Proposal to the
West Virginia Division of
Culture and History

for the Renovation of the

Renovation of Auditorium and Restrooms at the Grave Creek Archeology Complex

DCH12101 BUYER- Shelly Murray BID DATE 5/2/2012 1:30PM

GROVE & DALL'OLIO
ARCHITECTS PLLC

Project Contact: Lisa Dall'Olio, AIA
(304) 267-2120

May 1, 2012

220 WEST KING STREET • MARTINSBURG, WEST VIRGINIA 25401 • T 304 267-2120 F 304 267-2884 W GDAaia.com E office@GDAaia.com

PROJECT STATEMENT

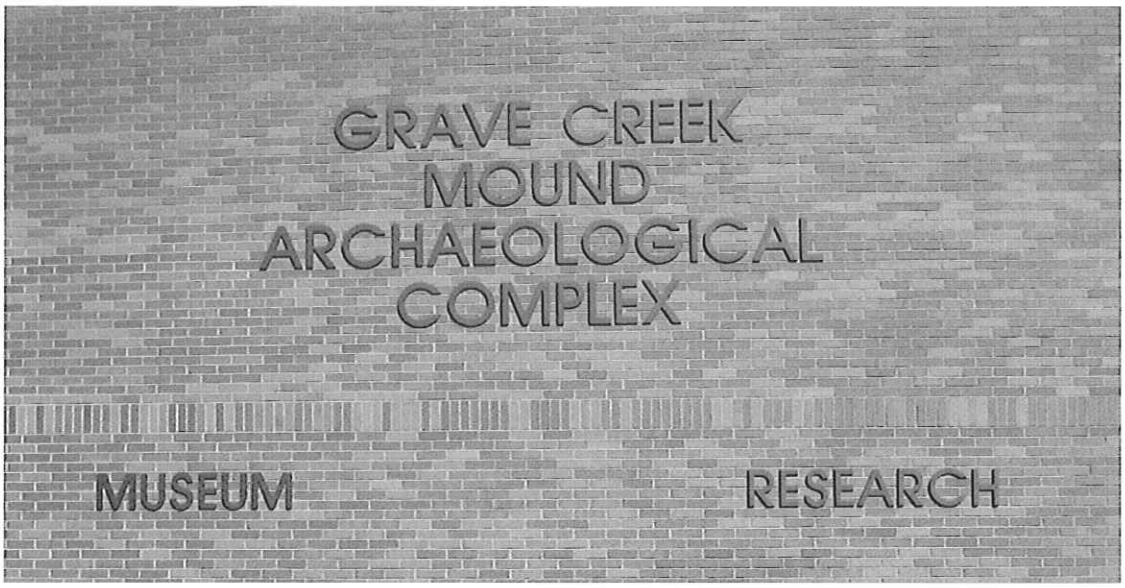
The West Virginia Division of Culture and History operates the Grave Creek Archeology Complex in a facility constructed in 1978. The Auditorium and Restroom portions of the building are not in compliance with current codes that require access and enjoyment by all visitors. Some of these inadequacies include the following: the stage should be accessible from the main auditorium; the seats for wheelchairs need to be on level ground and have at least one companion fixed seat next to them; an assisted listening system (ALS) needs to be installed to augment the audio systems; and the bathrooms are not in accordance with many the accessibility requirements.

Grove & Dall'Olio Architects PLLC (GDA) has completed work on the subject building and understands how to bring these spaces into conformance with Accessibility Guidelines (ADAAG). GDA understands that the design concepts must be implemented expeditiously and efficiently for the West Virginia Division of Culture and History.

GDA has assembled a design team composed of industry professionals with a successful track record of completing projects on time and within budget. The team would include H.F. Lenz Engineers and Thornton Acoustics. Our design team will work closely with DCH officials to maintain a well informed project team.

The team brings to the table experience with successful renovation projects including public assembly spaces and bathrooms. GDA principals have given presentations on the stage at Grave Creek and are familiar with its downfalls. We envision a design solution that not only makes the space code complaint but also a new tool to increase the number of visitors and improve the ability to interpret the rich archaeological heritage of our state. Our team offers a wealth of knowledge of comparable projects and proven capability with the completion of thorough construction documents.

As outlined in the work plan, the Project team is available to begin work immediately and can complete the work within 11 weeks.



CURRENT WORK LOAD

Grave Creek Archeology Complex Renovation

PROJECTS ON OUR BOARDS

- Charles Washington Hall

GDA is providing Architectural Services for the Renovation and Adaptive Reuse of the Charles Washington Hall Building (the old Market House) in Charles Town, WV.

- Hawthorn Inn

GDA is currently preparing documents to bring a historic structure into conformance with codes in order to convert it into a 5 star Bed and Breakfast in Charles Town, WV.

PROJECTS ABOUT TO BEGIN CONSTRUCTION UNDER CONSTRUCTION

- Crupperneck Lodge

Documents were recently completed for a new modern 4,200 square foot state-of-the-art sustainably designed eco-lodge will be under construction this summer.

PROJECTS UNDER CONSTRUCTION

- VA Hospital, Martinsburg, WV

The construction of GDA's designs for a new executive suite on the top floor of the hospital and the renovation of an old domicile building are currently under construction. GDA is pro viding construction administration. The project is expected to be completed this summer.

GDA typically has between 6 to 12 active projects at any one time. We are well below that capacity and can make this project a top priority.

ABILITY TO WORK WITHIN TIME CONSTRAINTS

Grave Creek Archeology Complex Renovation

- Many of GDA's projects involve historic properties with funding from State and Federal Grant Sources

- These Grant sources often require strict timetables which must be adhered to in order to retain funding.

- GDA can easily commit to meeting or exceeding the targeted dates for completion outlined in the schedule presented.

- **GDA has never caused a project delay. We have always met projected deadlines for design or construction documents.**

The following List represents projects with time constraints for the preparation of the drawings and specification that were completed on time:

PROJECT	LOCATION	DRAWING PHASE	ON TIME
US District Courtroom Renovation	Martinsburg, WV	8 months	√
Roundhouse Complex • Roof Restoration • Masonry Restoration • Doors & Windows	Martinsburg, WV	 3 months 6 months 8 months	 √ √ √
Old B&O Station Hotel Office Suite Conversion • Interior Renovation	Martinsburg, WV	 6 months	 √
US Multi-purpose Courtroom & US Clerks Offices	Martinsburg, WV	10 months	√
US Probations Offices	Martinsburg, WV	4 months	√
Shepherd College Community Technical College	Martinsburg, WV	4 months	√
Morgan County Library	Berkeley Springs, WV	6 months	√
Intermodal Transportation Center (ITC) Train Station	Martinsburg, WV	4 months	√

ABILITY TO WORK WITHIN A BUDGET

Grave Creek Archeology Complex Renovation

COST ESTIMATING:

- GDA offers MEANS° Construction Cost Data Estimates periodically throughout a project.

- The scope of work and design development are modified as deemed necessary by the periodic cost estimates.

EXAMPLE: Shepherd CTC scope was decreased based upon cost estimate prepared at 60% completion. The documents were then finalized and the project completed within budget and on time.

- GDA averages less than 3% change orders on projects (excluding add alternates).

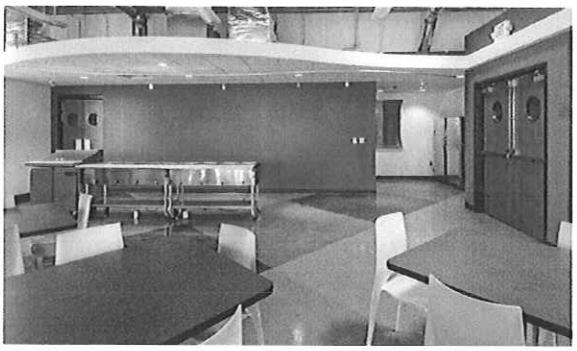
OFFERING PHASING OPTIONS WITHOUT RE-BIDDING:

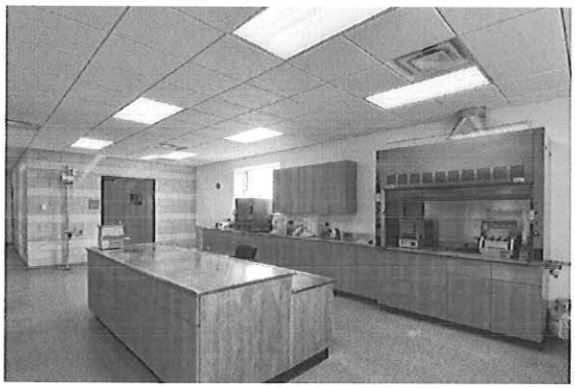
- Where project funding may be insufficient at the time of bidding, certain elements are included in the construction bid package as separate add alternates.

- Should funding be added later these elements can be incorporated without added expense of creating new docs or re-bidding.

The following list represents local projects of a similar nature and scope that were completed within budget:

PROJECT	LOCATION	CONTRACT AMOUNT	WITHIN BUDGET
US District Courtroom Renovation	Martinsburg, WV	750,000	√
Roundhouse Complex	Martinsburg, WV		
• Roof Restoration		1,050,00	√
• Masonry Restoration		430,000	√
• Doors & Windows		1,140,000	√
Old B&O Station Hotel Office Suite Conversion	Martinsburg, WV		
• Interior Renovation		1,100,000	√
US Multi-purpose Courtroom & US Clerks Offices	Martinsburg, WV	1,200,000	√
US Probations Offices	Martinsburg, WV	300,000	√
Shepherd College Community Technical College	Martinsburg, WV	440,000	√
Morgan County Library	Berkeley Springs, WV	740,000	√





Management Skills

Grove & Dall'Olio Architects has comfortably led multi-million dollar projects over the last sixteen years for building committees ranging from 5 to 15 members and on several occasions, had more than one client group on a given project.

