

RFQ NUMBER HOP12076

ROBERTA WAGNER

304-558-0067

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*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DRIVE TERRA ALTA, WV 26764-7728 304-789-2411

ADDRESS CORRESPONDENCE TO ATTENTION OF:

OPEN-END BLANKET CONTRACT ***********************************	DATE	PRINTED TE	RMS OF SALE		SHIP VIA	F.O.B.	FREIGHT TERMS
OPEN-END BLANKET CONTRACT ***********************************							
OPEN-END BLANKET CONTRACT ***********************************	BID OPENING D	OATE: 10/27,		5555555 - 1 055555555555555555	BID	OPENING TIME 0	L;30PM
MANDATORY PRE-BID MEETING ON 10/12/2011 AT 1:00 PM IN THE ADM. 1 MEETING ROOM LOCATED AT HOPEMONT DRIVE, TERRA ALTA, WV 26764. ***********************************	LINE	QUANTITY			M NUMBER	* UNIT PRICE	AMOUNT
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*823125706

704 OAK GROVE CIR

TERRA ALTA WV

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

26764

WOLFES MOWING & SNOW PLOWING

304-789-5826

Request for Quotation

RFQ NUMBER HOP12076

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER <u> 804-558-0067</u>

HEALTH AND HUMAN RESOURCES

HOPEMONT HOSPITAL CENTRAL RECEIVING

150 HOPEMONT DRIVE

TERRA ALTA, WV 26764-7728

304-789-2411

DATE PRINTED TERMS OF SALE SHIP VIA FOB FREIGHT TERMS 09/27/2011 BID OPENING DATE: 10/27/2011 BID OPENING TIME 01;30PM CAT. QUANTITY UOP LINE ITEM NUMBER UNIT PRICE **AMOUNT** REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT N DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. HE BIDDER I\$ RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE \$HEET. THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RE\$PONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER. ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET. EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) MEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT COCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE @ 75.00 perki. CONTRACT. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE 5826 304 7 Willia 24 Oct 2011 TITLE **ADDRESS CHANGES TO BE NOTED ABOVE** 272238631



Request for Quotation

RFQ NUMBER HOP12076

ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 804-558-0067

*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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Request for

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*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DRIVE TERRA ALTA, WV 26764-7728 304-789-2411

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for **Quotation**

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TERRA ALTA WV 26764

HEALTH AND HUMAN RESOURCES
HOPEMONT HOSPITAL
CENTRAL RECEIVING
150 HOPEMONT DRIVE
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WV-36A (Rev. 01/01/07)

STATE OF WEST VIRGINIA PURCHASE CONTIN

	Buyer:	Page:	Requisition or P.O. No.: HOP12076		
UATION SHEET	Spending Unit:				
as Plowing	WVDHF	IR HOPE	EMONT HOSPITAL		

