



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

| |
|----------|
| NUMBER |
| DCH14000 |

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| PAGE |
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| ADDRESS CORRESPONDENCE TO ATTENTION OF |
| EVELYN MELTON 304-558-2306 |

RFQ COPY
 TYPE NAME/ADDRESS HERE
 *709050415 304-344-1200
 WISEMAN CONSTRUCTION CO., INC.
 1616 6TH AVENUE
 CHARLESTON, WV 25387

S H I P T O
 DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

| |
|--------------|
| DATE PRINTED |
| 12/20/2013 |

BID OPENING DATE: 01/30/2014

| LINE | QUANTITY | UQP | CAT. NO. | ITEM NUMBER | BID OPENING TIME | UNIT PRICE | AMOUNT |
|---|----------|-----|----------|-------------|------------------|------------|--------|
| <p>THE WEST VIRGINIA PURCHASING DIVISION IS SOLICITING BIDS ON BEHALF OF THE WEST VIRGINIA DIVISION OF CULTURE AND HISTORY TO ESTABLISH A CONTRACT TO PROVIDE CONSTRUCTION SERVICES FOR THE ENHANCEMENT OF THE WATERPROOFING SYSTEM OF THE CULTURE CENTER LOCATED AT THE CAPITOL COMPLEX, 1900 KANAWHA BOULEVARD EAST, CHARLESTON, WV PER THE ATTACHED SPECIFICATIONS AND INSTRUCTIONS TO BIDDERS.</p> <p>PLANS AND PROJECT MANUAL MAY BE OBTAINED BY CONTACTING THE ENGINEER FOR THE PROJECT BELOW:</p> <p>CTL ENGINEERING, INC. 510 C STREET SOUTH CHARLESTON, WV 25303 PH: 304-746-1140</p> <p>COST FOR PROJECT DOCUMENTS IS \$30.00 PER SET, PLUS ANY SHIPPING AND HANDLING FEES. FEES ARE NON-REFUNDABLE.</p> <p>MANDATORY PRE-BID MEETING: 01/08/2014 @ 10:00 A.M.</p> <p>LOCATION: WV CULTURE CENTER - GREEN ROOM @ LOWER LEVEL 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305</p> | | | | | | | |

03/04/14 12:52:13PM
 West Virginia Purchasing Division

| | | | | |
|-------------------------------------|-------------------------------------|--------------------|---------------------------|-----------------------|
| SIGNATURE <i>John A. Wiseman</i> | TITLE John A. Wiseman, President | FEIN 55-0602314 | TELEPHONE 304-344-1200 | DATE March 4, 2014 |
|-------------------------------------|-------------------------------------|--------------------|---------------------------|-----------------------|

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'
 ADDRESS CHANGES TO BE NOTED ABOVE



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BID OPENING DATE: 01/30/2014 BID OPENING TIME 1:30PM

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|------|----------|-----|----------|--|------------|------------|
| 0001 | 1 | LS | | 968-94 | | |
| | | | | WATERPROOFING SYSTEM ENHANCEMENT | 406,110.00 | 406,110.00 |
| | | | | INCLUDING LABOR, MATERIALS, EQUIPMENT, TRANSPORTATION AND ANYTHING INCIDENTAL. | | |
| | | | | ***** THIS IS THE END OF RFQ DCH14000 ***** TOTAL: | | 406,110.00 |

| | | |
|----------------------------------|------------------------|-----------------------------------|
| SIGNATURE <i>John A. Wiseman</i> | TELEPHONE 304-344-1200 | DATE March 4, 2014 |
| TITLE John A. Wiseman, President | FEIN 55-0602314 | ADDRESS CHANGES TO BE NOTED ABOVE |

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DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
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 25305-0300 558-0220

SHIP TO

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| DATE PRINTED |
| 01/13/2014 |

BID OPENING DATE: 02/18/2014

BID OPENING TIME 1:30PM

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|------|----------|-----|----------|--|------------|--------|
| | | | | ADDENDUM NO. 1 | | |
| | | | | ADDENDUM ISSUED: | | |
| | | | | 1. TO MOVE THE BID OPENING DATE; | | |
| | | | | FROM: JANUARY 30, 2014 @ 1:30 P.M. | | |
| | | | | TO: FEBRUARY 18, 2014 @ 1:30 P.M. | | |
| | | | | 2. TO PROVIDE VENDORS A COPY OF THE MANDATORY PRE-BID MEETING SIGN-IN SHEETS. SIGN-IN SHEETS ARE ATTACHED. | | |
| | | | | 3. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID. | | |
| | | | | END OF ADDENDUM NO. 1 | | |