For example GDA was called upon to design a new campus of buildings for the third largest cement manufacturer in the world, Italcementi. GDA worked for the construction management subsidiary of Italcementi, CTG, through the design process while the end user client was the upper management of the actual cement plant. When the plant's original concept of ten buildings proved to be too expensive, GDA recommended several of the buildings be combined to reduce costs and improve employee moral. All of this work was completed in a timely manner and the design generated much enthusiasm among the plant staff and administration.

As the Architect for the Loy Cultural Center in Romney, GDA had to come up with a long range plan that met the programming needs of over 6 different community groups slated to share the facility. The groups interests were balanced, the design presented and consensus was reached.

When GDA was called on to design Blue Ridge's first home in Martinsburg, Lisa Dall'Olio managed the project serving Shepherd University's Facilities Management personnel, Provost Chekovich and the CTC's Board of Supervisors through the course of that project.

Designing a new train station attached to a historic landmark along active rail lines with a tower to connect to a future pedestrian bridge was perhaps the most logistically challenging project for GDA because the design had to please so many entities including AMTRAK, CSX, the West Virginia Railroad Authority, MARC, the West Virginia Division of Culture and History, the West Virginia Department of Highways and the City of Martinsburg.

DESIGN TEAM - Staffing Plan

Grave Creek Archeology Complex Renovation

The consultant team we propose for this project is made up of talented and experienced professionals:

Grove & Dall'Olio Architects PLLC
Project Staffing:

Lisa Dall'Olio, AIA will serve as the Principal-in-Charge and lead contact. Lisa has been working in the field for over 22 years serving both the public and private sector. Lisa's knowledge and experience with cost estimating, ADA compliance analysis, code compliancy and this project site makes her the best qualified to lead this portion of the project. She served as Project Architect for the addition to the Museum in 2003.

Matthew Grove, AIA will be the Project Architect preparing necessary drawings and designs for review and discussion purposes. Matthew has over 25 years of experience working on new and existing buildings. As Project Architect, Matthew will coordinate the planning, engineering and architecture designs.

H. F. Lenz Company
Project Staffing:

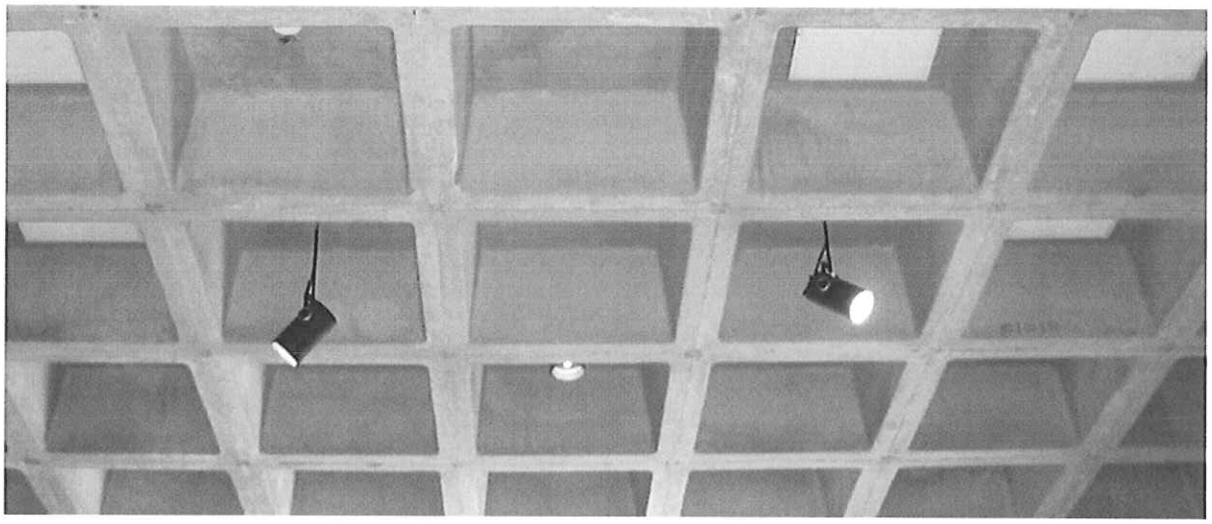
Paul Petrilli, P.E. will serve as Principal-in-Charge for H. F. Lenz. Paul has over 19 years of experience working on some of the nation's most important cultural treasures. He has extensive experience working with historic structures and the sensitive integration of building systems.

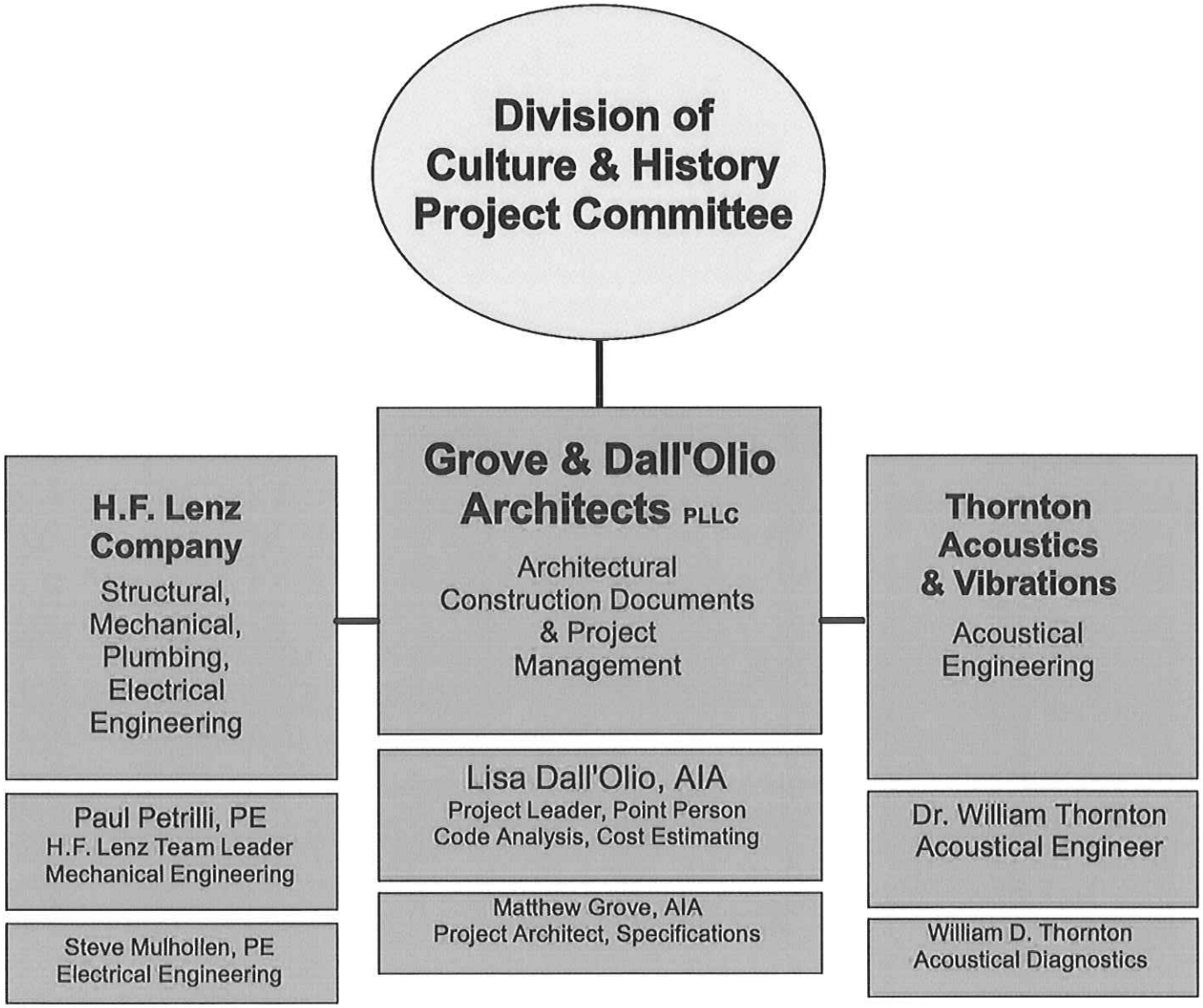
Steve Mulhollen, P.E. will serve as the Electrical Engineering consultant for the project. Steve has extensive experience with the renovation of existing structures.

Thornton Acoustics and Vibrations
Project Staffing:

Dr. William Thornton will serve as Acoustical Engineer. He brings thirty eight years of experience and advanced education in both engineering and business to his highly successful approach to solving problems efficiently and cost-effectively.

Resumes of each of the team members follow.




Division of Culture & History Project Committee
Grove & Dall'Olio Architects PLLC
Architectural Construction Documents & Project Management
Lisa Dall'Olio, AIA
Project Leader, Point Person
Code Analysis, Cost Estimating
Matthew Grove, AIA
Project Architect, Specifications
H.F. Lenz Company
Structural, Mechanical, Plumbing, Electrical Engineering
Paul Petrilli, PE
H.F. Lenz Team Leader
Mechanical Engineering
Steve Mulhollen, PE
Electrical Engineering
Thornton Acoustics & Vibrations
Acoustical Engineering
Dr. William Thornton
Acoustical Engineer
William D. Thornton
Acoustical Diagnostics

FIRM PROFILE

GROVE & DALL 'OLIO ARCHITECTS PLLC

Grove & Dall 'Olio Architects PLLC is a full-service, woman owned architectural firm which guides new construction, renovation, restoration, and adaptive reuse projects from inception to completion. The firm began in 1993 and is dedicated to serving the needs of its clients through the development of designs which are appropriate in size, scale and style. The services of the firm include all phases of program analysis, budget preparation, architectural design and drafting, specification writing, contractor bidding negotiation, construction supervision, and public relations.

