

 **MICHAEL GIOULIS** 
HISTORIC PRESERVATION CONSULTANT, INC

August 16, 2012

Mr. Paul Reynolds
WV Purchasing Division
2019 Washington Street, East
PO Box 50130
Charleston, WV 25305-0130

Re: Historic Preservation Services Request for Quotation/RFQ Number: DEV1409

Dear Sir :

Enclosed please find a response to your recent Request for Quotation to provide historic preservation services for "Main Street" and "ON TRAC" communities throughout the state.

You can see from the attached vitae and project list that I have provided services to the Main Street program since 1989: part-time in 1989; and full-time since 1990. I have also participated in many historic preservation projects in the state since 1984 as a private consultant and prior to that time, as Assistant Director of the State Historic Preservation Office.

The proposal is based on providing all of the services indicated in the Request for Quotation and in the description.

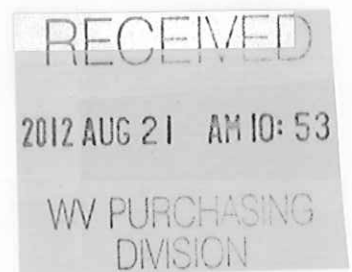
Thank you for the opportunity to respond.

Do not hesitate to call if there are any questions or concerns.

Sincerely,


Michael Gioulis

Enc as noted



PROPOSAL

- The consultant, Michael Gioulis has provided design and other services to Main Street communities since 1989: part-time in 1989; and full-time since 1990. This includes conceptual sketches for commercial buildings, site plans, streetscapes, telephone and email consultations on specific topics such as color schemes, signage and tax credits.
- The consultant has provided training workshops for volunteer design committees of the Four Point Approach since 1989 as well. Mr. Gioulis has conducted annual workshops for the state Main Street program and prepared the "Owner's Maintenance Manual", as well as a second edition of said manual. He has also been involved in the annual resource team visits and the annual business enhancement teams.
- Mr. Gioulis has provided, in his private practice, assistance to property owners to qualify for preservation tax credits since 1984. He has also provided assistance to property owners within Main Street communities with the same knowledge and expertise. See the attached 5 examples as approved by the National Park Service.
- In his private practice, Mr. Gioulis has successfully completed numerous National Register of Historic Places nominations in addition to working with Historic Landmarks Commissions (HLC) enabling legislation. Please see the attached examples of nominations and HLC services.
- Mr. Gioulis has worked with several municipalities and county governments in assisting them with planning and zoning laws; reviewing the same and implementation of same. See attached examples.
- Michael Gioulis has a Bachelor's Degree in Architecture from City College in New York City and graduated in 1977. He has been self-employed as a Historic Preservation Consultant in West Virginia since 1984; working in West Virginia as well as the surrounding states.
- Mr. Gioulis spoke at the National Main Street Town Meeting in 2009 in Chicago as one of three presenters in a session; he has participated in Main Street Resource Teams since 1990 as well as headlining Main Street training workshops on design and other topics, also since 1990.
- Michael, along with the Iowa Architect, Tim Reinders, led a Manager's Training in Martinsburg, WV on Sustainability in January of 2011.
- Mr. Gioulis also served as liaison between the State Coordinators and the National Trust for Historic Preservation from 2009 until 2011.

The Scope of Work would include serving as the professional consultant in the designated WV Main Street and ON TRAC communities. Services would be consistent with accepted Main Street design practices as well as delivering workshops, training, serving on assessment resource teams, composing reports, appearing before local boards and committees and providing private property owner advice on maintenance and rehabilitation issues. It should be understood that all sketches, etc. would be conceptual only and the Contractor will not provide construction documents, completed tax credit applications and completed National Register of Historic Places nominations.

Specific Requirements include:

