



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR

*709014733 301-722-4410
 POTOMAC FARMS DAIRY INC
 PO BOX 2189
 300 WEST INDUSTRIAL BLVD
 CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
 JOHN MANCHIN, SR. HEALTH CARE

 401 GUFFEY STREET
 FAIRMONT, WV
 26554 304-363-2500

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/01/2012				

BID OPENING DATE: **03/01/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	24,960	EA		380-75	.2243	5,598.53
	MILK, HOMOGENIZED 1/2 PINT					
	OPEN-END BLANKET CONTRACT					
0002	24,960	EA		380-75	.1743	4,350.53
	MILK, SKIM 1/2 PINT					
	OPEN END CONTRACT					
	OPEN END CONTRACT TO PROVIDE DAIRY PRODUCTS TO JOHN MANCHIN SR. HEALTH CARE CENTER.					
0003	100	EA		380-75	2.0000	200.00
	BUTTERMILK, 1/2 GALLON					



[Handwritten Signature]
 Vice President

SIGNATURE		TELEPHONE		DATE
		1-800-356-6308		2/27/2012
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		
Vice President	25-0496620			

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

VENDOR

*709014733 301-722-4410
POTOMAC FARMS DAIRY INC
PO BOX 2189
300 WEST INDUSTRIAL BLVD
CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
JOHN MANCHIN, SR. HEALTH CARE

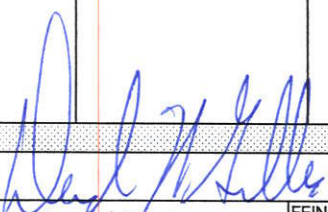
401 GUFFEY STREET
FAIRMONT, WV
26554 **304-363-2500**

DATE PRINTED 02/01/2012	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
-----------------------------------	---------------	----------	--------	---------------

BID OPENING DATE: **03/01/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0004	350	EA		380-75 MILK, HOMOGENIZED, BULK 5 GALLON	16.2007	5,670.25
0005	410	EA		380-75 COTTAGE CHEESE, 5# CONTAINERS	8.3000	3,403.00
0006	1,152	EA		380-75 ORANGE JUICE, 1/2 GALLON	2.8400	3,271.68
0007	100	EA		380-75 SOUR CREAM, 5# CONTAINERS	6.1500	615.00
0008	40	EA		380-75 VANILLA ICE CREAM, BULK 3 GALLON CONTAINERS	18.0000	720.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE  TELEPHONE 1-800-356-6308 DATE 2/27/2012

TITLE Vice President FEIN 25-0496620 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR

*709014733 301-722-4410
 POTOMAC FARMS DAIRY INC
 PO BOX 2189
 300 WEST INDUSTRIAL BLVD
 CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
 JOHN MANCHIN, SR. HEALTH CARE

 401 GUFFEY STREET
 FAIRMONT, WV
 26554 304-363-2500

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/01/2012				

BID OPENING DATE: **03/01/2012** **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0009	72	DZ		380-75	2.76/Doz 5.52/Pack	198.72
	4 OZ. INSULATED ICE CREAM CUP, VANNILA, CHOCOLATE, AND STRAWBERRY - PACK 24, SIZE 4 OZ.					
0010	40	DZ		380-75	2.16/Doz 4.32/Pack	86.40
	4 OZ. INSULATED SHERBERT CUPS, ASSORTED FLAVORS (ORANGE, LIME, RASBERRY AND LEMON) PACK 24, SIZE 4 OZ.					
0011	12	EA		380-75	2.65	31.80
	EGGNOG, QUART					
0012	3	EA		380-75	N/A	
	CREAM CHEESE, 8 OZ. PACKAGES					
0013	12	EA		380-75	.55	6.60
	YOGURT, 6 OZ. VARIOUS FLAVORS					

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	1-800-356-6308	2/27/2012
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Vice President	25-0496620	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

VENDOR

*709014733 301-722-4410
POTOMAC FARMS DAIRY INC
PO BOX 2189
300 WEST INDUSTRIAL BLVD
CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
JOHN MANCHIN, SR. HEALTH CARE

401 GUFFEY STREET
FAIRMONT, WV
26554 **304-363-2500**

DATE PRINTED 02/01/2012	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
-----------------------------------	---------------	----------	--------	---------------

BID OPENING DATE: **03/01/2012** **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0014	5,800	EA		380-75	.2037	1,181.46
	2% LOW FAT MILK, 1/2 PINTS					
0015	25	EA		380-75	18.0000	450.00
	CHOCOLATE ICE CREAM, BULK 3 GALLON CONTAINERS					
0016	25	EA		380-75	18.0000	450.00
	STRAWBERRY ICE CREAM, BULK 3 GALLON CONTAINERS					
0017	1,200	EA		380-75	.1957	234.84
	CHOCOLATE MILK, 1/2 PINTS					
0018	40	DZ		380-75	2.76/Doz 5.52/Case	110.40
	SUGAR FREE ICE CREAM, 4 OZ. CUPS - 24 PER CASE - CHOCOLATE AND VANILLA.					

