

### TRANSMITTAL LETTER

To:

West Virginia Department of Administration

**Purchasing Division** 

From:

**GRW** 

Ben D. Fister, PE, PLS, PSM, Vice President Principal-in-Charge/Project Manager

RE:

**Bid Enclosed** 

Response to RFQ #DEP15938 for

Surveying and Mapping Services for Southern Counties in West Virginia

Contents:

1 Original, plus 1 Copy

Comments:

Please don't hesitate to contact us at the above number with any questions.

RECEIVED

2012 SEP -5 AM 9:55

WV PURCHASING DIVISION

GRX

surveying

Buiddbu

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www.grwinc.co.

September 4, 2012

Department of Administration Purchasing Division 2019 Washington Street East Charleston, WV 25305-0130

Dear Sir or Madam,

RE: RFQ DEP 15938 - Surveying and Mapping Services for Southern Counties in WV

GRW is pleased to have the opportunity to respond to your request for the above referenced services. We have carefully reviewed the RFQ and stand ready to offer our services for this important project. Enclosed are GRW's Bid Schedule, Solicitation Forms, Insurance Certificate, and Qualifications requested per the RFQ. GRW is registered with the West Virginia Purchasing Division.

Established in 1965, GRW is a large mapping, surveying, and engineering firm, with licenses in West Virginia and nationwide. Headquartered in Kentucky, we have branch offices across the country. GRW is known for our high level of accuracy and personal service provided at affordable rates.

GRW has completed extensive geospatial services at mining industry sites since 1980, as both prime and subconsultant. Recent projects include providing the surveying and mapping of the northern and southern counties for the West Virginia AML as a subconsultant. GRW specializes in all services required for this contract.

GRW maintains all necessary licenses, and has several in-house Professional Surveyors and Engineers. This project will be managed by GRW's Principal-in-Charge, a West Virginia licensed Professional Surveyor and Engineer.

GRW has the experience, capacity, and equipment required to ensure the project's success and timely completion. With over 225 professionals, we have more than sufficient resources and are very proficient in the latest surveying and mapping technology.

If you have any questions or would like additional information, please don't hesitate to contact us.

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Best Regards,

**GRW** 

Ben D. Fister, PE, PLS, PSM

Ben O Fister

Vice President

BDF/km

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- 1 Bid Schedule
- 2 Forms: Certification Signature Page, Acknowledgement Form and Purchasing Affidavit

3 GRW Qualifications and Insurance Certificate

# 1 Bid Schedule



Vice President

RFO COPY

801 Corporate Drive

Lexington, KY 40503

(859) 223-3999

TYPE NAME/ADDRESS HERE

GRW Engineers, Inc. (dba GRW)

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Solicitation

NUMBÉR **DEP15938** 

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:

**GUY NISBET** 304-558-8802

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R

601 57TH STREET SE CHARLESTON, WV

304-926-0499

ADDRESS CHANGES TO BE NOTED ABOVE

Fax: (859) 519-4507 25304 DATE PRINTED BID OPENING DATE: OPENING TIME 1:30PM09/06/2012 CAT. UOP ITEM NUMBER UNIT PRICE AMOUNT LINE QUANTITY 962-52 0001 B See Attached Bid Sheet 1 FOR SOUTHERN COUNTIES OF WV MAPPING SERVICES REOUEST FOR SOLICITATION THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY WEST VIRGINIA DEPARTMENT OF ENVIROMENTAL PROTECTION'S OFFICE OF ABANDONED MINE LANDS AND RECLAMATION IS SOLICITING BIDS FROM QUALIFIED CONTRACTOR FOR AN DPEN-END CONTRACT TO PROVIDE MAPPING SERVICES IN THE SOUTHERN COUNTIES OF WEST VIRGINIA PER THE FOLLOWING SPECIFICATIONS, TERMS & CONDITIONS, BID REQUIREMENTS. THESE MAPPING SERVICES WILL RESULT IN THE DEVELOPMENT FOR DESIGN/CONSTRUCTION PROJECTS. DE CONTRACT DOCUMENTS See Attached Bid Sheet DEP15938 \*\*\*\*\* TOTAL: THIS IS THE END OF REQ \*\*\*\* SIGNATURE DATE 859-223-3999 09-04-12

