



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER
HOP11051

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER
304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE
 Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Reg Acct 2239-1138

SHIP TO

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/11/2010				

BID OPENING DATE: 09/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UQP	CAT NO	ITEMNUMBER	UNIT PRICE	AMOUNT
0001	1	JB		988-65	34.00 per hr.	34.00 per hr
<p>***** THERE WILL BE A MANDATORY PRE-BID MEETING ON 08/25/2010 AT 10:00AM AT THE HOSPITAL IN AD ONE TRAINING ROOM. *****</p> <p>OPEN END BLANKET</p> <p>MANDATORY PRE-BID A MANDATORY PRE-BID WILL BE HELD ON 08/25/2010 AT 10:00 AM AT THE HOSPITAL IN AD ONE TRAINING ROOM. ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING. FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT IN DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER. AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATORY PRE-BID. FAILURE TO PROVIDE YOUR COMPANY AND REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT</p>						

REC'D
 SEP 17 PM 2:03
 34.00 per hr

SIGNATURE <i>William W. Wolfe Sr.</i>		TELEPHONE 304 789 5826 <i>also fax</i>	DATE 12 Sept 2010
TITLE owner	FEIN 272238631	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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<p>IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE SHEET. THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. IN ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER.</p> <p>ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON 11/01/2010 AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p>						

34⁰⁰ per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010	
TITLE owner	FEIN 292238631	ADDRESS CHANGES TO BE NOTED ABOVE	

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<p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY</p>						

34⁰⁰ per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE <i>304 789 5826</i>	DATE <i>12 Sept 2010</i>
TITLE <i>owner</i>	FEIN <i>2722 38631</i>	ADDRESS CHANGES TO BE NOTED ABOVE

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S.H.O.

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
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<p>RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p>INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 8/27/2010. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:</p> <p>ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311</p> <p>FAX: 304-558-4115 E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p>						

34⁰⁰ per hr

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EXHIBIT 4						
EXHIBIT 4						
<p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88 (XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p>REV 07/16/2007</p>						

3400 per hr

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<p>THE SUCCESSFUL BIDDER SHALL PROVIDE A CERTIFICATE OF WORKERS' COMPENSATION INSURANCE.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER:-----RW/FILE 22-----</p> <p>RFQ. NO.:-----HOP11051-----</p> <p>BID OPENING DATE:-----09/14/2010-----</p> <p>BID OPENING TIME:-----1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p>						

34⁰⁰ per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE <i>304 789 5826 fax</i>	DATE <i>12 Sept 2010</i>
TITLE <i>owner</i>	FEIN <i>272238631</i>	ADDRESS CHANGES TO BE NOTED ABOVE

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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				304 789 5826 same for park		
				CONTACT PERSON (PLEASE PRINT CLEARLY):		
				William W. Wolfe Sr		
***** THIS IS THE END OF RFQ HOP11051 *****						TOTAL: <u>34⁰⁰ per hr.</u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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WV-38A (Rev 01/01/07)

STATE OF WEST VIRGINIA

PURCHASE CONTINUATION SHEET

Vendor Wolfe's Mowing and Snow Plowing

Buyer:	Page:	Requisition or P.O. No
RW22	2	HOP11051
Spending Unit:		
HOPEMONT HOSPITAL		

HOPEMONT HOSPITAL IS A TWENTY FOUR (24) HOURS, SEVEN DAY A WEEK FACILITY, THE VENDOR WILL BE RESPONSIBLE FOR MONITORING THE WEATHER, PLOWING AND TREATING (SNOW AND ICE) AS NEEDED. NO EXCEPTIONS.

VENDOR IS TO SUPPLY ALL MATERIALS, LABOR AND EQUIPMENT TO PLOW SNOW, REMOVE SNOW AND TREAT ALL PARKING LOTS AND ROADWAYS LOCATED AT THE FACILITY, INCLUDING ALL EXITING ROADS.

IT IS MANDATORY FOR THE VENDOR TO KEEP THE ENTRANCES FROM ROUTE 7 TO THE FACILITY CLEAR TO ENSURE VISIBILITY WHEN ENTERING OR EXITING ROUTE 7. ALSO CLEAR AS CLOSE TO BUILDING, WALKWAYS AND OTHER OBJECTS AS POSSIBLE AND NOT BLOCK FIRE DOORS OR FIRE HYDRANTS.

