



contemporary galleries

December 18, 2012

WV Purchasing
ATTN: Guy Nisbet
2019 Washington Street, East
Charleston, WV 25305

RE: RFQ# BCF13086 for the Department of Health & Human Resources – Doddridge County

Dear Guy:

Thank you for giving us the opportunity to bid on this project.

We have used our Herman Miller Action Office System, Sit On It Seating, and Workstream Freestanding Desk Units. (Brochures, warranty and info are included.)

A few differences/deviations are as follows:

- The desk units/laterals have a pull option to select from.
- The end table (22x22) is slightly different in size and has full end/side panels for the legs. (As shown in brochure.)

Please call if you have any questions or need any more information. (304) 344-1231.

Thank you for your interest in Contemporary Galleries.

Sincerely,

Jennifer B. Kirkpatrick
Sales/Design
jkirkpatrick@cgwv.com

Enc.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
BCF13086

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET
304-558-8802

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*709044350 304-344-1231
 CONTEMPORARY GALLERIES OF WV I
 1210 SMITH ST
 CHARLESTON WV 25301

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HEALTH AND HUMAN RESOURCES
 VARIOUS LOCATIONS
 AS INDICATED BELOW

DATE PRINTED
12/05/2012

BID OPENING DATE: **12/18/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO.1		
				ADDENDUM FOR THE DODDRIDGE COUNTY DHHR OFFICE FURNITURE SOLICITATION ISSUED TO DISTRIBUTE THE ATTACHE DOCUMENTATION.		
0001	1	JB		425-94		
				NEW MODULAR FURNITURE FOR DODDRIDGE COUNTY OFFICE		
***** THIS IS THE END OF RFQ BCF13086 ***** TOTAL:						<u>\$55,585.14</u>
						12/18/12 09:19:25 AM West Virginia Purchasing Division

SIGNATURE <i>Gunnys B. Kulpatrik</i>	TELEPHONE 304 344 1231	DATE 12.18.12
TITLE <i>Sales Design</i>	FEIN 550564447	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

SOLICITATION NUMBER: BCF13086
Addendum Number: No. 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum for the DHHR solicitation of modular furniture for the Ohio County, DHHR office, is being issued to distribute the following information to the Vendor community.

1. Questions and associated answers.
2. Electronic Bid sheets on CD for Vendor's convenience.

* Vendor's are required to submit hard copy of the Bid Sheets with their bid submittal. Should there be a discrepancy between the hard copy and the electronic copy the hard copy will prevail. *

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

BCF13086 ADDENDUM #1

Doodridge County Modular Furniture

Questions & Answers

1. **Question:** 3.1.1.1 – Fixed firm date of 12/17/2012 is too short of a time period can this be changed.

Answer: Yes, Fixed firm delivery date is 01/14/2013.

2. **Question:** 3.1.1.3 - Are wings panels required on end panels.

Answer: Yes, Wing panels are required on all workstations. See drawing for size.

3. **Question:** 3.2

Reads: Electric/voice/data will be supplied from power poles as necessary to operate the particular group of workstations.

Change to read: Electric/voice/data will be supplied from base feed as necessary to operate the particular group of workstations.

4. **Change:** 3.3 eliminate two (2) panels along server room 3 wall.

5. **Question:** 6.1

Reads: 20 working days allowed for shipping.

Change to read: 60 working days allowed for shipping.

6. **Question:** Can we receive the PDF drawing for the floor plan and bid sheet sent to email in excel file electronically.

Answer: This will be answered by Guy Nisbet, DOA -- Buyer.

7. **Question:** The RFQ has the address as 69 16th Street, Wheeling, WV 26003, per the attached specifications.

Change to Read: 22 Herbert Avenue, West Union, WV 26456, per the specifications.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: BCF13086

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Contemporary Galleries
Company

Jennifer B. Kirkpatrick
Authorized Signature

12.18.12
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012

SWC SYSFURN10 BID SHEET

Release No.:

BCF13086

Project:

DHHR, Bureau for Children and Families, Doddridge County Office

Section:

Please complete the below pricing sheet to include with your bid. Vendors should complete a separate Bid Sheet for each Section defined in the Bid Request package. Vendors may add additional lines in each section as needed.

Please provide an electronic copy with your bid on a CD or other electronic media. You may contact Guy.L.Nisbet@wv.gov if you have any questions.

All items bid for this project MUST be a part of your SYSFURN10 Contract award. Vendors bidding items not contained on said award shall be disqualified.

