efficiency of our operations, and our unique status as a single source consultant for all the services required to successfully complete our clients' projects.

### MSES ARCHITECTS AND BUILDING CONSTRUCTION AND RENOVATIONS

Since 1978, MSES's architectural and engineering services have been distributed nearly equally between the construction of new facilities and the renovation of existing structures. Our expertise has gained MSES a distinguished reputation with commercial, industrial, and manufacturing firms, municipalities, State Agencies, the School Building Authority, county boards of education, the state's colleges and universities, and other entities as a noted



leader in this field. Our extensive experience has yielded a specialized, efficient project approach, in which we incorporate the most up-to-date technologies for all aspects of audits, renovations, design, and construction. This promotes the development of modern facilities within existing structures, while preserving the character of the existing buildings and providing an enhanced environment in which to work, all accomplished within a cost effective, affordable budget. With the combination of our diversity and our 37 years of professional experience in the design, new construction, and renovation of facilities, MSES truly lives up to its reputation as a full service provider of architectural, engineering, auditing, design and environmental services.

MSES is unique relative to any other firm in the State by maintaining a qualified staff to sample, analyze, and interpret analytical results for environmental issues that may often be associated with modifications to older facilities. Included among these are concerns related to asbestos-containing materials, paints containing lead, radon, and other environmental risks. MSES' staff includes Certified Industrial Hygienists, asbestos inspectors, asbestos manager/planners, asbestos abatement designers, lead-based paint risk assessors, radon risk assessors, air sampling personnel, and bacteria and fungi specialists, among others. The expertise of these skilled individuals, in combination with our laboratory support facilities, ensures the accurate and timely identification of materials of concern, the development of remediation planning, and the safe and proper removal of identified materials, thus facilitating successful renovations, site development, utility infrastructure, and building additions.

### INDEFINITE DELIVERY CONTRACTS

As a reward for MSES' knowledge, responsiveness, and diligence, a great deal of trust has been established between MSES and our clientele. This has resulted in the maintenance of numerous master service/indefinite delivery agreements and contracts for many of our long term clients, some of which are identified below:

**Marion County Schools** – MSES currently holds a Five-year Architectural, Engineering, Environmental Service Agreement.

**Randolph County Schools** – MSES currently holds a Five-year Architectural, Engineering, Environmental Service Agreement.

**City of Clarksburg, City Engineer** – MSES was selected in January 1999 as the Engineer for the City of Clarksburg, West Virginia, with MSES staff member John Keeling, PE, CIH, CSP, serving as the City's Engineer/Public Works Director. MSES provides the City with all its engineering, planning, code inspectors, environmental, infrastructure, and funding/budget planning needs. MSES's contract was recently renewed for three (3) years.

**UCAR Carbon Company** (formerly Union Carbide Corporation), Anmoore, WV. MSES has maintained a long-standing relationship with this company and has assisted this facility on an ongoing basis with the plant's air emission permits, water discharge permits, solid waste compliance, and a variety of engineering projects with the Huntington and Pittsburgh USACE Districts for Phase I and Phase II environmental screenings and real estate and mineral appraisals since 1982 and 1992, respectively.

**Dominion Transmission, Inc.** (formerly CNG Transmission Corporation) MSES has maintained a master service agreement with this firm since 1990, for the provision of engineering, surveying, mapping, and corrosion surveys.

**Dominion-Hope** (formerly Hope Gas, Inc.) - Since 1992, MSES has retained a master service agreement with Hope Gas which includes engineering, surveying, mapping, environmental sampling, reviews, environmental assessments, and right-of-way acquisitions.



**Dominion-Peoples** (formerly Peoples Natural Gas) - MSES currently holds a master service agreement with this company for corrosion engineering and surveys, and internal corrosion sampling and analysis.

**USDA Natural Resources Conservation Service** – In 2005, MSES completed the fifth year of a five (5) year indefinite delivery contract to conduct county-wide water resources studies throughout the State of WV. These involve compilation and analysis of extensive physical, chemical, geographic, and socio-economic data in order to develop feasible planning documents for the provision of safe, reliable, drinking water supplies and wastewater treatment and collection systems for designated counties throughout the state.

**United States Department of the Army**, Huntington and Pittsburgh Districts, Corps of Engineers - MSES has maintained annual indefinite delivery contracts with the Huntington and Pittsburgh USACE Districts for Phase I and Phase II environmental screenings and real estate and mineral appraisals since 1982 and 1992, respectively.

**United States Postal Service** - MSES recently completed a three-year indefinite delivery services contract for environmental and engineering services of existing/newly-acquired post office sites throughout Virginia, West Virginia, and Kentucky. These services include site selection, surveys, site development planning, permitting, architectural, and Phase I/II environmental site reviews. The project services were based upon audits of existing Postal Service-owned and leased facilities, in which the buildings were evaluated to determine their compliance with energy, architectural, engineering, and safety requirements. The audit results were used to determine recommendations for the continuing use, renovation, or construction of new facilities. MSES continues to work with USPS on a project by project basis.

**Government Services Administration (GSA)** - In 1999 MSES was awarded a five (5) year indefinite delivery contract to provide architectural, building audits, engineering, environmental, safety, indoor air quality, and project management services for buildings under GSA control within the states of Pennsylvania, West Virginia, Maryland, and Virginia. Typical services provided include building interior and exterior renovations, life safety system upgrades, fire sprinkler systems, security systems, HVAC, electrical, lighting, indoor air quality, and energy audits, to list a few.





## OUR PERSONNEL

The MSES Team maintains a staff of highly trained and experienced personnel, including all the technical disciplines necessary to fully staff projects of all sizes and types. Our personnel demonstrate the education and experience required to accommodate any land planning, site development, program management, planning, renovation, repairs, modifications, upgrades, additions, or new construction project.

In addition to employee experience, another factor for MSES' continued success is the unusual degree of longevity and company loyalty among our personnel. Our many long-term and repeat clients are appreciative of the continuity that this affords, and are refreshed with the degree of familiarity and prior knowledge with which each subsequent project is met. It is this unique combination of knowledgeable, experienced, talented, and devoted principals and employees that has brought MSES to the forefront as a provider of total land planning, property inventorying, auditing, hazards surveys, adapted reuses, historic preservation, engineering, architectural, environmental, LEED AP, and project management services.

Our staff's stable employment record also enables the firm to assemble project teams that have worked together before, and that possess a good knowledge of how individual strengths fit together to form an effective team. The firm is able to assemble teams composed of individuals whose capabilities are tested and well known to our establishment. We assign senior staff to management roles on all our projects.

In accordance with MSES' belief in the integration of engineering and architecture, in 2004 MSES established an architectural group within MSES which is known today as MSES Architects. This group within MSES was founded on the strengths and capabilities offered by each individual, which has allowed for the forming and continuation of strong, diverse, well-established MSES Project Teams. Today, MSES and MSES Architects are now one organization.

The Fairmont, West Virginia office staff, with support from MSES Consultants' corporate office staff, will be responsible for the activities associated with this project. Jeff Wise, Executive Director, will be the Program Manager and Pam Wean will be the Senior Project Architect. Jeff and Pam will be the direct contacts for the project.



The multi-disciplinary depth of our staff is reflected by the following Professional Staff Chart, while a listing of current and pending professional registrations is provided by the Professional Registrations Chart. The depth of our staff in each category permits performance of large assignments, as well as simultaneous performance of many jobs that do not require full-time commitment of individuals. Our experience and diverse staffing capabilities allow us to draw upon specialized personnel to facilitate unique project requirements. Refer to our team members' individual professional resumes for more information.

In addition to our work within the State of West Virginia, the MSES Team also has extensive experience throughout much of the eastern United States, having completed ambitious projects in states such as New York, Pennsylvania, Ohio, Maryland, Virginia, Kentucky, and Tennessee. Many among our staff maintain professional registration in these states.

The wide variety of services that MSES provides makes it possible for clients to establish a working relationship with us as a single-source consultant. We are organized to ensure that all clients are provided with a high level of personal and professional attention.



PROFESSIONAL STAFF CHART

Category	Number of Employees	Education		
		Associate Degrees	Bachelor Degrees	Advanced Degrees
Administrative	6	2	4	--
Chemical Engineer	1	--	1	1
Chemist	2	--	1	--
Civil Engineer	3	--	3	--
Structural Engineer	2	--	2	2
Resident Construction Engineer	2	1	1	--
CAD/Design Draftsman	4	--	4	--
CAD/Drafter	9	7	2	--
Environmental Geographer (GIS)	2	--	2	--
Ecologist	1	--	1	1
Meteorologist	1	--	1	--
Electrical Engineer	3	--	3	--
Geologist	1	--	1	--
Hydrologist	1	--	1	1
Architect	4	1	4	3
Architect Associates	4	--	4	3
Landscape Architect	1	--	1	--
Environmental Engineer	2	--	2	1
Mechanical Engineer	2	--	2	--
Mining Engineer	2	--	2	1
Industrial Engineer	1	--	1	--
Sanitary Engineer	2	--	2	--
Soil Engineer	2	--	2	--
Transportation Engineer	1	--	1	--
Certified Industrial Hygienist	2	--	2	--
Certified Safety Professionals	3	--	2	1
Safety Engineer	1	--	1	1
Land and Right-Of-Way Agents	3	--	3	--
Paralegal	2	--	2	--
Surveyors	6	4	2	--
Economist	1	--	1	1
Forensic Biologist	1	--	1	--
Biologist	3	--	2	2
Botanist	1	--	1	1
Engineering Technicians	4	2	2	--
Survey Support	12	4	1	--



