

## Request for Quotation

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KRISTA FERRELL 304-558-2596

RFQ COPY
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Danhill Construction Com

Danhill Construction Company PO Box 685 Gauley Bridge, WV 25085 DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8, The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the setter.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form,
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications,
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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KRISTA FERRELL 304-558-2596

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304-558-2317

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for Quotation

GSD116472

PAGE 3

ADDRESS: CORRESPONDENCES TO ATTENTION OF

KRISTA FERRELL 304-558-2596

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DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304-558-2317

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 07/14/2011 BID OPENING DATE: 08/18/2011 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNITPRICE **AMOUNT** ADDED TO THE RFQ SPECIFICATIONS BY FORMAL ADDENDUM IS BINDING. NO CONTACT BETWEEN THE VENDOR AND THE AGENCY IS PERMITTED WITHOUT THE EXPRESS WRITTEN CONSENT OF THE VIOLATION MAY RESULT IN REJECTION OF THE THE STATE BUYER LISTED ABOVE IS THE SOLE CONTACT FOR ANY AND ALL INQUIRIES AFTER THIS REQ IS RELEASED. EXHIBIT 5 WEST VIRGINIA CODE 21-110-5 PROVIDES THAT: ANY SOLICITA TION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTI CLE 1D, CHAPITER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED DRUG-FREE WORKPLACE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID. THIS CONTRACT IS TO BE PERFORMED NOTICE TO PROCEED: WITHIN 60 CALENDAR DAYS AFTER THE NOTICE TO PROCEED THE AGENCY WILL ISSUE A WRITTEN NOTICE IS RECEIVED. TO PROCEED TO THE SUCCESSFUL VENDOR. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT. HERE IN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAG SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for
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KRISTA FERRELL 304-558-2596

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DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION **JOBSITE** SEE SPECIFICATIONS

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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## Request for Quotation

RFQ NUMBER

KRISTA FERRELL 304-558-2596

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304-558-2317

RFC	Į COPY	
TYPE	NAME/ADDRESS	HERE

Danhill Construction Company PO Box 685 Gauley Bridge, WV 25085

DATE PRINT	EO	TER	MS OF SALI		SHIP VIA			F.Q.B.		FREIGHTTERMS
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TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

KRIS

RFG NUMBER GSD116472

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION **JOBSITE** SEE SPECIFICATIONS

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#### **Colonial Surety Company**

Administrative Office 50 Chestnut Ridge Road Montvale, NJ 07645 201-573-8788

#### **BID BOND**

Approved by The American Institute of Architects A.I.A. Document No. A-310 (Feb.1970 Edition)

KNOW ALL PERSONS BY THESE PRESENTS, that we,

#### Danhill Construction Company, Gauley Bridge, WV

as Principal, hereinafter called the Principal, and COLONIAL SURETY COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, as Surety, hereinafter called the Surety, are held and firmly bound unto

**Depart. of Administration, , Charleston, WV** as Obligee, hereinafter called the Obligee, in the sum of

#### 5% of amount bid not to exceed \$14200

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for **Site Amenities for Bldgs 5,6,7.** 

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 18th day of August 2011.

Witness:	Allen Jones	Jones	Danhill Construction Co	ompany LO
			COLONIAL SURETY COMPANY	,
Witness:	all	lones	Roberta Bird	
	Allen Jones		Roberta Bird	(Attorney-in-fact) (Seal

### **COLONIAL SURETY COMPANY**

Duncannon, Pennsylvania
- Inc 1930-

#### FINANCIAL STATEMENT-DECEMBER 31, 2010

#### **ASSETS**

#### **LIABILITIES & SURPLUS**

*Stocks and Bonds\$	35,512,506	Reserve for Unearned Premiums\$	5,947,052
Cash in Office & Banks	3,124,493	Claim Reserves	12,115,209
Accrued Interest & Dividends	355,430	Other Liabilities	837,431
Premiums & Agents Balances Receivable	(843,667)	Collateral Held	887,474
Other Assets	1,847,750	Capital Stock	3,000,000
		Surplus	17,209,346
Total Admitted Assets	39,996,512	Total Liabilities & Surplus	39,996,512

<sup>\*</sup>Bonds and stocks are valued on basis approved by National Association of Insurance Commissioners.

## STATE OF NEW JERSEY COUNTY OF BERGEN

ss.:

I, Wayne Nunziata, President of COLONIAL SURETY COMPANY, do hereby certify that the foregoing is a full, true and correct copy of the Financial Statement of said Company, as of December 31, 2010.

IN WITNESS WHEREOF, I have signed this statement at Montvale, New Jersey, this 14th day of February, 2011.

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in

Theresa Simmons
A Notary Public of New Jersey
My Commission Expires September 9, 2015

Wayne Nunziata

President

Theresa Simmons

**Notary Public** 

State of WV					
County of tayette					
AND NOW, this _18th_ day ofAugust, in the calendar year of _2011_, before me, a duly appointed and commissioned notary public, came the identified subscriber to the within instrument or instruments, and/or the demonstrated attorney-in-fact for said signatory and subscriber on said instrument or instruments, Roberta Bird, attorney-in-fact of Colonial Surety Company, an insurance company duly organized and existing under the laws of the Commonwealth of Pennsylvania and which is authorized to conduct business in this State, and that as such being authorized to do so, acknowledged that the within instrument or instruments were executed as the authorized act of his disclosed principal for the purposes therein contained, and declared to be a person executing said instrument or instruments as attorney-in-fact and with full capacity and competency, at the request of and on behalf of Colonial Surety Company therein named and acknowledged to me that the aforesaid Colonial Surety Company had authorized the execution by the aforesaid attorney-in-fact of said instrument or instruments with the intent to be legally bound as required by common and statutory law.					
	A Notary Public of West Virginia  My Commission Expires on March 28, 2015				
	Notary Public in and for the				
	County of 1 cuette State of WY				
OFFICIAL SEAL Notary Public, State Of West Virginia JESSICA VANMETER PO Box 27 Glen Ferric, WV 25090 My Commission Expires March 28, 2015	NOTARY PUBLIC				

COLONIAL SURETY COMPANY

Duncannon, Pennsylvania

Administrative Office: 50 Chestnut Ridge Road, Montvale, New Jersey 07645

#### **GENERAL POWER OF ATTORNEY**

Know all Men by These Presents, That COLONIAL SURETY COMPAI of the Commonwealth of Pennsylvania and having an administrative of make, constitute and appoint Roberta Bird WV Wayne Nunziata or Anthony J. Cimasko or A of Montvale and the State of New Jersey its true and lawful Attorney its name, place and stead, to execute, acknowledge and deliver.	office in Montvale, Bergen County, NJ does by these presents  Gauley Bridge  Audie B. Murohy
Any and Ali B	onds
and to bind the Company thereby as fully and to the same extent as if a porate seal of the Company and duly attested by its Secretary, hereby may do in the premises. Said appointment is made under and by authoriof the Colonial Surety Company at a meeting held on the 25th day of June 25th day of	y ratifying and confirming all that the said Attorney(s)-in-Fact ity of the following resolution adopted by the Board of Directors
"Be it Resolved, that the President, any Vice-President, any Secretary full power and authority to appoint any one or more suitable persons a the Company subject to the following provisions:	or any Assistant Secretary shall be and is hereby vested with is Attorney(s)-in-Fact to represent and act for and on behalf of
"Section I. Attorney-in-Fact. Attorney-in-Fact may be given full pow Company, to execute, acknowledge and deliver, any and all bonds, no conditional or obligatory undertakings and any and all notices and thereunder, and any such instruments so executed by any such Attornethe President and sealed and attested by the Corporate Secretary."	ecognizances, contracts, agreements of indemnity and other documents canceling or terminating the Company's liability
"In Witness Whereof, Colonial Surety Company has caused these present and its corporate seal to be hereto affixed the27thday of	s to be signed by its <u>President</u> April , A.D., 2011.
State of New Jersey  County of Bergen  SS.:  Surety Control Properties  Incorporated  1930  Angylvania	COLONIAL SURETY COMPANY  By  Wayne Nunziata, President
On this 27th day of Apri	in the year 2011, before me
Theresa Simmons	, a notary public, personally appeared
Wayne Nunziata	, personally known to me to be the person who
	, on behalf of the corporation therein named and
	, of period of the corporation dictem famou and
acknowledged to me that the corporation executed it.  THERESA SIMMONS A Notary Public of New Jersey My Commission Expires September 9, 2015	Theresa Simmons Notary Public
I, the undersigned Secretary of Colonial Surety Company, hereby copy of the Original Power of Attorney issued by said Company, and in force and effect.	ertify that the above and foregoing is a full, true and correct do hereby further certify that the said Power of Attorney is still
And I do hereby further certify that the Certification of this Power of authority of the following resolution adopted by the Board of Direct and held on the 30th of January 1968, and that said resolution has no	tors of the Colonial Surety Company at a meeting duly called
RESOLVED, that the signature of the Secretary or any Assistant Se be affixed or printed by facsimile to any certificate to a Power of Attendard and seal shall be valid and binding upon this Corporation."	ecretary of this Corporation, and the seal of Corporation, may
GIVEN under my hand and the seal of said Company, at Montvale  August 20 11	, New Jersey this 18th day of
For verification of the authenticity of this Power of Attorney you may call (201) 573-8788 and ask for the Power of Attorney clerk. Please refer to the above named individual(s) and details of the bond to which the power is attached.	aula 6. MR/19

Form S-100-101 (Rev 1/11)

Rev March 2009



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Vuania				
COUN	ITY OF fayette , TO-WIT:			
I, <u>Ro</u> state a	bect D. U.II , after being first duly sworn, depose and as follows:			
1.	I am an employee of <u>Danhill</u> Construction Company; and, (Company Name)			
2.	I do hereby attest that Danhill Construction Company (Company Name)			
	maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.			
The ab	pove statements are sworn to under the penalty of perjury.			
,	Danhill Construction Company			
	By: Rohat Dull			
•	Title: <u>fresident</u>			
	Date: August 182011			
Taken	, subscribed and sworn to before me this 18 day of August 2011.			
By Coi	mmission expires 3 28 2015  OFFICIAL SEAL  Notary Public, State Of West Virginia JESSICA VANMETER PO Box 27			
	Glen Ferris, WV 25090 My Commission Expires March 28, 2015 (Notary Public)			
THIS	AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO			
AFFIC	DAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF			
THE D	STPs			

	GSD116472
RFQ No.	

## STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

WITNESS THE FOLLOWING SIGNATURE

OFFICIAL SEAL
Notary Public, State Of West Virginia
JESSICA VANMETER
PO Box 27
Glen Ferris, WV 25090
My Commission Expires March 28, 2015

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# Vendor's Name: Danish Constantion Company Authorized Signature: Authorized Signature: Date: 8 | 18 | 2011 State of West Viginia County of Fayette, to-wit: Taken, subscribed, and sworn to before me this | 8 day of August, 20 | 1. My Commission expires March 28, 20 | 5. AFFIX SEAL HERE NOTARY PUBLIC Succession of August 1.