THE FACILITY IS NOT RESPONSIBLE TO CALL VENDOR FOR SNOW REMOVAL. IT IS MANDATORY FOR THE VENDOR TO MONITOR THE WEATHER AND PERFORM DUTIES AS NEEDED. IF PROBLEMS ARISE VENDOR MUST CONTACT MAINTENANCE SUPERVISOR IMMEDIATELY.

AT THE END OF THE SNOW REMOVAL SEASON, THE VENDOR AND MAINTENANCE SUPERVISOR WILL INSPECT THE GROUNDS TO DETERMINE IF ANY GROUND REPAIRS WILL BE NECESSARY. IF IT IS DETERMINED DAMAGE OCCURED, THE VENDOR WILL BE RESPONSIBLE FOR ALL REPAIRS DAMAGED BY THE SNOW REMOVAL EQUIPMENT, INCLUDING BUT NOT LIMITED TO SOD REPLACEMENT, SEEDING AND/OR MULCHING.

THERE WILL BE A MANDATORY PRE-BID MEETING LOCATED AT HOPEMONT HOSPITAL 150 HOPEMONT DRIVE, TERRA ALTA WV 26764 IN AD 1 MEETING ROOM.

THE VENDOR WILL BE REQUIRED TO COMPLY WITH ALL STATE, FEDERAL, AND CITY REGULATIONS.

ALL INVOICES MUST BE SUBMITTED IN ARREARS, INVOICES MAY NOT BE SUBMITTED MORE THAN ONCE WEEKLY AND STATE LAW FORBIDS PAYMENT OF INVOICES PRIOR TO RECEIPT OF SERVICES.

EFFECTIVE DATE: 11/01/2010 THROUGH 10/31/2011.

THIS CONTRACT MAY BE RENEWED WITH TWO (2) ONE (1) YEAR RENEWALS WITH WRITTEN CONSENT OF BOTH PARTIES.

SUCCESSFUL VENDOR MUST FURNISH PROOF OF AUTOMOBILE INSURANCE, COLLISION AND COMPREHENSIVE INSURANCE WITH A MINIMUM OF \$100,000.00 PER OCCURRENCE WITH HOPEMONT HOSPITAL LISTED AS CERTIFICATE HOLDER.

HOP11051 Cost Sheet

Estimated

Annual

Usage:

858 hours

Description: Snow Removal to include all materials, labor, and equipment necessary to maintain all parking lots, roadways and exit roads located at the facility as described in specifications.

Grand Total:

Unit Cost: Total

\$34.00

Cost:

per hour

\$ 29172.00

\$ 29172.00

William W. Scott Sr.
Vendor Signature

Date

9/12/2010

Award will be made to the vendor meeting specifications with the lowest grand total bid. Quantities listed are estimates only. Actual needs of the facility will be met, whether it be greater or less than the estimated annual usage.

RFQ No. HOPI1051

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Wolfes Mowing and Snow Plowing

Authorized Signature: William W. Wolf Sr. Date: 9-13-10

State of WV

County of Preston, to-wit:

Taken, subscribed, and sworn to before me this 13 day of Sept, 2010

My Commission expires NOV 8, 2014

AFFIX SEAL HERE

NOTARY PUBLIC Kathy J. Bailey



State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. Application is made for 2.5% resident vendor preference for the reason checked:
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked:
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked:
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked:
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: William W Wolfe Sr. Signed: William W Wolfe Sr.
 Date: 12 Sept 2010 Title: owner

*Check any combination of preference consideration(s) indicated above which you are entitled to receive.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 HOP11051

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
 ROBERTA WAGNER
 304-558-0067

PROPERTY

RFQ COPY
 TYPE NAME/ADDRESS HERE

Wolfe's Mowing + Snow Plowing
704 Oaks Grove Circle
Terra Alta, WV 26764

SHIP TO

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/01/2010				

BID OPENING DATE: 09/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. ADDENDUM TO SPECIFICATIONS ATTACHED. 2. REVISED COST SHEET ATTACHED. 3. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
EXHIBIT 10						
REQUISITION NO.: HOP11051						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO. S:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						

34.00 PER HR

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 9/12/2010
TITLE owner	FEIN 272238631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
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 2019 Washington Street East
 Post Office Box 50130
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Request for Quotation

RFQ NUMBER
HOP11051

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

Wolfe's Mowing and Snow Plowing
 704 Oak Grove Circle
 Terra Alta, WV 26764
 William W. Wolfe, Sr.
 304-789-5826
 Bus Reg Acct 2239-1138

SHIP TO

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/01/2010				

BID OPENING DATE:

09/14/2010

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>William W. Wolfe Sr.</i> SIGNATURE</p> <p><i>Wolfe's Mowing and Snow Plowing</i> COMPANY</p> <p><i>12 Sept 2010</i> DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID</p> <p>REV. 09/21/2009</p> <p>END OF ADDENDUM NO. 1</p>						

3400 per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010
TITLE owner	FEIN 272238631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
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 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 HOP11:051

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
 ROBERTA WAGNER
 304-558-0067

RFQ COPY

VENDOR

TYPE NAME/ADDRESS HERE

Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Reg Acct 2239-1138

SHIP TO

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/01/2010				

BID OPENING DATE: 09/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		988-65	34 ⁰⁰ per hr	29172 ⁰⁰
SNOW PLOWING/TREATING OF ROADS AND PARKING LOTS						
***** THIS IS THE END OF RFQ HOP11051 ***** TOTAL:						29172 ⁰⁰

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe, Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010
TITLE owner	FEIN 272238631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

HOP1151 Addendum1

Addendum to Bid:

Hopemont Hospital to add: Vendor may request additional equipment to be used in the event of significant snow or ice accumulations. With prior approval of the facility the vendor will be allowed to bill the facility for the approved additional equipment and for approved additional hours to clear the roadways and parking lots.

HOP11051 Cost Sheet

Estimated

Annual

Usage: Description:

858 hours Snow Removal to include all materials, labor, and equipment necessary to maintain all parking lots, roadways and exit roads located at the facility as described in specifications.

Unit Cost: Total

Cost:

\$ 34⁰⁰ \$ 29172⁰⁰

per hour

50 hours Additional equipment and labor in the event of significant snow and ice accumulations, may be invoiced separately with prior approval from the facility.

\$ 34⁰⁰ \$ 1700⁰⁰

Grand Total:

\$ 30872⁰⁰

William W. Wolfe Sr. 9/12/2010
Vendor Signature Date

Award will be made to the vendor meeting specifications with the lowest grand total bid.

Quantities listed are estimates only. Actual needs of the facility will be met, whether it be greater or less than the estimated annual usage.

SIGN IN SHEET

Request for Proposal No.

PLEASE PRINT

Page of
Date: 8/25/10

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME

MAILING ADDRESS

TELEPHONE & FAX NUMBERS

Company:	Pine Hills Greenhouse	653 Feather Rd	PHONE 304-789-6329
Rep:	Rob Baker	Terra Alta, WV 26764	TOLL FREE
Email Address:			FAX Same - Call 1st
Company:	WALF'S MOVING AND STORAGE	Playng Service 704 OAKS	PHONE 304-789-5826
Rep:	William W. WALTERS	DBA GROVE CIR	TOLL FREE
Email Address:		TERRADA WVA 26764	FAX
Company:	SOS Construction		PHONE 304-698-7284
Rep:	Kick Spahr		TOLL FREE
Email Address:	Spahrrentals@yahoo.com		FAX
Company:	SPORT SERVICES	Supply Services	PHONE 789-2820
Rep:	TOM SWOPE	PO Box 125	TOLL FREE
Email Address:		Terra Alta WV 26764	FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
POST OFFICE BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130
08/23/2010

WILLIAM W WOLFE SR
WOLFES MOWING & SNOW PLOWING
704 OAK GROVE CIR

TERRA ALTA WV 26764

THIS IS TO CONFIRM RECEIPT OF YOUR VENDOR REGISTRATION FEE. PAYMENT OF THE FEE ENABLES YOU TO PARTICIPATE IN THE PURCHASING DIVISION'S COMPETITIVE BID PROCESS AND ENTITLES YOU TO A ONE-YEAR SUBSCRIPTION TO THE WEST VIRGINIA PURCHASING BULLETIN. A NEW ISSUE OF THE WEST VIRGINIA PURCHASING BULLETIN IS POSTED ON OUR WEB SITE EACH WEEK. BID OPPORTUNITIES ESTIMATED AT \$25,000 OR MORE ARE ADVERTISED IN THIS PUBLICATION. WE ENCOURAGE YOU TO LOG ON AND VIEW THE BULLETIN EVERY FRIDAY SO AS NOT TO MISS IMPORTANT BIDDING OPPORTUNITIES. OUR WEB ADDRESS IS:

[HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE](http://www.state.wv.us/admin/purchase)

IN ORDER TO ACCESS THE WEST VIRGINIA PURCHASING BULLETIN, YOU WILL NEED YOUR VENDOR NUMBER, GROUP NUMBER (IF ANY), AND YOUR PASSWORD WHICH ARE PRINTED BELOW. YOUR ACCESS WILL BECOME EFFECTIVE ON THE FIRST MONDAY AFTER 08/23/2010, STATE HOLIDAYS EXCLUDED.

HELPFUL TIPS: YOUR COMPUTER-GENERATED VENDOR NUMBER BEGINS WITH AN ASTERISK, BUT DO NOT USE THE ASTERISK WHEN LOGGING IN. ALSO, OUR LOGIN SCRIPT IS CASE SENSITIVE. THEREFORE, IF YOUR VENDOR NUMBER CONTAINS A CHARACTER LIKE A, B, OR C, PLEASE TYPE IT IN UPPER CASE.

IF YOU HAVE QUESTIONS, FEEL FREE TO CONTACT US AT 304-558-2311 OR JEANNE.B.BARNHART@WV.GOV. THANK YOU.

SINCERELY YOURS,

VENDOR REGISTRATION

VENDOR NUMBER : *823125706
GROUP NUMBER :
PASSWORD : 71077



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
HOP11051

PAGE
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ADDRESS CORRESPONDENCE TO ATTENTION TO
**ROBERTA WAGNER
 304-558-0067**

RFQ COPY
 TYPE NAME/ADDRESS HERE
**Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Reg Acct 2239-1138**

HEALTH AND HUMAN RESOURCES
**HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411**

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/11/2010				

BID OPENING DATE: **09/14/2010** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THERE WILL BE A MANDATORY PRE-BID MEETING ON 08/25/2010 AT 10:00AM AT THE HOSPITAL IN AD ONE TRAINING ROOM. *****						
0001	1	JB		988-65	34.00 per hr.	34.00 per hr
OPEN END BLANKET MANDATORY PRE-BID A MANDATORY PRE-BID WILL BE HELD ON 08/25/2010 AT 10:00 AM AT THE HOSPITAL IN AD ONE TRAINING ROOM. ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING. FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT IN DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER. AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATORY PRE-BID. FAILURE TO PROVIDE YOUR COMPANY AND REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT						

SEP 17 PM 2:03
 RECEIVED

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *William W. Wolfe Sr.* TELEPHONE: **304 789 5826** DATE: **12 Sept 2010**

TITLE: **owner** FEIN: **272238631** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED VENDOR



State of West Virginia
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 Charleston, WV 25305-0130

Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER
304-558-0067

RFQ COPY
 TYPE NAME/ADDRESS HERE
 Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Reg Acct 2239-1138

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/11/2010				

BID OPENING DATE: **09/14/2010** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	QAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE SHEET. THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. IN ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER.</p> <p>ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON 11/01/2010 AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p>						
						34 ⁰⁰ per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010
TITLE owner	FAX 2722 38631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
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 2019 Washington Street East
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 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER
804-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
 Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Reg Acct 2239-1138

SUPPLIER

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/11/2010				

BID OPENING DATE: 09/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	HOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY</p>						

34⁰⁰ per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010	
TITLE owner	FEIN 2722 38631	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
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 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
HOP11051

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ADDRESS CORRESPONDENCE TO ATTENTION OF
**ROBERTA WAGNER
 304-558-0067**

RFQ COPY
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 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
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08/11/2010				

BID OPENING DATE: **09/14/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UICP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p>INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 8/27/2010. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:</p> <p>ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311</p> <p>FAX: 304-558-4115 E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p>						

34⁰⁰ per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010
TITLE owner	FEIN 2722 38631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
HOP11051

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6

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER
304-558-0067

RFQ COPY
TYPE NAME/ADDRESS HERE
 Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Req Acct 2239-1138

HEALTH AND HUMAN RESOURCES
HOPEMONT HOSPITAL
CENTRAL RECEIVING
150 HOPEMONT DRIVE
TERRA ALTA, WV
26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/11/2010				

BID OPENING DATE: **09/14/2010** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UQP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE SUCCESSFUL BIDDER SHALL PROVIDE A CERTIFICATE OF WORKERS' COMPENSATION INSURANCE.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER:-----RW/FILE 22-----</p> <p>RFQ. NO.:-----HOP11051-----</p> <p>BID OPENING DATE:-----09/14/2010-----</p> <p>BID OPENING TIME:-----1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p>						

34th per hr

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE <i>304 789 5826</i>	DATE <i>12 Sept 2010</i>
TITLE <i>owner</i>	FEIN <i>272238631</i>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER
304-558-0067

PROPERTY

RFQ COPY
 TYPE NAME/ADDRESS HERE
 Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Reg Acct 2239-1138

SHIP TO

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/11/2010				

BID OPENING DATE: **09/14/2010** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				304 789 5826		same for fax
CONTACT PERSON (PLEASE PRINT CLEARLY):				William W. Wolfe Sr.		
***** THIS IS THE END OF RFQ HOP11051 *****						TOTAL: 34 ⁰⁰ per hr.

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010
TITLE owner	FEIN 272238631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

WV-35A (Rev 01/01/07)

STATE OF WEST VIRGINIA

PURCHASE CONTINUATION SHEET

Vendor: Wolfe's Mowing and Snow Plowing

Buyer:	Page:	Requisition or P.O. No.
RW22	2	HOP11051
Spending Unit:		HOPEMONT HOSPITAL

HOPEMONT HOSPITAL IS A TWENTY FOUR (24) HOURS, SEVEN DAY A WEEK FACILITY, THE VENDOR WILL BE RESPONSIBLE FOR MONITORING THE WEATHER, PLOWING AND TREATING (SNOW AND ICE) AS NEEDED. NO EXCEPTIONS.

VENDOR IS TO SUPPLY ALL MATERIALS, LABOR AND EQUIPMENT TO FLOW SNOW, REMOVE SNOW AND TREAT ALL PARKING LOTS AND ROADWAYS LOCATED AT THE FACILITY, INCLUDING ALL EXITING ROADS.

IT IS MANDATORY FOR THE VENDOR TO KEEP THE ENTRANCES FROM ROUTE 7 TO THE FACILITY CLEAR TO ENSURE VISIBILITY WHEN ENTERING OR EXITING ROUTE 7. ALSO CLEAR AS CLOSE TO BUILDING, WALKWAYS AND OTHER OBJECTS AS POSSIBLE AND NOT BLOCK FIRE DOORS OR FIRE HYDRANTS.

THE FACILITY IS NOT RESPONSIBLE TO CALL VENDOR FOR SNOW REMOVAL. IT IS MANDATORY FOR THE VENDOR TO MONITOR THE WEATHER AND PERFORM DUTIES AS NEEDED. IF PROBLEMS ARISE VENDOR MUST CONTACT MAINTENANCE SUPERVISOR IMMEDIATELY.

AT THE END OF THE SNOW REMOVAL SEASON, THE VENDOR AND MAINTENANCE SUPERVISOR WILL INSPECT THE GROUNDS TO DETERMINE IF ANY GROUND REPAIRS WILL BE NECESSARY. IF IT IS DETERMINED DAMAGE OCCURED, THE VENDOR WIL BE RESPONSIBLE FOR ALL REPAIRS DAMAGED BY THE SNOW REMOVAL EQUIPMENT, INCLUDING BUT NOT LIMITED TO SOD REPLACEMENT, SEEDING AND/OR MULCHING.

THERE WILL BE A MANDATORY PRE-BID MEETING LOCATED AT HOPEMONT HOSPITAL 160 HOPEMONT DRIVE, TERRA ALTA WV 26764 IN AD 1 MEETING ROOM.

THE VENDOR WILL BE REQUIRED TO COMPLY WITH ALL STATE, FEDERAL, AND CITY REGULATIONS.

ALL INVOICES MUST BE SUBMITTED IN ARREARS, INVOICES MAY NOT BE SUBMITTED MORE THAN ONCE WEEKLY AND STATE LAW FORBIDS PAYMENT OF INVOICES PRIOR TO RECEIPT OF SERVICES.

EFFECTIVE DATE: 11/01/2010 THROUGH 10/31/2011.

THIS CONTRACT MAY BE RENEWED WITH TWO (2) ONE (1) YEAR RENEWALS WITH WRITTEN CONSENT OF BOTH PARTIES.

SUCCESSFUL VENDOR MUST FURNISH PROOF OF AUTOMOBILE INSURANCE, COLLISION AND COMPREHENSIVE INSURANCE WITH A MINIMUM OF \$100,000.00 PER OCCURRENCE WITH HOPEMONT HOSPITAL LISTED AS CERTIFICATE HOLDER.

HQP11051 Cost Sheet

Estimated Annual

Unit Cost: Total Cost:

Usage: 858 hours Description: Snow Removal to include all materials, labor, and equipment necessary to maintain all parking lots, roadways and exit roads located at the facility as described in specifications.

\$34.00 per hour \$29172.00

Grand Total:

\$29172.00

William W. Wood Sr. 2/12/2010 Vendor Signature Date

Award will be made to the vendor meeting specifications with the lowest grand total bid.

Quantities listed are estimates only. Actual needs of the facility will be met, whether it be greater or less than the estimated annual usage.

RFQ No. H0P11051

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Wolfes Mowing and Snow Plowing

Authorized Signature: William W. Wolf Sr Date: 9-13-10

State of WV

County of Preston, to-wit:

Taken, subscribed, and sworn to before me this 13 day of Sept, 2010.

My Commission expires NOV 8, 2014

AFFIX SEAL HERE

NOTARY PUBLIC Kathy J Bailey





State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
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Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

Wolfe's Mowing + Snow Plowing
704 Oaks Grove Circle
Terra Alta, WV 26764

SHIP TO

HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/01/2010				

BID OPENING DATE: **09/14/2010** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. ADDENDUM TO SPECIFICATIONS ATTACHED 2. REVISED COST SHEET ATTACHED. 3. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
EXHIBIT 10						
REQUISITION NO.: HOP11051						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO. S:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						

RECEIVED
 SEP 14 10:16
 PURCHASING DIVISION
 STATE OF WV

34.00 PER HR

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 9/12/2010
TITLE <i>owner</i>	FEIN 272238631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 ROBERTA WAGNER
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RFQ COPY
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 Wolfe's Mowing and Snow Plowing
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 Terra Alta, WV 26764
 William W. Wolfe, Sr.
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 Bus Reg Acct 2239-1138

SHIP TO
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/01/2010				

BID OPENING DATE: 09/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>William W. Wolfe Sr...</i> SIGNATURE</p> <p><i>Wolfe's Mowing and Snow Plowing</i> COMPANY</p> <p><i>12 Sept 2010</i> DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID</p> <p>REV. 09/21/2009</p> <p>END OF ADDENDUM NO. 1</p> <p style="text-align: right;">3400 Per hr</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010
TITLE owner	FEIN 2722 38631	ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF
 ROBERTA WAGNER
 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

V
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Wolfe's Mowing and Snow Plowing
 William W. Wolfe, Sr.
 704 Oak Grove Circle
 Terra Alta, WV 26764
 304-789-5826
 Bus Reg Acct 2239-1138

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HEALTH AND HUMAN RESOURCES
 HOPEMONT HOSPITAL
 CENTRAL RECEIVING
 150 HOPEMONT DRIVE
 TERRA ALTA, WV
 26764-7728 304-789-2411

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/01/2010				

BID OPENING DATE: 09/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		988-65	34 ⁰⁰ per hr	29172 ⁰⁰
SNOW PLOWING/TREATING OF ROADS AND PARKING LOTS						
***** THIS IS THE END OF RFQ HOP11051 ***** TOTAL:						29172 ⁰⁰

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William W. Wolfe, Sr.</i>	TELEPHONE 304 789 5826	DATE 12 Sept 2010
TITLE owner	FEIN 272238631	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

HOP1151 Addendum1

Addendum to Bid:

Hopemont Hospital to add: Vendor may request additional equipment to be used in the event of significant snow or ice accumulations. With prior approval of the facility the vendor will be allowed to bill the facility for the approved additional equipment and for approved additional hours to clear the roadways and parking lots.

HOP11051 Cost Sheet

Estimated Annual Usage:	Description:	Unit Cost:	Total Cost:
858 hours	Snow Removal to include all materials, labor, and equipment necessary to maintain all parking lots, roadways and exit roads located at the facility as described in specifications.	\$ <u>34⁰⁰</u> per hour	\$ <u>29172⁰⁰</u>
50 hours	Additional equipment and labor in the event of significant snow and ice accumulations, may be invoiced separately with prior approval from the facility.	\$ <u>34⁰⁰</u>	\$ <u>1700⁰⁰</u>
Grand Total:			\$ <u>30872⁰⁰</u>

William G. Gudge Sr. 9/12/2010
 Vendor Signature Date

Award will be made to the vendor meeting specifications with the lowest grand total bid.

Quantities listed are estimates only. Actual needs of the facility will be met, whether it be greater or less than the estimated annual usage.

SIGN IN SHEET

PLEASE PRINT

Request for Proposal No. _____

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	PHONE TOLL FREE	FAX
Company: Pine Hills Greenhouse Rep: Rob Baker	653 Feather Rd Terra Alta, WV 26764	PHONE 304-789-6329 TOLL FREE	FAX Same - Call 1st
Company: Inlfe's Mowing and Snow Plowing Service Rep: William W. Walters DBA	704 Oaks Grove Cir TERRA ALTA WV 26764	PHONE 304-789-5826 TOLL FREE	FAX
Company: SOS Construction Rep: Rick Spahr		PHONE 304-698-7284 TOLL FREE	FAX
Company: Support Services Rep: Jim Smart	Support Services 190 Box 125 Terra Alta WV 26764	PHONE 789-2820 TOLL FREE	FAX
Company: _____ Rep: _____		PHONE _____ TOLL FREE	FAX _____
Company: _____ Rep: _____		PHONE _____ TOLL FREE	FAX _____

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
POST OFFICE BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130
08/23/2010

WILLIAM W WOLFE SR
WOLFES MOWING & SNOW PLOWING
704 OAK GROVE CIR

TERRA ALTA WV 26764

THIS IS TO CONFIRM RECEIPT OF YOUR VENDOR REGISTRATION FEE. PAYMENT OF THE FEE ENABLES YOU TO PARTICIPATE IN THE PURCHASING DIVISION'S COMPETITIVE BID PROCESS AND ENTITLES YOU TO A ONE-YEAR SUBSCRIPTION TO THE WEST VIRGINIA PURCHASING BULLETIN. A NEW ISSUE OF THE WEST VIRGINIA PURCHASING BULLETIN IS POSTED ON OUR WEB SITE EACH WEEK. BID OPPORTUNITIES ESTIMATED AT \$25,000 OR MORE ARE ADVERTISED IN THIS PUBLICATION. WE ENCOURAGE YOU TO LOG ON AND VIEW THE BULLETIN EVERY FRIDAY SO AS NOT TO MISS IMPORTANT BIDDING OPPORTUNITIES. OUR WEB ADDRESS IS:

[HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE](http://www.state.wv.us/admin/purchase)

IN ORDER TO ACCESS THE WEST VIRGINIA PURCHASING BULLETIN, YOU WILL NEED YOUR VENDOR NUMBER, GROUP NUMBER (IF ANY), AND YOUR PASSWORD WHICH ARE PRINTED BELOW. YOUR ACCESS WILL BECOME EFFECTIVE ON THE FIRST MONDAY AFTER 08/23/2010, STATE HOLIDAYS EXCLUDED.

HELPFUL TIPS: YOUR COMPUTER-GENERATED VENDOR NUMBER BEGINS WITH AN ASTERISK, BUT DO NOT USE THE ASTERISK WHEN LOGGING IN. ALSO, OUR LOGIN SCRIPT IS CASE SENSITIVE. THEREFORE, IF YOUR VENDOR NUMBER CONTAINS A CHARACTER LIKE A, B, OR C, PLEASE TYPE IT IN UPPER CASE.

IF YOU HAVE QUESTIONS, FEEL FREE TO CONTACT US AT 304-558-2311 OR JEANNE.B.BARNHART@WV.GOV. THANK YOU.

SINCERELY YOURS,

VENDOR REGISTRATION

VENDOR NUMBER :
GROUP NUMBER :
PASSWORD :