Matthew Grove and Lisa Dall'Olio, partners of Grove & Dall'Olio Architects PLLC, collectively offer more than 36 years of professional architecture experience and are actively involved in the field at the local, state and national levels. Mr. Grove and Ms. Dall'Olio are members of the American Institute of Architects and are licensed to practice in West Virginia, Maryland, New York, Pennsylvania and Virginia. Both Mr. Grove and Ms. Dall'Olio are LEED Accredited Professionals as well as members for Historic Preservation.

The firm's experience includes the successful completion of a wide range of new construction, preservation and adaptive reuse projects throughout the eastern United States. Since relocating the practice from New York City to Martinsburg, West Virginia in 1994, Mr. Grove and Ms. Dall'Olio have focused their efforts toward a variety of municipal, commercial and residential projects in West Virginia. Grove & Dall'Olio Architects PLLC is experienced in working with government entities and operates in compliance with all applicable state and local contracting requirements.

PARTIAL CLIENT LISTING:

National Museum of the US Army
US General Services Administration
WV Division of Culture & History
Berkeley County Roundhouse Authority
The City of Martinsburg
Morgan County Public Library
Martinsburg-B.C. Public Library

Governor Gaston Caperton
Tom Seely Furniture
Flatwoods Factory Stores
Blue Ridge Outlet Center
Chatfield-Taylor Corporation
Nemacolin-Woodlands Resort

Shepherd College
Community & Technical College at Shepherd

Huntington Bank
Jefferson Security Bank
Senior Life Services of Morgan County

AWARDS:

1997 AIA WV Honor Award for Caperton Station
1997 AIA WV Craftsmanship Award for exterior of Caperton Station
1999 AIA WV Honor Award for new Morgan County Public Library
2009 AIA WV Honor Award for Grove & Dall'Olio Residence
Featured as the WV Representative in a 2012 Book entitled 50 US Architects

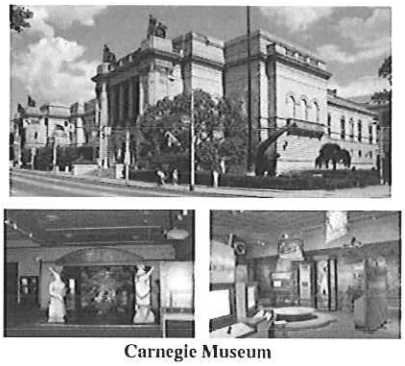
H.F. LENZ COMPANY

H.F. Lenz Company Overview

H.F. Lenz Company will provide the mechanical, electrical, plumbing, and fire protection engineering services for this project. Based in Johnstown, Pennsylvania, with 175 employees, and extensive experience with designing MEP systems for museum environments and archival storage facilities, our firm has the technical expertise and manpower to provide the highest quality engineering services for this prestigious project.

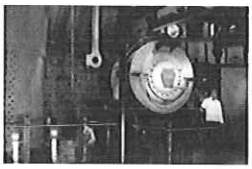
Museum Experience

H.F. Lenz Company has provided MEP engineering services for museums, archival storage facilities, and visitor's centers throughout the country. In fact, through recent term contracts we have successfully completed projects for historically significant museums and related facilities for the National Park Service (over 10 sites), and for the Pennsylvania Historical and Museum Commission (over 10 sites). The majority of these projects included extensive building renovations and the complex integration of MEP systems for buildings housing various types of displays, permanent and traveling exhibits, archival storage, libraries, theatres, auditoriums, and various other public spaces. Below is a partial listing of clients and facilities for which we have provided these services.



Carnegie Museum

- National Park Service:
  - Second Bank of the United States, Philadelphia, PA
  - Edison National Historical Park, West Orange, NJ
  - Maggie L. Walker National Historic Site, Richmond, VA
  - Ford's Theatre and Museum, Washington, DC
  - Peterson Home, Washington, DC
  - Sandstone Visitor Orientation Center, Summers County, WV
  - Altoona Railroaders Museum, Altoona, PA
  - Johnstown Flood Museum, Johnstown, PA
  - Flight 93 Memorial, Shanksville, PA
  - Dayton Aviation Facility, Dayton, OH
- Pennsylvania Historical and Museum Commission:
  - The State Museum of Pennsylvania
  - The State Archives
  - Commonwealth Conservation Center
  - Anthracite Heritage Museum
  - Scranton Iron Furnace
  - Museum of Anthracite Mining
  - Eckley Miners Village
  - Joseph Priestly House
  - Landis Valley Museum
  - Ephrata Cloister
- Carnegie Museum of Natural History, Pittsburgh, PA
  Over 15 projects including:
  - Traveling Exhibits Gallery
  - Hillman Hall of Minerals and Gems
  - Dinosaurs in Their World - LEED Silver
  - R.P. Simmons Family Gallery
  - Save America's Treasures – Vertebrae Paleontology Collections
- Pennsylvania Military Museum, Boalsburg, PA
- Grave Creek Mound Archaeological Facility, Delf Norona Museum, Moundsville, WV
- SEPTA Transit Museum, Philadelphia, PA
- Drake Well Museum, Titusville, PA
- Erie Art Museum, Erie, PA
- Heritage Discovery Center, Johnstown, PA
- Franklin Institute, Philadelphia, PA
  - Jordan and Franklin Hall Renovations
  - Building Electrical System Upgrades



Altoona Railroaders Museum

Through this experience we have developed a thorough understanding of the importance of team integration in renovating a building of this type to accommodate a complex museum environment. We draw on our previous museum experience to design facilities that will accommodate the various characteristics of the varying media that will be displayed in a facility, the design of environmental control systems for the various spaces, the enhancement of the building envelope to control indoor relative humidity and also to provide thermal comfort and energy conservation, and, of course, to design a facility that will provide for human comfort and enjoyment as well.

Environmental Control Systems

A key issue is balancing the differing levels of temperature and humidity necessary for the longevity of the structure and the various collections it will contain. It is of the utmost importance to provide adequate ventilation, and find a balance between temperature, relative humidity, and air flow to control interior moisture that can be detrimental to all organic materials. The environmental control system must be capable of maintaining tight tolerances around the clock. To reduce contaminants in the air, proper filtration, both particulate and absorption, will be considered. In addition, the space should be pressurized in order to minimize the amount of unconditioned air that will infiltrate the structure. Constant air volume systems designed to provide thorough mixing of supply and room air throughout the gallery and collections storage spaces will be required to avoid stagnant pockets where localized environmental conditions can vary. Monitoring systems, which may include adjustable notification and alarm points, auxiliary drain pans, and fluid detectors, will also be utilized. System maintainability is an essential element of our designs and is given high priority from concept stage through system commissioning.

Lighting


Carnegie Museum – Hillman Hall

Our team has extensive experience in the design of lighting for special collections, lighting that creates an environment that protects the collection while providing for the enjoyment of the viewer. Unfortunately, the light required to view a work of art inherently damages the art. Care must be taken in the selection of lamps and filters. By controlling both the illumination levels and exposure time to light, the detrimental effects of lighting can be minimized. Additional considerations must be given to flexible design to accommodate display modifications, central controls, dimming, security lighting, energy usage, lamp life and emergency lighting.



Pennsylvania State Museum

BOOK STORAGE FACILITIES

WVU Book Storage Facility

In addition to providing MEP services for numerous archival storage facilities for the museums listed above, H.F. Lenz Company has provided these services for numerous book storage facilities, one of our recently completed projects includes the renovation and addition to the historic Charles Wise Library at West Virginia University, which included 4 floors of archival storage space, designed to maintain a constant 70°F and 40 percent relative humidity environment. A few of our other relevant projects include:

- Pennsylvania State Records Center, Harrisburg, PA (20,000 sq.ft.)
- Robert F. Kennedy Main Justice Building Library Archival Room, Washington, DC (1,150 sq.ft.)
- Commonwealth Conservation Center, Harrisburg, PA (22,000 sq.ft.)
- Northeast Document Conservation Center, Andover, MA (20,000 sq.ft.)
- Johnstown Flood Museum Historical Library and Archives Storage, Johnstown, PA (11,000 sq.ft.)
- Book Storage Facility I (15,000 sqft.), and Book Storage Facility II (9,800 sq.ft.), West Virginia University

LEED

H.F. Lenz Company has been providing energy efficient systems design for over 40 years, long before the term "green design" became popular. Our firm has been a member of the **U.S. Green Building Council** since 2000 and we currently have **19 LEED® Accredited Professionals on staff**. Our experience includes 49 projects that have attained various levels of LEED Certification and 40+ projects currently registered for LEED Certification, in total over 9 million sq.ft. of facilities.

We use a variety of energy modeling software programs to analyze a building's energy efficiency and performance. Energy models are created for all building projects pursuing LEED® Certification. These models enable us to determine if the building's energy efficiency and performance meet ASHRAE 90.1 and local energy codes. The whole building simulation is compared to a baseline building by using the Energy Cost Budget Method, thus allowing the designer to optimize energy performance and pursue LEED Energy & Atmosphere Credit 1.

In addition, our firm was ranked in the **"Top 100 Green Design Firms"** for the third time by ***ENR Magazine*** (June 2008, 2009 & 2011editions).