- The Contractor will train local officials, design committees and share information with other groups as requested. The Contractor will attend local program's design committee meetings as requested by the local program manager or ON TRAC liaison to assist the committee with particular issues, such as committee training, zoning, historic district information, streetscaping, signage or other historic preservation based tools or issues for community enhancement, etc.
- The Contractor will present at in-state and national conferences as appropriate, providing expert advice to other local bodies such as planning commissions, city councils, boards of zoning appeals, or other downtown revitalization professionals.
- The Contractor will make six, two day visits, to newly designated WV ON TRAC communities (to be announced by October, 2012) and three, day and a half visits, to current communities as a member of the Assessment Resource Team. Participation will include a stay in the community along with other members of the team, interviewing various members of the community and performing a walking tour of the designated community. The Contractor will also photograph the downtown area as needed by the Assessment Team during the visit. The photographs will be placed on a disc for easy viewing and submitted to the ON TRAC Program Coordinator. The Contractor will prepare an oral presentation to the community and follow up with a written report for inclusion in the resource team's final report focusing on topics such as historic preservation issues, zoning and land use, or specific issues to that community to solve physical challenges or opportunities to the community. Preparation time before the assessment visit will be required to review previous reports, comprehensive plans, downtown revitalization plans, zoning plans, etc. Written reports will be submitted within three weeks of the on-site visit.
- The Contractor will assist sixteen existing and up to two newly designated ON TRAC communities with design committee solutions to physical challenges or opportunities in public areas. Assistance will include preliminary cost estimates for the chosen public area physical improvements. (The public area to be addressed by a consultant visit as decided in the initial assessment visit).

Consultations will range from entrance sign improvements, green space improvements, establishing a historic district or landmarks commission, or research on issues specific to community needs.

- The Contractor will visit all certified Main Street towns as the need arises to consult with building owners or local officials and the local manager regarding projects and issues related to building rehabilitation or maintenance. These visits will be initiated by a request from the local project manager to the State Office. The State Office will assign the request to the Contractor. These on-site visits will include meeting with property owners, studying individual buildings, finding feasible solutions and encouraging implementation. Pursuant to appropriate requests, the Contractor will prepare solutions and preliminary cost estimates for the recommended work. Consultations will range from selecting exterior paint colors and compatible sign design to recommendations for rehabilitation and maintenance. On-site consultations may or may not result in the necessity for conceptual drawing. Drawings and reports will be conceptual in nature and NOT construction documents. This determination will be made jointly by the local Main Street program manager, the property owner, local officials and the Contractor.
- The Contractor will provide information and generally assist property owners in certified Main Street communities wishing to apply for historic preservation tax credits pursuant to the Economic Recovery Tax Act of 1981 and amended in 1986, if it is determined by the property owner, project manager and Contractor that the project is suitable for application. The Contractor will not be responsible for making formal application to the National Park Service on such matters.
- The Contractor will provide general technical assistance consistent with the Secretary of the Interior's Standards for Rehabilitation.
- The Contractor will provide general technical assistance on new infill construction techniques consistent with land use, zoning and design guidelines.
- The Contractor will participate in the retail business enhancement team program for up to three businesses per year. The team will consist of the Contractor, a freelance visual merchandiser and the state program staff member. The Contractor will work with the group and the business on proper interior and exterior improvements and business practices to enhance each business.
- The Contractor's work will be consistent with the "Main Street Approach" as developed by the National Main Street Center, a program of the National Trust for Historic Preservation.

Delivery Requirements:

- The Contractor will work under the general supervision of the Main Street West Virginia Manager.
- The Contractor will secure written permission of the Main Street West Virginia Manager prior to taking on any projects outside the scope of activities in this contract.

Schedule:

- All work will begin on September 1, 2012 and conclude August 31, 2013.
- Written reports for each community assessment will be submitted within three weeks of visit.
- Other reports or conceptual drawings will be completed and delivered to the local Main Street manager or ON TRAC's liaison office within thirty days of the Contractor completing the on-site visit. Copies will be submitted to the Main Street West Virginia office also within thirty days.
- The Contractor will submit monthly reports to the State Manager describing projects and the number and location of site visits and number of hours worked on each project.
- The Contractor will supply digital photos of all projects both before and after the work is completed.
- The Contractor will furnish an accounting of all work performed at the end of the contract. This will include number of on-site visits, documentation of projects and the status of all projects.