# MAPPING SERVICES IN SOUTHERN COUNTIES OF WEST VIRGINIA OPEN-END CONTRACT DEP15938 BID SCHEDULE

The DEP reserves the right to request additional and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

Quantity	Description	Unit Price	Amount
Company of the	Was about the same that the same the		
700	2 - Man Surveying Crew (per hour)	\$ 105.00	\$73,500.00
225	3 - Man Surveying Crew (per hour)	\$ 145.00	\$32,625.00
280	Aerial Photograph Production (per sheet)	\$ 49.50	\$13,860.00
	Topographic Mapping from Aerial Photography (per acre)		
	(List only one rate for each category)		
500	0 - 50 Acres	\$ 23.10	\$ 11,550.00
280	51 - 100 Acres	\$ 15.00	\$ 4,200.00
202	101 and up Acres	\$ 10.00	\$ 2,020.00
	Professional Rates (Listed Disciplines Only) (per hour)		
250	Licensed Land Surveyor	\$ 94.40	\$ 23,600.00
1100	CAD Operator	\$ 60.00	\$ 66,000.00
200	Draftsperson	\$ 60.00	\$ 12,000.00
125	Secretary	\$ N/A	\$ 0
150	Word Processor	\$ N/A	\$ 0
	Travel and Per Diem		
125	Per Diem (Rate/Person/Day)	\$130.00	\$ 16,250.00
			\$255,605.00
	700 225 280 500 280 202 250 1100 200 125 150	225 3 - Man Surveying Crew (per hour) 280 Aerial Photograph Production (per sheet) Topographic Mapping from Aerial Photography (per acre) (List only one rate for each category) 500 0 - 50 Acres 280 51 - 100 Acres 202 101 and up Acres Professional Rates (Listed Disciplines Only) (per hour) 250 Licensed Land Surveyor 1100 CAD Operator 200 Draftsperson 125 Secretary 150 Word Processor Travel and Per Diem 125 Per Diem (Rate/Person/Day)	700   2 - Man Surveying Crew (per hour)   \$ 105.00     225   3 - Man Surveying Crew (per hour)   \$ 145.00     280   Aerial Photograph Production (per sheet)   \$ 49.50     Topographic Mapping from Aerial Photography (per acre)     (List only one rate for each category)     500   0 - 50 Acres   \$ 23.10     280   51 - 100 Acres   \$ 15.00     202   101 and up Acres   \$ 10.00     Professional Rates (Listed Disciplines Only) (per hour)     250   Licensed Land Surveyor   \$ 94.40     1100   CAD Operator   \$ 60.00     200   Draftsperson   \$ 60.00     125   Secretary   \$ N/A     Travel and Per Diem     125   Per Diem (Rate/Person/Day)   \$130.00

<sup>\*</sup> These are estimated quantities for bidding purposes only

2 Bid Forms: Certification Signature Page, Acknowledgement Form and Purchasing Affidavit

## CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

GRW		
(Company)	file	
(Authorized Signature	e)	
Ben D. Fister, PE, PLS	, PSM, Vice President	
(Representative Name	e, Title)	
(859) 223-3999	(859) 519-4507	
(Phone Number)	(Fax Number)	
09/05/2012		
(Date)		

# ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: DEP15938

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addei	ıdıı	m N	lumbers Received:			
			x next to each addendum rece	ivec	1)	
	]	]	Addendum No. 1	[	]	Addendum No. 6
	[	]	Addendum No. 2	[	]	Addendum No. 7
	[	]	Addendum No. 3	1	]	Addendum No. 8
	1	]	Addendum No. 4	I	]	Addendum No. 9
	]	]	Addendum No. 5	[	]	Addendum No. 10
further discus	uno sion	ders hel	tand that any verbal represent d between Vendor's represent	atio ativ	n ma es a	Idenda may be cause for rejection of this bid. I ade or assumed to be made during any oral nd any state personnel is not binding. Only the ifications by an official addendum is binding.
					GR	W
						Company
					X	Ben O Finter
						Authorized Signature

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

09/05/2012

Date

REO No.	DEP	15938
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# STATE OF WEST VIRGINIA Purchasing Division