Vendor: Wolfes Mowing & Snew Plowing

- A. HOPEMONT HOSPITAL IS A TWENTY FOUR (24) HOUR, SEVEN DAY A WEEK FACILITY, THE VENDOR WILL BE RESPONSIBLE FOR MONITORING THE WEATHER, PLOWING AND TREATING (SNOW AND ICE) AS NEEDED. NO EXCEPTIONS.
- B. VENDOR IS TO SUPPLY ALL MATERIALS, LABOR AND EQUIPMENT TO PLOW SNOW, REMOVE SNOW AND TREAT ALL PARKING LOTS AND ROADWAYS LOCATED AT THE FACILITY, INCLUDING ALL EXITING ROADS.
- C. VENDOR SHALL KEEP THE ENTRANCES FROM ROUTE 7 TO THE FACILITY CLEAR TO ENSURE VISIBILITY WHEN ENTERING OR EXITING ROUTE 7. THE VENDOR SHALL CLEAR AS CLOSE TO BUILDING, WALKWAYS AND OTHER OBJECTS AS POSSIBLE AND NOT BLOCK FIRE DOORS OR FIRE HYDRANTS.
- D. THE FACILITY IS NOT RESPONSIBLE TO CALL VENDOR FOR SNOW REMOVAL. THE VENDOR SHALL MONITOR THE WEATHER AND PERFORM DUTIES AS NEEDED. IF PROBLEMS ARISE, VENDOR MUST CONTACT MAINTENANCE SUPERVISOR IMMEDIATELY.
- E. AT THE END OF THE SNOW REMOVAL SEASON, THE VENDOR AND MAINTENANCE SUPERVISOR WILL INSPECT THE GROUNDS TO DETERMINE IF ANY GROUND REPAIRS WILL BE NECESSARY. IF IT IS DETERMINED DAMAGE OCCURED, THE VENDOR WILL BE RESPONSIBLE FOR ALL REPAIRS DAMAGED BY THE SNOW REMOVAL EQUIPMENT, INCLUDING BUT NOT LIMITED TO SOD REPLACEMENT, SEEDING AND/OR MULCHING.
- F. AT THE END OF THE SNOW REMOVAL SEASON, THE VENDOR WILL BE RESPONSIBLE FOR CLEANING ALL PARKING LOTS AND ROADWAYS OF CINDERS BY JUNE 1, 2012.
- G. A MANDATORY PRE-BID MEETING WILL BE HELD ON OCTOBER 12, 2011 AT 1:00 PM, IN THE ADM. 1 MEETING ROOM LOCATED AT HOPEMONT HOSPITAL, 150 HOPEMONT DRIVE, TERRA ALTA WV 26764.
- H. THE VENDOR WILL BE REQUIRED TO COMPLY WITH ALL STATE, FEDERAL, AND CITY REGULATIONS.
- I. SUCCESSFUL VENDOR MUST FURNISH PROOF OF AUTOMOBILE INSURANCE, COLLISION AND COMPREHENSIVE INSURANCE WITH A MINIMUM OF \$100,000.00 PER OCCURANCE WITH HOPEMONT LISTED AS CERTIFICATE HOLDER.
- J. ALL INVOICES MUST BE SUBMITTED IN ARREARS. INVOICES MAY NOT BE SUBMITTED MORE THAN ONCE WEEKLY AND STATE LAW FORBIDS PAYMENT OF INVOICES PRIOR TO RECEIPT OF SERVICES.
- K. EFFECTIVE DATE: 11/01/2011 THROUGH 10/31/2012.
- L. THIS CONTRACT MAY BE RENEWED WITH TWO (2) ONE (1) YEAR RENEWALS WITH WRITTEN CONSENT OF BOTH PARTIES.
- M. AWARD WILL BE MADE TO THE LOWEST GRAND TOTAL BID MEETING SPECIFICATIONS.

HOP12076 Cost Sheet

Estimated

Annual

Usage:

Description

Snow Removal to include all materials, labor, and equipment necessary $\$ \frac{25^{6}}{100}$

858 hours

Facility as described in specifications.

Unit Cost:

\$ 64350.00

Total Cost:

\$ 6435000

To maintain all parking lots, roadways and exit roads located at the

per hour

Total:

per hour Additional equipment and labor in the event of significant snow and ice $\$7\n accumulation (12 inches in 1hour), may be invoiced separately with

\$ 3750.00

\$ 3750 00

Total:

prior approval from the facility.

50 hours

Grand Total Bid:

\$ 68/00 00

Award will be made to the vendor meeting specifications with the lowest grand total bid.

Quantities listed are estimates only. Actual needs of the facility will be met, whether it is greater or less than the estimated annual usage.

248ct 2011 Wellen Willer Dr

Vendor Signature

RFQ No. HOP 12076

STATE OF WEST VIRGINIA **Purchasing Division**

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: William W Wolfe Sr Authorized Signature: William 20. 20 Mg. Sr. . to-wit: Taken, subscribed, and sworn to before me this 24 day of OCTOBE My Commission expires AFFIX SEAL HERE



WITNESS THE FOLLOWING SIGNATURE

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
	Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
-	Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4.	Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
against	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the nents for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency cted from any unpaid balance on the contract or purchase order.
By subnauthorize	nission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and es the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid ired business taxes, provided that such information does not contain the amounts of taxes paid nor any other information by the Tax Commissioner to be confidential.
und acc	enalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true urate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Bidder: [Nolfe's Mowing & Snow Plawing Signed: William W Wolf Su 24 Oct 2011 Title: aconer
Date:	24 Oct 2011 Title: acmer
"Citieck an	y combination of preference consideration(s) indicated above, which you are entitled to receive.



