



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR212061

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

VENDOR

Tri-County Honda
 135 South Main Street
 Petersburg, WV 26847-1783

SHIP TO

**DIVISION OF NATURAL RESOURCES
 VARIOUS LOCALES AS INDICATED
 BY ORDER**

DATE PRINTED 10/31/2011	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **12/07/2011** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		070-48-50-001		
<p>VEHICLE, ALL TERRAIN OR UTILITY</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES IS SOLICITING BIDS FOR ONE (1) ALL-TERRAIN VEHICLE AND TWO (2) UTILITY VEHICLES TO BE DELIVERED TO VARIOUS LOCATIONS PER THE ATTACHED SPECIFICATIONS.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE WV PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 11/15/2011 AT 4:00 PM. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p>						



SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS		
10/31/2011						
BID OPENING DATE: 12/07/2011		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNR212061</p> <p>BID OPENING DATE: 12/07/2011</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p> <p>-----</p>						

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SIGNATURE	TELEPHONE	DATE
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RFQ COPY
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VENDOR

DIVISION OF NATURAL RESOURCES
 VARIOUS LOCALES AS INDICATED
 BY ORDER

SHIP TO

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/31/2011				
BID OPENING DATE: 12/07/2011		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ DNR212061 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

WEST VIRGINIA DIVISION OF NATURAL RESOURCES ATV BID REQUEST SPECIFICATIONS

The West Virginia Division of Natural Resources is requesting bids for the purchase of one all-terrain vehicle (ATV).

General Specifications:

4WD Automatic Yamaha Grizzly 450, Honda FourTrax Foreman, Suzuki KingQuad 500 Axi, or equal ATV. All items must be new (2011 or 2012 model year).

- Must be 4X4 and have 2WD/4WD selectability with limited slip front differential.
- Must have minimum 421cc single cylinder and four-stroke engine with fuel injection.
- Must have electronic ignition with backup recoil start.
- Must have automatic clutch and reverse.
- Must have independent double wishbone front suspension with coil spring and shocks.
- Must have skid plates and bumper guard.
- Must have minimum 7.5 inch ground clearance.
- Must have twin fender-mounted headlights with minimum 30 watt lights and combination stop/tail light.
- Must have a 12-volt automotive-style electrical outlet.
- Must have as minimum an instrument display that includes the following: speedometer; odometer; trip odometer; and neutral, reverse, and oil temperature indicator lights.
- Must have a minimum of a 4.0 gallon fuel tank.
- Must have as a minimum all terrain tires, front dimensions of 25 X 8-12 and rear dimensions 25 X 10-12.
- Must be fully assembled
- Must be green, olive, or black in color.

Information for Bidders: The award may be split if it is in the best interest of the West Virginia Division of Natural Resources.

Damaged Items: Damaged or defective items must be replaced at no additional expense to The West Virginia Division of Natural Resources.

Warranty: The equipment must be guaranteed to be free of defects in workmanship and material for a minimum of one (1) year from date of acceptance. However, if manufacturer warranty periods are longer than the required minimum one year warranty, those warranties shall apply.

Delivery: All items are to be F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within thirty (30) days of purchase order award.

One ATV to be delivered to:

WV Division of Natural Resources
Elkins Operations Center
Route 250-219 North, Ward Road
Elkins, WV 26241
Contact Bob Knight (304-924-6211) for delivery information

WEST VIRGINIA DIVISION OF NATURAL RESOURCES UTV BID REQUEST SPECIFICATIONS

The West Virginia Division of Natural Resources is requesting bids for the purchase of two utility vehicles (UTV).

Specifications:

Honda Big Red, Automatic 4X4 Utility Vehicle or equal. All items must be new (2011 or 2012 model year). Utility vehicle must meet the following specifications:

- Must be four-wheel Drive.
- Must have a minimum 670 cc, four-stroke gas engine with fuel injection.
- Must have electronic ignition.
- Must have a minimum 10" ground clearance.
- Must have a minimum seven-gallon fuel tank.
- Must have front and rear independent double wishbone suspension with adjustable shocks.
- Must have a minimum 2" receiver-style hitch with minimum 1,500 lbs. towing capacity.
- Must have all terrain tires with 25 x 8-12 minimum front and 25 x 10-12 minimum rear.
- Must have a dump bed with minimum 1,000 lb. capacity.
- Must have a front and rear skid plate.
- Must have a safety glass windshield. —
- Must have a molded roof.—
- Must be fully assembled.
- Must be green or olive in color.
- Must have a winch, 4,000 lbs. or greater.—

Information for Bidders: The award may be split if it is in the best interest of the West Virginia Division of Natural Resources.

Damaged Items: Damaged or defective items must be replaced at no additional expense to The West Virginia Division of Natural Resources.

Warranty: The equipment must be guaranteed to be free of defects in workmanship and material for a minimum of one (1) year from date of acceptance. However, if manufacturer warranty periods are longer than the required minimum one year warranty, those warranties shall apply.

Delivery: All items are to be F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within thirty (30) days of purchase order award.

One UTV to be delivered to:

WV DNR District 4 Wildlife
2006 Robert C Byrd Drive
Beckley, WV 25801
Contact Todd Dowdy (304-256-6947) for delivery information

One UTV to be delivered to:

WV DNR District 5 Wildlife
1163 Wildlife Road
Pt. Pleasant, WV 25550
Contact Randy Kelley (304-675-0871) for delivery information

**WEST VIRGINIA DIVISION OF NATURAL RESOURCES
PRICING SHEET
All-Terrain Vehicle
Utility Vehicle**

Item Number	Quantity	Description	Unit Price	Amount
1	1	All-Terrain Vehicle	5,200	
2	1	Utility Vehicle	12,388	
3	1	Utility Vehicle	12,388	
Total Cost				29,976

Note: Delivery must be made within thirty (30) days of purchase order award.

Delivered to the following location:

Item 1

WV Division of Natural Resources
Elkins Operations Center
Route 250-219 North, Ward Road
Elkins, WV 26241

Item 2

WV DNR District 4 Wildlife
2006 Robert C Byrd Drive
Beckley, WV 25801

Item 3

WV DNR District 5 Wildlife
1163 Wildlife Road
Pt. Pleasant, WV 25550

**WV DIVISION OF NATURAL RESOURCES
MANUFACTURER'S LIST
All-Terrain Vehicle
Utility Vehicle**

Please complete the below information concerning the brand(s) of equipment being bid in relation to this project. If bidding "or equal" brands, please attach manufacturer's literature documenting that it meets the mandatory requirements stated in the specifications. Vendors should note the areas of the provided manufacturer's literature that adheres to the mandatory requirements outlined in the Request for Quotation.

ITEM NO.	EQUIPMENT	MANUFACTURER	MODEL
1	All Terrain Vehicle	Polaris	Sportsman 500
2	Utility Vehicle	Honda	Big Red
3	Utility Vehicle	Honda	Big Red

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
- 2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
- 5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
- 6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: _____ Signed: _____
Date: _____ Title: _____

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. DNR212061

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Tri County Honda Yamaha

Authorized Signature: [Signature] Date: 11/3/11

State of West Virginia

County of Mineral, to-wit:

Taken, subscribed, and sworn to before me this 3 day of November, 2011.

My Commission expires April 21, 2021.

AFFIX SEAL HERE

NOTARY PUBLIC

[Signature]

