



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
PSC1020

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
DEAN WINGERD
304-558-0468

RFQ COPY

TYPE NAME/ADDRESS HERE

NITRO ELECTRIC COMPANY INC.
 4300 1ST. AVENUE
 NITRO, WV 25143

VENDOR

PUBLIC SERVICE COMMISSION
 OF WEST VIRGINIA
 1116 QUARRIER ST
 CHARLESTON, WV
 25301 340-0323

SHIP TO

DATE PRINTED
03/25/2014

BID OPENING DATE: 04/16/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>***** PLEASE NOTE: A MANDATORY PRE-BID MEETING IS SCHEDULED FOR 04/09/2014 AT 10:00 AM ON SITE, WV PUBLIC SERVICE COMMISSION, 201 BROOKS STREET, CHARLESTON, WV 25301. ***** PLEASE NOTE: THE DRUG FREE WORKPLACE AFFIDAVIT AND BID BOND ARE REQUIRED WITH BID SUBMISSION. *****</p> <p>THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, PUBLIC SERVICE COMMISSION, IS SOLICITING BIDS TO PROVIDE HVAC MAINTENANCE SERVICES FOR THESE LOCATIONS, 201 BROOKS STREET AND 1116 QUARRIER STREET BOTH IN CHARLESTON, WV, PER THE ATTACHED SPECIFICATIONS.</p> <p>ATTACHMENTS INCLUDE:</p> <ol style="list-style-type: none"> 1. INSTRUCTIONS TO VENDORS SUBMITTING BIDS. 2. GENERAL TERMS AND CONDITIONS. 3. ADDITIONAL TERMS AND CONDITIONS. (CONSTRUCTION CONTRACTS ONLY). 4. PSC1020 SPECIFICATIONS. 5. CERTIFICATION AND SIGNATURE PAGE. 6. PURCHASING AFFIDAVIT. 7. DRUG-FREE WORKPLACE AFFIDAVIT. 8. BID BOND INSTRUCTIONS AND FORM. 9. WV-75 CONSTRUCTION BID SUBMISSION REVIEW FORM. <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT</p> <p>04/16/14 01:00:54PM West Virginia Purchasing Division</p>						

SIGNATURE	TITLE	FEIN	TELEPHONE	DATE
<i>Jerry K. Statu</i>	Project Manager	20 8844160	304-204-1500	4/16/2014

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4 (F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.						
0001	1	LS		910-36		
				HVAC MAINTENANCE SERVICES		
***** THIS IS THE END OF RFQ PSC1020 ***** TOTAL:						\$28,992.00

SIGNATURE <i>Jeffrey K. Slaton</i>	TELEPHONE 304-204-1500	DATE 4/16/2014
TITLE Project Manager	FEIN 20 8844160	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

REQUEST FOR QUOTATION
PSC1020 HVAC Maintenance

**Bid Sheet PSC1020
HVAC Maintenance**

Monthly Rate for Main Building – 201 Brooks St:

\$ 2,000.00 per month x 12 months = \$ 24,000.00 per year (A)

Monthly Rate for Transportation Building – 1116 Quarrier St

\$ 416.00 per month x 12 months = \$ 4,992.00 per year (B)

Total Bid Cost (A+B)

\$ 28,992.00 (C)

REQUEST FOR QUOTATION
PSC1020 HVAC Maintenance

Vendor's Contact Information

Company Name: NITRO ELECTRIC COMPANY INC.

Address: 4300 1ST AVENUE, NITRO WV 25143

Contact Name: Jeff Slater

Contact Phone Number: 304-204-1523

Contact Fax Number: 304-204-1350

Contact Email Address: jslater@nitro-electric.com

Please provide the following required information:

24 hours phone number for corrective maintenance service calls: 877-653-6618

Fax/email for release order receipt: FAX

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety, understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

NITRO ELECTRIC COMPANY INC.

