




The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

 List View


[General Information](#) |
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 [Default Values](#) |
 [Discount](#) |
 [Document Information](#)

Procurement Folder: 54048

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0323

Vendor ID: 000000213792 

SO Doc ID: WWV1500000012

Legal Name: BB & T


Published Date: 1/13/15

Alias/DBA:

Close Date: 1/15/15


Total Bid: \$56,814.27

Close Time: 13:30

Response Date: 01/14/2015 

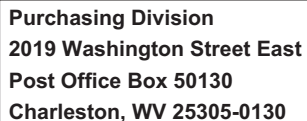
Status: Closed

Response Time: 16:44

Solicitation Description: Addendum No. 4. To publish a revised pricing sheet. 


Total of Header Attachments: 0

Total of All Attachments: 0



State Of West Virginia Solicitation Response

Solicitation Description : Addendum No. 4. To publish a revised pricing sheet.

Proc Type : Central Master Agreement

| Date issued | Solicitation Closes | Solicitation No | Version |
|-------------|------------------------|------------------------------|---------|
| | 2015-01-15 13:30:00 | SR 0323 ESR01141500000001666 | 1 |

VENDOR

000000213792

BB & T

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
(304) 558-0094
melissa.k.pettrey@wv.gov

Signature X

FEIN #

DATE _____

All offers subject to all terms and conditions contained in this solicitation

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|------------------|-----|------------|------------|-----------------------------|
| 1 | Banking Services | | | | \$0.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 84121500 | | | |

| | |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Extended Description : | Banking services to provide benefit distribution services for West Virginia Unemployment Claimants per specifications hereto in. |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------|

Exhibit A - Pricing Page for WorkForce West Virginia
Banking Services

REVISED 01/13/2015

| Description | Unit of Measure | Unit Cost | Est. Qty. Monthly | Month Per Year | Extended Cost |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------|-------------------|----------------|-----------------|
| 3.1.1 Banking Services for six (6) Benefit Accounts: | | | | | |
| 1. Price per draft presented, edited, and paid (estimated at 60,000 per calendar year) | per draft | 0.300 | 5,000 | 12 | 18000.00 |
| 2. Stop payment per draft (estimated at 360 per calendar year) | per draft | 0.080 | 30 | 12 | 28.80 |
| 3. Daily Balance/Reporting On-line | service fee | 22.000 | 21 | 12 | 5544.00 |
| 4. Daily Reconcilement and Exception Report | service fee | 22.000 | 21 | 12 | 5544.00 |
| 5. Other (Check-Imaging CD ROM) | per draft | 0.080 | 5,000 | 12 | 4800.00 |
| 6. Total for Benefit Accounts prior to Earnings Credit Rate reduction. (Add lines 1 through 5) | | | | | 33916.80 |
| 7. Earnings Credit (average ledger balance estimated at 1,345,574 per month) *Vendor must enter rate as a decimal* (example: 3.5% entered in cell as .035) | percent/rate | 0.0060 | 1,345,574 | 1 | 8073.44 |
| 8. Total for Benefit Accounts after Earnings Credit Rate reduction. (Line 6 minus line 7) | | | | | 25843.36 |
| 3.1.3 Banking Services for two (2) Clearing Accounts: | | | | | |
| 9. Price per draft presented, edited, and paid (deposits are made on a daily basis estimated to be 87,000 per calendar year) | per draft | 0.200 | 7,250 | 12 | 17400.00 |

Exhibit A - Pricing Page for WorkForce West Virginia
Banking Services

REVISED 01/13/2015

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|-----------|----|-----------------|
| 10. Price per Deposit associated with CCD+ addendum file accepted from TPA's. Files and deposits in Clearing Account A to be received on a quarterly basis estimated to be 6 per quarter/24 per year | per file | 25.000 | 2 | 12 | 600.00 |
| 11. Price per CCD+ addendum file accepted from TPA's. Files and deposits in Clearing Account A to be received on a quarterly basis estimated to be 6 per quarter/24 per year | per file | 150.000 | 2 | 12 | 3600.00 |
| 12. Price per CCD+ addendum file from TPA's balanced to deposit, and information transmitted to WorkForce WV. Files and deposits in Clearing Account A to be received on a quarterly basis estimated to be 6 per quarter/24 per year | per file | 150.000 | 2 | 12 | 3600.00 |
| 13. Price per draft for ACH debits and debit blocks. | per draft | 0.058 | 7,250 | 12 | 5046.00 |
| 14. Price for Authorized ACH Company ID | flat fee | 10.000 | 1 | 12 | 120.00 |
| 15. Price for ACH Debits Received | flat Fee | 22.000 | 1 | 12 | 264.00 |
| 16. Daily Balance/Reporting On-line | service fee | 22.000 | 21 | 12 | 5544.00 |
| 17. Total for Clearing Accounts prior to Earnings Credit Rate reduction. (Add lines 9 through 16) | | | | | 36174.00 |
| 18. Earnings Credit (average ledger balance estimated at 1,671,544 per month) *Vendor must enter rate as a decimal* (example: 3.5% entered in cell as .035) | percent/rate | 0.0060 | 1,671,544 | 1 | 10029.26 |
| 19. Total for Clearing Accounts after Earnings Credit Rate reduction. (Line 17 minus line 18) | | | | | 26144.74 |
| | | | | | |

