

May 30, 2013

West Virginia Department of Administration  
Purchasing Division  
Division of Engineering & Facilities  
Attention: Ms. Tara Lyle  
1707 Coonskin Drive  
Charleston, WV 25311-1099

Dear Members of the Selection Committee:

The Thrasher Group, Inc. (Thrasher) appreciates the working relationship we have formed with the State of West Virginia and their various divisions on projects we have competed together over the years. We now appreciate the opportunity to broaden our relationship through the design of a medical command facility, troop medical clinic in Charleston, West Virginia.

As seen in this qualifications statement, Thrasher brings over forty years of architectural design experience with our Architecture Staff. We have provided design services similar to the Medical Clinic project throughout the state.

The Thrasher team looks forward to meeting with you personally to further discuss your needs for the Medical Command Facility, Troop Medical Clinic and demonstrate how we can bring the design abilities, responsiveness and attention your project deserves.

Thank you for your consideration.

Sincerely,  
THE THRASHER GROUP, INC.

05/30/13 10:09:24 AM  
West Virginia Purchasing Division



CRAIG BAKER, ASSOCIATE AIA  
Partner/ Project Manager

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Company Profile  
Qualifications  
Project Team  
Related Experiences  
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The Thrasher Group, Inc. (Thrasher) is a privately owned firm that specializes in multidisciplinary architectural and engineering services. Thrasher is built on stable leadership, financial strength and reputation. Our dedication to creative design solutions, well-managed projects and customer service has made Thrasher West Virginia's largest engineering firm and an industry leader in the Mid-Atlantic region.

In the following pages, Thrasher will showcase our understanding of Division of Engineering and Facilities' request for architectural and engineering services for plans of a Medical Command Facility, Troop Medical Clinic building renovation/build-out. Understanding is critical to the success of this unique initiative. Our in-house capabilities extend beyond basic services. We have the knowledge, experience and reputation your project requires and deserves.

Our geographic location in the Charleston Area and proven history with medical clinic projects will allow us to respond rapidly, provide oversight and ensure success.

## **MULTI-DISCIPLINARY SERVICES**

Architecture

Civil Engineering

Storm Water Systems

Water Treatment & Distribution

Wastewater Collection &  
Treatment

Land & Site Development

Roadways

Bridges

Streetscapes

Airports

Land Planning & Landscape Architecture

Construction Monitoring

Materials Testing

Environmental Services

Pipeline Inspection

GIS Mapping

## **COMPANY GROWTH**

1983 - Founded

1997 - Charleston, WV office opened

2004 - Oakland, MD office opened

2005 - Pentree, Inc. acquired

2010 - Beckley, WV office opened

2012 - Canton, OH office opened

2012 - Fredericksburg, VA office opened



Our proposed team has the capability and experience to provide the services described in the Expression of Interest for Architectural and Engineering Services needed for this project. Our in-house capabilities extend beyond basic services. We have the knowledge, experience and reputation your project requires and deserves. We have had the pleasure of working throughout the state of West Virginia on similar medical clinics and office build-out projects. Examples of these projects are in the following pages.

## Medical Building Experience:

- Department of VA -Greenbrier Clinic
- Marion County Health Department
- Shinnston Medical Clinic
- United Hospital Center, Urology Clinic
- Lodgeville Medical Center
- Newpoint Medical Center
- Nutter Fort Medical Center
- Preston-Taylor Community Health Center
- Reliance Labs
- West Virginia University Eye Institute
- Ruby Memorial Hospital Renovations
  - Cardio Vascular Testing Facility
  - Health Information Management Department
- Grafton Medical Clinic
- Pendleton County Nursing Home
- Elkins Hospice Center