Section 3.3 - Workstations (9)

Workstations 6' x 7'

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
62" h (+/-5")	4	MAN MIL	A1131.3224N	HERMAN MILLER ACTION O	77		\$ 94.53	\$ 378.12
All panels are acoustical, monolithic	8	MAN MIL	A1131.6224N	HERMAN MILLER ACTION O	77		\$ 146.59	\$ 1,172.72
2" thickness and solid core,	21	MAN MIL	A1131.6236G	HERMAN MILLER ACTION O	77		\$ 218.37	\$ 4,585.77
no frame or tile panels will be	2	MAN MIL	A1131.6236N	HERMAN MILLER ACTION O	77		\$ 179.20	\$ 358.40
accepted. All panels shall be powered	9	MAN MIL	A1131.6248G	HERMAN MILLER ACTION O	77		\$ 236.57	\$ 2,129.13
so that each workstation has 3 duplex outlets	1	MAN MIL	A1131.6248G	HERMAN MILLER ACTION O	77		\$ 197.65	\$ 197.65
per station, no power strips will be accepted.								\$ -
								\$
Eliminate 2 panels along server room 3 wall								\$
								\$
								\$
								\$
								\$
								\$
								\$
***Please note the service window, one 60"								\$
panel will need to be 30" high.***								\$
								\$
***All workstations should have wing panels. See								\$ -
drawing for size.***								\$ -
								\$
Subtotal								\$ 8,821.79



I Installation/Electrical Hardware/Misc for Panels

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
+Conn,2-Way 90 Deg Hard 62H	12	MAN MIL	A1220.62H	HERMAN MILLER ACTION O	130		\$ 34.12	\$ 409.44
+Conn,3-Way 90 Deg Hard 62H	6	MAN MIL	A1230.62H	HERMAN MILLER ACTION O	136		\$ 60.66	\$ 363.96
+Conn,4-Way 90 Deg 62H	2	MAN MIL	A1240.62H	HERMAN MILLER ACTION O	139		\$ 78.10	\$ 156.20
Finished End 32H	4	MAN MIL	A1271.32H	HERMAN MILLER ACTION O	140		\$ 11.88	\$ 47.52
Finished End 62H	10	MAN MIL	A1271.62H	HERMAN MILLER ACTION O	140		\$ 14.15	\$ 141.50
+Draw Rod 57H	16	MAN MIL	AO215.57	HERMAN MILLER ACTION O	127		\$ 5.81	\$ 92.96
+15 Amp Receptacle 4 Circuit, Duplex, Circuit A 6/Pkg	2	MAN MIL	A1311.A	HERMAN MILLER ACTION O	195		\$ 47.01	\$ 94.02
+15 Amp Receptacle 4 Circuit, Duplex, Circuit B 6/Pkg	1	MAN MIL	A1311.B	HERMAN MILLER ACTION O	195		\$ 47.01	\$ 47.01
+15 Amp Receptacle 4 Circuit, Duplex, Circuit C 6/Pkg	1	MAN MIL	A1311.C	HERMAN MILLER ACTION O	195		\$ 47.01	\$ 47.01
+15 Amp Receptacle 4 Circuit, Duplex, Circuit D 6/Pkg	1	MAN MIL	A1311.DN	HERMAN MILLER ACTION O	195		\$ 47.01	\$ 47.01
+Base Pwr Entry,Dir Con 4-Circ,6Ft L	4	MAN MIL	A1322.06E	HERMAN MILLER ACTION O	178		\$ 40.95	\$ 163.80
FINISHED END CHANGE OF HT	7	MAN MIL	AO259.	HERMAN MILLER ACTION O	141		\$ 6.57	\$ 45.99
Subtotal							\$	1,656.42

