

DNR212122

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER

304-558-2316

DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVENUE

SOUTH CHARLESTON, WV 25303 304-558-3397

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GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

- 1. ACCEPTANCE: Seller shall be bound by this order and its terms and conditions upon receipt of this order.
- 2. APPLICABLE LAW: The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 3. NON-FUNDING: All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 4. COMPLIANCE: Seller shall comply with all federal, state and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
- 5. MODIFICATIONS: This writing is the parties' final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
- 6. ASSIGNMENT: Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
- 7. WARRANTY: The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; (b) be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
- 8. CANCELLATION: The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 9. SHIPPING, BILLING & PRICES: Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
- 10. LATE PAYMENTS: Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the West Virginia Code.
- 11. TAXES: The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 12. RENEWAL: Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 16. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 17. ANTITRUST: In accepting this purchase order or signing this contract with any agency for the State of West Virginia, the vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to vendor. Vendor certifies that this purchase order or contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law. Vendor further certifies that this purchase order or contract is in all respects fair and without collusion or fraud.



RFQ COPY

P. O. Box 1448

St. Albans, WV 25177

TYPE NAME/ADDRESS HERE

Orders Construction Company, Inc.

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFQ NUMBER DNR212122

PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVENUE

SOUTH CHARLESTON, WV 304-558-3397

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LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN.

DEADLINE FOR ALL TECHNICAL QUESTIONS IS 03/23/2012 AT 4:00 PM. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.

THE BIDDING DOCUMENTS CONSIST OF THE REQUEST FOR QUOTATION, PLANS AND SPECIFICATIONS.

REQUEST FOR QUOTATION MAY BE OBTAINED BY CONTACTING:

FRANK WHITTAKER, SENIOR BUYER WV PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305 TELEPHONE: 304-558-2316

PLANS AND SPECIFICATIONS MAY BE OBTAINED BY CONTACTING:

SHERRI YOUNG WVDNR 324-4TH AVENUE SOUTH CHARLESTON, WV 25303 TELEPHONE: 304-558-3147

TITLE

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

TELEPHONE 304-722-4237 SIGNATURE

April 19, 2012

ADDRESS CHANGES TO BE NOTED ABOVE



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FRANK WHITTAKER

RFQ COPY TYPE NAME/ADDRESS HERE Orders Construction Company, Inc. P. O. Box 1448

St. Albans, WV 25177

DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVENUE

SOUTH CHARLESTON, WV 304-558-3397 25303

FREIGHT TERMS SHIP VIA F.O.B. TERMS OF SALE DATE PRINTED 03/05/2012 BID OPENING TIME 01:30PM BID OPENING DATE: 04/12/2012 CAT. AMOUNT UNIT PRICE ITEM NUMBER QUANTITY UOP LINE PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. VENDOR IS REQUIRED TO PROVIDE WORKERS' COMPENSATION: A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL. ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: SUCCESSFUL VENDOR SHALL FURNISH PROOF (XX) INSURANCE: OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000. SUCCESSFUL VENDOR SHALL (XX) BUILDERS RISK INSURANCE: FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF (XX) BONDS: THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/ MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE A LETTER OF CREDIT SUBMITTED STATE OF WEST VIRGINIA. IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCECPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 722-4237 DATE April 19, 2012 SIGNATURE FEIN 55-0487806 ADDRESS CHANGES TO BE NOTED ABOVE TITLE President



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FEIN 55-0487806

President



Request for REQNUMBER DNR212122

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Request for REQUIDED DNR212122

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SOUTH CHARLESTON, WV 304-558-3397 25303

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Request for Quotation

DNR212122

PAGE 10

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FRANK WHITTAKER

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State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OFWest Virginia
COUNTY OF Kanawha , TO-WIT:
I, Nathaniel R. Orders , after being first duly sworn, depose and state as follows:
1. I am an employee of Orders Construction Company, Inc.; and, (Company Name)
2. I do hereby attest that Orders Construction Company, Inc. (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.
The above statements are sworn to under the penalty of perjury.
Orders Construction Company, Inc. (Company Name)
By: MROu
Title: President
Date: April 19, 2012
Taken, subscribed and sworn to before me this _19th day of April, 2012
Official Seal Notary Public, State of West Virginia Janette C. Peggs 210 5th Ave
St. Albans, W 25177 My Commission Expires March 13, 2019 MY Commission Expires March 14, 2019 MY Commission Expires MY Commission

COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

RFQ No. DNR212122	
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STATE OF WEST VIRGINIA **Purchasing Division**

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be pald to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any Individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more countles or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Orders Construction Company, Inc.
Authorized Signature:Date: April 19, 2012
State ofWest Virginia
County of Kanawha to-wit:
Taken, subscribed, and sworn to before me this 19 day of April 2012.
My Commission expires March 13, 2019, 20
AFFIX SEAL HERE NOTORY PUBLIC
Official Seal

Notary Public, State of West Virginia Janette C. Peggs 210 5th Ave St. Albans, WV 25177 My Commission Expires March 13, 2019 ***********