EXPERIENCE WITH SIMILAR PROJECTS

Grave Creek Archeology Complex Renovation

GDA offers experience with the renovation of existing facilities. GDA offers unique design solutions to help older structures to meet modern code requirements and client's long term needs. GDA's related experience:

• US FEDERAL COURTHOUSE, Martinsburg

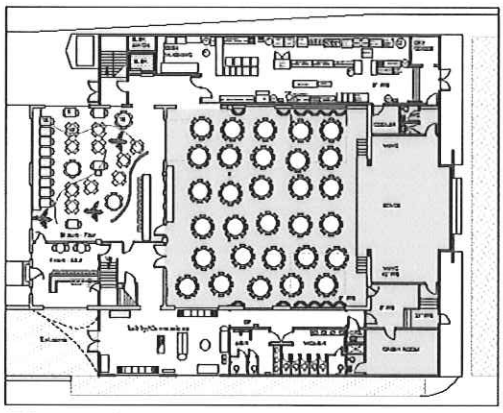
GDA was engaged in renovations to all four floors of the Martinsburg Federal Building including the design of the new US District Courtroom, US Magistrate and Multi-purpose Courtroom. These public assembly spaces incorporated state-of-the-art audio/visual and security systems that were integrated into the design. The design allows for the systems to be accessible for future upgrades. All work was done in conformance with GSA Government standards.

• JEFFERSON COUNTY JAIL ADAPTIVE RE-USE

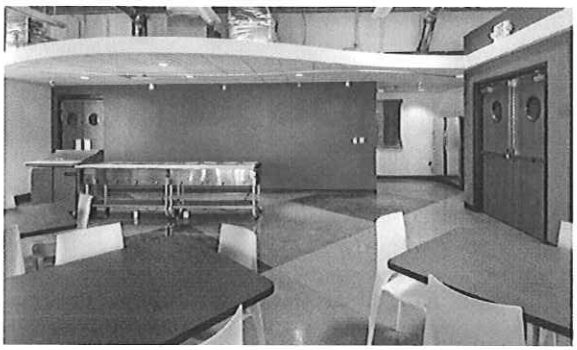
GDA led public meetings with the County Commission and members of the community to determine short and long term goals for the building. The new uses include Family Court space, Clerk's offices, and high density storage vault space. Schematic documents were prepared and presented to the Commission and the public. Construction documents were then developed based upon the approved schematic.

• LOY CULTURAL CENTER, Romney, WV

GDA prepared a master plan for the adaptive reuse of the old Coca-Cola bottling plant. The Loy Foundation is a non-profit organization that included in its long range plan to include the capacity for theatrical performances, a full commercial kitchen to support dinner theater, performance art, art gallery space, meeting space and a retail shop. GDA assisted in securing grant monies for this project.



Phase 3 New Stage, Green Room, and Exit



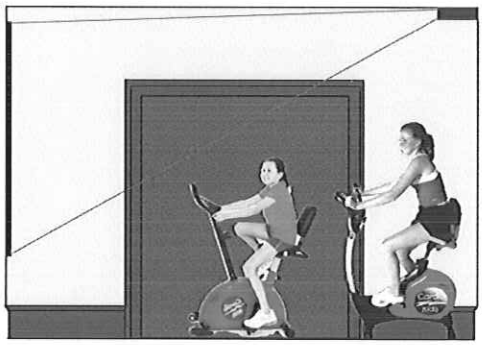
•ESSROC ITALCEMENTI, Martinsburg, WV

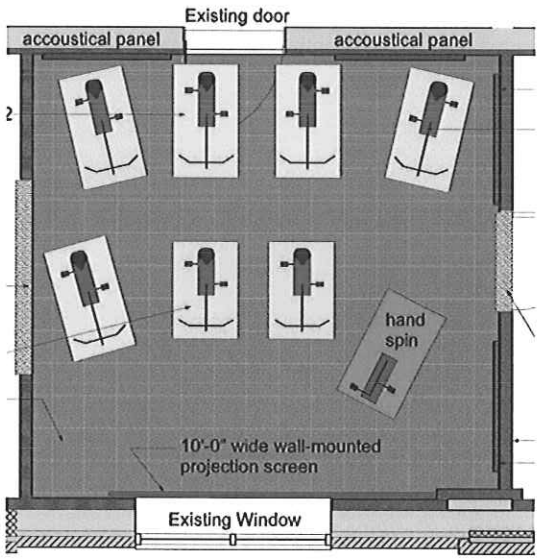
The new owners of this century old cement plant had visions of remaking the facility with the latest technology and stringent emissions controls. GDA was employed to design multiple buildings for the new campus including a new Canteen and Shower Rooms. GDA designed the canteen as a dining hall for the factory workers but also as an acoustically performing presentation space with retractable screens, video and sound systems.

• FOR THE KIDS, BY GEORGE, CHILDREN'S MUSEUM, Martinsburg, WV

GDA designed a new state-of-the-art 3D surround sound bike simulation theater for a new children's museum. The exhibit will allow children and their families to experience a simulated 3D bike ride through some of the more breathtaking sites along the Washington Heritage Trail. The technology incorporates a passive 3D projector, lightspeed mudulator and silver screen. This project is expected to be completed later this year.

This same technology could allow those physically impaired to experience the climb up the mound as a 3D simulation.





OLD JEFFERSON COUNTY JAIL ADAPTIVE REUSE

GRAVE CREEK MOUND ARCHAEOLOGICAL COMPLEX

U.S. FEDERAL BUILDING RENOVATION

LOY CULTURAL CENTER ADDITION & ADAPTIVE REUSE

ESSROC ITALCEMENTI TRAINING AUDITORIUM

JEFFERSON COUNTY JAIL INFORMATION SUPPLEMENT

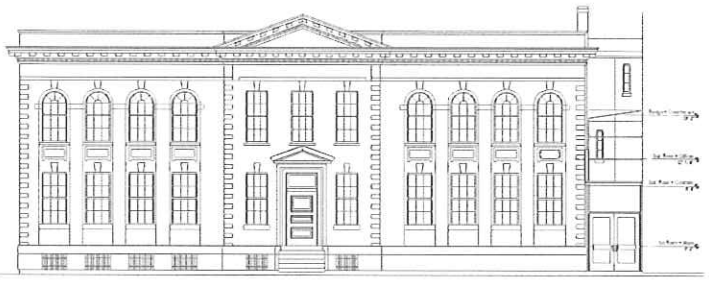
Grave Creek Archeology Complex Renovation

Project:	ADAPTIVE REUSE OF THE JEFFERSON COUNTY JAIL FOR THE COUNTY CLERK'S OFFICE AND FAMILY COURT
Client:	JEFFERSON COUNTY COMMISSION
Location:	124 EAST WASHINGTON STREET, CHARLES TOWN, WV 25414
Contact:	PATSY NOLAND, President County Commission
Phone:	304-728-3284
Project Cost:	$2,400,000
Project Size:	9,000 SF
Contract Info:	DESIGN PHASE, COMPLETED 2007
A/E Services:	FULL ARCHITECTURAL AND ENGINEERING SERVICES

√Secretary of Interior Standards for Rehabilitation
√Worked with SHPO on National Registry Nomination
√Grant Writing
√ADA Compliant
√Full Interior and Exterior Renovation
√Conducted Structural Analysis
√Minimized impact of new work on existing historic structure
√Incorporate new HVAC systems for historic structure
√Submit Documents for State Fire Marshal Review
√Wood Window Restoration
√Roof Repair/Replacement
√Facilitated Public Meetings to develop Building Program
√Design of Historically Sensitive Additions for Code Compliancy
√Provide Full A/E Services including Construction Administration

Jefferson County "Old Jail " Courthouse Annex - Interior & Exterior Renovation

Charles Town, West Virginia



George St. Elevation showing glass connector to Courthouse

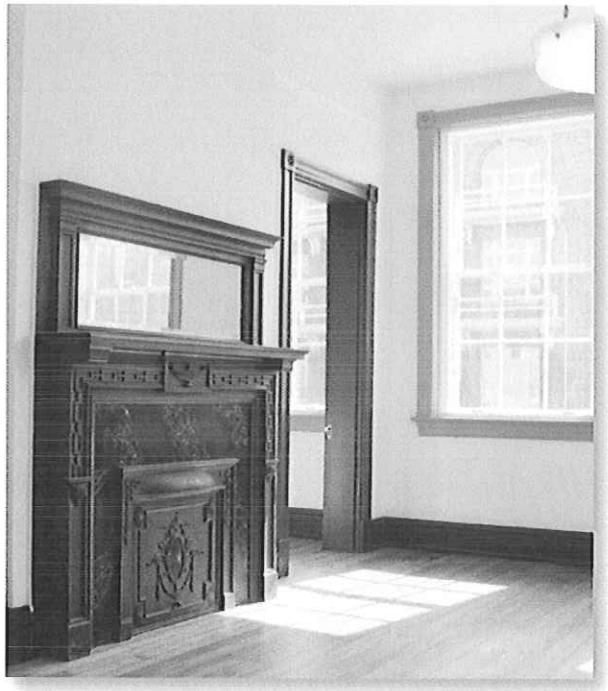
CLIENT
Jefferson County Commission, 2006-2008
PROJECT COST - $2.4 million

DESCRIPTION
The exterior architectural features of this two story Georgian Revival (former) county jail were stabilized and restored after planning an adaptive reuse plan of the 8,000 square feet of interior space. GDA lead public meetings with the County Commission and members of the community to determine the short and long term use of the building. Project received a design award from the Jefferson County Historical Commission in 2008.

