



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
DNR212125

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER 304-558-2316

\*709022041 304-925-0305

VENDOR  
WV UNIFORMS INC  
5601 MACCORKLE AVE SE  
CHARLESTON WV 25304

SHIP TO  
DIVISION OF NATURAL RESOURCES  
VARIOUS LOCALES AS INDICATED  
BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/09/2012	Net 30	Best Way	Destination	Pre Paid

BID OPENING DATE: 05/10/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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APPEAREL, WEARING

THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FOR AN OPEN-END CONTRACT TO PROVIDE THE AGENCY WITH UNIFORM CLOTHING FOR THE WEST VIRGINIA STATE PARKS STAFF.

ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE WV PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 04/18/2012 AT 4:00 PM. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.

## EXHIBIT 3

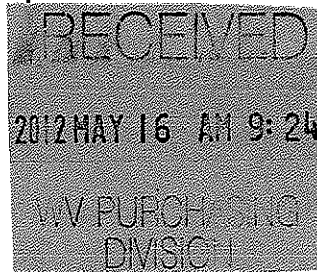
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF TWO (2) YEARS OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.

UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT BY THE STATE OF WEST VIRGINIA, ITS AGENCIES, OR POLITICAL SUBDIVISIONS, THE

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	925-0305	05-15-2012
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
GM	311239207	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
  2. The State may accept or reject in part, or in whole, any bid.
  3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
  4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
  5. Payment may only be made after the delivery and acceptance of goods or services.
  6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
  7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
  8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
  11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
  13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.html](http://www.state.wv.us/admin/purchase/vrc/hipaa.html) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
  15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
  16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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Department of Administration  
Purchasing Division  
2019 Washington Street East  
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WV UNIFORMS INC  
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CHARLESTON WV 25304

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DIVISION OF NATURAL RESOURCES  
VARIOUS LOCALES AS INDICATED  
BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS		
04/09/2012						
BID OPENING DATE: 05/10/2012		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
TERMS, CONDITIONS, AND PRICING SET FORTH HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.						
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO THREE (3) ONE (1) YEAR PERIODS.						
CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.						
OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)						
QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.						
ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO						
SEE REVERSE SIDE FOR TERMS AND CONDITIONS						
SIGNATURE				TELEPHONE		DATE
TITLE		FEIN		ADDRESS CHANGES TO BE NOTED ABOVE		

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04/09/2012						
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 01/17/2012</p> <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION</p>						
SEE REVERSE SIDE FOR TERMS AND CONDITIONS						
SIGNATURE			TELEPHONE		DATE	
TITLE		FEIN		ADDRESS CHANGES TO BE NOTED ABOVE		

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04/09/2012						
BID OPENING DATE: 05/10/2012		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						
BUYER: 44						
RFQ. NO.: DNR212125						
BID OPENING DATE: 05/10/2012						
BID OPENING TIME: 1:30 PM						
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
----- 304 925 3640 -----						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
----- Tim Anderson -----						
SEE REVERSE SIDE FOR TERMS AND CONDITIONS						
SIGNATURE			TELEPHONE		DATE	
TITLE			FEIN		ADDRESS CHANGES TO BE NOTED ABOVE	

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## Bid Sheet Used for Evaluation of Part A

Item number	Description	Size	Estimated Annual Usage	Bid Price	Total
A-1	Summer Dress Trouser, Male Green	All	60	\$ 72.00	\$ 4320.00
A-2	Summer Dress Trouser, Female Green	All	8	\$ 72.00	\$ 576.00
A-3	Summer Dress Skirt, Female Green	All	1	\$ 107.00	\$ 107.00
A-4	Field Trouser, Male Green Twill	All	43	\$ 31.50	\$ 1354.50
A-5	Field Trouser, Female Green Twill	All	4	\$ 31.50	\$ 126.00
A-6	Gloves, Male Black Leather Insulated	All	7	\$ 26.00	\$ 182.00
A-7	Gloves, Female Black Leather Insulated	All	1	\$ 26.00	\$ 26.00
A-8	Winter Dress Trouser, Male Green	All	14	\$ 65.00	\$ 910.00
A-9	Winter Dress Trouser, Female Green	All	1	\$ 65.00	\$ 65.00
A-10	Winter Dress Skirt, Female Green	All	1	\$ 107.00	\$ 107.00
A-11	Socks, Unisex wigwam cool-lite pro	All	80	\$ 8.00	\$ 640.00
A-12	Socks, Unisex Black Over-The-Calf-Boot	All	168	\$ 5.46	\$ 917.28
A-13	Tie, Unisex Black 14" Clip-on Tie	All	3	\$ 5.00	\$ 15.00
A-14	Tie, Unisex Black 17" Clip-on Tie	All	6	\$ 6.00	\$ 36.00
A-15	Tie, Unisex Black 19" Clip-on Tie	All	13	\$ 6.00	\$ 78.00
A-16	Tie, Unisex Black 18" Standard Velcro	All	3	\$ 8.00	\$ 24.00
A-17	Tie, Unisex Black 20" Standard Velcro	All	5	\$ 8.50	\$ 42.50
A-18	Sweater, Unisex Green Commando	All	3	\$ 39.00	\$ 117.00
A-19	Mock Turtleneck, Unisex Black Long Sleeve	All	17	\$ 13.00	\$ 221.00

