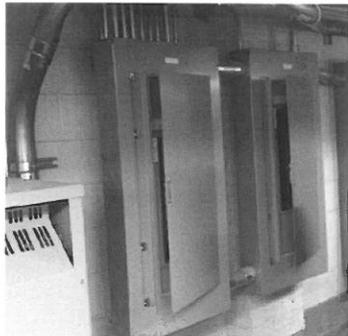
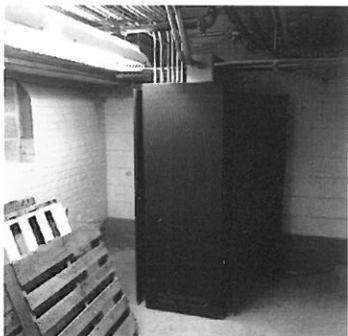
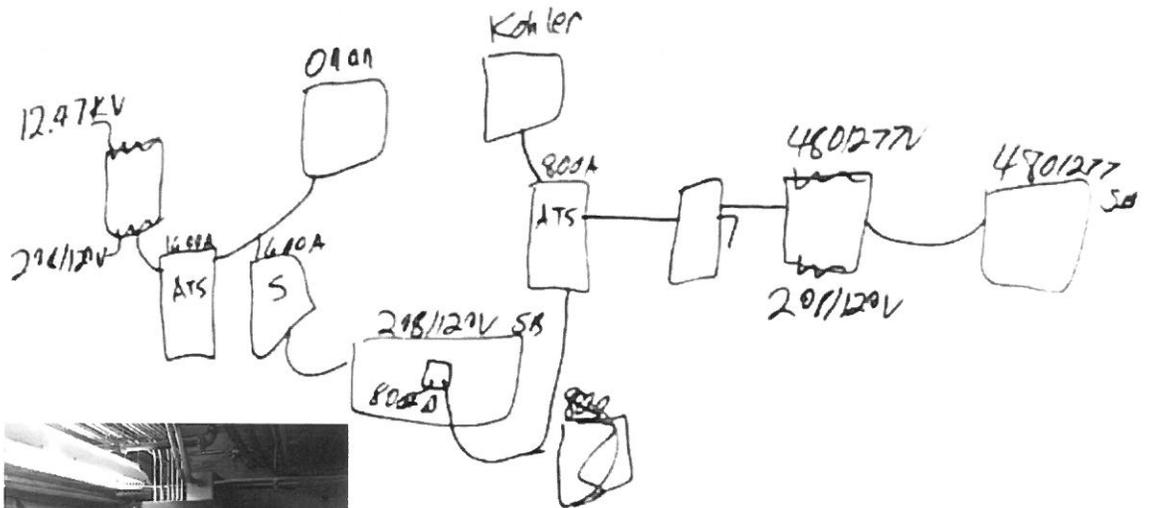


West Virginia Division of Corrections

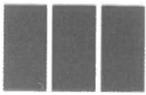


COR61694: Emergency Power Systems and Electrical Issues at Huttonsville Correctional Centers



McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN

06/18/14 09:19:52AM
West Virginia Purchasing Division



June 17, 2014

Tara Lyle
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

Re: COR61694 - Emergency Power Systems and Electrical Issues at Huttonsville Correctional Centers

Dear Ms. Lyle and Members of the Selection Committee;

We are pleased to provide the West Virginia Division of Corrections with our expression of interest to provide professional Engineering and Architectural design to correct a number of issues at Huttonsville Correctional Center, including the emergency power systems and electrical issues to the south side electric room in the main building, north side electric room in the main building, and the at the wastewater treatment plant. As you review this submission, we emphasize the following strengths of McKinley & Associates with respect to your project:

McKinley & Associates has been providing design services since 1981, and now supports a professional staff that includes Engineers, Architects, Construction Administrators, Qualified Commissioning Agents, LEED Accredited Professionals and more. In addition, we recently became a 100% ESOP Company (Employee Stock Ownership Plan), so our employees now own 100% of our corporation!

Your project will be led by **Darren S. Duskey, PE**. He has over 20 years of experience in Electrical Design, and has led all of McKinley & Associates' generator projects during his 12 year tenure with our firm. Some newer examples include the recently completed upgrades/renovations on the West Virginia State Police's main Data Center, located at their WVSP Headquarters in South Charleston, which included main service equipment with a new generator and Uninterruptible Power Supply (UPS) for their main server room. In addition, construction was recently completed on the new WVSP Logan Detachment (which is the Back-Up Data Center for that WVSP Headquarters facility) and included Uninterruptible Power Supply (UPS) and emergency backup generators. At Washington & Jefferson College, he completed a generator installation project at their administration building Thompson Hall in 2013; furthermore, he is currently wrapping up the design of a major emergency generator installation project with an elevated structural steel platform at their Commons building.

McKinley & Associates has a wide array of additional relevant generator projects. Some of these include the Ohio County Correctional Facility, West Virginia State Police detachments in Doddridge, Hampshire, Harrison, and Monongalia Counties; Cabela's Eastern Distribution Center; Wheeling Island Hotel•Casino•Racetrack; multiple West Virginia University projects; Building 55: West Virginia State Office Complex in Logan; as well as multiple schools for various counties around the State, among others. Mr. Duskey completed the design on many of those projects as well. In addition, a more in-depth description of some of these projects are found in the section of our submittal showcasing some of our past projects.

Thank you for reviewing our submittal and considering McKinley & Associates for your proposed project.

Sincerely,

Ernie Dellatorre
President

McKinley & Associates

edellatorre@mckinleyassoc.com

For your convenience, we have ordered and answered our Expression of Interest by following your criteria listed in "SECTION THREE: PROJECT SPECIFICATIONS - Part 3. Qualifications and Experience".

"Vendors will provide information regarding its employees, such as staff qualifications and experience in completing similar projects ...

Your project will be managed by Darren S. Duskey, PE, our lead professional electrical engineer, with assistance from Michael J. Clark Sr., an electrical engineering designer. Any architecture will be completed by Ray Winovich, RA. Construction Administration will be completed by Robert E. Smith.