Bid Submission Requirements:

- Resume of Michael Gioulis attached; principal on project.
- Mr. Gioulis has worked for the Main Street West Virginia program since 1989: part time in 1989; full time since 1990. Mr. Gioulis has attended every National Main Street Town Meeting since 1992 up until the present; this includes two days of training for state designers in addition to other educational and continuing education sessions. In 2003 Mr. Gioulis presented a session in Cincinnati, Ohio at the National Town Meeting entitled "Where is ADA Today?". Mr. Gioulis has participated in over twenty-eight (28) Business Enhancement Teams (BET's) in the Main Street communities of Williamson (1992); White Sulphur Springs (1993, 1994); Ripley ((2000, 2003, 2004, 2005, 2006); Point Pleasant ((2000); Philippi (1997); New Martinsville (1992; 1993); Morgantown (1992; 1993; 1994;

1996; 2003); Martinsburg (1992; 1993; 1995); Keyser (1992); Kingwood (1997); Fairmont (1993; 1994; 1998; 1996; 2004); and Beckley (1998). Mr. Gioulis has also participated in over eighteen (18) Resource Team visits with the communities of Kingwood, Martinsburg, Ripley, Charleston East End, Williamson, Huntington, Charleston West Side, Fairmont, Beckley, Weirton, Mannington, Philippi, Ronceverte, Keyser, Hinton, St. Albans, Harpers Ferry, Point Pleasant, Alderson, Buckhannon, and New Martinsville; some communities more than once. Mr. Gioulis served 25 communities at one time: one of the programs being a multi-community county program; he currently serves twenty-eight (28) communities.

Mr. Gioulis has served on the team for the state application workshops, the selection team review that includes on-site visits and interviews with the community stakeholders. He has participated and hosted a number of workshops including Design Committee Training and Design Guideline Workshops. He has attended the Annual Meeting and banquets for the State in addition to individual Main Street communities. He has assisted individual Main Street communities with Design Guidelines, specifically Huntington, Morgantown, New Martinsville, Harpers Ferry and others. He has served as an advisor on Planning Legislation, the Governor's Conference on Housing under Governor Manchin, the Community of Cass under the auspices of the WV Development Office and the National Trust of Historic Preservation Housing Task Force.

Mr. Gioulis organized a Downtown Revitalization Session for the Annual Main Street Conference in 2005; served on the New Town Selection Team for 2005 where the Main Street New Town applications were reviewed for the communities of Charleston West Side, Ronceverte, White Sulphur Springs and Richwood. He held a Graffiti Mitigation Workshop in Charleston's East End. Mr. Gioulis also made site visits to Kenova, Logan and McDowell County for the State Main Street office in order to evaluate the local communities for future Main Street status and how to better achieve that status. Mr. Gioulis has also conducted Tri-State Workshops in Cumberland, Maryland and Ashland, Kentucky.

Mr. Gioulis has completed numerous successful tax certification applications. These include the old Coca-Cola Warehouse building located in the Wharf District of Morgantown, WV; numerous projects in downtown Huntington, WV for Doctor Joseph B. Touma; and the Price and Shisler Houses in Morgantown, WV. He has also provided the same service to Samuel R. Sink for at least six projects in Princeton, WV including the multi-building Virginian Railway Yard Historic District and the Prince Hotel.

Tax Certification Application References:

Mr. Michael Sodomick
276 Walnut Street
Morgantown, WV 26505-5430
(304) 692-5491
Price House
Shisler House

William E. Turner, Jr.
NewPort One, LLC
2014 Quarrier Street
Charleston, WV 25311
(304) 342-2766
Lowenstein Building

Dr. Joseph B. Touma
911 Third Avenue
Huntington, WV 25701
(304) 522-8800
911 Third Avenue - commercial
901-903 Third Avenue - commercial
905-909 Third Avenue - commercial
949 Third Avenue - commercial

Also related to this proposal are a number of training and technical workshops conducted by Mr. Gioulis. These include design workshops for the state Main Street office from 1989 up to the present, 2012; presentation to the National Composites Fabricators Association meeting in Virginia in 1995; state Main Street conferences, both in-state and out-of-state; and others. Mr. Gioulis has also attended all but one of the annual National Main Street Center's Town Meetings from 1989 up to the present, 2012, in Baltimore, Maryland and other training and workshops on the Main Street approach.

- The Contractor will be available as required to complete the requirements of the RFQ. From previous Main Street experience, it is anticipated that approximately 40% of the Contractor's normal business time will be allocated to this contract and approximately 60% of the office's resources (clerical, production, etc.).
- Mr. Gioulis has provided technical advice and conceptual drawings to the Moundsville Downtown Economic Revitalization Committee, preparing a National Register nomination for their downtown and advising on the rehabilitation of 14 downtown buildings; the city of St. Clairsville, Ohio resulting in the rehabilitation of 18 downtown buildings and preparing a National Register nomination for their downtown; and Matewan, WV restoring ten historic buildings and preparing a National Register nomination for the downtown. All of the National Register nominations were successful and the downtowns are now National Register of Historic Places Historic Districts. The Contractor currently provides consultation to the city of St. Clairsville, Ohio and to the town of Princeton, WV on planning and zoning issues as well as rehabilitation projects so that they will adhere to the Secretary of the Interior's Standards for Rehabilitation.