A-20	Fleece Watch Cap, Unisex Green	All	25	\$ 4.00	\$ 100.00
A-21	Trooper Cap, Unisex Green Mouton Fur	All	3	\$ 49.00	\$ 147.00
A-22	Work Pant, Male Dura Kap	All	1189	\$ 16.25	\$ 19,321.25
A-23	Work Pant, Female Dura Kap	All	20	\$ 17.00	\$ 340.00
A-24	Mock Turtleneck, Unisex Brown	All	139	\$ 39.00	\$ 5421.00
A-25	Poplin Shirt, Male Tan Long Sleeve	All	304	\$ 38.00	\$ 11552.00
A-26	Poplin Shirt, Male Tan Short Sleeve	All	985	\$ 31.50	\$ 31027.50
A-27	Poplin Shirt, Female Tan Long Sleeve	All	10	<sup>MS</sup> \$ 38.00	\$ 380.00
A-28	Poplin Shirt, Female Tan Short Sleeve	All	10	\$ 32.00	\$ 320.00
A-29	Fleece Watch Cap, Unisex Brown	All	20	\$ 4.00	\$ 80.00
A-30	Trooper Cap, Unisex Brown Mouton Fur	All	19	\$ 18.50	\$ 351.50
A-31	Twill Pant, Female Brown	All	82	\$ 20.50	\$ 1681.00
A-32	Poplin Work Shirt, Male Tan Long Sleeve	All	6	\$ 14.00	\$ 84.00
A-33	Poplin Work Shirt, Male Tan Short Sleeve	All	61	\$ 11.00	\$ 671.00
A-34	Poplin Work Shirt, Female Tan Long Sleeve	All	10	<sup>MS</sup> \$ 14.00	\$ 140.00
A-35	Poplin Work Shirt, Female Tan Short Sleeve	All	10	<sup>MS</sup> \$ 11.00	\$ 110.00
A-36	Polo Shirt, Unisex Tan Short Sleeve	All	260	\$ 18.50	\$ 4810.00
A-37	Smock, Female Short Sleeve	All	115	\$ 20.50	\$ 2357.50
TOTAL BID FOR PART A				\$ 88,649.10	

## SPECIFICATIONS

### Item B – 18

### Brown Work Jean

#### GENERAL DESCRIPTION

Relaxed fit, straight leg work jean/dungaree. Gender: Male

#### Components

- \* **Basic Material:** The material shall be darkbrown, 9.5 oz. per sq. yd. minimum 100% cotton canvas
- \* **Zippers:** The trousers shall have a 45mm brass zipper chain. The zipper has a ratcheting cam lock slider. .

#### Detail Design Characteristics

- \* **Waistband:** The waistband is of single piece construction and shall be folder set with a single needle chainstitch. All edges of the waistband shall be topstitched 1/8". The finished waistband shall be 1 5/8 inches wide and shall close with a 27-ligne rivet button and buttonhole.
- \* **Belt Loops:** There shall be a 2"minimum opening..

