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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEFK11034

PAGE

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RFQ COPY

ETN Construction
Rt. 3 Box 1565
Bridgeport, WV 25330

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 400 KELLEY DRIVE

KEYSER, WV 26726

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DEFK11034

ADDRESS CORRESPONDENCE TO ATTENTION OF:

304-558-2544

TARA LYLE

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TARA LYLE

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY

KEYSER, WV 26726

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may geem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must the director or spending unit to provide all necessary releases to obtain information to enable verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.

3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate

shipping terms are clearly identified in the quotation.

4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division,

is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO A STENTION OF TARA LYLE 304-558-2544

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 400 KELLEY DRIVE ð

KEYSER, WV 26726

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KEYSER, WV 26726

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TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation DEFK11034

DEFK11034

ADDRESSICORRESPONDENCE TO A BIENTION OF

TARA LYLE 304-558-2544

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 400 KELLEY DRIVE

KEYSER, WV 26726

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State of West Virginia
Department of Administration
Purchasing Division

2019 Weshington Street Fig. 1 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

10

ADDRESS CORRESPONDENCE TO ATTENTION OF

TARA LYLE 804-558-2544

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 400 KELLEY DRIVE

KEYSER, WV 26726

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

TARA LYLE

304-558-2544

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 400 KELLEY DRIVE Ţ

KEYSER, WV 26726

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DEFK11034

Keyser (SSG Jonah E. Kelly) Armory 400 Kelley Drive Keyser, WV 26726-0528

Scope of Work for this project consists of providing labor, material, equipment and insurance for the removal and replacement of light fixtures at the Keyser Armory as a base bid (indicated on Drawing #1) and Alternate No. 1 (add on) shall be the providing of material, labor and equipment to install site lighting (indicated on Drawing #2). The alternate will include the concrete base, anchor bolts, conduit and wiring, ground wire and items noted on Drawing #2. Keyser Armory is located at 400 Kelley Drive, Keyser, WV 26726.

A pre-bid conference for the project is scheduled July 21, 2011 at the Keyser Armory. Contractors must attend the pre-bid conference in order to submit a bid on the project. The time of the pre-bid shall be at 2:00 pm at the Armory at the above address.

The necessary bidding documents are part of the enclosed package with the exception of drawings. Vendors desiring construction drawings should contact Joe McClung at (304) 561-6548.

Existing wiring, conduit, nipples and other material in satisfactory condition may be used for this project. Should any additional material be needed that is not in place, this must be supplied by the electrical contractor. Installation of fixtures must be completed in a professional manner with licensed electricians. The successful electrical contractor must be licensed to conduct business in the State of West Virginia. The standard for good workmanship for the project shall meet the NECA-1-2010 Standard Practice of Good Workmanship in Electrical Construction (ANSI). The standards for Indoor Lighting and Exterior Lighting shall meet the NECA/IESNA 500-2006 and NECA/IESNA 501-2006 for this project.

All new fixtures shall be lamped. The new fixtures shall be Lithonia or an approved equal. Vendors wishing to supply "or equal" to the products scheduled must submit their requests for approval (prior to the mandatory pre-bid meeting) along with product submittals, lighting analysis to the agency and a letter from the manufacture/manufactures saying the fixtures are Manufactured In America to Joe McClung with the WVANG - phone number (304) 561-6548. The deadline to submit your request for approval is July 20, 2011 at 4:00 pm.

Patching of existing walls after removal of existing light fixtures is the responsibility of the contactor. The color surface patched shall match the existing wall surface.

The removed fixtures, along with the lamps shall be delivered to the WV State Surplus located in Dunbar, WV at the expense of the contractor. The successful contractor shall provide his own storage container/containers if need for both the new and existing fixtures. Delivery of existing fixtures to State Surplus may be in one or multiple deliveries at the discretion of the contractor. However, Joe McClung must be contacted at 304-561-6548 before any deliveries are made to the West Virginia State Surplus Unit to insure proper retirement forms are completed and on file.