Historic Landmark Commission References:

City of Princeton
100 Courthouse Road
Princeton, WV 24740-2431
Mr. Bill Buzzo
(304) 487-5020
Ongoing consultation and advice

City of Lewisburg
942 Washington Street, West
Lewisburg, WV 24901
Mr. Paul Lindquist/Ms. Carol Olsen
(304) 645-3776, Ext. 117
Ongoing consultation and advice

Town of Sutton
Community Building
Sutton, WV 26601
Ms. Wilda Skidmore
(304) 765-5581
Consultation and advice on establishing a Historic Landmarks Commission

City of Charleston
915 Quarrier Street, Suite 1
Charleston, WV 25301
(304) 348-8105
Ms. Lorrie Brannon
Ongoing consultation and advice on specific projects

Planning and Zoning References:

Mr. Gioulis served on the state legislative committee that revised the Planning and Zoning Enabling legislation for article in the state planning code that regulates planning and zoning. Mr. Gioulis specifically worked on the Comprehensive Planning Requirements. Contact: Senator Brooks McCabe. (304) 347-7500.

Michael advised the ON TRAC community of Mount Hope on their zoning ordinance. Contact: Mayor Michael Martin. mayormm@charterbn.com.

Mr. Gioulis worked with the ON TRAC community of Charles Town reviewing and revising a new zoning ordinance and assisted their Historic Landmarks Commission in reviewing a project based on the ordinance. Contact: Ann Paonessa (304) 724-3862.

National Register of Historic Places Nomination References:

Mr. Rich Clemens
City of Buckhannon
Historic Landmarks Commission
70 E. Main Street
Buckhannon, WV 26201
(304) 472-1651
Buckhannon Central Residential Historic District

Listed April 16, 2012

Mr. David Scott
Ritchie County Historic Landmarks Commission
115 E. Main Street, Room 201
Harrisville, WV 26362
(304) 643-2738
Harrisville Historic District
Listed August 18, 2011

Ms. Margaret Hambrick
PO Box 44
Alderson, WV 24910
(304) 445-7242
Argabrite House
Listed April 16, 2009

Mrs. Corinna Oliashirazi
619 Ridgewood Road
Huntington, WV 25726
(304) 634-6095
Kenwood
Listed August 2, 2007

Dr. B. Joseph & Susan Touma
605 Hawthorne Way
Huntington, WV 25701
(304) 525-5558
Hawthorne Historic District
Listed August 2, 2007

BUDGET

The consultant will complete the project as described herein and in the RFQ for a cost per hour of \$100.00 for the time period of September 1, 2012 through August 31, 2013. This includes all fees, travel, supplies, etc. This is based on the RFQ and description of services as herein proposed for a period of twelve (12) months. The contract may be renewed or extended if all parties agree to terms.

Billing will be on a monthly basis, accompanying the monthly report.

QUALIFICATIONS

The principal involved will be Michael Gioulis, Historic Preservation Consultant. Additional staff, predominantly draftpersons and clerical staff, will be assigned for this contract as needed to insure timely delivery of services. These will be under the supervision of Mr. Gioulis. Questions and contacts will be with Mr. Gioulis.

Mr. Gioulis has been involved in historic preservation activities in West Virginia since 1979 and in private practice since 1984. He served as Historical Architect for the West Virginia Department of Culture and History and as Assistant Director of the Historic Preservation Unit. While there he was involved in a number of programs including Survey and Planning grants for Historic Resource Surveys and review of construction grant projects and tax certification applications. Mr. Gioulis also served as interim grants monitor for the State Historic Preservation Office for three fiscal years ending June 30, 2003 when a full-time staff person was hired. He is familiar with all aspects of interpreting standards for construction and rehabilitation of existing buildings. He is also familiar with all construction activities.

In private practice he has been involved in a number of rehabilitation projects and design assistance programs for downtown structures. The major qualification associated with this proposal is his existing and previous contract to provide services to the state Main Street office from 1989 up to the present. In this capacity he has assisted with over eight hundred (800) individual design projects, as well as a number of work shops, resource team visits and technical assistance. Mr. Gioulis has conducted annual work shops for the state Main Street program and prepared the "Owner's Maintenance Manual." He has also been involved in the annual resource team visits and the annual business enhancement teams.

