

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

S H P GSD116453

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ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

700cm

*808090207 304-776-8063 CAMEL TECHNOLOGIES LLC 1326 OHIO AVE

DUNBAR WV 25064

DEPARTMENT OF ADMINISTRATION VARIOUS LOCALES AS INDICATED BY ORDER

DATE PRIN	TED	TER	MS OF SAL	E	SHIPA	9A	F	O:B	FREIGHT TERMS	
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TITLE Manager		<i>1</i>	05 9 -	-077102	21		AD	DRESS CHANGE	S TO BE NOTED ABOVE	

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- In the event the vendor/contractor files for bankruptcy protection, the State may deem 12. BANKRUPTCY: this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.

3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate

shipping terms are clearly identified in the quotation.

4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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KRISTA FERRELL

*808090207 304-776-8063 CAMEL TECHNOLOGIES LLC 1326 OHIO AVE

DUNBAR WV 25064

DEPARTMENT OF ADMINISTRATION VARIOUS LOCALES AS INDICATED BY ORDER

DATE PRINTED TERMS OF SALE SHIP VIA FOB. FREIGHT TERMS 04/07/2011 BID OPENING DATE: 04/26/2011 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT NO CONTACT BETWEEN THE VENDOR AND THE AGENCY IS PERMITTED WITHOUT THE EXPRESS WRITTEN CONSENT OF THE STATE BUYER. VIOLATION MAY RESULT IN THE REJECTION OF THE BID. THE STATE BUYER NAMED ABOVE IS THE SOLE EXHIBIT 10 REQUISITION NO.: .GSD116453... ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NO. 'S: NO. 1 ..XXXX... NO. 2 NO. 3 NO. I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. SEE REVERSE SIDE FOR TERMS AND CONDITIONS 304-776-8063 SIGNATURE DATE 4/22/2011 **ADDRESS CHANGES TO BE NOTED ABOVE** 055-0771021 Manager



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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KRISTA FERRELL 304-558-2596

*808090207 304-776-8063 CAMEL TECHNOLOGIES LLC VENDOR 1326 OHIO AVE

DUNBAR WV 25064 DEPARTMENT OF ADMINISTRATION VARIOUS LOCALES AS INDICATED BY ORDER

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

KRISTA FERRELL 304-558-2596

304-776-8063 ES LLC

DUNBAR WV 25064

CAMEL TECHNOLOGIES LLC

***808090207**

1326 OHIO AVE

DEPARTMENT OF ADMINISTRATION VARIOUS LOCALES AS INDICATED BY ORDER

FREIGHT TERMS DATE PRINTED TERMS OF SALE SHIP VIA F.O.B 04/07/2011 BID OPENING DATE: **BID OPENING TIME** 01:30PM 04/26/2011 CAT AMOUNT QUANTITY. UOP ITEM NUMBER UNIT PRICE LINE WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) SUCCESSIVE ONE (1) YEAR PERIODS. THE DIRECTOR OF PURCHASING RESERVES THE CANCELLATION: RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK). INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COVERAGE OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF THE CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$1,000,000.00. WORKER'S COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKER'S COMPENSATION IF SUCCESSFUL. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTICY PRIOTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. SEE REVERSE SIDE FOR TERMS AND CONDITIONS 304-776-8063 SIGNATURE 4/22/2011 ADDRESS CHANGES TO BE NOTED ABOVE 035-0771021 Manager



State of West Virginia
Department of Administration
Purchasing Division
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304-776-8063

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KRISTA FERRELL

304-558-2596

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DATE PRIN	ITED	TER	MS OF SAL	E	SHIP V	A		F.O.B.	FREIGHTTERMS
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DATE PRIN	TED T	RMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
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	r .	1 1	THIS INFORMATIO D MAY NOT BE CON	N ON THE FACE OF SIDERED:	
	SEALED BID				
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	304	<u>-776-8095</u>			
	CONTACT PER	SON (PLEASE	PRINT CLEARLY):		
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Manager	-	055-0771	021	ADDRESS CHANGE	S TO DE NOTED ABOVE

SECTION 6: AWARD CRITERIA

The State of West Virginia shall award this Contract to the lowest qualified bidder according to the following award criteria.