PROJECT HIGHLIGHTS
- New uses included a new Family Court Suite, County Clerk's offices and high density storage vault space.
- GDA assisted with the nomination for National Register to raise the level of significance from State to National
- Worked with WV State Historic Preservation Office on nomination, state historic preservation grants and general updating on the project status
- Site of the Blair Mountain Treason Trials in 1922
- A landmark adjoined to the Jefferson County Courthouse, which dates back to the trial of John Brown
- Construction methods include early use of concrete supported by a patented steel cell block design by A.B. Mullet

Original stair modified to meet code

Restored Facade and Streetscape



Restored interior finishes

GROVE & DALL'OLIO
ARCHITECTS PLLC

220 West King Street
Martinsburg, West Virginia 25401
304-267-2120 • GDAaia.com

GRAVE CREEK INFORMATION SUPPLEMENT

Grave Creek Archeology Complex Renovation

Project:	GRAVE CREEK MOUND ARCHAEOLOGICAL COMPLEX ADDITION
Client:	WEST VIRGINIA DIVISION OF CULTURE & HISTORY
Location:	1900 KANAWHA BLVD., EAST, CHARLESTON, WV 25305
Contact:	SUSAN PIERCE, DEPUTY STATE HISTORIC PRESERVATION OFFICER
Phone:	304-558-0240
Project Cost:	$2,800,000
Project Size:	9,000 SF ADDITION, RENOVATION OF HVAC/FIRE ALARM
Contract Info:	CONTRACTING PHASE, EST. COMPLETION 2007
A/E Services:	FULL ARCHITECTURAL AND ENGINEERING SERVICES

√Secretary of Interior Standards for Rehabilitation
√Coordination with Museum Planning Consultants
√Incorporated National Museum Design Standards
√Worked with SHPO on Design Review
√ADA Compliant
√Conducted Mechanical Analysis of Existing Building
√Minimized impact of new work on existing historic structure
√Submitted Documents for State Fire Marshal Review
√Design of Addition Complimented Style of Existing Structure
√Evaluated four alternate site locations
√Will provide full A/E Services including Construction Administration

GRAVE CREEK MOUND ARCHAEOLOGICAL COMPLEX

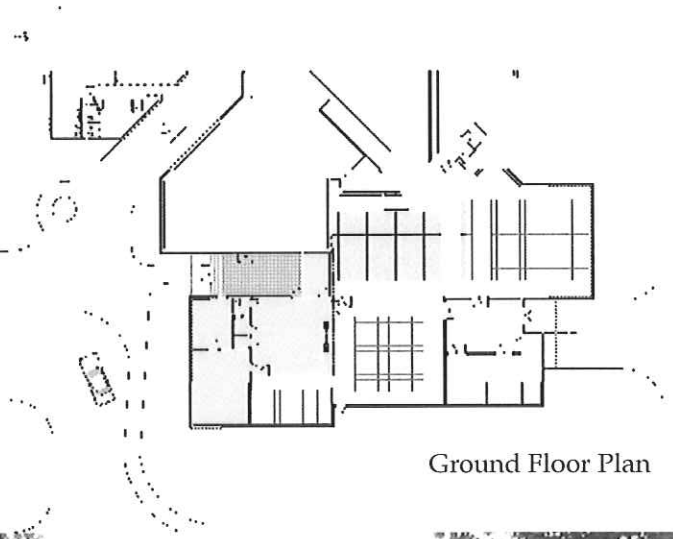
Moundsville, WV

CLIENT
WV Division of Culture & History,
2007

DESCRIPTION
The West Virginia legislature selected this site as the new home for the State's archaeological collections. GDA assessed the storage needs and developed several expansion alternatives for the 1970's structure. GDA prepared plans for a 9,000 sf addition to provide 20 years of archival storage and a research facility.

PROJECT HIGHLIGHTS
- Designed addition to compliment a modern 1970's structure.
- Project cost estimate was within 1% of the actual bid received.
- Worked with the State Historic Preservation Office to create a design which did not detract from the Nation's largest Indian burial mound.
- Developed a phasing sequence for the temporary isolation of contaminated collections to the ultimate full storage potential at the facility.
- Design included high density storage systems and advanced fire detection systems.

Grave Creek Mound



Ground Floor Plan

Existing Main Entrance

GROVE & DALL'OLIO
ARCHITECTS PLLC

220 West King Street
Martinsburg, West Virginia 25401
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U.S. FEDERAL BUILDING INFORMATION SUPPLEMENT

Grave Creek Archeology Complex Renovation

Project:	DESIGN OF TWO FEDERAL COURTROOMS, CLERK'S SUITE AND OFFICES
Client:	GENERAL SERVICES ADMINISTRATION (GSA)
Location:	225 WEST KING STREET, MARTINSBURG, WV 25401
Contact:	HONORABLE W. CRAIG BROADWATER, FEDERAL DISTRICT JUDGE
Phone:	304-267-7027
Project Cost:	$2,500,000 (work included projects on four floors of the existing bldg)
Project Size:	12,000 SF INTERIOR RENOVATION
Contract Info:	COMPLETION 2002
A/E Services:	FULL ARCHITECTURAL AND ENGINEERING SERVICES

√Multi-phased Project starting with Construction Admin Services
√Worked with various Federal Departments to accommodate needs: District Attorney's Office, US District Courtroom, Multi-Purpose Courtroom, US Probations Offices, US Clerk's Offices
√Added 1200 SF Mezzanine for US Clerk's Suite
√ADA Compliant, added wheelchair lift to mezzanine offices
√Conducted Mechanical Analysis of Existing Building
√Minimized impact of new work on existing structure
√Submitted Documents for State Fire Marshal Review
√Bold New Design of Interior to contrast with reserved 1963 design
√Designed Custom Furniture for Courtroom
√Provide Full A/E Services including Construction Administration

U.S. District Courtroom & U.S. Magistrate Courtroom

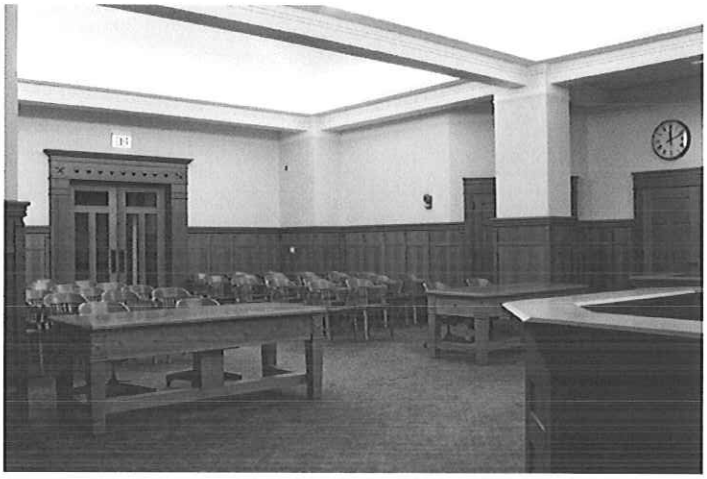
Martinsburg, West Virginia

CLIENT
General Services Administration 1999

DESCRIPTION
GDA was engaged by GSA in the redesign on all four floors of the Martinsburg Federal Building which included two courtrooms, US Probations Office Suite, US District Clerks Office Suite, offices for US Senator John D. Rockefeller IV, and Construction Observation of Judge Broadwater's chambers and the office suite of the US Prosecuting Attorney.

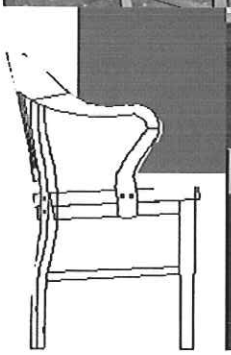
PROJECT HIGHLIGHTS
- Aggressive time schedules
- Design of a plaster freize engraved with a quotation from JFK
- Design allows for future expansion of cabling and connections.
- Project requires close interface with U.S. Marshall Service, Court Security, and Clerk's Office.
- Custom designed benches & furniture.
- Selection of finishes and fixtures.

US Federal Courthouse



Magistrate Courtroom

Detail of GDA designed spectator bench



Interior of US District Courtroom

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LOY CULTURAL CENTER INFORMATION SUPPLEMENT

Grave Creek Archeology Complex Renovation

Project:	RENOVATION OF 1930'S COKE BOTTLING PLANT FOR THE LOY CULTURAL CENTER- and ADA compliant Bathrooms
Client:	LOY FOUNDATION
Location:	PO BOX 876, ROMNEY, WEST VIRGINIA 26757
Contact:	ROBERT MAYHEW, PRESIDENT
Phone:	304-822-3531
Project Cost:	$2,300,000 (ESTIMATED)
Project Size:	5,000 SF ADDITION (PHASE I - 1,500 SF) 7,300 SF EXISTING
Contract Info:	CONSTRUCTION PHASE I, EST. COMPLETION 2006
A/E Services:	FULL ARCHITECTURAL AND ENGINEERING SERVICES

√Secretary of Interior Standards for Rehabilitation
√Worked with SHPO on Design Review
√ADA Compliant Bathrooms and Public Assembly Space
√Conducted Mechanical Analysis of Existing Building
√Minimized impact of new work on existing historic structure
√Submitted Documents for State Fire Marshal Review
√Design of Addition contrasted with style of existing structure
√Grant Writing
√Facilitate Planning Meetings & Develop Creative Program for Building
√Provide Full A/E Services including Construction Administration

LOY CULTURAL CENTER

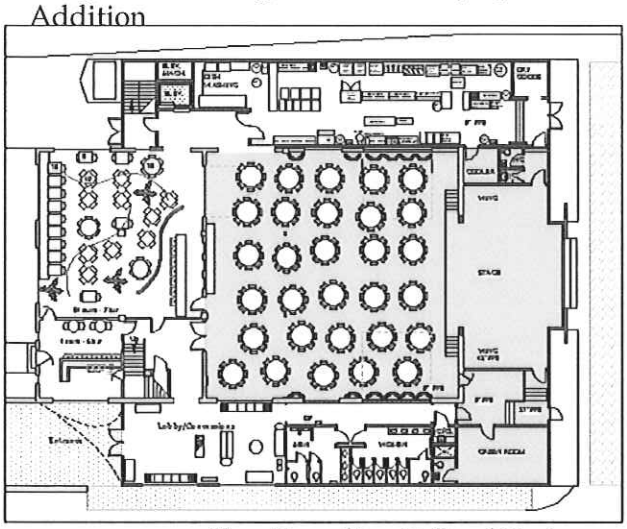
Romney, West Virginia

CLIENT
Loy Foundation, 2007

DESCRIPTION
The Loy Foundation purchased a 1930's Art Deco bottling plant with the intent to create a cultural resource and fine dining establishment for Hampshire County. GDA was selected to design additions to and adapt the industrial facility into a multi-purpose cultural center and restaurant.

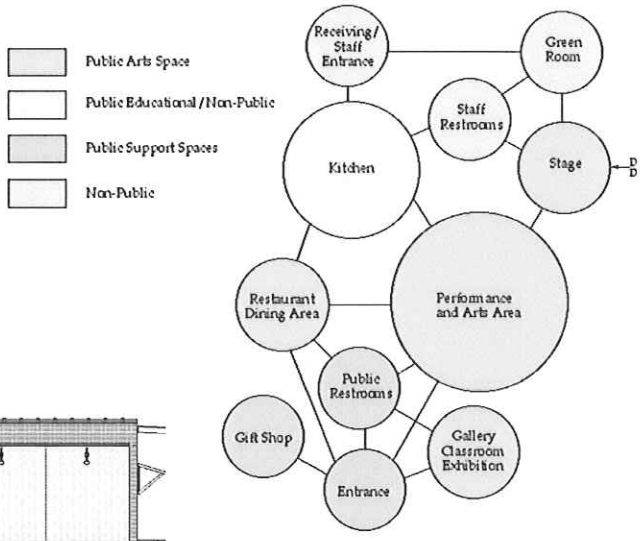
PROJECT HIGHLIGHTS
- Incorporated three phases of development
- Prepared successful Cultural Resources grant for Phase One
- Developed interior design incorporating the use of stock items in innovative ways
- Met the needs of several different user groups
- Generated consensus in project direction
- Designed new Stage and Ancillary Space Addition

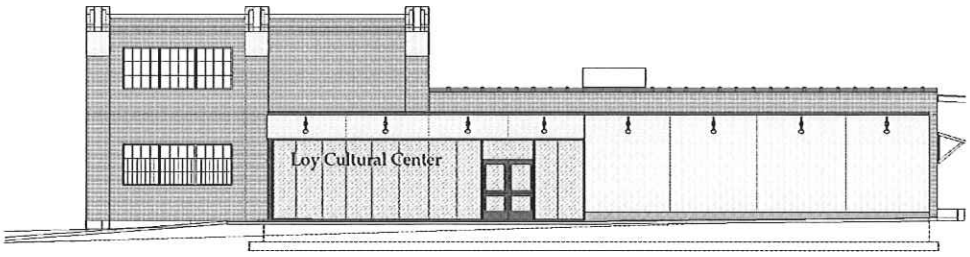
Front facade of old Coca-Cola Bottling Plant



Floor Plan of Loy Cultural Center

Bubble Diagram of Loy Cultural Center





North Elevation of Loy Cultural Center

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ESSROC TRAINING AUDITORIUM INFORMATION SUPPLEMENT

Grave Creek Archeology Complex Renovation

Project:	NEW TRAINING AUDITORIUM/CANTEEN and SHOWER ROOMS
Client:	ESSROC ITALCEMENTI
Location:	3251 Bath Pike, Nazareth, PA 18064
Contact:	DEREK NICHOLS, VP Manufacturing
Phone:	610-837-3351
Project Cost:	Project Cost - $6 million * Budget - Not Disclosed to GDA
Project Size:	13 ACRE SITE W/ MULTIPLE RAILROAD SHOP BUILDINGS (1866-1871) WITH A COMBINED SQUARE FOOTAGE OF ABOUT 100,000 SF
Contract Info:	DATE OF COMPLETION 2008
A/E Services:	FULL ARCHITECTURAL AND ENGINEERING SERVICES

√ADA Compliant
√Full Site Use Study - Predesign Phase
√Submitted Documents for State Fire Marshal Review
√Provide Full A/E Services including Construction Administration

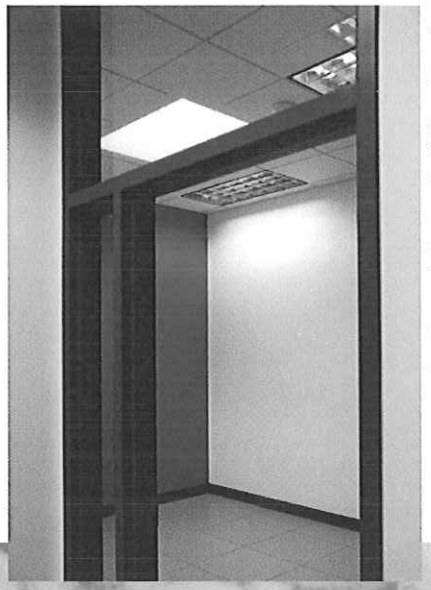
Essroc Cement Plant - New Campus of Buildings

Martinsburg, West Virginia

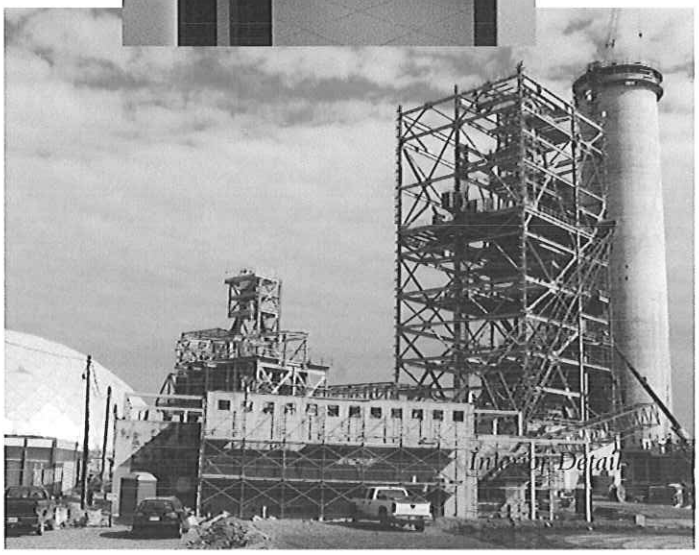
CLIENT
Italcementi Group, 2007-
Matteo Faggin, Project Coordinator

DESCRIPTION
The new owners of this century old plant had visions of remaking the facility with the latest technology and stringent emmisions controls. GDA was employed to design multiple buildings for the new campus including the Main Control Building, new entrance and Shipping Office, the Warehouse, the Administration Building including offices, laboratories, Canteen and Shower Rooms.

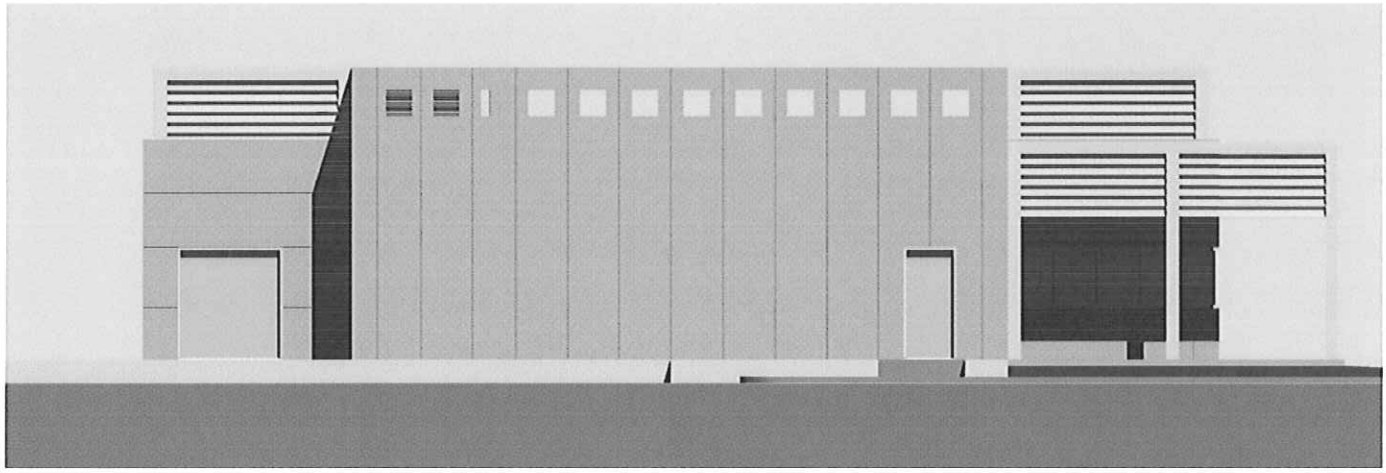
PROJECT HIGHLIGHTS
- Initial services included studies of up to seven new structures and renovations of three others.
- Design-Build documents were prepared by GDA for the Main Control Room Building for Essroc. GDA was later contracted by Keystruct Construction as a member of their design-build team to complete the project.
- GDA issued drawings and specifications to State and Local regulatory officials for building permits.
- Use of Essroc patented Tx Active stucco product was incorporated into the specifications for the new buildings.
- Design team studied "green" building systems for new structures and employed many of them in the end solutions including daylighting, locally manufactured building materials and a green roof system.
- Water based concrete stains were used as an economy and design feature.



Main Control Room Building Interior



Main Control Room Building under construction



Main Control Room Building West Facade

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LISA M. DALL'OLIO, AIA, LEED

Managing Partner, Grove & Dall'Olio Architects PLLC

Lisa M. Dall'Olio's expertise as a preservationist and architectural historian have resulted in her participation in a variety of exciting assignments. In 1993, she served as an architectural consultant to the World Monument Fund to participate in an adaptive reuse study of the Esterháza Palace in Fertöd, Hungary. One year later, she supervised a preservation study of the cast-iron Chelsea Pier 54 in New York City, constructed in 1912 to serve the Cunard luxury liners. She was appointed by Governor Cecil Underwood in 1998 to the State Commission on Archives and History.

