



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Solicitation

NUMBER
FLC13037

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

V E N D O R	*331103859      304-733-6145
	PROFESSIONAL HEALTHCARE DEVELO
	PO BOX 399
ONAVV 25545	

S H I P T O	HEALTH AND HUMAN RESOURCES
	OIG - OHFLAC
	408 LEON SULLIVAN WAY
	CHARLESTON, WV 25301-1713      304-558-2026

DATE PRINTED
06/28/2012

BID OPENING DATE: 07/19/2012      BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	YR	948-55	OPEN-END BLANKET CONTRACT THIS IS A RE-BID OF FLC90100, FLC12113 & FLC12078 CONTRACTOR TO PERFORM NURSES AIDE TRAINING THE OFFICE OF HEALTH FACILITY LICENSURE AND CERTIFICATION IS SEEKING A VENDOR TO PERFORM TESTING AND TRAINING SERVICES FOR (1) NURSING ASSISTANT TRAINING AND COMPETENCY EVALUATION PROGRAM (NATCEP), (2) EDUCATE-THE-EDUCATOR, (3) FOR APPROVED MEDICATION ADMINISTRATION PERSONNEL (AMAP) AND (4) NURSING ASSISTANT REFRESHER COURSE, PER THE ATTACHED SPECIFICATIONS. ***** THIS IS THE END OF RFQ      FLC13037 ***** TOTAL:		

RECEIVED  
 2012 AUG -1 PM 2:58  
 WV PURCHASING  
 DIVISION

SIGNATURE <i>Denise Cihy</i>	TELEPHONE 304 733 6145	DATE 7-31-12
TITLE member	FEIN 043653277	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



**State of West Virginia  
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**NOTICE**

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

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## FEE SCHEDULE

Nursing Assistant Written & Skills Evaluation	\$125.00
Nursing Assistant Oral & Skills Evaluation	\$160.00
Nursing Assistant Written Evaluation Only	\$ 55.00
Nursing Assistant Oral Evaluation Only	\$105.00
Nursing Assistant Skills Performance Evaluation Only	\$ 70.00
Nursing Assistant Certificate	\$ 10.00
Nursing Assistant Certificate	\$ 10.00
Duplicate Nursing Assistant Score Report	\$ 20.00
Educate-the-Educator Workshop—Three Days	\$250.00
Educate-the-Educator Workshop—Last Day Only	\$100.00
Duplicate Educate-the-Educator Certificate	\$ 20.00
AMAP Evaluations	\$ 35.00
Duplicate AMAP Certificate	\$ 20.00
Duplicate AMAP Score Report	\$ 20.00
Refresher Course—Two Days	\$200.00
Duplicate Refresher Course Certificate	\$ 20.00

FLC13037 - Office of Health Facility Licensure and Certification (OHFLAC)'s Nursing Assistant Program FEE SCHEDULE

Vendor Name:	PROFESSIONAL HEALTHCARE DEVELOPMENT, LLC	Phone #	304-733-6145
Address:	PO BOX 399	Fax #	304-733-6146
City, State, Zip:	ONA, WV 25545		

\*\*\*\* Vendor can only charge applicants the same price as noted on the bid for the testing/workshop fee \*\*\*\*

SERVICE PROVIDED	FEE PAID BY INDIVIDUAL		ESTIMATED NUMBER OF INDIVIDUALS RECEIVING SERVICE		ANNUAL TOTAL
<b>PROJECT A</b>					
NURSING ASSISTANT WRITTEN EVALUATION FEE	\$ 55.00	X	1450	=	\$ 79,750
NURSING ASSISTANT ORAL EVALUATION FEE	\$ 105.00	X	20	=	\$ 2,100.00
NURSING ASSISTANT SKILLS PERFORMANCE EVALUATIONS FEE	\$ 70.00	X	1515	=	\$ 106,050.00
<b>PROJECT B</b>					
EDUCATE THE EDUCATOR WORKSHOP FEE	\$ 250.00 (3 days)	X	25	=	\$ 6,250.00
	\$ 100.00 (1 day)*	X	5	=	\$ 500.00
<b>PROJECT C</b>					
AMAP SCORING FEE	\$ 35.00	X	890	=	\$ 31,150.00
<b>PROJECT D:</b>					
NURSING ASSISTANT REFRESHER COURSE	\$ 200.00	X	100	=	\$ 20,000.00
<b>ANNUAL GRAND TOTAL</b>					<b>\$ 245,800</b>

\* This single day may or may not be opened to other professionals in the industry who might be interested in obtaining additional information regarding NATCEP federal and state guidelines.

Basis of Award:

Contract shall be awarded to the lowest responsible vendor who meets the specifications.

Signature: Denise Cihy Date: 7-31-12