(Company)

Jeffery K. Slater

(Authorized Signature)

Jeff Slater, Project Manager

(Representative Name, Title)

304-204-1525

(Phone Number)

304-204-1350

(Fax Number)

4/16/2014

(Date)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: NITRO ELECTRIC COMPANY INC.

Authorized Signature: *Jerry K. Slator* Date: 4/16/2014

State of WEST VIRGINIA

County of PUTNAM, to-wit:

Taken, subscribed, and sworn to before me this 16th day of APRIL, 2014.

My Commission expires June 30, 2018.

AFFIX SEAL HERE



OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Lowell L. Ferguson
Route 3, Box 9
Hurricane, WV 25526
My Commission Expires June 30, 2018

NOTARY PUBLIC

Lowell L. Ferguson



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,

COUNTY OF PUTNAM, TO-WIT:

I, CINDI LESTER, after being first duly sworn, depose and state as follows:

- 1. I am an employee of NITRO ELECTRIC COMPANY INC.; and,
(Company Name)
- 2. I do hereby attest that NITRO ELECTRIC COMPANY INC.
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D.

The above statements are sworn to under the penalty of perjury.

By: C Lester
 Title: CORPORATE SAFETY DIRECTOR
 Company Name: NITRO ELECTRIC COMPANY INC.
 Date: 4/16/2014

Taken, subscribed and sworn to before me this 16th day of APRIL, 2014.

By Commission expires June 30, 2018

(Seal)



OFFICIAL SEAL
 STATE OF WEST VIRGINIA
 NOTARY PUBLIC
 Lowell L. Ferguson
 Route 3, Box 9
 Hurricane, WV 25526
 My Commission Expires June 30, 2018

Lowell L. Ferguson
 (Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.



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TYPE NAME/ADDRESS HERE
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 4300 1ST AVENUE
 NITRO, WV 25143

SHIP TO

PUBLIC SERVICE COMMISSION
 OF WEST VIRGINIA
 1116 QUARRIER ST
 CHARLESTON, WV
 25301 340-0323

DATE PRINTED
 04/11/2014

BID OPENING DATE: 04/16/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
ADDENDUM IS ISSUED:						
1. TO PROVIDE A COPY OF THE PRE-BID MEETING SIGN-IN SHEET FOR THE ABOVE SOLICITATION.						
2. TO PROVIDE RESPONSES TO VENDORS' QUESTIONS REGARDING THE ABOVE SOLICITATION. QUESTION AND ANSWER PAGES ARE ATTACHED.						
3. TO PROVIDE CLARIFICATION STATEMENT REGARDING THE SPECIFICATIONS. SEE ATTACHED.						
4. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.						
***** END OF ADDENDUM NO. 1 *****						

SIGNATURE <i>Ally K. Slater</i>	TELEPHONE 304-204-1500	DATE 04/16/2014
TITLE Project Manager	FEIN 208844160	ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
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WV PURCHASING DIVN.

Fax 304-558-3970

Apr 11 2014 02:50pm P001/010

Solicitation

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PUBLIC SERVICE COMMISSION
 OF WEST VIRGINIA
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				***** END OF ADDENDUM NO. 1 *****		

SIGNATURE <i>Mary K. Slater</i>	TELEPHONE 304-204-1500	DATE 04/16/2014
TITLE Project Manager	FBN 208844160	ADDRESS CHANGES TO BE NOTED ABOVE

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CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: WV042601

Classification:

ELECTRICAL
HEATING, VENTILATING & COOLING
PIPING


NITRO ELECTRIC COMPANY INC
DBA NITRO MECHANICAL SERVICES
4300 1ST AVE #2
NITRO, WV 25143-1001

Date Issued

JUNE 13, 2013

Expiration Date

JUNE 13, 2014


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board

**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

Certificate of Completion

This is to certify that

Will E. Taylor, Jr.