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 1-800-356-6308	DATE 2/27/2012
TITLE Vice President	FEIN 25-0496620	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
5

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

VENDOR

*709014733 301-722-4410
POTOMAC FARMS DAIRY INC
PO BOX 2189
300 WEST INDUSTRIAL BLVD
CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
JOHN MANCHIN, SR. HEALTH CARE

401 GUFFEY STREET
FAIRMONT, WV
26554 304-363-2500

DATE PRINTED 02/01/2012	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
-----------------------------------	---------------	----------	--------	---------------

BID OPENING DATE: **03/01/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0019	90	EA		380-75 LACTOSE FREE MILK, QUART SIZE	1.9200	172.80
0020	20	LB		380-75 RICOTTA CHEESE, 1 LB. CONTAINER	2.1700	43.40
0021	1,000	EA		380-75 PINTS CHOCOLATE MILK, REGULAR - NOT LOW FAT	.8900	890.00

THIS WILL BE AN OPEN END CONTRACT WHICH WILL RUN FOR A PERIOD OF ONE YEAR WITH THE OPTION OF TWO (2), ONE (1) YEAR PERIODS.

EXHIBIT 3

LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.

UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 1-800-356-6308	DATE 2/27/2012
---------------	-----------------------------	-------------------

TITLE Vice President	FEIN 25-0496620	ADDRESS CHANGES TO BE NOTED ABOVE
-------------------------	--------------------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
6

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR

*709014733 301-722-4410
 POTOMAC FARMS DAIRY INC
 PO BOX 2189
 300 WEST INDUSTRIAL BLVD
 CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
 JOHN MANCHIN, SR. HEALTH CARE

 401 GUFFEY STREET
 FAIRMONT, WV
 26554 304-363-2500

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/01/2012				

BID OPENING DATE: **03/01/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>IN THIS CONTRACT DOCUMENT BY THE STATE OF WEST VIRGINIA, ITS AGENCIES, OR POLITICAL SUBDIVISIONS, THE TERMS, CONDITIONS, AND PRICING SET FORTH HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	1-800-356-6308	2/27/2012
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Vice President	25-0496620	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
7

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**ROBERTA WAGNER
 304-558-0067**

VENDOR

*709014733 301-722-4410
**POTOMAC FARMS DAIRY INC
 PO BOX 2189
 300 WEST INDUSTRIAL BLVD
 CUMBERLAND MD 21503**

SHIP TO

**HEALTH AND HUMAN RESOURCES
 JOHN MANCHIN, SR. HEALTH CARE

 401 GUFFEY STREET
 FAIRMONT, WV
 26554 304-363-2500**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/01/2012				

BID OPENING DATE: **03/01/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 01/17/2012</p> <p>INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 2/14/2012. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311</p> <p>FAX: 304-558-4115</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	1-800-356-6308	2/27/2012

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Vice President	25-0496620	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
8

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

VENDOR

*709014733 301-722-4410
POTOMAC FARMS DAIRY INC
PO BOX 2189
300 WEST INDUSTRIAL BLVD
CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
JOHN MANCHIN, SR. HEALTH CARE

401 GUFFEY STREET
FAIRMONT, WV
26554 **304-363-2500**

DATE PRINTED 02/01/2012	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
-----------------------------------	---------------	----------	--------	---------------

BID OPENING DATE: **03/01/2012** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p> <p>EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88</p> <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 1-800-356-6308	DATE 2/27/2012
---------------	-----------------------------	-------------------

TITLE Vice President	FEIN 25-0496620	ADDRESS CHANGES TO BE NOTED ABOVE
-------------------------	--------------------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MHC12109

PAGE
9

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR

*709014733 301-722-4410
 POTOMAC FARMS DAIRY INC
 PO BOX 2189
 300 WEST INDUSTRIAL BLVD
 CUMBERLAND MD 21503

SHIP TO

HEALTH AND HUMAN RESOURCES
 JOHN MANCHIN, SR. HEALTH CARE

 401 GUFFEY STREET
 FAIRMONT, WV
 26554 304-363-2500

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/01/2012				

BID OPENING DATE: 03/01/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER:-----RW/FILE 22-----</p> <p>RFQ. NO.:-----MHC12109-----</p> <p>BID OPENING DATE:-----3/1/2012-----</p> <p>BID OPENING TIME:-----1:30 PM-----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	1-800-356-6308	2/27/2012
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Vice President	25-0496620	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Buyer:	Page:	Requisition or P.O. No.:
RW22		MHC12109
Spending Unit:		
JOHN MANCHIN SR. HEALTH CARE CENTER		

**STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET**

Vendor: _____

EVALUATION:
AWARD WILL BE MADE TO THE LOWEST BID MEETING SPECIFICATIONS WITH THE STATE RESERVING THE RIGHT TO SPLIT THE AWARD IF NEED BE.