Mr. Gioulis has attended every National Main Street Town Meeting since 1992 up until the present; this includes two days of training for state designers in addition to other educational and continuing education sessions. In 2003 Mr. Gioulis presented a session in Cincinnati, Ohio at the National Town Meeting entitled "'Where is ADA Today?'. Mr. Gioulis has participated in over twenty-eight (28) Business Enhancement Teams (BET's) in the Main Street communities of Williamson (1992); White Sulphur Springs (1993, 1994); Ripley ((2000, 2003, 2004, 2005, 2006); Point Pleasant ((2000); Philippi (1997); New Martinsville (1992; 1993); Morgantown (1992; 1993; 1994; 1996; 2003); Martinsburg (1992; 1993; 1995); Keyser (1992); Kingwood (1997); Fairmont (1993; 1994; 1998; 1996; 2004); and Beckley (1998). Mr. Gioulis has also participated in over eighteen (18) Resource Team visits with the communities of Kingwood, Martinsburg, Ripley, Charleston East End, Williamson, Huntington, Charleston West Side, Fairmont, Beckley, Weirton, Mannington, Philippi, Ronceverte, Keyser, Hinton, St. Albans, Harpers Ferry, Point Pleasant, Alderson, Buckhannon, and New Martinsville; some communities more than once. Mr. Gioulis served 25 communities at one time: one of the

programs being a multi-community county program; he currently serves twenty-eight (28) communities; this includes Main Street and ON TRAC communities.

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Also related to this proposal are a number of training and technical work shops conducted by Mr. Gioulis. These include design work shops for the state Main Street office from 1989 up to the present, 2012; presentation to the National Composites Fabricators Association meeting in Virginia in 1995; state Main Street conferences, both in-state and out-of-state; and others. Mr. Gioulis has also attended all but one of the annual National

Main Street Center's Town Meetings from 1989 up to the present, 2012, in Baltimore, Maryland and other training and work shops on the Main Street approach.

MICHAEL GIOULIS

HISTORIC PRESERVATION CONSULTANT, INC

PRESERVATION



The firm of Michael Gioulis specializes in the preservation of historic structures and the preservation and interpretation of historic sites. Mr. Gioulis has been a historic preservation professional since 1979. Since 1984, he has been practicing as a private Historic Preservation Consultant dedicated to enhancing awareness of historic preservation through historically accurate restorations and rehabilitations of many prominent buildings in West Virginia and surrounding areas.

PLANNING



Since 1988, Mr. Gioulis has held a contract with the State of West Virginia as their Main Street West Virginia Design Contractor. Revitalization of commercial downtown buildings is the focus of the program emphasizing the preservation of historic integrity.

REPORTS



In conjunction with his work in historic preservation, Mr. Gioulis also offers services in the following areas: HABS/HAERS Reports, 106 Reviews, Feasibility Studies, Design Guidelines, Historic Preservation Certification Applications for tax credits, National Register Nominations, Historic Resource Surveys, and CAP Assessments.

REHABILITATION



Consulting with architects and property owners, Mr. Gioulis is also involved in several rehabilitation projects involving residential and commercial buildings. Preservation of historic fabric and character-defining elements of these extant buildings are the ingredients providing for their efficient, contemporary use within the community.



**MICHAEL GIOULIS
HISTORIC PRESERVATION CONSULTANT**

614 MAIN STREET
SUTTON, WV 26601
(304) 765-5716
(304) 765-5464 (fax)
mike@michaelgioulis.com
www.MichaelGioulis.com

EDUCATION:

B.S., City University of New York, City College, 1975.
B. Arch., City University of New York, City College, 1977.

BUSINESS EXPERIENCE:

June 1984-Present	Self-employed: Historic Preservation Consultant; Design; Construction supervision and management. Design Consultant to Main Street West Virginia since 1988.
June 1979-June 1984	State of West Virginia, Department of Culture and History, Historic Preservation Unit: Coordinate state, local and federal Programs; review construction and other projects for compliance with standards; administer grant, survey and tax incentive programs; public addresses.
September 1982-January 1983	University of Charleston, Charleston, West Virginia: Instructor, "Principles of Planning", urban design, planning and historic preservation curriculum.
October 1977-June 1979	Vecellio and Kreps. Architects, Charleston, WV: drafting; working drawings; review shop drawings; preliminary sketches and site layout; finish selection; specification writing; design.
September 1975-June 1977	Jeri-Jo Knitwear, New York City, NY: Assistant Manager; supervised seven employees; billing.
1968-1973	Various temporary occupations including home construction and remodeling; tree trimming and landscaping.
1968-1973	Prescott Merrill and Turben, New York City, NY: stockbrokers; clerk; head of segregation department.