**Sizes:** RG     28 – 38 all, 40 – 56 even only  
           LN     29 – 34 all, 36 – 48 even only

Item shall be VF Style No. FS2238 or equal



## Bid Sheet Used for Evaluation of Part B

Item number	Description	Size	Estimated Annual Usage	Bid Price	Total
B-1	Raincoat, Unisex Black Reversible Full Length Unisex Reversible Raincoat	All	5	\$ 73.00	\$ 365.00
B-2	Jacket, Male Green 16 oz 55/45 P/W Elastique Ike Style Men's Service Dress Jacket	All	5	\$ 365.00	\$ 1825.00
B-3	Jacket, Female Green 16 oz 55/45 P/W Elastique Ike Style Women's Service Dress Jacket	All	2	\$ 365.00	\$ 730.00
B-4	Jacket, Unisex Green New Generations® 3 Waist Length with zip-in/out Liner Unisex New Generations Jacket	All	15	\$ 150.00	\$ 2,250.00
B-5	Jacket Overshell, Unisex Green Gore-Tex Waist Length with Badge Tab Unisex Green Jacket Overshell	All	5	\$ 315.00	\$ 1575.00
B-6	Parka Overshell, Unisex Green Gore-Tex Hip-Length Uninsulated Unisex Parka Overshell	All	5	\$ 8.00	\$ 45.00
B-7	Uninsulated Hood, Unisex Green Gore-Tex Overshell Uninsulated Hood For Waist Length and Hip Length Jackets listed above	All	5	\$ 150.00	\$ 750.00
B-8	Pant, Male Green Gore-Tex Lined Rain/Wind Men's Rain/Wind Pant	All	5	\$ 150.00	\$ 750.00
B-9	Pant, Female Green Gore-Tex Lined Rain/Wind Women's Rain/Wind Pant	All	2	\$ 150.00	\$ 300.00
B-10	Jacket, Unisex Brown Lined Ike Style Unisex Brown Work Jacket	All	200	\$ 39.00	\$ 7800.00
B-11	Jacket, Unisex Brown New Generation® 3 Waist Length with Zip-in/out Liner Unisex Brown New Generation Jacket	All	100	\$ 140.00	\$ 14000.00

B-12	Brown Duck Cloth Insulated Bib Overall	All	25	\$ 79.00	\$ 1975.00
B-13	Brown Duck Work Jacket	All	25	\$ 84.00	\$ 2100.00
B-14	LS Brown Insulated Coverall	All	50	\$ 106.00	\$ 5300.00
B-15	Green Bib Overall	All	10	\$ 115.00	\$ 1150.00
B-16	Green Work Coat	All	20	\$ 77.00	\$ 1540.00
B-17	Green Insulated Coverall	All	10	\$ 106.00	\$ 1060.00
B-18	Brown Work Jean	All	100	\$ 45.00	\$ 4500.00
TOTAL BID FOR PART B				\$ 48,015.00	

**Specifications**  
**Item #C1: All Weather Deluxe Tropical Weave**  
**Men's Long Sleeve Shirt**  
**Must be Fechheimer/Flying Cross model # 45W6651**

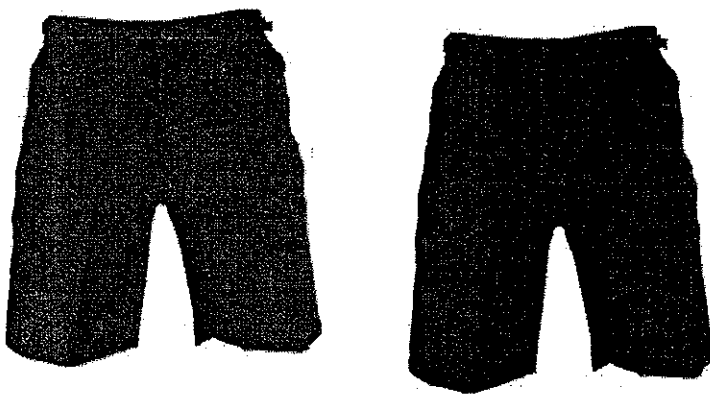
- 10-10.5 oz., 65% Dacron® Polyester/35% rayon
- 5 Permanent silicone creases —2 in front, continuing through the pockets and pocket flaps, and 3 in back
- Form-fitted Tapered sleeves
- Conventional collar and band with permanent collar stays
- Cross stitched shoulder straps
- Pleated pockets with scalloped flaps and Velcro® closure
- Left full badge sling
- Hidden pencil compartment inside left breast pocket
- 7-button placket front
- Machine wash and dry
- Item must not be impregnated with any stain or water resistant treatment
- Nickel Grey
- The organizations shoulder patch shall be sewn securely in the center of both sleeves with the top edge 1-1/4 to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.
- Items will be provided in standard men's sizes. Minimum sizes provided:

Neck:	Sleeve
14.5	32
15	32-33
15.5	32-34
16	32-36
16.5	32-36
17	33-36
18.5	33-36
18	33-36
18.5	33-36



**Specifications**  
**Item#12: Propper BDU shorts**

- 65%/35% Polyester/Cotton Ripstop
  - Six Pockets, Four with Button Flaps
  - Fused Pocket Flaps
  - Zipper Fly
  - 4" Adjustable Waistband Tabs with Four Bar Tacks
  - Drain Holes in Bellows Pockets
  - Felled Inseam, Outseam and Seat Seam
  - Available colors: Sherriff Brown, OD Green
  - Items will be provided in standard men's sizes. Minimum available sizes: Small through 4XL
- 



