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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for REGNUMBER Quotation

GSD106447

PAGE	
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KRISTA FERRELL 104-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE G & G BUILDERS INC.

TEAYS CORPORATE CENTRE 500 CORPORATE CENTRE DRIVE SUITE 550 SCOTT DEPOT, WV 25560

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304~558-2317

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia
- 2. The State may accept or reject in part, or in whole, any bid

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes vold and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities
- 16. ANTITHUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.

3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.

- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6 6)



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

GSD106447

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DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
JOBSITE
SEE SPECIFICATIONS

304-558-2317

TYPE NAME/ADDRESS HERE

G&GBUILDERS INC.

TEAYS CORPORATE CENTRE

500 CORPORATE CENTRE 500 CORPORATE CENTRE DRIVE SUITE 550 SCOTT DEPOT, VW 25560

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V.P./Gen. Mgr.

550569469

7–9196 August 5, 2010
ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

AFQ NUMBER GSD106447

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 104-558-2596

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

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RFQ COPY TYPE NAME/ADDRESS HERE

> G & G BUILDERS INC. TEAYS CORPORATE CENTRE 500 CORPORATE CENTRE DRIVE SUITE 550 SCOTT DEPOT, WV 25580

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KRISTA FERRELL 304-558-2596

DEPARTMENT OF ADMINISTRATION GENERAL, SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304-558-2317

RFQ COPY TYPE NAME/ADDRESS HERE G&G BUILDERS NG. TEAYS CORPORATE CENTRE 500 CORPORATE CENTRE DRIVE SUITE 550 SCOTT DEPCT WY 25560

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V.P./Gen. Mgr.

550569469

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LOCAL

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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> G & G DUILDERS INC. TEAYS CORPORATE CENTRE 500 CORPORATE CENTRE DRIVE SUITE 550 SCOTT DEPOT. WV 25590

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

HEO NUMBER GSD106447

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ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304-558-2317

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State of West Virginia Department of Administration Quotation
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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DEPARTMENT OF ADMINISTRATION SIII I GENERAL SERVICES DIVISION JOBSITE T. O SEE SPECIFICATIONS

304-558-2317

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

CACQUIDERS BA.

TEAYS CORPORATE CENTRE

500 CORPORATE GENTRE DRIVE SUITE 550

SCOTT DEPOT, WV 25530

Request for Quotation

GSD106447

AFO NUMBER

PAGE 8

KRISTA FERRELL

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DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
JOBSITE
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ADDRESS CORRESPONDENCE TO ATTENTION OF

304-558-2317

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Department of Administration
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2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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KRISTA FERRELL <u> 104-558-2596</u>

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DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304-558-2317

TYPE NAME/ADDRESS HERE TCAYS COURPORATE CENTER

500 CORPORATE CENTRE DRIVE SUITE 550 SCOTT DEPOT. WY 28500

DATE PRINTED	TERMS OF SALE	SHIP/VIA	FOB	FACIGHT TERMS
06/16/2010 BID OPENING DATE: 07/			<u> </u>	
BID OPENING DATE:	29/2010	BID	OPENING TIME	01:30PM
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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for AFONUMBER

GSD106447

ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL

304-558-2596 DEPARTMENT OF ADMINISTRATION

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SCOTT DEPOT, WY 15550

GENERAL SERVICES DIVISION JOBSITE SEE SPECIFICATIONS

304-558-2317

SHIP VIA FO8 DATE PRINTED TERMS OF SALE 06/16/2010 BID OPENING DATE: BID OPENING TIME _07/29/2010 AMOUNT UNIT PRICE LINE UOP HEM NUMBER QUANTITY DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 2\$305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID KRISTA FERRELL-FILE 21 BUYER: GSD106447 REQ. NO.: BID OPENING \$\text{\$\partial}\$ \partial \text{\$\partial}\$ \quad \quad \text{\$\partial}\$ \quad \quad \quad \quad \quad \text{\$\partial}\$ \quad \qquad \qquad \quad \quad \qquad \qquad \quad \quad \quad \qquad \quad \quad \quad \qu BID OPENING TIME: 1:30 PM please provide a fax number in case it is necessary to contact you regarding your bid: 304-757-0993 PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE: Michael E. Davis, V.P./Gen. Mgr. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE 304-757-9196 August 5, 2010 ADDRESS CHANGES TO BE NOTED ABOVE V.P./Gen. Mgr. 550569469

