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PO BOX 527

ELMIRA NY

CHEMUNG SUPPLY CORP

14902

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston WW 25305 0130 Charleston, WV 25305-0130

607-733-5506

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ADDRESS CORRESPONDENCE TO ATTENTION OF

BUYER 33

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DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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## Request for Quotation

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#### CUTTING EDGES PARTS CONTRACT 7011C033

#### I. PURPOSE AND SCOPE:

The purpose of this Request for Quotation No. 7011C033 and resulting contract ("Contract") between West Virginia Department of Transportation, Division of Highways ("DOH") and the winning vendor ("Vendor") is to provide standard steel replacement cutting edges for Motor Graders or equal as required by the WV DOH.

#### II. GENERAL REQUIREMENTS:

- Standard curved double bevel.
   State Highway standard punching.
   5/8" thickness 6" width and lengths of 5 ft., and 6 ft. and 7 ft. square.
   Countersunk holes for 5/8" cutting edge bolts.
- Standard steel replacement cutting edges for snow plows as required by the WV Division of Highways. Bolt hole sizes and patterns to fit all plows used by the WV Division of Highways.
- Standard steel replacement weld on cutting edges for Enloaders as required by the WV
  Division of Highways. Bolt hole sizes and patterns to fit all loaders used by the WV Division
  of Highways.
- 4. Standard steel nose pieces, end bits, scarified teeth, shanks, bolts, nuts, snow plow shoes, and all appropriate hardware and fasteners necessary as replacement parts to fit all equipment as required by the WV Division of Highways.
- 5. Exhibit A provides a list of different sizes of cutting edges that must be provided. Exhibit A must be completed for evaluation purposes.
- 6. Upon request vendor will provide proof of all mandatory requirements.

#### III. MANDATORY REQUIREMENTS:

- 1. Special hardened replacement cutting edges for motor graders to be through hardened. Standard curved double bevel. State Highway Standard Punching. 3/4" thickness, 8" width and length of 5'6, and 7'. Square countersunk holes for 5/8" cutting edge bolt. Cutting edges to be hardened to Rockwell scale of 45 to 68. Minimum carbon content of .70%.
- 2. Special hardened replacement cutting edges for snow plows: To be flame hardened or through hardened <sup>3</sup>/<sub>4</sub>" and 1" thickness, 8" wide, hardened to Rockwell C scale of 45 to 68 with minimum carbon content of 70%. Bolt hole sizes and patterns to fit all plows used by the WV Division of Highways.
- 3. Weld on base and bolt on blades for loaders. Weld in blade shall have carbon content of 55/56, 1" thick, 8" wide. Single bevel flat to be drilled or punched on 6' centers for bolt on blade. Holes to be 3" from front of blade, 13/16" in diameter.
- 4. Bolt on blades to have carbon content of .80%, 12" wide, 1 ¼" thick. Double bevel flat, drilled or punched on 6" centers in center of blade holes to be deep countersunk and punched 13/16' square to accept 34" plow bolt.

- 4. Rubber Snow Plow Cutting Edges:
  - 1 ½" X 2" thickness 6", 8", 10" and 12" width and in length to fit all snow plows as required by the WV Division of Highways, with 11/16" by 3" slotted holes in patterns to fit all snow plows used by the WV Division of Highways, to be reversible so both edges can be used.
- 5. ¼" x 3" x 120" steel retaining strip for rubber blades, 5/8" bolt size. Square holes to match holes spacing of blade.
- 6. Paint shall be manufacturer standard paint.
- 7. All blades, shoes, end bits shall have the manufacturer's part number readily identifiable on the blade metal at a point outside the normal wear area. Painted on numbers are acceptable.
- 8. Items #1, #2, and #3 on Exhibit A are to be of the following analysis:

a. Carbon .80 - 1.00
b. Managanese .60 - 1.00
c. Phosphorus .04 Maximum
d. Sulphur .05 Maximum
e. Silicon .30 Maximum
f. Brinell Hardness Range 250 to 350

- 9. All orders will be 10,000 LBS minimum.
- 10. Any new parts and fasteners placed on the market by the manufacturer during the contract period shall be made a part of this contract and shall be made available to the WV Division of Highways at list price (manufacturer's fleet price less new percent trade discount).

#### IV. PRICING:

- 1. This Contract shall be awarded based on a single discount from a manufacturer's entire parts price list. Vendor must list the percentage discount that it will provide on the Bid Evaluation Price Chart attached hereto and incorporated herein by reference as Exhibit A.
- 2. This Contract shall be limited to the items included in the manufacturer's price list. Subsequent changes or modifications to the price list by Vendor will not be applied to this Contract unless approved by the Purchasing Division through contract change order. Vendor must provide an original copy of manufacturer's updated current published lowest fleet price list, either hardcopy or CD submitted before the award of this contract. By signing and dating the bid the vendor certifies that the submitted price is an original manufacturer's price list and has not been altered by the Vendor.
- 3. Vendor must provide every DOH location listed in Exhibit B with a copy of the manufacturer's price list after the award, and must provide additional copies of the manufacturer's price list to additional locations upon request.
  - a. Vendor must provide on original copy.
  - b. DOH cannot process invoices for payment without the manufacturer's price list and the State Auditor's Office will not approve any invoices for payment without the Maunfacturer's price list.

4. Vendor shall submit the Bid Evaluation Price Chart, attached hereto and incorporated herein by reference as Exhibit A, to allow bid evaluation. The Vendor should insert the manufacturer's unit price and the discounted unit price in the space provided. The Vendor should then multiply the estimated quantity by the discounted unit price to obtain the total discounted price to agency. After obtaining the total discounted cost to agency for each item listed, the column containing the total discounted cost to agency should be added together to arrive at the total. (Estimated Quantity X Discounted Unit price = Total Discounted price to Agency) (Sum of total Discounted cost to Agency for all items = Total).

#### V. ORDERING INFORMATION:

1. Parts orders against this contract may be placed by the DOH Equipment Division and any other DOH District locations. A list of the current DOH locations is attached as Exhibit B. Orders may be placed by telephone and/or facsimile.

#### VI. DELIVERY REQUIREMENTS:

- 1. Vendor must ship all items to DOH under this Contract FOB DESTINATION.
- 2. DOH will pay freight charges only if DOH request 24 hour delivery.
- 3. Vendor shall deliver the goods to the DOH locations as requested by DOH. A list of the DOH locations is attached hereto and incorporated herein by reference as Exhibit B. DOH reserves the right to change DOH locations or request delivery to another location at no additional charge after notifying Vendor of the new location and requesting delivery thereto.
- 4. Delivery is an integral part of this contract and Vendor's failing to comply with the delivery terms will be grounds for submission of a WV-82 Form officially notifying the Purchasing Division and the Vendor of unsatisfactory performance.
- 5. Vendor's failure to obtain prior approval from DOH for changes to delivery schedules or to deliver the goods in a timely manner may be grounds for cancellation of this Contract.
- 6. Vendor must ship orders promptly upon receipt and delivery must be made within three (3) business days of receipt of an order. Vendor shall not require that a certain order quantity be met prior to shipping DOH orders.
- 7. If Vendor cannot deliver the goods ordered within three working days then Vendor shall immediately notify DOH of the anticipated delivery date. If DOH finds the delivery date unacceptable then DOH may purchase the needed items on the open market with approval from the DOH Equipment Division Director, the DOH District Equipment Supervisor, or a designee of either. Any open market purchase made hereunder shall be in accordance with the laws, rules, and regulations, of the Department of Adminstration, Purchasing Division.
- 8. DOH is not responsible for any restocking charge on items that are returned to Vendor as faulty or for failure to confirm to the required specifications. In all other instances, DOH will only pay restocking fees if DOH, in its sole discretion, believes that such a charge is warranted.
- 9. All deliveries must be conspicuously marked with the DOH Purchase Order Number. Any goods delivered without this information may be returned to Vendor at Vendor's expense.

#### VII. PAYMENT:

- 1. The State of West Virginia currently utilizes a Visa purchasing card program. The State of West Virginia Visa purchasing card is the preferred method of payment, but other methods of payments may be utilized from time to time at the sole description of DOH. The successful vendor must accept the State of West Virginia Visa purchasing card for payment of all orders placed under this Contract.
- 2. Vendor must supply a credit receipt, sales receipt, or cash register receipt to DOH after Payment has been made.
- 3. Payment shall be made after DOH has received and accepted the goods being delivered. Vendor shall not charge the State of West Virginia Visa purchasing card until goods are received and accepted by DOH.

#### VIII. MISCELLANEOUS:

- 1. All warranty claims that require field service shall be performed by Vendor at no cost to DOH.
- 2. Vendor shall furnish any technical engineering service which might be needed in the proper installation of these parts at no extra cost to the DOH.
- 3. Vendor shall comply with all federal, state, and local laws, rules and regulations.
- 4. Concurrently with each shipment, Vendor shall forward a proper and current Material Safety Date Sheet ("MSDS") to the DOH Equipment Division in Buckhannon, WV. Vendor shall also furnish the State of West Virginia and/or any of its other agencies with Additional MSDS as requested.
- 5. For Vendors bidding "or equal" parts, Vendor must provide the following:
  - a. a complete manufacturers product line,
  - b. a written certification from Vendor that all parts are completely compatible, and interchangeable with OEM Specifications, and
  - c. a complete cross reference to OEM part numbers if non OEM part numbers are utilized by the "or equal" product.
- 6. Vendor shall assume all liability and costs for failures and downtime that result from DOH use of Vendor's products.
- 7. This Contract will be awarded complete and not split.
- 8. Vendor must guarantee that it will maintain adequate stock to supply the needs of DOH At all times.

#### **EXHIBIT A: BID EVALUATION PRICE CHART**

Normal Service Discount from Manufacturer"s Price List: 35%

Item No.	Description	Manufacturer's Unit Cost	Estimated Quantity	Discounted Unit Cost	Total Discounted Cost to Agency
	BELOW ARE STANDARD STEEL REPLACEMENT CUTTING EDGES FOR MOTOR GRADERS			4 14 44 45 45 45 45 45 45 45 45 45 45 45 45	
A	<u>ITEM 1</u> 5/8 X 6 X S' GRADER BLADES	70.00	150	43.75	6562.50
В	5/8 X 6 X 6' GRADER BLADES	84.00	150	52.78	7887.00
D V					
С	5/8 X 6 X 7' GRADER BLADES	98.00	150	61.34	9201.00
	BELOW ARE STANDARD STEEL REPLACEMENT CUTTING EDGES FOR SNOW PLOWS				
Α	ITEM 2 GOODROADS PARTS #712V4604	no bid	75		
В	WAUSAU PARTS #TB3050	no bid	75		
С	GLEDHILL PARTS #WMFF11 1934A	no bid	75	Color Control Color Control Control	
А	ITEM 3 STANDARD STEEL REPLACEMENT WELD ON CUTTING EDGES FOR END LOADER	no bid	500		
Α	ITEM 4 STANDARD STEEL NOSE PIECES, END BITS, SCARIFIER TEETH, SHANKS, BOLTS, NUTS, SNOWPLOW SHOES, AND ALL APPROPRIATE HARDWARE AND FASTENERS NECESSARY AS REPLACEMENT PARTS TO FIT ALL EQUIPMENT	no bid	25000		
	BELOW ARE SPECIAL HARDENED REPLACEMENT CUTTING EDGES FOR MOTOR GRADERS. HARDENED TO ROCKWELL C SCALE OF 45 TO 68 MIN. CARBON CONTENT 70%  ITEM 5 3/4 X 8 X 5' THROUGH HARDENED GRADER BLADES	121.75	150	77.19	11578.50
A	3/4 X 8 X 6' THROUGH HARDENED	144.00		92.63	13894.50
В	GRADER BLADES	1 T T T T T T T T T T T T T T T T T T T	150		
С	3/4 X 8 X 7' THROUGH HARDENED GRADER BLADES	166.00	150	108.06	16209.00

