

CERTIFICATION AND SIGNATURE PAGE

6314C0017

By signing below, I certify that I have reviewed this Solicitation in its entirety, understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

Fenwick Technologies, Inc.
(Company)

Rich Edwards
(Authorized Signature)

Rich Edwards, President
(Representative Name, Title)

304-720-5151 888-680-6555
(Phone Number) (Fax Number)

2-18-2014
(Date)

02/19/14 11:18:39AM
West Virginia Purchasing Division

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: 6314C0017

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc. *N/A - no addendums issued*

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Fenwick Technologies, Inc
Company

Rich Edwards
Authorized Signature

2-18-14
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
RFQ6314C0017 Application Programmer Analyst

28

Contract Manager: Eva Kordusky
Telephone Number: 304-720-5157 x229
Fax Number: 888-680-6555
Email Address: eva.kordusky@fentech.com

Exhibit A

Pricing Page

QTY (Hours)	Description	Hourly Rate	Price per Year
2184 hours	Application Programmer Analyst Contract cost for 1 year based on hourly rate	\$ 55.50	\$ 121,212.00

Estimates for bidding purposes only

TOTAL COST \$ 121,212.00 per year

Vendor Name: Fenwick Technologies, Inc.

Vendor Address: 405 Capitol St.
Charleston, WV 25301

Remit to Address: P O Box 1187
Charleston, WV

Phone #: 304-720-5151

Fax #: 888-680-6555

E-mail: rich.edwards@fentech.com

Signature: Rich Edwards Date 2-18-14

Candidate Name: Billy J. Lane				
WV RFQ 6314C0017 Mainframe Application Programmer Analyst				
	Years Exp.	Last Used	Self Rating (1-10)	Comments
QUALIFICATIONS				
3.1 - The Application Programmer Analyst must have at least five (5) years of paid full-time programming experience programming in an IBM Mainframe COBOL/CICS/DB2 environment.	32	Present	10	
3.2 - The Application Programmer Analyst must have at least five (5) years of paid full-time programming experience programming in designing and maintaining complex CICS/DB2 applications	10	Present	9	
3.3 - The Application Programmer Analyst must have at least five (5) years of paid full-time programming experience in Job Control Language. (JCL)	12	Present	10	
3.4 - The Application Programmer Analyst must have at least five (5) years of paid full-time programming in Analysis and Design	20	Present	9	
3.5 - The Application Programmer Analyst must have at least five (5) years of paid full-time programming experience 5 years paid full time experience using Computer Associates CA DB2 Tools - RC/Update, RC/Query & PRF	10	Present	10	
3.6 - The Application Programmer Analyst must have at least 2 years paid full time experience maintaining a driver's license/ID issuance system that is integrated with the AAMVA and Unified Network Interface (UNI) network	10		10	
3.7 - The Application Programmer Analyst must have at least 2 years paid full time experience maintaining a court docketing computer system or application	6	Present	10	
3.8 - The Application Programmer Analyst should have good communication skills to communicate with various stakeholders including , but not limited to; project managers, business analysts, database administrators and application analysts as well as business policy staff and workers	20	Present	9	
3.9 - The Application Programmer Analyst must have experience with the Federal and State law requirements regarding a drivers licence issuance system. This experience will be verified by a written reference from the chief IT official of the state agency responsible for issuance of drivers licenses.	10	Present	9	Letter included in bid package
3.10 - The Application Programmer Analyst must have paid full time programming experience in the past 5 years with the American Association of Motor Vehicle Administrators (AAMVA) applications which interfaces with a Driver's Licensing System. These applications include the Commercial Driver's License Information System (CDLIS), the Problem Driver Pointer System (PDPS), the Social Security Online Verification (SSOLV) and the Unified Network Interface (UNI). This experience will be verified by a reference from the Chief IT official of the state agency responsible for issuance of driver's licenses.	10	Present	9	Letter included in bid package
3.11 - The successful vendor must provide documentation to support proof that their candidate is a U.S. citizen or eligible to work in the United States. Examples of this type of documentation includes an I-9 Form (Employment Verification Form) or a standard U.S. birth certificate or a certified copy of a birth certificate filed with a state office of vital statistics or equivalent agency in the individuals state of birth.	N/A	N/A	N/A	Yes will provide
3.12 - The Application Programmer Analyst must have experience with the provisions of the REAL ID Act found in 49 USC 30301 as well as the corresponding rules associated with the Act found at 6 CFR37. This experience will be verified by a reference from the Chief IT official of the state agency responsible for issuance of driver's licenses.	5	Present	9	Letter included in bid package
3.13 - The Application Programmer must pass the criminal background checks in accordance with Section 202(d)(8) of the Real ID Act of 2005 and Federal Rule 6 CFR37.45 prior to award.	N/A	N/A	N/A	Yes will comply



WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION
1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Earl Ray Tomblin
Governor

Paul A. Mattox, Jr., P. E.
Cabinet Secretary

February 3, 2014

To: David Tincher, Director
State Purchasing Division

From: Kim Asseff, Director
Information Services Division

A handwritten signature in black ink, appearing to read "Kim Asseff", written over the printed name in the "From:" field.

Subject: Billy Lane - Experience

The purpose of this memo is to verify that Mr. Billy Lane has 10+ years of experience with the WV Division of Motor Vehicles (DMV) Drivers' System (a drivers' licensing and identification issuance system). Mr. Lane was employed by the Department of Transportation, Division of Highways from 1/16/03 – 10/31/11. His primary area of responsibility was making modifications and enhancements to the system. During his employment he was also a key player in the development and maintenance of the Office of Administrative Hearings (OAH) Docketing System. He has also been employed as a contractor over the past two years and has continued to provide support for the WV DMV Drivers' License System and the OAH Docketing System. During his employment with the DOT he has acquired programming experience in the following areas:

- Programmer/Analyst experience with the Federal and State law requirements regarding a drivers' licensing issuance system
- Programmer/Analyst experience with the American Association of Motor Vehicle Administrators (AAMVA) applications which interface with the WV Drivers' Licensing System. These applications include the Commercial Driver's License Information System (CDLIS), the Problem Driver Pointer System (PDPS), the Social Security Online Verification (SSOLV) and the Unified Network Interface (UNI).
- Programmer/Analyst experience with the provisions of the REAL ID Act found in 49 USC 30301 as well as the corresponding rules associated with the Act found at 6 CFR§37.

If you require additional information, please contact JoAnn Twohig by email at JoAnn.Twohig@wv.gov.

KA:JTv



Billy J. Lane
Sr. Mainframe Programmer

Summary: Sr. Mainframe Developer with significant experience with State Government and WV Dept of Transportation systems and applications.

Knowledge and Skills

Mainframes: IBM 360, 135, 138, 145, 4341, 4361, 9700, AS400

Software: **Enterprise COBOL for o/s and CICS and DB2,**
JCL for IBM z/OS enterprise server
SDSF Productivity Aid, ISPF, Programming Productivity Aid, CICS Web Interface, HTML Pc Language, Front Page Screen Design Functionality, JAVASCRIPT, HTTP Server For CICS WEB Interface, CICS/CEMT, Novell NetWork, SDF2, VSAM, ACCESS DB, Foxpro

Experience

Fenwick Technologies, Inc

Contract Programmer for WVDOT

Nov 2011 – Feb 2014

Upgrade the UNI software from 4.1 to 5.2 Programming changes and testing for West Virginia to comply with FMCSA (Federal Motor Carrier Safety Admin.)

Upgrade software for OAH(Office of Administrative Hearings) prepare letters and retrain users on the Docketing System.

Other changes to DMV driver issuance system, Veterans and Life Time Hunters Program and test CD31 validation data

WV Dept. of Transportation - Programmer Analyst III.

Feb 2003– Sept 2011

- ✓ **Take the lead with other analyst in analysis, designing, maintaining and upgrading the DMV Drivers Application System using Cobol/CICS/DB2 and JCL.** I work directly with Federal Government agency (AAMVA) and (FMCSA) to establish new and maintain existing systems for issuance of Commercial Drivers License. Communicate with other States IT to solve problems with transferring Drivers.
- ✓ **Code complex batch COBOL programs, compiling and debugging using CA DB2 Tools for CICS/DB2 programs online, SQL statements against DB2 tables (RC/Update, RC/Query and PRF**
- ✓ Help design and maintain the Docketing System for OAH (Office of Administrative Hearings). Continue to modify programs and work with personnel to keep current with Legislative changes.
- ✓ Knowledge of WV DOT business processes as it relates to the computer systems
- ✓ Work with Management to establish deadlines as well as methodologies for establishing upgrades of current systems as well as new ones.
- ✓ Analyze the various software tools to develop and maintain system.

- ✓ Establish user procedures and train the user. Monitor the users and others to make sure procedures are being followed.
- ✓ Keep educated on available technology to improve skills and establish more efficient ways to perform my functions as an analyst. Involved in Webinars for AAMVA modifications and updates such as ACD code, Restriction code for CDL's and upgrading of the Software.
- ✓ **Extensive knowledge of the codes and language used by CDLIS, PDPS, SSA and the UNI system in general. Program and develop CD31 verification for AAMVA's annual Clean File process involving some 100,000 CDL drivers in the State of West Virginia.**
- ✓ **Monitor AAMVA net UNI log for validating drivers and working closely with the DMV and OAH Helpdesks. Install AAMVA's UNI software upgrades.**
- ✓ **Extensive knowledge of the WV DMV Drivers' System and its interfaces with AAMVA software (CDLIS, PDPS, SSOLV and UNI)**

Other Positions and Duties

Worked for 8 years for the State of South Carolina as a Computer Operations Supervisor, System Analyst III, from 1969 till 1977

Was employed by Bluefield Supply as COBOL programmer 1978 till 1988

Worked for Albers Drug Co in Knoxville TN as a remote programmer 1988 till 1990

Worked for Ammars Inc as PC programmer 1990 till 2003

Support the following systems and applications:

- ✓ Commercial Driver's License Information System (CDLIS) - CDLIS is the nation-wide computer system that enables State Driver Licensing Agencies to ensure that each commercial driver has only one driver's license and that the State of Record has the driver's complete driver record
- ✓ Problem Driver Pointer System (PDPS) – The PDPS is used to search the National Driver Register (NDR). This is a repository of information on problem drivers provided by all 51 U.S. jurisdictions
- ✓ Social Security Online Verification (SSOLV) – Online support allows a jurisdiction to verify an individual's SSN with the Social Security Administration's database during the driver's license issuance or renewal process, while an applicant is still at the counter
- ✓ Unified Network Interface (UNI) – The UNI product resides on a site's host and fills an "interface" role between a site's application system and the telecommunications network (AAMVA). In this interface role between application and network, UNI provides both application interface functions as well as network interface functions.

Previous positions and tasks

Systems Analyst for Dept of Mental Health of SC

1969

Tasks

Analyze manual system, document and develop flow for programmers – train users to use automated system

Education

Graduated ECPI in Columbia SC

1969

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% resident vendor preference for the reason checked:

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Fenwick Technologies, Inc.

Signed: [Signature]

Date: 2-18-2014

Title: President

RFQ No. 6314C0017

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Fenwick Technologies, Inc.

Authorized Signature: Rich Edwards Date: 2-18-14

State of WV

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 18 day of February, 2014.

My Commission expires August 13, 2019.

AFFIX SEAL HERE

NOTARY PUBLIC Eva Kordusky

Purchasing Affidavit (Revised 07/01/2012)



NOTE:

Vendor and Notary's date must be the same.

Notary required to AFFIX SEAL on Purchasing Affidavit.