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Section 00100 - Instructions to Bidders

In the event that any information contained in this (or any other) Section of the Project Manual is in conflict with West Virginia State Law and/or Purchasing Division rules, policies, and procedures, the State's law, rules, policies and procedures prevail

1.01 Summary

A. The Acquisition and Contract Administration Section of the Purchasing Division "State" for the West Virginia General Services Division is soliciting quotations to provide State of West Virginia Office Building located in Logan, West Virginia. This document is intended to supplement information provided in the standard "Request for Quotation" and "General Terms and Conditions" issued by the Purchasing Division for this project Bidders shall carefully review all documents.

B Project Description

- a. The project consists of a new five story 53,202SF office building for the State of West Virginia. The building is striving for LEED Silver certification
- b. Foundation is auger cast piles and grade beams with a slab on grade. Braced frame steel structure with precast concrete walls. The exterior finish is thin brick, architectural concrete, and granite. The first floor is glazed with aluminum curtain walls the upper floors are aluminum windows. The roof is an adhered EPDM membrane. The building is insulated with closed cell polyurethane foam insulation and protected from fire by spray on fire proofing and an automatic fire protection system.
- c. The interior finishes include, gyp bd. walls, acoustical tile ceilings and decorative FRP wainscot. The floors are ceramic tile, carpet and rubber tile.
- d. The building is equipped with a daylighting system including daylight louvers, and automated lighting controls. The HVAC is a VAV system with an air handler on each floor with modular boilers and a chiller in the mechanical penthouse.
- e. The site includes a colored concrete plaza with brick inserts and a secure courtyard enclosed by a sliding security fence.

Contract Period: All work shall be substantially complete within 450 calendar days of the Issuance of the Notice to Proceed. Final Completion shall be achieved within forty-five (45) calendar days, thereafter. Failure to complete work will result in liquidated damages of \$750.00 per calendar day.

C. All inquiries for specification clarification shall be addressed to:

Krista Ferrell, Buyer Supervisor Purchasing Division P. O. Box 50130 Charleston, West Virginia 25305-0130 Phone: (304)558-2596

Fax: (304) 558-4115 Krista S. Ferrell@wy.goy

1.02 Pre-Bid Meeting

A. A mandatory pre-bid conference will be held on June 30, 2010, at 10:00 am. Contractors attending the meeting shall assemble at the Project Site. A walk-through of project specific areas will be part of the meeting. See Purchasing Division Request for Quotations for additional information.

B. Project Address:

130 Stratton St Logan, WV 25601

1.03 Definitions

- A Bidding Documents include the Bidding Requirements and the proposed Contract Documents. The Bidding Requirements consist of the Request for Quotations and Standard Terms and Conditions issued by the Purchasing Division for this project, Instructions to Bidders, the Bid Form and other sample bidding and contract forms. The proposed Contract Documents consist of the Bidding Documents, the form of Agreement between the Owner and Contractor, Conditions of the Contract (General, Special, Supplementary and other Conditions), Drawings, Specifications and all Addenda issued prior to execution of the Contract.
- B. Definitions set forth in the General Conditions of the Contract for Construction, AIA Document A201-2007, as amended by the State of West Virginia Supplementary Conditions to AIA Document A201-2007, or in other Contract Documents are applicable to the Bidding Documents
- C Addenda are written or graphic instruments issued by the Purchasing Division prior to execution of the Contract which modify or interpret the Bidding Documents by additions, deletions, clarifications or corrections.
- D A <u>Bid</u> is a complete and properly executed quotation to do the work for the sums stipulated therein, submitted in accordance with the Bidding Documents.
- E. The <u>Base Bid</u> is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Alternate Bids
- F. An <u>Alternate Bid</u> (or Alternate) is an amount stated in the Bid to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the Bidding Documents is accepted.
- G. A <u>Unit Price</u> is an amount stated in the Bid as a price per unit of measurement for materials, equipment or services or a portion of the Work as described in the Bidding Documents. Unit prices shall be used solely for the formulation of any change orders subsequently requested for the awarded contract
- H. A <u>Bidder</u> is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.
- I A <u>Sub-Bidder</u> is a person or entity who submits a bid to a Bidder for materials, equipment or labor for a portion of the Work