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| SIGNATURE | TELEPHONE 304-344-1200 | DATE March 4, 2014 |
| TITLE John A. Wiseman, President | FEIN 55-0602314 | ADDRESS CHANGES TO BE NOTED ABOVE |

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VENDOR

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DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
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BID OPENING DATE: 02/18/2014 BID OPENING TIME 1:30PM

| LINE | QUANTITY | UOP | CAT NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|---------|-------------|------------|--------|
| 0001 | 1 | LS | | 968-94 | | |
| WATERPROOFING SYSTEM ENHANCEMENT | | | | | | |
| INCLUDING LABOR, MATERIALS, EQUIPMENT, TRANSPORTATION AND ANYTHING INCIDENTAL. | | | | | | |
| ***** THIS IS THE END OF RFQ DCH14000 ***** TOTAL: | | | | | | |

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|-------------------------------------|---------------------------|-----------------------------------|
| SIGNATURE <i>John A. Wiseman</i> | TELEPHONE 304-344-1200 | DATE March 4, 2014 |
| TITLE John A. Wiseman, President | FEIN 55-0602314 | ADDRESS CHANGES TO BE NOTED ABOVE |

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 CULTURAL CENTER
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 CHARLESTON, WV
 25305-0300 558-0220

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| DATE PRINTED |
| 02/06/2014 |

BID OPENING DATE: 02/18/2014

BID OPENING TIME 1:30PM

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|----------|-------------|------------|--------|
| ADDENDUM NO. 2 | | | | | | |
| ADDENDUM ISSUED: | | | | | | |
| 1. TO CHANGE THE NUMBER OF DAYS FOR FINAL COMPLETION OF THE PROJECT FROM 90 DAYS TO 180 DAYS. REFERENCED PAGE FROM PROJECT MANUAL: 00111-3 | | | | | | |
| 2. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID. | | | | | | |
| END OF ADDENDUM NO. 2 | | | | | | |

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| SIGNATURE | TELEPHONE 304-344-1200 | DATE March 4, 2014 |
| TITLE John A. Wiseman, President | FEIN 55-0602314 | ADDRESS CHANGES TO BE NOTED ABOVE |

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BID OPENING DATE: 02/18/2014

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| 0001 | 1 | LS | | 968-94 | | |
| WATERPROOFING SYSTEM ENHANCEMENT | | | | | | |
| INCLUDING LABOR, MATERIALS, EQUIPMENT, TRANSPORTATION AND ANYTHING INCIDENTAL. | | | | | | |
| ***** THIS IS THE END OF RFQ DCH14000 ***** TOTAL: | | | | | | |

| | | | |
|----------------------------------|-----------------|-----------------------------------|--------------------|
| SIGNATURE <i>John A. Wiseman</i> | | TELEPHONE 304-344-1200 | DATE March 4, 2014 |
| TITLE John A. Wiseman, President | FEIN 55-0602314 | ADDRESS CHANGES TO BE NOTED ABOVE | |

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 CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

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| DATE PRINTED |
| 02/14/2014 |

BID OPENING DATE: 03/04/2014 BID OPENING TIME 1:30PM

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|------|----------|-----|----------|--|------------|--------|
| | | | | ADDENDUM NO. 3 | | |
| | | | | ADDENDUM ISSUED: | | |
| | | | | 1. TO MOVE THE BID OPENING DATE; FROM: FEBRUARY 18, 2014 @ 1:30 P.M. TO: MARCH 4, 2014 @ 1:30 P.M. | | |
| | | | | 2. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID. | | |
| | | | | END OF ADDENDUM NO. 3 | | |
| 0001 | 1 | LS | 968-94 | WATERPROOFING SYSTEM ENHANCEMENT | | |
| | | | | INCLUDING LABOR, MATERIALS, EQUIPMENT, TRANSPORTATION AND ANYTHING INCIDENTAL. | | |
| | | | | ***** THIS IS THE END OF RFQ DCH14000 ***** TOTAL: | | |

| | | | | | |
|-----------|----------------------------|-----------|--------------|-----------------------------------|---------------|
| SIGNATURE | | TELEPHONE | 304-344-1200 | DATE | March 4, 2014 |
| TITLE | John A. Wiseman, President | FEIN | 55-0602314 | ADDRESS CHANGES TO BE NOTED ABOVE | |

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. **CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor.