Item No.	Description	Manufacturer's Unit Cost	Estimated Quantity	Discounted Unit Cost	Total Discounted Cost to Agency
А	BELOW ARE SPECIAL HARDENED  REPLACEMENT CUTTING EDGES FOR  SNOWPLOWS. TO BE THROUGH  HARDENED  ITEM 6 - PRICE PER FOOT  3/4 X 8" THROUGH HARDENED PLOW  BLADE	24.35	50	15.44	772.00
В	1X 8" THROUGH HARDENED PLOW BLADE	26.95	50	17.13	856.50
C	1X 8" FLAME HARDENED	24.35	50	17.13	856.50
D	3/4 X 8" FLAME HARDENED	24.35	50	24.35	1217.50
	BELOW ARE WELD ON BASE AND BOLT ON BLADES FOR LOADERS ITEM 7 - PRICE PER FOOT				;
А	1 X 8" SINGLE BEVEL FLAT LOADER BLADES	NO BID	25		
В	1 1/4 X 12" DOUBLE BEVEL FLAT LOADER BLADES	NO BID	25		
Α	<u>ITEM 8 - PRICE PER FOOT</u> 1 X 6" RUBBER PLOW BLADES	NO BID	3		
8	1 1/2 X 8" RUBBER PLOW BLADES	NO BID	3		
C	1 1/2 X 10" RUBBER PLOW BLADES	NO BID	3		
D	1 1/2 X 12" RUBBER PLOW BLADES	NO BID	3		
Α	<u>ITEM 9- PRICE PER FOOT</u> 1/4 X 3 STEEL RETAINING STRIP FOR RUBBER BLADES	NO BID	10		

TOTAL

69,035.00

#### EXHIBIT B: DIVISION OF HIGHWAYS LOCATIONS

Equipment Division

WV Division of Highways PO Box 610

Buckhannon, WV 26201

ATTENTION: Kevin Riley (FOUR COPIES)

WVDOT/Division of Highways

D-1

1340 Smith St.

Charleston, WV 25301

Attn: Bob Heckert

WVDOT/Divison of Highways

D-2

Po. Box 880

Huntington, WV 25712

Attn: Barbara King

WVDOT/Division of Highways

D-3

626 Depot St.

Parkersburg, WV 26101

Attn: Beverly Myers

WVDOT/Division of Highways

D-4

P.O. BOX 2570

Clarksburg, WV 26301

Attn: John Bartlett

WVDOT/Division of Highways

D-5

PO BOX 99

**BURLINGTON, WV 26710** 

Attn: Laranda Baldwin

WVDOT/Division of Highways

D-6

1 DOT Drive.

Moundsville, WV 26041-2353

Attn: Carol Ryan

WVDOT/Division Highways

D-7

Drawer 1228

Weston, WV 26452

Attn: Melissa Jordan

WVDOT/Division of Highways

D-8

PO Box 1516

Elkins, WV 26241

Attn: Debbie Barnett

WVDOT/Division of Highways

D-9

103 ½ Church Street

Lewisburg, WV 24901

Attn: Sherry Bostic

WVDOT/Division of Highways

D-10

270 Hardwood Lane

Princeton, WV 24740

Attn: Tommy Camden



ROUTE 14 • POST OFFICE BOX 527 • ELMIRA, NEW YORK 14902 • (607) 733-5506 • FAX (607) 732-5379

#### **Evolution Edges Blade Warranty**

Evolution Edges warrants to its purchaser that all its products will be free of material or manufacturing defects. If the product fails under normal conditions with regards to its intended use, it will be replaced free of charge. Evolution Edges will not be responsible consequential or other damages of any nature. This is in lieu of all other warranties expressed or implied and is the sole warranty extended.

Rev. 09/08

### State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Date	: Title:
Bidd	er:Signed:
	er penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is tru accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificat ages during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
autho the re	ubmission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and prizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid a paid and the provided that such information does not contain the amounts of taxes paid nor any other information and by the Tax Commissioner to be confidential.
requir again or dec	er understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the rements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty six such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agenciated from any unpaid balance on the contract or purchase order.
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
4.	<b>Application is made for 5% resident vendor preference for the reason checked:</b> Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
2. ——	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
	preceding the date of this certification; <b>or</b> ,  Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; <b>or</b> ,
1. 	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately
	to a second desired was done professional for the reason checked:

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. / UTTCU33	RFQ No.	7011C033
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## STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

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SUSANNE M. CARRIER
Notary Public, State of New York
No. 4776654 Chemung County
Commission Expires Dec. 31, 20

Purchasing Affidavit (Revised 12/15/09)