# **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Deblor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

#### WITNESS THE FOLLOWING SIGNATURE

Vendor's Name:GRW	
Authorized Signature: X / Gens O	Fite Date 09/05/2012
State ofKentucky	
County of, to-wit: Ben D. Fi	ster, PE, PLS, PSM, Vice President
Taken, subscribed, and sworn to before me this 4th da	ay of September , 2012.
My Commission expires 12/10/12	, 20
AFFIX SEAL HERE	NOTARY PUBLIC X O LOS LA

# 3 GRW Qualifications and Insurance Certificate

#### 3.1 Names of Individuals Performing Work

GRW Key Survey Personnel						
Employee Name/Title	Registrations	Total Years Survey and Mappin Experience				
Ben Fister, PE, PLS, PSM Principal-in-Charge	WV Professional Land Surveyor #1209 WV Professional Engineer - Civil #11627	37				
, molpar m onal go	(Additional licenses in AL, FL, GA, IL, IN, KY, LA, MN, MS, NC, OH, TN, and VA)					
L. Rinehart, PLS Chief of Surveys	IN Professional Land Surveyor #LS80040524 KY Professional Land Surveyor #2283	37				
Wolfgang Ziegler, PLS GPS Survey Manager	KY Professional Land Surveyor #3098	30				
John Mickelson, PLS CADD/Quality Control	KY Professional Land Surveyor #3356 KY Professional Geologist #0205	29				
Barry Zulauf Sr. GPS Specialist	Hazardous and Toxic Waste Certification	33				
Gerald T. Wingate, RPP Photogrammetric Mapping Manager	Registered Professional Photogrammetrist # 80729RPP	37				
Mitch Long, CP, LSIT Production Manager	Certified Photogrammetrist # 1411	21				
Jeremy L. Mullins, CP LiDAR Manager	Certified Photogrammetrist # 1404	16				

Supported by a staff of 225, including 15+ experienced surveyors with 6 survey crews, 20+ Mapping Specialists, and 20+ CADD Specialists experienced in the required tasks.

GRW staff assigned to this project has provided surveying and mapping services in excess of \$3.5 million of Mining Industry sites. We have over four decades of experience working on similar projects. GRW has completed surveying and/or mapping of mining sites in the following states:

- West Virginia
- Virginia
- Kentucky
- Maryland
- Pennsylvania
- Indiana
- Wyoming
- Montana

Six Survey Crews are available as needed. GRW's key personnel are supported by a staff of 225 professionals, including:

- 15 Surveyors
- West Virginia Licensed Professional Surveyor Principal-in-Charge
- 40 Mapping/GIS
   Specialists
- 20+ Professionals with experience on AML/Mining projects

#### 3.2 List of Similar Projects, including Past Five

- West Virginia Abandoned Mine Lands and Reclamation, Northern Counties – GRW provided Surveying and Mapping of mining sites for the Northern Counties of West Virginia (as the Surveying and Mapping subconsultant).
- West Virginia Abandoned Mine Lands and Reclamation, Southern Counties – GRW provided Surveying and Mapping of mining sites for the Southern Counties of West Virginia (as the Surveying and Mapping subconsultant).
- Kentucky Division of Abandoned Mine Lands

   As Prime consultant, GRW has completed

   several surveying and mapping projects of Mining Sites for the Kentucky AML. (Client Reference: Mr. Perry Semones, Tel 502-564-2141)
- International Coal Group/Arch Coal Over the last decade, GRW has completed several surveying and mapping projects of Mining Sites as Prime consultant for ICG/Arch Coal. (Client Reference: Mr. Bunnie Watkins, Tel 606-439-0946, bwatkins@intlcoal.com)
- Consol, WV Over the last decade, GRW has been the Prime consultant for dozens of coal companies across the country, including completing surveying and mapping of mining sites for Consol in West Virginia. (Client Reference: Consol/Mr. Craig Kidd, Williamson, WV, Tel 304-235-4850).

GRW has mapped and surveyed over one million acres at over 150 sites ranging from 5 to 100,000 acres. Services on these projects have included targeting, GPS control and monumentation, aerial photography, field control surveys (conventional and GPS), analytical aerotriangulation, digital and conventional topographic mapping, LiDAR, photogrammetric mapping, digital terrain models, GPS monumentation, volumetric computations for refuse and stock piles, targeting of drill holes and conversion of hand drawn maps to digital maps. We have accomplished these projects using the latest version of AutoCAD, and are very familiar with the data delivery requirements for West Virginia Abandoned Mine Lands and Reclamation. GRW has also provided surveying and mapping services for the West Virginia Department of Environmental Protection.