The following formula shall be used to award the Contract:

A + B + C = D (Your Bid, Annual Cost of Services)

The following is a sample bid tabulation for reference only:

Bldg 4, 112 California Avenue, Charleston WV	\$	20.00	per month
Bldg 5, Capitol Campus, Charleston, WV	\$	20.00	per month
Bldg 6, Capitol Campus, Charleston, WV	\$	20.00	per month
Bldg 11, Central Plant, 218 California Av, Charleston, WV	\$	20.00	per month
Bldg 15, 2019 Washington St E, Charleston, WV	\$	20.00	per month
Bldg 16, 2100 Washington St E, Charleston WV	s ·	20.00	per month
Bldg 17, 2101 Washington St E, Charleston, WV	\$	20.00	per month
Bldg 20, Records Mgt, 617 Broad St, Charleston, WV	\$	20.00	per month
Bldg 22, Tax & Revenue, 1001 Lee St, Charleston, WV	\$ \$	20.00	per month
Bldg 23, Office Center, 407 Neville St, Beckley WV	\$	20.00	per month
Bldg 25, DHHR, 5 th & Avery Sts, Parkersburg WV	\$	20.00	per month
	٠.	20.00	per month
Bldg 27, Surplus Property, 2700 Charles Ave, Dunbar, WV			•
Bldg 29, Airport Hangar, Yeager Airport, Charleston, WV	\$_	20.00	per month
Bldg 32, DHHR 2699 Park Av, Huntington, WV	\$.	20.00	per month
Bldg 34, DHHR, 100 Municipal Plaza, Weirton WV	\$	20.00	per month
Bldg 36, One Davis Square, Charleston, WV	\$	20.00	per month
Bldg 37, DEP, 610 57 th St, Charleston, WV	\$	20.00	per month
Bldg 74, 318 4 th Ave, South Charleston, WV	\$	20.00	per month
Bldg 84, 1409 Greenbrier Street, Charleston, WV	\$	20.00	per month
Bldg 86, 1124 Smith Street, Charleston, WV	\$	20.00	per month
Bldg 97, DHHR, 203 E 3 rd Ave, Williamson, WV	\$	20.00	per month
Diug 51, Dinin, 203 E 3 Ave, winiamson, w v	Ψ.	20.00	. Per montin
A. Total Monthly Cost	\$	420.00	per month

В.	Cost to provide Labor per hour to enable systems for monitoring is \$_50.00 hou	ır.
C.	Markup of materials to enable systems is 20 %.	
	<u>Total Monthly Cost (A) x 12 (months)</u> = \$ 5040.00	_
	Hourly Labor Rate (B) x 100 (estimated for bid purposes only) = \$ 5000.00	
	+ Materials Markup (C) x \$10000.00 (estimated for bid purposes only) = \$12,000.00	
	Total Contractor Rid = \$ 22.040.00	

GSD116453 Attachment A, Bid Form

Bldg 4, 112 California Avenue, Charleston WV	\$ 20.00 per month
Bldg 5, Capitol Campus, Charleston, WV	\$_20.00 per month
Bldg 6, Capitol Campus, Charleston, WV	\$_20.00 per month
Bldg 11, Central Plant, 218 California Av, Charleston, WV	\$ <u>20.00</u> per month
Bldg 15, 2019 Washington St E, Charleston, WV	\$ <u>20.00</u> per month
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Bldg 27, Surplus Property, 2700 Charles Ave, Dunbar, WV	\$ 20.00 per month
Bldg 29, Airport Hangar, Yeager Airport, Charleston, WV	\$ 20.00 per month
Bldg 32, DHHR 2699 Park Av, Huntington, WV	\$ 20.00 per month
Bldg 34, DHHR, 100 Municipal Plaza, Weirton WV	\$ <u>20.00</u> per month
Bldg 36, One Davis Square, Charleston, WV	\$ <u>20.00</u> per month
Bldg 37, DEP, 610 57 th St, Charleston, WV	\$ 20-00 per month
Bldg 74, 318 4 th Ave, South Charleston, WV	\$ <u>20.00</u> per month
Bldg 84, 1409 Greenbrier Street, Charleston, WV	\$ <u>20.00</u> per month
Bldg 86, 1124 Smith Street, Charleston, WV	\$20.00 per month
Bldg 97, DHHR, 203 E 3 rd Ave, Williamson, WV	\$_20.00 per month
A. Total Monthly Cost	\$ 420.00 per month

B. Cost to provide Lal	bor per hour to enable systems for monitoring is $$\frac{4}{2}$	5.00 hour.				
C. Markup of materi	ials to enable systems is 20 %.					
Total Monthly Cost (A	A) x 12 (months) =	\$ 5,040.00				
	+					
Hourly Labor Rate (B)	x 100 (estimated for bid purposes only)	\$4,500.00				
	+					
Materials Markup (C)	x \$10000.00 (estimated for bid purposes only)	\$12,000.00				
Total Vendor Bid	=	\$21,540.00				
Vendors Name:	CAMEL Technologies, LLC					
FEIN:	055-0771021					
Signature of Authorized Representative: Minley Miley						
Printed Name	Shirley McVey					
Date _	4/22/2011					