A native of the greater New York City metropolitan area, Ms. Dall'Olio studied at the top-rated, University of Texas, School of Architecture, where she obtained her Bachelor's degree and pursued graduate work in the field of preservation. Returning to New York City in 1990, she was employed as a preservationist by the New York City Landmarks Preservation Commission. There, her responsibilities included the review and evaluation of hundreds of proposed historic renovation projects. Using United States Department of Interior Preservation Standards, she consulted NYC Landmarks Preservation Commissioners on projects which ranged from facade and interior improvements made to small, historic private residences – to the extensive restoration of many city landmarks.

Ms. Dall'Olio obtained practical, commercial design experience while employed by Joseph Pell Lombardi, an internationally-renowned architect/preservationist, who is credited with the Soho cast-iron loft residence conversion movement in the 1970s, as well as Cabrera-Barricklo, Architects, where, in other roles, she served as Job Captain for the multi-million dollar restoration and adaptive reuse of Sailor's Snug Harbor Cultural Center on Staten Island, New York. Ms. Dall'Olio relocated to Martinsburg, West Virginia, with her husband and partner, Matthew W. Grove, in 1994, to establish Grove & Dall'Olio Architects. Her expertise in the field of preservation and historic architecture ensures authentication of the firm's restoration assignments and brings timeless, classical architectural qualities to those projects which involve new construction. Recently, Ms. Dall'Olio has led several historic restorations and adaptive reuse projects including the new Community & Technical College of Shepherd and a mixed use master plan study of the old Interwoven property in downtown Martinsburg.

EDUCATION

Bachelor of Architecture, University of Texas, 1990
LEED Accredited Professional, 2009, US Green Building Council

PROFESSIONAL REGISTRATIONS

Registered Architect in the State of West Virginia, 1995
Registered Architect in the State of New York, 1994
Registered Architectural Historian in the State of West Virginia, 1994
Registered Architect in the State of Virginia, 2009

PROFESSIONAL AFFILIATIONS

American Institute of Architects, Member
National Trust for Historic Preservation, Member

CIVIC APPOINTMENTS

Commissioner, West Virginia Archives and History Commission 1998-2000
Commissioner, Martinsburg Historic Preservation Review Commission 1995-1998
Board Member, Martinsburg Board of Zoning Appeals 2004-2008

MATTHEW W. GROVE, AIA, LEED

Partner, Grove & Dall'Olio Architects PLLC

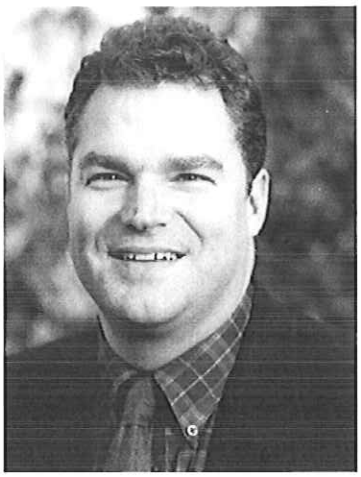
A native of Martinsburg, West Virginia, Mr. Grove studied architecture at Carnegie Mellon University, an institution which is nationally renowned for its academic emphasis in engineering. Upon graduation, he relocated to New York City where he was engaged by such prominent firms as Cabrera-Barricklo, Architects, and later, David Smotrich & Associates. During his employment, he served as Project Architect for the AIA award-winning Woodstock Meadows Residential Community in Woodstock, New York, as well as the restoration of the historic Jewish Community Center in Brooklyn, New York.

While in New York, Grove had the opportunity to serve in leadership roles for a variety of prestigious architectural projects which included the restoration and renovation of Sailor's Snug Harbor Cultural Center on Staten Island, New York; the conversion of the Stuyvesant Hotel in Kingston, New York; the renovation of the Residence Halls at State University of New York in Stony Brook; as well as a number of custom residential and commercial interior projects in Manhattan.

In 1993, Mr. Grove established his own practice in New York City. Realizing the potential for both new construction projects and preservation efforts in West Virginia, Mr. Grove returned to Martinsburg in 1994 where he was joined by his wife and partner, Lisa Dall'Olio. Since that time, the firm of Grove & Dall'Olio Architects has been involved with project work commissioned by United States District Courts, General Services Administration, Shepherd College, Berkeley County Roundhouse Authority, Blue Ridge Outlet Center, The City of Martinsburg, as well as numerous private sector residential and commercial clients.

EDUCATION

Bachelor of Architecture, 1986
Carnegie Mellon University, Pittsburgh, Pennsylvania
LEED Accredited Professional, 2009
US Green Building Council



PROFESSIONAL REGISTRATIONS

Registered Architect in the State of West Virginia, 1993
Registered Architect in the State of New York, 1990
Registered Architect in the State of Maryland, 1994
Registered Architect in the State of Pennsylvania, 2003

PROFESSIONAL AFFILIATIONS

American Institute of Architects, Member
West Virginia Chapter of the American Institute of Architects, Member
Preservation Alliance of West Virginia, Member
Society of Industrial Archaeologist, Member
International Code Council, Member
Preservation Maryland, Member

H.F. LENZ COMPANY

Paul E. Petrilli, P.E., LEED AP, CPMP, BD+C

Mechanical Engineer

Mr. Petrilli has been directly involved in the design of environmental control systems for museum, exhibit space and archival storage facilities for over a decade. Having served as Principal-in-Charge for the firm's National Park Service Indefinite Quantities Contracts, he has extensive experience in protecting a wide range of collections and fully understands the deteriorating effects of temperature, relative humidity, light and air pollution. Mr. Petrilli not only is capable of designing environmental control systems for the collections environment, he also is aware of the risks that that mechanical and electrical systems present to the collections in the event of system failure. He integrates himself into the design team and participates in each design decision from the selection of the building composition (mass, air and moisture infiltration characteristics, and condensation analysis), to the location of equipment, piping and components and the analysis of energy requirements to provide the client with a cost effective, working system. Mr. Petrilli has been involved in the design of the following projects:

Carnegie Museum of Natural History
Pittsburgh, Pennsylvania

- Dinosaurs in Their World - *Expansion to the dinosaur exhibit featuring a three-story atrium and new automatic temperature controls; LEED™ Silver*
- R.P. Simmons Family Gallery - *Renovation of approximately 8,000 sq.ft. of exhibit space into new space for traveling exhibits; Project included new ventilation, temperature and humidity control systems, new exhibit quality lighting, compressed air system, power, data and security systems*
- Hillman Hall of Minerals and Gems, Wertz Gallery – *Renovation and expansion project, which included removing the existing air handling equipment and electrical distribution panels previously located within the space to allow for the new exhibits design*
- Save America's Treasures-Vertebrate Paleontology Collections - *Environmental stabilization project which included the removal of the antiquated and inadequate air handling systems that served the current Dinosaur Hall and the Big Bone Room and Little Bone Room storage areas*

West Virginia Division of Culture and History
Grave Creek Mound Museum
Moundsville, West Virginia
Renovation of an existing 25,000 sq.ft. museum, plus a new 10,000 sq.ft. artifact storage area

Second Bank of the United States
Independence National Historical Park
Philadelphia, Pennsylvania
Renovation and preservation of this 51,000 sq.ft. historic landmark serving the portrait gallery

Edison National Historic Site
West Orange, New Jersey
Mechanical and electrical design services to provide air conditioning for both the laboratory complex and Glenmont—Edison's home, which both now serve as museums

Sandstone Visitor/Orientation Center
New River Gorge National River
Sandstone, West Virginia
New 12,000 sq.ft. visitor center with informational area, exhibit spaces, audio/visual auditorium, and bookstore/gift shop. The project was designed to attain LEED™ platinum

Education
Bachelor of Architectural Engineering 1987 Pennsylvania State University
Specialization: Mechanical/Electrical Systems in Buildings

Experience
H.F. Lenz Company 1987 - Present

Professional Registration / Certification
Licensed Professional Engineer in Pennsylvania, Illinois, Maryland, Michigan, Missouri, New Jersey, Ohio, Virginia, Washington, DC, and West Virginia • LEED™ Accredited Professional

Professional Affiliations
American Society of Heating, Refrigerating, and Air-Conditioning Engineers • American Society of Plumbing Engineers • U.S. Green Building Council • Geothermal Heat Pump Consortium • Illuminating Engineering Society of North America • Green Building Alliance • **Member of the BCA-NCC Board of Directors for 2008-2009**

H.F. LENZ COMPANY

Steven P. Mulhollen, P.E.

Electrical Engineer

Mr. Mulhollen is experienced in the design of power distribution systems, control systems, emergency power systems, lighting and emergency lighting systems, fire alarm systems, security, sound, and telecommunication systems for correctional, educational, institutional, industrial, health care, and commercial facilities. Mr. Mulhollen's project experience includes (*indicates prior experience):

Pennsylvania Military Museum
Boalsburg, Pennsylvania
Renovations and addition to the existing museum building

Department of General Services
Harrisburg, Pennsylvania
Pennsylvania State Museum electrical design

Winterthur Museum*
Winterthur, Delaware
A new gallery addition to the existing museum including museum quality lighting, HVAC, and fire protection

Smithsonian Institute*
Washington, D.C.
- *North Tower Decking*
- *3rd and 4th floor MEP and fire protection renovations to the historic Castle*
- *Museum of Natural History*

Temple University
Philadelphia, Pennsylvania
Renovation/Restoration of the historic Events Center at Baptist Temple, including a 1,500 seat performance hall and various support spaces

Warner Theatre
Erie, Pennsylvania
Renovation of an historic 2,200-seat performing arts center

Blair County Convention Center*
Blair County, Pennsylvania
105,000 sq.ft. convention center with meeting rooms and exhibit space, included complete lighting control and dimming system

Bryn Mawr College
Bryn Mawr, Pennsylvania
- *Thomas Library and Canady Library*
- *Studying the existing electrical systems in the buildings for proposed master plan renovations*
- *Electrical design for Dalton Hall building renovation*

University of Pittsburgh
Pittsburgh, Pennsylvania
Electrical design for Thomas Boulevard library facility complex

Carnegie Mellon University
Pittsburgh, Pennsylvania
Electrical upgrade of Mellon Institute, an eight-story, science and research facility

Fairmont State College
Fairmont, West Virginia
- *Hunt Haught Hall- Electrical distribution system upgrade*
- *Jaynes Hall, Colebank Hall - Replaced 500 KVA electric service and replaced existing 7.5 KW genset with 100 KW genset*

Education
Bachelor of Science, Electrical Engineering, 1988, Pennsylvania State University

Experience
H.F. Lenz Company 1999
L. Robert Kimball & Associates 1996 – 1999 • Leach Wallace Associates, Inc. 1990 – 1996 • E.A. Mueller, Inc. 1988 - 1990

Professional Registration / Certification
Licensed Professional Engineer in Pennsylvania, Alabama, California, Florida, Maryland, Missouri, Nevada, New Jersey, New Mexico, New York, North Carolina, Ohio, and Tennessee

Professional Affiliations
Institute of Electrical and Electronics Engineers, Inc.