Work Surfaces

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
24" d x 36" w laminate work surface	9	MAN MIL	A2310.2436L	HERMAN MILLER ACTION O	212		\$ 75.32	\$ 677.88
24" d x 36" w laminate corner work surface	9	MAN MIL	A2332.2436L	HERMAN MILLER ACTION O	215		\$ 117.78	\$ 1,060.02
24" d x 48" w laminate work surface	9	MAN MIL	A2310.2448L	HERMAN MILLER ACTION O	212		\$ 84.67	\$ 762.03
36" w steel flipper door unit w/lock	9	MAN MIL	A3353.1336	HERMAN MILLER ACTION O	284		\$ 113.74	\$ 1,023.66
48" w steel flipper door unit w/lock	9	MAN MIL	A3353.1348	HERMAN MILLER ACTION O	284		\$ 129.15	\$ 1,162.35
24" d f/f pedestal must be full height to attach to work surface w/lock.	9	MAN MIL	LW140.24FF	HERMAN MILLER TU FILING	70		\$ 135.00	\$ 1,215.00
24" d b/b/f pedestal must be full height to attach to work surface w/lock.	9	MAN MIL	LW140.24BBF	HERMAN MILLER TU FILING	70		\$ 147.16	\$ 1,324.44
11" h x 36" w tack board	9	MAN MIL	A3410.1236	HERMAN MILLER ACTION O	323		\$ 32.35	\$ 291.15
30" w task light - must be within 6" of the width of the cabinet	9	MAN MIL	G6136.30S	HERMAN MILLER ACTION O	336		\$ 53.08	\$ 477.72
42" w task light - must be within 6" of the width of the cabinet.	9	MAN MIL	G6136.42S	HERMAN MILLER ACTION O	336		\$ 58.38	\$ 525.42
Keyboard tray fully adjustable, with mouse pad that can be moved to either left or right side of keyboard tray, includes palm support, no knob or lever needed for height adjustment, 6" of height adjustment, negative and positive tilt with 360 degree swivel.	9	MAN MIL	Y7272.2H	THRIVE PORTFOLIO - SEP	122		\$ 140.57	\$ 1,265.13
48" w toolbar to include one horizontal in/out with one divider to allow for 2 levels of storage vertical to consist of 3 slots. These are to be located on the 48" wide panel.	9	MAN MIL	A3610.48	HERMAN MILLER ACTION O	342		\$ 26.29	\$ 236.61
	9	MAN MIL	Y7218.	THRIVE PORTFOLIO - SEP	29		\$ 16.88	\$ 151.92
	18	MAN MIL	Y7216.10	THRIVE PORTFOLIO - SEP	25		\$ 10.27	\$ 184.86
Subtotal							\$	10,358.19

Miscellaneous Items

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
36" w x 4 high laminate lateral file w/lock	2	WORKS	ST-L42036L	WORKSTREAM - 01-01-12	82		808.9	\$ 1,617.80
								\$ -
Bookcase 4 high laminate with 3 adjustable shelves in 1" increments must have finished backs.	2	WORKS	ST-BC1260	WORKSTREAM - 01-01-12	83		363.35	\$ 726.70
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Subtotal								\$ 2,344.50

Section 3.3.6 - There is 1 Enclosed Office and the design options are as follows: (Rm. 2)

Seating

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
Task chairs: standard pneumatic height, tilt, swivel features metal frame with height adjustable arms, 5 star base casters, mid back design, adjustable lumbar, upholstered in fabric	2	SIT ON	3323T.A80	SIT ON IT SEATING - JANUA	78		\$196.48	\$ 392.96
Guest chairs - metal frame with arms, 4 legs without casters upholstered in fabric	2	SIT ON	5214	SIT ON IT SEATING - JANUA	146		\$156.48	\$ 312.96
Subtotal								\$ 705.92

Private Offices

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
Free standing design:								\$ -
Desk - General Specifications:								\$ -
Outside and surface panels are made from 1" thick 45 lbs. density particle board and covered on both sides with high performance thermally fused laminate. File drawers have full extension steel ball bearing slides, box drawers use 3/4 extension steel ball bearing slides. Drawers and end panels are edge banded on all four sides to protect clothing and the floor covering. locks are standard. Drawers are open with side pulls. Full leg end panels and modesty panel.								\$ -
36" x 72" d peninsula desk	2	WORKS	ST-DB3672	WORKSTREAM - 01-01-12	30		\$365.69	\$ 731.38
48" w return with f/f full height pedestal	2	WORKS	ST-RR2448XF	WORKSTREAM - 01-01-12	43		\$439.48	\$ 878.96
48" w over the desk w/tack board	2	WORKS	ST-HDO1648	WORKSTREAM - 01-01-12	80		\$553.44	\$ 1,106.88
36" w task light	2	HERMA	G6136.42T	HERMAN MILLER ACTION O	336		\$58.38	\$ 116.76
24" full height, laminate b/b/f pedestal mobile with casters.	2	WORKS	ST-PC1828B	WORKSTREAM - 01-01-12	81		\$364.29	\$ 728.58
Keyboard tray fully adjustable, with mouse pad that can be moved to either left or right side of keyboard tray, includes palm support, no knob or lever needed for height adjustment, 6" of height adjustment, negative and positive tilt with 360 degree swivel.	2	HERMA	Y7727.2H	HERMAN MILLER THRIVE P	122		\$140.57	\$ 281.14
freestanding paper tray to include 1 horizontal in/out baskets with one divider to allow for 2 level storage.	4	HERMA	Y7216.10	HERMAN MILLER THRIVE P	25		\$10.27	\$ 41.08
Freestanding diagonal tray to consist of 3 slots	2	HERMA	Y7218.	HERMAN MILLER THRIVE P	29		\$16.88	\$ 33.76
Subtotal								\$ 3,918.54

