

Expression of Interest #GSD116404



**Architectural / Engineering Services
Building (#16) - New Capitol Day Care
106 Michigan Avenue
Charleston, WV**

RECEIVED

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PROCURING DIVISION
STATE OF WV

McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN



September 20, 2010

Ms. Krista Ferrell
Purchasing Division
Department of Administration
Building 15
2019 Washington Street, East
Charleston, WV 25305-0130

Re: GSD116404 – A&E Services for Design of New Capitol Day Care

Dear Ms. Ferrell and Members of the Selection Committee;

We are pleased to provide the West Virginia Division of General Services with our Expression of Interest for Architectural and Engineering services for a new Capitol Day Care Center to be located at 106 Michigan Avenue in Charleston, WV.

McKinley & Associates has been providing design services since 1981. With offices in Washington PA, Wheeling WV, and Charleston WV, McKinley & Associates supports a professional staff of 40+ that includes architects, mechanical, electrical, plumbing/life safety engineers (MEP engineers) as well as a certified interior design department. All of these design disciplines are “In House”.

Your project will be led by **Thomas R. Worledge, AIA, LEED AP BD+C, REFP**, our **Charleston Area Manager**, whom is an **Architect** as well as a **LEED Accredited Professional**. In addition, **Bradley A. Crow, PE, LEED AP**, our Director of Engineering, will lead his staff with the design of the mechanical, electrical, plumbing and life safety systems for the project. We are also proposing to dedicate additional professional design staff from our **Charleston Office** which includes, **Nicole D. Riley** as an Architect Intern, **Deb Blakeman, NCIDQ #015070** for Interior Design, and **Dana E. Womack, Jr.** for Construction Administration. McKinley & Associates is a 40+ member firm and we are able to handle your project totally **“In House”, with West Virginia employees.**

For interior design, **Deb Blakeman** is one of only a few (NCIDQ) certified Interior Designers in the State of West Virginia. She has demonstrated the professional skills to earn this distinction. She has designed for West Virginia University’s Colson Hall, West Virginia University Institute of Technology’s Maclin Hall, and the Robert C. Byrd Biotechnology Center at Marshall University to name a few. Ms. Blakeman will be in charge of the space needs assessment, programming, and interior finish selections.

Thank you for reviewing our submission and considering McKinley & Associates for your project.

Sincerely,

Ernest Dellatorre
McKinley & Associates
edellatorre@mckinleyassoc.com

CONCEPT

McKinley & Associates has prepared a brief response to the evaluative criteria listed in the request for proposal's Concept (4.2.1) section.

PROGRAMMING

100% Thomas R. Worlledge / Architectural Team

This is the first stage of a project, the effort here is to define the scope of work. Interviews will take place to learn what the owner wants in the structure. This becomes a list of potential rooms for any use. This is a very important step as it sets up the remainder of the project.

SCHEMATIC DRAWINGS

95% Architectural Team

5% Engineering Team

This is the first time thoughts and dreams are put on paper. Armed with the programming information, our professionals start the process of rough drawings which now include hallways, restrooms and other common space. At the end of this phase the product is a first look at what the floorplan might look like, as well as a preliminary cost estimate.

DESIGN DEVELOPMENT DRAWINGS

60% Architectural Team

40% Engineering Team

Plans start to take shape and changes are made. Elevations start to give you an idea of what your project will look like. This is a very exciting time in the project as you are finalizing concepts and ideas, but also a very important time as this is the last chance to easily make changes.

CONSTRUCTION DRAWINGS

50% Architectural Team

50% Engineering Team

Now is the time that our professionals take all of the information gained from the meetings and the design development drawings and produce the drawings and specifications for the project. The construction drawings provide the tool needed for the contractors to bid the project and information and details necessary to construct the building. Changes become difficult at this point.

BIDDING

100% Thomas R. Worlledge / Architectural Team

This phase involves the actual bidding of the project. We will conduct a pre-bid meeting to handle all bidding information as well as conduct the bid opening and reporting.

CONSTRUCTION ADMINISTRATION

25% Architectural Team

25% Engineering Team

50% Dana E. Womack, Jr.

This phase involves the construction of the project. Our professionals now act as your agent and watch over the project. We will be on site approximately once a week and work with the contractors to make sure they are building what we designed and specified and are doing it correctly. We handle all paperwork from the contractor and provide the owner with approved pay requests. This phase is very important to ensure that you get what you are paying for.

INTERIOR DESIGN*

100% Deb Blakeman

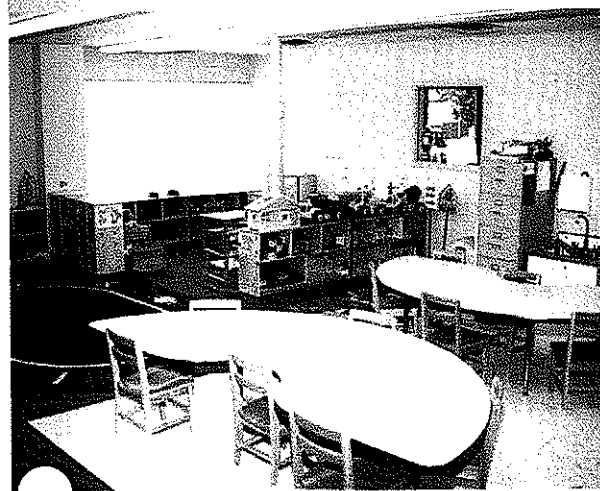
* Please see the *Interior Design* page.

SUSTAINABLE DESIGN*

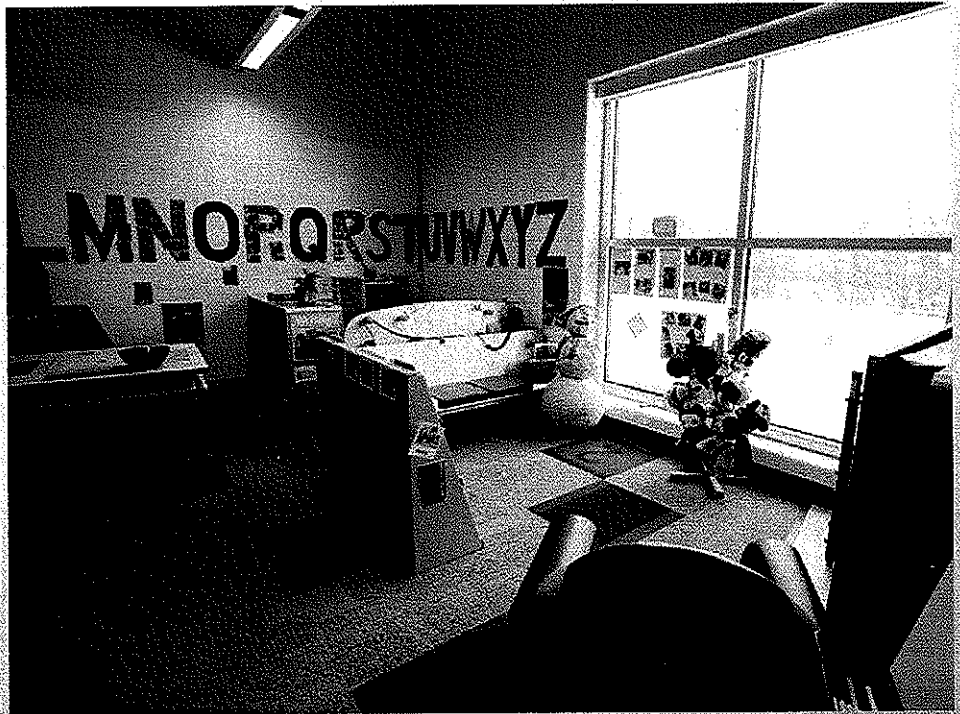
100% Thomas R. Worlledge / Christina Schessler / Bradley Crow / Michael Betsch

* Please see the *Sustainable Design* page.

INTERIOR DESIGN



Basic interior services begin with a strategy session designed to determine the owner's project requirements, timetable and budget. The interviews will include analyzing space requirements, operating procedures, communication relationships and future needs. Inventory of existing conditions are used to develop accurate drawings and plans. Application of current ADA and building codes will be applied to the developed plans for way finding (signage, directories, fire escape plan), furnishings and finishes. Attention to budget and maintenance is given in relationship to owner needs. Construction documents required to detail the project include schedules, elevations, plans, presentation boards and specifications. To maintain coordination, the follow up contract administration consists of submittal review, post construction evaluation and coordination of FF&E contracts when applicable.



Deb Blakeman, NCIDQ #015070, is knowledgeable and has experience with application of ADA regulations, ergonomic standards, state building code and industrial standards as they apply to interior furnishings, space planning and finishes. Improving comfort through lighting and ergonomically sound furnishings will increase employee performance. Efficient spaces aid in organization, and work flow, by decreasing communication barriers.

QUALITY CONTROL

Quality control at McKinley & Associates, Inc. is a constant process which begins with the initial project activity and continues through document submissions, construction and owner occupancy. The longevity and size of the firm and our history of success completing complex and innovative projects is founded upon our commitment to this process.

During the design phases all personnel become fully versed in the client's program, project requirements and design standards. The design team is responsible for identifying for the client any potential conflicts between program criteria and design standards and resolving those conflicts to the client's satisfaction.

As the schematic/concept plans are developed, the Project Manager typically presents the plans for review and comments to a plan group depending on the nature of the work; e.g. engineers commenting on the engineering and architects critiquing the architecture. Once a consensus is reached, the plans advance in the process.

Prior to the completion of each phase, a set of project documents is issued to each discipline and consultant for coordination, cross-checking and review. The following items are checked at that time:

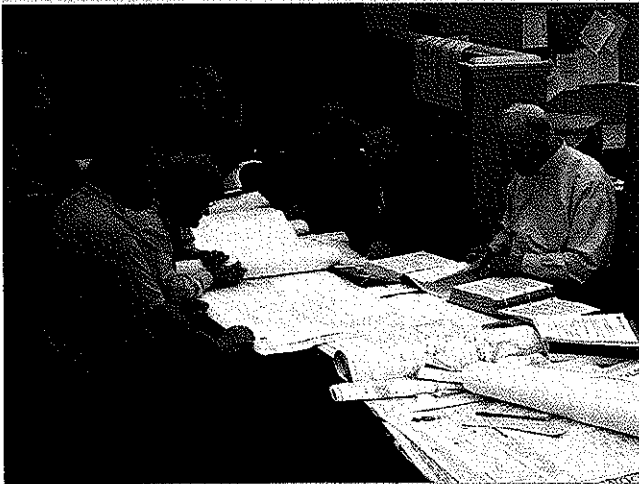
- Drawings and specifications for program compliance.
- Drawings and specifications for internal coordination.
- Cost effectiveness of the design.
- Drawing accuracy.
- Compliance with appropriate codes and client standards.

After coordination check corrections are completed, the project architect reviews the documents and compares the completed documents with check prints to verify that corrections have been made in accordance with the project design criteria. A final review is made by the principal-in-charge.

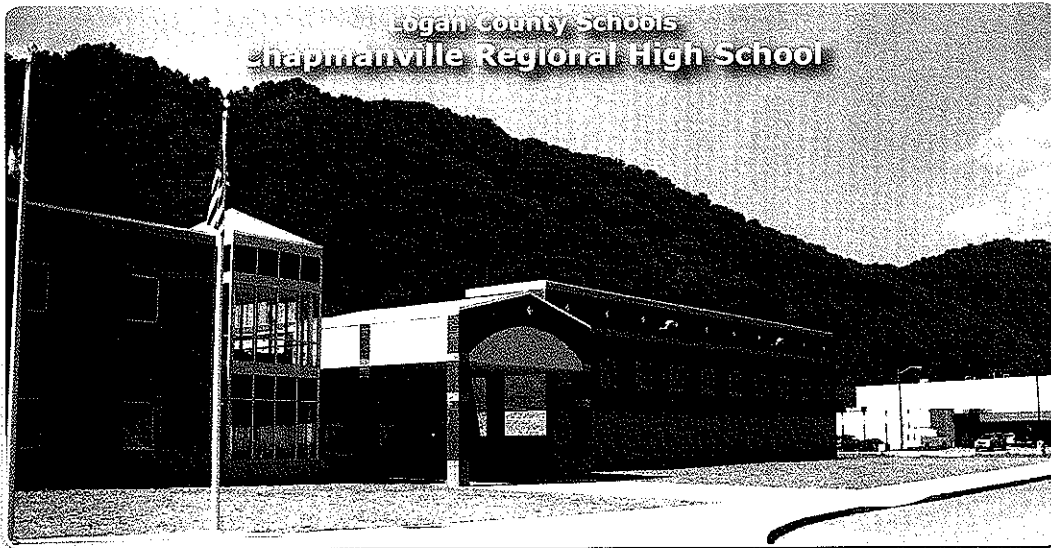
During the subsequent phases of design, all items are checked by persons other than those performing the daily design work in order to provide fresh insight. Prior to the final release of the documents, revisions are checked by the project manager and appropriately referenced on the drawings. Copies of the final documents are distributed to the client and consultants for final review and approval. Comments are incorporated into the documents prior to issuance for bidding and construction.

