

MODEMA

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

## Request for REQNUMBER Quotation

OH-P

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0512C396

ALAN CUMMINGS 304-558-2402

ADDRESS CORRESPONDENCE TO ATTENTION OF

304-366-4690 \*709043751 MIDDLETOWN TRACTOR SALES 2050 BOYERS DR

FAIRMONT WV 26554 DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

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Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

### REQUEST TOY REQUIRED Quotation

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ALAN CUMMINGS 304-558-2402

\*709043751 304-366-4690 MIDDLETOWN TRACTOR SALES 2050 BOYERS DR FAIRMONT WV 26554

DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

### **Specifications**

Purpose: To provide gasoline powered lawn maintenance equipment to West Virginia Division of Highways, in District 5.

#### 1.0 DEFINITIONS

- A. The "Agency" shall be defined as the West Virginia Division of Highways
- B. The "Vendor" shall be defined as the successful bidder.
- C. The "Purchase Order" shall be defined as the binding agreement that is entered into between the State of West Virginia and the Vendor to provide the services as herein specified.
- D. "Mandatory Requirements: The terms "must", "will", "shall", "minimum", "maximum", or "is/are required" identify a mandatory item or factor. Decisions regarding compliance with any mandatory requirements shall be at the sole discretion of the State.

#### 2.0 SCOPE OF WORK

The successful Vendor shall provide "Stihl" or equivalent gasoline powered lawn maintenance equipment to WV DOH, District 5.

### 2.1 Freight

2.2.1 All shipments are to be FOB Destination.

## 2.2 Delivery

2.2.1 Deliveries to be made to the DOH location that placed the order.

#### 3.0 BIDDING

- 3.1 For Vendors bidding "or equal" parts, Vendor must provide the following:
  - 3.1.1 A complete manufacturers product line,
  - 3.1.2 Written certification that all equipment is completely compatible, and interchangeable with OEM Specifications,
  - 3.1.3 Should the "or equal" option be utilized, the Vendor must supply a complete cross reference OEM equipment part numbers to the non OEM equipment part numbers.

#### 4.0 INVOICING

- 4.1 Payment
  - 4.1 The Vendor must send an invoice to: The DOH location placing the order.
- 4.2 The State of West Virginia currently utilizes a VISA purchasing card program which is issued through a bank and administered through the West Virginia State Auditor's Office.
  - 4.2.1 The Vendor must supply an itemized credit card receipt, sales receipt, or cash register receipt.

#### 5.0 AWARD

This contract will be awarded in its entirety to the lowest responsible bidder meeting the specifications listed in this RFQ, not split.

## Cost Sheet RFQ#:0512C396

uantities listed in this RFQ are approximations only. It is understood and agreed that the contract shall cover the quantities actually ordered for delivery ring the term of the contract, whether more or less than the quantities shown. Award will be based on lowest total cost.

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Item No.	Estimated Quantity	Unit of Measure	Stihl Parts	"Or Equal" Parts	Manufacturers Unit Price	Discounted Unit Price	Extended Amount
NO.	Quantity	ivieasure					
1	8	EACH	Model No. FS90R  Description: Stihl Line Trimmer	Model No.  FS90R  Description:  Stihl Line Trimme	\$319.95	\$252.77	\$ 2022.16
2	12	EACH	Model No. 0000-930-3402 Description: Bulk String	Model No. 0000-930-3402 Description: Bulk String	\$52.95	\$ 41.84	\$502.08
3	2	EACH	Model No. FC90 Description: Lawn Edger	Model No. FC90 Description: Lawn Edger	\$359.95	\$ 284.37	\$ 568.74
4	12	EACH	Model No. MS170-16 Description: Light Duty Saw	Model No. MS170-16 Description: Light Duty Saw	\$179.95	\$142.17	\$ 1706.04
5	10	EACH	Model No. MS290-16 Description: Heavy Duty Saw	Model No. MS290-16 Description: Heavy Duty Saw	\$379.95	\$300.17	\$ 3001.70
6	10	EACH	Model No. MS391-18 Description: Heavy Duty Saw	Model No. MS391-18 Description: Heavy Duty Saw	\$549.95	\$434.47	\$ 4344.70

## Cost Sheet RFQ#:0512C396

				MIG	#.0312C390		
7	8	EACH	Model No. MS362-20 Description: Heavy Duty Saw	Model No. MS362-20 Description: Heavy Duty Saw	\$ 709.95	\$ 560.87	\$ 4486.96
8	6	EACH	Model No. MS460-25 Description: Heavy Duty Saw	Model No. MS460-25 Description: Heavy Duty Saw	\$989.95	\$ 782.06	\$ 4692.36
9	10	EACH	Model No. HT101 Description: Pole Saw	Model No. HT101 Description: Pole Saw	\$599.95	\$473.97	\$ 4739.70
10	2	EACH	Model No. BR550 Description: Blower, Back Pac	Model No BR550 - Description: Blower, Back Pac	\$ 449.95	\$355.47	\$ <sub>710.94</sub>
11 11	1	EACH	Riding Mower Engine: 20-25 HP Professional Grade Deck: min. 12 Gauge Steel Spindles w/ball bearings Front Axle: Heavy-duty cast iron w/grease fittings Drive System: Auto hydro pump w/filter 50-inch cut, minimum No Brand Specified	Model No. John Deere X530 Description: 24 Horsepower 54 inch cutting width. Twin Touch Hydrostatic Transmission. Internal Wet Brak Cast Iron Front axle (greasable) w/ replacable steel bushings. Greasable deck spindle w/ball bearings. Power Steering.	\$6899.00 ces	\$5145.00 \$	\$ 5145.00 \$

Per specification.

Cost Sheet RFQ#:0512C396

12	2	EACH	Push Mower, 4 HP minimum. 20-inch cut, minimum Steel Deck, 14 Gauge Commercial Warranty *machine-90 days *engine-90 days No Brand Specified	Model No. Bolens 11A-A40J06 Description:  4.5 hp 21 inch Walk Behind Mower. Per Specification	\$159.99	\$ \$179.99	\$359.98
				Total Amount			\$ 32,280.36

## State of West Virginia

## **VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing

	DIVISIO	n will make the determination of the Resident Vendor Preference, if applicable.
	1.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
,	2.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
	3.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
		Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or
5	). 	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the data are the latter and the latter are the

- continuously for the four years immediately preceding the date on which the bid is submitted: or.
- Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: 6. Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Middletown Tractor Sales	Signed: 3 Mark
Date: 5/1/12	Title: Attomortet MGR
*Check any combination of preference consideration(s) indicated about	ove, which you are entitled to receive.

# STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

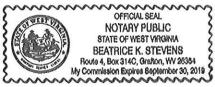
"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, vendor liability company or any other form or business association or other entity whatsoever, related to any with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

## 



Please use this document for technical questions, posing in a question format	
Please refer to the section your question is in reference	e to.
Technical questions for RFQ# 0512 C 396	*
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