Miscellaneous Items

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
36" w x 4 high laminate lateral file w/lock	2	WORKS	ST-L42036L	WORKSTREAM - 01-01-12	82		808.9	\$ 1,617.80
Subtotal								\$ 1,617.80

Section 3.3.7 - There is one conference room and the design options are as follows: (Room 4)

Seating

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
Stacking side chairs , 4 legs, without arms upholsteed in fabric	24	SIT ON	5213	SIT ON IT SEATING - JANUA	146		\$135.38	\$ 3,249.12
								\$ -
								\$ -
							Subtotal	\$ 3,249.12

Tables

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
Conference table:								\$ -
30" d x 60" w laminate tops with steel base and 4 legs	6	WORKS	AC-TR3060-SQ	WORKSTREAM - 01-01-12	7		\$89.21	\$ 535.26
on casters	6	WORKS	AC-LEGTRBC	WORKSTREAM - 01-01-12	7		\$84.07	\$ 504.42
								\$ -
							Subtotal	\$ 1,039.68

Miscellaneous Items

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
Marker board to consist of white board, two side opening doors, cork board on right side door and 50 sheet writing pad on left door. Marker board can also be used for projection. Set of 4 dry markers and eraser included with board.	1	FIRST C	4-4848VP	FIRST OFFICE - JULY 11, 201	40		582.59	\$ 582.59
								\$ -
								\$ -
								\$ -
								\$ -
							Subtotal	\$ 582.59

Section 3.3.8 - The break room design options are as follows: (Room 23)

Seating

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
chairs: molded poly shell, no upholstery	8	SIT ON	93FB	SIT ON IT SEATING - JANUA	140		\$83.96	\$ 671.68
metal frame without arms, 4 legs, stationary								\$ -
Subtotal								\$ 671.68

Tables

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
60"w x 30"d laminate top with two	2	WORKS	AC-TR3060-SQ	WORKSTREAM - 01-01-12	7		\$89.21	\$ 178.42
29"h, metal column with "T" legs	4	WORKS	AC-LEGTRTB	WORKSTREAM - 01-01-12	7		\$84.07	\$ 336.28
								\$ -
								\$ -
Subtotal								\$ 514.70

Section 3.3.9 - The lobby Area

Seating

Description	QTY	MNFR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
Stacking hard shell chairs, no arms (fully	22	SIT ONI	92SB	SIT ON IT SEATING - JANUA	174		\$65.49	\$ 1,440.78
molded, no open back) with metal frame, 4 legs								\$ -
stationary without casters. The chairs are								\$ -
ganged in accordance with the attached floor								\$ -
plan.								\$ -
							Subtotal	\$ 1,440.78

Section 3.3.11 - The family visitation room will contain the following design options: (Rm. 17)

Tables

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
36" round laminate table 29" h metal column with cross base.	1	WORKS	AC-CTR3636MB	WORKSTREAM - 01-01-12	85		\$251.74	\$ 251.74
								\$ -
End table 24" x 24" laminate with 4 legs MODIFICATION	1	WORKS	AC-CRC2222	WORKSTREAM - 01-01-12	86		\$146.12	\$ 146.12
								\$ -
Subtotal							\$	397.86

Seating

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
3 seat sofa with minimum of 4 legs, stationary without casters, upholstered in vinyl.	1	FIRST C	F43043	FIRST OFFICE - JULY 11, 20	441		\$980.49	\$ 980.49
								\$ -
loung chairs, no more than 32" w, with arms upholstered in vinyl, minimum of 4 legs.	1	FIRST C	F43041	FIRST OFFICE - JULY 11, 20	440		\$545.41	\$ 545.41
								\$ -
chairs: molded poly shell, no upholstery metal frame without arms, 4 legs, stationary	2	SIT ON	93FB	SIT ON IT SEATING - JANUA	140		\$83.96	\$ 167.92
								\$ -
								\$ -
Subtotal							\$	1,693.82

Section 3.3.12 - Storage Room to contain: (Room 5)

Miscellaneous Items

Description	QTY	MNFTR	Part No.	SWC Catalog#	Page	Location/Rooms	Unit Price	EXT. Price
Shelves								\$ -
6 high 36" w x 12" deep open style shelving heavy	4	SAFCO	6250	SAFCO - 01/01/2012	13		\$84.07	\$ 336.28
duty, 20 gauge steel, 1000 lb. max load per shelf	4	SAFCO	6256	SAFCO - 01/01/2012	13		\$59.89	\$ 239.56
								\$ -
							Subtotal	\$ 575.84

GRAND TOTAL: \$ 55,585.14