Exhibit A - Pricing Page for WorkForce West Virginia
Banking Services

REVISED 01/13/2015

| | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|-----------|----|-----------------|
| 20. FDIC Deposit Insurance Fund (DIF) (average ledger balance estimated at 3,017,118 per month) FDIC Fee to be assessed to qualifying accounts at the standard published monthly rate. (For example: 9.1333% per \$1,000 on average ledger balances.) | rate | 0.00013 | 3,017,118 | 12 | 4826.18 |
| 21. Earnings Credit (average ledger balance estimated at 3,017,118 per month) *Vendor must enter rate as a decimal* (example: 3.5% entered in cell as .035) | percent/rate | | 3,017,118 | 1 | 0.00 |
| 22. Total FDIC for Both Benefit and Clearing Accounts after Earnings Credit Rate reduction. (Line 20 minus line 21) | | | | | 4826.18 |
| GRAND TOTAL (Add line 8 + line 19 + line 22) | | | | | 56814.27 |
| VENDOR IS TO PUT THEIR TOTAL COST IN WVOASIS PRICING SECTION COMMODITY LINE 1 AND | | | | | |
| ALSO SUBMIT THE EXHIBIT "A" PRICING PAGES PER THE DIRECTIONS IN SECTION: 4.2 OF THE | | | | | |
| SPECIFICATIONS | | | | | |
| <u>NOTE: WorkForce West Virginia supplies its own check drafts</u> | | | | | |
| <u>NOTE: Costs/charges not specifically identified above will not be allowable. The above list contains all items for which the successful vendor will be permitted to charge under any resulting Purchase Order.</u> | | | | | |
| <u>NOTE: Attachments A & B are for example only showing what information the successful vendor will submit to our agency so that we can be in compliance with reports required by the Department of Labor.</u> | | | | | |
| | | | | | |
| | | | | | |



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
14 — Financial

Proc Folder: 54048

Doc Description: Addendum No. 3. To publish a revised pricing sheet.

Proc Type: Central Master Agreement

| Date Issued | Solicitation Closes | Solicitation No | Version |
|-------------|------------------------|-------------------------|---------|
| 2015-01-09 | 2015-01-15 13:30:00 | CRFQ 0323 WWV1500000012 | 4 |

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

V Vendor Name, Address and Telephone Number:

Branch Banking & Trust Co.
300 Summers Street
Charleston, WV 25301

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey

(304) 558-0094

melissa.k.pettrey@wv.gov

Signature X *Michael Abbotts*

FEIN # 56-1074313

DATE 01-14-2015

All offers subject to all terms and conditions contained in this solicitation

| INVOICE TO | | SHIP TO | |
|----------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------|--|
| WORKFORCE WEST VIRGINIA FISCAL & ADMINISTRATIVE MANAGEMENT- 5301 112 CALIFORNIA AVE CHARLESTON WV25305-0112 US | | WORKFORCE WEST VIRGINIA OFFICE OF ADMIN. SUPPORT - 5302 112 CALIFORNIA AVENUE CHARLESTON WV 25305-0112 US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|------------------|-----|------------|------------|-------------|
| 1 | Banking Services | | | | |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 84121500 | | | |

Extended Description :

Banking services to provide benefit distribution services for West Virginia Unemployment Claimants per specifications hereto in.

| | | | |
|---------------|--------------------------------|------------------------------------------------------------------------------------|------------------------|
| WWW1500000012 | Document Phase Draft | Document Description Addendum No. 3. To publish a revised pricing sheet. | Page 3 of 3 |
|---------------|--------------------------------|------------------------------------------------------------------------------------|------------------------|

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: WWV1500000012

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

| | |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Branch Banking & Trust Co. (BB&T)
Company

Michael Hotsela SVP
Authorized Signature

01-14-2015
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

SOLICITATION NUMBER: WWV1500000012

Addendum Number: 4

The purpose of this addendum is to modify the solicitation identified as WWV1500000012 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☒ Other

Description of Modification to Solicitation:

1. To publish a revised version of the pricing sheet.
2. The bid opening date will remain 01/15/2015 at 1:30 pm EST.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: WWV1500000012

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(Check the box next to each addendum received)

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| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Branch Banking & Trust (BB&T)
Company