Bid documents are issued after a final check to verify that all bid packages have current revisions included and are appropriately identified. Bid sets are numbered and registered to bidders so that each bidder may be kept informed of clarifications and addenda.

During the construction, the processing of shop drawings and submittals is controlled and monitored by the project manager. The standard turnaround for the receipt, logging, review and return of submittals is 10 working days. Complicated or specialized submittals may require additional time. Urgent items can often be expedited to satisfy the construction schedule.



COST EFFECTIVE DESIGN



- Most Cost Effective New School Design in the Past 4 Years
- CRHS's final price ~ \$158.41/SF – source: SBAWV (includes site development, building construction, and all FF&E)
- New High School State Average in 2005 ~ \$188.26/SF
- 138,500 Square Feet
- Total Non-Owner Change Orders – 0.65%
- Official Dedication – June 1, 2007



- SBA's 2009 Limit on New Elementary School Design ~ \$217/SF
- Hilltop Elementary's final price ~ \$167/SF (includes site development, building construction, and all FF&E)
- 49,700 Square Feet
- Total Non-Owner Change Orders – 0.83%
- Under Construction with potential LEED Silver Certification

● SUSTAINABLE "GREEN" DESIGN

Buildings designed today will need to meet the demands of the future; McKinley & Associates identifies the changes necessary in the design of today and to meet these demands. This approach helps to retain the buildings' long-term profitability and value, which achieves the buildings' **sustainability**.

McKinley approaches ecological design from a business perspective, offering **proactive** solutions to complex problems such as indoor air quality, energy efficiency, resource depletion, and water quality. With commercial and institutional project experience, the McKinley Team can work alongside local designers to provide sustainable design and construction guidance. We also offer full architectural design services and guided design workshops on sustainable design issues.

Our Philosophy is to provide our clients with experienced leadership as well as state-of-the-art and **innovative** design expertise to accomplish the goals of your projects. Function, economics and versatility, in addition to the development of **strong aesthetic appeal**, are crucial elements in our design process. We also believe that enhancement of the physical environment in which each individual lives and works should add significantly to the enjoyment of life. Our firm has dedicated our professional skills to attain these goals.

Hilltop Elementary School is one of our many projects that we designed using **energy efficient** and **sustainable design** approaches. It was not until after construction had commenced that the Owner decided to submit for LEED certification. This required a great deal of coordination with the architects, engineers, subcontractors and suppliers. Since we incorporated **good sustainable design practices** from the beginning, this allowed for an easy transition, and for the project to be successfully completed in July 2009.



McKinley and Associates has been honored to have won some very notable awards and to have received some very prestigious nominations over the years. We recently won a **West Virginia Chapter of the American Institute of Architects 2009 Merit Award** for our newly renovated Charleston Office; a project led by Thom Worledge.



View of our award-winning Charleston Office renovation showing our centrally located conference room "Lantern." This glows all day long through the translucent walls, which are illuminated with natural daylight from a skylight above.

LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN



LEED® (Leadership in Energy and Environmental Design) Green Building Rating System™ developed by the U.S. Green Building Council (USGBC) is the nationally accepted standard for the design, construction, and operation of high performance green buildings. LEED recognizes that sustainable design requires a **team approach** to achieve the desired goals, and we have LEED Accredited Professionals (LEED AP and LEED AP BD+C) in both the architectural and engineering fields. We have **4 LEED Accredited Professionals** on staff, along with our skilled architectural/engineering team, who will efficiently and cost effectively achieve certification under this standard or we can guide you through the process in order to develop sustainability goals specific to your project.

We have **4 LEED® Accredited Professionals** on staff (including the Project Manager for your proposed project) in **both the architectural and engineering fields:**

Michael S. Betsch, LEED AP

Bradley A. Crow, PE, LEED AP

Christina Schessler, AIA, LEED AP

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP

Our **LEED Registered Projects** are (LEED Rating System in parentheses):

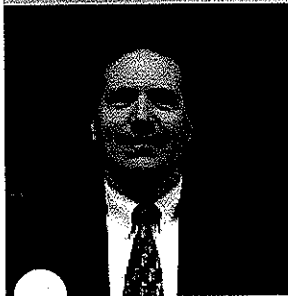
Bellann in Oakhill, WV (LEED EB O&M)

Cameron Middle School/High School in Cameron, WV (LEED for Schools 2.0)

Hilltop Elementary School in Sherrard, WV (LEED for Schools 2.0)

West Virginia State Office Building in Logan, WV (LEED NC 2.2)

All 4 of our LEED Registered Projects are either under construction or under design with potential **LEED Certification** (Bellann) or potential **LEED Silver Certification** (Cameron Middle School/High School, Hilltop Elementary School, and the West Virginia State Office Building).



The LEED AP Specialty Logos signify advanced knowledge in green building practices and specialization in a particular field. The LEED AP BD+C represents specialization in commercial design and construction.

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP has been a member of the USGBC since 2001. He was the first LEED Accredited professional in the state of West Virginia and has served on the committee that sets the standards for the international energy code.

McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN

McKinley & Associates CHARLESTON OFFICE



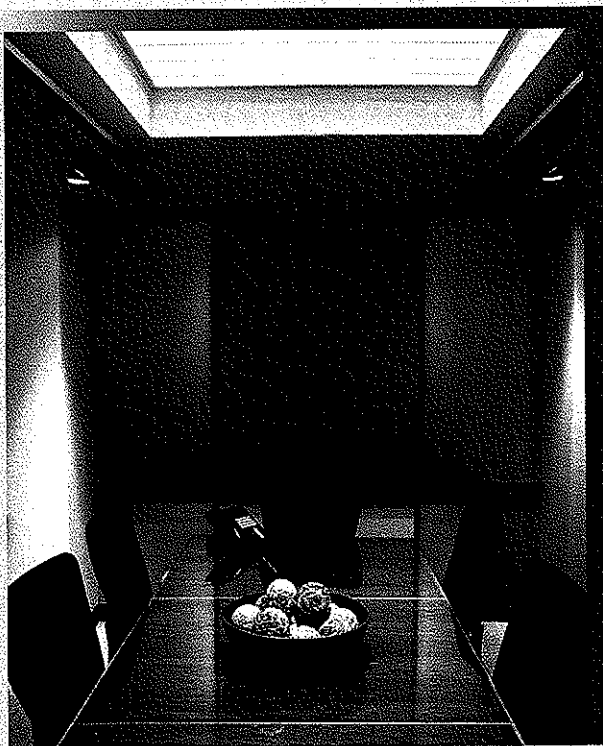
Besides the paint, what makes this office "green"?

McKinley & Associates has been practicing "green" for years and has won awards for converting unused warehouse space into striking modern office buildings. One of the best ways to build green is to adapt an existing building; twenty percent of a building's energy consumption is embodied in the building's physical structure itself.

We recently won a West Virginia Chapter of the American Institute of Architects 2009 Merit Award for our newly renovated Charleston Office. The first thing you will notice is we left most of the existing structure exposed; this minimizes the amount of new materials required to define the space and allowed us to utilize some special features. For example, our centrally located conference room "Lantern" glows all day long from natural sunlight from above. This room's ceiling acts as a reflector, bouncing natural light throughout the space.



In addition to reusing the space, we also reused doors to make all of the desks, workstations and conference table. The top of the dividers is made from "Homosote", a board made from 100% recycled newspapers and covered with a fabric made from 100% recycled polyester. An office full of unique, durable office furniture for less than 1/10th of the cost of standard modular furniture is another advantage.



The office chairs are new, but the "Zody" chair by Haworth is the first chair to be Cradle to Cradle Gold Certified. This certification means that the manufacturer will take back the chair at the end of its useful life to disassemble and make a new chair, completing the cycle.

Yes, the paint on the walls is green, but it also has very low volatile organic compounds (VOC's) which keeps the air we breathe cleaner, and contains an anti-microbial which inhibits the growth of mold and mildew.

Most of the floor we chose to clean and seal with water based polyurethane, leaving the natural distressed state of the floor. The remainder of the space, we used a carpet tile by LEES which minimizes waste, has 35% recycled content and is Green Label Certified, meaning it meets stringent indoor air quality requirements.

The window blinds allow the control of glare while maintaining the view and minimizing heat gain. The direct/indirect lights are controllable so we can adjust the amount of electric lighting dependant on the amount of natural light coming in from the windows and the skylight. Even the bowl on the conference room table is recycled from the original fire bell that used to be on the exterior of the building.

TEAM QUALIFICATIONS

McKinley & Associates has prepared a brief response to each of the evaluative criteria listed in the request for proposal's Firm / Team Qualifications (4.2.2) section.

Much of the information is contained on other pages within this "Firm / Team Qualifications" tab, to which we refer for your convenience in locating the supporting documents.

- a. 1116 Smith Street
Suite 406
Charleston, WV 25301
(304) 340-4267
edellatorre@mckinleyassoc.com

Signed: 

Ernie Dellatorre

- b. Architect (Project Manager): Thomas R. Worlledge, AIA, LEED AP BD+C, REFP
Architect Intern: Nicole D. Riley, Assoc. AIA
Interior Design / Space Planning: Deb Blakeman, NCIDQ #015070
Mechanical Engineer: Bradley A. Crow, PE, LEED AP
Architectural Engineer / Quality Control: Tim E. Mizer, PE, RA
Electrical Engineer: Darren S. Duskey, PE
Engineer Intern: Travis Petri, EIT
"Green" Architecture Design: Thomas R. Worlledge, AIA, LEED AP BD+C, REFP
"Green" Architecture Design: Christina Schessler, AIA, LEED AP
"Green" Architecture Design: Michael S. Betsch, LEED AP
"Green" Engineering Design: Bradley A. Crow, PE, LEED AP
Project Coordination (Contract Administration): Dana E. Womack, Jr.
* Resumes are included within this Firm/Team Qualifications tab.

- c. With our previous experience on new buildings, day care facilities, and similar projects (primary/elementary schools), our vast experience with codes, our Interior Design Department, and our great working relationship with various state agencies; we are confident that our "In-House" staff of 40+ has the talent and technology needed to make this successful. Also, as your Architect/Engineer/Interior Designer and single point of responsibility, you can be reassured of smooth project delivery and sensitivity to all relevant guidelines in our state.

TEAM QUALIFICATIONS

- d. First and foremost we can state that our staff of 40+ professionals will devote whatever time is necessary to provide the General Services Division with a successful project. With over 15 registered professional architects and engineers we have the ability to make difficult schedules work.

In the past 30 years we have extensive experience with similar projects. The technical depth of our professional staff indicates that this project can be accomplished without overloading our group or computer graphics systems. Our project team has been chosen for this project and they are available to dedicate the necessary time to this effort. We are available to start immediately upon our being selected. We can and will perform for you on time.

- e. If and when McKinley & Associates is honored to be offered a contract for the Capitol Day Care Center project; we would have no issues including 'section e' into the contract documents

- f. You appropriately recognize how codes, ordinances, and state / federal regulations are important to a successful project, and our professional's design within these codes daily. As our practice is and remains a West Virginia practice and we are dedicated more than ever to the state in which we live. All documents will be prepared with the current WV State Building Code and WV State Fire Code as well as all State and Federal Codes, Regulations, and Ordinances. We are members of many organizations, and follow their standards, such as NFPA, CEFPI, AWI, WVEDC, AIA, NCARB, ASCE, ASPE, BOCA, ASHRAE, and ACI International.

The coordination of consultants is handled by the Project Manager. If they are not familiar with your design guidelines and construction standards we will make sure we review the procedure with the consultant. Because we have our own MEP engineers; coordination of these disciplines can occur on a daily basis as we work on your project. Coordination and Review Meetings with our consultants will be held on a weekly basis.