1.04 Bidding Documents

- A. Bidders may obtain only complete sets of the plans and specifications of the Bidding Documents at the offices of the Architect/Engineer, McKinley and Associates, Inc. at the addresses noted below for the sum of \$350.00 per set. The deposit will be automatically refunded to the selected contractor and any subcontractors on the work, and to all document holders if the drawings and specifications are returned in good condition within 10 days following receipt of bids.
- B. Plans and specifications for the Bidding Documents will not be issued directly to Sub-bidders or others. All interested parties may refer to documents on file at a location as identified below
- C Bidders shall use complete sets of Bidding Documents in preparing Bids: neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.
- D The Owner and Architect make copies of the Bidding Documents available on the above terms for the purpose of obtaining Bids on the Work No license or grant of use is conferred by issuance of copies of the Bidding Documents.
- E Plans and Specifications may be examined at the following locations

McKinley and Associates, Inc. The Maxwell Centre, Suite 100 32 – Twentieth Street, Suite 100 Wheeling, WV 26003 Phone: 304-233-0140

Phone: 304-233-0140 Fax: 304-233-4613

McKinley and Associates, Inc. 1116 Smith Street, Suite 406 Charleston, WV 25301 Phone: 304-340-4267 Fax: 304-340-4269

McGraw-Hill Construction / Dodge 1502 West Virginia Avenue Dunbar, West Virginia 25064 Phone: 304-982-5458

Phone: 304-982-5459 Fax: 304-982-5459

Contractors Association of West Virginia 2114 Kanawha Boulevard East Charleston, West Virginia 25311 Phone: 304-342-1166

Fax: 304-342-1074

Construction Employers Association NCWV 2794 White Hall Blvd White Hall, WV 26554 Phone: 304-367-1290

Fax: 304-367-0126

Parkersburg Marietta Contractors Association 4424 Emerson Avenue Parkersburg, WV 26104 Phone: 304-485-6485

Fax: 304-428-7622

Dodge Reports

600 Waterfront Drive, Suite 200 Pittsburgh, PA 15222 Phone: 412-330-2205 Fax: 412-231-6662

Ohio Valley Construction Employers Council 21 Armory Drive Wheeling, WV 26003 Phone: 304-242-0520

Fax: 304-242-7261

Pittsburgh Builders Exchange 1813 Franklin Street Pittsburgh, PA 15233 Phone: 412-922-4200 Fax: 412-928-9406

1.05 Addenda:

- A. Addenda will be transmitted by the Purchasing Division to all who attend the mandatory Pre-Bid Conference. Copies of Addenda may be made available where Bidding Documents are on file for inspection.
- B. Each Bidder shall ascertain prior to submitting a Bid that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid. If the Bidder fails to acknowledge receipt of each Addendum, then the Bid may be rejected.
- C. Addenda will not be available to Subcontractors thru the Architect's Office. Subcontractors should check the West Virginia State Purchasing Bulletin thru their web site or General Contractor

1.06 Bidder's Representations

- A. By submitting a Bid, the Bidder represents that:
 - The Bidder and all subcontractors the Bidder intends to use have carefully and thoroughly reviewed the Bidding Documents and have found them complete and free from ambiguities and sufficient for the purpose intended
 - 2. The Bidder has visited the site, and is fully acquainted with all conditions which will affect the performance of the Contract including provisions for delivery, rigging, storage and other requirements. The contractors bid shall be presumed to be based upon such examination.
 - 3. The Bid is based upon the materials, equipment and systems required by the Bidding Documents without exception.