Darren S. Duskey, PE is your **Project Manager**, and is an **Electrical Engineer** whom has experience with a wide array of **generators and emergency power systems projects**, from a small 20 kW propane generator for a volunteer fire department building, to a 500 kW diesel generator for a large distribution warehouse's life safety system and computer server rooms. Mr. Duskey has completed projects for West Virginia University, including a generator backup for life safety and critical systems for Colson Hall (an office/classroom building), and a generator backup for the WVU State Fire Training Academy. Additional project experience includes designing a backup generator and uninterruptible power supply (UPS) for the main server room at the West Virginia State Police headquarters, and designing entire building power backup generator systems for multiple West Virginia State Police detachments, including a 911 center. Mr. Duskey has over 20 years of experience and extensive knowledge with the National Electrical Code, state building codes, building industry standards and practices, and has demonstrated the ability to design qualitative and economic solutions to a myriad of challenges. He has also designed for many energy efficient buildings, such as Hilltop Elementary (LEED Certified), Cameron Middle/High School (LEED Registered), and the West Virginia State Building in Logan, WV (LEED Certified).

Michael J. Clark Sr. is an **Electrical Engineering Designer** and a **Certified Journeyman Electrician** with over 20 years of governmental, industrial, commercial and residential experience. He is knowledgeable in all areas of the national electrical code and excels in analyzing and solving problems with various electrical controls and systems. Mr. Clark brings a cross-trained background to our projects, being skilled in both the design and the construction ends which gives him a unique ability to understand all aspects of a project. He is also adept in performing electrical & mechanical installations, maintenance and repairs; is seasoned as an Electrical Foreman and Superintendent on various job sites; and his key skills include **Generators & Transformers**, **Electrical Systems & Controls**, **Installations & Maintenance**, **Electrical Code**, and much more.

Ray Winovich, a Registered **Architect**, has extensive experience in renovation projects of various sizes in Industrial, Educational, and Commercial facilities. Almost every project includes some type of large equipment installation for either electrical or HVAC systems, whether on rooftops or in designated areas adjacent to the buildings. As project architect, he has coordinated these installations for numerous facilities. One example project, his recently completed \$10 million J.B. Chambers Performing Arts Center in Wheeling, included both an exterior emergency generator, and two large raised steel platform structures with HVAC equipment.

Robert E. "Bob" Smith is your **Construction Administrator (CA)**, who has a plethora of experience in contract management, project coordination, quality control and more. He has been a CA at McKinley & Associates since 2009; working on dozens of projects. In addition, he has 23 years of direct supervisory experience, as well as 13 years of documented success as an Air Force Officer.

(continued) "Vendors will provide information regarding its employees, such as staff qualifications and experience in completing similar projects ..."

First and foremost we can state that our large professional staff will devote whatever time is necessary to provide the West Virginia Division of Corrections and the Huttonsville Correctional Center with a successful project. If our project team is chosen for these projects; they are available to start immediately upon our being selected, and will provide the necessary hours to complete your project on time.

Our approach to design requires a dialog with the owners and the end users of the facility. This helps us to determine the present inadequacies with the emergency and power distribution systems within this facility. Secondly, we send our team of professionals to complete a building evaluation of all the pertaining elements and existing conditions that will be included within the specific project, as well as documenting any Electrical Code deficiencies that will be addressed during the design. Throughout the design process, we can hold design workshops at the discretion of the owner to get the critical information needed to achieve a design that meets your needs and budget.

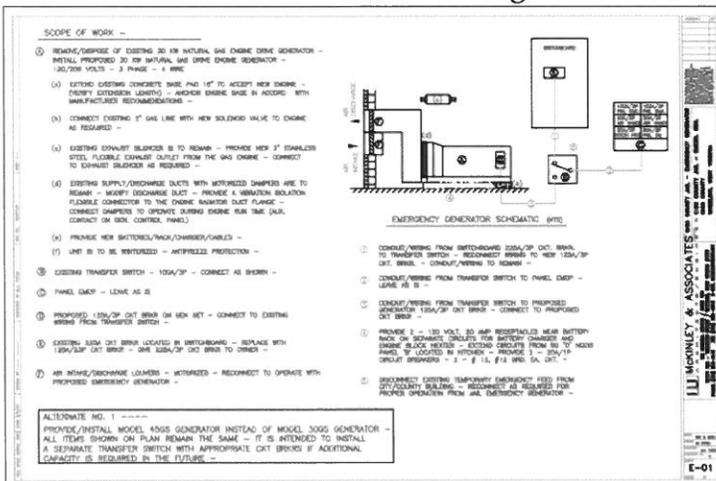
Our portfolio includes many projects that involve **electrical, emergency power systems, and/or generators**. These include renovations and new construction, and range from clients from various sectors of business including governmental, correctional, office/commercial, distribution centers, higher ed (including dormitories), PK-12 educational clients, and more.

Our Firm as a whole brings a vast experience in working in **high security facilities**. The West Virginia State Police is one of our clients that we have worked with for close to 20 years on numerous projects throughout the state, and are currently the only Firm to be on our third multi-year open-ended contract with the State Police for all of their design work. **Multiple detachments have generators, especially the facilities with E-911 Centers, as well as the Headquarters.**

McKinley & Associates is now a 100% ESOP Company (Employee Stock Ownership Plan); from this, our employees now own 100% of our corporation! We believe our strength lies in the quality of the people we employ. Our seasoned staff has an unsurpassed knowledge of the business and the dedication it takes to make each project a success. And we're structured for efficiency; our Engineers, Architects, and technicians are all in-house, creating optimum communication and collaboration, which results in outstanding service to our clients. In addition, McKinley & Associates has 2 licensed Engineers, 7 licensed Architects, 1 licensed Interior Designer, 2 licensed Educational Facilities Planners, 2 licensed LEED Accredited Professionals, and 1 licensed Commissioning Process Provider. With our large staff size, we are able to

dedicate more licensed professionals to your project, if needed.

All of our project managers, Engineers and Architects, write their own specifications for a project. By doing so, the specifications are written for - and pertinent to - only your project. Our firm utilizes a state of the art computer system, which allows all professionals to access our central computer server based in the Wheeling office. This system is operated by a full time MIS Director, who is responsible for daily backups and maintains the system integrity as to security and working efficiency. We are always connected to the internet.



Ohio County Correctional Center generator drawing example

... references ...