Request for

RFQ NUMBER HOP12076

ADDRESS CORRESPONDENCE TO ATTENTION OF ROBERTA WAGNER 804-558-0067

*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DRIVE TERRA ALTA, WV 26764-7728

304-789-2411 DATE PRINTED TERMS OF SALE SHIP VIA F.O.B FREIGHT TERMS 09/27/2011 BID OPENING DATE: 10/27/2011 BID OPENING TIME 01:30PM LINE QUANTITY CAT. UOP ITEM NUMBER UNIT PRICE AMOUNT OPEN-END BLANKET CONTRACT ********** MANDATORY PRE-BID MEETING ON 10/12/2011 AT 1:00 PM IN THE ADM. 1 MEETING ROOM LOCATED AT HOPEMONT HOSPITAL, 50 HOPEMONT DRIVE, TERRA ALTA, WV 26764. ********** 0001 HR 988-65 858 75.00 Rev XV SNOW PLOWING TREATING OF ROADS AND PARKING LOTS 64350,00 MANDATORY PRE-BID MANDATORY PRE-BID WILL BE HELD ON 10/12/2011 AT 1:00 PM AT THE HOSPITAL IN AD ONE TRAINING ROOM. ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT IN DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER. AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL FOTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE DOCUMENT VERIFYING ATTENDANCE AT THE MANDATORY PRE-BID. FAILURE TEEPROPERIE TO THE WAY PARTICIAND SIGNATURE Willian TITLE 10/24/2011 owner ADDRESS CHANGES TO BE NOTED ABOVE 272238631



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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFQ NUMBER HOP12076

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER 804-558-0067

*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DRIVE TERRA ALTA, WV 26764-7728 304-789-2411

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/27/2011 BID OPENING DATE: 10/27/2011 BID OPENING TIME 01;30PM LINE CAT. QUANTITY UOP ITEM NUMBER UNIT PRICE **AMOUNT** REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT n disqualification of the bid. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIEY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. DDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE HEIR E-MAIL ADDRESS AND FAX NUMBER. ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET. EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE QRIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE ((12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND FRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE GONTRACT. @ 75.00 perki. SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE DATE 789 5826 24 Oct 2011 172238631 ADDRESS CHANGES TO BE NOTED ABOVE



Request for

RFQ NUMBER HOP12076

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 804-558-0067

MODUL

*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DRIVE TERRA ALTA, WV 26764-7728

304-789-2411 DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. 09/27/2011 BID OPENING DATE: FREIGHT TERMS 10/27/2017 BID OPENING TIME LINE QUANTITY 01:30PM CAT. ITEM NUMBER UNIT PRICE AMOUNT RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE priginal contract and shall be limited to two (2) one 1) YEAR PERIODS. CANCELLATION THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISTION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.) QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED HAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN. ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY @ 75,00 per Ku SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE

212238631 ADDRESS CHANGES TO BE NOTED ABOVE WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

304 789 5826

24 Oct



Request for Quotation

RFQ NUMBER HOP12076

PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER
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*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

HEALTH AND HUMAN RESOURCES
HOPEMONT HOSPITAL
CENTRAL RECEIVING
150 HOPEMONT DRIVE
TERRA ALTA, WV
26764-7728 304-789-2411

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

TERMS OF SALE

Request for

RFQ NUMBER HOP12076

304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

*823125706

ADDRESS CORRESPONDENCE TO ATTENTION OF ROBERTA WAGNER 304-558-0067

HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DRIVE TERRA ALTA, WV

26764-7728 304-789-2411 SHIP VIA FREIGHT TERMS BID OPENING TIME 01:30PM

09/27/2011 BID OPENING DATE: 10/27/2017 LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT EXHIBIT 4 LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND O POLITICAL SUBDIVISIONS OF THE STATE OF WEST IF THE VENDOR DOES NOT WISH TO EXTEND THE IRGINIA. RICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER. REV. 3/88 XX) INSURANÇE: \$UCCE\$SFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN HE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE ¢overage required|is \$\$0,000. PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH is issued through a bank. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD. REV 07/16/2007 VENDOR PREFERENCE CERTIFICATE SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE William William TITLE