PROFESSIONAL REGISTRATION CHART

Discipline	MSES Staff Members Per State								National
	WV	NY	PA	MD	VA	TN	KY	OH	
Surveyor	6	Pending	3	Pending	0	2	3	3	
Architects	2	--	--	--	--	--	--	1	
<b>Engineers</b>									
Civil	3	1	2	1	3	0	3	3	
Electrical	3	1	2	1	2	1	1	2	
Mechanical	2	1	2	1	2	1	1	2	
Environmental	2	1	1	1	1	1	1	1	
Structural	2	0	2	0	1	0	1	0	
Safety	1	0	1	1	1	0	1	1	
Mining	1	0	1	1	1	0	1	1	
<b>Geologist</b>	--	--	--	--	1	--	--	--	
<b>Asbestos</b>									
Inspectors	4	--	0	0	1	0	0	1	
Samplers	4	--	0	0	1	0	0	1	
Planner	4	--	0	0	1	0	0	1	
Manager	4	--	0	0	1	0	0	1	
<b>Lead Risk Assessor</b>	2	--	2	--	--	--	--	--	
<b>Licensed Remediation Specialist</b>	1	2	--	--	--	--	--	4	
<b>Underground Storage Tank</b>									
Inspector	4	0	0	0	0	0	0	0	
Designer/Installer	2	0	0	0	0	0	0	0	
<b>Geosynthetic Institute HDPE &amp; Clay Liners</b>	--	--	--	--	--	--	--	--	5
<b>Certified Monitor Well Designer/Driller</b>	4	--	2	0	--	--	0	--	
<b>Certified Safety Professional</b>	--	--	--	--	--	--	--	--	2
<b>Certified Industrial Hygienist</b>	--	--	--	--	--	--	--	--	2
<b>LEEDAPs</b>	--	--	--	--	--	--	--	--	4
<b>NACE Certified</b>									
Corrosion Technician	--	--	--	--	--	--	--	--	4
Sr. Corrosion Technologist	--	--	--	--	--	--	--	--	2
Internal Corrosion Technician	--	--	--	--	--	--	--	--	4
<b>Stormwater</b>									
CPSWPPP Certified	--	--	--	--	--	--	--	--	1
CCIS Certified	--	--	--	--	--	--	--	--	1



## TECHNICAL EXPERTISE AND SUPPORT

A strong team of complementary professionals is essential for success in today's complex planning, auditing, design, repairs, modifications, and building process. For this reason, the MSES Team is committed to the principle of multi-disciplinary teamwork. By assembling all disciplines within our organization, our clients benefit from a single point of responsibility, fixed accountability, efficient coordination, and effective communications. Together, our qualified staff has combined to provide the services listed below.

### Planning

- Feasibility Studies
- Site Analysis, Evaluation, and Selection
- Master Planning
- Strategic Planning
- Land Use Planning
- Sustainable/Green Designs

### Funding Assistance

- School Building Authority  
NEEDS
- MIP
- Emergency
- 3% Projects - Vocational / Technical
- School Access Safety Funding
- School Construction Bonds
- School Levy Funding
- QZAB Funding
- Lease/Purchase
- US Economic Development Authority Funding

### Architecture

- Programming
- Project Management
- Design of New Buildings
- Design of Building Renovation and Retrofitting
- Adaptive Reuse Design
- Building Exterior and Interior Infrastructure

### Historic Preservation

- Historic Architectural Surveys
- Historic Properties Inventory
- Archival and Deed Research
- Historic Structure Reports
- HABS/HAER Recordation
- Historic District and Landscape Surveys
- Preservation Plans
- Adaptive Reuse Plans
- Environmental Hazards Review
- National Register Evaluations and Nominations





Interior Architecture

Programming and Space Planning  
Interior Design  
Survey, Inventory, Evaluation of Existing Furniture/Furnishings  
Design of Special Furnishings and Equipment  
Graphic, Signage and Art Programs  
Energy Awareness

Engineering

Site Development and Surveying  
Land Surveying  
Soils/Geotechnical  
Structural/Structural Repairs/Modifications  
Roofs  
Electrical  
Mechanical/HVAC  
Civil  
Water Systems  
Lighting  
Life Safety/Fire  
Food Service  
Audio Visual  
Telecommunications  
Technology/Computer  
Energy Management  
Security  
Construction Inspection  
Project Management

Environmental/  
Green Designs

Groundwater Recharge  
Stormwater Capture and Re-Use  
Wetland Mitigation  
Energy Conservation  
Waste Minimization and Recycling  
Project Siting to Utilize Existing Resources

Environmental/Safety

Asbestos  
Lead Based Paint  
Indoor Air Quality  
Bacteria and Fungi  
Sampling/Testing/Monitoring  
Abatement



Landscape Architecture	Site Evaluation Site Development Planning and Horticulture Design Security Lighting
Specialty Services	Project Management Cost Estimating Critical Path Scheduling Value Engineering Administration of the Bidding Process Administration and Monitoring of Construction Contract

## HISTORIC BUILDING SUPPORT

The National Historic Preservation Act requires historic resources - above ground historic buildings, structures, sites, districts, and objects - be considered during the planning stages of any federal or state funded undertakings. Other regulations protecting historic resources include U. S. Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation (48 CFR 44716), National Environmental Policy Act, and State Historic Preservation Office. The MSES Team assists both private and government clients to identify historic resources and move their project forward.

The MSES Team is intimate with all aspects of National Historic Preservation Act, WVSHPO, U. S. Secretary of the Interior's Guidelines and Standards, property inventories, historic preservation, environmental and Brownfield compliance, federal, state, and local procurement requirements, and codes and ordinances for most municipalities. In addition, we are keenly aware of the many challenges and problems that may be inherent to these processes.

The proven expertise in conducting historic resource studies throughout the mid-Atlantic United States, the MSES Team conduct documentary research, architectural surveys, and National Register of Historic Places (NRHP) evaluations and nominations. These efforts are supported by the MSES Team's database arrangement software, state-of-the-art geographic information system (GIS), computer aided design and drafting (CADD) capabilities, Historic American Building, Survey/Historic American Engineering Record (HABS/HAER)) documentation, and the experienced staff of the MSES Team.

The MSES Team has a broad historic preservation portfolio that includes large-scale architectural surveys for transportation and utility projects, surveys, historic renovations, and adaptive re-uses for municipalities as part of historic preservation planning programs, and smaller surveys, action plans, and architectural design guidelines for grant-funded preservation initiatives. Whether large- or small-scale surveys and resource evaluations, our work is consistent with the procedures and quality established by the U. S. Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation, 48 CFR 44716.

The MSES Team's specialists have built and maintained excellent working relationships with State Historic Preservation Offices (SHPOs) in many of the mid-Atlantic states where we work. We have established a reputation for successfully obtaining agency concurrence on government and private client projects in a timely manner, and we are experienced in acquiring expedited historical resource clearance for Section 106 compliance projects.



## BUILDING RENOVATION SUPPORT

In addition to the historic inventories and historic preservation services we provide, the Team is again unique relative to any other firm in the State by maintaining a qualified staff to sample, analyze, and interpret analytical results for environmental issues that may often be associated with modifications to older facilities. Included among these are concerns related to asbestos-containing materials, paints containing lead, radon, and other environmental risks. MSES' staff includes Certified Industrial Hygienists, asbestos inspectors, asbestos manager/planners, asbestos abatement designers, lead-based paint risk assessors, radon risk assessors, air sampling personnel, and bacteria and fungi specialists, among others. The expertise of these skilled individuals, in combination with our laboratory support facilities, ensures the accurate and timely identification of materials of concern, the development of remediation planning, and the safe and proper removal of identified materials, thus facilitating successful renovations, site development, utility infrastructure, and building additions.

## GREEN BUILDINGS

MSES' founding philosophy was based on the protection of the environment. With each project design, emphasis is always given on how the project and the environment can co-exist in harmony. The wise use of our limited resources is always first and foremost in our design principles. The Team has gained the reputation of thinking outside the typical design box, by the use of existing resources, such as natural light, the siting of projects to take advantage of natural heating and cooling capabilities, the use of groundwater recharge and stormwater recirculation, and the incorporation of reusable building materials and energy efficient equipment into our designs. The Team's non-traditional thinking can be further exemplified by our involvement with the first projects of the USEPA's Brownfields redevelopment program. MSES was the first consulting group selected to review Brownfields projects in West Virginia, in Fairmont (Hardman's Exxon, now successfully redeveloped as the CVS Pharmacy) and Clarksburg (West Virginia Mack, Quality Foundry, Wilson Bakery, and former City Garage being the most recent projects). MSES has often been commended by the USEPA and the State of West Virginia's Division of Land Restoration for applying our original thinking and ideas to transform severely impacted sites, by instituting innovative remediation and reuse programs which are not only economically-feasible, but which also provide for maximum environmental cleanup and protection benefits.

## ENVIRONMENTAL SUPPORT

MSES is intimate with all aspects of environmental projects, ranging from site and subsurface investigations, hydrogeologic characterizations, and Phases I, II, and III environmental transaction screens, assessments and remediation, to permitting and closure of site environmental issues under various regulatory programs (RCRA, CERCLA, WV Voluntary Remediation and Redevelopment Act, etc.), and preparation for site reuse/redevelopment. In addition, we are keenly aware of the many challenges and problems that may be inherent to these processes, and are mindful of each site's potential redevelopment and reuses throughout the planning and performing of our project activities. The benefits of our experience and diligence are perhaps most effectively demonstrated by our large number of long term clients. For many, we have provided continuing services for multiple projects for more than 30 years.

## SUPPORT FACILITIES

In order for a team to be effective, it must be supported by modern and extensive equipment, laboratory accommodations, and data processing resources. As a full service organization, MSES possesses the facilities necessary to support all aspects of its projects, from the collection of field and survey data, through the performance of physical/chemical sample



collection and analysis, to the reduction, analysis, and final presentation of project data. State-of-the-art software is also used for complex modeling and data presentation, and the development of company-specific training modules and visual productions.