# Bid Sheet Used for Evaluation of Part C

Item number	Description	Size	Estimated Annual Usage	Bid Price	Total
C1	Men's Long Sleeve Tropical Shirt 4506651	All	60	<u>MA</u> \$ 40.00	\$ 2,400.00
C2	Men's Short Sleeve Tropical Shirt 9586651	All	100	\$ 36.00	\$ 3600.00
C3	Women's Long Sleeve Tropical Shirt 10206651	All	10	<u>MA</u> \$ 40.00	\$ 400.00
C4	Women's Short Sleeve Tropical Shirt 15226651	All	10	\$ 36.00	\$ 360.00
C5	511 Tru-Spec Short Sleeve Polo Shirt As Spec'd <sup>Tru Spec</sup> 4330	All	100	<u>MA</u> \$ 42.00	\$ 4200.00
C6	511 Tru-Spec Long Sleeve Polo Shirt As Spec'd <sup>Tru Spec</sup> 4356	All	100	<u>MA</u> \$ 46.00	\$ 4600.00
C7	5.11 TacLite Pro Ripstop Pants 74273	All	100	<u>MA</u> \$ 41.50	\$ 4,150.00
C8	5.11 TDU Belt 59951	All	100	\$ 14.50	\$ 1,450.00
C9	5.11 Tactical Fleece Jacket 48088-870	All	100	<u>MA</u> \$ 99.00	\$ 9900.00
C10	5.11 1/4 Zip Job Shirt 72314-019	All	100	<u>MA</u> \$ 67.00	\$ 6700.00
C11	Propper BDU pants <sup>Propper</sup>	All	290	\$ 30.75	\$ 8,917.50
C12	Propper BDU shorts <sup>Propper</sup>	All	290	\$ 30.75	\$ 8,917.50
TOTAL BID FOR PART C As per Bid Specification -				\$ 55,595.00	

wv uniforms

## State of West Virginia

# VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 \_\_\_\_\_ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 \_\_\_\_\_ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. **X Application is made for 5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (**West Virginia Code**, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: WV Uniforms

Signed: \_\_\_\_\_

Date: 05-15-2012

Title: GM

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

## DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

## WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: West Virginia Uniforms

Authorized Signature: [Signature] Date: 5/16/2012

State of WV

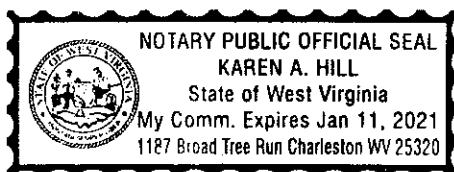
County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 16 day of May, 2012

My Commission expires Jan 11, 2021, 20  

AFFIX SEAL HERE

NOTARY PUBLIC [Signature]





State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER

DNR212125

PAGE

1

ADDRESS CORRESPONDENCE TO ATTENTION OF

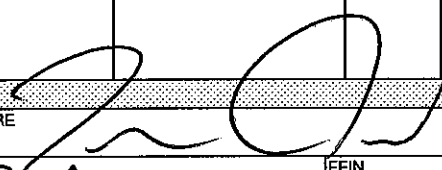
FRANK WHITTAKER  
304-558-2316

\*709022041 304-925-0305

WV UNIFORMS INC  
6601 MACCORKLE AVE SE

CHARLESTON WV 25304

DIVISION OF NATURAL RESOURCES  
VARIOUS LOCALES AS INDICATED  
BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS		
05/04/2012	Net 30	Best Way	Destination	Pre Paid		
BID OPENING DATE: 05/16/2012		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO:						
1) PROVIDE THE ATTACHED TECHNICAL QUESTIONS AND ANSWER						
2) EXTEND THE BID OPENING DATE AND TIME TO: 05/16/2012 AT 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	LS	200-82			
APPEAREL, WEARING						
***** THIS IS THE END OF RFQ DNR212125 ***** TOTAL:						
See Reverse Side for Terms and Conditions						
SIGNATURE 				TELEPHONE 304-925-0305		DATE 05-15-2012
TITLE GM		FEIN 311239207		ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



# Technical Questions and Answers WV RFQ 212125

Question 1: A-21: Spec states "manufactured with logo." Front of hat has a snap and logo cannot be added. May we price as blank?

Answer 1: Manufactured with logo refers to the logo label that will be in the cap and includes the care and specification. Front of cap will be blank and should be priced accordingly

Question 2: A-29: Spec states "recycled polyester fleece cap - FS7112 or equal." FS7112 is a knit cap. Please clarify, knit or fleece?

Answer 2: For item A-29 a fleece or knit cap will be acceptable.

Question 3: A-32 through 35: Specs state "M/F long and short sleeve."  
- The style numbers currently used are SP14LT and SP24LT as unisex to satisfy this requirement. Is this acceptable?

Answer 3: Yes, this is acceptable

Question 4: C-5 and C-6 states that the artwork for the State Park Badge is provided. We are unable to locate this artwork in the bid package, will the state provide artwork or information such as stitch count and/or size of badge?

Answer 4: Successful bidder will receive art work. Overall size is 4" x 2 1/2". Photo below.