- g. McKinley and Associates has not been involved in any litigation over the past five years, as well as no vendor complaints filed with the State's Purchasing Division.

MANAGEMENT AND STAFFING CAPABILITIES

In the past 30 years we have extensive experience with similar projects. The technical depth of our professional staff indicates that this project can be accomplished without overloading our group or computer graphics systems. Our project team has been chosen for this project and they are available to dedicate the necessary time to this effort. We are available to start immediately upon our being selected. We can and will perform for you on time.

This team is an "In-House" team that works together everyday and has done most of the projects here as a group. These team members have been working up to fifteen years together at McKinley & Associates.

The areas of expertise for each member coincides with his/her Role in this Contract. With our large staff we have the ability to have registered architects and engineers designing within their area of expertise. HVAC design by a Mechanical Engineer, electrical/lighting design by an Electrical Engineer. The Professional Engineers (PE) are not only "In-House," we also have depth in numbers of each discipline in our firm. Our Architectural staff provides you with an exceptionally talented group that will walk you through your project to competition. Day by day, side-by-side, our architects and engineers provide a daily cohesiveness to your project.

We hold weekly meetings to discuss your project, the budget, schedule and quality assurance. We provide Documented Minutes of all of our meetings and encourage the Owner to participate in these meetings.

Our Project Coordinators have an extra responsibility than what most firms' Construction Administrators have; our Project Coordinators are a part of the design process from Day 1 (they are not thrown into the project only when construction starts; they are here from the beginning), so they know the ins-and-outs of the project. Our Project Coordinators have an important role as being the liaison between the Owner, Contractor, and Architect. The primary objective of the Project Coordination services is to ensure completion of work the way the client wants it - as scheduled and as budgeted. Our Project Coordinators evaluate the quality of the work to verify that it meets the level required by clients; in addition, they monitor the contractor's progress to ensure that they are following the Construction Documents. They observe the construction progress, are responsible for all construction meetings and minutes, and they verify pay application and change orders. The Project Coordinator is typically on-site once every two weeks, but we can provide additional on-site representation if requested.

Our Eleven Month Walk-Through is a process where our professionals return to your facility eleven months after the project is completed. At that time they review all the work that was completed and check all warranties. We are making sure all of the covered work is in order and that the warranties do not expire with equipment or product not working properly. It should be noted that McKinley & Associates has been performing our eleven month walk-through for the past 13 years as part of our Standard of Care, and it only recently has been adopted as an AIA 101 Standard. We also conduct Post Occupancy Evaluations with the Owner to find out how well we matched the Owners' needs.

We also have an Interior Design department. Basic interior design services include determining the owner's project requirements, timetable and budget; analyzing space requirements; operating procedures; communication relationships; way finding (signage, directories, fire escape plan); furnishings and finishes; creating an inventory of existing conditions and determining future needs.

QUALIFICATIONS

Founded in 1981, McKinley & Associates has become generally accepted as the largest A/E firm in West Virginia. We provided design services for projects representing more than \$100,000,000 annually in construction value. We have a broad range of skills and experience for projects involving

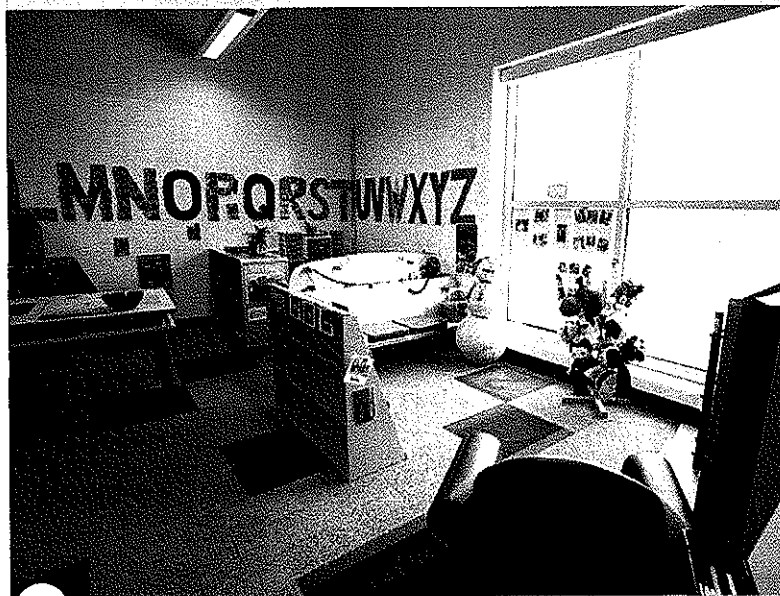
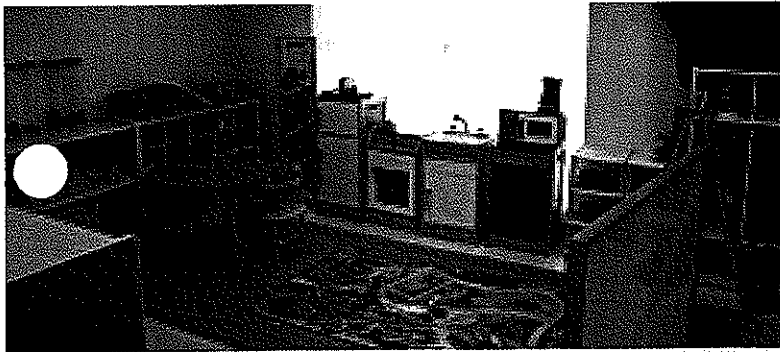
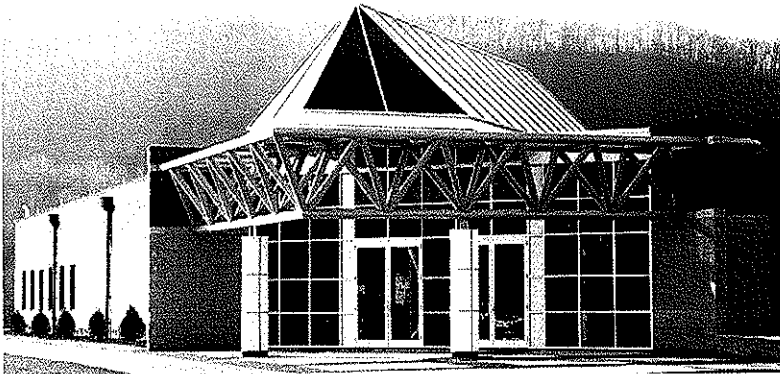
medical, religious, educational, government agencies, manufacturers, commercial and recreational operations, as well as developers. In the past 10 years our firm has been awarded 4 prestigious AIA Honor and Merit Awards for our works.

The McKinley experience in commercial projects include Day Care Facilities, Cultural Centers, Corporate Office Complexes, High-tech Business Parks, National Call Centers, plus many more. We have vast office building experience in both new building and renovation projects.

Our services ranges from feasibility planning and concept design through construction administration. We understand that the success of commercial architecture is measured not just by architectural design alone, but also by the added considerations of all members of the design and development team.

A particularly important and integral part of commercial work is our understanding of the permitting process and agency procedures regarding zoning and building codes, traffic and parking requirements, and environment impact assessments.

Generally recognized as West Virginia's largest A/E firm, our 40+ person Professional staff includes: Architects; Civil, Electrical, Fire/Life Safety, Mechanical and Structural Engineers; Interior Designers and Educational Planners. We have provided professional services in all 55 counties of West Virginia.



DESIGN TEAM FLOW CHART

Project Manager

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP

Architectural Team

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP
Nicole D. Riley, Assoc. AIA

Engineering Team

Bradley A. Crow, PE, LEED AP
Director of Engineering Services / Mechanical Engineer
Tim E. Mizer, PE, RA
Director of Operations / Architectural Engineer / Quality Control
Darren S. Duskey, PE
Electrical Engineer
Travis Petri, EIT
Engineer Intern

Interior Design / Space Planning

Deb Blakeman, NCIDQ #015070

Energy Efficient/LEED Design

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP
Architectural Attributes
Christina Schessler, AIA, LEED AP
Architectural Attributes
Michael S. Betsch, LEED AP
Architectural Attributes
Bradley A. Crow, PE, LEED AP
Engineering Attributes

Quality Control

Charles T. Moore, AIA

Construction Administration

Dana E. Womack, Jr.

Architect / Energy Efficient (LEED) Specialist

● **THOMAS R. WORLLEDGE, AIA, LEED AP BD+C, REFP**

Charleston Office Area Manager



EDUCATION:

Virginia Polytechnic Institute & State University
Master of Architecture - 1992

Fairmont State College, School of Technology
B.S. Architectural Eng. Tech. - 1983

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Architect in:

West Virginia
Virginia
Pennsylvania
Ohio

National Board Certification:

NCARB #48600

President:

West Virginia Society of Architects

Member:

The American Institute of Architects
US Green Building Council
Sustainable Building Industries Council
Recognized Educational Facility Professional
(REFP)

Former voting member:

ASHRAE 90.1 International Energy Code
Committee

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Manager, Charleston Office
Charleston, WV (2005 to present)

Proactive Architecture Inc.
President
Charleston, WV (1999-2005)

Silling Associates Inc.
Vice President
Charleston, WV (1992-1999)

TAG Architects
Charleston, WV (1985-1990)

Alpha Associates Inc.
Morgantown, WV (1983-1985)

SUMMARY OF EXPERIENCE:

Thomas R. Worledge is a skilled Architect with over 20 years experience who has received state wide design awards and placed in national design competitions. As a recognized sustainable design expert, he has had articles published in state and national trade publications, spoken before architectural students, ASHRAE chapters, and business groups on sustainable design issues and was also a featured speaker at the 2001 Governor's Conference on the Environment and the 2001 Sustainable fair. He also teaches other design professionals in the art of High Performance School design, as a professional trainer for the Sustainable Building Industries Council. Mr. Worledge has been involved in design of projects ranging in from a small home additions (one of which was featured on HGTV's New Spaces Show) to multimillion dollar projects such as Capitol High School, Mount Olive Correctional Center and Major Additions to three of the States VA Hospitals. Mr. Worledge is a former voting member of the ASHRAE 90.1 Standards committee that forms the basis of the International Energy Code and is the president of the state chapter of the AIA.

NOTABLE PROFESSIONAL ACHIEVEMENTS:

High Performance Design for High Performance Companies

Published in *Executive Source*, Fall 2002

Watt's Next? The Coming Energy Revolution

Published in *West Virginia Executive*, Winter 2004

The Design of Sustainable Environments

Featured Speaker, 1994 National Convention of
Architectural Students

Daylighting and HVAC Design

Featured Speaker, ASHRAE West Virginia Chapter

Rebuilding the Future: Recycling and Reuse of Building Materials

Featured Speaker, 2001 Governor's Conference on
the environment



McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN

Architect Intern

NICOLE D. RILEY, ASSOC. AIA

EDUCATION:

Virginia Tech, College of Architecture
Bachelor of Architecture - 1998

**PROFESSIONAL AFFILIATIONS
AND REGISTRATIONS:**

NCARB

Associate Member:

The American Institute of Architects

Member:

AIA 150 Celebration Steering Committee
AIA Livable Communities Committee
Charleston Area Alliance, Young
Professionals Housing Sub-Committee
Young Life Committee of Kanawha Valley

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Wheeling, WV (2005 to present)

Williamson Shriver Architects
Charleston, WV (2003-2005)

ZMM, Inc. Architects and Engineers
Charleston, WV (1999-2003)

The Omni Associates
Fairmont, WV (1999)

SUMMARY OF EXPERIENCE:

Mrs. Riley's tenure as design professional has taken her through many aspects of project delivery and construction throughout West Virginia. This experience includes a wealth of works for several county school systems, the West Virginia Army National Guard, as well as multiple private clientele. A family background in masonry construction and a keen interest in historical elements are recognized through her understanding and usage of natural materials in a contemporary context. Mrs. Riley is active in coordination during the design process, culminating in a sound package for the client.

NOTABLE PROFESSIONAL EXPERIENCES:

Design Team - Parkersburg South High School, Wood County
Selective demolition and comprehensive renovations and additions to 250,000 SF campus, whose original design period spanned the decades of 1950-1970. Design facets included state-of-the-art technological and science updates as well as new music facilities. Renovation design implemented ADA and Safe Schools initiatives. New Day Care facility was designed for the school system's training curriculum.

Design Team - Hilltop Elementary School, Marshall County
This \$8.4 million project for Marshall County Schools is nearing completion, and was constructed with potential LEED Silver Certification. This school was designed with cost effectiveness in mind; the School Building Authority's 2009 Limit on New Elementary School Design is \$217/SF, but Hilltop Elementary's final price is less than \$170/SF. This school is 49,700 Square Feet, and the total non-owner change orders is 0.83%.

Project Manager - McKinley & Associates Charleston Area Office
The new McKinley & Associates Charleston Area Office is a 2,500 SF office space for our architectural, engineering, and interior design staff. This 2009 AIA Merit Award-winning interior renovation project was constructed for \$63.30/SF with owner occupancy ahead of schedule. Managed budget, schedule, construction administration, vendor relations and material purchasing.

Project Manager - Sherrard Middle School, Marshall County
This project included the demolition, renovations and additions to the 69,324 SF educational facility. Scope of work included new dining and classroom facilities, new commercial kitchen and emphasis on security. This facility is one of ten system-wide coordinated access control.

Mechanical Engineer / Green (LEED) Specialist

BRADLEY A. CROW, PE, LEED AP

Director of Engineering Services



EDUCATION:

West Virginia Institute of Technology
B.S. Mechanical Engineering

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Engineering in:
West Virginia
Pennsylvania

LEED® Accredited Professional

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Director of Engineering
Wheeling, WV (2005 to present)

BDA Engineering
Design Engineer / Project Manager
Pittsburgh, PA (2001-2005)

Tri-State Roofing
Sales Engineer
Davisville, West Virginia (2000-2001)

Ravenswood Polymers
Site Engineer
Ravenswood, West Virginia (1997-2000)

SUMMARY OF EXPERIENCE:

Mr. Crow is an exciting and innovative Engineer who is on the cutting edge of his profession, being both a Professional Engineer as well as a LEED® Accredited Professional. His passion for his work translates into incredible design for his clients. His broad experience includes design for HVAC and plumbing for educational facilities, office buildings, shopping centers, apartment buildings, and other commercial and institutional facilities. Brad also has experience as a Site Engineer and Sales Engineer, which provides an unique understanding for problem solving.

NOTABLE PROFESSIONAL EXPERIENCES:

Mechanical Engineer

Bennett Square Office Building

Dr Ganzer Office Building

Charleston Area Alliance Building - Warehouse to Office Buildout

WV Independence Hall

Capitol Theatre renovations

Wheeling Island Fire Station

Cabela's Eastern Distribution Center

Panhandle Cleaning & Restoration warehouse and office building

West Virginia State Office Building in Logan, WV (LEED Registered)

Wood County Schools (\$63+ million renovations)

WVU Colson Hall Renovations

WVU State Fire Training Academy / Jackson's Mill

WVU Institute of Technology - Maclin Hall

Cameron Middle School/High School (LEED Registered)

Hilltop Elementary School (LEED Registered)

West Virginia Army National Guard (WVARNG) - Multi-Purpose Building & Mountaineer Challenge Academy at Camp Dawson

USPS - Charleston P&DC HVAC Renovation

USPS - Martinsburg Processing and Distribution Center

USPS - Clarksburg Chiller Replacement

West Virginia State Police Academy - multiple buildings

WVSP - New Logan Detachment

J. B. Chambers Performing Arts Center at Wheeling Park High School - Ohio County Schools



McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN

Architectural Engineer / Architect / Quality Control

TIM E. MIZER, PE, RA

Director of Operations

EDUCATION:

Kansas State University
B.S. Architectural Engineering - 1983

University of Cincinnati
Architecture

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Engineering in:

West Virginia
Ohio

Registered Architect in:

Ohio

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Architect / Engineer
Wheeling, WV (1995 to present)

M. C. C. Engineering
Director of Design
Columbus, Ohio (1988-1995)

Schooley Caldwell and Associates
Electrical & Mechanical Design
Columbus, Ohio (1986-1988)

Mizer Design
Free Lance Architectural Engineering Design
Columbus, Ohio (1985-1986)

Envirotek, Inc.
Drafting and Electrical & Mechanical Design
Raleigh, NC (1984-1985)

SUMMARY OF EXPERIENCE:

A very talented and unique professional who is registered both in engineering and architecture. Mizer's background as an Architectural Engineer has provided him with a total understanding of the engineering components which provides a cohesiveness on all of his projects. Being also a Registered Architect, he understands designing to allow for the engineering disciplines, including his responsibility of project management and design. Mr. Mizer is the Director of Operations for the company.

NOTABLE PROFESSIONAL EXPERIENCES:

Orrick Building

Maxwell Centre

Wagner Building

Bennett Square Office Building

Millennium Centre

Dr Ganzer Office Building

WVU Colson Hall renovations/upgrade

West Virginia Independence Hall renovations

Capitol Theatre renovations

Wheeling Island Casino - various projects

Panhandle Cleaning & Restoration warehouse and office building

Cabela's Eastern Distribution Center

West Virginia State Building in Logan, WV (LEED)

West Virginia State Building in Weirton, WV

Marshall County Schools - Hilltop Elementary (LEED)

Marshall County Schools - Cameron Middle/High School (LEED)

Marshall County Schools (\$38+ mil.)

Wood County School Bond Project (\$63+ mil.)

USPS - designed over 100 Post Offices throughout West Virginia for ADA compliance

West Virginia State Police - renovations and new detachments
Also surveyed, reviewed, projected, budgeted, and documented 72 police facilities statewide

Electrical Engineer

DARREN S. DUSKEY, PE

EDUCATION:

The Ohio State University
B.S. Electrical Engineer - 1993

Marshall University
Graduate courses in Engineering

**PROFESSIONAL AFFILIATIONS
AND REGISTRATIONS:**

Registered Professional Engineer in:
West Virginia
Ohio

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Wheeling, WV (2002 to present)

Pickering Associates
Parkersburg, WV (1997-2002)

Magnetic Specialty, Inc.
Marietta, OH (1995-1997)

Inland Products, Inc.
Columbus, OH (1993-1995)

SUMMARY OF EXPERIENCE:

Mr. Duskey has over 15 years of experience in the industrial, commercial, institutional, and educational markets with projects ranging from State Police detachment offices, electrical design of schools, health care facilities, large and small industrial projects, and commercial properties. He has extensive knowledge and experience with the National Electrical Code, state building codes, building industry standards and practices, and has demonstrated the ability to design qualitative and economic solutions to a myriad of challenges.

NOTABLE PROFESSIONAL EXPERIENCES:

Electrical Engineer

Bennett Square Office Building

Dr Ganzer Office Building

West Virginia State Office Building in Logan, WV (LEED)

West Virginia State Office Building in Weirton, WV

West Virginia University - Colson Hall (*Upgrade electrical service, including medium voltage distribution, renovations*)

Panhandle Cleaning & Restoration warehouse and office building

West Virginia Independence Hall

Capitol Theatre

Cabela's Eastern Distribution Center [*New large (~1,000,000 SF) distribution center services, electrical design*]

West Virginia Northern Community College - The Education Center (*Upgrade electrical service, renovations*)

Marshall County Schools - Hilltop Elementary (LEED)

Marshall County Schools - Cameron Middle/High School (LEED)

WVU Institute of Technology - Maclin Hall (*Upgrade electrical service, renovations*)

WVU State Fire Training Academy in Jackson's Mill, WV

Chapmanville Regional High School - Logan County Schools

WVSP Headquarters (*Upgrade electrical service*)

United States Postal Service - statewide post offices

West Virginia Army National Guard - Mountaineer Challenge Academy at Camp Dawson in Kingwood, WV

West Virginia Army National Guard - Multi-Purpose Building at Camp Dawson in Kingwood, WV

Engineer Intern

● TRAVIS PETRI, EIT

EDUCATION:

West Virginia University
B.S. in Mechanical Engineering - 2003

PROFESSIONAL REGISTRATIONS:

Engineer Intern

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Project Engineer
Wheeling, WV (2006 to present)

Petri Detailing
Owner/Sole Proprieter
Wheeling, WV (2000 - 2006)

Mountaineer Gas Company
Engineering Internship
Wheeling, WV(1999)

SUMMARY OF EXPERIENCE:

Mr. Petri is skilled in the complete design and project management of mechanical systems, whether it is renovations or new construction. He has worked on several LEED projects, performed multiple energy studies, and can provide recommendations to building owners to provide energy savings.

NOTABLE PROFESSIONAL EXPERIENCES:

West Virginia Independence Hall

Logan State Office Building (LEED registered project)

Braxton Co Senior Center

West Virginia State Police - Logan Detachment

West Virginia State Police - Academy

United States Postal Service - multiple projects

Marshall County Schools - Cameron Middle School / High School
(LEED registered project)

Marshall County Schools - Hilltop Elementary School (LEED
registered project)

Wood County Schools - Parkersburg High School

Wood County Schools - Parkersburg South High School

Wood County Schools - Williamstown High School

Ohio County Schools - Bridge Street Middle School

Marshall County Schools - Washington Lands

Hancock County Schools - Oak Glen High School

Hancock County Schools - Weir Middle School / High School

Southern WV Community & Technical College - Williamson campus

Southern WV Community & Technical College - Wyoming/McDowell
campus

West Virginia Northern Community College - B&O Building

West Virginia Army National Guard - Mountaineer Challenge
Academy at Camp Dawson



McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN

Interior Designer

DEB BLAKEMAN, NCIDQ #015070



EDUCATION:

University of Charleston
Bachelor of Arts, Interior Design - 1992

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

**National Council for Interior
Design Qualification:**
NCIDQ #015070

Associate Member:

The American Institute of Architects

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Charleston, WV (2004 to present)

HDMR Group Inc
Charleston, WV (2000-2004)

Custom Office Furniture
Charleston, WV (1994-2000)

University of Charleston
Teacher
Charleston, WV (1997-2000)

Interior Design
Charleston, WV (1992-1994)

Freeland Furniture Company
Charleston, WV (1981-1987)

Interior Reflections
Logan, WV (1980-1981)

SUMMARY OF EXPERIENCE:

Deb Blakeman has 25 combined years of experience in the interior design field including residential, corporate facilities, banks, education and health care projects. She has knowledge and experience with application of ADA regulations, ergonomic standards, state building code and industrial standards as they apply to interior furnishings, space planning and finishes. As a professional designer, Deb Blakeman believes it is important to find the right balance between organizational and individual needs to increase productivity. Improving comforts through lighting and ergonomically sound furnishings will increase employer performance, and efficient spaces will organize work flow, decreasing communication barriers.

NOTABLE PROFESSIONAL EXPERIENCES:

Interior Designer

McKinley & Associates Charleston Area Office (2009 WV AIA Design Award winner)

West Virginia University - Colson Hall

West Virginia University - State Fire Training Academy

WVU Institute of Technology - Maclin Hall

Sisters of St. Joseph - Convent / Assisted Living renovation project

Braxton County Senior Center

Marshall County Schools - Hilltop Elementary School (LEED Registered Project)

West Virginia State Building in Logan, WV (LEED Registered Project)

Marshall University / Robert C. Byrd Biotechnology Center (Interior Furnishing and Finishes)*

Governor Wise, Governor Underwood, and Governor Caperton / Staff Offices (Furnishings, Finishes, and Space Planning)*

Treasurer John D. Perdue / Unclaimed Properties Division (Space Planning and Furnishings) / Treasurer's Office and Staff Office (Window Treatments, Furnishings, Finishes, and Space Planning)*

Interior Designer / Sales

WV Graduate College (Furnishings)*

WV Credit Union (Space Planning, Furnishings and Finishes)*

Adjunct Professor

University of Charleston

* previous work experience with a firm
other than McKinley & Associates

LEED Accredited Professional (Energy Efficient Design)

CHRISTINA SCHESSLER, AIA, LEED AP



EDUCATION:

The Pennsylvania State University
Bachelor of Architecture - 1986

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Architect in:

West Virginia
Pennsylvania
Ohio

NCARB Certificate - 2005

LEED® Accredited Professional

Member:

American Institute of Architects
City of Wheeling - Building Codes Board
of Appeals

Former Member, Board of Director, & Treasurer:

The Midwife Center for Birth & Women's
Health / Pittsburgh, PA

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Wheeling, WV (2004 to present)

MacLachlan, Cornelius & Filoni Architects
Pittsburgh, PA (1999-2004)

Perfido Weiskopf Architects
Pittsburgh, PA (1996-1999)

T.L. Cox & Associates
Beaver, PA (1990-1996)

Valentour English Bodnar Architects
Mt. Lebanon, PA (1989-1990)

Kenny Williams & Williams Building Diagnostics
Maple Glen, PA (1988)

SUMMARY OF EXPERIENCE:

Ms. Schessler has over 20 years of experience working one on one with a wide range of educational, professional, liturgical, medical and commercial clients. She is adept at developing space and utilization programs with clients who are unfamiliar with the architectural design process. Christina can provide direction to Clients who wish to develop a design and document program that is intended to achieve LEED Certification. Her skills include construction document preparation, consultant coordination and construction administration experience. As a volunteer and as a professional, Ms. Schessler has developed several projects for non-profit agencies on limited budgets.

NOTABLE PROFESSIONAL EXPERIENCES:

Project Architect

WV Independence Hall

Braxton County Senior Citizen Center

Steel Valley Regional Transit Authority roof

WVU Fire Training Academy / Jackson's Mill, WV

Wheeling Island Fire Station

Panhandle Cleaning & Restoration warehouse and office building

Grant County Schools / Multiple Projects

Braxton County High School (in association with Fairmont State)

University of the South, Gaylor Hall Additions and Renovation*

Beaver Valley Burn Building site development*

The Beaver County Medical Center, Women's Health Center*

The Beaver County Medical Center, Rheumatology Expansion*

New Hope Youth Home addition / Beaver, PA*

City Theatre, Storefront Restoration / Pittsburgh, PA*

Architect

The Midwife Center for Birth & Women's Health, Birthing Suites / Pittsburgh, PA* **(Non-Profit)**

Master Plan study for DePaul Institute for the hearing impaired*

Indiana University of PA, Uhler Hall Additions and Renovations*

Project Designer

United Cerebral Palsy Center, renovations and additions / Washington, PA* **(Non-Profit)**

St. Clair Hospital, Woman's Breast Cancer Health Clinic

Children's Home of Pittsburgh, interior renovations* **(Non-Profit)**

* previous work experience with a firm
other than McKinley & Associates

McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN

LEED Accredited Professional (Energy Efficient Design)

MICHAEL S. BETSCH, LEED AP



EDUCATION:

Drexel University (Philadelphia, PA)
Bachelor of Architecture - 2007

Delaware Technical and Community College
Associate, Architectural Engineering - 2000

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

U.S. Green Building Council

LEED® Accredited Professional

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Wheeling, WV (2008 to present)

Stantec Architecture
Wilmington, DE; New York; and Vancouver
(2007-2008)

The Breckstone Group
Wilmington, DE (2006-2007)

Staikos Associates Architects
Wilmington, DE (2000-2006)

SUMMARY OF EXPERIENCE:

Mr. Betsch's project experience includes new construction as well as renovation of existing structures. Projects types include government, liturgical, private high security, educational, office, retail, institutional, residential, and historic preservation.

Mr. Betsch has proven success working with highly intricate project delivery scenarios such as phased renovations to active mission critical command and control centers, and modernization of highly publicized actively used government historical centers such as New York City's City Hall. With over 8 years of experience Mr. Betsch has had the opportunity to work for a varied group of clients in the US, Canada, and the Middle East. These clients have included Foreign Governments, Integrated Defense Providers, State and local governments, Historic Societies, Educational Providers, Public and Private Corporations, Condo Associations, and Private Home owners. As a **LEED® Accredited Professional** Mr. Betsch works to bring sustainable design solutions to work for the benefit of his clients and the community.

NOTABLE PROFESSIONAL EXPERIENCES:

The Education Center / West Virginia Northern Community College in Wheeling, WV

Construction of an overpass that will serve as a connection between the College's B. & O. Railroad Building and the Education Center. This will provide students a quick and safe passage between buildings while avoiding traffic.

Weir High School / Hancock County Schools in Weirton, WV

\$5 million architecture and HVAC project involved the construction of new Mechanical Rooms at Buildings A and F.

New York City Hall / New York, NY*

General restoration and architectural coordination for extensive mechanical renovations of the interior of historic landmark originally built in 1811. A feasibility study was completed to obtain a **LEED certification**. In addition, a high-definition scan (a laser survey technology used to create three-dimensional electronic models), multi-media, mass media, and audio/video upgrades were designed for the City Council.

Arkansas Emergency Operations Center / Little Rock, AR*

Programming, master planning, and design development documentation for this statewide emergency operations center

Burnaby Mountain Sports and Medicine Center / Simon Fraser University in Vancouver, British Columbia*

Design charette for a new facility which includes a roof top soccer field, clinics, offices, a field house, retail, grocery store, and aquatic center with an Olympic sized swimming pool

* previous work experience with a firm other than McKinley & Associates

Quality Control

CHARLES T. MOORE, AIA

EDUCATION:

University of Texas
Bachelor of Architecture - 1955

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Professional Architect in:

West Virginia
Ohio
Texas

Member:

American Institute of Architects
West Virginia Society of Architects

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Architect / Quality Control
Wheeling, WV (1988 to present)

Deeter Ritchey Sippel Associates
Architect
Pittsburgh, PA (1982-1988)

William F. Pleva, Architects
Architect
Pittsburgh, PA (1981-1982)

Charles Moore, Architect
Owner / Architect
Crockett, TX (1969-1981)

SUMMARY OF EXPERIENCE:

Mr. Moore brings over 50 years of architectural experience to the job. His varied experience in the Architectural Profession creates economical solutions to our projects. In addition to his design skills, Mr. Moore is a very organized and experienced Quality Control Manager.

NOTABLE PROFESSIONAL EXPERIENCES:

Project Architect

Hazel-Atlas Building, West Virginia Northern College /
Wheeling, WV

Renovations to Bonar Hall West Liberty State College

Cameron High School Addition

Coordinator of Engineering Services

NASA "Classroom of the Future", Wheeling Jesuit College /
Wheeling, WV

Quality Control

WV Independence Hall

Wheeling Island Casino - various projects

Bennett Square Office Building

Panhandle Cleaning & Restoration warehouse and office building

West Virginia State Police Headquarters & Academy

West Virginia State Building in Logan, WV (LEED)

West Virginia State Building in Weirton, WV

Marshall County Schools - Hilltop Elementary (LEED)

Marshall County Schools - Cameron Middle/High School (LEED)

Marshall County Schools / multiple projects

Grant County Schools / multiple projects - Maysville ES, Union
Educational Complex

Wetzel County Schools / multiple projects - Long Drain ES,
Magnolia HS, New Martinsville ES, WCCCF roof

Chapmanville Regional High School - Logan County Schools

WVU Colson Hall renovations/upgrade

WVU Institute of Technology - Maclin Hall

WVU State Fire Training Academy

United States Postal Service - various projects statewide

Project Coordinator (Construction Administrator)

DANA E. WOMACK, Jr.

EDUCATION:

Marshall University
A.A.S. Occupational Development - 2005

PROFESSIONAL EMPLOYMENT:

McKinley & Associates
Project Coordinator
Charleston, WV (2009 to present)

RBS Construction Inc.
Project Manager
Nitro, WV (2007-2009)

Providence Construction
Superintendent
Teays Valley, WV (2007)

G&G Builders
Superintendent-in-Training (2005-2006)
Cement Finisher (2002-2005)
Scott Depot, WV

United Parcel Service
Preloader
South Charleston, WV (1999-2002)

United States Air Force
Security Forces (Sr. Airman)
Tinker Air Force Base, OK (1996-1999)

SUMMARY OF EXPERIENCE:

Mr. Womack brings various knowledge to the Project Coordinator role; skills which included a cross-trained background of project management / coordination, on-site supervisor, administering contracts from start up to project close out, as well as field work as a cement finisher (work included the Western Regional Jail), preloader, and law enforcement officer. With credentials spanning across all aspects of construction, Dana has a unique ability to work with owner and contractor alike and get the project completed on time and within budget.

NOTABLE PROFESSIONAL EXPERIENCES:

Project Coordination for:

West Virginia State Building in Logan, WV (LEED)
West Virginia State Police Academy Renovations
WVSP Logan Detachment
Brookview Elementary - Boone County Schools
Madison Middle - Boone County Schools
Scott High - Boone County Schools
Summers County High - Summers County Schools

Project Manager

Manage projects from Preconstruction meeting to project close out. Develop construction schedules, manage on-site personnel, coordinate with subcontractors and work with suppliers to ensure materials are delivered to the jobsite on time. Work closely with the architects and engineers to complete the projects on time, within budget and to the owner's satisfaction.

Southern and Southwestern Regional Jails
Montrose Elementary Elevator Addition
900 Christopher Street Structural Renovations
Putnam PSD New Maintenance Garage
Mine Health Safety Academy Bathroom Renovations

Superintendent

Role during projects was on-site supervisor for all aspects of job completion. Managed job site personnel, maintained a safe work place environment, and led the team toward job completion with proper time management.

Security Forces (Sr. Airman) - Tinker Air Force Base, OK
Assistant Non-Commission Officer In Charge of the Security Police Armory. Security Police Officer, duties included guarding priority A, B, and C aircraft and patrolling base as law enforcement officer.

PROJECT ORGANIZATION

McKinley & Associates has prepared a brief response to each of the evaluative criteria listed in the request for proposal's Project Organization (4.2.3) section. Much of the information is contained on other pages within this "Project Organization" tab, to which we refer for your convenience in locating the supporting documents.

- a. Please see the "Firm / Team Qualifications" tab to see the personnel assigned to this project. The McKinley & Associates organization chart, and a copy of the proposed project team (flow chart), are included within this tab. The locations of the McKinley & Associates offices are:

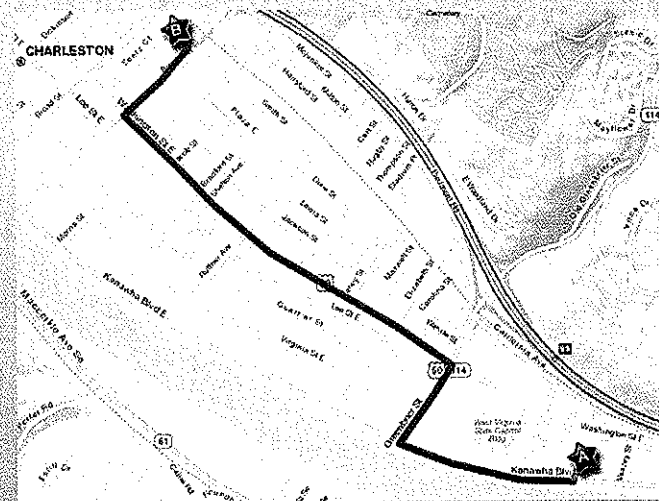
Charleston Area Alliance Bldg.
1116 Smith Street
Suite 406
Charleston, West Virginia 25301

The Architecture, Interior Design / Space Planning, Construction Administration, and "Green" Energy Design (LEED) will be performed by our staff in our Charleston Office

The Maxwell Centre
Thirty-Two - Twentieth Street
Suite 100
Wheeling, West Virginia 26003

The MEP Engineering, "Green" Energy Design (LEED), and support services will be performed by our staff in our Wheeling Office

- b. We know we can provide our services within the project **time frame**. There are many ways in which we will respond expeditiously to your needs. For one, our **Charleston Office** is less than 5 minutes away from the proposed project site. Our "In-House" registered professional architects and engineers work together everyday, have done most of the projects here as a group, and have the ability to make difficult schedules work. These team members have been working up to fifteen years together at McKinley & Associates. We are structured for efficiency; we also have **depth** in numbers of each discipline in our firm.