ORDERING PROCEDURE:
SPENDING UNIT(S) SHALL BE PHONED IN BY DIETARY DEPARTMENT TWICE A WEEK.

**STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET**

Vendor: _____ P.O. Date: _____

Item No.	Quantity	Description	Unit Price	Amount
Pricing Sheet				
0001	24,960 EACH	MILK, HOMOGENIZED ½ PINT	1. <u>.2243</u>	<u>5,598.53</u>
0002	24,960 EACH	MILK, SKIM ½ PINT	2. <u>.1743</u>	<u>4,350.53</u>
0003	100 EA.	BUTTERMILK, ½ GAL.	3. <u>2.0000</u>	<u>200.00</u>
0004	350 EA.	MILK, HOMOGENIZED, BULK 5 GAL.	4. <u>16.2007</u>	<u>5,670.25</u>
0005	410 EA.	COTTAGE CHEESE, 5# CONT.	5. <u>8.3000</u>	<u>3,403.00</u>
0006	1,152 EACH	ORANGE JUICE, ½ GAL.	6. <u>2.8400</u>	<u>3,271.68</u>
0007	100 EA.	SOUR CREAM, 5#	7. <u>6.1500</u>	<u>615.00</u>
0008	40 EA.	VANILLA ICE CREAM, BULK 3 GAL.	8. <u>18.0000</u>	<u>720.00</u>
0009	72 DZ.	4 OZ. INSULATED ICE CREAM CUP, VANILLA, CHOCOLATE AND STRAWBERRY-PACK 24, SIZE 4 OZ.	9. <u>2.76/12</u>	<u>198.72</u>
			9. <u>5.52/24</u>	
0010	40 DZ.	4 OZ. INSULATED SHERBERT CUPS, ASSORTED FLAVORS (ORANGE, LIME, RASBERRY AND LEMON) PACK 24-4 OZ.	10. <u>2.16/12</u>	<u>86.40</u>
			10. <u>4.32/24</u>	
0011	12 EA.	EGGNOG, QUART	11. <u>2.6500</u>	<u>31.80</u>
0012	3 EA.	CREAM CHEESE, 8 OZ.	12. <u>N/A</u>	
0013	12 EA.	YOGURT, 6 OZ. VARIOUS FLAVORS	13. <u>.5500</u>	<u>6.60</u>
0014	5800 EACH	2% LOW FAT MILK, ½ PINTS	14. <u>.2037</u>	<u>1,181.46</u>
0015	25 EA.	CHOCOLATE ICE CREAM, BULK 3 GAL.	15. <u>18.0000</u>	<u>450.00</u>
0016	25 EA.	STRAWBERRY ICE CREAM, BULK 3 GAL.	16. <u>18.0000</u>	<u>450.00</u>
0017	1,200 EACH	CHOCOLATE MILK, ½ PINTS, LOW FAT	17. <u>.1957</u>	<u>234.84</u>
			18. <u>2.76/12</u>	
0018	40 DZ.	SUGAR FREE ICE CREAM 4 OZ. CUPS – 24 PER CASE CHOCOLATE AND VANILLA	18. <u>5.52/24</u>	<u>110.40</u>
0019	90 EA.	LACTOSE FREE MILK, QUART SIZE	19. <u>1.9200</u>	<u>172.80</u>
0020	20 LB.	RICOTTA CHEESE, 1 LB. CONTAINER	20. <u>2.1700</u>	<u>43.40</u>
0021	1000 EACH	PINTS CHOCOLATE MILK, WHOLE MILK	21. <u>.8900</u>	<u>890.00</u>
TOTAL:				<u>\$ 27,685.41</u>

RFQ No. MHC 12109

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (**West Virginia Code §61-5-3**), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Potomac Farms Dairy

Authorized Signature:  Date: 2/27/2012

State of Maryland

County of Allegany, to-wit:

Taken, subscribed, and sworn to before me this 27th day of February, 20 12.

My Commission expires August 8, 20 13.

AFFIX SEAL HERE

NOTARY PUBLIC 