- 4. The Bidder and all workers, employees and subcontractors the Bidder intends to use are skilled and experienced in the type of construction represented by the Bidding Documents.
- 5. The Bid is based solely upon the Bidding Documents, including properly issued written addenda, and not upon any other written representation.
- 6. Neither the Bidder nor any of the Bidder's employees, agents, intended suppliers or subcontractors have relied upon any verbal representatives from the Owner, or the Owner's employees or agents including architects, engineers or consultants, in assembling the Bid figure.

1.07 Bidding Procedures

- A The Owner invites the bids as stipulated in the bidding documents and as prescribed in the bid forms. No alternate proposals except those stated on the bid forms will be accepted. Conditional bids will not be accepted.
- B. Bids shall be submitted on forms, identical to the form included with the Bidding Documents
- C. All information on the bid form should be legibly filled in by typewriter or manually in ink. The State's Request for Quotation shall also be completed and signed in a similar manner
- D Where so indicated on the bid form, sums should be expressed in both words and figures. In case of discrepancy between the two, the amount written words shall govern.
- E. All erasures, interlineations, alterations and other physical changes in the bid form should be signed or initialed by the bidder. Bids containing any conditions, commissions, erasures, alterations or items not called for in the Bid Form, or irregularities of any kind may be rejected by the Owner as being incomplete or irregular.
- F All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change".

1.08 Substitutions (Prior to Bidding)

- A. All references in the Project Manual and Drawings to brand or manufacturer specific items are included only to establish a quality level for materials, products or equipment provided to fulfill the Contract, and thus should be considered to be followed by the words, "or equal"
- B. Requests to approve substitutions or additions to any listed brand or manufacturer specific items shall be submitted by the date for receipt of technical questions in the Request for Quotation, in a written format.
- C. Submission of requests to approve substitutions or additions shall be made by prime Bidders; no consideration will be given to items submitted directly by manufacturers, suppliers, distributors, or subcontractors. Substitutions of materials, products or equipment for those items specified will be considered only when submitted accompanied by manufacturer's product data information. It is strongly preferred this data is manufacturer's original information, though copies may be accepted if clear and legible. Burden of proof of merit of requested substitutions' meeting the requirement of the specifications is upon the submitter.

D. Approval of requests for substitution or addition will be set forth by Addenda issued in accordance with these Instructions to Bidders. All items allowed by Addenda are subject to the full provisions of the original Bidding Documents, including all modifications thereto and shall be warranted as substitutions conforming to the Bidding Documents.

1.09 Submission of Bids

A. Follow all directions for submission of bids as detailed in the Purchasing Division "Request for Quotations."

1.10 Modification or Withdrawal of Bids

A. Any alteration or withdrawal of bids must be in accordance with WV Code 5A-3-11 (c) and West Virginia Code of Rules 148 CSR 1 Section 6 2 6-6 2.8.

1.11 List of Proposed Subcontractor and Equipment/Material Suppliers

- A. The Successful Bidder shall submit a listing of all subcontractors and all major equipment/ material suppliers (along with the contractor's license number for each subcontractor as required by the "West Virginia Contractor Licensing Act") proposed for each major branch of work, to the Owner within ten (10) business days of award of the Contract. Only one subcontractor or equipment/material supplier may be listed for each area of work.
- B In addition, the successful bidder, thereafter known as the Contractor, maybe requested within thirty (30) calendar days after award of contract to furnish to the Owner or Architect a more detailed and complete list of the materials and equipment, together with the product manufacturer's name and catalog number and catalog cut or illustration thereof.
- C. Each Bidder shall establish the reliability and responsibility of all proposed subcontractors and equipment/material suppliers being proposed, to perform the work, and verify availability of proposed subcontractors.
- D Should it develop that any of the equipment or materials named do not meet the requirements and intent of the Contract Documents, the Bidder shall be required to furnish to the Owner other materials or equipment acceptable and fully complying with the specifications at no change in contract price. Preliminary review and acceptance of the listing provided shall not relieve the Contractor from furnishing equipment and materials in complete accordance with the specifications.