West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Wiseman Construction Co., Inc.

Contractor's License No. WV000836

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a purchase order/contract.

2. **DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid.

2.1 DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article.

The awarding public authority may cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

3. **DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

REQUEST FOR QUOTATION
DCH14000
Construction Services: Culture Center, Enhancement of Waterproofing System

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: John A. Wiseman
Telephone Number: 304-344-1200, ext. 201
Fax Number: 304-344-1281
Email Address: awiseman@wisemancorp.com

"Exhibit A"
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Owner

Randall Reid-Smith, Commissioner
West Virginia Division of Culture and History
The Culture Center State Capitol
Complex 1900 Kanawha Blvd, East
Charleston, WV 25305-0300

1.02 FOR:

Culture Center
State Project Number DCH14000
Enhancement of Waterproofing System

1.03 DATE: March 4, 2014

1.04 SUBMITTED BY:

A. Bidder's Full Name Wiseman Construction Co., Inc.

1. Address: 1616 6th Avenue

2. City, State, Zip: Charleston, WV 25387

1.05 OFFER

A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by CTL Engineering, Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

B. BASE BID: Four Hundred six thousand one hundred ten Dollars
(\$: 406,110.00), in lawful money of the United States of America.

C. Add/Deduct Alternate #1: Five Hundred Dollars
(\$: 500.00), in lawful money of the United States of America.

D. GRAND TOTAL: Four Hundred six Thousand Six Hundred Ten Dollars
(\$: 406,610), in lawful money of the United States of America.

E. We have included the required security deposit as required by the Instructions to Bidders.

1. Bid Bond is Included.
2. Bid includes the following:
 - a. Labor and Material Bond
 - b. Maintenance Bond
 - c. Performance Bond

"Exhibit A"
BID FORM

F. All applicable federal taxes are included and State of West Virginia taxes are included in the Bid Sum.

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for 45 days from the bid closing date.
- B. If this bid is accepted by Owner within the time period stated above, we will:

1. Execute the Agreement with in seven (7) days of receipt of Notice to Award

- C. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work in 120 calendar weeks for Notice to Proceed.

1.08 LIQUIDATED DAMAGES

- A. The Contractor agrees to pay Liquidated Damages of \$500.00 for every calendar day the project extends beyond the schedule noted in the Bid Form.

1.09 CHANGES TO THE WORK

- A. See Section 00 7300 Supplementary Conditions, Article 7.3
- B. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
 - 1. 15 percent overhead and profit on the net cost of our own Work.
 - 2. 10 percent on the cost of work done by any Subcontractor.
- C. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 8 of the overhead and profit percentage noted above.

1.10 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

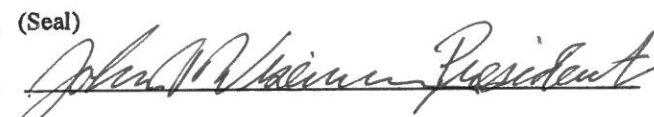
| | | | |
|--------------|----------|-------|------------------|
| 1. Addendum# | <u>1</u> | Dated | <u>1/13/2014</u> |
| 2. Addendum# | <u>2</u> | Dated | <u>2/6/2014</u> |
| 3. Addendum# | <u>3</u> | Dated | <u>2/14/2014</u> |
| 4. Addendum# | _____ | Dated | _____ |
| 5. Addendum# | _____ | Dated | _____ |

"Exhibit A"
 BID FORM

1.11 LICENSE

- A. West Virginia Code 21-11-2 requires that all persons desiring to perform contractual work in this State must be duly licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Application for a contractor's license may be made by contacting the West Virginia Division of Labor, Building 6, Room B749, State Capital Complex, Charleston, West Virginia, 25305. Telephone: (304) 348-7890. West Virginia Code 21-11-11 requires any prospective Bidder to include the contractor's license number on their Bid. The successful Bidder will be required to furnish a copy of their contractor's license prior to issuance of a Purchase Order/Contract.

1.12 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
 B. Wiseman Construction Co., Inc.
- C. (Bidder- print the full name of your firm)
- D. was hereunto affixed in the presence of:
 E. John A. Wiseman, President
- F. (Authorized signing officer, Title)
- G. (Seal)
- H.  President
- I. (Authorized signing officer, Title)
- 1.13 **If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.**
- 1.14 **Attached- Contractor's Bid Form.**
- 1.15 **Attached- Contractor's Add-Deduct Alternate #1 Bid Form**

END OF BID FORM

"EXHIBIT B"
Enhancement of Waterproofing System
Culture Center, 1900 Kanawha Boulevard East, Charleston, WV 25305
Contractor's Bid Form

CTL Engineering reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

The quantities listed below are approximate; the contractor is responsible for verification of all contract quantities

| ITEM NO. | QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|--|----------|--|------------|--------------|
| 1 | LS | Mobilization/demobilization | \$20,000 | \$20,000.00 |
| 2 | LS | General conditions | \$80,000 | \$80,000.00 |
| 3 | LS | Permits | \$5,000 | \$5,000.00 |
| 4 | 215 lf | Lf of sawing each side; demolition removal and replace concrete 4" perforated PVC pipe; Lf of interior Mirafi 140N filter cloth and back fill with #57 stone per specifications and drawings | \$46.00 | \$9890.00 |
| 5 | LS | Sump pump basin, duplex pumps, 2" discharge, and electrical wire, conduit, and connection including all labor and materials for a complete and operable system | \$12,500 | \$12,500.00 |
| 6 | 1 ea | Connect 4" perforated pipe to existing 8" CI floor drain in SW corner including concrete removal and replacement | \$4,500 | \$4,500.00 |
| 7 | 2 ea | Connect 4" perforated pipe to existing 8" VC ext. drain pipe including 4x8 wyes, 8" pvc pipe and 2 Fernco 10288 connectors | \$2,250 | \$4,500.00 |
| 8 | 400 sf | Carpet repair in SW corner of buildings | \$5.55 | \$2220.00 |
| 9 | LS | Dust control/ work barriers in NE and SW corner of buildings | \$2,000 | \$2,000.00 |
| 10 | LS | Project Clean-up | \$36,000 | \$36,000.00 |
| 11 | LS | Exterior Waterproofing N+S wall | \$229,500 | \$229,500.00 |
| NOTE: Contract will be awarded to the Vendor with the lowest overall GRAND TOTAL cost (Base Bid Total + Alternate Total) meeting specifications. | | | | |

TOTAL Four Hundred Six Thousand
One Hundred Ten Dollars

\$406,110.00

"EXHIBIT C"
Enhancement of Waterproofing System
Cultural Center, 1900 Kanawha Boulevard East, Charleston, WV 25305
Contractor's Add-Deduct Alternate #1 Bid Form

CTL Engineering reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

The quantities listed below are approximate; the contractor is responsible for verification of all contract quantities.

| ITEM NO. | QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|-----------------------------------|----------|--|------------|------------------|
| | | ADD/DEDUCT ALTERNATE #1 FOR EXC., WATERPROOFING AND EXTERIOR DRAIN PIPE REPLACEMENT | | |
| 1 | 1 lf | General excavation, remove and replace and compact soil per lf of wall | \$ 100 | \$ 100.00 |
| 2 | 1 lf | Linear feet of exterior wall waterproofing per specifications and drawings including the following: liquid membrane, waterproofing membrane, angle reinforcement, protection board, 1" terminations bar, jointing mastic, backer rod, sealant, fleece fabric reinforcement, liquid polyurethane resing, #57 stone, Mirafi 140N filter cloth, exterior waterproofing primer etc. and 4" PVC drain pipe. | \$ 350 | \$ 350.00 |
| 3 | 1 lf | Remove existing 8 inch VC exterior drain pipe along wall and replace the pipe with Schedule 40 PVC including Fernco 10288 connectors | \$ 50 | \$ 50.00 |
| TOTAL Five Hundred Dollars | | | | \$ 500.00 |

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety, understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

Wiseman Construction Co., Inc.

(Company)

John A. Wiseman President

(Authorized Signature)

John A. Wiseman, President

(Representative Name, Title)

304-344-1200

304-344-1281

(Phone Number)

(Fax Number)

March 4, 2014

(Date)

SUB-CONTRACTORS LIST:

| Company Name | Address | Contact Person/Tel. # |
|---------------------|---|------------------------------|
| McBrayer Electric | 116 3rd Ave. St. Albans, WV 25177 | Dee McBrayer 304-722-1915 |



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,
COUNTY OF Kanawha, TO-WIT:**

I, John A. Wiseman, after being first duly sworn, depose and state as follows:

1. I am an employee of Wiseman Construction Co., Inc.; and,
(Company Name)
2. I do hereby attest that Wiseman Construction Co., Inc.
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D.**

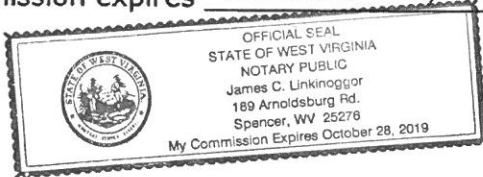
The above statements are sworn to under the penalty of perjury.

By: *John A. Wiseman, President*
 Title: John A. Wiseman, President
 Company Name: Wiseman Construction Co., Inc.
 Date: March 4, 2014

Taken, subscribed and sworn to before me this 4th day of March, 2014.

By Commission expires October 28, 2019

(Seal)



James C. Linkinogor
 (Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with *West Virginia Code* § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:Contract Number: DCH14000Contract Purpose: Cultural Center Waterproofing System EnhancementAgency Requesting Work: Division of Culture and History

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- Information indicating the education and training service to the requirements of *West Virginia Code* § 21-1D-5 was provided;
- Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- Average number of employees in connection with the construction on the public improvement;
- Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:Vendor Name: Wiseman Construction Co., Inc.Vendor Telephone: 304-344-1200Vendor Address: 1616 6th AvenueVendor Fax: 304-344-1281Charleston, WV 25387



Wiseman Construction Co., Inc.

1616 6th Avenue
Charleston, WV 25387

Phone: 304-344-1200 Fax: 304-344-1281

Email: awiseman@wisemancorp.com

March 4, 2014

Certified Drug Free Workplace Report

In accordance with West Virginia Code § 21-1D-7b, Wiseman Construction Company has prepared this report to confirm our that project sites are considered to be a Certified Drug Free Workplace.

Wiseman Construction Company, Inc., utilizes the services of the Charleston Labor Education and Development (LEAD) Drug Screening and Safety Training Program for our respective company Alcohol & Substance Abuse Program, as outlined in the LEAD Drug Screening Policy and Procedures. The actual policy and procedure details are located on all of our project sites, as well as in our office; and are available upon request.

Wiseman Construction Company's substance abuse policy follows all guidelines set forth by the LEAD Drug Program Policy and Procedures, which is in compliance with the Guidelines for Federal Workplace Drug Testing Programs and / or standard industry practices; as well as the WV & OH Drug Free Workplace laws inclusive of Employee and Supervisory Drug Free Workplace training.

LEAD members, including Wiseman Construction, use the Nursing Corp. (Wintersville, OH) as our certified laboratory agency who conducts the drug testing and drug awareness training. Drug testing is performed on employees for the following reasons: pre-employment if worker does not have a valid drug-free card showing a successful test result; reasonable suspicion that a worker may be using drugs; following a workplace accident causing medical attention; and random testing may be performed. LEAD's drug awareness training teaches workers how to recognize that another worker may be using drugs. Wiseman Construction currently employs up to 25 workers in connection with construction on public improvement; and who are required to follow all policies and procedures as set forth by the LEAD program. This workforce has been 100% successful with the LEAD drug testing; with all having received negative test results showing no drugs use among our employees.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Wiseman Construction Co., Inc.

Authorized Signature: *John M. Whelan* Date: March 4, 2014

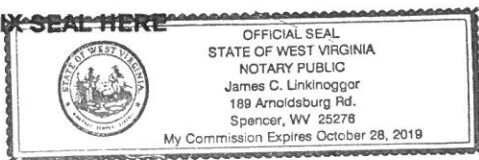
State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 4th day of March, 2014.

My Commission expires October 28, 2019.

AFFIX SEAL HERE



NOTARY PUBLIC

John D. Linkinogger
Purchasing Affidavit (Revised 07/01/2012)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DCH14000

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Wiseman Construction Co., Inc.

Company



Authorized Signature

March 4, 2014

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Wiseman Construction Company, Inc.
of Charleston, WV, as Principal, and Ohio Farmers Insurance Company
of Westfield Center, OH, a corporation organized and existing under the laws of the State of
OH with its principal office in the City of Westfield Center, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
DCH14000 Enhancement of the Waterproof System of the Cultural Center - According to Plans and Specifications

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this
30th day of January, 2014.

Principal Corporate Seal

Wiseman Construction Company, Inc.

(Name of Principal)

By *John A. Wiseman*

(Must be President or
Vice President)

John A. Wiseman, President

(Title)

Surety Corporate Seal

Ohio Farmers Insurance Company

(Name of Surety)

By: *Kimberly J. Wilkinson*

Kimberly J. Wilkinson, WV Resident Agent Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed,
and a power of attorney must be attached.

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 12/17/13, FOR ANY PERSON OR PERSONS NAMED BELOW.

POWER NO. 4752152 06

General Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co. Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint GREGORY T. GORDON, ALLAN L. MC VEY, KIMBERLY J. WILKINSON, PATRICIA A. MOYE, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 17th day of DECEMBER A.D., 2013 .

Corporate Seals Affixed



WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

By: Dennis P. Baus

Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio County of Medina ss.:

On this 17th day of DECEMBER A.D., 2013 , before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed



William J. Kahelin

William J. Kahelin, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 30th day of January A.D., 2014



Frank A Carrino Secretary Frank A. Carrino, Secretary

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV000836

Classification:

GENERAL BUILDING
GENERAL ENGINEERING
MULTIFAMILY
PIPING
SPECIALTY
MASONRY
CONCRETE

WISEMAN CONSTRUCTION CO INC
DBA WISEMAN CONSTRUCTION CO INC
1616 6TH AVE
CHARLESTON, WV 25312-2424

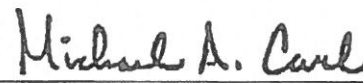
Date Issued

AUGUST 07, 2013

Expiration Date

AUGUST 07, 2014


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board



WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



CERTIFICATE OF LIABILITY INSURANCE

WISC001

OP ID: LA

DATE (MM/DD/YYYY)

09/25/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER George H. Friedlander Co. PO Box 2466 1566 Kanawha Blvd. E. Charleston, WV 25311 | Phone: 304-357-4520 Fax: 304-345-8724 | CONTACT NAME: PHONE (A/C, No, Ext): 304-357-4520 FAX (A/C, No): 304-345-8724 E-MAIL ADDRESS: | | | | | | | | | | | | | |
|--|---|--|-------------------------------|--------|---|-------|-----------------------------------|-------|-------------|--|-------------|--|-------------|--|-------------|
| | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Westfield Insurance Companies</td> <td>24112</td> </tr> <tr> <td>INSURER B : BrickStreet Insurance</td> <td>12372</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Westfield Insurance Companies | 24112 | INSURER B : BrickStreet Insurance | 12372 | INSURER C : | | INSURER D : | | INSURER E : | | INSURER F : |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A : Westfield Insurance Companies | 24112 | | | | | | | | | | | | | | |
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| INSURER C : | | | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | |
| INSURED Wiseman Construction Co., Inc. 1616 6th Avenue Charleston, WV 25302 | | | | | | | | | | | | | | | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|---------------------------------------|-------------------------|-------------------------|---|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | CMM1886950 | 10/04/2013 | 10/04/2014 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000 |
| | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | CMM1886950 | 10/04/2013 | 10/04/2014 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ NONE | | CMM1886950 | 10/04/2013 | 10/04/2014 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | WCB1019646 WV CODE 23-4-2 INCLUDED | 07/01/2013 | 07/01/2014 | <input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Evidence of Liability and Workers' Compensation Insurance

CERTIFICATE HOLDER**CANCELLATION**

BLAN002

TO WHOM IT MAY CONCERN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE