



**State of West Virginia  
Department of Administration  
Purchasing Division**

**NOTICE**

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

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EOI - GSD116404

September 22, 2010

# Capitol Daycare

for the  
State of  
West Virginia

**E. T. BOGGESS, ARCHITECT, INC.**

101 Rockledge Ave.

Princeton, WV 24740

304-425-4491

etbarchitects.com

**WHITE HUTCHINSON LEISURE & LEARNING GROUP, INC**

4036 Baltimore Avenue, Kansas City, MO 64111 816-931-1040

**CMA ENGINEERING**

824 Cross Lanes Drive

Charleston, WV 25313

304-343-0316

**TERRADON CORPORATION**

PO Box 519

Nitro, WV 25143

304-755-8291

RECEIVED

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PROCUREMENT DIVISION  
STATE OF WV

**E. T. BOGGESS, ARCHITECT, INC.**  
**P.O. BOX 727**  
**PRINCETON, WEST VIRGINIA 24740**  
**(304)425-4491**  
**(304)425-2028 FAX**

*LETTER OF TRANSMITTAL*

PROJ. NO:  
 DATE: September 22, 2010  
 Atten: Krista Ferrell  
 RE: GSD116404

TO: Purchasing Division  
 2019 Washington Street, East  
 PO Box 50130  
 Charleston, WV 25305-0130

GENTLEMEN:

We are sending you  Enclosed  delivered the following items:

- Prints  CD  Specifications  Shop Drawings/Submittals  
 Application & Certificate for Payment  Qualifications

COPIES	DATE	SHEET	DESCRIPTION OF ENCLOSED ITEMS
4			<i>Expression of Interest – Capitol Daycare</i>

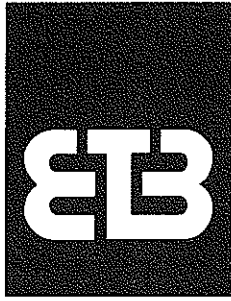
Remarks:

THESE ARE TRANSMITTED as checked below:

- For Payment  Resubmit  As requested  
 For your information/use  Approved as submitted  Returning your information  
 For review and comment  Approved as corrected  Please return to ETB

Signed: Todd Boguess, AIA, NCARB, Architect

If enclosures are not as noted, kindly notify us at once.



Krista Ferrell, Buyer Supervisor – File 21  
Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305

September 22, 2010

Dear Ms. Ferrell:

The **E.T. Boggess, Architect, Inc.**, team is ready to begin designing the Capitol Daycare facility immediately. Our team has a broad range of experience with similar child care facilities. In fact, our founder, Ted Boggess, was responsible for the first licensed daycare in the State of West Virginia. We have always taken great care to ensure the child-focused areas we have designed meets all codes and requirements, as well as provide a stimulating environment for their educational development.

*How we will meet your needs . . .*

I will be your architect and will provide a single source of responsibility for this work. ETB will also be coordinating the activities of our team of professional consultants which includes CMA Engineering for MEP Engineering and Terradon Corporation for Civil/Site Engineering. We also plan to utilize the expertise of White Hutchinson Leisure & Learning as our early childhood education consultant.

*What you will get from our team . . .*

- You will receive our full attention, from start to finish.
- You will benefit from the personal relationships we have developed throughout our state over the past 44 years.
- You will appreciate our dedication and commitment to the success of your project.

Our team is here to offer you the best in service, knowledge, and experience. Thank you for your consideration and we look forward to meeting with you during the interview process.

Sincerely,

A handwritten signature in black ink that reads 'Todd Boggess'.

Todd Boggess, AIA, NCARB, Architect  
President

P.S. You can reach me by cell phone at 304-920-6778, or by e-mail at [etb@etbarchitects.com](mailto:etb@etbarchitects.com).

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