MICHAEL GIOULIS

CONTINUING EDUCATION:

Historic Preservation Workshop, Cornell University, Ithaca, NY, June 9-16, 1979.
Main Street Revitalization Conference, Charleston, WV, November 1979.
Society for Commercial Archaeology, Washington, D.C., November 1979.
Association for Preservation Technology: Quebec, October 1980; Banff, October 1982; Nashville, October 1983; Toronto, October 1984; Chicago, 1989; Chicago, 1997.
Preservation Tax Incentives, National Trust for Historic Preservation, Philadelphia, PA, December 1981.
Sandstone Restoration Seminar, New York City, December 1982.
The Window Conference and Exposition for Historic Buildings, Boston, MA, December 1986.
National Main Street Center Town Meeting: Tulsa, OK 1992; Milwaukee, WI 1993; Tampa, FL 1994; Nashville, TN 1996; Portland, OR 1997; Pittsburgh, PA 1998; San Diego, CA 1999; Boston, MA 2000; Indianapolis, IN 2001; Ft. Worth, TX 2002; Cincinnati, OH 2003; Albuquerque, NM 2004; Baltimore, MD 2005; New Orleans, LA 2006; Seattle, WA 2007; Philadelphia, PA 2008; Chicago, IL 2009; Oklahoma City, OK, 2010; Des Moines, IA, 2011.
Restoring Covered Bridge Superstructures Workshop, Burlington, VT, 2004.
Online Mapping System Training Workshop, Ohio Historic Preservation Office, Columbus, OH, July 2010.
Section 106 References Workshop, Ohio Historic Preservation Office, Columbus, OH, August 2010.
Preservation Trades Network, Preservation Alliance of West Virginia, Fairmont, WV, 2010.

ACCOMPLISHMENTS:

Certified Architectural Historian under 36 CRF 61 through WV Division of Culture & History, SHPO, ongoing.
Board Member, West Virginia Preservation Alliance, 1984 to present.
Chairman, Braxton County Historic Landmarks Commission, 1981.
Member, Bulltown Advisory Committee, 1980-1982.
Speaker, Preservation Tax Incentives Workshop, Charleston, WV, April 1982.
Speaker, Preservation Alliance of West Virginia: Harpers Ferry, WV, June 1982; Bluefield, WV, June 1983; Bramwell, WV, June 1988; Lewisburg, WV, June 1990; Martinsburg, WV, May 1997; Charleston, WV, May 1998; Weston, WV, September 2000; Elkins, WV, September 2001.
Speaker, Planning Association of West Virginia, February 1983.
Speaker, Energy Conservation in Historic Buildings, September 1983,
Speaker, National Main Street Conference, Charleston, WV, December 1984.
Speaker, Preservation Tax Incentives Workshop, National Conference of State Historic Preservation Officers, Charleston, WV, 1982.
Guest Lecturer, Architectural History, Shepherd College, Shepherdstown, WV, 2003.
Speaker, Main Street West Virginia Conference and Workshops – 1991 to present.
Guest Lecturer, College of Graduate Studies, Charleston, WV, 1996.
Tour Lecturer, Goldenseal Annual Fall Tour, 1996.
Member, Planning Task Force, WV Legislative Committee on Government Organization, Charleston, WV, 2003-2004.
Member, Affordable Housing Task Force, ACHP, 2005.
State Designers Representative on the National Executive Committee of Main Street Coordinators, 2008 to present.
Speaker, Create WV Conference, Snowshoe, WV, 2008.
Speaker, National Main Street Conference, Chicago, IL, March 2009.
Guest Lecturer, Environmental Biology Department, City University of New York, Hunter, 2010.
Guest Lecturer, Faculty Training, Art Institute, Pittsburgh, PA, 2010.
Guest Lecturer, Faculty Training, Art Institute, Pittsburgh, PA, 2011.