The wage scale for this project for each craft will be determined by the Davis and Bacon rate or the West Virginia Prevailing Wage Classification for the county in which the work is completed. The higher rate of the two will prevail for each craft. The determination of the higher rate is the responsibility of the contractor.

Certified payroll must be provided to the WVANG with each invoice. The certified payroll will be examined for accuracy by Mr. Joe McClung or a representative of the WVANG. Form 1512 shall be provided with each certified payroll. This form will be provided at the prebid conference.

The work hours shall be from 7:30 am to 4:00 pm Monday thru Friday. Additional work hours will be only at the discretion of the caretaker, Mr. Kenneth Hickey.

The State Historical Preservation Office requirement for this project has been met; a letter from Ms. Susan Pierce, Director of State Historic Preservation Office is on file with the West Virginia Division of Energy.

The contractor shall have sixty (60) calendar days from the date of the issue of the Notice to Proceed.

Only electric lifts or scaffolding may be used within the facility. The project will be cleaned on a daily bases.

A schedule of values shall be submitted with each invoice, AIA Document G702. Retainage shall be withheld until satisfaction completion of the project. A one year warranty shall take affect from the date of acceptance of the project for both labor and material.

A Pre- Construction Conference will be held after the contract has been awarded to the successful contractor to review the work schedule and the Notice to Proceed.

DEFK11034

Keyser (SSG Jonah E. Kelly) Armory 400 Kelley Road Keyser, WV 26726

BID FORM

DATE: 5-/3-//

may elect to reject all Bid Proposals.

TO THE OWNER:	Division of Engineering & Facilities 1707 Coonskin Drive Charleston, WV 25311
PROJECT:	Requisition No. DEFK11034 Lighting project for the Keyser Armory
Bidding Documents as affecting the project he	ed, hereinafter called the Bidder, being familiar with and understanding the and also having examined the site and being familiar with all local conditions creby proposes to furnish all labor, equipment, supplies and transportation, and to cordance with the Bidding Documents within the time set forth below for the sum
	consists of providing labor, material, equipment and insurance for the removal at fixtures at the Keyser Armory:
MINETY EKH	IT THOUSAND SELEN HUNDRED TOLLARS & ZERO CENTS
*	
(\$ <u>98</u> 700.).
The Bidder un	derstands that it is the intent of the Owner to award a contract on the basis of the

lowest Base Bid. The Bidder should submit an amount for the Base Bid and Alternate No. 1. Depending on the availability of funds, the Owner reserves the right to accept or reject Alternate No. 1. The Owner

ALTERNATES

If the following alternate proposal is accepted, my/our Base Bid set forth herein above will be increased by the following amounts set opposite the respective alternate headings. In the event of difference between the written amount and the number amount, the written amount shall prevail.

ALTERNATE NO. 1

Providing material, labor and equipment to install site lighting (indicated on Drawing #2). Also to include the concrete base, anchor bolts, conduit and wiring, ground wire and items noted on Drawing #2.

FIXIRTEEN THOUSAND SIX HUMBED SIXTY DOLLARS LZENO CEME

(\$) <u>14,60-</u>).	
In the event of a difference between the written amount and amount shall prevail.	the number amount, the writter
The contractor shall have 60 calendar days to complete the proj of the Notice to Proceed. The Bidder agrees that this Bid shall not be (90) consecutive calendar days following the date for receipt of Bids.	ect from the date of the issuance withdrawn for a period of ninety
RESPECTFULLY SUBMITTED:	
DATE: <u>08-13-2011</u>	
PIRM NAME: ETN CONSTRUCTION	(CORPORATE SEAL
	IF APPLICABLE)
ADDRESS: RT 3 BOX 1585 BUTCHERY, WI	Z6330
F	
WV VENDOR NO.:	
CONTRACTOR LICENSE NO.: [W 039/07	-
BY: Male Tolks (SIGNATURE, IN INK)	-
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END OF BID FORM