304 189 5826 24 Oct 2011 ADDRESS CHANGES TO BE NOTED ABOVE

272238631 WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



VENDOR

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

HOP12076

PAGE 6

ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER

*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

HEALTH AND HUMAN RESOURCES
HOPEMONT HOSPITAL
CENTRAL RECEIVING
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Request for **Quotation**

RFQ NUMBER HOP12076 PAGE

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER

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*823125706 304-789-5826 WOLFES MOWING & SNOW PLOWING 704 OAK GROVE CIR

TERRA ALTA WV 26764

HEALTH AND HUMAN RESOURCES
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RFQ No. HOP 12076

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

WITNESS THE FOLLOWING SIGNATURE

OFFICIAL SEAL
NOTARY PUBLIC, State of West Virginia
Linette J. Sines
Dorlnda Kisner, CPA
406 B East State Avenue
Terra Alta, WV 26764
My commission expires July 29, 2015

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: William W Wolfe Sc Authorized Signature: 2008 Signature: 2008 State of West Virginia County of Preston to-wit: Taken, subscribed, and sworn to before me this 24 day of October , 2011. My Commission expires 1/29 , 2015. AFFIX SEAL HERE NOTARY PUBLIC William Run Wolfe Sc NOTARY PUBLIC William Run Wolfe Sc Date: 10/2411 Date: 10/2411 Date: 10/2411 Notary Public William Run Wolfe Sc Notary Public Will

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.	Application is made for 2.5% resident vendor Bidder is an individual resident vendor and has re ing the date of this certification; or,	esided continu	ously in West Virginia for four (4) years immediately preced-
	ownership interest of Bidder is held by another in maintained its headquarters or principal place of preceding the date of this certification; or	dividual, parti of business co	dor and has maintained its headquarters or principal place of ediately preceding the date of this certification; or 80% of the nership, association or corporation resident vendor who has ontinuously in West Virginia for four (4) years immediately
	years immediately preceding the date of this cert	tification; or,	rry which employs a minimum of one hundred state residents of business within West Virginia continuously for the four (4)
2.	Application is made for 2.5% resident vendor Bidder is a resident vendor who certifies that, do working on the project being bid are residents of V immediately preceding submission of this bid; or	Uring the life (Mest Virginia)	for the reason checked: of the contract, on average at least 75% of the employees who have resided in the state continuously for the two years
3.	minimum of one hundred state residents who cou	imum of one I uarters or prii rtifies that, du	nundred state residents or is a nonresident vendor with an ncipal place of business within West Virginia employing a tring the life of the contract, on average at least 75% of the exercise of West Virginia and the life of the contract.
4.	Application is made for 5% resident vendor p Bidder meets either the requirement of both subdi	ivisions (1) ar	nd (2) or subdivision (1) and (3) as stated above: or
5.	Application is made for 3.5% resident vendor Bidder is an individual resident vendor who is a vete	r preference	who is a veteran for the reason checked: ited States armed forces, the reserves or the National Guard ears immediately preceding the date on which the bid is
em est magazana.	continuously over the entire term of the project, o residents of West Virginia who have resided in the	e United State ities or comple on average at e state continu	es armed forces, the reserves or the National Guard, if, for eting the project which is the subject of the vendor's bid and least seventy-five percent of the vendor's employees are yously for the two immediately preceding years
Bidder u requirem against s	nderstands if the Secretary of Revenue determine tents for such preference, the Secretary may orde	es that a Bidd or the Director	er receiving preference has failed to continue to meet the of Purchasing to: (a) reject the bid; or (b) assess a penalty
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3idder: <u>//</u>	Wolfe's Mowling & Snow Plawing	Signed:	William EN Wolf Su
Date:	24 Oct 2011	Title:	aunor
Otteck any	combination of preference consideration(s) indicated abo	ove, which you a	are entitled to receive.