Rev. 09/08

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

GSD116453

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. <u>X</u> _	Application is made for 2.5% resident vendor Bidder is an individual resident vendor and has resident the date of this portification: or	preference ided continu	for the reason checked ously in West Virginia for fo	: our (4) years immediately preced-
<u>X</u> .	ing the date of this certification; or , Bidder is a partnership, association or corporation r business continuously in West Virginia for four (4) ownership interest of Bidder is held by another indi maintained its headquarters or principal place of preceding the date of this certification; or , Bidder is a nonresident vendor which has an affiliate	years imme ividual, partr business co e or subsidia	diately preceding the date nership, association or cor ontinuously in West Virgir ary which employs a minim	of this certification; or 80% of the poration resident vendor who has hia for four (4) years immediately um of one hundred state residents
	and which has maintained its headquarters or prin years immediately preceding the date of this certified	cipal place	of business within West Vi	rginia continuously for the four (4)
2. _X	Application is made for 2.5% resident vendor Bidder is a resident vendor who certifies that, du working on the project being bid are residents of Wimmediately preceding submission of this bid; or,	ring the life /est Virginia	of the contract, on averag	e at least 75% of the employees
3.	Application is made for 2.5% resident vendor Bidder is a nonresident vendor employing a minimal affiliate or subsidiary which maintains its headque minimum of one hundred state residents who ceremployees or Bidder's affiliate's or subsidiary's econtinuously for the two years immediately precedents.	mum of one larters or pr tifies that, d imployees a	hundred state residents of incipal place of business uring the life of the contra- are residents of West Virgi	or is a nonresident vendor with an within West Virginia employing a ct, on average at least 75% of the
4. _X_	Application is made for 5% resident vendor p Bidder meets either the requirement of both subdi	reference fivisions (1) a	for the reason checked: and (2) or subdivision (1) a	nd (3) as stated above; or ,
5.	Application is made for 3.5% resident vendor Bidder is an individual resident vendor who is a vete and has resided in West Virginia continuously f submitted; or,	eran of the U	nited States armed forces,	the reserves or the National Guard
6.	Application is made for 3.5% resident vendor Bidder is a resident vendor who is a veteran of the purposes of producing or distributing the commod continuously over the entire term of the project, or residents of West Virginia who have resided in the	e United Sta ities or com on average	ates armed forces, the res pleting the project which is at least seventy-five perce	erves or the National Guard, if, for the subject of the vendor's bid and ent of the vendor's employees are
require agains or ded	understands if the Secretary of Revenue determinements for such preference, the Secretary may ordent such Bidder in an amount not to exceed 5% of the acted from any unpaid balance on the contract or pure	er the Direct bid amoun urchase ord	or of Purchasing to: (a) rej t and that such penalty wil er.	ect the bid; or (b) assess a penalty I be paid to the contracting agency
author the red deeme	omission of this certificate, Bidder agrees to disclos izes the Department of Revenue to disclose to the Di quired business taxes, provided that such information and by the Tax Commissioner to be confidential.	rector of Pui on does not	chasing appropriate inform contain the amounts of ta	nation verifying that Bidder has paid xes paid nor any other information
and a	penalty of law for false swearing (West Virgini ocurate in all respects; and that if a contract is les during the term of the contract, Bidder will	issued to	Bidder and if anything	contained within this certificate
Bidde	r: <u>CAMEL Technologies, LLC</u>	Signed:	Shirley?	My
Date:	4/22/2011	Title:	Manager	

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. **GSD116453**

STATE OF WEST VIRGINIA **Purchasing Division**

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: CAMEL Technologies Authorized Signature: State of West Virginia County of Kanawha

WITNESS THE FOLLOWING SIGNATURE

Taken, subscribed, and sworn to before me this 22 day of _____

My Commission expires _/llarch 14,

NOTARY PUBLIC

AFFIX SEAL HERE

OFFICIAL SEAL Notary Public, State Of West Virginia RONALD MCVEY PO Box 641 Scott Depot, WV 25560 My Commission Expires March 14, 2016

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

WV PURCHASING ACA SECT Fax 304-558-4115
Request for Quotation

GSD116453

Apr 21 2011 11:51am P001/004

ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL B04-558-2596

*808090207 304-776-8063 CAMEL TECHNOLOGIES LLC 1326 OHIO AVE

DUNBAR WV 25064

776.8095

DEPARTMENT OF ADMINISTRATION SHIPTO VARIOUS LOCALES AS INDICATED BY ORDER

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Manager 055-6771021 ADDRESS CHANGES TO BE NOTED ABOVE										