1.12 Qualification Statement

A. The qualified Contractor shall have at least three (3) years experience performing such work on projects of a similar size and type. All bidders should include at least three (3) references indicating their capabilities to perform such work. References shall include the name, location, ownership, and use of the building in addition to the name, address and telephone number of a contact person with the building's owner familiar with the work completed by the Contractor

1.13 Bonds

- A. Each Bid shall be accompanied by a bid security in the form and amount required by and stated in the Request for Quotations Sample Bid Bond forms are included in the Bidding Documents.
- B The Bidder to whom any contract is to be awarded shall pay for, execute and deliver to the Purchasing Division, prior to award of contract, a corporate surety Performance and Labor and Material Payment Bond on the State of West Virginia bond forms bound herein, and a two year roofing maintenance bond for the full value of the roofing system to be executed by an A.M. Best, A- or better rated surety company listed on the most current Federal Register, Circular 570, and which is authorized to do business in the State of West Virginia, in the sum of one hundred percent (100%) of the amount of the contract, insuring the full and faithful performance of the work and payment in full for all materials, machinery, equipment and labor, and covering all the guarantees called for in the specifications and all other obligations arising thereunder Sample of forms provided in the Bidding Documents.
 - B. Failure or refusal of the successful Bidder to deliver the required Performance and Labor and Material Payment bond and all other Contract Documents, properly executed, within the timeframe established by the Purchasing Division from the notification of intent to award the contract may result in disqualification of their bid.

1.14 Contract Time and Liquidated Damages

- A. The successful Bidder, as a condition of the Contract, agrees that all Work is to be Substantially Complete within the Contract Time stated in these Instructions to Bidders or Request for Quotations
- B. The Owner will suffer financial loss if the work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for and shall pay the Owner the amount of liquidated damages stated in these Instructions to Bidders and/or Request for Quotations, not as a penalty, but as liquidated damages. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and also for delays due to strikes and other delays beyond the control of the Contractor. All delays and any claim for extension of the Contract Time must be properly documented in accordance with the Contract Documents by the Contractor.

1.15 Contractor's Licensing

- A. West Virginia Code §21-11-2 requires that all persons desiring to perform contracting work in the State of West Virginia must be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Application for a contractor's license may be made by contacting the West Virginia Division of Labor
- B. West Virginia Code §21-11-11 requires any prospective Bidder to include the Bidder's contractor's license number on their Bid
- C The successful Bidder will be required to furnish a copy of their contractor's license prior to issuance of a Purchase Order/Contract

- D. Each Subcontractor shall register with WV Tax Department (304) 558-2500, WV Employment Security (304) 558-2524, WV Workers Compensation (304) 558-2580, Secretary of State (304) 558-4000 and WV Division of Labor (304) 558-7890. All companies must be registered with each of these agencies before their Contractors License to work in West Virginia can be issued.
- E. For further information regarding Contractors Licensing contact: West Virginia Division of Labor, Capital Complex, Building 3, Room 319, Charleston, West Virginia 25305; Phone (304) 558-7890.

1.16 Wage Rates

- A. The successful Bidder and all Subcontractors shall pay the higher of the U.S. Department of Labor minimum wage rates or the West Virginia Department of Labor wage rates as established for the County in which the Project is located pursuant to West Virginia Code §21-5-1 et seq. Applicable prevailing wage rates are included in the bid documents
- B. Copies of wage rates are included in the bid package as determined by the WV Department of Labor for the resident county of the Project. Additional information may be obtained at: www.wvsos.com/adiaw/wagerates/buildings03.htm or contact the office of the WV Secretary of State (304) 558-6000.
- C Bidders are reminded that subject to the provisions of Chapter 21-5A of the West Virginia Code, a legible statement of all fair minimum wage rates to be paid the various classes of workers employed, shall be posted in a prominent place at the project site by each Contractor and Subcontractor.

1.17 Vendor Registration

A. The successful Biddet must be a registered vendor with the West Virginia Department of Administration Purchasing Division, prior to issuance of a purchase order. For assistance with Vendor Registration, contact the State Purchasing Division at (304)558-2311.

1.18 Notice to Proceed

A Any work performed or any materials contracted for prior to receipt of the Owner's written Notice to Proceed and for Purchase Order shall be at the Bidder's risk.