We feel that the best way to demonstrate our strengths and leadership in emergency power systems, generators and electrical design is by referring to our past and present clients. So that you don't only have to take our word for it; here is a list of references that we encourage you to call:

*(Generators on Multiple WVSP
Facilities State-Wide)*
Colonel C. R. "Jay" Smithers
West Virginia State Police
725 Jefferson Road
South Charleston, WV 25309
304/746-2115

*(Generators at Colson Hall, State Fire
Training Academy, and WVU IOT
Maclin Hall Dorm)*
Mr. David J. Smith, PE
West Virginia University
160 Jackson's Mill Road
Weston, WV 26452
304/269-5100 x112

*(Generators at Thompson Hall and
Commons building)*
Mr. Ed Chavern, LEED AP
Washington & Jefferson College
60 South Lincoln Street
Washington, PA 15301
724/223-6534

*(Generators at Building 55: West
Virginia State Office Complex)*
Mr. Robert P. Krause, PE, AIA
State of West Virginia
General Services Division
1900 Kanawha Boulevard East
Charleston, WV 25305
304/558-9018

*(Generators at Cabela's Eastern
Distribution Center)*
Mr. Rick Boccetti
Cabela's
1 Cabela's Drive
Sidney, Nebraska 69160
860/290-6251

*(Generators at J.B. Chambers
Performing Arts Center)*
Dr. Dianna Vargo, Ed.D.
Ohio County Schools
2203 National Road
Wheeling, WV 26003
304/243-0300

... copies of any staff certifications or degrees applicable to this project ...

Darren S. Duskey, PE (*your project manager / Professional Electrical Engineer*) has a B.S. Electrical Engineer from The Ohio State University (1993) and had Graduate courses in Engineering from Marshall University. He is a Registered Professional Engineer in Ohio, Pennsylvania, and West Virginia. Included is a copy of his 2013-14 registration from the West Virginia State Board of Registration for Professional Engineers:



Michael J. Clark, Sr. (*your electrical engineering designer*) has an A-ATS Electrical Trade Technology from Jefferson Community College (2003), as well as an A-ATS Electro-Mechanical Engineering from Eastern Gateway Community College (2012). In addition, he is Certified in SMAW Weld Process & Basic Welding and Applications (2002), has a West Virginia Journeyman License, an Ohio Fire Alarm License, and is OSHA 30 Certified.

Ray Winovich, RA (*your Architect*) has a Bachelor of Architecture from Carnegie-Mellon University (1979). He is a Registered Architect in Pennsylvania (1984), Washington (1997), Michigan (2000), Indiana (2000), New York (2003), Massachusetts (2003), West Virginia (2005), & Ohio (2007). He received his NCARB Certificate in 2003. His West Virginia Board of Architects' Registration & Authorization to provide Architectural Services in West Virginia certificate number is 3753.

Robert E. Smith (*your construction administrator*) has a B.S. Behavioral Science / Human Factors Engineering from the United States Air Force Academy (1983), as well as an M.S. Industrial Engineering from the University of Pittsburgh (1989).

We can also provide more copies of certifications/degrees/licenses of other Professionals if you wish to see them.

In addition, copies of our firm's various licenses are found on the following pages.



CERTIFICATE

I, Ken Hechler, Secretary of State of the State of West Virginia, hereby certify that

by the provisions of Chapter 31, Article 1, Sections 27 and 28 of the West Virginia Code, the Articles of Incorporation of

McKINLEY & ASSOCIATES, INC.

conform to law and are filed in my office. I therefore declare the organization to be a Corporation for the purposes set forth in its Articles, with the right of perpetual existence, and I issue this

CERTIFICATE OF INCORPORATION

to which I have attached a duplicate original of the Articles of Incorporation.

Given under my hand and the Great Seal of the State of West Virginia, on this

FIFTEENTH day of
DECEMBER 19 89

Ken Hechler

Secretary of State.



**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**MCKINLEY & ASSOCIATES INC
32 20TH ST
WHEELING, WV 26003-3750**

BUSINESS REGISTRATION ACCOUNT NUMBER: **1040-9524**

This certificate is issued on: **06/28/2011**

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.

CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

atl006 v.4
L0539442304

CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

*The West Virginia State Board of Registration for Professional Engineers
having verified the person in responsible charge is registered in
West Virginia as a professional engineer for the noted firm, hereby certifies*

MCKINLEY & ASSOCIATES, INC.

C00366-00

Engineer in Responsible Charge: TIM MIZER - WV PE 013169

*has complied with section §30-13-17 of the West Virginia Code governing
the issuance of a Certificate of Authorization. The Board hereby notifies you of its
certification with issuance of this Certification of Authorization for the period of:*

July 1, 2013 - June 30, 2014

providing for the practice of engineering services in the State of West Virginia.

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE,
PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION.



IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF
REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COA
UNDER ITS SEAL, AND SIGNED BY THE PRESIDENT OF SAID BOARD.

BOARD PRESIDENT

... proposed staffing plan ...

Our Approach to correcting/improving the emergency and power distribution systems of the Huttonsville Correctional Center shall be to first visit your facility and observe and document existing conditions while also speaking with facility personnel to better determine the scope of the issues being experienced, as well as define project goals. Design shall then take place, to provide a comprehensive solution for the emergency and power distribution issues for the entire facility. The design shall be in accordance with NFPA 70, The National Electrical Code. The completed Emergency and power distribution systems shall consist of robust equipment and design to provide years of reliable, safe operations, while providing your personnel with ease of maintenance and capability for expansion.

In addition, our Construction Administrators (CA) have an extra responsibility than what most firms' CAs have; our CAs are a part of the design process from Day 1 (they are not thrown into the project only when construction starts; they are here from the beginning), so they know the ins-and-outs of the project. Your CA, Bob Smith, has an important role as being the liaison between the Owner, Contractor, and Engineer/Architect. The primary objective of this service is to ensure completion of work the way the client wants it - as scheduled and as budgeted. Mr. Smith will evaluate the quality of the work to verify that it meets the level required by clients; in addition, he will monitor the contractor's progress to ensure that they are following the Construction Documents. He will observe the construction progress, is responsible for all construction meetings and minutes, and will verify pay application and change orders.