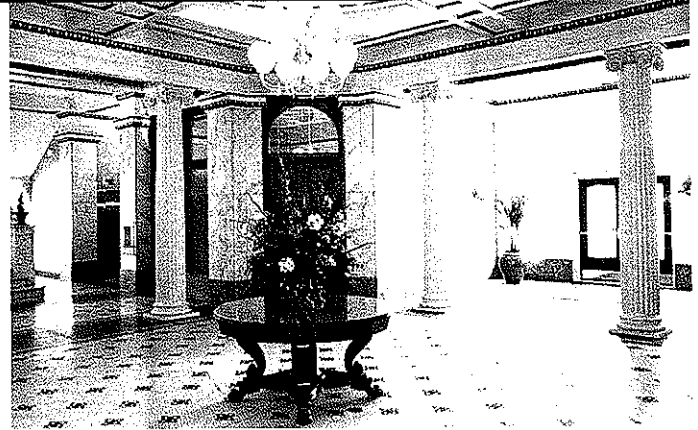


In 2006, we designed an extensive (\$5M) renovation of Maclin Hall, a historic 53,900 SF dormitory building on the campus of WV Tech, **in less than a month**. The project included redesigning the shared areas, new finishes, new roof, and restoration of the exterior. We also replaced the entire HVAC, lighting, fire protection, data systems and renovated the shared restrooms.

CORPORATE INFORMATION

Firm History

Founded in 1981, McKinley & Associates is a multi-discipline **full service Architectural & Engineering firm**, offering comprehensive **professional services in architecture, engineering, interior design and construction administration**. We have a broad range of skill and experience for projects involving educational, governmental, medical, commercial, religious and recreational operations. In January 2007, McKinley & Associates established a partial **Employee Stock Ownership Plan (ESOP)**, which is a benefit plan that gives our employees ownership of stock in our company. This is a contribution to the employee, not an employee purchase.



Firm Information

David McKinley, PE
Principal

Tim Mizer, PE, RA
Director of Operations

Gregg Dorfner, AIA, REFP
Director of Architecture

Brad Crow, PE, LEED AP
Director of Engineering

Date of Incorporation

1981 Wheeling, West Virginia

Number of Professionals

Total Size	40+
Architects & Interns	12
Engineers	6
Construction Admins	4
Quality Control	2
Arch./Eng. Designers	11
Interior Designer	1
MIS	1
LEED APs	4

Location

Headquarters

The Maxwell Centre
Thirty-Two - Twentieth Street
Suite 100
Wheeling, West Virginia 26003
P: 304-233-0140
F: 304-233-4613

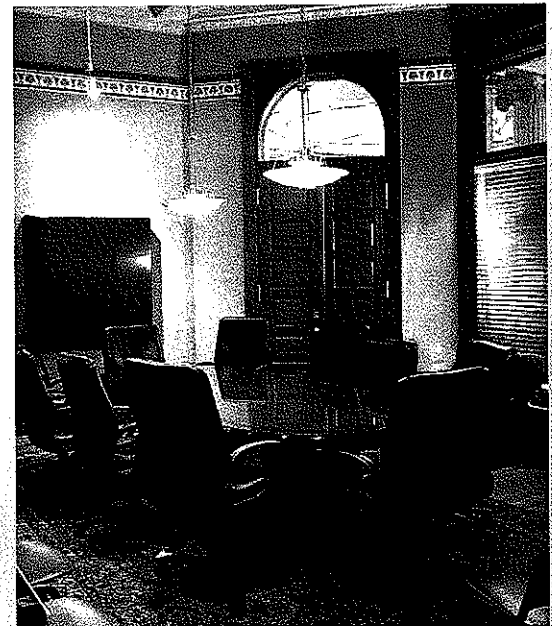
Satellite Offices

Charleston Area Alliance Building
1116 Smith Street
Suite 406
Charleston, West Virginia 25301
P: 304-340-4267
F: 304-340-4269

Washington Trust Building
6 S. Main Street
Suite 1028
Washington, Pennsylvania 15301
P: 724-223-8250
F: 724-223-8252

Credentials

McKinley & Associates is a member of the following **organizations**:
CEFPI, AWI, WVEDC, AIA, NFPA, NCARB, ASCE, ASPE, BOCA, ASHRAE, ACI International



DESIGN TEAM FLOW CHART

Project Manager

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP

Architectural Team

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP
Nicole D. Riley, Assoc. AIA

Engineering Team

Bradley A. Crow, PE, LEED AP
Director of Engineering Services / Mechanical Engineer
Tim E. Mizer, PE, RA
Director of Operations / Architectural Engineer / Quality Control
Darren S. Duskey, PE
Electrical Engineer
Travis Petri, EIT
Engineer Intern

Interior Design / Space Planning

Deb Blakeman, NCIDQ #015070

Energy Efficient/LEED Design

Thomas R. Worlledge, AIA, LEED AP BD+C, REFP
Architectural Attributes
Christina Schessler, AIA, LEED AP
Architectural Attributes
Michael S. Betsch, LEED AP
Architectural Attributes
Bradley A. Crow, PE, LEED AP
Engineering Attributes

Quality Control

Charles T. Moore, AIA

Construction Administration

Dana E. Womack, Jr.



McKINLEY & ASSOCIATES
ARCHITECTS • ENGINEERS • INTERIOR DESIGN

● CHILDREN'S HOME

Wheeling, West Virginia

Owner

Children's Home of Wheeling

Size

10,000 SF approx.

Construction Cost

\$1.4 million

Project Architects-Engineers

McKinley & Associates

Project Architect

Charles Moore, AIA

Contractor

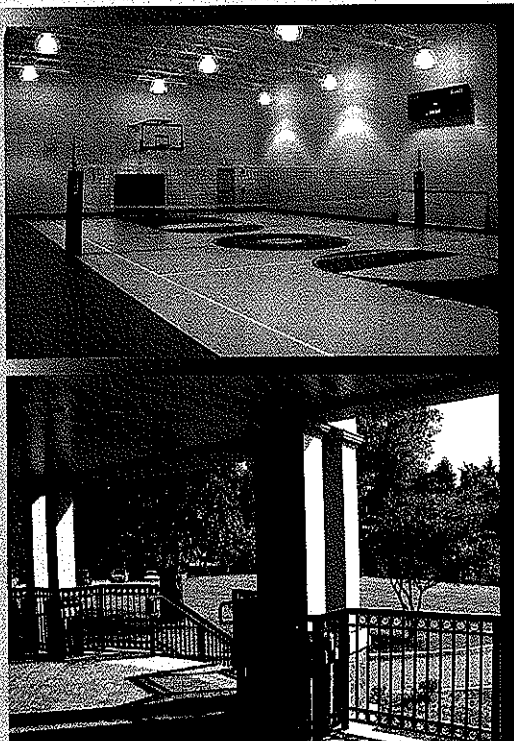
Walters Construction

This in-fill building was designed to add to the two existing cottages on the campus of the Children's Home of Wheeling. The new space provided additional bedrooms, offices, storage areas and a gymnasium. This building had to accomplish two design criteria, first it had to fit into the existing designs and colors of the cottages and the main building which we designed four years earlier and secondly, and just as important, it was in a single family neighborhood environment.

BEFORE



AFTER



ORCHARD PARK

Wheeling, West Virginia

Owner

Children's Home of Wheeling

Size

22,500 SF approx.

Construction Cost

\$2.6 million

Project Architects-Engineers

McKinley & Associates

Project Architect

Charles Moore, AIA

Contractor

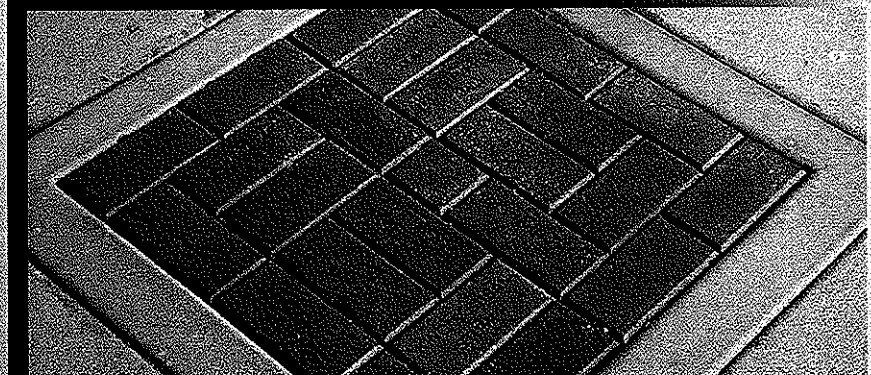
Colaianni Construction

The Orchard Park Day Care and Administrative Center is located in an upscale neighborhood with residences built in the 1920's. The design incorporated many of the architectural features seen in the area. The 22,500 SF structure incorporates both the day care facility and administrative offices. The day care area includes radiant heated floors, scaled lavatories, unique lighting packages to create warmth, unobstructed sight lines and spacious play areas. The center was designed in accordance with all state standards for licensing requirements, and construction was completed in 1998. This center provides a sophisticated security system for the children who attend this facility.

"Based on my travels throughout the country, the Orchard Park Day Care Center is without question one of the finest facilities of its kind."

- Mark Riley

Child Welfare League of America



● WEST VIRGINIA STATE BUILDING

Weirton, West Virginia

Owner

State of West Virginia

Size

39,500 SF

Construction Cost

\$4 million

Project Architects-Engineers

McKinley & Associates

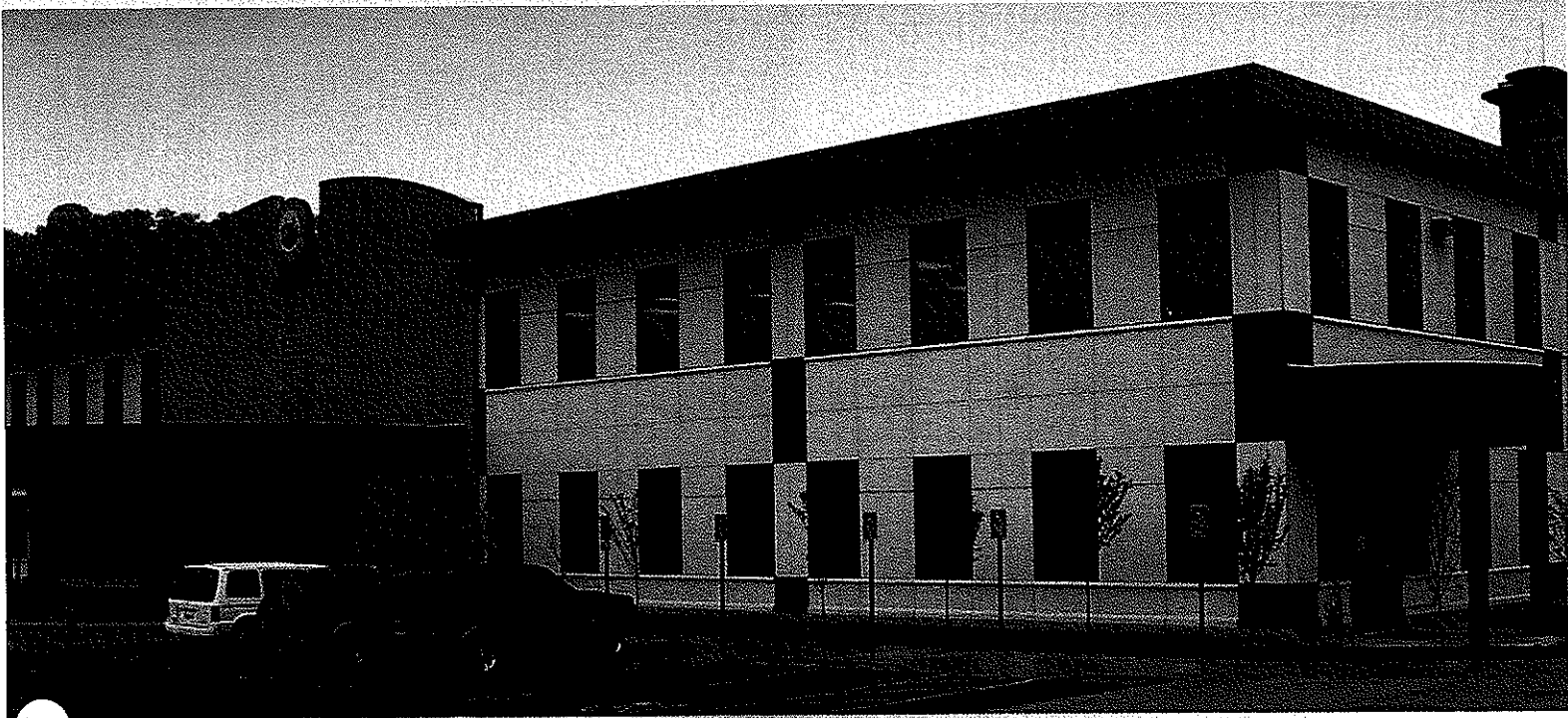
Project Architect

Gregg Dorfner, AIA

Contractor

Walters Construction

The Weirton State Office Building (Building 34) in Weirton is a \$4 million state-of-the-art building that houses **judicial offices** along with **storage and office space**. This **two-story, 39,500 SF office building** was constructed with a structural steel frame and concrete foundations, cast concrete floors, precast concrete panel system, EPDM roof, two elevators, rooftop HVAC System, and building automation system. Also included was site work. This State Office Building accommodates the **Division of Rehabilitation Services, the Bureau of Employment Programs, the Department of Health and Human Resources, the Division of Motor Vehicles, the Lottery Commission and the Work Force Investment Board**. For **security**, the entire building has swipe-card access, CCTV video monitoring and other surveillance equipment, an x-ray machine, metal detector, an employee-only entrance, uninterruptible power supply, bullet-proof glazing and tinted/reflective glazing,



● WV STATE OFFICE BUILDING

Logan, West Virginia

Owner
State of West Virginia

Size
53,200 SF approx.