MICHAEL GIOULIS

PUBLICATIONS:

Co-Author, "Historic Resource Surveys in West Virginia", 1983.

Wonderful West Virginia, Volume 48, #11, "Marion County Round Barn".

Culture and History, July/August 1984, "Maintenance of Structural Pigmented Glass Storefronts".

Goldenseal, West Virginia Traditional Life, Volume 13, #1, Spring 1987, "Evidence of Times Past, A Preservationist Looks At The Sutton Photographs".

Downtown Property Owner's Maintenance Manual, West Virginia Development Office, May 1992.

Tax Credits for Historic Properties, West Virginia Development Office, 1996.

Home Grown Video, 2005.

Articles on Architects and Materials, West Virginia Encyclopedia & E-Encyclopedia, 2008-2009.

Mt. Dechantal Video, 2010.

Courthouses of West Virginia Documentary, 2010-2011.

ADA Information Website Q&A and Pamphlet, National Trust for Historic Preservation, 2010 to present.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DEV1409

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
PAUL REYNOLDS 304-558-0468

VENDOR

*714151635 304-765-5716
 MICHAEL GIOULIS HIST PRESERVAT
 614 MAIN ST
 SUTTON WV 26601

SHIP TO

WV DEVELOPMENT OFFICE
 ADMINISTRATION
 BUILDING 6, ROOM 645
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0311 304-558-0350

DATE PRINTED
08/09/2012

BID OPENING DATE: **08/23/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001		HR		924-10	<i>\$100.00/HOUR</i>	
	PROFESSIONAL	PRESERVATION		HISTORIC SERVICES		
				OPEN END CONTRACT		
	THE WEST VIRGINIA STATE PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DEVELOPMENT OFFICE IS SOLICITING BIDS FOR PROFESSIONAL HISTORIC PRESERVATION CONSULTING SERVICES TO WEST VIRGINIA'S 12 CERTIFIED MAIN STREET COMMUNITIES PER THE ATTACHED SPECIFICATIONS.					
	***** THIS IS THE END OF RFQ DEV1409 ***** TOTAL: _____					

SIGNATURE	<i>Jean N. Boeger</i>	TELEPHONE	<i>(304) 765-5716</i>	DATE	<i>8/16/2012</i>
TITLE	<i>ASSISTANT</i>	FEIN	<i>51-0502298</i>	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/12/2010

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm Insurance Vicky Murphy, Agent 346 Enterprise Drive Gassaway, WV 26624 	CONTACT NAME: Joetta Stewart PHONE (A/C, No, Ext): 304-364-8600 E-MAIL ADDRESS: joetta.j.stewart.h3xx@statefarm.com	FAX (A/C, No): 304-364-8617
	INSURER(S) AFFORDING COVERAGE	
INSURED Michael Gioulis DBA Michael Gioulis Historic Preservation Consultant 612 Main Street, Sutton, WV 26601	INSURER A: State Farm Fire and Casualty Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ-JECT <input type="checkbox"/> LOC	Y	97-BR-6076-7F	10/01/2010	10/01/2011	EACH OCCURRENCE	\$ 360,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$
						GENERAL AGGREGATE	\$
						PRODUCTS - COMP/OP AGG	\$
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE CED RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Coverage applies to multiple locations

CERTIFICATE HOLDER HDM Associates 135 Hanbury Road West Chesapeake, VA 23322	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

MICHAEL GIOLIS HISTORIC PRESERVATION CONSULTANT

(Company)

Jean Boger

(Authorized Signature)

JEAN BOGER, ASSISTANT

(Representative Name, Title)

(304) 765-5716

(Phone Number)

(304) 765-5464

(Fax Number)

08/16/2012

(Date)

BIDDER'S COST SHEET

The consulting fee shall be submitted in the following manner:

Description	Hourly Rate
Historic Preservation Services	\$ 100.00

The hourly rate is to include the cost of travel and other expenses. The vendor will not be reimbursed for these expenses.

RFQ No. DEV1409

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: MICHAEL GIOULIS HISTORIC PRESERVATION CONSULTANT

Authorized Signature: Jean Bogen Date: 08/16/2012

State of W.Va.

County of Branford, to-wit:

Taken, subscribed, and sworn to before me this 16th day of August, 2012.

My Commission expires Oct. 25, 2014.

AFFIX SEAL HERE

NOTARY PUBLIC Kathryn A. Uldrich