**WV Division of Engineering**

**Craig M. Baker, Associate AIA,  
Principal-in-Charge, Project Manager**

**Lee O. Gustafson, AIA  
Senior Architect**

**Jeff Roberts, Associate AIA  
Architect**

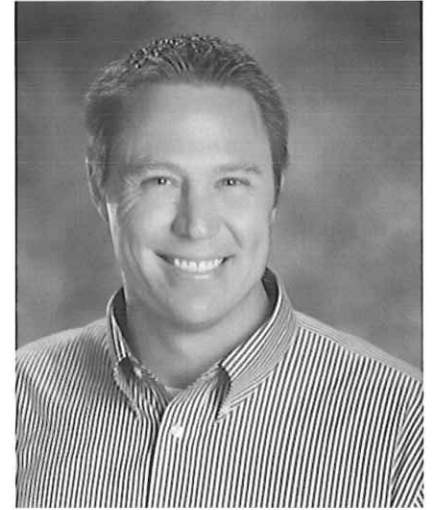
**Stacie Haythorn  
Interior Design**

**James B. Decker,  
Construction Administration Specialist**

**Harper Engineering  
M-E-P Sub-Consultant**

## Craig Baker, Associate AIA

Mr. Baker has extensive experience in designing, renovating and planning building additions for clients in the field of academia. Mr. Baker has designed, managed and completed many projects during his tenure at Thrasher. Mr. Baker has a vast knowledge centered around the following: sports complexes, administrative office space, classroom design, academic building expansion, government buildings, residences, medical facilities and restaurants, to name a few. Mr. Baker is experienced in all CADD design programs relative to architecture.



### A few of Craig's qualities:

- Excellent client communication
- Excellent coordination of construction
- Detailed construction document preparation
- Bidding, construction management and contract administration
- Experienced Project Manager

### Education:

Fairmont State University, BS in Architectural Engineering

San Diego State University, Adv. Certificate, Educational Facilities Planning (degree conferred 2013)





## Lee O. Gustafson, AIA

Mr. Gustafson has more than 20 years of experience in design and architectural management, as well as 30 years of experience in healthcare, government and community facilities, athletic facilities, senior centers, educational facilities, apartment complexes, religious buildings, industrial facilities, office buildings and structures associated with Thrasher Engineering's site development projects. Mr. Gustafson is an active member of the community and enjoys volunteering his services.



### A few of Lee's qualities:

- Experience in many areas of design and architecture
- Community oriented
- Task oriented

### Education:

University of Cincinnati, BS in Architecture



## Jeff Roberts, Associate AIA

Mr. Roberts joined Thrasher in 2009 following graduation from Fairmont State University, where he received his Bachelor of Science Degree in Architectural Engineering. He has had the opportunity to learn project management and design skills from Craig Baker and Lee Gustafson over the past four years. As Design Architect Jeff holds the responsibility for pre-design work, client communications, design preparation, construction documents, specifications and project management.

### A few of Jeff's qualities:

- Excellent client communication
- Excellent understanding of design
- Detailed construction document preparation
- Bidding, construction management and contract administration

### Education:

Fairmont State University, BS in Architectural Engineering





## Stacie Haythorn

Stacie Haythorn joined Thrasher in 2012 as an Auto CADD Technician. Her responsibilities include meeting with department management and various outside vendors to adequately complete interior design plans. Stacie drafts roof plans, elevations and floor plans, along with creating three dimensional modeling and renderings for interior finishes. Stacie is proficient with refinishing jobs, mural work and developing conceptual renderings used in finishing projects. Stacie is currently tasked with all interior design projects including commercial, public and multi-purpose spaces.



### Education:

Fairmont State University, BS Art Studio

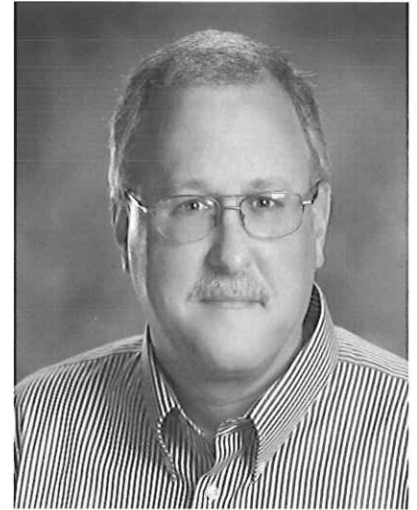
Fairmont State University, AS Interior Design and Drafting

Fairmont State University, Auto CADD Certificate Program



## James B. Decker

Mr. Decker has more than 20 years of experience in Construction Estimating and Management in the private arena, as well as 10 years of experience as Facilities Director at Fairmont State University. Mr. Decker provided daily counsel to the architecture team, specific to inspections, monitoring, time, cost control, schedules, contract administration, payment processing, shop and coordination drawings, change orders and project reports. Mr. Decker's project types include: commercial offices, education, religious, banking, manufacturing, prisons and military.