Michael A. Holtsclaw
Authorized Signature

01/14/2015
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

BRANCH BANKING & TRUST CO. (BB&T)
(Company)

Michael A. Holtscaw MICHAEL A. HOLTSCAW SENIOR V.P.
(Authorized Signature) (Representative Name, Title)

304-348-7078 304-348-1185 01/14/2015
(Phone Number) (Fax Number) (Date)

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**
☐ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
☐ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
☒ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**
☐ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**
☐ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**
☐ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**
☐ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Branch Banking & Trust Co (BB&T)

Signed: Michael A. Hottel

Date: 01-14-2015

Title: SENIOR VICE PRESIDENT

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: BRANCH BANKING & TRUST CO (BB&T)

Authorized Signature: Michael A. Holtzclaw

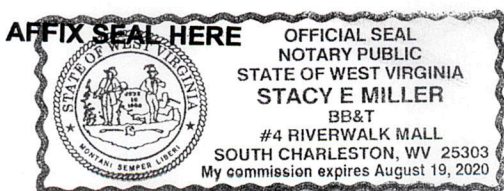
Date: 01-14-2015

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 14th day of January, 2015.

My Commission expires August 19, 2020.



NOTARY PUBLIC

Stacy E Miller

Purchasing Affidavit (Revised 07/01/2012)



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
14 — Financial

Proc Folder: 54048

Doc Description: Addendum No. 3. To publish a revised pricing sheet.

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| Date Issued | Solicitation Closes | Solicitation No | Version |
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| 2015-01-09 | 2015-01-15 13:30:00 | CRFQ 0323 WV1500000012 | 4 |

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

V:

Branch Banking & Trust Co.
300 Summers Street
Charleston, WV 25301

01/15/15 11:13:58
WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
(304) 558-0094
melissa.k.pettrey@wv.gov

Signature X *Michael S. Roberts*

FEIN # 56-1074313

DATE 01-14-2015

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| INVOICE TO | | SHIP TO | |
|----------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------|--|
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| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
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| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 84121500 | | | |

Extended Description :

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| WWV150000012 | Document Phase Draft | Document Description Addendum No. 3. To publish a revised pricing sheet. | Page 3 of 3 |
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Branch Banking & Trust Co. (BB&T)
Company

Michael Hotsela SVP
Authorized Signature

01-14-2015
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

BRANCH BANKING & TRUST Co. (BB&T)
(Company)

Michael A. HOLTSCLOW MICHAEL A. HOLTSCLOW SENIOR V.P.
(Authorized Signature) (Representative Name, Title)

304-348-7078 304-348-1185 01/14/2015
(Phone Number) (Fax Number) (Date)

Branch Banking & Trust Co.
300 Summers Street
Charleston, WV 25301

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

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- ____ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
- ☒ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% vendor preference for the reason checked:

- ____ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% vendor preference for the reason checked:

- ____ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% vendor preference for the reason checked:

- ____ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ____ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ____ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- ____ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Branch Banking & Trust Co (BB&T)

Signed: Michael A. Hottel

Date: 01-14-2015

Title: SENIOR VICE PRESIDENT

| Description | Unit of Measure | Unit Cost | Est. Qty. Monthly | Month Per Year | Extended Cost |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------|-------------------|----------------|-----------------|
| 3.1.1 Banking Services for six (6) Benefit Accounts: | | | | | |
| 1. Price per draft presented, edited, and paid (estimated at 60,000 per calendar year) | per draft | 0.300 | 5,000 | 12 | 18000.00 |
| 2. Stop payment per draft (estimated at 360 per calendar year) | per draft | 0.080 | 30 | 12 | 28.80 |
| 3. Daily Balance/Reporting On-line | service fee | 22.000 | 21 | 12 | 5544.00 |
| 4. Daily Reconcilement and Exception Report | service fee | 22.000 | 21 | 12 | 5544.00 |
| 5. Other (Check-Imaging CD ROM) | per draft | 0.080 | 5,000 | 12 | 4800.00 |
| 6. Total for Benefit Accounts prior to Earnings Credit Rate reduction. (Add lines 1 through 5) | | | | | 33916.80 |
| 7. Earnings Credit (average ledger balance estimated at 1,345,574 per month) *Vendor must enter rate as a decimal* (example: 3.5% entered in cell as .035) | percent/rate | 0.0060 | 1,345,574 | 1 | 8073.44 |
| 8. Total for Benefit Accounts after Earnings Credit Rate reduction. (Line 6 minus line 7) | | | | | 25843.36 |
| 3.1.3 Banking Services for two (2) Clearing Accounts: | | | | | |
| 9. Price per draft presented, edited, and paid (deposits are made on a daily basis estimated to be 87,000 per calendar year) | per draft | 0.200 | 7,250 | 12 | 17400.00 |