AGENCY

BID BOND PREPARATION INSTRUCTIONS

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	Bid I	Bond
WV State Agency		PRESENTS, That we, the undersigned,
(Stated on Page 1 "Spending Unit")		(D) , (E) ,
Request for Quotation Number (upper	as Principal, and(F)	of, (G)
	as Filicipal, and(F)	organized and evicting under the laws
right corner of page #1)	(H) , a corporation	i organized and existing under the laws
Your Company Name	of the State of (I), a corporation with	its principal office in the City of
City, Location of your Company	(J) as Surety, ar	e neid and firmly bound unto The State
State, Location of your Company	of West Virginia, as Obligee, in the pena	l sum of <u>(K)</u>
Surety Corporate Name	(\$ (L)) for the paym	ent of which, well and truly to be made,
City, Location of Surety	we jointly and severally bind ourselves,	our heirs, administrators, executors,
State, Location of Surety	successors and assigns.	
State of Surety Incorporation		gation is such that whereas the Principal
City of Surety Incorporation	has submitted to the Purchasing Section	
Minimum amount of acceptable bid	a certain bid or proposal, attached hereto	and made a part hereof to enter into a
bond is 5% of total bid. You may state	contract in writing for	and made a partnerson to said miss a
"5% of bid" or a specific amount on	(<u>M</u>)	
this line in words.		
Amount of bond in figures		
Brief Description of scope of work	NOW THEREFORE.	8
Day of the month	(a) If said bid shall be rejected	
Month	(b) If said bid shall be accepted	d and the Principal shall enter into a
Year	contract in accordance with the bid or pr	oposal attached hereto and shall furnish
Name of Corporation	any other bonds and insurance required	
Raised Corporate Seal of Principal	other respects perform the agreement cre	
Signature of President or Vice		nerwise this obligation shall remain in full
President	force and effect. It is expressly understo	
The second district of the second sec		
Title of person signing	Surety for any and all claims hereunder	
Raised Corporate Seal of Surety	amount of this obligation as herein state	
Corporate Name of Surety		hereby stipulates and agrees that the
Signature of Attorney in Fact of the		hall be in no way impaired or affected by
Surety	any extension of time within which the	Obligee may accept such bid: and said
Dated, Power of Attorney with Raised	Surety does hereby waive notice of any	such extension.
Surety Seal must accompany this bid		ncipal and Surety have hereunto set their
bond.		corporations have caused their corporate
VIII.		ents to be signed by their proper officers,
	this (N) day of (O)	20 OP)
	tills(14) day of(0)	, 20 (1)
	2011	(0)
	Principal Corporate Seal	(Q)
		(Name of Principal)
es	, (R)	By(S)
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		Vice President)
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IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

Attorney-in-Fact

	BID BOND	
KNOW ALL MEN BY THESE PRESENT	S, That we, the undersigned,	
of	_, as Principal, and	
of .	, a corporation organized and existing	ng under the laws of the State of
with its principal office in the Ci	ty of, as Surety, are he	eld and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of	(\$) for the payment of which,
well and truly to be made, we jointly and severally	bind ourselves, our heirs, administrators, execute	ors, successors and assigns.
Department of Administration a certain bid or pro		enter into a contract in writing for
NOW THEREFORE,		
hereto and shall furnish any other bonds and instagreement created by the acceptance of said bid force and effect. It is expressly understood and a exceed the penal amount of this obligation as here way impaired or affected by any extension of the	, then this obligation shall be null and void, otherwagreed that the liability of the Surety for any and a rein stated.	n all other respects perform the vise this obligation shall remain in full il claims hereunder shall, in no event, aid Surety and its bond shall be in no
waive notice of any such extension.	Surety have hereunto set their hands and seals,	and such of them as are corporations
	ereunto and these presents to be signed by their	
day of		
Principal Corporate Seal		(Name of Principal)
		• an
ř	. Ву	(Must be President or Vice President)
		(Title)
Surety Corporate Seal		(Name of Surety)
		-
		Attorney-in-Fact

IMPORTANT – Surety executing bonds must be Ilcensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

17

Agency___ REQ.P.O#_



BID BOND (Percentage)