### A few of Jim's qualities:

- Excellent understanding of construction process
- Commitment to the community
- Ability to manage many projects

### Education:

Fairmont State University, BS in Civil Engineering  
Technology

Fairmont State University, MBA in Project Management  
Licensed General Contractor, West Virginia



PROJECT: **Marion County Health Department**

PROJECT CONTACT: Mr. Lloyd White, Director

PHONE NUMBER: (304) 366-3360

PROJECT LOCATION: Marion County, West Virginia

PROJECT TYPE:  
Medical Clinic Renovation

PROJECT SIZE:  
24,000 SF  
3-Story Building

PROJECT STATUS: Complete

TEAM MEMBERS:  
Craig Baker, Associate AIA  
Jeff Roberts, Associate AIA  
Jim Decker



**PROJECT: WVU Eye Institute**

PROJECT CONTACT: Department of Ophthalmology

PHONE NUMBER: (304)598-4274

PROJECT LOCATION: Monongalia County, West Virginia

**PROJECT DESCRIPTION:**

- New Building
- 50,000 SF

PROJECT STATUS: Complete

**TEAM MEMBERS:**

Craig M. Baker, Associate AIA  
Lee O. Gustafson, AIA  
Jeff M. Roberts, Associate AIA



**PROJECT: Department of VA, Greenbrier Clinic**

PROJECT CONTACT: Mr. Steve Weir

PHONE NUMBER: (304)497-4300

PROJECT LOCATION: Greenbrier County, West Virginia

**PROJECT DESCRIPTION:**

- New Medical Building
- 8,800 SF

PROJECT STATUS: Complete

**TEAM MEMBERS:**

Craig M. Baker, Associate AIA  
Lee O. Gustafson, AIA  
Bob Hazlewood, PE



PROJECT: **Mountaintop Medical Clinic**

PROJECT CONTACT: Ms. Lina Shriver, CEO

PHONE NUMBER: (304) 265-0312

PROJECT LOCATION: Taylor County, West Virginia

PROJECT DESCRIPTION:

- New Medical Building

PROJECT SIZE:

3,800 SF Facility

PROJECT STATUS: Complete

TEAM MEMBERS:

Craig M. Baker, Associate AIA

Jeff M. Roberts, Associate AIA





**PROJECT: Newpointe Medical Center**

PROJECT CONTACT: Dr. Bardley Franz

PHONE NUMBER: (304) 624-7200

PROJECT LOCATION: Harrison County, West Virginia

**PROJECT TYPE:**

- New Medical Building

**PROJECT SIZE:**

7,500 SF Urgent Care  
3,000 SF Physical Therapy Office  
7,375 SF Dermatology Office  
2,000 SF Pediatric Office

PROJECT STATUS: Complete

**TEAM MEMBERS:**

Craig M. Baker, Associate AIA  
Lee O. Gustafson, AIA



PROJECT: **Lodgeville Medical Clinic**

PROJECT CONTACT: Dr. Bradley Franz

PHONE NUMBER: (304)624-7200

PROJECT LOCATION: Harrison County, West Virginia

PROJECT TYPE:

- New Medical Clinic

PROJECT SIZE:

8,000 SF Medical Clinic

PROJECT STATUS: Complete

TEAM MEMBERS:

Craig M. Baker, Associate AIA

Lee O. Gustafson, AIA



**PROJECT: Nutter Fort Medical Center**

PROJECT CONTACT: Mr. Saad Mossalati

PHONE NUMBER: (304) 623-5711

PROJECT LOCATION: Harrison County, West Virginia

**PROJECT DESCRIPTION:**

- New Medical Office Center

**PROJECT SIZE:**

15,000 SF Building for EMT, Urgent Care and Specialist offices

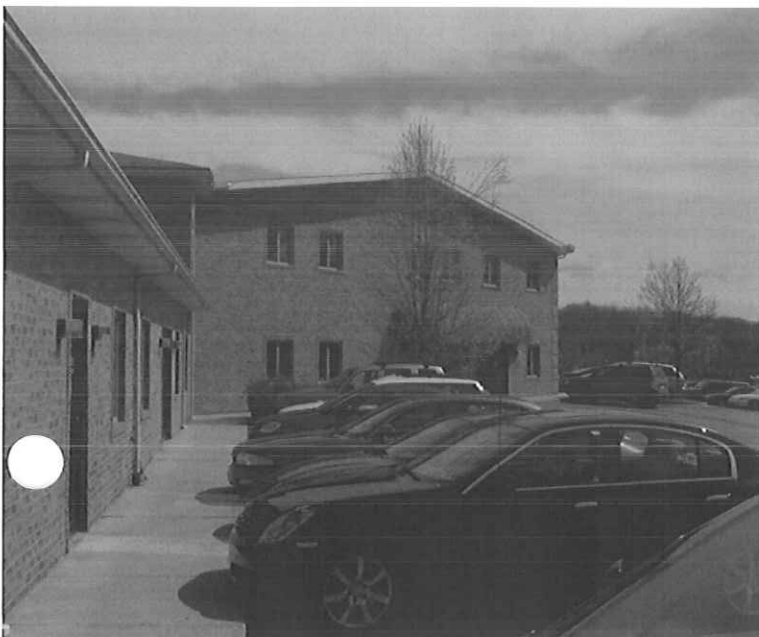
PROJECT STATUS: Complete

**PROJECT TEAM:**

Craig M. Baker, Associate AIA

Lee O. Gustafson, AIA

Jeff Roberts, Associate AIA



## References:

Linda Shriver, CEO  
Preston-Taylor Community  
Health Centers  
Grafton, WV  
Phone: (304) 265-0312

Don Black, Administrator  
Cortland Acres Association  
Thomas, WV  
Phone: (304) 463-4181

Gerry Schmidt  
Valley Community Health  
Centers  
Kingwood, WV  
Phone: (304) 296-1731

Malene Davis, President  
Elkins Hospice  
Arthurdale, WV  
Phone: (304) 864-6306

Jack Keeley  
High Tech Development  
Clarksburg, WV  
Phone: (304) 626-5099

## Testimonial:

Michelle L. Connor, Executive Director  
Almost Heaven Habitat for Humanity, Franklin, WV

We have been working with Thrasher for nearly 5 years on various projects including South Fork Crossing, River Bend Gardens, and our new project in Greenbrier County called Summer Elms. We highly appreciate and value Thrasher's comprehensive and one stop shopping services.

We first started working with Thrasher while we were finishing up the infrastructure at South Fork Crossing. The engineering firm that started with us on the project lost two of their project engineers and was unable to fulfill their contract with us. Thrasher came to our rescue and was able to accomplish the unenviable task of taking over from someone else's work. I know that it was a challenging situation, but they did it with grace and thoroughness, including helping us to hold a subcontractor or two accountable for call back items.

Since then, Thrasher has become a valued partner with us in constructing the best quality infrastructure and construction projects possible. I feel like they are an extension of our staff and help us to produce 'first fruits' for the families that we serve. It is difficult to put a value on having an engineering firm that really understands what we are trying to accomplish instead of just seeing us as though we are just another project.