Construction Cost
\$12 million

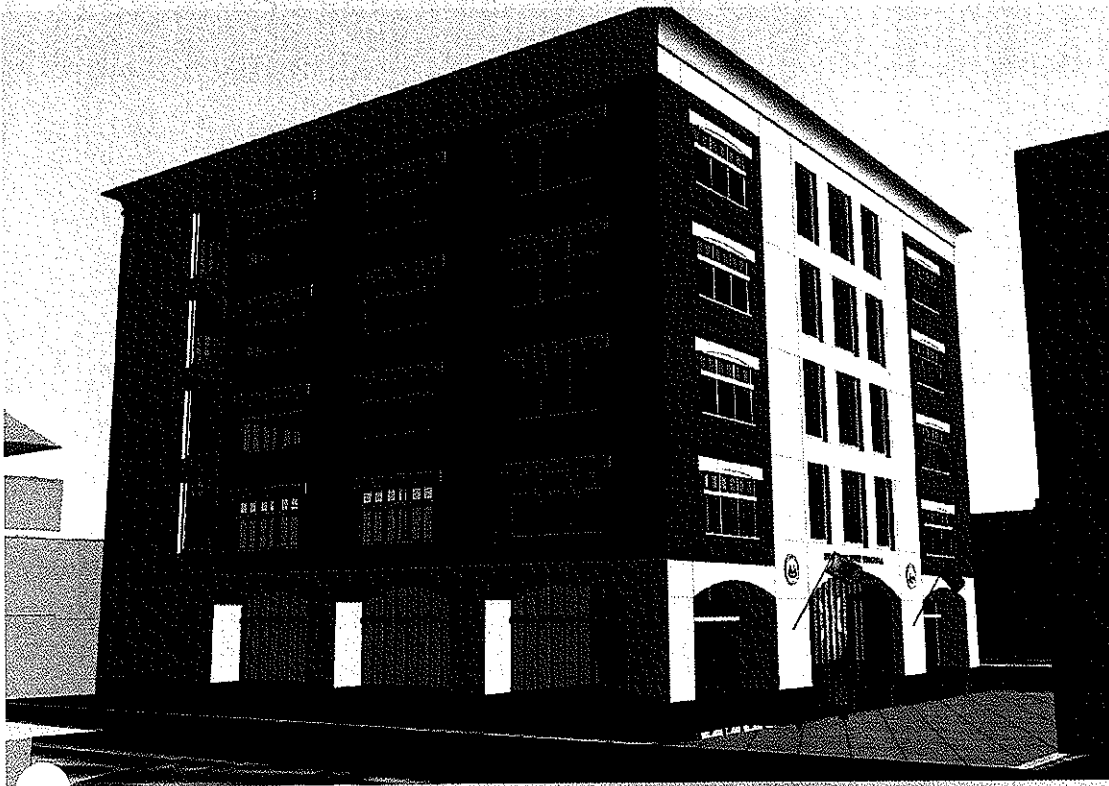
Project Architects-Engineers
McKinley & Associates

Project Architect
Thomas Worlledge, AIA



Currently out-to-bid is this \$12 million project for the West Virginia General Services Division. This 5 story, 53,200 SF (not including basement area) State Office Building is intended to consolidate office space of state agencies currently located in Logan, West Virginia as well as provide moderate space for future customers. This office building will be part of a new generation of State office buildings that will provide flexibility for future growth and/or office renovations and be cost effectively adaptable when relocating other agencies into the space. The State of West Virginia has chosen to try and achieve a **silver Leadership in Energy and Environment Design (LEED NC 2.2)** rating as awarded by the US Green Building Council (USGBC) for the new office structure. This State Office Building will accommodate the **Division of Rehabilitation Services, the Department of Health and Human Resources, the Insurance Commission, General Services Division, the Tax Department, and the Work Force Division.**

There are secure storage areas, such as evidence storage areas in the insurance investigation area, with mesh reinforced gypsum board walls. We are using recovered material, such as brick from the street outside the build and using it to enhance the streetscape. For security features, the building has a security standoff distance at the front entrance; access controls with proximity cards; two closed-circuit security cameras currently being used for the construction and then will be incorporated into the security system, as well as CCTV's throughout the public areas; two magnetometer metal detectors at the entrance; employee-only access areas at the rear hall of the building; as well as an intrusion system that will be provided by the State. There is a complete building automation system which incorporates the entire security system, automated temperature control, and lighting.



Hilltop Elementary School

MARSHALL COUNTY SCHOOLS

Glen Dale, West Virginia

Owner
Marshall County Schools

Size
49,700 SF approx.

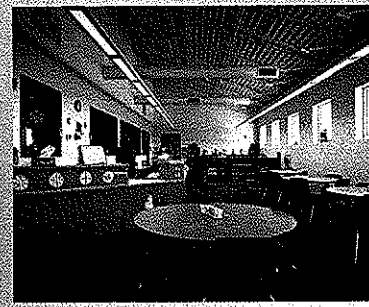
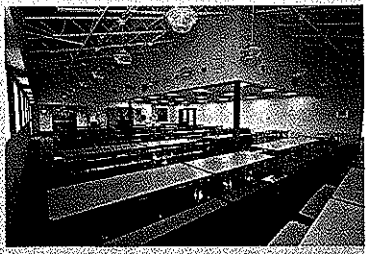
Construction Cost
\$8.4 million

Project Architects-Engineers
McKinley & Associates

Project Architect
Thomas Worlledge, AIA

Contractor
Grae-Con Construction

The 49,700 SF Hilltop Elementary School didn't start out as a green school but the design intent was to incorporate good sustainable design practice. The 2,871 SF cafeteria has dining seating for over 250 students, and the kitchen/prep/serving area is over 1,600 SF. This \$8.4 million school was designed to blend into the backdrop of a small rural community. Typical of West Virginia, hilly terrain prohibits huge, sprawling facilities. The school board wanted to use the property it already owned; a little used football field at the local middle school fit the need for both parameters. During design coordination with the engineering team members the energy model that was developed compelled the designers to reduce the chiller capacity and system design; thus reducing energy use while saving money. Sun shades mounted over classroom windows eliminate noonday sun from equinox to equinox. After reviewing the design, the client chose to submit for LEED Silver Certification. A lot of time was spent researching LEED-approved furnishings, finishes, etc. to make the indoor environmental quality conducive to learning, and to minimize maintenance. A combination of masonry and metal siding was chosen for durability and all were manufactured locally. The metal siding and roofing is Cradle to Cradle Certified which is a program that focuses on manufactures whose products are perpetually recycled; new roofing and siding from old roofing and siding in a closed loop. The School Building Authority's 2009 Limit on New Elementary School Design is \$217/SF, but Hilltop Elementary's final price is less than \$170/SF. This amount was well below the national average for elementary school construction, sustainable or not. The client has realized savings in the first school year in shape of lower electricity bills. Hilltop Elementary will be the first LEED Certified School (K-12) in the state of West Virginia.



Cameron Middle School / High School

MARSHALL COUNTY SCHOOLS

Cameron, West Virginia

Owner
Marshall County Schools

Size
117,000 SF approx.

Construction Cost
\$27 million

Project Architects-Engineers
McKinley & Associates

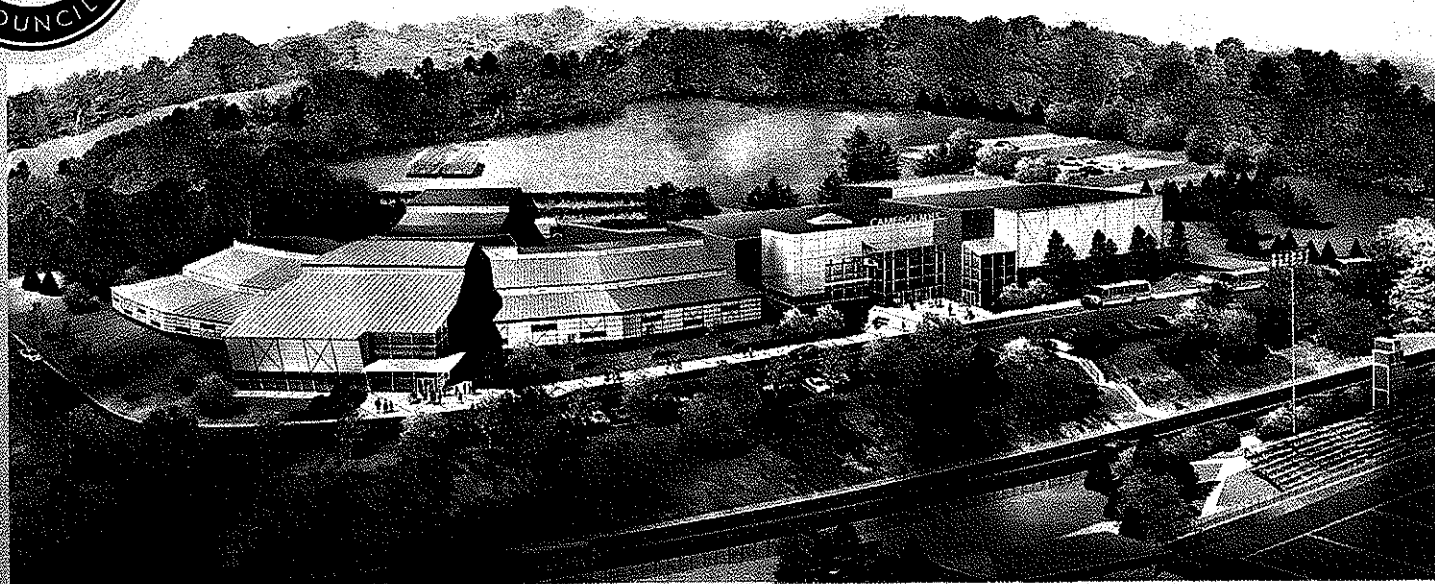
Project Architect
Gregg P. Dorfner, AIA

Contractor
Nello Construction

Awaiting construction is the new Cameron Middle School / High School for Marshall County Schools (MCS). This is a 270-student High School, to which a 155-student Middle School program and a HS-level Agricultural Sciences program are added; total school capacity is 425 students attending grades 6 thru 12. This facility was designed with potential LEED Silver Certification, incorporating sustainable, "green" concepts. The facility will be serviced by four parking areas, a bus loop, and associated drainage control structures. In addition to the main facility, the school will include two greenhouses which will service the Agricultural Science vocational program, as well as an Exergaming and Wellness Center. The Agricultural Science programs include Horticulture, Meat Processing Labs, and Agricultural Mechanics. The proposed site has been selected based on economic viability as well as its location adjacent to existing athletic facilities.

The plan has incorporated green design practices such as a predominately south facing orientation, extensive use of daylighting, and inherent thermal mass of the earth for passive heating & cooling. **The Chilled Beam HVAC System will be the first of its kind in the state.** The school is designed so that the building itself is used as a retaining wall in the hill, allowing the school to be built in agreement with the existing topography. MCS has made an extensive effort to make the school both economically feasible and environmental sensitive.