#### 3.3 List of Projects Currently Working on:

- International Coal Group/Arch Coal GRW was selected for multiple projects in June/July of 2012 providing Surveying and Mapping of Mining Sites as Prime consultant for ICG/Arch Coal, and is wrapping up our projects assigned in August 2012. (Client Reference: Mr. Bunnie Watkins, Tel 606-439-0946, <a href="mailto:bwatkins@intlcoal.com">bwatkins@intlcoal.com</a>). Completion Date: Aug/Sept, 2012.
- Marion County, WV As prime consultant, GRW accomplished countywide aerial photography, surveying, photogrammetric mapping, LiDAR, and related services. (Client Reference: Mr. Jim Priester, jprieste@assessor.state.wv.us, Tel 304-367-5410). This project illustrates our ability and capacity to quickly and efficiently accomplish countywide surveying and mapping services in West Virginia. Completion Date: Aug/Sept 2012.
- West Virginia DOT GRW is the mapping subconsultant on a comprehensive mobile mapping project for the West Virginia DOT. Tasks include surveying and mapping. (Client Reference: Mr. Travis Long, West Virginia DOT). This project illustrates our familiarity with multiple West Virginia State clients, providing highly technical mapping services. Completion Date: Contract runs through 2013, involving mainly LiDAR personnel.

Tasks on these Projects Have Included:



- Surveying
- Control
- Aerial Photography
- Mapping
- Digital Orthoimagery
- LiDAR / DEM/DTM
- Quality Control

GRW has the experience, resources, and capacity to successfully complete this project on schedule and within budget. We are known for our high level of accuracy, efficiency, and fast turnaround, and have a long history of accomplishing multiple ongoing projects on time and within budget with our immense staff and resources.

#### 3.4 Name of Project Manager Anticipated for Project

Ben D. Fister, PE, PLS, PSM – Principal-in-Charge/Project Manager –With over 35 years of surveying, mapping, GIS and civil engineering experience, Mr. Fister offers a level of expertise that ensures the successful completion of this project. Mr. Fister oversees the Aerial Mapping Division at GRW, and serves as Principal-in-Charge for federal, state, and municipal projects. He has accomplished several similar AML projects, involving all tasks required for this contract. He is a licensed West Virginia Professional Land Surveyor and Professional Engineer. All work performed under this contract will be under the direct supervision of Mr. Fister (licensed WV PE and PLS). He has been the Principal-in-Charge for the West Virginia AML&R, as well as for numerous Kentucky AML projects, plus miscellaneous coal projects around the nation, and surveying and mapping for the West Virginia Department of Environmental Protection.

#### 3.5 Number of Years Accomplishing Similar Projects

40 Years. As evidenced by our above projects and by our client references, GRW is very proficient in providing surveying and mapping of mining sites. We specialize in providing topographic and planimetric surveying and mapping, boundary and property surveying, survey CAD document preparation, survey reports, aerial photography, photogrammetric mapping, control, LiDAR, and related services.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/29/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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PRODUCER						CONTACT NAME:				
The Underwriters Group, Inc.						PHONE (A/C, No, Ext): 502-244-1343 (A/C, No): 502-244-1411				
1700 Eastpoint Parkway					[A/C, No, EXI): 502 244 1545 [(A/C, No): 502 244 1411  E-MAIL  ADDRESS:					
P.O. Box 23790					ADDITE		SURER(S) AFFOR	RDING COVERAGE		NAIC#
Lou	isville KY 40223				INSUR	RA:Travel	ers Indemn	ity Company		25658
	JRED				INSURER B: Travelers Indemnity Co Of America					25666
GRI	V Engineers Inc. V Aerial Surveys, Inc.				INSURE	RC:Travel	ers Proper	ty Casualty Co of	Amer	25674
	Corporate Drive Kington, KY 40503				INSURE	RD:XL Spe	cialty Ins	urance Company		37885
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					INSURE	RF: Cincin	nati Insur	ance Company		25623
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For Informational Purposes Only										
CE	CERTIFICATE HOLDER CANCELLATION									
For Informational Purposes Only					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
		ì	AUTHORIZED REPRESENTATIVE							

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