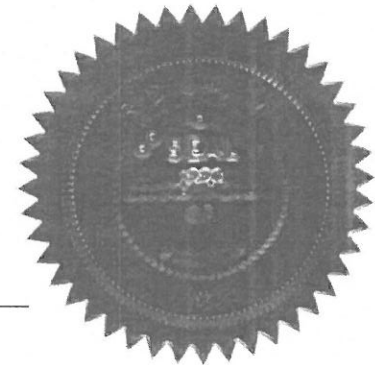
CANDIDATE

Rock Branch Mechanical

COMPANY NAME

is awarded this Certificate of Completion signifying that the aforementioned has successfully completed all of the requirements of the Niagara AX Certification Program and is entitled to all the rights and privileges associated with this achievement and full recognition of same.

TRID!UM®



Phelbert Stukeneyer

AUTHORIZED SIGNATURE

June 16, 2006

DATE

Niagara^{AX}

AX Certification Program



Certificate of Completion

*The Trane Company
certifies that*

Will Taylor

has satisfactorily completed

Tracer® Service and Setup

a Technical Training Course in La Crosse, Wisconsin



Training Engineer - North American Commercial Group



Manager, Technical Training - North American Commercial Group

Course Completed - February 5, 1999



BUILDINGLOGIX
BUILDING SYSTEM OPTIMIZATION

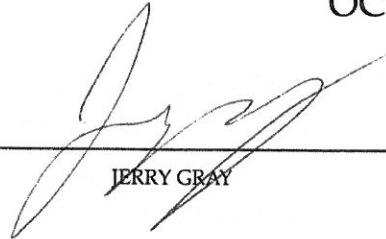
Certificate of Completion

THIS ACKNOWLEDGES THAT

Will Taylor

HAS SUCCESSFULLY COMPLETED
BDX APPLICATIONS TRAINING

OCTOBER 1-2, 2013



JERRY GRAY



BRIAN CLINE



awards this

Certificate of Achievement

to

WILLIE E. TAYLOR, JR.

for completing all the requirements of the

COMFORT SYSTEMS VVT SPECIALIST

Joseph G. Klenzmann

INSTRUCTOR

MARCH 15, 2002

DATE

CARRIER MID ATLANTIC

CHARLESTON, WV

DISTRIBUTOR



TRANE®

BUILDING AUTOMATION SYSTEMS

This is to certify that

Willie Taylor

has successfully completed Trane Building Automation Systems

Tracer Summit Advanced Applications

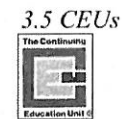

Jay Althof
GCC Vice President
Product Planning


Kathi LaValle
GCC Customer Support Manager

ICS
The
Key
to
Comfort

ICS™
Institute

23-May-03
Date of Completion





TRANE®

BUILDING AUTOMATION SYSTEMS

This is to certify that

Willie Taylor

has successfully completed Trane Building Automation Systems

Tracer MP580/581 Installation & Programming

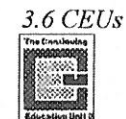

Jay Althof
GCC Vice President
Product Planning


Kathi LaValle
GCC Customer Support Manager

IGS
The
Key
to
Comfort

IGS™
Institute

24-Jan-03
Date of Completion



TRACER SUMMIT™ BUILDING MANAGEMENT SYSTEM

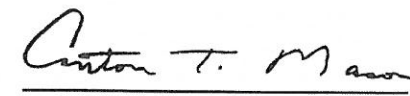
This is to certify that

Willie Taylor

has successfully completed Trane Building Automation Systems

**Tracer Summit Site Engineering
for Windows**


Jay Althof
Vice-President & General Manager


Anton T. Mason
Training Manager

April 22, 2002

Date

3.5 CEUs



TRANE™

**ICS
Institute**

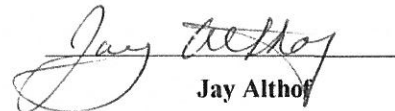
TRACER SUMMIT™ BUILDING MANAGEMENT SYSTEM

