

2400 Ritter Drive Daniels, WV 25832 PH: 304-763-4573

Fax: 304-763-4591 www.aspen-golf.com

### **Aspen Corporation**



To:	Guy Nisbet	From	L	Linda C. Freeman			
	Department of Admin	istration				$\overline{\omega}$	2.53
	Purchasing Division,	Building #15			<b>1</b>	∞	the second of
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	Charleston, WV 2530	5-0130		•••			
Fax:	304-558-3970	Page	8:	24			
Phone:	304-558-8802	Date:		3-13-2012			
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Buyer		GN-23					
RFQ.	NO.	DEP15718					
Bid O	pening Date:	March 13, 2012					
	pening Time:	1:30 PM					

IMPORTANT: The information contained in this facsimile transmission is only for the use of the individual or entity named above and may contain information that is privileged, confidential or exempt or protected from disclosure under applicable law. If the reader of this transmission is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone and return the original message to us at the above address via the U.S. Postal Service. Thank you.



### Request for Quotation

REPORT NUMBER DEP15718

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ADDRESS CORRESPONDENCE TO ATTENTION OF **GUY NISBET** 304-558-8802

ADDRESS CHANGES TO BE NOTED ABOVE

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#### **GENERAL TERMS & CONDITIONS** REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.

2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- In the event the vendor/contractor files for bankruptcy protection, the State may deem 12. BANKRUPTCY: this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.

3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.

4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications; Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



### Request for Quotation

DEP15718

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GUY NISBET
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\*709052150 304-763-4573 ASPEN CORPORATION 2400 RITTER DR

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## Request for AFONUMBER

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# Request for Quotation DEP1571

DEP15718

Address Correspondence to Amendian Of GUY NISBET 304-558-8802

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\*709052150 304-763-4573 ASPEN CORPORATION 2400 RITTER DR

DANIELS WV 25832

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### Request for REONUMBER Quotation

**DEP15718** 

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304-	-558-8802	

304-763-4573 **\*709052150** ASPEN CORPORATION 2400 RITTER DR

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for AFONUMBER Quotation

**DEP15718** 

PAGE 10

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\*709052150 ASPEN CORPORATION 2400 RITTER DR DANIELS WV

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ADDRESS CORRESPONDENCE TO ATTENTION OF **GUY NISBET** 304-558-8802

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### Request for MRONUMBER Quotation

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304-763-4573 \*709052150 ASPEN CORPORATION 2400 RITTER DR

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State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for REGINDHER Quotation

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PAGE 13

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GUY	NISBET
304-	558-8802

\*709052150 304-763-4573 ASPEN CORPORATION 2400 RITTER DR DANIELS WV 25832

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 304-926-0499 25304

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# Request for Quotation

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\*709052150 304-763-4573 ASPEN CORPORATION 2400 RITTER DR

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Quotation

Request for AFONUMBER DEP15718

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for MRONUMBER Quotation

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### Overfield (Lafferty) CS & P Requisition # DEP15718 Contractor's Bid Sheet

Company Name: ASPEN CORPORATION

Address:

2400 RITTER DRIVE

DANIELS, WV 25832

The DEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreason able.

ITEM NO,	Qty_	Unit	DESCRIPTION	UNIT PRICE	TNUOMA
1.0		L\$	Mobilization and Demobilization (Limited to 10% of Total Bid)	rs	\$29,500.00
2.0	1	LS	Construction Layout Stakes (Limited to 5% of Total Bid)	LS	9,500.00
3.0		LS	Quality Control (Limited to 3% of Total Bid)	LS	2,000.00
4.1		LS	Site Preparation (Limited to 10% of Total Bid)	LS	33,000.00
4.2		TON	Access Road Rehabilitation	38.00	20,900.00
5.1	2,315		Super Silt Fence	7.50	17,362.50
5.2	100		Silt Fence	3.00	300.00
5.3	9,760		Rolled Erosion Control Products	3.00	29,280.00
5.4		EA	Stabilized Construction Entrance	1,550.00	4,650.00
5.5		EA	Rock Check Dam	250.00	2,000.00
5.6		EA	Grouted Riprap Inlet Protection	7,700.00	7,700.00
5.7		LF	Rock Outlet Protection	160.00	800.00
6.0		AC	Vegetation	2,230.00	11,150.00
6.1		TON	Refuse Lime Layer	58.00	580.00
7.1	1,110		8-Foot Grouted Riprap Channel	85.00	94,350.00
7.2	1,228	LF	6-Foot Diversion Channel (Vegetated)	5.00	6,140.00
7.3	1,065	LF	Channel Rehabilitation	6.00	6,390.00
7.4	235	LF	24-Inch HDPE Pipe	86.00	20,210.00
8.0	3,600	CY	Unclassified Excavation	9.50	34,200.00
9.1	1	ΕA	Wet/Modified Mine Seal	16,000.00	16,000.00
9.3	13	BG	Soda Ash Briquettes (50 lb. bag)	30.00	390.00
9.4	5	LF	12-Inch Conveyance Pipe	50.00	250.00
10.1	100	LF	Seep Collector	46.00	4,600.00
10.2	50	LF	8-Inch Conveyance Pipe	18.00	900.00
12.0	1	LS	Retaining Wall	76,200.00	76,200.00
			TOTAL		\$428,352.50