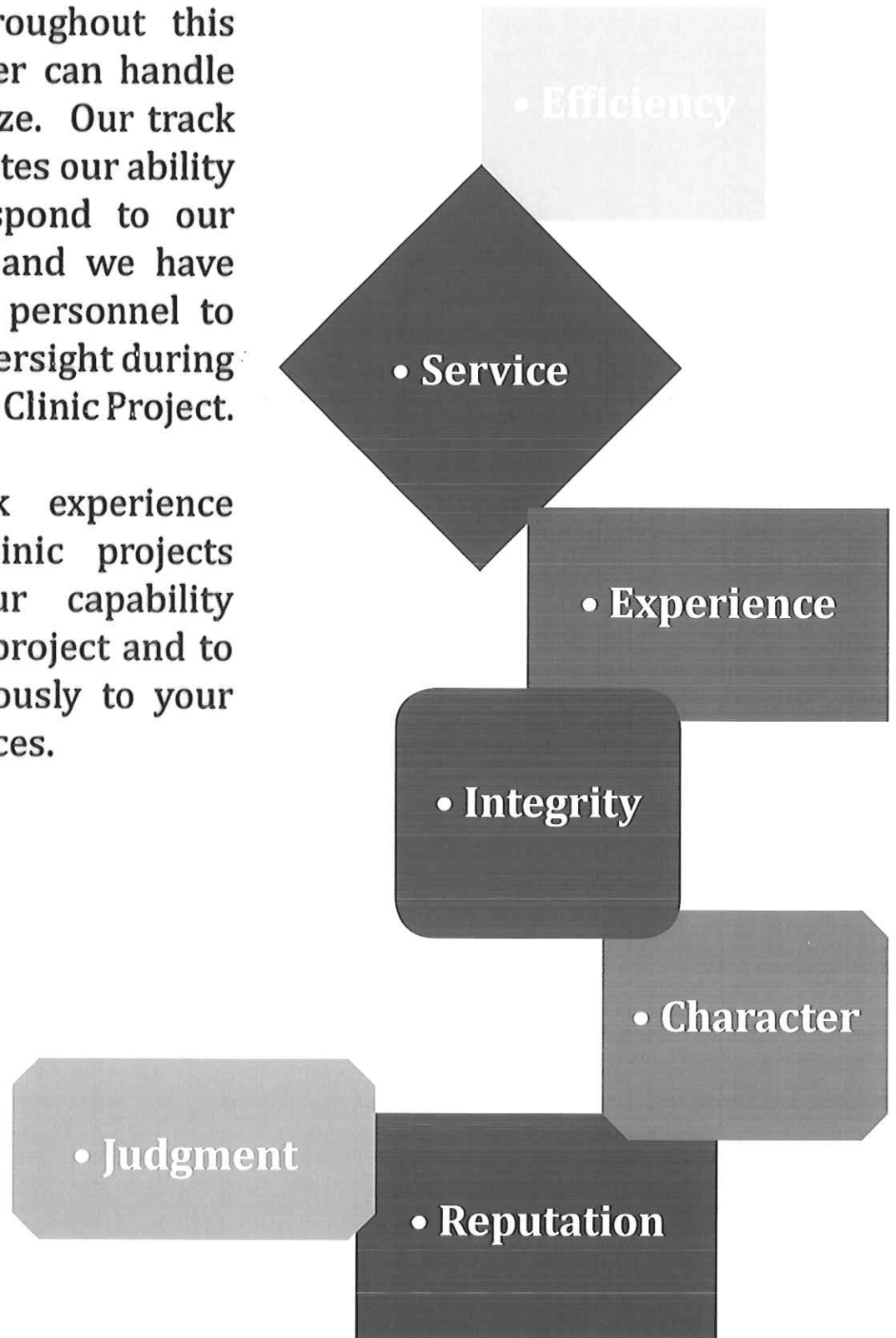
Of extraordinary note, no relationship is perfect and we have all make mistakes, but even when challenges arose with a project, the team at Thrasher takes responsibility and makes it right instead of making excuses. I believe that this is unique and distinctive to their company's culture. Thrasher has a solid reputation and a trail of both great projects and satisfied customers, which does not happen by accident.

As a member of the community and a mother of many, I want to see the new schools that are built serve both my children and grandchildren, and that they are the best quality learning environments possible and I believe that Thrasher Engineering can help to accomplish that goal.

Michelle

As displayed throughout this proposal, Thrasher can handle projects of any size. Our track record demonstrates our ability to effectively respond to our client's requests and we have the abilities and personnel to provide expert oversight during the Troop Medical Clinic Project.

Our prior work experience with medical clinic projects demonstrates our capability to complete this project and to respond expeditiously to your requests for services.





State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
DEFK13010

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR	RFQ COPY
	TYPE NAME/ADDRESS HERE
	Thrasher
	30 Columbia Ave. Clarksburg, WV 26301

SHIP TO	DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION
	1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 304-341-6368

DATE PRINTED
05/01/2013

BID OPENING DATE: 05/30/2013 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		906-00-00-001		
SION SERVICES  EXPRESSION OF INTEREST (EOI)  THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, DIVISION OF ENGINEERING & FACILITIES, WV ARMY NATIONAL GUARD, IS SOLICITING EXPRESSIONS OF INTEREST FOR PROFESSIONAL DESIGN SERVICES FOR A MEDICAL COMMAND FACILITY, TROOP MEDICAL CLINIC LOCATED IN CHARLESTON, WV, PER THE FOLLOWING BID REQUIREMENTS AND ATTACHED SPECIFICATIONS.  ATTACHMENTS INCLUDE:  DEFK13010 EXPRESSION OF INTEREST INSTRUCTIONS TO VENDORS SUBMITTING BIDS GENERAL TERMS AND CONDITIONS CERTIFICATION AND SIGNATURE PAGE PURCHASING AFFIDAVIT  ***** THIS IS THE END OF RFQ DEFK13010 ***** TOTAL:						

SIGNATURE	TELEPHONE 304.624.4108	DATE 5/29/2013
TITLE Principal-In-Charge	FEIN 55-0633596-6	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

**Thrasher**

\_\_\_\_\_  
(Company)



\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Representative Name, Title)

304.624.4108 304.624.7831

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(Fax Number)

**5/29/2013**

\_\_\_\_\_  
(Date)

**SOLICITATION NUMBER: DEFK13010**  
**Addendum Number: 1**

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The purpose of this addendum is to modify the solicitation identified as DEFK13010 ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

To clarify bid opening date. Page 2 of the EOI stated the bid opening date as 05/29/2013. The WV Purchasing Bulletin and Page 1 of the EOI stated a bid opening date of 05/30/2013. The bid opening date is 05/30/2013 at 1:30 pm.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: DEFK13010**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

**Thrasher**

Company



Authorized Signature

**May 29, 2013**

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



State of West Virginia  
 Department of Administration  
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 2019 Washington Street East  
 Post Office Box 50130  
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**Solicitation**

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RFQ COPY TYPE NAME/ADDRESS HERE Thrasher 30 Columbia Boulevard Clarksburg, WV 26301

SHIP TO
DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION 1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 304-341-6368

DATE PRINTED
05/22/2013

BID OPENING DATE: 05/30/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
SEE ATTACHED PAGES - TO CLARIFY BID OPENING DATE.						
END OF ADDENDUM NO. 1						
0001	1	JB		906-00-00-001		
SIOH SERVICES						
***** THIS IS THE END OF RFQ DEFK13010 ***** TOTAL:						

SIGNATURE	TELEPHONE 304-624-4108	DATE May 29, 2013
TITLE Principal-In-Charge	FEIN 55-0633596-6	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

000027

RFQ No. DEFK13010

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Thrasher

Authorized Signature: [Signature] Date: 5/29/2013

State of West Virginia

County of Harrison, to-wit:

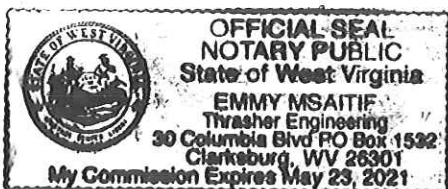
Taken, subscribed, and sworn to before me this 29 day of May, 2013.

My Commission expires May 23, 2021.

AFFIX SEAL HERE

NOTARY PUBLIC

[Signature]  
Purchasing Affidavit (Revised 07/01/2012)



EMMY MSAITIF  
Thrasher Engineering  
30 Columbia Blvd PO Box 1592  
Clarkeburg, WV 26301  
My Commission Expires May 23, 2021