Purchasing Affidavit (Revised 12/15/09)

Agency Division of N	latural Resources
REQ.P.O#DNR2	

BID BOND

REC'D APR 1 3 2012

KNOW ALL MEN BY T	HESE PRESENTS, That we,	the undersigned, Orders Construction Company, Inc.
of501 6th Avenue	, St. Albans, V	VV, as Principal, and Travelers Casualty and Surety Company of America
of One Tower Square		_, a corporation organized and existing under the laws of the State of
		Hartford, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in	the penal sum of Five Percer	nt (5%) of Amount Bid (\$) for the payment of which,
well and truly to be made, we jo	intly and severally bind ourselv	ves, our heirs, administrators, executors, successors and assigns.
The Condition of the al	pove obligation is such that wh	nereas the Principal has submitted to the Purchasing Section of the
Department of Administration a	certain bid or proposal, attach	ed herelo and made a part hereof, to enter into a contract in writing for
Pump and Water Intake Str	ucture - Palestine Fish Ha	tchery,
Wirt County, West Virginia		
hereto and shall furnish any othe agreement created by the acceptorce and effect. It is expressly exceed the penal amount of this. The Surety, for the value way impaired or affected by any waive notice of any such extens	accepted and the Principal sher bonds and insurance requiretance of said bid, then this obunderstood and agreed that the obligation as herein stated. The received, hereby stipulates extension of the time within within within within the control of the time within the control of the control of the time within the control of th	hell enter into a contract in accordance with the bid or proposal attached ed by the bid or proposal, and shall in all other respects perform the digation shall be null and void, otherwise this obligation shall remain in full he liability of the Surety for any and all claims hereunder shall, in no event, and agrees that the obligations of said Surety and its bond shall be in no which the Obligee may accept such bid, and said Surety does hereby thereunto set their hands and seals, and such of them as are corporations these presents to be signed by their proper officers, this
Principal Corporate Seal		Orders Construction Company, Inc. (Name of Principal)
Surety Corporate Seal		(Must be President or Vice President) PRESIDENT (Title) Travelers Casualty and Surety Company of America (Name of Surety)
		Douglas P Taylor Attorney-in-Fact Licensed West Virginia Resident Agent

IMPORTANT – Surely executing bonds must be licensed in West Virginia to transact surely insurance. Corporate seals must be affixed, and a power of altorney must be attached.



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Attorney-In Fact No.

220306

Certificate No. 003656857

KNOW ALL MEN BY THESE PRESENTS: That St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Andrew K. Teeter, Donna J. Price, Douglas P. Taylor, Kimberly I. Miles, C. Lee Jordan, Pamela V. Lanham, and Christopher A. Michel

Andrew K. Teeter, Donna J. Price, Douglas P. Taylor, Kimberly L. Miles, C. Lee Jordan, Pameia V. Lannam, and Christopher A. Michel									
of the City ofCharleston_		, State o	fWes	t Virginia	, , tl	neir true and lawful	Attorney(s)-in-Fact,		
of the City ofCharleston_ each in their separate capacity if mo other writings obligatory in the nat	ore than one is named ture thereof on behal	d above, to sign, f of the Compan	execute, seal and a	cknowledge any ss of guaranteein	and all bonds, reco	gnizances, conditio ersons, guaranteein	nal undertakings and g the performance of		
contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.									
IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this									
ully 01	_,	7.3		e_{R}					
Farmington Casualty Company Fidelity and Guaranty Insurance Company				St. Paul Mercury Insurance Company Travelers Casualty and Surety Company					
	Fidelity and Guaranty Insurance Underwriters, Inc. St. Paul Fire and Marine Insurance Company				Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company				
_	St. Paul Guardian l	insurance Comp	oany						
CASUAL A SUMIT VICE	NCORPORATED A	STUPPLE & DEST	SEORPORATE A	SURT INSURATE CO	SOUNLTY AND BURN	St. Land Company Com	E MODEOGRAPH &		
1977)	1951	1. LIVANCE	SEAL S	SEAL	HARTFORD, 2 CONN. 0	CONNECTION OF THE PERSON OF TH	1896 E		
		N Name	Millian		•••				
				D	Lune	LA LA			
State of Connecticut City of Hartford ss.				Ву:	George W Thomp	oson, Senior Vice Pres	ident		
On this the11th	Mav		2010	1 - 6		W.Th	, who acknowledged		
himself to be the Senior Vice Presi	dent of Farmington (y, Fidelity and G	uaranty Insurance	Company, Fidelit	y and Guaranty Ins	urance Underwriters,		
Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.									
executed the foregoing institution for the purposes therein contained by signing on behalf of the corporations by inflisen as a duty authorized officer.									

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2011.



Marie C. Tetreault, Notary Public

58440-4-09 Printed in U.S.A.

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, and Vi President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kori M. Johanson, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 17th day of

Kori M. Johanson Assistant Secretary

















April



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.