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RFQ COPY

PO Box 13335

TYPE NAME/ADDRESS HERE

Sissonville, WV 25360

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Jimmy A. Dunn Excavating Company

## Request for Quotation

DNRB12094

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division, Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.

3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.

4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division,

is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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Jimmy A. Dunn Excavating Company

## Request for Quotation

RFQ NUMBER DNRB12094 2

ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER

304-558-2316

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

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324 4TH AVENUE SOUTH CHARLESTON, WV

25303-1228 304-558-3397

DATE PRINTED F.O.B. FREIGHT TERMS TERMS OF SALE SHIP VIA 01/05/2012 BID OPENING TIME BID OPENING DATE: 01:30PM 02/16/2012 CAT. AMOUNT UNIT PRICE LINE QUANTITY UOP ITEM NUMBER THIS IS AN EAST BOND FUNDED CAPITAL IMPROVEMENT PROJECT. PAYMENTS TO VENDORS WILL BE MADE BY THE BANK OF NEW YORK MELLON. ANY INDIVIDUAL SIGNING THIS BID IS CERTIFYING THAT: (1) HE OR SHE IS AUTHORIZED BY THE BIDDER TO EXECUTE THE BID OR ANY DOCUMENTS RELATED THERETO ON BEHALF OF THE BIDDER, (2) THAT HE OR SHE IS AUTHORIZED TO BIND THE BIDDER IN A CONTRACTUAL RELATIONSHIP, AND (3) THAT THE BIDDER HAS PROPERLY REGISTERED WITH ANY STATE AGENCIES THAT MAY REQUIRE REGISTRATION. EXHIBIT 5 WEST VIRGINIA CODE 21-10-5 PROVIDES THAT: ANY SOLICITA-TION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTI-CLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED DRUG-FREE WORKPLACE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID. NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 270 CALENDAR DAYS AFTER THE NOTICE TO PROCEED UNLESS OTHERWISE SPECIFIED, THE FULLY IS RECEIVED. EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. THE DIRECTOR OF PURCHASING RESERVES THE CANCELLATION: RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE 304-984-3246 02/23/12 ADDRESS CHANGES TO BE NOTED ABOVE President 55-0614723



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DIVISION OF NATURAL RESOURCES

PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

SHIP VIA FOB. FREIGHT TERMS DATE PRINTED TERMS OF SALE 01/05/2012 BID OPENING DATE: 02/16/2012 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE **AMOUNT** Supplied are of an inferior quality or do not conform WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAG HATES AS ESTABLISHED FOR TUCKER COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT) ANY REFERENCES MADE TO ARBITRATION OR ARBITRATION: INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: (XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000. ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. (XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE DATE SIGNATURE 304-984-3246 02/23/12 FEIN ADDRESS CHANGES TO BE NOTED ABOVE President 55-0614723



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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

TERMS OF SALE

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PAGE 5

FREIGHT TERMS

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DIVISION OF NATURAL RESOURCES
PARKS & RECREATION SECTION

F.O.B.

Jimmy A. Dunn Excavating Company
PO Box 13335
Sissonville, WV 25360

Jack South Charleston, WV
25303-1228
304-558-3397

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324 4TH AVENUE SOUTH CHARLESTON, WV

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FRANK WHITTAKER 04-558-2316

RFQ COPY TYPE NAME/ADDRESS HERE Jimmy A. Dunn Excavating Company

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	LEASE I				ME OF PERSON TO	CONTACT		
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	1 1	1/ 10		SEE RE	VERSE SIDE FOR TERMS AND CO	NDITIONS	,,,,,,,,	
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President		- ///	55-06	14723				TO BE NOTED ABOVE
WH	EN RESPO	ONDING.	TO RFQ	, INSER	T NAME AND ADDRESS	IN SPACE ABOVE L	ABELE	D 'VENDOR'



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

RFQ NUMBER DNRB12094 PAGE 11

ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER 04-558-2316

25303-1228

TYPE NAME/ADDRESS HERE

Jimmy A. Dunn Excavating Company PO Box 13335 Sissonville, WV 25360

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION 324 4TH AVENUE SOUTH CHARLESTON, WV

304-558-3397

DATE PRINT 01/05/2		TEF	RMS OF SAI	LE		SHIP	VIA	3.5	F.O.B.		FREIGHT TERMS
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Tucka President	el /4		55-(	0614723	3		304-984		ADDRES	SS CHANGES	2/23/12 TO BE NOTED ABOVE



State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for

REQ NUMBER DNRB12094 PAGE 1.

ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER 304-558-2316

RFO COPY TYPE NAME/ADDRESS HERE

Jimmy A. Dunn Excavating Company PO Box 13335 Sissonville, WV 25360

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA F.O.B.	FREIGHT TERMS
02/08/2012			
BID OPENING DATE:	02/23/2012	BID OPENING TI	ME 01:30PM
	NTITY UOP CAT.	ITEM NUMBER UNIT PA	
*****	*****	DENDUM NO. 1 *********	*****
THIS AI	DDENDUM IS ISSUE	то:	
1) PRO	VIDE THE ATTACHE	MANDATORY PRE-BID SIGN-II	N SHEE
2) PROV	VIDE THE PRE-BID	MEETING NOTES.	
3) PROV	VIDE THE TECHNIC	AL QUESTIONS & ANSWERS.	
4) PROV	VIDE THE REVISED	FORM OF PROPOSAL DATED 01,	/26/12
	OVIDE THE ATTACH ED 01/26/2012	ED TECHNICAL CLARIFICATIONS	
	END THE DEADLINE 07/2012 AT 4:00	FOR TECHNICAL QUESTIONS TO	):
	END THE BID OPEN 23/2012 AT 1:30	ING DATE AND TIME TO:	
* * * * * *	*****	END ADDENDUM NO. 1 *****	****
SIGNATURE A A A		TELEPHONE 304-984-3246	DATE 02/23/12
TITLE TUCKED	FEIN	ADDRE	SS CHANGES TO BE NOTED ABOVE
President	55-0614723	ADDRES	35 OHANGES TO BE NOTED ABOVE

Blackwater State Park Contract 2 - Sled Run Improvements Project DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL-1

Name of Bidder:	Jimmy A. Dunn Excavating Company
Address of Bidder:	PO Box 13335 Sissonville, WV 25360
Phone Number of Bidder:	(304) 984-3246
WV Contractors License No.	WV000709

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

#### Base Bld

The Base Bid shall consist of the installation of a new snow making system, a pump building, construction of the pond expansion, and 2 snow guns. Two additional snow guns shall be included in Additive Alternate No. 1.

Unit Prices will not be considered as a factor in the award of the Contract. Unit Price is an amount as a price per unit of measurement for materials and labor services that will be added or deducted from the Contract Price by Change Order in the event the estimated quantities of Work required by the Contract Documents are increased or decreased. Award of the Contract shall be made to the lowest qualified Bidder whose proposal conforms to the cited requirements based on the Base Bid or the lowest combination of the Base Bid and Alternate Bid Items, as selected by the Owner.

Unit prices are provided for portions of the work as listed below:

FORM OF PROPOSAL-2

Amounts to be shown in both words and figures. In case of a discrepancy, the amount in words shall govern.

QTY. UNIT	DESCRIPTION UNIT PRICE IN WORDS	UNIT PRICE IN FIGURES	TOTAL PRICE IN FIGURES
12,500 C.Y.	Pond Excavation <u>Eighteen</u> Dollars and <u>fifty</u> Cents	\$ 18.50	\$ <u>231,250.</u> 00
2,500 C.Y.	Pond Fill  Twenty Dollars and no Cents	\$_20.00	\$_50,000.00
,	Rock Fill I <u>wenty-seven</u> Dollars and <u>fifty</u> Cents	\$ 27.50	\$ <u>195,250.</u> 00

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in numbers.

\$834,400.00

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words.

Eight hundred thirty-four thousand four hundred dollars and no cents.

#### Additive Alternates

The following Additive Alternate Bid Items are not to be included in the Base Bid. If the Additive Alternate is selected by the Owner, the work described in the Additive Alternate shall be added to the Contract and the amount indicated for the Additive Alternate shall be added to the Base Bid. The cost for each alternate is the net addition to the Base Bid to add the alternate to the Work. No other adjustments shall be made to the Base Bid or Contract amount.

No.	Description	Amount in Words	Amount in Figures
		Forty-seven thousand	
1	Two (2) snow guns.	nine hundred dollars	\$47,900.00

and no cents.

FORM OF PROPOSAL-3

The contract award shall be based on the lowest base bid or the lowest combination of the base bid and alternate bid items, as selected by the Owner. The alternate bid items will be selected in the order indicated in the Form of Proposal.

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be completed within **240** consecutive calendar days following receipt of the Owner's written Notice to Proceed, and shall be completed by November 30, 2012. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$250 per day.

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

PROGRESS PAYMENTS - The CONTRACTOR will make current estimates in writing once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to and in accordance with Article 9 of A201-2007 Supplementary Conditions of the State of West Virginia will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

02/08/12

Addendum No.

1

FORM OF PROPOSAL-4

## ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum and have made the necessary revisions to my bid or proposal.

2	02/09/12			
I understand that failur bid or proposal.	e to confirm the receipt of the Addendum is cause for rejection of my			
Respectfully submitted:				
Date:	February 23, 2012			
WV Vendor Registration Number:	709051251			
By: (signature in ink)	Michael Hoffman			
Title:	President			
Firm Name:	Jimmy A. Dunn Excavating Company			
Firm Address:	PO Box 13335 Sissonville, WV 25360			



PO Box 13335

TYPE NAME/ADDRESS HERE

Sissonville, WV 25360

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Jimmy A. Dunn Excavating Company

## Request for Quotation

RFQ NUMBER DNRB12094

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV

25303-1228 304-558-3397

DATE PRIN		TEA	MS OF SAI	Æ	SHIP '	/IA	F.O.B.		FREIGHT TERMS
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SIGNATURE	() 1/					TELEPHONE		DATE	/02/10
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Presider	rt U	V	55-0	614723	₹		1 700,120		

## Blackwater Falls State Park Sled Run Improvements Project Contract 2 – Snow Making Systems Requisition DNRB12094

Omit Section <u>01210 Allowances</u> in its entirety. There will be no allowance as part of the base bid. The base bid shall include only the scope of work identified on the Drawings and remaining sections of the Project Manual.

#### **BID BOND**

	KNOW ALL MEN BY THESE PRESENTS. That we, the	undersigned, Jimmy A. Dunn Excavating Company
	of P. O. Box 13335 Sissonville, V	/V 25360 as Principal, and Ohio Farmers Insurance Company
-	The state of the s	a corporation organized and existing under the laws of the State of
Ohio		Id Center as Surety, are held and firmly bound unto the State
of West	t Virginia, as Obligee, in the penal sum of Five Percent of th	
well and	d truly to be made, we jointly and severally bind ourselves	, our heirs, administrators, executors, successors and assigns.
	The Condition of the above obligation is such that where	as the Principal has submitted to the Purchasing Section of the
	ment of Administration a certain bid or proposal, attached in 812094:	nereto and made a part hereof, to enter into a contract in writing for
	act 2 - Sled Run Improvements project, Black	water Falls State Park
	NOW THEREFORE,	4
	(a) If said bid shall be rejected, or	
agreeme	(b) If said bid shall be accepted and the Principal shall or and shall furnish any other bonds and insurance required been created by the acceptance of said bid, then this obligation	enter into a contract in accordance with the bid or proposal attached by the bid or proposal, and shall in all other respects perform the tion shall be null and void, otherwise this obligation shall remain in full ability of the Surety for any and all claims hereunder shall, in no event,
	•	
way impa walve no	The Surety, for the value received, hereby stipulates and paired or affected by any extension of the time within which otice of any such extension.	agrees that the obligations of said Surety and its bond shall be in no the Obligee may accept such bld, and said Surety does hereby
	IN WITNESS WHEREOF, Principal and Surety have her	eunto set their hands and seals, and such of them as are corporations
	used their corporate seals to be affixed hereunto and thes	
	<sub>day of</sub> February , 2012	
Dringing	ıl Corporate Seal	Jimmy A. Dunn Excavating Company
rmopa	li Corporate Sear	(Name of Principal)
		By Michael Hoffman
		(Must be President or
		Vice President)
		Presiden!
	*	(Title)
Surety C	Corporate Seal	Ohio Farmers Insurance Company
		(Name of Surety)  Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 05/09/07, FOR ANY PERSON OR PERSONS NAMED BELOW.

General Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

Westfield Center, Ohio

POWER NO. 4752402 00

#### CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

A. L. STANCHINA, C. DAVID THOMAS, RICHARD L. HIGGINBOTHAM, ROSEANN B. DYE, BUNNIE MARIE PERRINE, JEFFERY O'DELL, ROBIN M. HUBBARD-SHERROD, JOINTLY OR SEVERALLY

of **CHARLESTON** and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of

THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Companies thereby as fully and to the same extent as it such boilds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall

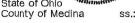
be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000)

in Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their Senior Executive and their corporate seals to be hereto affixed this 09th day of MAY A.D., 2007 .

NSURANC Corporate Seals Affixed State of Ohio



The the transmining



WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

By: Richard L. Kinnaird, Jr., Senior Executive

On this 09th day of MAY A.D., 2007, before me personally came Richard L. Kinnaird, Jr. to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina**, **Ohio**; that he is **Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio County of Medina

SS.:



William J. Kahelin, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 23rd day of A.D., 2012 . **February** 







Frank A. Carrino, Secretary



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

RFQ No.	DNRB12094
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## STATE OF WEST VIRGINIA **Purchasing Division**

## PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

WITNESS THE FOLLOWING SIGNATURE

CARLA R. COBB 98 KRYSTAL LANE BUFFALO, WV 25033 My commission expires April 15, 2012

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

## Vendor's Name: Jimmy A. Dunn Excavating Company Date: February 23, 2012 Authorized Signature: Michael Hoffman, President State of West Virginia , to-wit: County of Kanawha Taken, subscribed, and sworn to before me this and day of February My Commission expires AFFIX SEAL HERE OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA

Purchasing Affidavit (Revised 12/15/09)