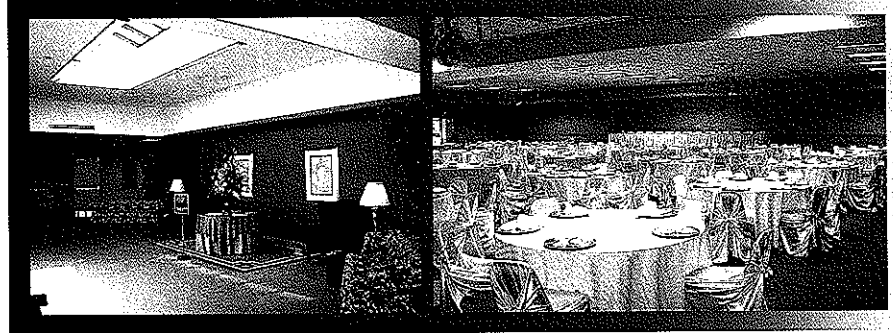
The Exergaming and Wellness Center will be available for both student and public use. The new facility is designed with better security for students and will be configured as a local "safe center" to be utilized by the community during times of natural disasters or possible terrorist actions. This school will not only benefit students and parents, it will contribute to the community as a whole.



SERBIAN-AMERICAN CULTURAL CENTER

Weirton, West Virginia

A 24,000 SF masonry building featuring a meeting/reception room to seat 650 people, as well as a large commercial kitchen, lounge and gymnasium. This \$2 million dollar project also included full locker rooms to serve the gym as well as storage areas and offices to support the building staff. All architecture, engineering and site design work by our firm.



Owner

State of West Virginia

Size

24,000 SF

Construction Cost

\$2 million

Project Architects-Engineers

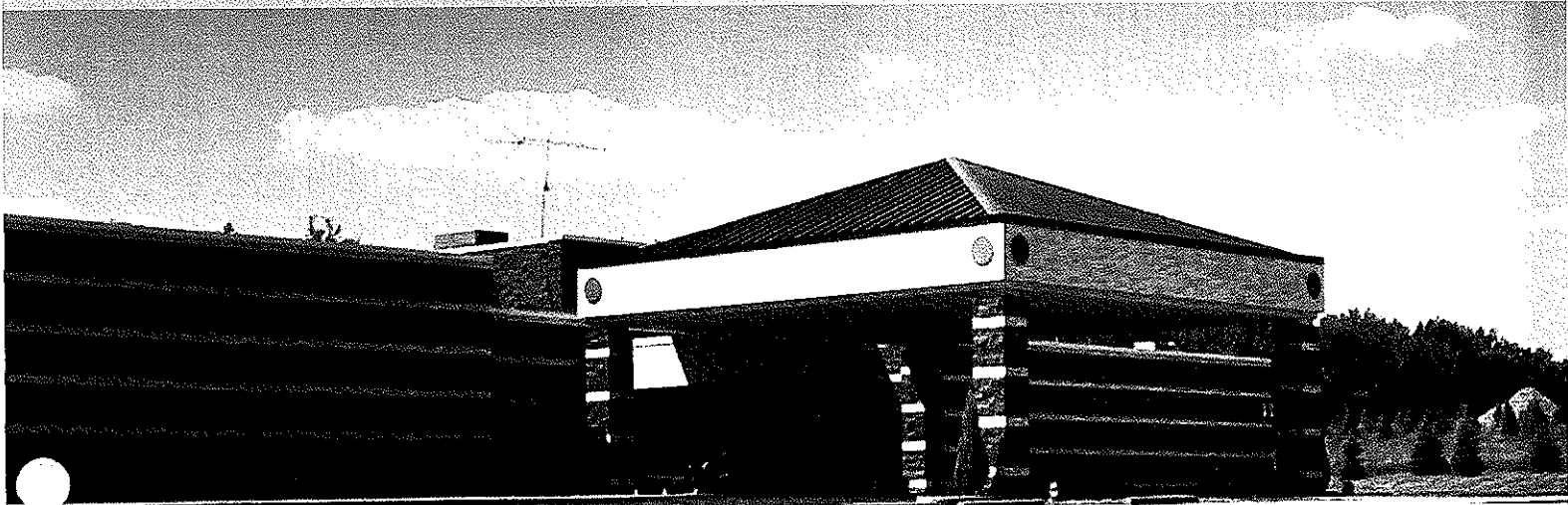
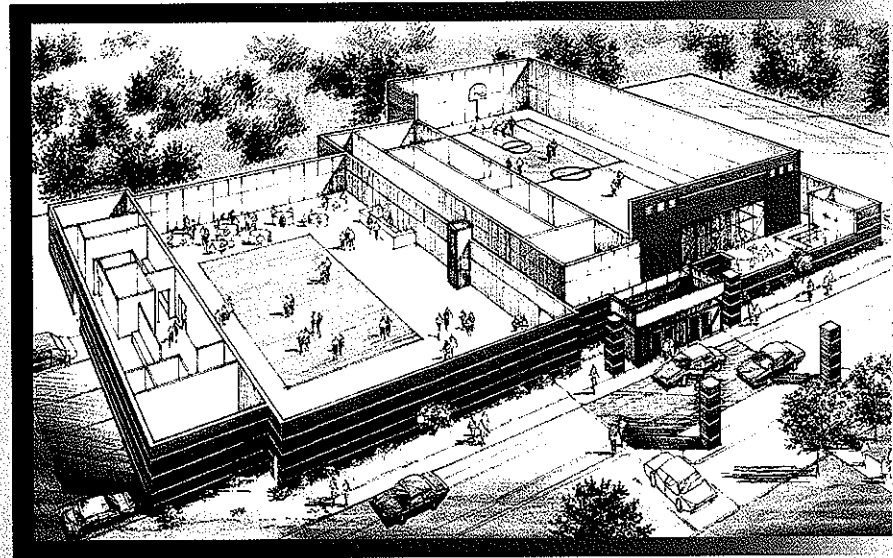
McKinley & Associates

Project Architect

Charles Moore, AIA

Contractor

Walters Construction



BRAXTON COUNTY SENIOR CENTER

Gassaway, West Virginia

Owner

Braxton County Senior Citizen Center, Inc.

Size

13,965 SF approx.

Construction Cost

\$2.8 million

Project Architects-Engineers

McKinley & Associates

Project Architects

Christina Schessler, AIA

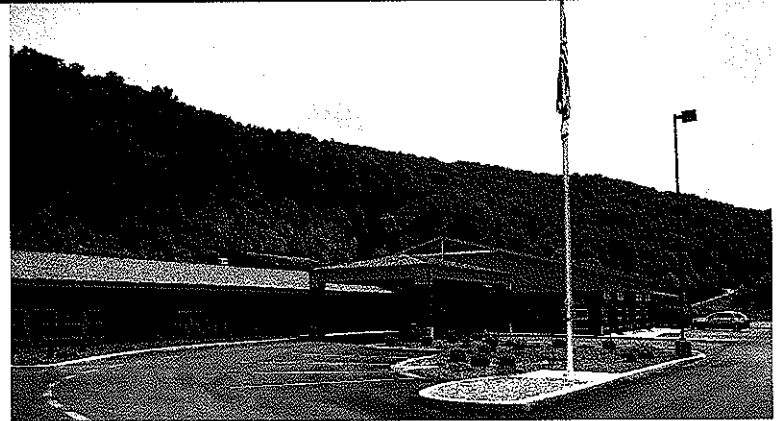
Patrick Rymer, Assoc. AIA

Contractor

Flint Construction Co.

kitchen storage, mechanical space, community room, table/chair storage, exercise room, arts & crafts room, conference room (used weekly for veteran meetings), out-reach coordinator office, site supervisor office, coordinators office, lounges, day care, laundry facilities/maintenance, assisted shower/toilet, employee lavatories, audio video room, copy room, computer room, bookkeeper, as well as circulation & wall space.

The 3,685 SF Community Room has the ability to hold 526 persons, or have dining for 246 persons for assembly with less concentrated use. There are over 30 round tables with seating for 8. The facility was designed to support events within the Center, along with a Meals On Wheels Program.



Architectural and Engineering design for renovation of a former steak house restaurant into a senior citizen center in **Gassaway, West Virginia**. The project involved the renovation of existing building, a single story addition, site grading and drainage, landscaping improvements, renovation and expansion of parking areas (approximately 65 spaces), gravel overflow lot, and an automatic sprinkler system.

Included in the structure are the following: vestibule, reception and display area, public toilets, file storage, 3 nurses' offices, flex offices, a Director's Office, an Assistant Director's Office, kitchen, walk-in freezer/refrig, dry storage, dishwashing,





State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD116404

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

RFQ NO.

*709060537
 McKinley & Associates
 The Maxwell Center / Suite 100
 32 Twentieth Street
 Wheeling, WV 26003

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES
 BUILDING 1 ROOM MB60
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0123 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/25/2010				

BID OPENING DATE: **09/22/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-07		
<p>A&E SERVICES FOR DESIGN OF NEW CAPITOL DAY CARE</p> <p>EXPRESSION OF INTEREST (EOI)</p> <p>THE WEST VIRGINIA STATE PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF GENERAL SERVICES, IS SOLICITING EXPRESSIONS OF INTEREST FOR QUALIFIED PROFESSIONAL ARCHITECTURAL AND ENGINEERING FIRMS TO PROVIDE DESIGN OF A NEW CAPITOL DAY CARE CENTER TO BE LOCATED AT 106 MICHIGAN AVENUE IN CHARLESTON, WEST VIRGINIA PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS CONCERNING IS SOLICITATION MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN IN THE BODY OF THIS EOI, VIA FAX AT 304-558-4115, OR VIA EMAIL AT KRISTA.S.FERRELL@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 09/09/2010 AT THE CLOSE OF BUSINESS. ANY TECHNICAL QUESTIONS RECEIVED WILL BE ISSUED BY FORMAL ADDENDUM TO BE ISSUED BY THE PURCHASING DIVISION AFTER THE DEADLINE HAS LAPSED.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: GSD116404</p> <p>ADDENDUM ACKNOWLEDGEMENT</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Krista Ferrell</i>	TELEPHONE (304) 233-0140	DATE 9/20/10
TITLE Business Development	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

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GSD116404

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

PROPOSOR


*709060537
 McKinley & Associates
 The Maxwell Center / Suite 100
 32 Twentieth Street
 Wheeling, WV 26003


SHIP TO

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 GENERAL SERVICES
 BUILDING 1 ROOM MB60
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 CHARLESTON, WV
 25305-0123 304-558-2317

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08/25/2010				

BID OPENING DATE: **09/22/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S:</p> <p>NO. 1</p> <p>NO. 2</p> <p>NO. 3</p> <p>NO. 4</p> <p>NO. 5</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF EOIS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">  SIGNATURE McKinley & Associates COMPANY September 20, 2010 DATE </p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE 	TELEPHONE (304) 233-0140	DATE 9/20/10
TITLE Business Development	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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RFQ NUMBER
GSD116404

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

MODIFY

*709060537
 McKinley & Associates
 The Maxwell Center / Suite 100.
 32 Twentieth Street
 Wheeling, WV 26003

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES
 BUILDING 1 ROOM MB60
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0123 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/25/2010				

BID OPENING DATE: **09/22/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UQP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE EOI.</p> <p>REV. 09/21/2009 BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED EOI MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE EOI SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE EOI MAY NOT BE CONSIDERED:</p> <p>SEALED EOI</p> <p>BUYER: KRISTA FERRELL-FILE 21</p> <p>RFQ. NO.: GSD116404</p> <p>BID OPENING DATE: 09/22/2010</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Krista Ferrell</i>	TELEPHONE (304) 233-0140	DATE 9/20/10
TITLE Business Development	PEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD116404

PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

VENDOR

*709060537
 McKinley & Associates
 The Maxwell Center / Suite 100
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SHIP TO

DEPARTMENT OF ADMINISTRATION
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 25305-0123 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/25/2010				

BID OPENING DATE: **09/22/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR EOI: ----- (304) 233-4613 -----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): ----- Ernest Dellatorre -----</p> <p>***** THIS IS THE END OF RFQ GSD116404 ***** TOTAL: _____</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Ernest Dellatorre</i>	TELEPHONE (304) 233-0140	DATE 9/20/10
TITLE Business Development	FEIN 55-0696478	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: McKinley & Associates

Authorized Signature: *Just Dillabow* Date: September 14, 2010

State of West Virginia

County of Ohio, to-wit:

Taken, subscribed, and sworn to before me this 14 day of September, 2010.

My Commission expires April 8, 2018.

AFFIX SEAL HERE

NOTARY PUBLIC *Amy T. Sipos*