### **CONFIRMATIONS**

MSES Architects confirms the Team's intention and willingness to:

Abide by applicable provisions of codes and regulations of the State of West Virginia, Federal, and Local County and City Codes and Regulations.

Employ registered professional engineers, registered structural engineers, registered architects, and other pertinent personnel (surveyors, ADA code specialists, etc., as applicable) licensed to practice in the State of West Virginia.

Prepare detailed proposals/work plans, with estimated fees, and to execute agreements for services based thereon, including fixed fees for well identified scopes of work, or other mutually agreeable forms of compensation.

Comply with all other civil rights, conflict of interest, records access, or other laws, regulations or requirements that may be referenced in conjunction with each project.

### **QUALITY COMMITMENT**

MSES is committed to providing high quality engineering, architectural, and environmental services to its customers through its continuous quality improvement program that involves all personnel in a systematic, logical process to continually improve the firm's work practices and procedures. MSES' approach to quality is composed of four elements: the individual, procedures for project execution, procedures for controlling and assuring the quality of our services, and the continuous quality improvement process.

### **THE INDIVIDUAL**

Since 1976, we have relied on the care, diligence, imagination, intelligence, and commitment of our personnel to provide quality designs and quality services. Recent policies and procedures emphasize the importance and contribution of each individual in achieving our quality goals.

### **PROCEDURES FOR PROJECT EXECUTION**

Standard procedures for project execution are adopted by MSES, providing for project management with current guidelines and procedures for managing projects and assuring quality in our technical performance, from the proposal stage through the close-out stage.

### **QA/QC PROCEDURES**

The Quality Assurance/Quality Control procedures are incorporated into the technical quality control of services provided to our clients. A set of guidelines and procedures is established for each type of service provided by the firm: planning reports and studies, design services, construction phase services, and facility inspection services. These procedures are used in conjunction with project technical and management controls, which set forth the following criteria on which to base successful completion of a project: project schedule, project budget, scope requirements, project objectives, and client satisfaction.



## CONTINUOUS QUALITY IMPROVEMENT

Continuous Quality Improvement, or CQI, adaption of Total Quality Management, is a systematic, firm-wide process of improving services we perform for our clients by improving the way we work and the services we provide. CQI is concerned with identifying barriers and removing those barriers. CQI achieves this by making quality a part of everyone's job description. We train each person in CQI and assign him or her to a Quality Improvement Meeting Unit (QIMU). These QIMU's hold weekly meetings to identify barriers and to propose improvements or changes in the way we work. In this way, CQI provides a vehicle for the recognition and re-involvement of all employees in improving the firm's methods, procedures, and operations.

# PROFESSIONAL RESUMES

## PROFESSIONAL ORGANIZATIONS

- Hope Gas, Inc.
- CNG Transmission Corporation
- U. S. Steel Corporation

## PROJECT EXPERIENCE SUMMARY

### PROJECT MANAGEMENT

- New Franklin Elementary School, Franklin, WV
- New Lincoln Middle School, Harrison County Schools, Lumberport, WV
- Donel Kinnard Memorial State Veterans Cemetery, Institute, WV
- Marion County Schools, Countywide School Improvement Bond, Fairmont, WV
- Mineral County Schools, Countywide School Improvement Planning, Keyser, WV
- Pleasants County Schools, Countywide School Improvement Bond, St. Marys, WV
- WVU President's House, Morgantown, WV
- Stonewall Jackson Lake State Park Lodge and Conference Center, Roanoke, WV
- Veterans Square Parking Garage, Fairmont, WV
- Fairmont State College Athletic Complex Lighting, Fairmont, WV
- Erickson All Sports Athletic Complex, Parkersburg, WV
- Hazelton Prison, FBOP, Hazelton, WV (Civil Planning)
- Ripley High School, Ripley, WV
- Robert L. Bland Middle School, Weston, WV
- Marion County Schools, 4 School Additions, Fairmont, WV
- Lewis County Schools, Countywide School Improvement Bond, Weston, WV
- 120 Bed VA Nursing Home, Clarksburg, WV
- City of Ripley - Municipal Building, Ripley, WV

## JEFFREY T. WISE

Executive Director



Years of Professional Experience: 33

## EDUCATION

- B. S. Mining Engineering, West Virginia University, 1981

## REGISTRATIONS

- West Virginia Real Estate License



### PROFESSIONAL ORGANIZATIONS

- American Institute of Architects
- West Virginia Society of Architects
- National Trust for Historic Preservation

### EMPLOYMENT HISTORY

- Senior Project Architect, Blackwood Associates, Inc.
- Plans Examiner and Code Official, City of Kettering, OH
- Associate/Project Architect, Levin Porter Assoc. Inc., Dayton, OH

### PROJECT EXPERIENCE SUMMARY

#### EDUCATIONAL

- New Franklin Elementary School, Franklin
- New East Fairmont Middle School, Fairmont
- Fairmont Senior High School Renovations, Fairmont
- Jayenne Elementary School Addition/Renovations, Fairmont
- United Technical Center Welding Shop Renovation, Clarksburg
- Simpson Elementary School Addition/Renovations, Bridgeport
- Belmont Elementary School Renovations, Belmont
- Anna Jarvis Elementary School Addition and Renovations, Grafton

#### HISTORICAL

- Veterans Square (G.C. Murphy) Building - Renovations
- Dayton Art Institute - Addition & Renovation
- Hutchinson House - Restoration

#### COMMERCIAL

- MVB White Hall Branch

#### INDUSTRIAL

- Addition & Renovations at Stockmeier Urethanes, Clarksburg

#### HEALTHCARE

- WV Veterans Nursing Facility, Clarksburg
- William R. Sharpe Jr. Hospital - Transitional Facility, Weston
- Jackie Withrow Co-Occuring Facility, Beckley

### PAMELA J. WEAN, AIA

Senior Project Architect



Years of Professional Experience: 30

### EDUCATION

- Bachelor of Science - Architectural Technology, Fairmont State College, 1984
- Assoc. of Applied Science - Interior Design, Fairmont State College, 1981

### REGISTRATIONS

- Registered Architect -West Virginia - Ohio





### PROFESSIONAL ORGANIZATIONS

- West Virginia Independent Oil and Gas Association (Environmental Committee Member)
- Virginia Independent Oil and Gas Association (Association's Outstanding Member, 1990)
- Pennsylvania Independent Oil and Gas Association
- National Society of Professional Engineers
- West Virginia Society of Professional Engineers, T. Moore Jackson Chapter
- West Virginia Surface Mine and Reclamation Association

### EMPLOYMENT HISTORY

- CNG Transmission Corporation

### PROJECT EXPERIENCE SUMMARY

- Job Costing Management
- Waste Management/Minimization
- Hazardous Waste Management
- Groundwater Modeling/Monitoring
- Asbestos Assessment
- Earth Sciences
- Lead Base Paint Assessment
- Risk Assessment/Analysis
- NORM Assessment
- Regulatory Interaction
- Economic Feasibility
- Phase I/II Investigation
- Noise Assessment
- Remediation (Design and Permitting)
- SARA Title III
- RCRA Waste Units
- Specification Development
- Drilling Programs
- Environmental Impact Statements
- Bioremediation
- Sampling/Laboratory Programs
- Property Evaluations
- QA/QC Inspection & Compliance
- NPDES Permitting
- Architectural Support
- Municipal Engineering
- Radon
- Code Compliance
- E-911 Systems
- GIS Systems/Data Management

### LAWRENCE M. RINE

Principal and Quality Assurance/ Quality Control Manager



Years of Professional Experience: 52

### EDUCATION

- B. S. Mechanical Engineering, West Virginia Institute of Technology, 1969
- B. S. Mining Engineering, West Virginia Institute of Technology, 1970
- Masters Study, Environmental Engineering, Cornell University, 1973

### REGISTRATIONS

- Certified Monitoring Well Designer and Installer - WVDEP
- Licensed WV Underground Storage Tank Closure/Installation Specialist
- Class I Certified Public Water Supply Operator, West Virginia
- Class II Certified Wastewater Treatment Plant Operator, WV
- Certified Asbestos Inspector/Manager/Planner/Clearance Air Monitor
- Licensed Remediation Specialist - WVDEP
- Member State School Building Authority - IAQ Committee



### PROFESSIONAL ORGANIZATIONS

- American Institute of Architects
- West Virginia Society of Architects
- USGBC - LEED Green Associate

### EMPLOYMENT HISTORY

- Project Architect, Blackwood Associates, Inc., Fairmont, WV
- Architectural & Design Intern, Vandalia Heritage Foundation, Fairmont, WV

### PROJECT EXPERIENCE SUMMARY

#### EDUCATIONAL

- New Franklin Elementary School, Franklin
- New East Fairmont Middle School, Fairmont
- Fairmont Senior High School Renovations, Fairmont

#### HISTORICAL

- Clarksburg-Harrison Public Library Waldomore Renovations, Clarksburg, WV
- Mount Hope Historic District Renovations, Mount Hope, WV
- Ritchie County Judicial Annex, Harrisville, WV
- East Fairmont Junior High School Demolition, Fairmont, WV
- East Fairmont Junior High School Gym Renovations, Fairmont, WV

#### COMMERCIAL

- MVB White Hall Branch

**STACEY BOWERS, AIA, NCARB,**  
**LEED Green Assoc.**  
Project Architect



Years of Professional Experience: 9

### EDUCATION

- Master of Architecture, University of Illinois at Chicago, 2009
- Study Abroad via UIC, IAAC, Barcelona, Spain, 2008
- Bachelor of Science in Architecture, Fairmont State University, 2007  
Honors: Summa Cum Laude

### REGISTRATIONS

- Registered Architect -West Virginia



### PROFESSIONAL ORGANIZATIONS

- American Institute of Architects - Associate Member

### EMPLOYMENT HISTORY

- Intern Architect, Blackwood Associates, Inc., Fairmont, WV

### PROJECT EXPERIENCE SUMMARY

#### EDUCATIONAL

- New East Fairmont Middle School, Fairmont
- Fairmont Senior High School Renovations, Fairmont
- United Technical Center Welding Shop Renovation, Clarksburg
- Simpson Elementary School Addition & Renovations, Bridgeport
- Comprehensive Educational Facility Plans  
Mineral County  
Marion County  
Harrison County  
Lewis County  
Pleasants County  
Randolph County  
Barbour County

#### COMMERCIAL

- MVB White Hall Branch

#### INDUSTRIAL

- Addition & Renovations at Stockmeier Urethanes, Clarksburg

#### HEALTHCARE

- Jackie Withrow Co-Occuring Facility, Beckley

## NATHANIEL H. ZIRKLE, ASSOC. AIA

Intern Architect



Years of Professional Experience: 5

### EDUCATION

- Master of Architecture, Boston Architectural College, 2012
- Bachelor of Science in Architecture, Fairmont State University, 2009  
Honors: Cum Laude



### PROFESSIONAL ORGANIZATIONS

- American Institute of Architects - Associate Member

### EMPLOYMENT HISTORY

- Intern Architect, Blackwood Associates, Inc., Fairmont, WV
- Architectural & Design Intern, Vandalia Heritage Foundation, Fairmont, WV

### PROJECT EXPERIENCE SUMMARY

#### EDUCATIONAL

- New Franklin Elementary School, Franklin
- New East Fairmont Middle School, Fairmont
- Fairmont Senior High School Renovations, Fairmont
- Belmont Elementary School Renovations, Belmont
- New Keyser Primary School, Keyser
- New St. Marys High School, St. Marys
- St. Marys Athletic Facility, St. Marys
- Marion County Board of Education Office Renovation, Fairmont
- HISTORICAL
- Ritchie County Judicial Annex, Harrisville
- East Fairmont Junior High School Demolition, Fairmont
- East Fairmont Junior High School Gym Renovations, Fairmont

#### COMMERCIAL

- MVB White Hall Branch, Fairmont

#### RESIDENTIAL

- Appalachian Teen Challenge Induction Center, Clarksburg

## CASEY SMITH, ASSOC. AIA

Intern Architect



Years of Professional Experience: 5

### EDUCATION

- Master of Architecture, Boston Architectural College, 2014
  - Barbara Walker Award for Architectural Thesis Excellence
  - Certificate of Academic merit: Distance Master of Architecture
  - Architecture Thesis Commendation
- Bachelor of Science in Architecture, Fairmont State University, 2009



### PROFESSIONAL ORGANIZATIONS

- Association of Energy Engineers
- American Society of Heating, Refrigeration, Air Conditioning Engineers
- National Society of Professional Engineers
- WV Society of Professional Engineers - Past State President

### EMPLOYMENT HISTORY

- James E. Moore and Associates
- John D. Meyers and Associates
- David L. Skeen, P.E., Sole Proprietorship

### PROJECT EXPERIENCE SUMMARY

- Project Management
- Data Base Systems
- Noise Assessment
- Specification Development
- Job Costing
- Emergency Generator
- CAD/Intergraph/CAM
- HVAC
- Boiler System (Hot Water/Steam)
- Code Compliance
- Green Building
- Lighting and Power Distribution
- Regulatory Interaction
- Life Safety Codes
- Health & Safety Programs
- Training Programs
- Economic Feasibility
- National Electric Code Compliance
- Firewater Systems
- Energy Management Systems/Audits
- Specialty Ventilation Systems
- Architectural Support/Mechanical
- Energy Audits/ Conservation
- Heating System Economics

### DAVID L. SKEEN, P.E.

Senior Project Engineer



Years of Professional Experience: 40

### EDUCATION

- Chemical Engineering, Virginia Polytechnic Institute and State University
- B. S. Mathematics, West Virginia State University, 1974

### REGISTRATIONS

- Professional Engineer - West Virginia, Ohio, Maryland and Kentucky
- U. S. Green Building Council - LEED Accredited Professional



### PROFESSIONAL ORGANIZATIONS

- National Society of Professional Engineers
- Member Harrison County BOCA Appeals Board

### EMPLOYMENT HISTORY

- Allegheny Power Company

### PROJECT EXPERIENCE SUMMARY

- Project Management
- Regulatory Interaction
- Data Base Systems
- Computer Modeling
- Life Safety Codes
- Specification Development
- Job Costing
- QA/QC Inspection & Compliance
- Economic Feasibility
- Lighting
- Power Systems
- Fire Alarm Systems
- Telecommunications/Computer Systems
- Emergency Generator
- Power Distribution
- National Electric Code Compliance
- Code Compliance
- Architectural Support/Electrical
- Site Surveys
- Mapping
- Site Development
- Site Utilities
- Cathodic Protection Design/Testing
- AC Mitigation Design/Testing
- GPS Surveys
- Close Interval Surveys

**JEFFREY K. PAULEY, P.E., P.S.**  
Engineering Coordinator  
Senior Project Engineer - Electrical



Years of Professional Experience: 24

### EDUCATION

- B. S., Electrical Engineering,  
Tennessee Tech University, 1988

### REGISTRATIONS

- Registered Professional Engineer  
- West Virginia, Ohio, New York,  
Pennsylvania, Maryland, Virginia,  
North Carolina, and District of Columbia
- Professional Surveyor - West Virginia
- Licensed State of West Virginia  
Master Electrician



### PROFESSIONAL ORGANIZATIONS

- National Society of Professional Engineers

### EMPLOYMENT HISTORY

- Custom Electric, Inc.
- M.C. Dean, Inc.

### PROJECT EXPERIENCE SUMMARY

- Life Safety Codes
- Job Costing
- Economic Feasibility
- Power Systems
- Telecommunications/Computer Systems
- Power Distribution
- Code Compliance
- Site Surveys
- Site Development
- Specification Development
- QA/QC Inspection & Compliance
- Lighting
- Fire Alarm Systems
- Emergency Generator
- National Electric Code Compliance
- Architectural Support/Electrical
- Mapping
- Site Utilities
- Residential & Commercial Wiring

### EDUCATIONAL

- New Franklin Elementary School, Franklin, WV
- New Lincoln Middle School, Harrison County Schools, Lumberport, WV
- New East Fairmont Middle School, Fairmont, WV
- Fairmont Senior High School Media Center, Fairmont, WV
- Saint Mary's High School, Saint Mary's, WV
- Keyser Primary School, Keyser, WV

### DAVID P. KIRBY

Project Electrical Engineer



Years of Professional Experience: 10

### EDUCATION

- B. S., Electrical Engineering, West Virginia University, 2009
- B.A., Regents, West Virginia University, 2003

### REGISTRATIONS

- Licensed State of West Virginia Master Electrician



### PROFESSIONAL ORGANIZATIONS

- American Society of Civil Engineers
- Solid Waste Association of North America
- Barbour County, WV Solid Waste Authority - Member
- Gundle Liner Seminars and Workshops

### EMPLOYMENT HISTORY

- Joyce Engineering
- Harman Construction, Inc.
- Southern Ohio Coal Company
- American Electric Power Service Corporation
- Mountain State Surveying

### PROJECT EXPERIENCE SUMMARY

- Project Management
- Indoor Air Quality
- Noise Assessment
- Specification Development
- Job Costing
- Emergency Power Generator
- HVAC Systems Design
- Boiler System (Hot Water/Steam)
- Code Compliance
- Laboratory Exhaust Systems
- Energy Recovery Ventilation Systems
- Life Safety Codes
- Isolation Room HVAC Systems
- Economic Feasibility
- National Electric Code Compliance
- Fire Protection Systems
- Energy Management systems/Audits
- Specialty Ventilation Systems
- Architectural Support/Mechanical
- Ground Source HVAC Systems
- Kitchen Ventilation Systems

### CHARLES H. "SAM" MUNCY, JR., P.S., P.E., MSCE

Senior Project Manager



Years of Professional Experience: 40

### EDUCATION

- B. S. Civil Engineering, West Virginia University, 1974
- M. S. Civil Engineering, West Virginia University, 1983

### REGISTRATIONS

- Registered Professional Engineer - West Virginia, Pennsylvania, Florida, North Carolina, Ohio, and Virginia
- Professional Surveyor - West Virginia
- Certified Compaction Technician - West Virginia Department of Highways
- Radiation Safety Officer - NRC
- Licensed Remediation Specialist - New York, Ohio, West Virginia
- Certified Monitoring Well Designer and Installer - WVDEP
- Certified Landfill Manager - SWANA
- Geosynthetic Accreditation Institute - Clay & Geo Synthetic Liners
- Florida Real Estate License





### PROFESSIONAL ORGANIZATIONS

- American Society of Testing Materials
- American Water Well Association
- National Ground Water Association
- Past Chairman – City of Bridgeport Planning and Zoning Commission

### EMPLOYMENT HISTORY

- Union Carbide Corporation

### PROJECT EXPERIENCE SUMMARY

- Project Management
- Regulatory Interaction
- Sampling/Laboratory Programs
- Data Base Systems
- Life Safety Codes
- Specification Development
- Job Costing
- Property Evaluation
- QA/QC Inspection & Compliance
- Economic Feasibility
- Soils Engineering
- Earth Sciences
- Flood Routing
- Stormwater Routing
- Geographic and Hydrologic Studies
- Foundations
- Land Planning
- Site Development
- Hydrologic & Hydraulic Analysis
- Site Utilities
- Plumbing System/Design
- Subsurface Investigation
- Water/Wastewater Systems
- Stormwater Management
- Erosion and Sediment Planning
- Code Compliance
- Civil/Architectural Support

### RODNEY D. KIDD, MSCE

Project Engineer



Years of Professional Experience: 40

### EDUCATION

- B. S. Civil Engineering, West Virginia University, 1974

### REGISTRATIONS

- Certified Compaction Technician - West Virginia Department of Highways
- Certified Concrete Technician - West Virginia Department of Highways



**PROFESSIONAL ORGANIZATIONS**

- American Society of Safety Engineers
- American Industrial Hygiene Association
- Air and Waste Management Association
- Harrison County SARA Title III Local Emergency Planning Committee - Chairman
- West Virginia Chapter of Air and Waste Management Association - Vice Chairperson

**PROJECT EXPERIENCE SUMMARY**

- Job Costing
- Management
- Risk Assessment/Analysis
- Regulatory Interaction
- Economic Feasibility
- Remediation (Design and Permitting)
- RCRA Waste Units
- Drilling Programs
- Bioremediation
- Geographic and Hydrologic Studies
- Sampling/Laboratory Programs
- Air Permitting
- Indoor Air Quality
- Code Compliance
- E-911 Systems
- Air Emission Regulatory Compliance
- NPDES Permitting
- Waste Management/Minimization
- Hazardous Waste Management
- Air Emission Modeling
- Asbestos Assessment
- Lead Base Paint Assessment
- NORM Assessment
- Health & Safety
- Noise Assessment
- Hydrologic and Hydraulic Analysis
- Earth Sciences
- Environmental/Architectural Support
- GIS Systems

**JOHN J. KEELING, P.E., C.I.H., C.S.P., Q.E.P., L.R.S.**

Principal and Project Manager



Years of Professional Experience: 40

**EDUCATION**

- B. S. Civil Engineering, University of Kentucky, 1974

**REGISTRATIONS**

- Registered Professional Engineer - West Virginia, Kentucky & Pennsylvania
- Certified Industrial Hygienist, American Board of Industrial Hygiene
- Certified Safety Professional, Board of Certified Safety Professionals
- Qualified Environmental Professional, Institute of Professional Environmental Practice
- Licensed Remediation Specialist, West Virginia, New York, and Ohio BOH
- Certified Visible Emissions Observer - USEPA
- Licensed Asbestos Inspector/Manag. Planner/Clearance Air Monitor - WV, OH & Ohio
- Underground Storage Tank Closure Specialist/Installer - WVDEP
- Certified Monitoring Well Designer and Installer - WVDEP



### PROFESSIONAL ORGANIZATIONS

- American Society of Safety Engineers, Northern West Virginia Chapter - Vice President
- West Virginia Safety Council

### EMPLOYMENT HISTORY

- ASCI (Subcontractor to USEPA)

### PROJECT EXPERIENCE SUMMARY

- Project Management
- Risk Assessment/Analysis
- Regulatory Interaction
- Phase I and II Investigation
- Remediation (Design and Permitting)
- RCRA Waste Units
- Sampling/Laboratory Programs
- Data Base Systems
- Computer Modeling
- Indoor Air Quality
- Asbestos Assessment
- Lead Base Paint Assessment
- Life Safety Codes
- Noise Assessment
- Health & Safety Programs
- SARA Title III
- Specification Development
- Training Programs
- Job Costing
- Computer Programming
- Brownfields Specialist
- QA/QC Inspection & Compliance
- Mold and Fungi
- OSHA Compliance

### ALLEN R. CUTLIP, CIH, C.S.P.

Senior Environmental & Safety Specialist



Years of Professional Experience: 28

### EDUCATION

- B. S. Safety Engineering Technology, Fairmont State College, 1986

### REGISTRATIONS

- Certified Industrial Hygienist, American Board of Industrial Hygiene
- Certified Safety Professional, Board of Certified Safety Professionals
- Licensed Asbestos Inspector/Clearance Air Monitor - WV Bureau of Health
- Licensed USED Inspector Class B - WVDEP
- Hazardous Waste Operator - OSHA
- Hazardous Waste Supervisor - OSHA



### PROFESSIONAL ORGANIZATIONS

- Air and Waste Management Assoc.
- National Trust for Historic Preservation
- ASTM International - Member

### EMPLOYMENT HISTORY

- JPEC, LLC
- Alpha Associates, Inc.
- West Virginia University Planning Section

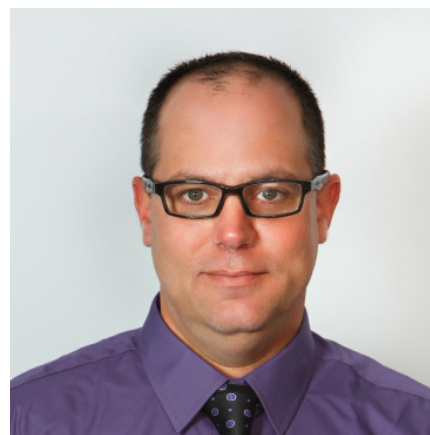
### PROJECT EXPERIENCE SUMMARY

- Job Costing
- Waste Management/Minimization
- Management
- Hazardous Waste Surveys
- Structure Assessment
- Asbestos Assessment
- Regulatory Interaction
- Lead Base Paint Assessment
- Economic Feasibility
- Health & Safety
- Sampling/Laboratory Programs
- Specification Development
- Indoor Air Quality
- Environmental/Architectural Support
- Code Compliance
- GIS Systems

### HISTORIC PROJECTS

- National Park Service
- Morgantown Downtown Historic District
- West Virginia University - Oglebay Hall
- Pittsburgh History and Landmark Foundation
- Allegheny County Jail Museum
- Oliver Miller Homestead - South Park
- Hamnett Place neighborhood
- Pittsburgh Historic Northside Community

**JOHN J. PARROTTA**  
Environmental Scientist



Years of Professional Experience: 15

### EDUCATION

- B. S. Wildlife and Fisheries Resources Management, West Virginia University, 1999



# PROJECT ORGANIZATION

## MSES OFFICES

MSES Architects presents a full service approach for the projects at the WVSD. Our team has the capacity to provide all of needed resources to design and document all of these projects under one A/E Agreement. MSES has offices spread across West Virginia and we have completed numerous successful project throughout the state.

The Fairmont Office staff, with support from MSES Consultants' corporate office staff, will be responsible for the activities associated with the your projects.

### MSES Architects

Fairmont Office  
1000 Green River Drive, Suite 200  
Fairmont, WV 26554  
304.366.9700

### MSES Consultants, Inc.

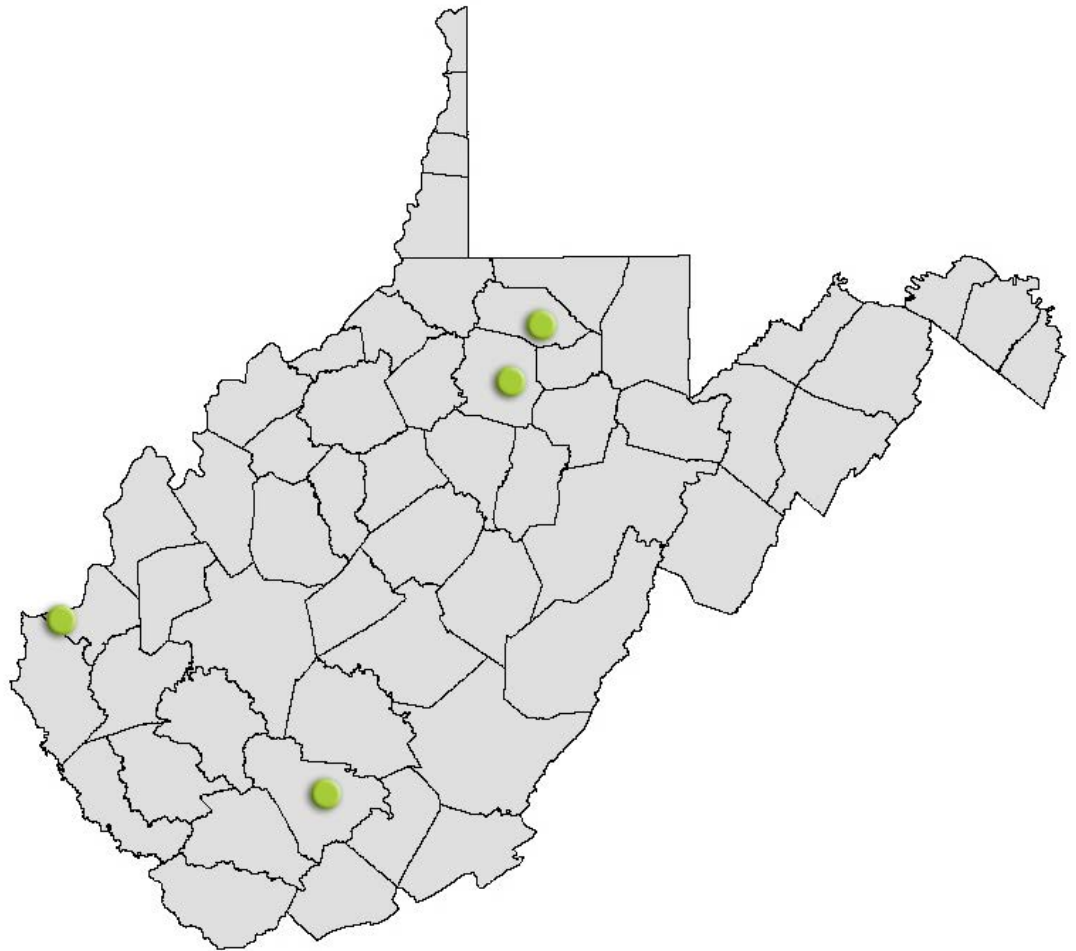
Corporate Office  
609 W Main Street, Bldg. 2  
Clarksburg, WV 26302  
304.624.9700

### MSES Beckley Office

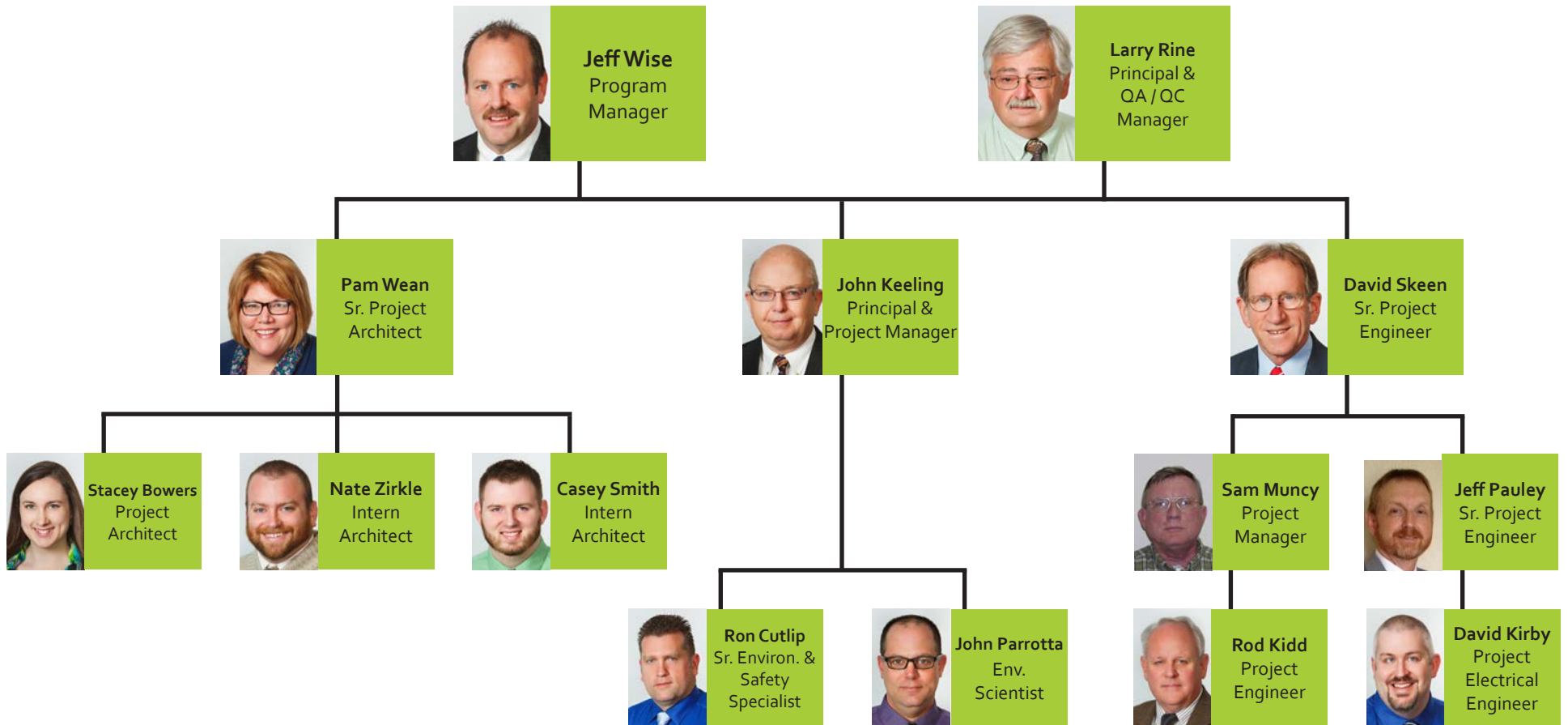
Pinecrest Plaza South  
201 Grey Flats Road, Suite 105  
Beckley, WV 25801  
304.731.4700

### MSES Huntington Office

313 Twelfth Avenue West  
Huntington, WV 25701  
304.522.9055



**MSES TEAM  
PROJECT ORGANIZATIONAL CHART  
EXISTING PROJECTS  
WV SCHOOLS FOR THE DEAF AND BLIND  
ROMNEY, WEST VIRGINIA**



PROJECT APPROACH



At MSES Architects, our Number One objective is to provide our clients with a finished product that meets their functional needs, is designed and constructed on time and within budget, and is an attractive facility that they can be proud of for years to come. We take pride in our attention to detail and our ability to listen to the client so we fully understand their needs. MSES believes in the "Expanded Team" approach. We think that quality projects result from well-planned designs and continuous coordination between our staff and the client.

As with every project, we will first meet with our client, in this case, representatives of the West Virginia Schools for the Deaf and Blind (WVSDB) who are involved with the projects. Our team of experts will discuss scope-of-work, programming, budget, schedule and the needs of the WVSDB. We will discuss how our firm will accomplish all requested goals and objectives for each project.

During the Schematic Design Phase, we will continue working with representatives and involving all team members in information exchange as we review scope-of-work and budget. We will set standards for detail and production based explicitly on your needs. Our team of experts will perform extensive inspections of all affected areas of the buildings and HVAC systems to determine the best approach to designing upgrades and renovations. We will also begin our discussions with the Fire Marshal, and other agencies to meet applicable codes and requirements.

As we move into the Design Development Phase, we advance into more detailed plans and drawings. The advantage of having all architectural and engineering disciplines within the same firm is that we can coordinate with each other from start to finish, resulting in more accurate design documents, fewer questions in the field, and less changes during construction. As with all phases of design, we will provide you with up-to-date budget summaries to ensure the project is on track.

Construction Documents will be finalized when the WVSDB representatives, the Purchasing Department, WV School Building Authority and all governing agencies are satisfied with the design and budget. We will then handle distribution of documents to bidders, which will be available for download from our website, or as printed copies. We will also submit construction documents to the Fire Marshal and the local building official, and address any questions in order to obtain required permits. We will preside over all meetings, receive bids and assist in selecting a contractor. We urge clients to be involved as much or as little as they want; we will always provide professional service and assist throughout the project.

MSES Architects will proceed into the construction phase by attending all job meetings, addressing all correspondence, reviewing schedules, submittals and pay applications, observing construction and providing reports. We will then review all project close-out submittals and forward them to the WVSDB .

We have been told that our commitment to our clients is second to none, and we believe that the WVSDBS will be extremely pleased with the outcome of your construction project. We encourage you to contact the references listed in our Expression of Interest to learn more about our team of professionals and how we can help create a successful project for you.





**FAIRMONT SENIOR HIGH SCHOOL**  
Fairmont, West Virginia

Fairmont Senior High School was constructed in 1928, and although the building was structurally sound it was in need of interior and exterior upgrades. Because the school is listed on the National Register of Historic Places, our team worked closely with WV SHPO as well as local historic agencies to plan and design building improvements.

The first phase of the project, funded by the American Recovery and Reinvestment Act, included HVAC and Energy Upgrades. The following phases of construction were funded by the School Building Authority and local bond funding.

Virtually every area and surface of the building was upgraded, including all new electrical, plumbing, HVAC, sprinklers, security, and technology systems. Interior cosmetic improvements included plaster repair, new paint, ceilings, doors, new and refinished wood floors. Exterior improvements included brick and stone cleaning and repointing, window and door replacement, and new sidewalks.

The most significant improvement was the addition of a new Media Center that was created by installing a skylight over the existing two-story courtyard. Supported by decorative columns, a balcony with an iron and wood railing was installed to house the book collection. The existing brick walls were cleaned and left exposed, and new windows were replicated to match the historical windows allow light into the surrounding rooms.

**PROJECT HIGHLIGHTS**

- Restoration of Building Exterior
- Window Replacement
- Masonry Cleaning and Restoration
- Interior Renovations
- Plaster Repair and Painting
- Restoration of Wood Flooring

**PROJECT DETAILS**

- \$15,000,000.00
  - 92,000 SF
- Completed: 2013

**CLIENT**

Marion County Schools  
Gary Price, Superintendent  
(304) 367-2100 x111





**JAYENNE ELEMENTARY SCHOOL**  
Fairmont, West Virginia

The multi-phase renovations at Jayenne Elementary School began with an initial evaluation of the entire building to determine needed improvements. Local funding was available for the cafeteria and kitchen addition. Additional funding through the School Building Authority and local bonds allowed for more extensive renovations including HVAC upgrades, a six-classroom addition, and interior and exterior renovations.

The upgrades and renovations, as well as the construction of the additions, were carefully planned and phased to occur without disrupting the operation of the school during the school year.

**PROJECT HIGHLIGHTS**

- Cafeteria & Kitchen Addition and Six-Classroom Addition
- HVAC Upgrades
- Exterior Renovations
- Window and Door Replacement
- Masonry Cleaning and Restoration
- Interior Renovations
- Plaster Repair and Painting
- New Ceilings & Flooring
- Plumbing & Electrical Upgrades
- Sprinkler Installation

**CLIENT**

Marion County Schools  
Gary Price, Superintendent  
(304) 367-2100 x111





### BELMONT ELEMENTARY SCHOOL

Belmont, West Virginia

Belmont Elementary School was upgraded to provide additional safety, comfort and improved learning environment. Interior renovations included new flooring, paint and ceilings, total upgrades to all toilet rooms, replacement of HVAC and lighting, and sprinkler installations throughout. In addition, asbestos abatement of flooring and insulation took place

Exterior improvements included repair of existing brick and steel lintels, replacement of underground sanitary lines, and upgrades / repaving of driveways and parking lot.

Our A/E team was successful in bringing the project in within budget and managed construction so that the project was completed ahead of schedule.

### PROJECT HIGHLIGHTS

- HVAC and Lighting Replacement
- Sprinkler Installation
- Toilet Room Renovations
- Cosmetic Improvements
- Site Improvements

### CLIENT

Pleasants County Schools  
Mike Wells, Superintendent  
304.684.2215





**KASSON ELEMENTARY/MIDDLE SCHOOL**  
Moatsville, WV

The concrete floor slabs in some areas in Kasson School had become damaged due to expansion of pyritic shale material beneath the slabs. This caused classroom floors and walls to heave and crack.

MSES evaluated the condition and designed plans to remediate the shale by excavating up to four feet of soil, sealing the remaining soils and replacing with engineered fill and new slabs. New walls were constructed and new flooring, ceilings, lighting and other cosmetic improvements took place.

A new Administrative Office and Secure Entry were also created.

Exterior improvements included partial roof replacement and sidewalk repair and replacement.

**SERVICES**

- Concrete Slab Replacement
- Excavation & Demolition of Pyritic Material
- Interior Cosmetic Upgrades
- Roof Replacement
- Secure Entry & Admin Office
- Sidewalk Repair & Replacement

**PROJECT DETAILS**

- 45,815 SF
- \$1,600,000.00
- Completed: 2009

**CLIENT CONTACT**

Barbour County Schools  
Dr. F. Joseph Super, Superintendent  
105 S. Railroad Street  
Philippi, WV  
(304) 457-3030





**THIRD WARD ELEMENTARY SCHOOL**  
Elkins, WV

Third Ward Elementary School was renovated in 2010 to help improve the comfort and learning experience for the students and staff. The MSES Team provided design services to upgrade lighting and electrical, replace HVAC and upgrade/repair sidewalks and parking lots. The EPDM roof was also replaced, as well as flooring and ceilings.

**SERVICES**

- Electrical & Lighting Upgrades
- EPDM Roof Replacement
- HVAC Replacement
- Sidewalks & Parking

**PROJECT DETAILS**

- 40,590 SF
- \$2,600,000.00
- Completed: 2010

**CLIENT CONTACT**

Randolph County Schools  
Terry George, Superintendent  
(304) 636-9159



## ANNA JARVIS ELEMENTARY SCHOOL

Grafton, West Virginia

A new Kitchen and Cafeteria was added to Anna Jarvis Elementary School to replace an aging kitchen, and to move dining facilities out of the existing Multi-Purpose Room so it could be used strictly for Physical Education. Architects and engineers worked closely with county nutritionists and kitchen staff as a team to design and create a functional space that met their specific needs and food preparation approach. During the design process, our team visited several elementary schools in West Virginia to consider different arrangements and cooking methods that would be employed in the new addition.

The new Cafeteria provides an abundance of natural light from large windows on two sides, and the school colors of red, white and black are present inside in the floor patterns, walls and furniture. The exterior façade of the addition complements the existing red brick and beige school with bright blue accents. Our design services included design and specifying all kitchen equipment and dining room furnishings.

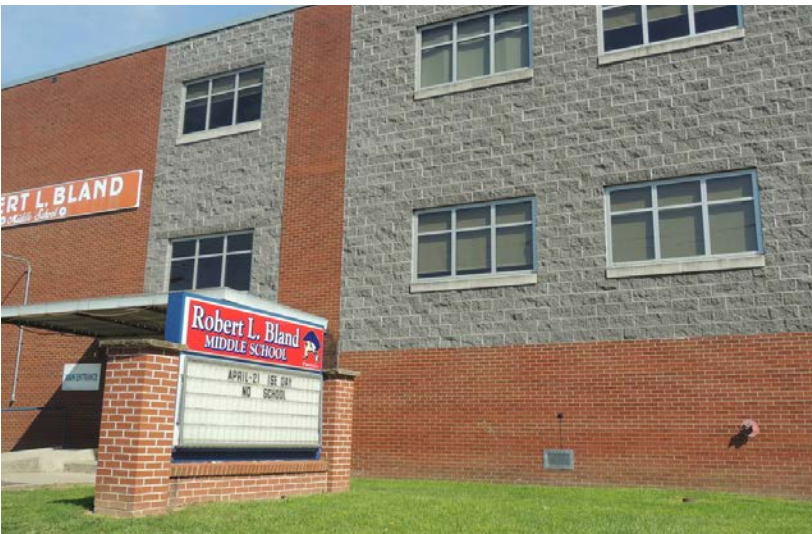
### PROJECT HIGHLIGHTS

- New Kitchen and Cafeteria addition for students from Pre-K through fourth grades.
- Renovation of existing school to provide access to new addition.

### CLIENT

Taylor County Schools  
(304) 265-2497





ROBERT L. BLAND MIDDLE SCHOOL  
Weston, WV

The interior and exterior of Robert L. Bland Middle School received a total upgraded in 2008. Virtually all areas of the school were renovated, inside and out. MSES Architects and Engineers provided design services for the following work:

Exterior: Masonry repair, restoration cleaning and sealing, and window replacement throughout.

Interior: Flooring and ceiling replacement, newly painted walls, electrical and lighting replacement; HVAC replacement; kitchen and cafeteria expansion and renovations.

### SERVICES

Restoration of Building Exterior

- Window and Door Replacement
- Masonry Cleaning & Restoration

Interior Renovations

- Sprinkler, Electrical & Lighting Upgrades
- HVAC Replacement
- New Ceilings, Flooring, & Painting
- Kitchen/Cafeteria Upgrades

### PROJECT DETAILS

- \$5,581,000.00
- Completed: 2008

### CLIENT CONTACT

Lewis County Schools  
LD Skarzinski  
(304) 269-8300





### SIMPSON ELEMENTARY SCHOOL

Bridgeport, West Virginia

Simpson Elementary School was in need of classroom space to house their ever-expanding student body. Situated on a very small and tight site, the solution was to design an addition to allow for their existing playground to remain with some modifications. Base Bid design was for a single-story, four-classroom addition for Kindergarten and Pre-K students, however bids were received and were well under budget. This allowed for a second story to be added to provide six additional classrooms and a private playground for Pre-K and Kindergarten students.

The additional surplus was also substantial enough to allow construction an addition to house a centralized Administration Office with a secure entry to meet the current SBA safety regulations. The interior of the new additions were designed with accents and floor patterns reflecting the school colors of red, white and black.

Renovations to the existing building included the addition of sprinklers throughout the entire school, mechanical and electrical upgrades, and renovations to classrooms to create new access to the 10-classroom addition. Also, the exterior block walls and fascia of the existing school were upgraded and painted in colors to complement the brick walls of the existing two story building as well as the block of the new additions.

### PROJECT HIGHLIGHTS

- 10-Classroom Addition for students from Pre-K through fifth grades.
- Secure Entry/Administration Office Addition.
- Renovation of existing school.
- New playground and upgrades to existing playground.

### CLIENT

Harrison County Schools  
Susan Collins, Superintendent  
(304) 326-7345





**NORTH MARION HIGH SCHOOL &  
MARION COUNTY VOCATIONAL TECHNICAL CENTER**  
Farmington, WV

**HVAC UPGRADES:**

Our mechanical engineers evaluated deficiencies in the HVAC system at North Marion High School at the request of the Owner. Following this evaluation, we designed modifications to provide zone dampers in existing ductwork with central control systems to improve the comfort levels for the occupants.

**DRAINAGE REPAIR AND PYRITIC SOIL MITIGATION:**

At the Marion County Vo-Tech Center, sources of water infiltration were identified, such as rainwater conductors and underslab drains, and were repaired and redirected to reduce further damage. The next phase of remediating the pyrites will be addressed in the near future.

**SERVICES**

- HVAC Upgrades
- Drainage Repair & Pyritic Soil Mitigation

**PROJECT DETAILS**

- \$150,000.00
- Completed: 2004

**CLIENT CONTACT**

Marion County Schools  
Gary Price, Superintendent  
(304) 367-2100



## MISCELLANEOUS EDUCATIONAL EXPERIENCE

### GILMER COUNTY SCHOOLS

- Glenville Elementary Renovation Project
- Calhoun / Gilmer Technical Center electrical and water treatment upgrades

### HARRISON COUNTY SCHOOLS

- United Technical Center – Electrical and HVAC upgrades and renovations

### JACKSON COUNTY SCHOOLS

- Ripley High School Renovation Project and window replacement
- Ripley High School dust collection System
- Ripley Middle School cafeteria and cooler addition

### LEWIS COUNTY SCHOOLS

- Lewis County Middle School Vo-Tech, HVAC
- Robert L. Bland Middle School Renovation Project, HVAC and window replacement
- Lewis County School Bond – new West End Elementary School
- Jane Lew Elementary – Two classroom addition and renovations; Roof and HVAC

### MARION COUNTY SCHOOLS

- Whitehall Elementary School – Cafeteria and Kitchen addition and renovations
- Pleasant Valley Elementary School – 6 classroom addition, administration office and renovation
- Jayenne Elementary School – Cafeteria and Kitchen addition and 6 classroom addition
- Barrackville Elementary School – 4 Classroom science addition and exterior walkways
- Blackshere Elementary School – 4 classroom addition

### RALEIGH COUNTY SCHOOLS

- Raleigh County Schools – elementary schools electrical upgrades and lighting replacement

### TAYLOR COUNTY SCHOOLS

- Taylor County Middle School HVAC





## FRANKLIN ELEMENTARY SCHOOL

Franklin, West Virginia

Located in the historic town of Franklin, WV, the new Franklin Elementary School is a two-story, 46,200 square foot structure designed for 290 students in grades Pre-K through Sixth. The Colonial design of the school reflects the historic character of the surrounding buildings, with red brick walls accented with beige brick soldier courses and quoins, white columns at the gabled main canopy, and white windows with divided panes, stone sills and keystones. The new school is designed and placed on the site to allow for future expansion of up to eight classrooms.

Not only is Franklin Elementary the first new school funded by the West Virginia School Building Authority under the Design-Build method of construction, but it is also the first school in the United States to be constructed of Cross-Laminated Timber (CLT). Fabricated using wood planks stacked at right angles and bonded with structural adhesives, the solid wood CLT panels incorporate the floors, walls and roof of the new school. The benefits of CLT include exceptional strength, excellent fire resistance, enhanced speed of construction, and energy savings due to its mass and precise factory production, preventing air infiltration.

### SERVICES

- First Design-Build new-construction project funded by the WVSBAA.
- First school in the United States to be constructed of Cross-Laminated Timbers (CLT); engineered solid structural wood panels comprising the floor, walls and roof.
- Scheduled for completion in winter, 2015.

### CLIENT

Pendleton County Schools  
Douglas S. Lambert, Superintendent  
(304) 358.2207





### EAST FAIRMONT MIDDLE SCHOOL

Fairmont, West Virginia

The new East Fairmont Middle School is a multi-level, 93,000 square foot structure designed for 735 students in grades 5-8. The new school is fully equipped with the latest data and internet technology, energy-efficient mechanical and electrical systems and premium finishes to last virtually the life of the building.

The contemporary design of the building reflects the school colors of blue and gold, and features the school mascot, the hornet, both inside and out. Fifth and Sixth grade classrooms are located in a separate wing from Seventh and Eighth graders; each wing featuring either yellow or blue lockers to help orient the students to their classrooms. The hornet is present in custom wall clocks in every room, in the custom ceramic tile floor at the main entrance, and on a projection clock that shines onto the corridor floor near the cafeteria.

Current SBA security regulations are employed throughout the school to provide safety for the students and staff. Doors are locked at all times during school hours, requiring visitors to be approved before doors are unlocked to allow entry to the secure vestibule. Glass at the entrance is bullet resistant, and concrete-filled bollards are present at exterior doors to prevent vehicle impact. Security cameras are present inside and outside for visual observation. Interior doors are equipped with security locksets to allow teachers to lock their doors from inside the classroom in the event of an intruder.

### PROJECT HIGHLIGHTS

- 93,000 sq. ft. school for students from fifth through eighth grades
- State-of-the-art facility equipped with security features throughout.
- Funded by WVSBA and Local Bond funding.
- Completed May, 2014

### CLIENT

Marion County Schools  
Gary Price, Superintendent  
(304) 367-2100 x111





## LINCOLN MIDDLE SCHOOL

Shinnston, West Virginia

MSES Consultants, is providing the mechanical, electrical, and civil engineering design services for the Lincoln Middle School design-build project funded by the WV School Building Authority.

Located in the town of Shinnston, WV, the Lincoln Middle School is a two-story, 60,000 square foot structure designed for 400 students in grades sixth through eighth.

MSES was heavily involved in the planning, proposals, applications, budgeting and contract documents for this pilot project.

### PROJECT HIGHLIGHTS

- Middle School addition constructed under a design-build contract
- Square Footage: 60,000
- Scheduled for completion December 2014
- Section A contains gymnasium, specialty rooms and administrative office
- Section B contains all of the classrooms

### CLIENT

Susan Collins, Superintendent  
Clarksburg, WV 26302  
(304) 326.7345





**WV VETERANS NURSING FACILITY**  
Clarksburg, WV

MSES Architects and Engineers are proud to be the designers of the very first West Virginia State Veterans Nursing Facility located in Clarksburg, WV. This State-of-the-Art facility houses 120 veterans, including beds for 20 Alzheimers patients.

Special features include a grand three-story atrium at the main entrance, large common dining rooms overlooking the West Fork River, and spacious screened-in porches on each end of the patient wings complete with comfortable furnishings and porch swings.

Each patient room entry door is equipped with glass display cases which are filled with photos and personal keepsakes of the patient for ease of identifying their room. Hallways and rooms are tastefully decorated with photos of local landmarks, military uniforms, and medals and other reminders of their service.

Exterior spaces are available for residents to enjoy the view and fresh air in a safe and comfortable environment. A multi-tiered plaza behind the building offers various seating areas under the shade of gazebos and trellises.

**SERVICES**

- Design of New 120 Bed State Veterans Nursing Facility

**PROJECT DETAILS**

- 98,000 SF
- \$22,600,000.00
- Completed: 2007
- Funding administered by WV State Purchasing Department

**CLIENT CONTACT**

WV Veterans Nursing Facility  
Kevin Crickard, Administrator  
(304) 626-1600





### **TURNING POINTE AT JACKIE WITHROW HOSPITAL**

Beckley, WV

Turning Pointe is an 8,300 SF treatment facility for mothers who are battling substance-abuse issues, and their children.

This wood-framed brick structure contains classrooms, group therapy rooms, offices, kitchen, dining and bedrooms for up to 16 residents. The wooded site on the campus of Jackie Withrow Hospital provides a grassy fenced-in recreational area, and parking with porous pavement to allow for proper site drainage.

#### **SERVICES**

- 8,300 SF Residential and Treatment Facility
- Porous paving for stormwater drainage.
- Completed: 2012

#### **CLIENT**

WV DHHR





**STATE CAPITOL COMPLEX**  
Charleston, WV

Renovations to the State Capitol Complex Central Boiler Plant involved HVAC replacement and related electrical design for buildings 1, 2, 4, 5, 7, and 9. Completed with a Design-Build contractor, renovations included replacement of boilers, pumps and condensate return units.

**SERVICES**

- HVAC Replacement

**PROJECT DETAILS**

- Electrical: \$250,000.00
- Completed: 2007

**CLIENT CONTACT**

Johnson Controls  
Aaron Allred

## MILDRED MITCHELL-BATEMAN HOSPITAL

Huntington, WV

Building 2 on this campus is a three-story structure with a basement. The top two floors had been previously gutted and left vacant, with the first floor used as offices and the basement for storage.

Existing exterior brick walls had sustained water damage and were cracking and in disrepair; and windows were in need of replacement.

Our team of architects and engineers evaluated the structure and designed 29 patient rooms with nursing stations, activity rooms, and associated spaces. A secure entry to each floor was created along with renovation and repair to the elevator hoistway.

Renovations on the first floor and basement were also conducted to maintain the secure entry. Electrical and mechanical upgrades took place, including replacement of two 70-ton chillers and associated piping.

Exterior improvements included repair and restoring brick walls and replacement of windows. The existing tunnel between buildings 2 and 3 was also repaired to eliminate water infiltration by excavating the soil around the tunnel and sealing the connection to building 2.

### SERVICES

- Design of 29-bed facility in Building 2
- Exterior Renovation & Brick Repair
- Window Replacement

### PROJECT DETAILS

- 43,000 SF
- \$4,700,000.00
- Completed: 2009

### CLIENT CONTACT

WV Dept. of Health & Human Resources



## REFERENCES

**WV Department of Education**

Dr. James B. Phares, Former State Superintendent  
304/614-7657 or [jbphares@yahoo.com](mailto:jbphares@yahoo.com)

**Randolph County Board of Education**

Mr. Terry George, Superintendent  
40 11th Street  
Elkins, WV 26241  
304/636-9150 x 152 or [tgeorge@k12.wv.us](mailto:tgeorge@k12.wv.us)

**Harrison County Board of Education**

Dr. Mark Manchin, Superintendent  
408 E. B. Saunders Way  
Clarksburg, WV 26302-1370  
304/624-3325 or [mmanchin@k12.wv.us](mailto:mmanchin@k12.wv.us)

**Barbour County Board of Education**

Dr. F. Joseph Super, Superintendent  
105 South Railroad Street  
Philippi, WV 26416  
304/457-3030 or [fsuper@k12.wv.us](mailto:fsuper@k12.wv.us)

**Marion County Board of Education**

Mr. Gary Price, Superintendent  
200 Gaston Avenue  
Fairmont, WV 26554  
304/367-2107 or [gprice@k12.wv.us](mailto:gprice@k12.wv.us)

**Pendleton County Board of Education**

Mr. Douglas S. Lambert, Superintendent  
108 Walnut Street / P.O. Box 888  
Franklin, WV 26807  
304/358-2207 or [dslamber@k12.wv.us](mailto:dslamber@k12.wv.us)

**Lewis County Board of Education**

Dr. Joe Mace, Superintendent  
239 Court Ave.  
Weston, WV 26452  
304/269-8300 or [jlmace@k12.wv.us](mailto:jlmace@k12.wv.us)



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: DBS150000001**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

MSES ARCHITECTS  
 Company

Pamela Wilson  
 Authorized Signature

12-12-14  
 Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

MSES ARCHITECTS  
(Company)

Pamela Jean SR. PROJ. ARCHITECT  
(Authorized Signature) (Representative Name, Title)

304-366-9700 / 304-366-2788 / 12-12-14  
(Phone Number) (Fax Number) (Date)

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: MSES ARCHITECTS

Authorized Signature: Pamela J. Nean

Date: 12-12-14

State of West Virginia

County of Marion, to-wit:

Taken, subscribed, and sworn to before me this 12<sup>th</sup> day of December, 2014.

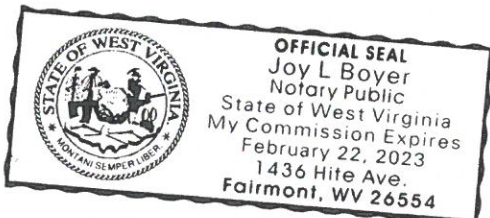
My Commission expires Feb. 22, 2023

AFFIX SEAL HERE

NOTARY PUBLIC

Joy L. Boyer

Purchasing Affidavit (Revised 07/01/2012)



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County of Marion, to-wit:

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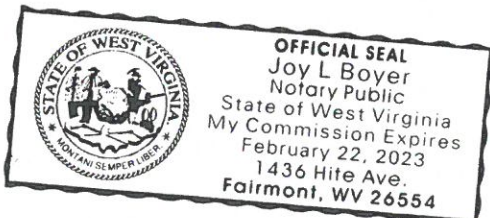
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Joy L. Boyer

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MSES ARCHITECTS  
(Company)

Pamela Jean SR. PROJ. ARCHITECT  
(Authorized Signature) (Representative Name, Title)

304-366-9700 / 304-366-2788 / 12-12-14  
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