As you can see, McKinley and Associates has the knowledge and experience to staff your project. In addition to the following project sheets we hold a vast experience within security related facilities, a few of our past projects include:

- Anthony Correctional Center repairs (*currently in design*)
- Moundsville Penitentiary - multiple projects
 - Investigations and Testings
 - Ventilation
 - Egress
 - Law Library / Academic Unit
 - MEP renovations at Guard Towers, Wagon Gates and Gate House
 - New Captain's Office
 - HVAC & Handicap issues
 - Roof replacement
 - Office additions
- Jefferson County OH Regional Jail - Office Renovations
- Ohio County Jail - multiple projects
 - Renovations
 - Lavatories
 - Roof
- Ohio Co. Correctional Facility - separation of male & female recreation facility
- Lincoln HS Youth Detention Center - Renovations, windows, doors, locks

We have also been the design professional for many government facilities that share some of the same nuances of your security, these would include:

- School Security - Policy 6200 and Safe Schools Act
- West Virginia School Safety & Vulnerability Assessments (over 700 Schools)
 - Protected Critical Infrastructure Information (PCII) certification
 - FBI Background Checks / WVSP Background Checks
- Post Office / Federal Facilities
- Courtrooms
- Justice Centers
- Ohio County Courthouse
- Ohio County Courthouse Annex
- Ohio County Justice Center renovations
- Hampshire County Courthouse
- Marshall County Courthouse
- Marshall County Magistrates Building
- Jefferson County OH Courthouse
- Other High Security Projects:
 - Racetrack / Gaming Centers
 - Orrick's Global Operations Center
 - WV State Office Complex #34 in Weirton
 - WV State Office Complex #55 in Logan
 - West Virginia State Police projects
 - West Virginia Army National Guard projects
 - West Virginia University Police Building

... Descriptions of past projects completed entailing the location of the project, project manager name and contact information, type of project, and what the project goals and objectives were and how they were met."

Cabela's Eastern Distribution Center

Location: Triadelphia, West Virginia

Contact: Mr. Rick Boccetti

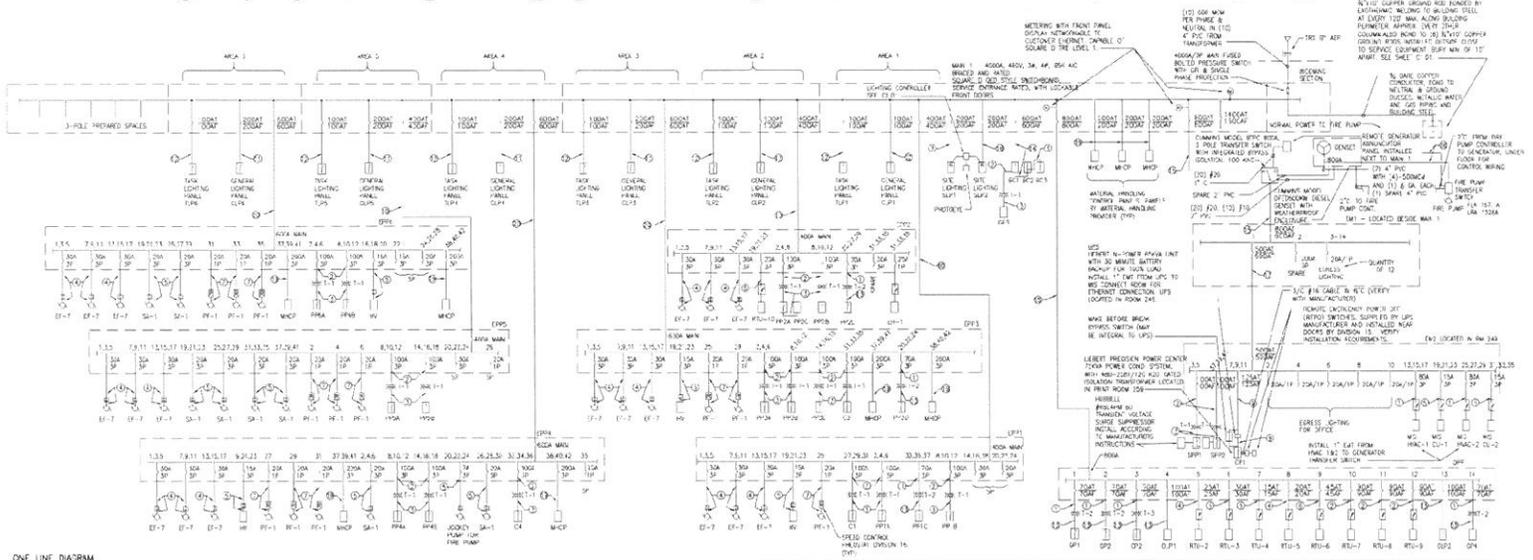
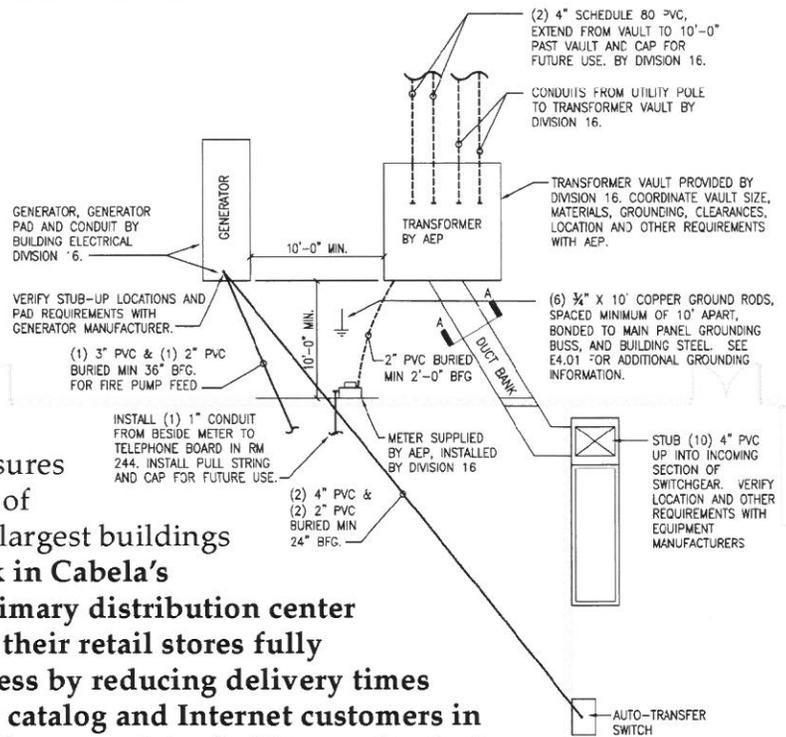
Cabela's
1 Cabela's Drive
Sidney, Nebraska 69160
860/290-6251

Type of Project: Commercial Warehouse

Project Description, Goals, and

Objectives: The \$40 million Cabela's Eastern Distribution Center is a new commercial warehouse that was built in 2 fast-tracked phases. The building measures 1.2 million square feet (600,000 SF for each of Phase I and Phase II), making it one of the largest buildings in West Virginia! This facility is a key link in Cabela's retail expansion plans, serving as their primary distribution center for the East Coast. In addition to keeping their retail stores fully stocked, it also benefits their direct business by reducing delivery times and lowering transportation costs to their catalog and Internet customers in the eastern United States. From this, certain areas of the facility need to be in operation 24/7; therefore, Darren S. Duskey, PE, our electrical engineer, designed an emergency backup generator and uninterruptible power supply (UPS) for the main data server room and for life safety systems. The generator is 500 kW; while the UPS is 65 kVA. This generator powers emergency lights, computer equipment, MIS power, MIS A/C, security and fire pump.