https://avss.osmre.gov.

OMB #1029-0119 Expiration Date: 1/31/13

### AML CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an eligibility evaluation from the Office of Surface Mining to determine if you are eligible to receive an AML contract. This requirement applies to contractors and their sub-contractors and is found under OSM's regulations at 30 CFR 874.16.

Part A: General Information
Business Name: Aspen Corporation Tax Payer ID No.: 55-062-7766-001  Address: 2400 Ri-Her Drive Zip Code: 25832 Phone: 304-763-4573  City: Daniels State: To Zip Code: 25832 Phone: 304-763-4573  Fax No.: 304-763-4591 E-mail address: Cadkins @ aspen-golf.com
Part B: Legal Structure
( ) Corporation ( ) Sole Proprietorship ( ) Partnership ( ) LLC ( ) Other (please specify)
Part C: Certifying and updating information in the Applicant/Violator System (AVS). Select only one of the following options, follow the instructions for that option, and sign below.
I, Runnie Adkint , have the express authority to certify that: (print name)
Information on the attached Entity Organizational Family Tree (OFT) from AVS is accurate, complete, and up-to-date. If you select this option, you must attach an Entity OFT from AVS to this form. Sign and date below and do not complete Part.D.
2. Part of the information on the attached Entity OFT from AVS is missing or incorrect and must be updated. If you select this option, you must attach an Entity OFT from AVS to this form. Use Part D to provide the missing or corrected information. Sign and date below and complete Part D.
Our business currently has no information in AVS. If you select this option, you must provide all information required in Part D. Sign and date below and complete Part D.    3-12-12-   Vice President
IMPORTANT! In order to certify in Part C to the accuracy of existing information in AVS, you must obtain a copy of your business' Entity OFT. To obtain an Entity OFT, contact the AVS Office, toll-free, at 800-643-9748 or from the AVS website at



Parent Entity
(248573) Aspen Corporation

### AVS OFT Report - 4/13/2010 9:16:19 AM

### All OFT's where the selected entity is listed as an entity or related entity

Entlty Selected (248573) Aspen Corporation

Description	Related Entity	% Ownership	Begin Date	End Date
Shareholder	(248574) Donnie L Adkine	50%	1/1/1982	
President	(248574) Donnie L Adkins		1/1/1982	
Shereholder	(248575) Ronnio L Adkins	50%	1/1/1982	
Vice President	(248575) Ronnio L Adkins		1/1/1982	
Secretary	(248575) Ronnie L Adking		1/1/1982	
Treasurer	(248575) Ronnle L Adkins		1/1/1982	

# 21/ 24

Agency Environmental Protection | REQ.P.O#\_DEP15718

#### BID BOND

*				
KNOW ALL MEN BY THESE PRESENTS,	That we, the undersigned, Aspen Corporation			
of 2400 Ritter Drive Dan	niels, WV 25832 as Principal, and Lexon Insurance Company			
	40223 a corporation organized and existing under the laws of the State of			
Texas with its principal office in the City	of Louisville, KY as Surety, are held and firmly bound unto the State			
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5% of Bid ) for the payment of which,				
	ind ourselves, our heirs, administrators, executors, successors and assigns.			
Wolf allo traily to be made, we yould, and eccessive				
The Condition of the above obligation is su	ich that whereas the Principal has submitted to the Purchasing Section of the			
	sal, attached hereto and made a part horoof, to enter into a contract in writing for			
Overfield (Lafferty) Clogged Stream & Portal	DEP15718			
NOW THEREFORE,				
(a) If said bid shall be rejected, or	rincipal shall enter into a contract in accordance with the bid or proposal attached			
hereto and shall furnish any other bonds and insura-	nce required by the big or proposal, and shall in all other respects perform the			
agreement created by the acceptance of sald bid, th	nen this obligation shall be null and void, otherwise this obligation shall remain in full			
force and effect. It is expressly understood and agre exceed the penal amount of this obligation as hereir	eed that the liability of the Surety for any and all claims hereunder shall, in no event,			
exceed the penal amount of this congation as noton	1 Stated.			
The Surety, for the value received, hereby	stipulates and agrees that the obligations of said Surety and its bond shall be in no			
way Impaired or affected by any extension of the time	ne within which the Obligee may accept such bid, and said Surety does hereby			
waive notice of any such extension.				
IN WITNESS WHEREOF, Principal and Su	urety have hereunto set their hands and seals, and such of them as are corporations			
	ounto and these presents to be signed by their proper officers, this			
13th_day of				
,	<del></del>			
Principal Corporate Seal	Aspen Corporation			
()	(Name of Principal)			
1.1	Ву			
,	(Must be President or			
E.	Vice President)			
, i	Vice & resident			
	(Title)			
Surety Corporate Seal	Lexon Insurance Compnay			
	(Name of Surety)			
Vision Inc.				
	A. VI. 1611			
- A 75 - 186	Marie J. Wortham Alleman in Earl			
	Bonnie J. Wortham, Attorney-in-Fact			

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

#### POWER OF ATTORNEY

LX-107182

# Lexon Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that LEXON INSURANCE COMPANY, a Texas Corporation, with its principal office in Louisville, Kentucky, does hereby constitute and appoint:

Brook T, Smith, Knthy Hobbs, Raymond M. Hundley, Jason D. Cromwell, James H, Martin, Sandra F, Harper, \*\*\*\*

Myrtio F. Henry, Virginia E. Woolridge, Debornh Neichter, Jill Keinp, Jackie C. Koestel, Sheryon Quinn, Dawson West, Bonnie J. Wortham, Amy Mandith, Lynnette Long

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of LEXON INSURANCE COMPANY on the 1st day of July, 2003 as follows:

Resolved, that the President of the Company is hereby authorized to appoint and empower any representative of the Company or other person or persons as Attorney-in-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed \$2,500,000.00, Two-million five hundred thousand dollars, which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-in-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-in-Fact, so appointed, may be removed for good cause and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Assistant Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, LEXON INSURANCE COMPANY has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 21st day of September, 2009.

TEXAS INSURANCE COMPANY

LEXON INSURANCE COMPANY

David E. Campbell

#### ACKNOWLEDGEMENT

On this 21st day of September, 2009, before me, personally came David E. Campbell to me known, who being duly sworn, did depose and say that he is the President of LEXON INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.

"OFFICIAL SEAL"
MAUREEN K. AYE
Notary Public, State of Illinois
My Commission Expires 09/21/13

CERTIFICATE

Maureen K. Aye

Notary Public

I, the undersigned, Assistant Secretary of LEXON INSURANCE COMPANY, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Woodridge, Illinois this \_\_\_

L, 2012.

TEXAS INSURANCE COMPANY

Philip G. Lauer Assistant Secretary

Philip XI an

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties."

LX1



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

country of Raleigh, to-wit:				
COUNTY OF Raleigh, TO-WIT:				
I, Romie Adkins, after being first duly sworn, depose and state as follows:				
1. I am an employee of Aspen Corporation; and, (Company Name)				
2. I do hereby attest that Aspen Company Name)				
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.				
The above statements are sworn to under the penalty of perjury.				
(Company Name)				
(Company Name)				
Ву:				
Title: Vice President				
Date: 3-12-12				
Taken, subscribed and sworn to before me this 12th day of March 2012.				
By Commission expires 8-14-15				
OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA LINDA C. FREEMAN ASPEN CORPORATION (Notary Public)				
My commission explicit AUST BE SUBMITTED WITH THE BID IN ORDER TO				
COMPLY WITH WAY CODE PROVISIONS. FAILURE TO INCLUDE THE				
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF				
THE BID.  Rev March 2009				

### STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE		
Vendor's Name: Aspen Corporation		3.12.15
Authorized Signature:		
State of		
County of Raleigh to-wit:	١ ٢	
Taken, subscribed, and sworn to before me this 2+tay of	lauch	, 20/2
My Commission expires		
AFFIX SEAL HERE NOTARY PUBLIC (	-Sid	(Aranga)
AFFIX SEAL HERE NOTARY PUBLIC (	2)1/1/10	· / / LENNING