Bond Number: 71151003
KNOW ALL PERSONS BY THESE PRESENTS, That we Mark Eaton dba ETN Construction of
Rte. 3, Box 1565, Bridgeport, WV 26330, hereinafter
referred to as the Principal, and Western Surety Company
as Surety, are held and firmly bound unto State of West Virginia
of Department of Administration, P. O. Box 50130, Charleston, WV 25305-0130
hereinafter referred to as the Obligee, in the sum of (5%) percent of the greatest
amount bid, for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.
WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for
Replace Light Fixtures in National Guard Armory - Keyser, WV
NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.
SIGNED, SEALED AND DATED this 12th day of August, 2011.
Mark Eaton dba ETN Construction (Principal) By // (Seal)
By JOHN EDWARD OLIVERTO Attorney-in-Fact

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No/1151003
Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make constitute and appoint JOEN EDWARD OLIVERIO
ts true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its pehalf as Surety, bonds for:
Principal: Mark Eaton dba ETN Construction
Obligee: State of West Virginia
Amount: \$500,000.00
and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Senior Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.
"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the exporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."
All authority hereby conferred shall expire and terminate, without notice, unless used before midnight of November 12 2011 , but until such time shall be irrevocable and in full force and effect.
In Witness Whereof, Western Surety Company has caused these presents to be signed by its Senior Vice President, Paul T. Bruflat and its corporate seal to be affixed this 12th day of August 2011 WESTER SURETY COMPANY Paul T. Bruflat Senior Vice President STATE OF SOUTH PAKSTA SS SOUTH PAKSTA SS SS SOUTH PAKSTA SS SS SS SS SS SS SS SS SS
On this 12th day of August, in the year 2011, before me, a notary public, personally appeared and T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation. D. KRELL SEAL NOTARY PUBLIC SAID NOTARY
I the undersigned officer of Western Surety Company, a steek corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.
In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this day o
WESTERN SURETY COMPANY
Paul T. Bruffat Senior Vice President

STATE OF West Virginia COUNTY OF Harrison	ACKNOWLEDGMENT OF SURETY (Attorney-in-Fact)	Eond No	71151003
On this day ofA	ugust John Edward	142.11.11.11.11.11.11.11.11.11.11.11.11.11	e me, a notary public in
to me personally known and being by me duly a corporation of Sioux Falls, South Dakota, er- Dakota, that the said instrument was execute the said	eated, organized and existing under and	by virtue of the lav authority of its Boar	vs of the State of South
acknowledges said instrument to be the free without affixing the corporate seal of said corp IN WITNESS WHEREOF, I have hereunt Clarksburg	act and deed of said corporation and tha oration. to subscribed my name and affixed my off	nt he has authority ficial seal at	
My commission expires May 13 Form 108-4-2000	CIA CIA	OFFICIAL SEAL UBLIC, STATE OF WEST VIRG ARHANNE STRUGAREK INSURE AMERICA 209 W. PIKE ST. ARKSBURG, WV 26391 SSION EXPIRES 15AY 13, 2	}



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF LUSST VRUNIA
COUNTY OF HERUSON, TO-WIT:
I, MACK EARON, after being first duly sworn, depose and state as follows:
1. I am an employee of ETA Courrence ; and, (Company Name)
2. I do hereby attest that End Oursmuss (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.
The above statements are sworn to under the penalty of perjury.
(Company Name)
By: Mul Este
Title: Burnel
Date: 8-12-11
Taken, subscribed and sworn to before me this $\frac{1}{2}$ day of $\frac{1}{2}$
By Commission expires May 13, 2014
(Seal) NOTARY PUBLIC, STATE OF WEST WRESTER MARIANNE STRUGAREK INSURE AMERICA 209 W. PIKE ST. GLARKSBURG, WY 26301 OFFICIAL SEAL Warranue Marianue Marianue Marianue (Notary Public)
THIS AFEIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO
COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF
THE BID. Rev March 2009

RFQ No. DEFK 11034

Purchasing Affidavit (Revised 12/15/09)

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

MY COMMISSION EXPIRES MAY 13, 2014