... (text continues from previous block) ...



West Virginia State Police Headquarters (and Open-End Contract)

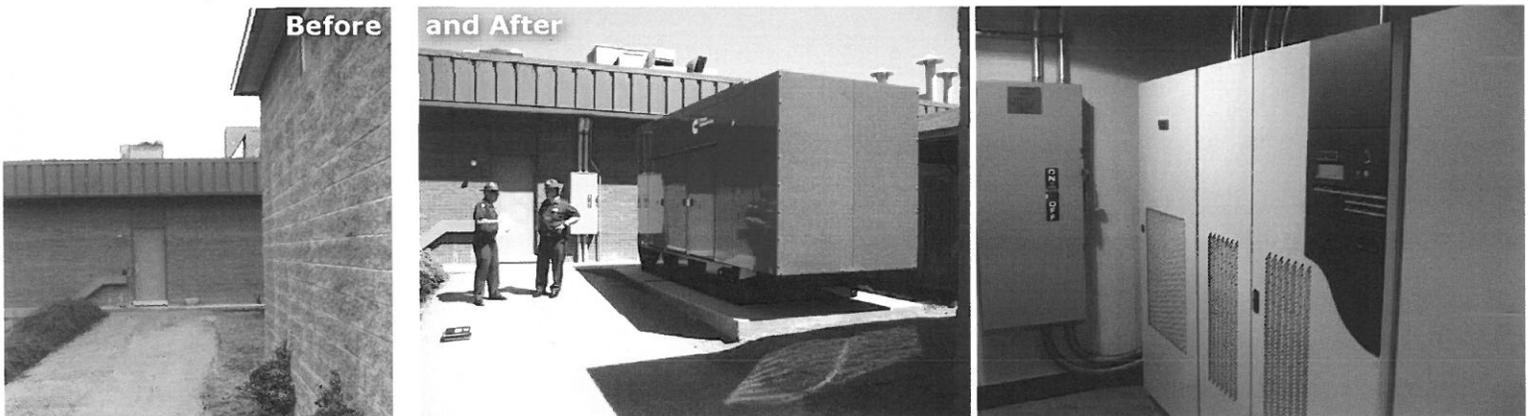
Location: South Charleston, West Virginia (and State-Wide, West Virginia)

Contact: Colonel C. R. "Jay" Smithers
West Virginia State Police
725 Jefferson Road
South Charleston, WV 25309
304/746-2115

Type of Project: Governmental

Project Description, Goals, and Objectives: For over the past 18 years, McKinley & Associates has been honored to have been selected for **3 consecutive West Virginia State Police open-ended contracts** for all architectural and engineering services throughout West Virginia. During this period we have been involved in over a hundred projects with the State Police, some of which are 911 Centers or Data Centers. These projects included numerous renovations, additions, as well as new construction of multiple West Virginia State Police facilities throughout the State. **Darren S. Duskey, PE, our electrical engineer, has completed all electrical work for the WVSP during his long tenure at McKinley & Associates.**

We recently completed upgrades on the State Police's main Data Center, located at their WVSP Headquarters in South Charleston, which included new service with a new generator and a new Uninterruptible Power Supply (UPS) for their main server room. Since the facility is the central hub of all police activity within the State, it must remain in operation 24/7; therefore, this emergency electric backup project was a priority project. This \$350,000 project included supplementing the existing 1600A, 208/120V service with a 480/277V feeder from a new service in the WVSP Headquarter's adjacent garage. The new 480/277V service has a generator which powers a panel in the main building's server room, which in turn feeds a UPS for the server, as well as a subpanel in the records room adjacent to the server room. The new emergency backup generator is a Cummins Model 400 DFEH series electric generating set rated for continuous standby service at 400 kW, 500 kVA Standby, at 0.8 PF, 277/480 volts 3 Phase 4 Wire, 60-Hz.



In addition, construction was recently completed on the new Logan Detachment, which is the Back-Up Data Center for that WVSP Headquarters facility; therefore, it needed much of the same emergency and power distribution systems. *More information is found on the following page.*

Furthermore, additional projects that were designed as E911 Centers for the State Police include their facilities in Berkeley, Doddridge, Mason and Pendleton Counties as well as the Morgantown Facility in Monongalia County. **Each of these facilities included secured entrances, raised access floors, UPS, and emergency backup generators.** They also included typical spaces such as Dispatch, Operations, Mapping and Data Entry, Office and Conference Rooms. The Romney Detachment included a 1000 SF 911 Center as part of the design. Although it was smaller than our normal 911 Center, it still included many of the same features mentioned above.

West Virginia State Police's New Logan Detachment

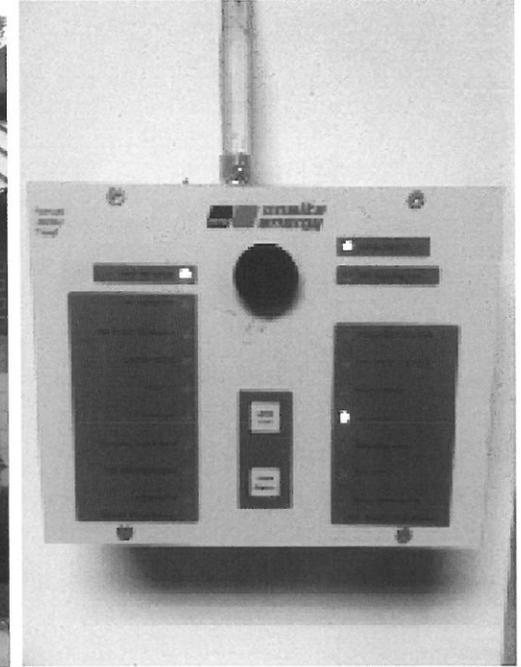
Location: South Charleston, West Virginia

Contact: Colonel C. R. "Jay" Smithers
West Virginia State Police
725 Jefferson Road
South Charleston, WV 25309
304/746-2115

Type of Project: Governmental

Project Description, Goals, and Objectives: As mentioned on the previous page, construction was recently completed in November of 2011 on the new \$4.5 million Logan Detachment for the West Virginia State Police, **which is the Back-Up Data Center for that WVSP Headquarters facility in South Charleston. For this Logan facility, we designed a 350 kW backup generator for the entire building, as well as Uninterruptible Power Supply, secured entrances, and raised access floors.**

In addition, this 13,000 SF detachment also includes a Dispatch Center, multiple offices, squad bay for 25 Troopers w/workstations, evidence room, processing room, witness interview room, and much more. This is the first time Insulated Concrete Forms (ICF) have been used for State Police Buildings. ICF's are an almost perfect fit for the detachments they are cost effective to construct, energy efficient, and secure. The Detachment also uses a daylight clearstory to let natural daylight into the internal squad and conference rooms.