RESUME

William R. Thornton, Ph.D., P.E.
[redacted]
Cheswick, PA 15024
[redacted]

SUMMARY OF QUALIFICATIONS

- Professional Engineer - Commonwealth of Pennsylvania, PE-022535-E;
- Highly skilled consulting mechanical engineer in all aspects of acoustics, vibrations, and noise dealing with architectural acoustics; building noise and vibration control; industrial noise and vibration control; community noise and environmental impact; MRI and CT scanner site vibration measurement, design, and control; HVAC noise and vibration design, measurement, and control; sound and vibration measurement and testing; Expert witness and forensic engineer in acoustics, vibrations, and noise; quiet product R&D; training and education in acoustics, vibrations, and noise;
- Owner of Thornton Acoustics & Vibrations which is a highly successful professional engineering practice in all aspects of acoustics, vibrations, and noise;

PROFESSIONAL EXPERIENCE

- Owner of Thornton Acoustics & Vibration (1985 to present)
- Corporate Director of Sound and Vibration for Gulf Oil Corporation (1976 to 1984)
- Sound & Vibration Engineer at Gulf Oil Corporation (1972 to 1976)
- Part Time Consulting Engineer in Acoustics and Vibrations (1972 to 1984)
- Research Associate at Ray W. Herrick Laboratories of Purdue University

EDUCATION

- Ph.D. in Mechanical Engineering (Purdue University, specializing in acoustics and vibrations) 1972
- M.S.M.E. (Purdue University, specializing in acoustics and vibrations) 1970
- B.S.M.E. (University of Pittsburgh) 1968
- MBA (University of Pittsburgh, specializing in finance)

MEMBERSHIPS

- Full Member of the Institute of Noise Control Engineers (ex) , INCE (ex), (originally board certified in 1976) and the National Council of Acoustical Consultants (ex);
- Active (past and/or present) in ASA, INCE, ANSI, ASME, ASTM, NCAC, ASHRAE and other nationally recognized organizations influential in developing national standards and guide lines for industry and government;
- Individual Expert on S12 of the Acoustical Society of American for the American National Standards Institute;
- Former representative to S1 and S12 for the American Petroleum Institute, API

TEACHING EXPERIENCE

- Applied Acoustics
- Mechanical Vibrations
- Vibration Control
- Noise Control
- Digital Signal Processing for Sound and Vibration
- Sound Intensity
- Measurement and Instrumentation for Sound and Vibration

DESIGN PROCESS

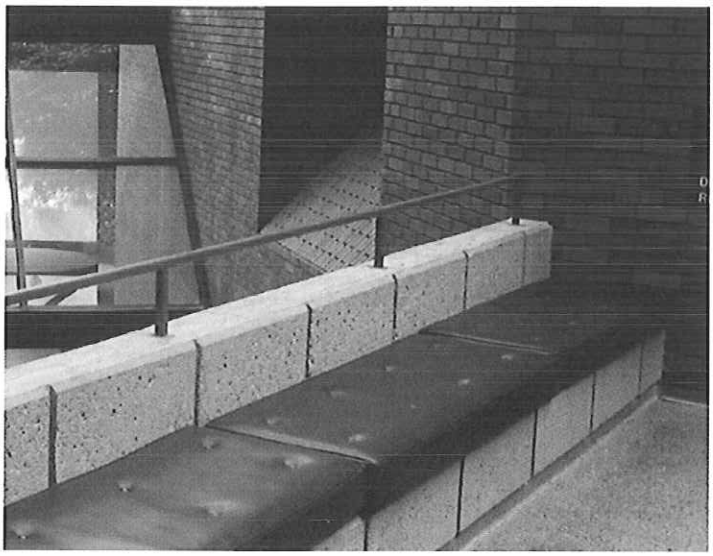
The Design Team, consisting of architects and engineers will develop a design for the Renovations at the Complex. The job will require a process encompassing the following basic steps:

A. Information Collection (3 Weeks)

- The design team will document the existing conditions and amend current drawings from previous projects to provide accurate base layers for new construction.

- The design team will meet with the West Virginia Division of Culture and History to gain any additional background information about current short and long term plans for the auditorium and museum.

- A complete code analysis will be performed. This will include code/safety issues, sanitary issues, fresh air requirements, and accessibility issues.



Existing Unsafe Condition at Railing on Second Floor

- H.F. Lenz will analyze and design sound attenuation for the mechanical systems for the auditorium to improve the acoustics. They can also calculate reverberation times and wall transmission values to help the acousticians "tune" the room.

- Thornton Acoustics will acoustically model the existing auditorium to see how the space performs and where it needs to be improved.

B. Code Assessment and Schematic Reports (4 weeks)

- The design team will prepare a clear and concise preliminary code assessment report highlighting the issues that need to be corrected to bring the facility into conformance with current codes and to improve the quality of interpretation.

- The Report will be presented to DCH. DCH will define which items are to be corrected/ improved in this phase of the project.

- Schematic designs will quickly be prepared that correct these items. A cost estimate will be prepared for each item.

- The schematic report and cost estimate will be presented. The design team will incorporate comments from DCH and proceed with the Construction Drawings.

B. Construction Document and Cost Estimate Phase (4 weeks)

- The construction documents will be developed by the Design Team and presented for comment at 50% and 75% completion.

- The approved construction documents would be used to develop cost estimates.

C. Contractor Bidding & Negotiating Phase

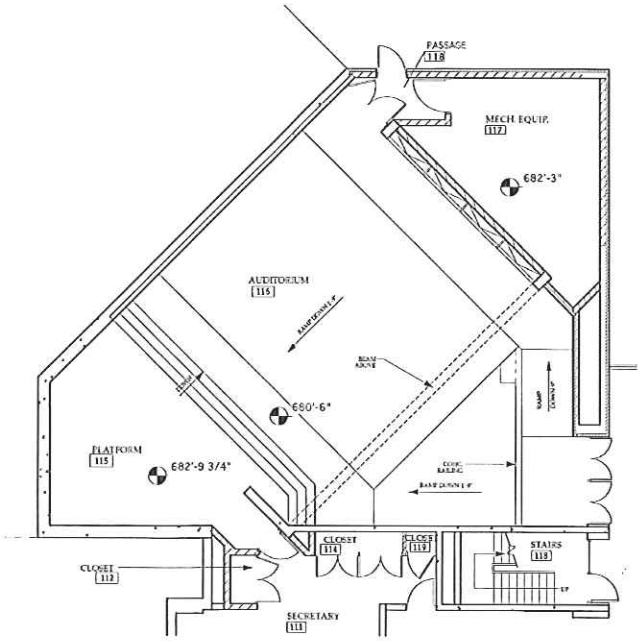
- GDA will assist the West Virginia Division of culture and History during the Bidding Phase to secure as many competitive bids as possible.

- During the bidding phase GDA and their consulting engineers will respond to questions from contractors through addenda.

- GDA in concert with DCH will host a Pre-Bid Conference at the site to familiarize the bidders with site limitations.

- Upon receiving bids, GDA will help compile the bid information and meet with DCH to determine the next step; go to contract or value engineer. GDA will assist in making minor adjustments to the design for the purpose of negotiating the final construction contract amount.

Assuming no delays in the review process by DCH, GDA anticipates that the Design and Construction Documents would be completed within 11 weeks from the Notice to Proceed on this project. All three firms are able to begin work immediately to accomplish this goal.



Existing Auditorium Floor plan showing inaccessible stage from the seating area

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER	PAGE
DCH12101	2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
SHELLY MURRAY
304-558-8801

VENDOR
RFQ COPY
TYPE NAME/ADDRESS HERE

SHIP TO
DIVISION OF CULTURE & HISTORY
GRAVE CREEK ARCHEOLOGY COMPLEX
801 JEFFERSON AVENUE
PO BOX 527
MOUNDSVILLE, WV
26041 304-558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/13/2012				

OPENING DATE: 05/02/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO	ITEM NUMBER	UNIT PRICE	AMOUNT

NO. 4 .....

NO. 5 .....

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.

VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

.....
SIGNATURE

Grove and Dall'Olio Architect
.....
COMPANY

5/1/2012
.....
DATE

NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.

---------- END OF ADDENDUM NO. 1 ----------

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE

	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:
"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (***West Virginia Code*** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Grove and Dall'Olio Architects PLLC

Authorized Signature: _____ Date: 5/1/2012

State of West Virginia

County of Berkeley, to-wit:

Taken, subscribed, and sworn to before me this ___ day of _____, 20___.

My Commission expires _____, 20___.

AFFIX SEAL HERE

NOTARY PUBLIC _____