



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
FUELTT14

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

*903103920 304-965-6838

VENDOR

J L BRANNON INC
 PO BOX 870
 PINCH WV 25156-0870

SHIP TO

VARIOUS AGENCY LOCALES
 AS INDICATED BELOW

DATE PRINTED
02/19/2014

BID OPENING DATE: 03/11/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		405-15		
FUEL TRUCK TRANSPORT						
REQUEST FOR QUOTATION (RFQ)						
BLANKET OPEN-END STATEWIDE CONTRACT						
THE WEST VIRGINIA PURCHASING DIVISION IS SOLICITING BIDS, TO ESTABLISH OPEN-END CONTRACTS TO PROVIDE STATE AGENCIES WITH UNLEADED GASOLINE/E10, NO.2 DIESEL, NO. 2 DIESEL WITH WINTER ADDITIVE, NO. 1 HEATING/KEROSENE, AND NO. 2 HEATING OIL BY FUEL TRUCK TRANSPORT PER THE ATTACHED DOCUMENTATION.						
THE CONTRACT MAY BE UTILIZED BY WEST VIRGINIA STATE AGENCIES AND ALL POLITICAL SUBDIVISIONS OF THE STATE IN ALL 55 COUNTIES.						
***** THIS IS THE END OF RFQ FUELTT14 ***** TOTAL:						
03/25/14 09:08:19AM West Virginia Purchasing Division						

SIGNATURE 	TELEPHONE 304-965-6838	DATE 3-24-14
TITLE PRESIDENT	FEIN 55-058-356	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

REQUEST FOR QUOTATION
FUELTT14 Truck Transport – Motor and Heating Fuels

7.5 Delivery Regions/Districts: The State has been divided geographically into ten Regions (which are the same as the ten DOH Districts) as follows:

Region I: Mason, Putnam, Kanawha, Clay and Boone counties.

Region II: Cabell, Wayne, Lincoln, Logan and Mingo counties.

Region III: Pleasants, Wood, Ritchie, Wirt, Calhoun, Roane, and Jackson counties.

Region IV: Doddridge, Harrison, Marion, Taylor, Monongalia, and Preston counties.

Region V: Grant, Hardy, Mineral, Hampshire, Morgan, Berkeley and Jefferson counties.

Region VI: Tyler, Wetzel, Marshall, Ohio, Brooke and Hancock counties.

Region VII: Gilmer, Barbour, Lewis, Braxton, Upshur and Webster counties.

Region VIII: Tucker, Randolph, Pendleton and Pocahontas counties.

Region IX: Nicholas, Fayette, Greenbrier, Summers and Monroe counties.

Region X: Raleigh, Wyoming, McDowell and Mercer counties.

7.6 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: John L. BRANNON
Telephone Number: 304-965-6838
Fax Number: 304-965-6252
Email Address: johnabrannon@oil.com

VENDOR: <i>J. L. BRANNON Inc. - BRANNON OIL Co.</i>						
						PAGE 1 OF 3
DISTRICT/ REGION	FUEL TYPE	Terminal Locations Fuel Is To Be Pulled From	Six Month's ESTIMATED NEEDS (gals.)	OPIS Hypothetical Terminal Cost	Fixed Firm Markup Per Gallon From OPIS	Extended
ONE	Unleaded Gasoline/E 10	<i>CWV AKY MOH</i>	201,000	\$2.7000	<i>.0975</i>	<i>2.7975</i>
	No. 2 Diesel	<i>CWV AKY MOH</i>	220,000	\$3.1100	<i>.1275</i>	<i>3.2325</i>
	No. 2 Diesel w/ Winter add.	<i>CWV AKY MOH</i>	1,000	\$3.1100	<i>.1435</i>	<i>3.2535</i>
					Total District One	
TWO	Unleaded Gasoline/E 10	<i>CWV AKY MOH</i>	214,000	\$2.7000	<i>.1015</i>	<i>2.8015</i>
	No. 2 Diesel	<i>CWV AKY MOH</i>	153,000	\$3.1100	<i>.1315</i>	<i>3.2415</i>
	No. 2 Diesel w/ Winter add.	<i>CWV AKY MOH</i>	1,000	\$3.1100	<i>.1615</i>	<i>3.2715</i>
					Total District Two	
THREE	Unleaded Gasoline/E 10		166,000	\$2.7000		
	No. 2 Diesel		244,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
					Total District Three	
FOUR	Unleaded Gasoline/E 10		243,000	\$2.7000		
	No. 2 Diesel		332,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
					Total District Four	

VENDOR: <i>J.H. BRANNON Inc. - Brannon Oil Co.</i>						Page 2 of 3
DISTRICT	FUEL TYPE	Terminal Locations Fuel Is To Be Pulled From	Six Month's ESTIMATED NEEDS (gals.)	OPIS Hypothetical Terminal Cost	Fixed Firm Markup Per Gallon From OPIS	Extended
FIVE	Unleaded Gasoline/E 10		167,000	\$2.7000		
	No. 2 Diesel		198,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
	No. 2 Heating**		1,000	\$3.1200		
					Total District Five	
SIX	Unleaded Gasoline/E 10		127,000	\$2.7000		
	No. 2 Diesel		162,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
					Total District Six	
SEVEN	Unleaded Gasoline/E 10		207,000	\$2.7000		
	No. 2 Diesel		280,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
					Total District Seven	

VENDOR: <u>J.L. BRANNON Inc. - BRANNON D.I.C.</u>						
						Page 3 of 3
DISTRICT	FUEL TYPE	Terminal Locations Fuel Is To Be Pulled From	Six Month's ESTIMATED NEEDS (gals.)	OPIS Hypothetical Terminal Cost	Fixed Firm Markup Per Gallon From OPIS	Extended
EIGHT	Unleaded Gasoline/E 10		126,000	\$2.7000		
	No. 2 Diesel		228,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
	No. 2 Heating**		1,000	\$3.1200		
					Total District Eight	
NINE	Unleaded Gasoline/E 10		173,000	\$2.7000		
	No. 2 Diesel		285,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
					Total District Nine	
TEN	Unleaded Gasoline/E 10		214,000	\$2.7000		
	No. 2 Diesel		213,000	\$3.1100		
	No. 2 Diesel w/ Winter add.		1,000	\$3.1100		
	No. 2 Heating**		1,000	\$3.1200		
					Total District Ten	

** Quantities represent Other Agency Estimated Quantities

Minimum gallons for T/T Delivery 8700 Gasoline 7500 Diesel

Able to split deliveries between multiple locations? YES NO

Minimum quantity T/T delivery for 2 locations within 20 mile proximity: 8500 Gallons

Minimum Quantity T/T delivery for 4 locations within 30 mile proximity (upcharge): \$200.00

Emergency Delivery Fee (upcharge): 250.00

Terminal Abbreviations:

- Altoona, PA - APA
- Ashland, KY - AKY
- Charleston, WV - CWV
- Fairfax, VA - FVA
- Marietta, OH - MOH
- Pittsburgh, PA - PPA
- Roanoke, VA - RVA

Vendor Contact/Coordinator: John L. Brannon

Telephone Number: 304-965-6838

Fax Number: 304-965-6252

Signature/Date: [Signature] 3-24-14

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: FUELTT14

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

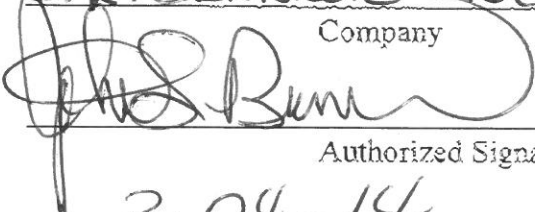
Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

J.L. BRANNON Inc.
 Company

 Authorized Signature
3-24-14
 Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
 Revised 6/8/2012



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

FUELTT14

1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 FRANK WHITTAKER
 304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

VARIOUS AGENCY LOCALES
 AS INDICATED BELOW

SHIP TO

DATE PRINTED
 03/07/2014

BID OPENING DATE: 03/25/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UCP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO EXTEND THE BID OPENING DATE AND TIME.		
				ALL TECHNICAL QUESTIONS WILL BE ADDRESSED IN A SUBSEQUENT ADDENDUM.		
0001	1	LS		405-15		
				FUEL TRUCK TRANSPORT		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: J.A. BRANNON INC.

Authorized Signature: [Signature] Date: 3-18-14

State of WEST VIRGINIA

County of KANAWHA, to-wit:

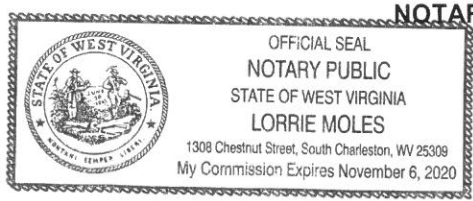
Taken, subscribed, and sworn to before me this 18th day of MARCH, 2014.

My Commission expires November 6, 2020.

AFFIX SEAL HERE

NOTARY PUBLIC

[Signature: Ronnie Moles]



VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
- Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
- Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

4. Application is made for 5% resident vendor preference for the reason checked:

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: J. L. BEARONOV, Inc.
Date: 3-24-14

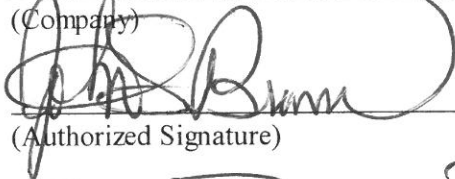
Signed: [Signature]
Title: PRESIDENT

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety, understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

J. L. BRANON Inc.

(Company)



(Authorized Signature)

John W. Branon PRESIDENT

(Representative Name, Title)

304 965-6838 - 304-965-6252

(Phone Number)

(Fax Number)

MARCH 24, 2014

(Date)

Brannon Oil

Company

March 24, 2014

Deliver Vehicles for Brannon Oil:

1995 GMC Top Kick 2500 Fruehauf Tank

2006 Volvo Tractor

1996 Fruehauf Trailer 9200

2008 Volvo 4200 Anthor Tank

Any question feel free to call.

Thanks

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: FUELTT14

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

03/25/14 11:36:58AM
West Virginia Purchasing Division

J.L. BRANNON Inc.
Company

[Signature]
Authorized Signature

3-25-14
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012