The Commons Emergency Power Generation

Location: Washington, Pennsylvania
Contact: Mr. Ed Chavern, LEED AP
 Washington & Jefferson College
 60 South Lincoln Street
 Washington, PA 15301
 724/223-6534

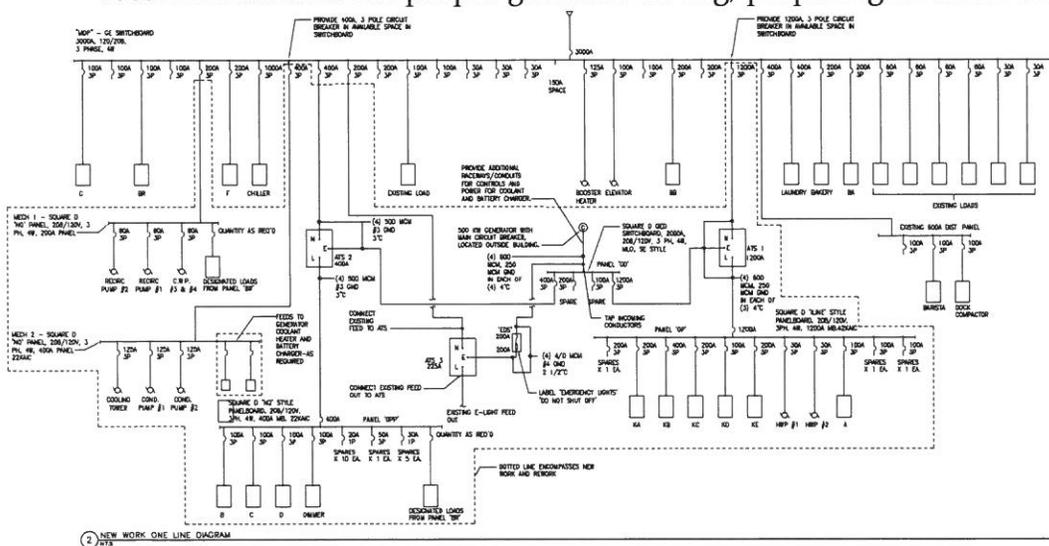
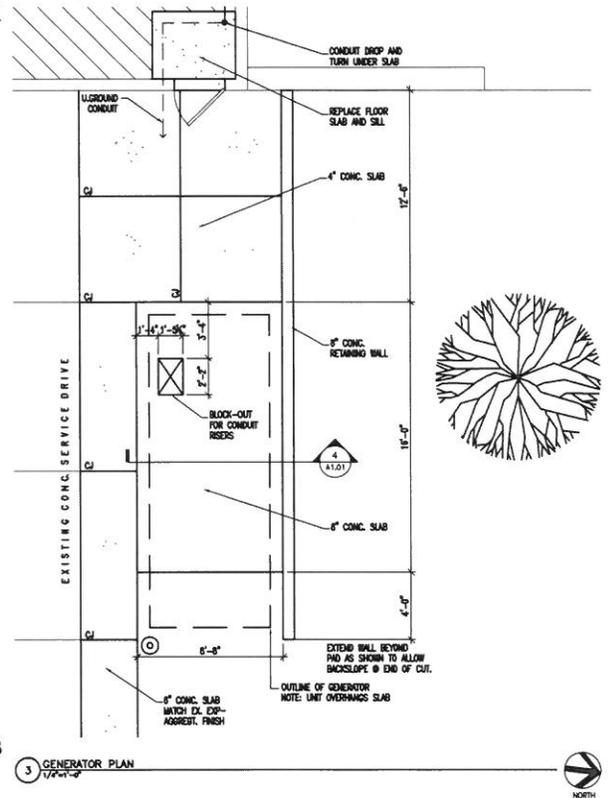
Type of Project: Higher Education

Project Description, Goals, and Objectives: At Washington & Jefferson, we designed a **major emergency generator installation project** with an elevated structural steel platform at their Commons building. **This natural gas emergency power generators will provide backup power for egress lighting, life safety systems, and other mission critical processes.** This project required electrical, mechanical and civil engineering services.

This generator will serve The Commons at 135 East Wheeling Street. The Commons was originally constructed in 1967. It is approximately 32,613 square feet. It serves as the main kitchen and dining hall for the College. There is a radio station, coffee shop, student organizational space, and meeting space. There is also some critical network equipment located in this facility. **It is the intent of the college that this space be used to provide food and shelter in the event an emergency.** The 500 kW generator was designed to support egress lighting and life safety systems, as well as serve as backup power necessary to maintain food stores, prepare and serve food, provide heat for shelter, and, finally, serve as a campus operations center should one become necessary. Project included new transfer switches, panels, feeds, and lighting. In addition, the project included demo and excavation, as well as the addition of a concrete pad and retaining wall.

Additional responsibilities included researching current loads and projected loads and make recommendations for proper generator sizing, preparing an order of magnitude budget at various

phases of design, developing a pre-purchase specification for the direct purchase of generators by the College (the purpose of direct purchase was to reduce cost and lead time), making recommendations for generator placement giving consideration to cost benefit and reducing overall impact to the campus environment, and being responsible for utility coordination and the procurement of applicable permits.



Thompson Hall Emergency Power Generation

Location: Washington, Pennsylvania

Contact: Mr. Ed Chavern, LEED AP

Washington & Jefferson College

60 South Lincoln Street

Washington, PA 15301

724/223-6534

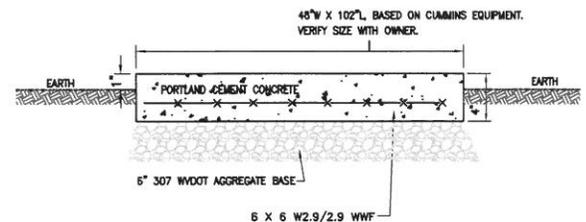
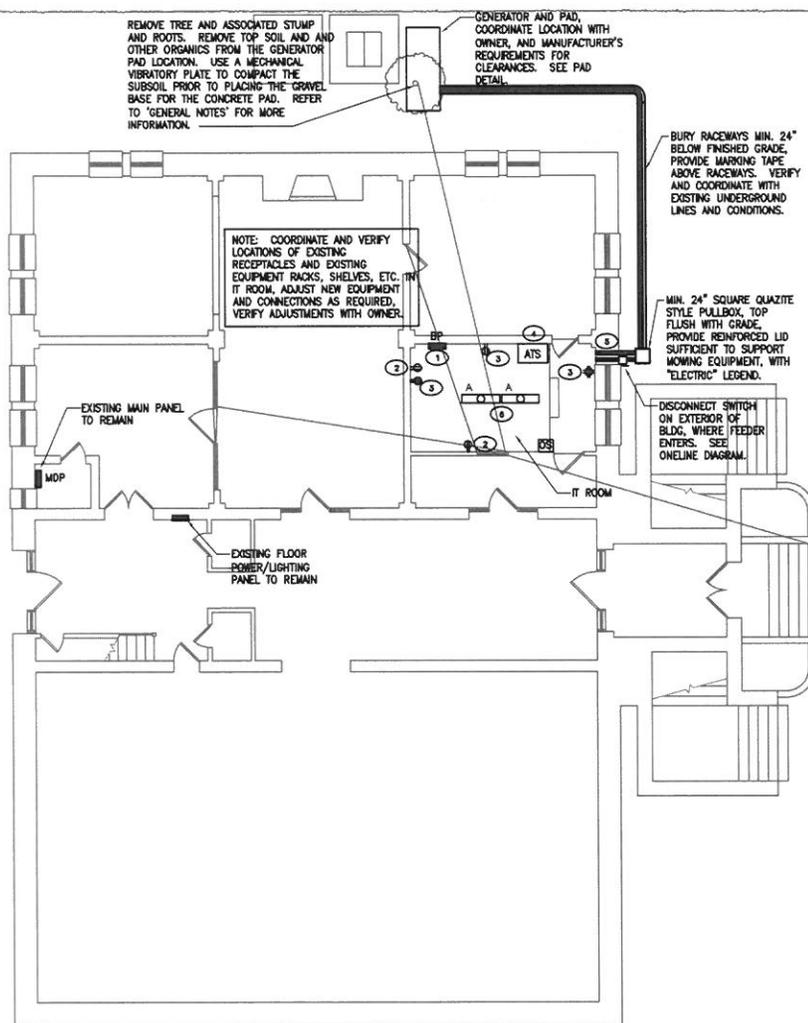
Type of Project: Higher Education

Project Description, Goals, and Objectives: At Washington & Jefferson, we also designed an emergency generator installation project at their administration building Thompson Hall. This natural gas emergency power generators will provide backup power for egress lighting, life safety systems, and other mission critical processes. This project required electrical, mechanical and civil engineering services, and we provided design development, construction documentation, CAD drawings, construction administration, quality control and closeout.

This generator will serve Thompson Hall at 135 East Wheeling Street. Thompson Hall was originally constructed in 1913 as the Library. It is approximately 14,530 square feet and now houses offices for Business and Finance, Academic Affairs, and the Registrar. It is also the location of critical network switching equipment and a datacenter.

The generator was designed to support egress lighting and life safety systems, as well as serve as backup power for the network equipment and ancillary HVAC housed there.

Additional responsibilities included researching current loads and projected loads and make recommendations for proper generator sizing, preparing an order of magnitude budget at various phases of design, developing a pre-purchase specification for the direct purchase of generators by the College (the purpose of direct purchase was to reduce cost and lead time), making recommendations for generator placement giving consideration to cost benefit and reducing overall impact to the campus environment, and being responsible for utility coordination and the procurement of applicable permits.



1 MAIN FLOOR POWER PLAN
1/8"=1'-0"

2 GENERATOR PAD DETAIL
N.T.S.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61694

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE
304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

*709060537
 McKinley & Associates
 1116 Smith Street
 Suite 406
 Charleston, WV 25301

SHIP TO

DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
03/26/2014

BID OPENING DATE: 05/06/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		906-00-00-001		
<p>***** PLEASE NOTE: A MANDATORY PRE-BID MEETING HAS BEEN SCHEDULED FOR 04/23/2014 AT 10:00 AM AT THE HUTTONSVILLE CORRECTIONAL CENTER LOCATED AT ROUTE 219/250 SOUTH HUTTONSVILLE, WV 26273. *****</p> <p>ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL</p> <p>EXPRESSION OF INTEREST (EOI)</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, WV DIVISION OF CORRECTIONS, IS SOLICITING EXPRESSIONS OF INTEREST TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE HUTTONSVILLE CORRECTIONAL CENTER LOCATED IN RANDOLPH COUNTY, WV, PER THE ATTACHED SPECIFICATIONS.</p> <p>ATTACHMENTS INCLUDE: COR61694 EXPRESSION OF INTEREST INSTRUCTIONS TO VENDORS SUBMITTING BIDS GENERAL TERMS AND CONDITIONS CERTIFICATION AND SIGNATURE PAGE PURCHASING AFFIDAVIT</p>						

SIGNATURE <i>Ernest Dillator</i>	TELEPHONE (304) 340-4267	DATE May 16, 2014
TITLE President	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

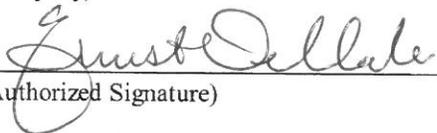
WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

McKinley & Associates

(Company)



(Authorized Signature)

Ernest Dellatorre, President

(Representative Name, Title)

(304) 340-4267 / (304) 340-4269

(Phone Number)

(Fax Number)

May 16, 2014

(Date)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: McKinley & Associates

Authorized Signature: *Ernest Ollate* Date: May 16, 2014

State of West Virginia

County of Ohio, to-wit:

Taken, subscribed, and sworn to before me this 16 day of May, 2014.

My Commission expires August 16, 2020.

AFFIX SEAL HERE

NOTARY PUBLIC

Kathryn McKinley

Purchasing Affidavit (Revised 07/01/2012)





State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61694

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
 *709060537
 McKinley & Associates
 1116 Smith Street
 Suite 406
 Charleston, WV 25301

SHIP TO

DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
04/15/2014

BID OPENING DATE: 05/07/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				SEE ATTACHED PAGES.		
				END OF ADDENDUM NO. 1		
0001	1	EA		906-00-00-001		
				ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL		
				***** THIS IS THE END OF RFQ COR61694 ***** TOTAL:		

SIGNATURE <i>Ernst Dellator</i>	TELEPHONE (304) 340-4267	DATE May 16, 2014
TITLE President	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61694

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE
304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

*709060537
 McKinley & Associates
 1116 Smith Street
 Suite 406
 Charleston, WV 25301

SHIP TO

DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
04/23/2014

BID OPENING DATE: 05/13/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				SEE ATTACHED PAGES.		
				END OF ADDENDUM NO. 2		
0001	1	EA		906-00-00-001		
				ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL		
***** THIS IS THE END OF RFQ COR61694 ***** TOTAL:						

SIGNATURE <i>Ernest Dillaber</i>	TELEPHONE (304) 340-4267	DATE May 16, 2014
TITLE President	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61694

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

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*709060537
 McKinley & Associates
 1116 Smith Street
 Suite 406
 Charleston, WV 25301

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DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
05/06/2014

BID OPENING DATE: 05/20/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		906-00-00-001		
ADDENDUM NO. 3 SEE ATTACHED PAGES. END OF ADDENDUM NO. 3 ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL						
***** THIS IS THE END OF RFQ COR61694 ***** TOTAL:						

SIGNATURE <i>Ernest Ollatorre</i>	TELEPHONE (304) 340-4267	DATE May 16, 2014
TITLE President	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61694

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

*709060537
 McKinley & Associates
 1116 Smith Street
 Suite 406
 Charleston, WV 25301

SHIP TO

DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
05/15/2014

BID OPENING DATE: 06/10/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		906-00-00-001		
ADDENDUM NO. 4 SEE ATTACHED PAGES. END OF ADDENDUM NO. 4 ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL						
***** THIS IS THE END OF RFQ COR61694 ***** TOTAL:						

SIGNATURE <i>Ernest Dellator</i>	TELEPHONE (304) 340-4267	DATE May 16, 2014
TITLE President	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61694

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 TARA LYLE
 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE
 *709060537
 McKinley & Associates
 1116 Smith Street
 Suite 406
 Charleston, WV 25301

DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
 05/30/2014

BID OPENING DATE: 06/18/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		906-00-00-001		
ADDENDUM NO. 5 SEE ATTACHED PAGES. END OF ADDENDUM NO. 5 ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL ***** THIS IS THE END OF RFQ COR61694 ***** TOTAL:						

SIGNATURE *Ernest Dellata* TELEPHONE (304) 340-4267 DATE June 2, 2014
 TITLE President FEIN 55-0696478 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR61694

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

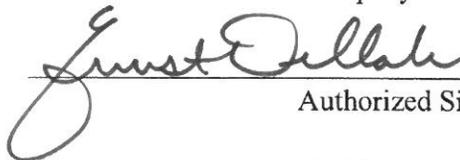
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

McKinley & Associates

Company



Authorized Signature

June 2, 2014

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Per your request on page 000016 of the Solicitation, on the following pages you will see copies of our various Insurance Coverages, including General Liability and Automobile Liability (on this page), Professional Liability, and WV Statutory requirement - WV Code §23-4-2 Madolidis (included on Workers Compensation and Employer's Liability Certificate)

ACORD™		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 06/14/2012			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER Paull Associates 1311 Chapline Street P. O. Box 990 Wheeling, WV 26003-0123			CONTACT NAME: III, Lee Paull PHONE (A/C, No, Ext): 304.233.3303 FAX (A/C, No): 304.233.7524 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #:				
INSURED McKinley & Associates, Inc. The Maxwell Centre 32-20th Street Wheeling, WV 26003			INSURER(S) AFFORDING COVERAGE		NAIC #		
			INSURER A: Cincinnati Insurance Co.				
			INSURER B:				
			INSURER C:				
			INSURER D:				
			INSURER E:				
			INSURER F:				
COVERAGES CERTIFICATE NUMBER: 12/15 Liability REVISION NUMBER:							
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY		EPP0146335	06/15/2012	06/15/2015	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
A	AUTOMOBILE LIABILITY		EPP0146335	06/15/2012	06/15/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$	
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$	
	<input checked="" type="checkbox"/> HIRED AUTOS					\$	
<input checked="" type="checkbox"/> NON-OWNED AUTOS					\$		
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR		EPP0146335	06/15/2012	06/15/2015	EACH OCCURRENCE \$ 1,000,000	
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 1,000,000	
	DEDUCTIBLE					\$	
	RETENTION \$					\$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N N/A ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below							
WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$							
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) PURCHASE ORDER #DPS0843 ARCHITECTURAL/ENGINEERING SERVICES							
CERTIFICATE HOLDER			CANCELLATION				
STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET EAST P O BOX 50130 CHARLESTON, WV 25305-0130			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 				
© 1988-2009 ACORD CORPORATION. All rights reserved.							
ACORD 25 (2009/09)		The ACORD name and logo are registered marks of ACORD					



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/13/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The James B. Oswald Company 1100 Superior Avenue, Suite 1500 Cleveland OH 44114		CONTACT NAME: Patricia Cholewa PHONE (A/C, No. Ext): 216-839-2807 FAX (A/C, No.): 216-839-2815 E-MAIL ADDRESS: PCholewa@oswaldcompanies.com	
INSURED MCKIN-1 McKinley & Associates, Inc. 32 20th Street #100 Wheeling WV 26003		INSURER(S) AFFORDING COVERAGE INSURER A: Market Insurance Company	NAIC # 38970
INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:			

COVERAGES CERTIFICATE NUMBER: 2065447807 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPOP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability Claims Made Retro Date: 9/10/1981	N Y	AE823084	9/10/2013	8/10/2014	Each Claim \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Waiver of Subrogation as designated above is provided when required of the Named Insured by written contract or agreement.

CERTIFICATE HOLDER Specimen For Purposes of Evidencing Coverage Only WV 26003	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

ACORD 25 (2010/05)

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