Exhibit A - Pricing Page for WorkForce West Virginia
Banking Services

REVISED 01/13/2015

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|-----------|----|-----------------|
| 10. Price per Deposit associated with CCD+ addendum file accepted from TPA's. Files and deposits in Clearing Account A to be received on a quarterly basis estimated to be 6 per quarter/24 per year | per file | 25.000 | 2 | 12 | 600.00 |
| 11. Price per CCD+ addendum file accepted from TPA's Files and deposits in Clearing Account A to be received on a quarterly basis estimated to be 6 per quarter/24 per year | per file | 150.000 | 2 | 12 | 3600.00 |
| 12. Price per CCD+ addendum file from TPA's balanced to deposit, and information transmitted to WorkForce WV. Files and deposits in Clearing Account A to be received on a quarterly basis estimated to be 6 per quarter/24 per year | per file | 150.000 | 2 | 12 | 3600.00 |
| 13. Price per draft for ACH debits and debit blocks. | per draft | 0.058 | 7,250 | 12 | 5046.00 |
| 14. Price for Authorized ACH Company ID | flat fee | 10.000 | 1 | 12 | 120.00 |
| 15. Price for ACH Debits Received | flat Fee | 22.000 | 1 | 12 | 264.00 |
| 16. Daily Balance/Reporting On-line | service fee | 22.000 | 21 | 12 | 5544.00 |
| 17. Total for Clearing Accounts prior to Earnings Credit Rate reduction. (Add lines 9 through 16) | | | | | 36174.00 |
| 18. Earnings Credit (average ledger balance estimated at 1,671,544 per month) *Vendor must enter rate as a decimal* (example: 3.5% entered in cell as .035) | percent/rate | 0.0060 | 1,671,544 | 1 | 10029.26 |
| 19. Total for Clearing Accounts after Earnings Credit Rate reduction. (Line 17 minus line 18) | | | | | 26144.74 |
| | | | | | |

| | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|-----------|----|-----------------|
| 20. FDIC Deposit Insurance Fund (DIF) (average ledger balance estimated at 3,017,118 per month) FDIC Fee to be assessed to qualifying accounts at the standard published monthly rate. (For example: 9.1333% per \$1,000 on average ledger balances.) | rate | 0.00013 | 3,017,118 | 12 | 4826.18 |
| 21. Earnings Credit (average ledger balance estimated at 3,017,118 per month) *Vendor must enter rate as a decimal* (example: 3.5% entered in cell as .035) | percent/rate | | 3,017,118 | 1 | 0.00 |
| 22. Total FDIC for Both Benefit and Clearing Accounts after Earnings Credit Rate reduction. (Line 20 minus line 21) | | | | | 4826.18 |
| GRAND TOTAL (Add line 8 + line 19 + line 22) | | | | | 56814.27 |
| VENDOR IS TO PUT THEIR TOTAL COST IN WVOASIS PRICING SECTION COMMODITY LINE 1 AND ALSO SUBMIT THE EXHIBIT "A" PRICING PAGES PER THE DIRECTIONS IN SECTION: 4.2 OF THE SPECIFICATIONS | | | | | |
| <u>NOTE: WorkForce West Virginia supplies its own check drafts</u> | | | | | |
| <u>NOTE: Costs/charges not specifically identified above will not be allowable. The above list contains all items for which the successful vendor will be permitted to charge under any resulting Purchase Order.</u> | | | | | |
| <u>NOTE: Attachments A & B are for example only showing what information the successful vendor will submit to our agency so that we can be in compliance with reports required by the Department of Labor.</u> | | | | | |
| | | | | | |
| | | | | | |

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: BRANCH BANKING & TRUST Co (BB&T)

Authorized Signature: Michael A. Holtzclaw Date: 01-14-2015

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 14th day of January, 2015.

My Commission expires August 19, 2020.



NOTARY PUBLIC

Stacy E. Miller

Purchasing Affidavit (Revised 07/01/2012)

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REQUEST FOR QUOTATION
WorkForce West Virginia Banking Services

7.2.3 Any other remedies available in law or equity.

8 MISCELLANEOUS:

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the RFQ unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: MICHAEL HOLTSCLAW
Telephone Number: 304-348-7078
Fax Number: 304-348-1185
Email Address: mboltsclaw@bbandt.com

- 8.5** The terms "must", "will," "shall," "minimum", "maximum" or "is/are required" identify a mandatory contract requirement. Decisions regarding compliance with any mandatory requirements shall be at the sole discretion of the Purchasing Division. Failure on the part of the financial institution to meet any of the mandatory specifications shall result in disqualification of the bid.
- 8.6 Attachments** A&B are example only showing what information the successful institution will submit to our agency so that we can be in compliance with reports required by the Department of Labor. This form cannot be altered.