Certificate awarded to

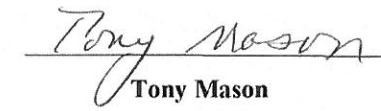
Willie Taylor

for successful completion of

Private - TSC&C


Jay Althof

Vice President and General Manager


Tony Mason

Training Manager

Completion Date
10-Mar-00



TRANE™

ICS
Institute

Trane recommends refresher/update training (in 18 months) per MOPP

2.6 CEUs
I The Continuing
A
C
E
T Education Unit
Member 102709



This is to certify that

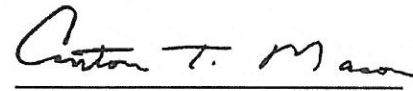
Willie Taylor

has successfully completed Trane Building Automation Systems

**ICS Unit Controllers Installation
& Programming**



Jay Althof
Vice-President & General Manager



Anton T. Mason
Training Manager

November 9, 2001
Date

3.2 CEUs





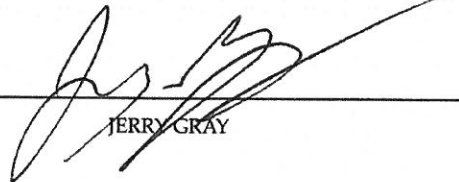
BUILDINGLOGIX
BUILDING SYSTEM OPTIMIZATION

Certificate of Completion

THIS ACKNOWLEDGES THAT

Will Taylor

HAS SUCCESSFULLY COMPLETED
BUX UNIT CONTROLLER TRAINING
NOVEMBER 19-21, 2013



JERRY GRAY



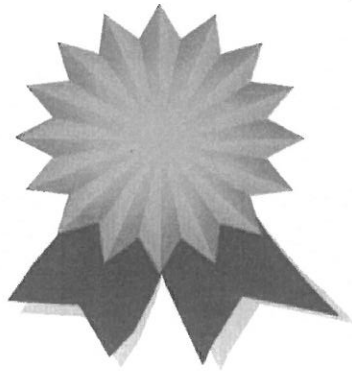
BRIAN CLINE

Honeywell Spyder Training Certificate of Completion

is hereby granted to:

Will E. Taylor

to certify that they have completed to satisfaction



Honeywell

Spyder Factory Certification

Granted: April 17th 2007

Josh Mueller Spyder Product Specialist, Honeywell, Intl.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Nitro Electric Company, Inc.
of Nitro, WV, as Principal, and Philadelphia Indemnity Insurance Company
of Bala Cynwyd, PA, a corporation organized and existing under the laws of the State of
PA with its principal office in the City of Bala Cynwyd, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
PSC1020 HVAC Maintenance services for 201 Brooks Street and 1116 Quarrier Street, Charleston, WV Kanawha
County

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this
16th day of April, 2014.

Principal Corporate Seal

Nitro Electric Company, Inc.
(Name of Principal)
By [Signature]
(Must be President or
Vice President)
PRESIDENT/COO
(Title)

Surety Corporate Seal

Philadelphia Indemnity Insurance Company
(Name of Surety)
By: [Signature]
Kimberly S. Burdette, Licensed WV Resident Agent Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed,
and a power of attorney must be attached.

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004
Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: that PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint: Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles and Kimberly S. Burdette of Wells Fargo Insurance Services of WV, Inc.

Its true and lawful Attorney(s) in fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$25,000,000.00

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY at a meeting duly called the 1st day of July, 2011.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company to: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with the respect to any bond or undertaking to which it is attached.

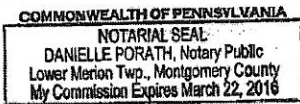
IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 7TH DAY OF FEBRUARY 2013.



(Seal)

Robert D. O'Leary Jr., President & CEO
Philadelphia Indemnity Insurance Company

On this 7th day of February 2013, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



Notary Public:

residing at:

Bala Cynwyd, PA

(Notary Seal)

My commission expires:

March 22, 2016

I, Craig P. Keller, Executive Vice President, Chief Financial Officer and Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and this Power of Attorney issued pursuant thereto are true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY,

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 16th day of April, 2014.



Craig P. Keller, Executive Vice President, Chief Financial Officer & Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY