

OPENTEXT

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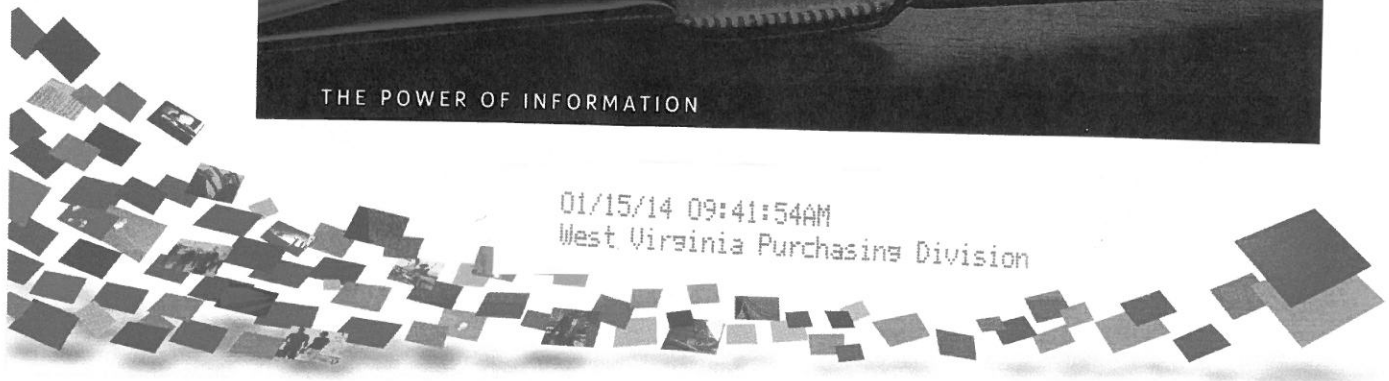
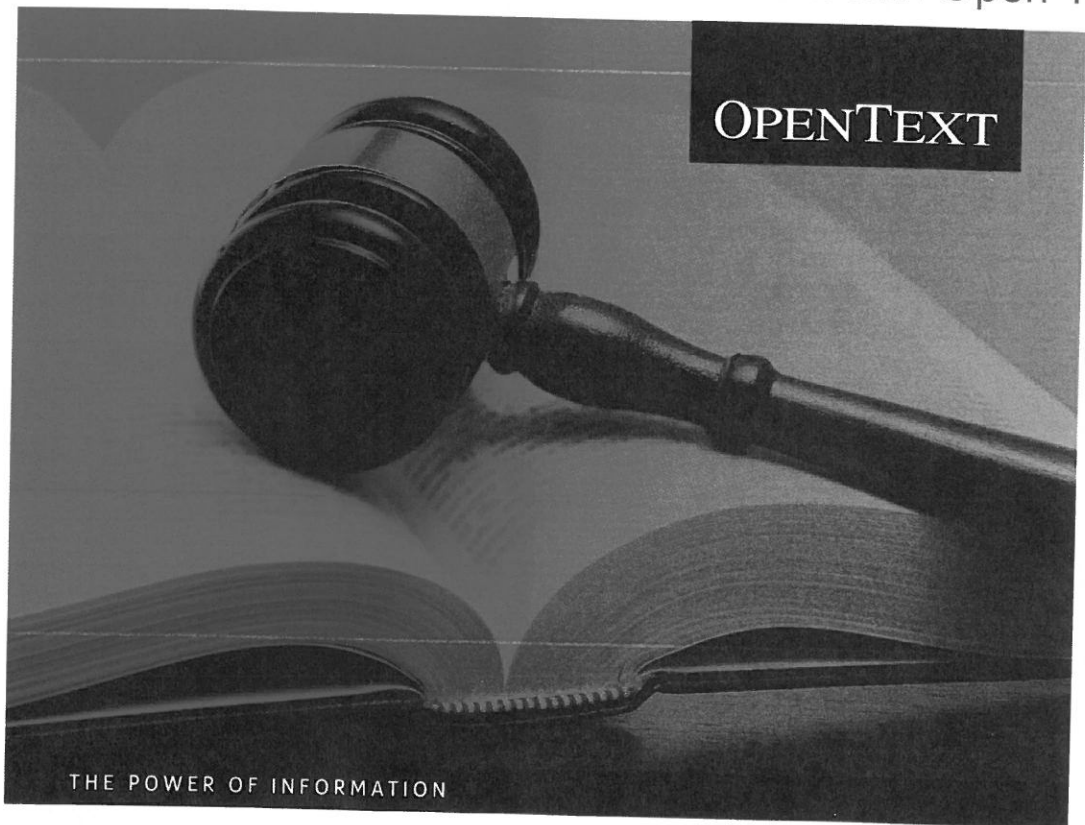
OPENTEXT
The Content Experts™

**Project to Provide an Electronic Document Management System
(EDMS) Solution**

**Open Text response to State of West Virginia
Solicitation AGO9214**

Submitted by Ike Digman, Account Executive
January 14, 2014

Create Value from Content with Open Text



01/15/14 09:41:54AM
West Virginia Purchasing Division

January 14, 2014

Robert Kilpatrick

West Virginia Department of Administration
Office of the Attorney General
Charleston, WV

Dear Robert:

Thank you for the opportunity to provide a response to the State of West Virginia Solicitation AGO9214.

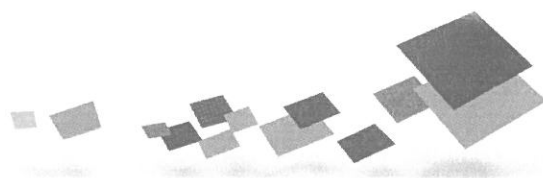
We are excited to read and understand your Legal Document Management System requirements as it matches similar programs we have provided for Attorney Generals and District Attorney's Offices in other states. They share a similar situation as the legal and litigation processes are slowed down with paper processes, e-mail and printed attachments coming in from constituents and various other agencies not to mention a lack of automation and a need for compliance on version control. Everything with the growing caseload happens in a non-automated fashion which drags out the process and costs the state more and more money in many areas in WV AGO and beyond.

OpenText is partnered with InformaXion Solutions (IXS) to implement the Open Text solution. IXS brings a wealth of experience and knowledge having implemented document management solutions for two decades.

In the US Open Text has the largest footprint in law firms for legal document management and continue growing as the leader in public sector courts as well. This could be the beginning of a solid partnership and certainly leverages Open Text's strength in public sector and legal.

OpenText eDocs Enterprise Document Management solutions stand out from our competition, specifically in this opportunity because:

- OpenText has solutions deployed throughout the US. At the state level, OpenText currently has document management contract solutions in the State of Minnesota and Oregon Attorneys General offices. At the Federal level our solutions are deployed within DOD and many other agencies, including their courts. At the local level, our document management solutions can be found at hundreds of court houses, even small towns like Greenville, NC. We truly understand and build solutions for the legal and public sector communities.
- OpenText is the only company that can demonstrate 5 years' experience in robust, multi-location, multi-database implementations with over 200 legal users.
- OpenText has the largest base of dedicated content management customers in the world, bringing best practices and a stable partnership to the West Virginia Attorney General's Office.
- OpenText is the world leader in records management solutions



After the implementation of the OpenText Legal Document Management System, the following issues will be greatly reduced or eliminated:

- Difficulty finding documents to respond to internal or external requests for information
- Lack of standardized filing process
- Cannot determine the final version of a document
- Difficulty finding previous documents for reuse
- Need for viewing audit trail to determine chain of custody for a document
- Desire/need to aggregate electronic (including email) and paper documents in a single repository
- Inability to provide a wide range of users who are often geographically dispersed access to just the right content, the right version of that content, at the right time, subject to correct security provisions.

According to Gartner, Inc., employees spend 30-40% of their time creating, searching for, retrieving, repurposing and organizing documents. In document intensive industries like government, this seriously impacts the decision making process, hindering organizational agility and limiting service levels. Additionally, today's governance culture, with its mounting set of regulatory bodies, legislation and standards, creates risk for any organization that does not manage information properly.

We look forward to Open Texts' contribution to the success of the objectives of the State of West Virginia Office of the Attorney General.

Until then, please do not hesitate to call or email me if you have any questions regarding the attached RFQ response.

Regards,

Name

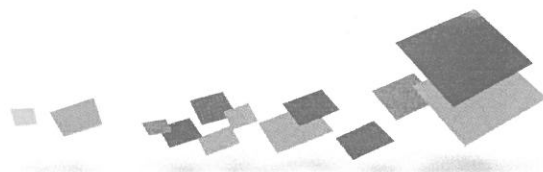
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Open Text

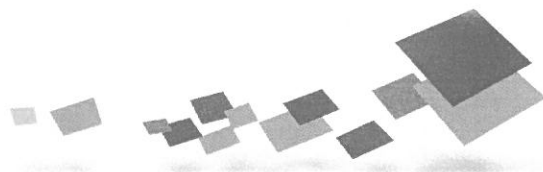
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Statement of Confidentiality and Exceptions

This proposal contains information that is privileged, confidential and subject to copyright – it is tendered for the exclusive use of The State of West Virginia, Office of the Attorney General and its employees only. No portion of this proposal, including any and all of the supporting materials submitted with this proposal, may be transmitted to third parties or reproduced without prior written approval by Open Text Corporation.

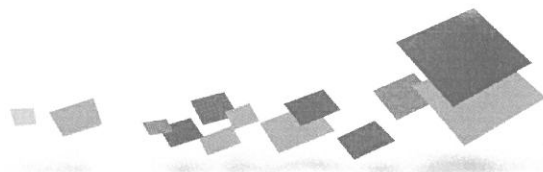
For the purpose of this document, Open Text wishes to clarify the manner in which software licenses, professional / consulting services and maintenance / support services will be provided. The terms of the RFQ documentation will not be binding on Open Text with respect to the provision and use of software licenses, professional / consulting services, or maintenance / support services; rather, the provision and use of these items will be governed solely by the terms of agreements which shall be negotiated and executed by the parties at a future date.

Open Text seeks to enter negotiations with respect to these agreements as soon as reasonably possible based on our standard contract documentation which properly describes our unique license and services models for the benefit of both parties. Obviously, Open Text would be willing to entertain all reasonable requests for modification to our standard documentation, but our pricing proposals are based upon the following principles, all available upon request:

- Open Text proposes to provide software licenses under the terms of the Software License Agreement.
- Open Text provides professional / consulting services under the terms of the Open Text Professional Services Agreement.
- Open Text provides maintenance/support services under the terms of the Software Maintenance Program Handbook.

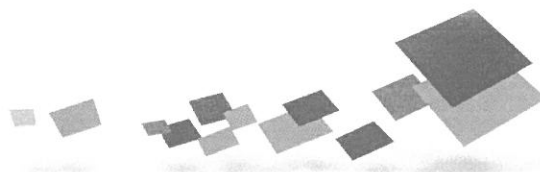
Validity

This proposal shall remain valid sixty (60) calendar days from the date of this proposal. Open Text reserves the right to make changes in specifications and other information contained in this document without prior notice.



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The Verdict is in...

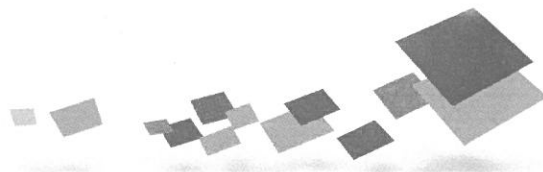
90% of the Am Law 200 chooses OpenText



eDOCS has helped law firms dominate their content challenges for more than 20 years. In fact, 90 percent of the Am Law 200 solve their business needs with OpenText Legal Solutions.

Find out why.
www.opentext.com/legal90

OPENTEXT
eDOCS



Open Text, in cooperation with our local partner, Informaxion Solutions LLC (IXS) is pleased to submit our response to Request for Quote (RFQ) AGO9214 for a Legal Document Management Software and Support (LDMS).

Our solution meets or exceeds the requirements detailed in the RFQ and we are certain that our solution represents the State of West Virginia Office of the Attorney General's (WV AGO) best opportunity to meet its goal of deploying an Enterprise Document Management System (EDMS) Solution.

**Open Text eDOCS DM is
in use in over 300 local
government
organizations
throughout the world**

The Open Text Solution

Given the nature of WV AGO's organization and the regulatory environment, WV AGO requires an LDMS solution that will provide a common framework for organizational activities throughout the enterprise. Such a framework will ensure that other systems can be linked into the EDMS, allowing WV AGO to closely integrate the work processes of employees, constituents and partners and also to facilitate the management of information throughout its lifecycle, from the time the data is conceived to the time it is removed. As a result, WV AGO will be able to improve responsiveness, increase efficiencies and reduce the risk associated with compliance, governance and regulatory obligations in all jurisdictions.

The implementation of Open Text's EDMS solution will allow you to:

- Optimize your ability to create and leverage content;
- Enhance productivity with an integrated, one-stop solution; users will benefit from powerful document management capabilities that, with the click of a mouse, will allow users to conduct unified searches across multiple departments and locations;
- Access records from existing desktop applications to facilitate ease of use, promote end user adoption and decrease training and IT deployment costs;
- Enable rapid decision making relating to critical matters;
- Reduce total cost of ownership through central deployment and administration;
- Reduce IT costs via the use of a centralized repository;
- Improve accountability and minimize litigation risk

**Being able to manage all
of WV AGO's content in
one system allows it to
be significantly more
responsive to its
constituents**

Open Text's EDMS solution includes the following components:

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Open Text Solution	Benefits
Open Text eDOCS DM (Software)	Centralized repository minimizes IT costs, helps ensure document currency and reduces time spent looking for information. Increases productivity and reduces training requirements by leveraging familiar web and Windows® interfaces
Customer Support	Open Text customer support options allow WV AGO to gain support for the products used in a manner that exactly matches its needs.
Training	A training program will be developed with WV AGO that will be provide an ideal mixture of classroom, train the trainer, computer based, and on-site curriculum that will speed the adoption of the application throughout the organization.
Implementation and Deployment	In conjunction with our Business Partner, IXS we can develop a detailed implementation and deployment plan.

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Pricing Overview

RFQ# AGO9214

Exhibit A Pricing Page

Item	Vendor Description	Unit of Measure	Estimated QTY	Unit Price	Extended Price
Concurrent User License for Worldox GX3 Professional, or equal (one-time cost)	OpenText eDOCS DM Standard Named User Client	each	150	324.35	48,652.50
Annual Maintenance for Worldox GX3 Professional, or equal	Annual Maintenance for OpenText eDOCS DM Standard Named User Client	each	150	64.87	9,730.50
A. Subtotal for Software and Technical Support					58,383.00

Professional Services

Service	Unit of Measure	Estimated Quantity	Unit Price	Extended Cost
Remote Planning	Hour	8.00	225	1800
Remote Configuration	each	16.00	225	3600
Remote System Administrator Training	each	6.00	225	1350
On-Site Collaborative Training	each	18.00	225	4050
Remote End User Training	each	20.00	225	4500
Post Implementation Support Hours	each	10.00	225	2250
B. Subtotal for Professional Services				17,550

Multiply Unit Price Bid by Estimated Quantity to calculate Extended Prices

Total Price Summary

A. Subtotal for Software and Maintenance			58,383
B. Subtotal for Professional Services			17,550
Total Fixed Price (Sub Totals A + B)			75,933

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A Few Words about Open Text

Founded in 1991, Open Text has expanded on its track record of innovation, starting with the development of the first search engine for the Internet to becoming a market leader in Enterprise Content Management (ECM).

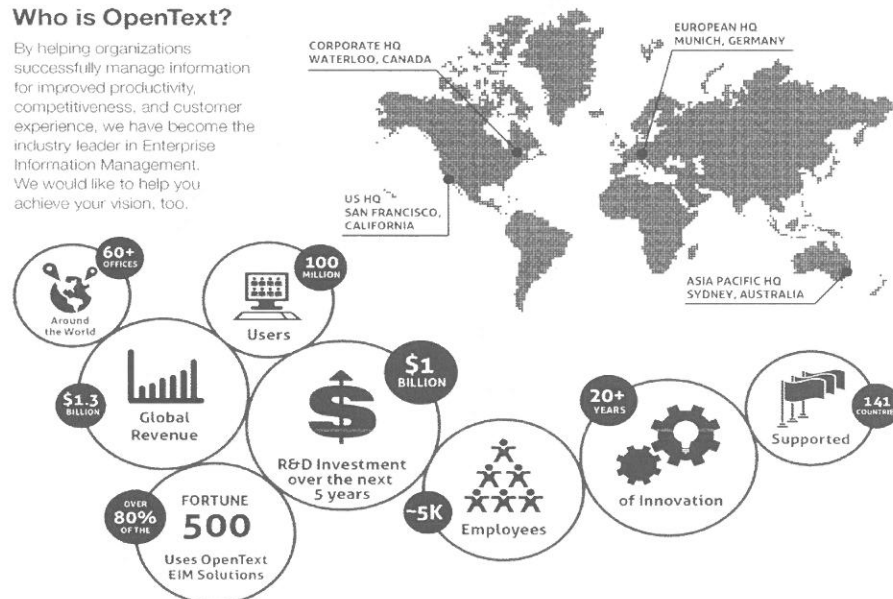
Open Text, an enterprise software company and leader in ECM, helps organizations manage and realize the true value of their content. Open Text brings two decades of expertise, supporting 46,000 customers and millions of users in 114 countries. Working with our customers and partners, we bring together leading Content Experts™ to help organizations capture and preserve organizational memory, increase brand equity, automate processes, mitigate risk, manage compliance and improve responsiveness.

Open Text is the market leader in understanding how EDMS technology can scale to meet your present and future needs but with the focus clearly on the use case rather than just the technology provision.

Open Text is the largest independent vendor of ECM technology—a reputation built on delivering highly complex, critical applications to enterprise class organizations with complete flexibility for the future. Our customers have benefited from our solutions to deliver a 'value chain' of managed information across all disparate sources of data, not just documents. Open Text customers who work in heavily regulated, asset based industries have successfully used our solution to control and manage processes and data flow across document repositories, ERP applications, email platforms, GIS platforms, CAD applications and asset management tools, all based on a single, highly scalable, secure and integral records/document/content management platform. Open Text is ideally positioned with the technology applications, consulting, and technical services, to deliver a value-oriented solution to any customer, both today and in the future.

Who is OpenText?

By helping organizations successfully manage information for improved productivity, competitiveness, and customer experience, we have become the industry leader in Enterprise Information Management. We would like to help you achieve your vision, too.



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Open Text's Partner

Our global vision commits us to establishing strategic alliances with only the best technology, services, and solution providers. Our mutually beneficial relationships with systems integrators, consultants, and software and hardware developers augment and extend Open Text products and services allowing Open Text and its partners to fulfill key market objectives, drive new business, establish a competitive advantage and create demonstrable value for our joint customers.

InformaXion Solutions (IXS)



InformaXion Solutions (IXS) is an OpenText Select Partner focused on implementing Enterprise Content Management solutions that enable organizations to optimize the use of their information, ultimately expanding its inherent value to the organization. IXS industry-leading Enterprise Content Management and Business Process Management solutions support higher productivity, improve customer service, and reduce operational costs while assuring increased compliance levels. IXS proudly delivers tailored OpenText based ECM solutions that empower organizations to better utilize and manage information – expanding the value of that information – to make smarter decisions.

With more than 19 years' experience using OpenText software as a foundation for Enterprise Content Management solutions, IXS provides you with unparalleled breadth and depth of knowledge and expertise when it comes to OpenText Document Management solutions.

- IXS has satisfied services clients across the US and can draw upon an extensive catalog of implementation experience to design, develop and implement a document and content management system that meets or exceeds all requirements.
- We have the skilled and experienced resources needed to implement, upgrade, or maintain an OpenText business solution.
- With the years of doing OpenText implementations across various industries and business processes, we've established best practices and implementation knowledge that enable project efficiencies and mitigate risks.
- Because of our many years of experience working with OpenText eDOCS DM we can conduct a full knowledge transfer to your people, so they can maintain your applications down the road.

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Open Text's Recommended Solution

Open Text eDOCS Document Management (DM)

Open Text is ideally positioned to recommend that WV AGO exploit the full power and benefits of implementing Open Text's eDOCS DM application.

System General Requirements and Configuration

The OpenText eDOCS DM system will be installed and configured based on WVAG office's intended EDMS platform and system requirements as described in Section 3, General Requirements, and from the detailed requirements to be confirmed during the actual Project Planning and Configuration sessions. The eDOCS DM solution has a rich set of features and functionality that will be configured to support the folder structures and general security policies required for the WVAG document management system.

LexisNexis Juris Accounting and Time and Expense Entry

Automated import of accounting metadata from the current LexisNexis database into eDOCS DM will be established via a standardized SQL SSIS package. SQL Server Integration Services (SSIS) is a native component of the Microsoft SQL Server database software. As such, it is not affected by, nor dependent upon, 3rd party software. This integration effort is predicated on the current LexisNexis database being housed on Microsoft SQL server. Client and Matter specific folders will be created dynamically within the eDOCS DM Dynamic Views folder set. In this integrated model, there is no requirement for additional SQL licensing. The eDOCS DM database can co-exist with the current LexisNexis database on the existing SQL server.

Configurable Security Matrix

eDOCS DM provides for a configurable security matrix at both the container and document level. Permissions can be based at the user or group level and include specific "access" and "deny" granularity.

Importing Legacy Data

The eDOCS DM product provides several native import tools to meet legacy data import requirements. These tools are capable of both bulk imports at an administrative level and permissioned user imports.

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Deploying the Solution

eDOCS DM provides a native deployment method for the DM user interface. Additionally, if WV AGO has concurrent deployments of software or an imaged based hardware upgrade, the eDOCS client software can be integrated into this effort.

Distributed Databases

The eDOCS DM system can be configured to satisfy any and all business continuity and disaster recovery requirements should the central databases or repositories become unavailable.

Database Structure

eDOCS DM provides a normalized database structure that can be customized via native tools. Included capabilities include:

- Multiple forms sets
- Forms assignment by group or application
- Configuration of legal hold elements – Once documents have been marked for legal hold, edits and changes to the content cannot be made and the content can be protected from being tampered with. Groups of documents can be readily identified and acted upon for legal hold. These documents can be identified by profile elements. Auditing of this legal hold action is also capable.

System Requirements and Configuration Assumptions:

- Remote access can be provided to IXS consultants in to the current and planned WVAG office resources to facilitate both implementation and training efforts.
- An existing Microsoft SQL server hosts the production LexisNexis database
- Client and Matters will be secured through the Dynamic Views folder structure prohibiting certain users or groups from accessing documents.

Open Text eDOCS DM

eDOCS has been deployed in over three hundred government agencies around the world.

The eDOCS DM Solution is used by organizations to access valuable information in repositories across the enterprise. It allows an organization to take action on information using desktop applications, and automatically gain access to all data repositories at the same time. As such, our solution can meet your requirement for a secure environment to produce and store electronic and non-electronic documents, and make them readily available to your users.

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Feature	Description
Controlled Creation	Often referred to as application integration. Means that the EDMS is fully accessible from within commonly used applications like the MS Office suite of products. Rather than the users having to go to another application or web site to get to their documents, the documents are made available directly from within their most commonly used applications. During the act of creating content the user experience is controlled by the EDMS system and the user is asked to fill out a simple document profile card that describes the document in terms that are universally accepted throughout the organization.
Profile Searching	Once a document is in the system the user can search using any of the fields on the profile so that they can quickly and easily get to just the document(s) they are looking for.
Email Management	Captures, manages, preserves and leverages email as a mission critical asset. eDOCS DM can be integrated with all the major email systems such as Microsoft Outlook, Novell GroupWise and Lotus Notes.
Full-Text Searching	The Search capability of the product is not limited to just the profile data that the user enters to describe the document but also includes all of the words inside the document as well.
Check-out/Check-in	The system keeps track of who is editing the document at all times so that there is never an occasion when two people make conflicting edits to the same document.
Version Control	The System can control up to 99 versions of a given document each with up to 26 distinct sub-versions.
Security	Each document can have its own security settings that allow only certain individuals or groups of people to have access to the document, there are many levels of access that can be granted or excluded including the ability to copy, edit, delete, view, view security, and change security just to name a few.
Audit Trail	Every action taken against a document is logged in the audit trail for that document. Every time a user views a document or edits it for example is logged.

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External References

OpenText – A Smart Choice for West Virginia

Established in 1991, OpenText™ is the world's largest independent provider of Enterprise Content Management software. The company's solutions manage information for all types of business, compliance and industry requirements in the world's largest companies, government agencies and professional service firms. OpenText supports approximately 50,000 customers and 100 million users in 114 countries.

OpenText has a long history of providing similar solutions to customers, like West Virginia Attorney General, in the US public sector. Some examples of our credibility and pedigree in delivering valued solutions in the public sector are:

ALASKA	COLORADO	NEVADA
State of Alaska - Division of Public Health	Adams County	Churchill County
US Bureau of Land Management, Alaska State Office	Arapahoe County	City of Henderson
Valdez City Schools	Boulder County Community Corrections	City of Henderson Police Department
ALABAMA	City and County of Broomfield	City of Las Vegas
State of Alabama	City and County of Denver - Department of Environmental Health	Clark County School District
ARIZONA	City of Arvada	Clark County Water Reclamation District
City of Phoenix	City of Colorado Springs	Elko County
Arizona State University	City Of Commerce City	Humboldt County Clerk
City of Chandler	City of Loveland	Lyon County
City of Mesa	City of Montrose	State of Nevada
City of Scottsdale	City of Thornton	Nye County
City of Tucson Water Department	City of Westminster	Pershing County
City of Yuma	Colorado State Patrol	White Pine County School Dist.
Maricopa County Flood Control District	Colorado State University	NORTH CAROLINA

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State of Arizona	Delta County Joint SD #50	State of North Carolina
CALIFORNIA	Douglas County School District	Buncombe County
Marin Municipal Water District	Eagle County School District	Pitt County
Sacramento Municipal Utilities District	El Paso County Clerk & Recorder	NEW YORK
City of Riverside	Jefferson County	City of Buffalo
Alameda County Water District	CONNECTICUT	New York City
City of Anaheim	State of Connecticut	State of New York
California State Controller's Office	FLORIDA	OHIO
California State University at Bakersfield	City of Gainesville	City of Cleveland
City & County of San Francisco	City of Melbourne	OREGON
City of Costa Mesa	City of Miami Beach	Portland State University
City of Costa Mesa	City of Orlando	State of Oregon
City of Fairfield	State of Florida	PENNSYLVANIA
City of Hollywood	Tampa Port Authority	State of Pennsylvania
City of Los Angeles	GEORGIA	TENNESSEE
City of Mesquite Police Dept.	State of Georgia	State of Tennessee
City Of Oakland	IDAHO	TEXAS
City of Rialto	Idaho State Police	City of Amarillo
City of San Francisco	Idaho State University	City of Austin
City of San Francisco Human Services	State of Idaho-Industrial Commission	City of El Paso
City of Santa Clara	ILLINOIS	City of San Antonio
City of Torrance	State of Illinois	Port of Houston
County of San Luis Obispo	KENTUCKY	Port of San Antonio
County Sanitation Districts of Los Angeles County	City of Bowling Green	UTAH
Greene County Emergency	LOUISIANA	Salt Lake City Corporation
Communications Center	State of Louisiana	Salt Lake County

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Kern County Counsel	MARYLAND	Sandy City
La Jolla County Day School	State of Maryland	State of Utah Department of Transportation
Los Angeles County Metropolitan Transit Authority	MICHIGAN	VIRGINIA
Mendocino County Office of Education	State of Michigan	State of Virginia
North Monterey County Unified School District	MINNESOTA	WASHINGTON
Orange County Fire Authority	City of Bloomington	County Dept. of Executive Service
Port of Oakland	State of Minnesota	Chelan County
Port of San Diego	NEBRASKA	Chelan County
Redwood City School District	State of Nebraska	City of Bellevue
Riverside County Waste Management	NEW MEXICO	City Of Redmond
Sacramento County Office of Education	County of Bernalillo	City of Seattle
San Bernardino City Unified School	New Mexico State Police	City of Vancouver
Sonoma County	State of New Mexico	King County Medic One
State Bar of California	State of New Mexico 2nd	Port of Seattle
State Compensation Insurance Fund	Judicial District Court	PUD No. 1 of Douglas County
York County Dept. of Fire & Life Safety		Snohomish County P.U.D.
		State of Washington
		Thurston County Medic 1
		Washington State Dept. of Transportation
		Washington State Legislature
		Washington State Patrol
		WYOMING
		Campbell County ITS
		Campbell County School District

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	Johnson County SD #1
	Laramie County
	Laramie County School District #1
	Natrona County School District,
	Sheridan County School District #3
	Sweetwater County
	Teton City School District

Summary of the Open Text Solution Offered

Open Text eDOCS DM

Open Text eDOCS DM will provide you with a rich user experience that minimizes the time spent learning the document management system and simplify the ways it is used to generate value.

Open Text eDOCS DM eliminates the mounting inefficiencies caused by the inability to manage documents as well as the “islands of information” prevalent in many organizations. It helps control document-based knowledge assets by enabling users to capture, organize, locate and share content in a secure, integrated, and intuitive environment. From documents, e-mail, graphics, and forms to discussion threads, engineering drawings, scanned paper and electronic-based records, content is consolidated in a unified enterprise knowledge base for easy access and retrieval.

Our eDOCS DM solution will increase WV AGO's productivity by enabling faster access to content, providing control over multiple document versions, and enabling users to better organize documents, whether it is through the use of folder structures, tailored workspaces, or compound documents. Seamlessly integrated with standard applications used to create and capture content, Open Text eDOCS DM will provide WV AGO with a rich user experience that minimizes the time spent learning the document management system and simplifies the ways it is used to generate value.

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Summary

Thank you for the opportunity to provide a response to the State of West Virginia Solicitation AGO9214.

We look forward to working with the State of West Virginia Office of the Attorney General and implementing your Legal Document Management System.

We feel confident in our decades of experience in providing document management systems to customers of all sizes from local governments to customers with well over 1,000 legal users in robust, multi-location, multi-database implementations.

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Support: Georgia Bellegarde (850) 942-3627
800-499-6544
support@opentext.com

www.opentext.com

Copy of our Workers Compensation Certificate of Liability per your request in Section 8.

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 8/20/2013 13:01	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
PRODUCER Barney & Barney LLC CA Insurance Lic: 0C03950 9171 Towne Centre Drive, Suite 500 San Diego, CA 92122 858-457-3414			CONTACT NAME: Kristine Farmer PHONE (A/C, No, Ext): (858) 587-7551 FAX (A/C, No): (858) 909-9802 EMAIL ADDRESS: krisf@barneyandbarney.com		
INSURED Open Text, Inc. 275 Frank Tompa Drive Canada, N2L 0A1 Canada Client # 48952			INSURER(S) AFFORDING COVERAGE INSURER A: Chubb Indemnity Insurance Company 12757 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** MST NUMBER: 28314 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PER <input type="checkbox"/> AGG <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY					UNINSURED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> UNLICENSED AUTOS					
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE COV <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	71742323	7/1/2013	7/1/2014	<input checked="" type="checkbox"/> MC/STAT/TOURY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required):
 - 10 days notice for nonpayment and 30 days for any other reason - Cancellation clause applies.
 RE: All operations of the Named Insured

CERTIFICATE HOLDER	CANCELLATION
Evidence of Coverage only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kristine Farmer</i>

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ACORD 25 (2010/05) The ACORD name and logo are registered marks of ACORD

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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: AGO9214

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

OPEN TEXT

Company

Ike Tijan

Authorized Signature

January 14, 2014

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

OPEN TEXT

(Company)

Ike Digman

(Authorized Signature)

IKE DIGMAN SALES EXECUTIVE

(Representative Name, Title)

813 639 6538 *813 377 3484*

(Phone Number) (Fax Number)

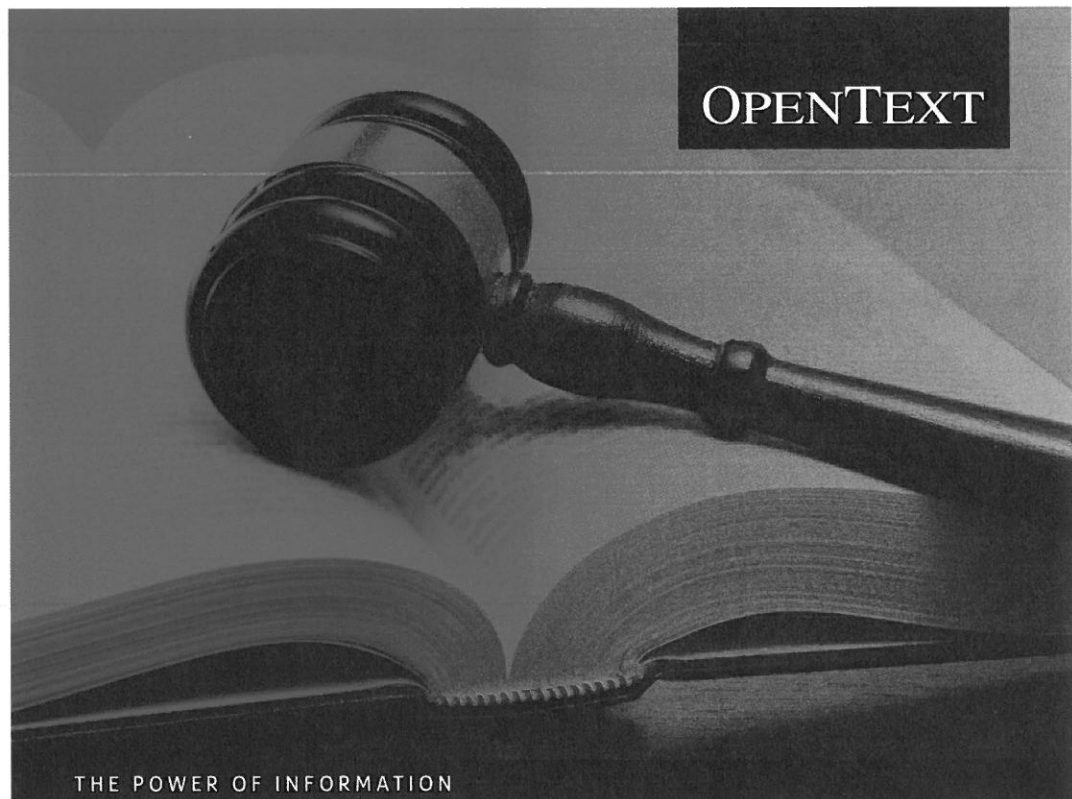
JANUARY 14, 2014

(Date)

**Project to Provide an Electronic Document Management System
(EDMS) Solution
Open Text response to State of West Virginia
Solicitation AGO9214**

Submitted by Ike Digman, Account Executive
January 14, 2014

Create Value from Content with Open Text



January 14, 2014

Robert Kilpatrick

West Virginia Department of Administration
Office of the Attorney General
Charleston, WV

Dear Robert:

Thank you for the opportunity to provide a response to the State of West Virginia Solicitation AGO9214.

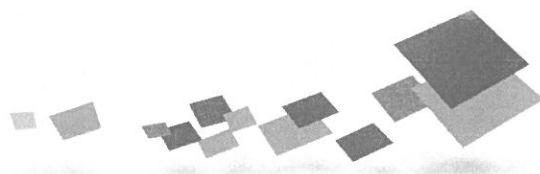
We are excited to read and understand your Legal Document Management System requirements as it matches similar programs we have provided for Attorney Generals and District Attorney's Offices in other states. They share a similar situation as the legal and litigation processes are slowed down with paper processes, e-mail and printed attachments coming in from constituents and various other agencies not to mention a lack of automation and a need for compliance on version control. Everything with the growing caseload happens in a non-automated fashion which drags out the process and costs the state more and more money in many areas in WV AGO and beyond.

OpenText is partnered with InformaXion Solutions (IXS) to implement the Open Text solution. IXS brings a wealth of experience and knowledge having implemented document management solutions for two decades.

In the US Open Text has the largest footprint in law firms for legal document management and continue growing as the leader in public sector courts as well. This could be the beginning of a solid partnership and certainly leverages Open Text's strength in public sector and legal.

OpenText eDocs Enterprise Document Management solutions stand out from our competition, specifically in this opportunity because:

- OpenText has solutions deployed throughout the US. At the state level, OpenText currently has document management contract solutions in the State of Minnesota and Oregon Attorneys General offices. At the Federal level our solutions are deployed within DOD and many other agencies, including their courts. At the local level, our document management solutions can be found at hundreds of court houses, even small towns like Greenville, NC. We truly understand and build solutions for the legal and public sector communities.
- OpenText is the only company that can demonstrate 5 years' experience in robust, multi-location, multi-database implementations with over 200 legal users.
- OpenText has the largest base of dedicated content management customers in the world, bringing best practices and a stable partnership to the West Virginia Attorney General's Office.
- OpenText is the world leader in records management solutions



After the implementation of the OpenText Legal Document Management System, the following issues will be greatly reduced or eliminated:

- Difficulty finding documents to respond to internal or external requests for information
- Lack of standardized filing process
- Cannot determine the final version of a document
- Difficulty finding previous documents for reuse
- Need for viewing audit trail to determine chain of custody for a document
- Desire/need to aggregate electronic (including email) and paper documents in a single repository
- Inability to provide a wide range of users who are often geographically dispersed access to just the right content, the right version of that content, at the right time, subject to correct security provisions.

According to Gartner, Inc., employees spend 30-40% of their time creating, searching for, retrieving, repurposing and organizing documents. In document intensive industries like government, this seriously impacts the decision making process, hindering organizational agility and limiting service levels. Additionally, today's governance culture, with its mounting set of regulatory bodies, legislation and standards, creates risk for any organization that does not manage information properly.

We look forward to Open Texts' contribution to the success of the objectives of the State of West Virginia Office of the Attorney General.

Until then, please do not hesitate to call or email me if you have any questions regarding the attached RFQ response.

Regards,

Name

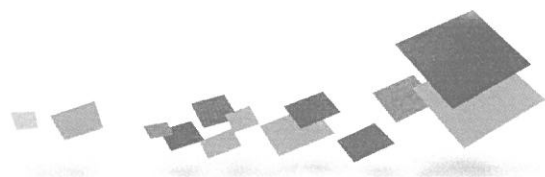
Ike Digman

Sales Executive
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Name

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Sales Manager
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San Francisco, CA 94111

World Headquarters

275 Frank Tompa Drive, Waterloo, Ontario, N2L 0A1
Phone: 519-888-7111, Fax: 519-888-0677, Toll Free: 1-800-540-7292

Statement of Confidentiality and Exceptions

This proposal contains information that is privileged, confidential and subject to copyright – it is tendered for the exclusive use of The State of West Virginia, Office of the Attorney General and its employees only. No portion of this proposal, including any and all of the supporting materials submitted with this proposal, may be transmitted to third parties or reproduced without prior written approval by Open Text Corporation.

For the purpose of this document, Open Text wishes to clarify the manner in which software licenses, professional / consulting services and maintenance / support services will be provided. The terms of the RFQ documentation will not be binding on Open Text with respect to the provision and use of software licenses, professional / consulting services, or maintenance / support services; rather, the provision and use of these items will be governed solely by the terms of agreements which shall be negotiated and executed by the parties at a future date.

Open Text seeks to enter negotiations with respect to these agreements as soon as reasonably possible based on our standard contract documentation which properly describes our unique license and services models for the benefit of both parties. Obviously, Open Text would be willing to entertain all reasonable requests for modification to our standard documentation, but our pricing proposals are based upon the following principles, all available upon request:

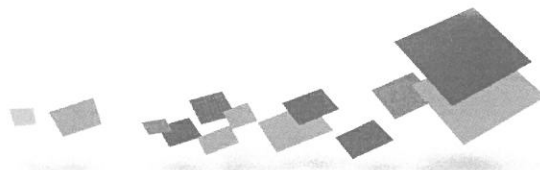
- Open Text proposes to provide software licenses under the terms of the Software License Agreement.
- Open Text provides professional / consulting services under the terms of the Open Text Professional Services Agreement.
- Open Text provides maintenance/support services under the terms of the Software Maintenance Program Handbook.

Validity

This proposal shall remain valid sixty (60) calendar days from the date of this proposal. Open Text reserves the right to make changes in specifications and other information contained in this document without prior notice.

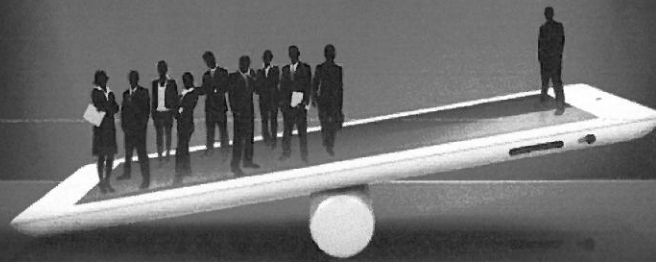
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The Verdict is in...

90% of the Am Law 200 chooses OpenText



eDOCS has helped law firms dominate their content challenges for more than 20 years. In fact, 90 percent of the Am Law 200 solve their business needs with OpenText Legal Solutions.

Find out why.
www.opentext.com/legal90

OPEN TEXT
eDOCS



Open Text, in cooperation with our local partner, Informaxion Solutions LLC (IXS) is pleased to submit our response to Request for Quote (RFQ) AGO9214 for a Legal Document Management Software and Support (LDMS).

Our solution meets or exceeds the requirements detailed in the RFQ and we are certain that our solution represents the State of West Virginia Office of the Attorney General's (WV AGO) best opportunity to meet its goal of deploying an Enterprise Document Management System (EDMS) Solution.

Open Text eDOCS DM is
in use in over 300 local
government
organizations
throughout the world

The Open Text Solution

Given the nature of WV AGO's organization and the regulatory environment, WV AGO requires an LDMS solution that will provide a common framework for organizational activities throughout the enterprise. Such a framework will ensure that other systems can be linked into the EDMS, allowing WV AGO to closely integrate the work processes of employees, constituents and partners and also to facilitate the management of information throughout its lifecycle, from the time the data is conceived to the time it is removed. As a result, WV AGO will be able to improve responsiveness, increase efficiencies and reduce the risk associated with compliance, governance and regulatory obligations in all jurisdictions.

The implementation of Open Text's EDMS solution will allow you to:

- Optimize your ability to create and leverage content;
- Enhance productivity with an integrated, one-stop solution; users will benefit from powerful document management capabilities that, with the click of a mouse, will allow users to conduct unified searches across multiple departments and locations;
- Access records from existing desktop applications to facilitate ease of use, promote end user adoption and decrease training and IT deployment costs;
- Enable rapid decision making relating to critical matters;
- Reduce total cost of ownership through central deployment and administration;
- Reduce IT costs via the use of a centralized repository;
- Improve accountability and minimize litigation risk

Being able to manage all
of WV AGO's content in
one system allows it to
be significantly more
responsive to its
constituents

Open Text's EDMS solution includes the following components:

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Open Text Solution	Benefits
Open Text eDOCS DM (Software)	Centralized repository minimizes IT costs, helps ensure document currency and reduces time spent looking for information. Increases productivity and reduces training requirements by leveraging familiar web and Windows® interfaces
Customer Support	Open Text customer support options allow WV AGO to gain support for the products used in a manner that exactly matches its needs.
Training	A training program will be developed with WV AGO that will be provide an ideal mixture of classroom, train the trainer, computer based, and on-site curriculum that will speed the adoption of the application throughout the organization.
Implementation and Deployment	In conjunction with our Business Partner, IXS we can develop a detailed implementation and deployment plan.

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Pricing Overview

RFQ# AGO9214

Exhibit A Pricing Page

Item	Vendor Description	Unit of Measure	Estimated QTY	Unit Price	Extended Price
Concurrent User License for Worldox GX3 Professional, or equal (one-time cost)	OpenText eDOCS DM Standard Named User Client	each	150	324.35	48,652.50
Annual Maintenance for Worldox GX3 Professional, or equal	Annual Maintenance for OpenText eDOCS DM Standard Named User Client	each	150	64.87	9,730.50
A. Subtotal for Software and Technical Support					58,383.00

Professional Services

Service	Unit of Measure Hour	Estimated Quantity	Unit Price	Extended Cost
Remote Planning	each	8.00	225	1800
Remote Configuration	each	16.00	225	3600
Remote System Administrator Training	each	6.00	225	1350
On-Site Collaborative Training	each	18.00	225	4050
Remote End User Training	each	20.00	225	4500
Post Implementation Support Hours	each	10.00	225	2250
B. Subtotal for Professional Services				17,550

Multiply Unit Price Bid by Estimated Quantity to calculate Extended Prices

Total Price Summary

A. Subtotal for Software and Maintenance			58,383
B. Subtotal for Professional Services			17,550
Total Fixed Price (Sub Totals A + B)			75,933

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A Few Words about Open Text

Founded in 1991, Open Text has expanded on its track record of innovation, starting with the development of the first search engine for the Internet to becoming a market leader in Enterprise Content Management (ECM).

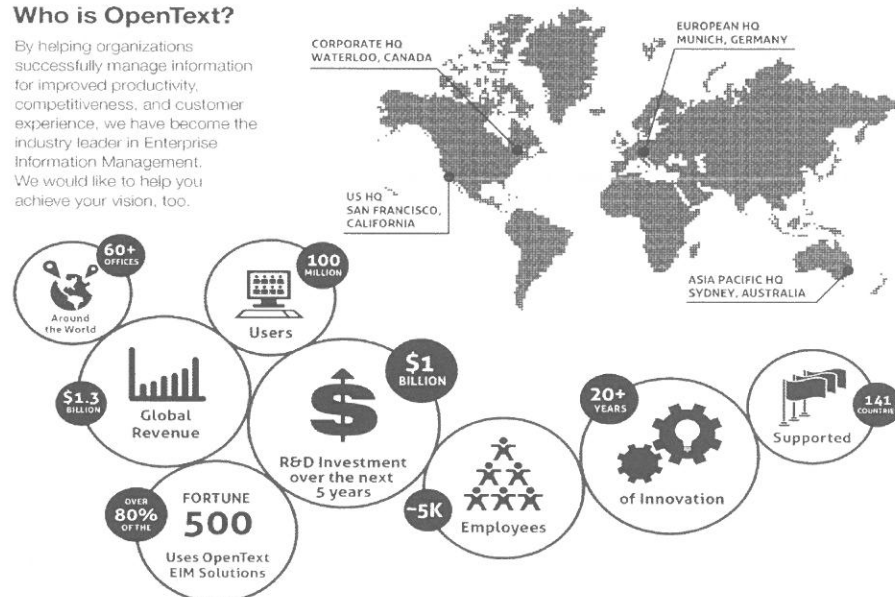
Open Text, an enterprise software company and leader in ECM, helps organizations manage and realize the true value of their content. Open Text brings two decades of expertise, supporting 46,000 customers and millions of users in 114 countries. Working with our customers and partners, we bring together leading Content Experts™ to help organizations capture and preserve organizational memory, increase brand equity, automate processes, mitigate risk, manage compliance and improve responsiveness.

Open Text is the market leader in understanding how EDMS technology can scale to meet your present and future needs but with the focus clearly on the use case rather than just the technology provision.

Open Text is the largest independent vendor of ECM technology—a reputation built on delivering highly complex, critical applications to enterprise class organizations with complete flexibility for the future. Our customers have benefited from our solutions to deliver a 'value chain' of managed information across all disparate sources of data, not just documents. Open Text customers who work in heavily regulated, asset based industries have successfully used our solution to control and manage processes and data flow across document repositories, ERP applications, email platforms, GIS platforms, CAD applications and asset management tools, all based on a single, highly scalable, secure and integral records/document/content management platform. Open Text is ideally positioned with the technology applications, consulting, and technical services, to deliver a value-oriented solution to any customer, both today and in the future.

Who is OpenText?

By helping organizations successfully manage information for improved productivity, competitiveness, and customer experience, we have become the industry leader in Enterprise Information Management. We would like to help you achieve your vision, too.



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Open Text's Partner

Our global vision commits us to establishing strategic alliances with only the best technology, services, and solution providers. Our mutually beneficial relationships with systems integrators, consultants, and software and hardware developers augment and extend Open Text products and services allowing Open Text and its partners to fulfill key market objectives, drive new business, establish a competitive advantage and create demonstrable value for our joint customers.

InformaXion Solutions (IXS)



InformaXion Solutions (IXS) is an OpenText Select Partner focused on implementing Enterprise Content Management solutions that enable organizations to optimize the use of their information, ultimately expanding its inherent value to the organization. IXS industry-leading Enterprise Content Management and Business Process Management solutions support higher productivity, improve customer service, and reduce operational costs while assuring increased compliance levels. IXS proudly delivers tailored OpenText based ECM solutions that empower organizations to better utilize and manage information – expanding the value of that information – to make smarter decisions.

With more than 19 years' experience using OpenText software as a foundation for Enterprise Content Management solutions, IXS provides you with unparalleled breadth and depth of knowledge and expertise when it comes to OpenText Document Management solutions.

- IXS has satisfied services clients across the US and can draw upon an extensive catalog of implementation experience to design, develop and implement a document and content management system that meets or exceeds all requirements.
- We have the skilled and experienced resources needed to implement, upgrade, or maintain an OpenText business solution.
- With the years of doing OpenText implementations across various industries and business processes, we've established best practices and implementation knowledge that enable project efficiencies and mitigate risks.
- Because of our many years of experience working with OpenText eDOCS DM we can conduct a full knowledge transfer to your people, so they can maintain your applications down the road.

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Open Text's Recommended Solution

Open Text eDOCS Document Management (DM)

Open Text is ideally positioned to recommend that WV AGO exploit the full power and benefits of implementing Open Text's eDOCS DM application.

System General Requirements and Configuration

The OpenText eDOCS DM system will be installed and configured based on WVAG office's intended EDMS platform and system requirements as described in Section 3, General Requirements, and from the detailed requirements to be confirmed during the actual Project Planning and Configuration sessions. The eDOCS DM solution has a rich set of features and functionality that will be configured to support the folder structures and general security policies required for the WVAG document management system.

LexisNexis Juris Accounting and Time and Expense Entry

Automated import of accounting metadata from the current LexisNexis database into eDOCS DM will be established via a standardized SQL SSIS package. SQL Server Integration Services (SSIS) is a native component of the Microsoft SQL Server database software. As such, it is not affected by, nor dependent upon, 3rd party software. This integration effort is predicated on the current LexisNexis database being housed on Microsoft SQL server. Client and Matter specific folders will be created dynamically within the eDOCS DM Dynamic Views folder set. In this integrated model, there is no requirement for additional SQL licensing. The eDOCS DM database can co-exist with the current LexisNexis database on the existing SQL server.

Configurable Security Matrix

eDOCS DM provides for a configurable security matrix at both the container and document level. Permissions can be based at the user or group level and include specific "access" and "deny" granularity.

Importing Legacy Data

The eDOCS DM product provides several native import tools to meet legacy data import requirements. These tools are capable of both bulk imports at an administrative level and permissioned user imports.

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Deploying the Solution

eDOCS DM provides a native deployment method for the DM user interface. Additionally, if WV AGO has concurrent deployments of software or an imaged based hardware upgrade, the eDOCS client software can be integrated into this effort.

Distributed Databases

The eDOCS DM system can be configured to satisfy any and all business continuity and disaster recovery requirements should the central databases or repositories become unavailable.

Database Structure

eDOCS DM provides a normalized database structure that can be customized via native tools. Included capabilities include:

- Multiple forms sets
- Forms assignment by group or application
- Configuration of legal hold elements – Once documents have been marked for legal hold, edits and changes to the content cannot be made and the content can be protected from being tampered with. Groups of documents can be readily identified and acted upon for legal hold. These documents can be identified by profile elements. Auditing of this legal hold action is also capable.

System Requirements and Configuration Assumptions:

- Remote access can be provided to IXS consultants in to the current and planned WVAG office resources to facilitate both implementation and training efforts.
- An existing Microsoft SQL server hosts the production LexisNexis database
- Client and Matters will be secured through the Dynamic Views folder structure prohibiting certain users or groups from accessing documents.

Open Text eDOCS DM

eDOCS has been deployed in over three hundred government agencies around the world.

The eDOCS DM Solution is used by organizations to access valuable information in repositories across the enterprise. It allows an organization to take action on information using desktop applications, and automatically gain access to all data repositories at the same time. As such, our solution can meet your requirement for a secure environment to produce and store electronic and non-electronic documents, and make them readily available to your users.

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Feature	Description
Controlled Creation	Often referred to as application integration. Means that the EDMS is fully accessible from within commonly used applications like the MS Office suite of products. Rather than the users having to go to another application or web site to get to their documents, the documents are made available directly from within their most commonly used applications. During the act of creating content the user experience is controlled by the EDMS system and the user is asked to fill out a simple document profile card that describes the document in terms that are universally accepted throughout the organization.
Profile Searching	Once a document is in the system the user can search using any of the fields on the profile so that they can quickly and easily get to just the document(s) they are looking for.
Email Management	Captures, manages, preserves and leverages email as a mission critical asset. eDOCS DM can be integrated with all the major email systems such as Microsoft Outlook, Novell GroupWise and Lotus Notes.
Full-Text Searching	The Search capability of the product is not limited to just the profile data that the user enters to describe the document but also includes all of the words inside the document as well.
Check-out/Check-in	The system keeps track of who is editing the document at all times so that there is never an occasion when two people make conflicting edits to the same document.
Version Control	The System can control up to 99 versions of a given document each with up to 26 distinct sub-versions.
Security	Each document can have its own security settings that allow only certain individuals or groups of people to have access to the document, there are many levels of access that can be granted or excluded including the ability to copy, edit, delete, view, view security, and change security just to name a few.
Audit Trail	Every action taken against a document is logged in the audit trail for that document. Every time a user views a document or edits it for example is logged.

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External References

OpenText – A Smart Choice for West Virginia

Established in 1991, OpenText™ is the world's largest independent provider of Enterprise Content Management software. The company's solutions manage information for all types of business, compliance and industry requirements in the world's largest companies, government agencies and professional service firms. OpenText supports approximately 50,000 customers and 100 million users in 114 countries.

OpenText has a long history of providing similar solutions to customers, like West Virginia Attorney General, in the US public sector. Some examples of our credibility and pedigree in delivering valued solutions in the public sector are:

ALASKA	COLORADO	NEVADA
State of Alaska - Division of Public Health	Adams County	Churchill County
US Bureau of Land Management, Alaska State Office	Arapahoe County	City of Henderson
Valdez City Schools	Boulder County Community Corrections	City of Henderson Police Department
ALABAMA	City and County of Broomfield	City of Las Vegas
State of Alabama	City and County of Denver - Department of Environmental Health	Clark County School District
ARIZONA	City of Arvada	Clark County Water Reclamation District
City of Phoenix	City of Colorado Springs	Elko County
Arizona State University	City Of Commerce City	Humboldt County Clerk
City of Chandler	City of Loveland	Lyon County
City of Mesa	City of Montrose	State of Nevada
City of Scottsdale	City of Thornton	Nye County
City of Tucson Water Department	City of Westminster	Pershing County
City of Yuma	Colorado State Patrol	White Pine County School Dist.
Maricopa County Flood Control District	Colorado State University	NORTH CAROLINA

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State of Arizona	Delta County Joint SD #50	State of North Carolina
CALIFORNIA	Douglas County School District	Buncombe County
Marin Municipal Water District	Eagle County School District	Pitt County
Sacramento Municipal Utilities District	El Paso County Clerk & Recorder	NEW YORK
City of Riverside	Jefferson County	City of Buffalo
Alameda County Water District	CONNECTICUT	New York City
City of Anaheim	State of Connecticut	State of New York
California State Controller's Office	FLORIDA	OHIO
California State University at Bakersfield	City of Gainesville	City of Cleveland
City & County of San Francisco	City of Melbourne	OREGON
City of Costa Mesa	City of Miami Beach	Portland State University
City of Costa Mesa	City of Orlando	State of Oregon
City of Fairfield	State of Florida	PENNSYLVANIA
City of Hollywood	Tampa Port Authority	State of Pennsylvania
City of Los Angeles	GEORGIA	TENNESSEE
City of Mesquite Police Dept.	State of Georgia	State of Tennessee
City Of Oakland	IDAHO	TEXAS
City of Rialto	Idaho State Police	City of Amarillo
City of San Francisco	Idaho State University	City of Austin
City of San Francisco Human Services	State of Idaho-Industrial Commission	City of El Paso
City of Santa Clara	ILLINOIS	City of San Antonio
City of Torrance	State of Illinois	Port of Houston
County of San Luis Obispo	KENTUCKY	Port of San Antonio
County Sanitation Districts of Los Angeles County	City of Bowling Green	UTAH
Greene County Emergency	LOUISIANA	Salt Lake City Corporation
Communications Center	State of Louisiana	Salt Lake County

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Kern County Counsel	MARYLAND	Sandy City
La Jolla County Day School	State of Maryland	State of Utah Department of Transportation
Los Angeles County Metropolitan Transit Authority	MICHIGAN	VIRGINIA
Mendocino County Office of Education	State of Michigan	State of Virginia
North Monterey County Unified School District	MINNESOTA	WASHINGTON
Orange County Fire Authority	City of Bloomington	County Dept. of Executive Service
Port of Oakland	State of Minnesota	Chelan County
Port of San Diego	NEBRASKA	Chelan County
Redwood City School District	State of Nebraska	City of Bellevue
Riverside County Waste Management	NEW MEXICO	City Of Redmond
Sacramento County Office of Education	County of Bernalillo	City of Seattle
San Bernardino City Unified School	New Mexico State Police	City of Vancouver
Sonoma County	State of New Mexico	King County Medic One
State Bar of California	State of New Mexico 2nd	Port of Seattle
State Compensation Insurance Fund	Judicial District Court	PUD No. 1 of Douglas County
York County Dept. of Fire & Life Safety		Snohomish County P.U.D.
		State of Washington
		Thurston County Medic 1
		Washington State Dept. of Transportation
		Washington State Legislature
		Washington State Patrol
		WYOMING
		Campbell County ITS
		Campbell County School District

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Johnson County SD #1
Laramie County
Laramie County School District #1
Natrona County School District,
Sheridan County School District #3
Sweetwater County
Teton City School District

Summary of the Open Text Solution Offered

Open Text eDOCS DM

Open Text eDOCS DM will provide you with a rich user experience that minimizes the time spent learning the document management system and simplify the ways it is used to generate value.

Open Text eDOCS DM eliminates the mounting inefficiencies caused by the inability to manage documents as well as the "islands of information" prevalent in many organizations. It helps control document-based knowledge assets by enabling users to capture, organize, locate and share content in a secure, integrated, and intuitive environment. From documents, e-mail, graphics, and forms to discussion threads, engineering drawings, scanned paper and electronic-based records, content is consolidated in a unified enterprise knowledge base for easy access and retrieval.

Our eDOCS DM solution will increase WV AGO's productivity by enabling faster access to content, providing control over multiple document versions, and enabling users to better organize documents, whether it is through the use of folder structures, tailored workspaces, or compound documents. Seamlessly integrated with standard applications used to create and capture content, Open Text eDOCS DM will provide WV AGO with a rich user experience that minimizes the time spent learning the document management system and simplifies the ways it is used to generate value.

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Summary

Thank you for the opportunity to provide a response to the State of West Virginia Solicitation AGO9214.

We look forward to working with the State of West Virginia Office of the Attorney General and implementing your Legal Document Management System.

We feel confident in our decades of experience in providing document management systems to customers of all sizes from local governments to customers with well over 1,000 legal users in robust, multi-location, multi-database implementations.


www.opentext.com

Sales: Ike Digman (813) 639-6538
idigman@opentext.com

Support: Georgia Bellegarde (850) 942-3627
800-499-6544
support@opentext.com

www.opentext.com

Copy of our Workers Compensation Certificate of Liability per your request in Section 8.

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 8/20/2013 13:01		
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>						
PRODUCER Barney & Barney LLC CA Insurance Lic: 0C03950 9171 Towne Centre Drive, Suite 500 San Diego, CA 92122 858-457-3414			CONTACT NAME: Kristine Farmer PHONE (A/C, No, Ext): (858) 587-7551 FAX (A/C, No): (858) 909-9802 E-MAIL ADDRESS: krisf@barneyandbarney.com			
INSURED Open Text, Inc. 275 Frank Tompa Drive Canada, N2L 0A1 Canada Client # 48452			INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: C-Club Indemnity Insurance Company 12777 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:			
COVERAGES		CERTIFICATE NUMBER: MST NUMBER 28314		REVISION NUMBER:		
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>						
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PRO- <input type="checkbox"/> LIMIT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COVERED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per stack) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> EED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe in the DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	71712323	7/1/2013	7/1/2014	<input checked="" type="checkbox"/> X <input type="checkbox"/> NO STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) - 10 days notice for nonpayment and 30 days for any other reason - Cancellation clause applies. RE: All operations of the Named Insured						
CERTIFICATE HOLDER			CANCELLATION			
Evidence of Coverage only			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
			AUTHORIZED REPRESENTATIVE <i>Kristine Farmer</i>			

ACORD 25 (2010/05)

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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: AGO9214

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

Addendum No. 1

Addendum No. 6

Addendum No. 2

Addendum No. 7

Addendum No. 3

Addendum No. 8

Addendum No. 4

Addendum No. 9

Addendum No. 5

Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

OPEN TEXT

Company

Ike Tjara

Authorized Signature

JANUARY 14, 2014

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety, understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

OPEN TEXT

(Company)

IKE DIGNAN

(Authorized Signature)

IKE DIGNAN SALES EXECUTIVE

(Representative Name, Title)

813 639 6538

(Phone Number)

813 377 3484

(Fax Number)

JANUARY 14, 2014

(Date)