1.19 Award of Contract

- A. The Bidder will note that Bids consist of the Base Bid and may also include several related add or deduct Alternate items, all comprising items that will form the contract as a whole. The Owner may award the contract on the basis of the Base Bid alone, or if and when conditions warrant, accept such alternates appearing on the proposal, thereby reducing or increasing the amount of the Base Bid to form the Contract amount.
- B. The Contract shall be deemed as having been awarded only upon execution of the approved, signed purchase order by the State Purchasing Division.

1.20 Form of Agreement between Owner and Contractor

A. The Agreement for the Work shall be written on AIA Document A101 – 2007, Standard Form of Agreement between Owner and Contractor (where the basis of payment is a Stipulated Sum) including the General Terms and Conditions provided in the A201-2007 General Conditions of the Contract for Construction and the 'State of West Virginia Supplementary Conditions to the AIA Document A201-2007 General Conditions of the Contract for Construction'.

END OF DOCUMENT 00100

SECTION 012100 - ALLOWANCES

PARI I - GENERAL

1 I RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section

1.2 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances
 - Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when direction will be provided to the Contractor if necessary, additional requirements will be issued by Change Order.
- B. Types of allowances include the following:
 - 1. Lump-sum allowances.
 - 2. Unit-cost allowances.
 - Testing and inspecting allowances.

C. Related Sections:

- 1. Division 01 Section "Unit Prices" for procedures for using unit prices
- 2. Division 01 Section "Quality Requirements" for procedures governing the use of allowances for testing and inspecting.
- 3. Divisions 02 through 49 Sections for items of Work covered by allowances

1.3 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier

14 SUBMITIALS

A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Change Orders.

- B. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance
- C. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- D Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

15 COORDINATION

A Coordinate allowance items with other portions of the Work Furnish templates as required to coordinate installation.

16 LUMP-SUM ALLOWANCES

- A Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance.
- B Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner or selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance
- C Unused Materials: Return unused materials purchased under an allowance to manufacturer or supplier for credit to Owner, after installation has been completed and accepted:
 - 1. If requested by Architect, retain and prepare unused material for storage by Owner. Deliver unused material to Owner's storage space as directed.

1.7 UNIT-COST AND QUANTITY ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include freight, and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner or selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance
- C Unused Materials: Return unused materials purchased under an allowance to the Owner, after installation has been completed and accepted
 - Prepare unused material for storage by Owner Deliver unused material to Owner's storage space as directed.

1.8 TESTING AND INSPECTING ALLOWANCES

A Testing, inspecting allowances include the actual cost of engaging testing agencies, providing tests and inspections, and reporting results for soils, foundations, site produced products and construction, verification and testing of off-site fabrications when requested by Owner or Architect and other applicable field quality control testing as outlined in Sections 02 through 49. Tests normally provided as part of a manufacturer's quality assurance or product documentation are not included in this allowance. Contractor's costs for coordination, overhead and profit, and similar costs for tests ordered by Owner or Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.

Testing costs shall be actual costs incurred. Contractor shall provide invoices documenting the testing costs incurred and shall summarize the remaining balance in the allowance in conjunction with regular pay requests

- B. The allowance does not include incidental labor required to assist the testing agency or commissioning agent, or costs for retesting if previous tests and inspections result in failure. The cost for incidental labor to assist the testing agency or commissioning agent shall be included in the Contract Sum.
- C. Costs of testing services not required by the Contract Documents are not included in the allowance.
- D. At Project closeout, credit unused amounts remaining in the testing and inspecting allowance to Owner by Change Order.
- Costs of services required for documentation or verification of LEED Points are not included in the allowance. The cost for documentation or verification of LEED Points shall be included in the Contract Sum.

19 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, and similar margins
 - Include installation costs in purchase amount only where indicated as part of the allowance.
 - 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other margins claimed.
 - 3. Submit substantiation of a change in scope of work, if any, claimed in Change Orders related to unit-cost allowances.
 - 4. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.
- B. Submit claims for increased costs because of a change in scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.

- Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of work has changed from what could have been foreseen from information in the Contract Documents.
- No change to Contractor's indirect expense is permitted for selection of higher- or lowerpriced materials or systems of the same scope and nature as originally indicated
- Unused Allowances: Any allowance that remains unused for the intended purpose shall be returned to the owner to be used to offset change orders to the contract amount.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine products covered by an allowance promptly on delivery for damage or defects. Return 'damaged or defective products to manufacturer for replacement

32 PREPARATION

A Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work

3 3 SCHEDULE OF ALLOWANCES

- A <u>Allowance No. 1</u>: Quantity Allowance: Provide 2000 cu. yd of unsatisfactory soil excavation and disposal off-site and replacement with satisfactory soil material from off-site, as specified in Division 31 Section "Earth Moving"
 - 1. Coordinate quantity allowance adjustment with unit price requirements of Division 01 Section "Unit Prices."
- B. <u>Allowance No. 2</u>: Quantity Allowance: Provide 1000 cu yd of rock removal and replacement with satisfactory soil material, as specified in Division 31 Section "Earth Moving."
 - Coordinate quantity allowance adjustment with unit price requirements of Division 01 Section "Unit Prices."
- C Allowance No. 3: Lump-Sum Allowance: Provide the sum of \$12,000 for a Stained Glass art piece for the main lobby
 - 1. This allowance includes the design, material and fabrication costs of the artwork. Contractor costs for coordination, receiving, handling, installation and overhead and profit shall be included as part of the Contract Sum and not part of the allowance.

D Allowance No. 4: Testing and Inspection Allowance: Provide the sum of \$75,000 for on-site testing and inspections to be provided for the Owner as specified in Divisions 02 through 49.

END OF SECTION 012100

Proposal Form

State of West Virginia – General Services Division
West Virginia State Office Building
Logan, West Virginia

Project No. GSD 106447

ar with and understanding the Bidding
familiar with all local conditions affecting the uipment, supplies and transportation and to
nents within the time set forth for the sum of:
1 1 2 4 2
wheel Enfitz Thousand (\$ 12,780,000,00
(s /2 780000,00
,
and the number amount, the written amount shall
(44/0-400 1/1 840
(Add/Deduct) \$ 110,000
\$ 35. 30 per (Cu Yd.)
\$ 51.25 per (Cu. Yd.)
\$ 51.2 per (Cu. Yd)
\$ 13.50 per (Lineal Ft.)
per (Linear rt.)
\$ 0.91 per (Brick)

Ma Bidders Initials

with satisfactory soil material

Note: Unit Prices shall be used solely for the formulation of any Change Orders requested subsequent to the award of the Contract. They shall not be calculated into the Base Bid in any manner when determining award of the Contract

Allowance Acknowledgment: I have provided the following allowances in my bid:

Allowance No. 1: Quantity Allowance: Provide 2000 cu. yd. of unsatisfactory soil excavation, disposal and replacement with satisfactory soil material.

Allowance No. 2: Quantity Allowance: Provide Bidders Initials 1000 cu. yd. of rock removal and replacement

Allowance No. 3: Lump-Sum Allowance: Provide the sum of \$12,000 for a Stained Glass art piece for the main lobby.

Allowance No. 4: Testing and Inspection Allowance: Bidders Initials
Provide the sum of \$75,000 for testing and inspections
to be provided for the Owner

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within the specified time period following receipt of the OWNER'S written notice to proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the OWNER liquidated damages in the amount specified in the Contract Documents.

No work shall be performed prior to receipt of a signed Purchase Order and Notice to Proceed issued by the Owner. Any materials contracted for prior to the receipt of the OWNER'S written Notice to Proceed shall be at the Bidder's risk.

Signature of Bidder:	
Name of Firm:	G & G Builders Inc.
Address:	500 Corporate Centre Drive, Suite 550
City/ State/ Zip	Scott Depot, WV 25560
Phone No.	(304) 757-9196
Fax No.	(304) 757-0993
By: Mich	ael E. Davis, <u>V.P./G</u> en. Mgr.
Signature:	(In colored link)
Signed and Sealed this_	5th day of August , 20 10
4 - 3 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	
Addenda:	
The undersigned acknow Specification and Biddin	ledges receipt of the following Addenda covering revisions to the Drawings, g Documents. The cost, if any, of such revisions is included in the prices quoted
Addendum No. Addendum No. Addendum No. Addendum No. Addendum No. Addendum No.	3 , Dated 7/29/2010 4 , Dated 7/30/2010 , Dated

Contractor's License:

West Virginia Contractor's License No. <u>WV001272</u>

References:

Reference No 1:

Reference Name:

Mr. Chuck Hatfield

Superintendent of Putnam County

Position:

Board of Education 9 Courthouse Drive

Address:

Winkield. WV 25213

Telephone Number:

304-586-0500

Mountain View Elementary School Project Name & Owner: Putnam County Board of Education

Project Location:

3967 Teays Valley Road Hurricane, WV 25526

Construction of a new elementary

Project Description:

school - K-5

Reference No 2:

Reference Name:

Mr. Chuck Wilson

Superintendent of Kanawha County

Position:

Board of Education

200 Elizabeth Street

Address:

Charleston, WV 25302

felephone Number:

304-348-6148

West Side Elementary School

Project Name & Owner: Kanawha County Board of Education

100 Florida Street

Project Location:

Charleston, WV 25302

Construction of a new elementary

Project Description:

school

Reference No 3:

Reference Name:

Mr. Gene Kitts

Position:

Sr. Vice President

Address:

200 Ashland Drive Ashland, KY 41101

Telephone Number:

606-920-7809

Project Name & Owner: International Coal Group 300 Corporate Centre Drive

Project Location:

Scott Depot, WV 25560

Construction of a new headquarters

Project Description:

office building

BID BON	a	
KNOW ALL MEN BY THESE PRESENTS, That we, the unders	Igned,	
	, as Principal, and	
. e	Tallon organized and existing under the	
and the second s	as aniew, are now and many yours will	
services Virginia as Obligee in the nenal sum of	(3) (i) (i) paymo	on or minory
well and truly to be made, we jointly and severally bind ourselves, our he	irs, administrators, executors, successors and assiç	jns.
The Condition of the above obligation is such that whereas the Department of Administration a certain bid or proposal, attached hereto	and made a part hereof, to enter into a contract in w	atting to
NOW THEREFORE,		
(a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter in hereto and shall furnish any other bonds and insurance required by the agreement created by the acceptance of said bid, then this obligation sh force and effect. It is expressly understood and agreed that the liability exceed the penal amount of this obligation as herein stated.	all be null and void, otherwise this obligation shall re of the Surety for any and all claims hereunder shall,	emain in full in no event,
The Surety, for the value received, hereby stipulates and agree way impaired or affected by any extension of the time within which the C waive notice of any such extension	initiges thay accept cach and amount	
IN WITNESS WHEREOF, Principal and Surety have hereunto	set their hands and seals, and such of them as are	corporations
have caused their corporate seals to be affixed hereunto and these pres	ents to be signed by their proper officers, this	
day of, 20		
Principal Corporate Seal	(Name of Principal)	
	By (Must be President or	
	(Must be President or Vice President)	
	(Title)	
Surety Corporale Seal	(Name of Surety)	
	Attorney-in-Fact	± 44-10-10-10-10-10-10-10-10-10-10-10-10-10-
IMPORTANT - Surety executing bonds must be licensed in West V must be affixed, a power of attorney must be attached	irginia to transact surety insurance Raised corp	orate seals

Agency____ REQ.P.O#__

BID BOND PREPARATION INSTRUCTIONS

AGENCY_	(A)
RFQ/RFP#_	

•		Bid Bor	nd
(A)	WV State Agency	KNOW ALL MEN BY THESE PE	RESENTS, That we, the undersigned,
()	(Stated on Page 1 "Spending Unit")	(C) of (P)	(G)
	Request for Quotation Number (upper	as Principal, and (1)	rganized and existing under the laws
	right corner of page #1)		
(C)	Your Company Name	of the State of (J) as Surety, are h	eld and firmly bound unto The State
(D)	City, Location of your Company	(J) as outery, are in	om of (K)
Œ)	State, Location of your Company	of West Virginia, as Obligee, in the penal st (\$ (L)) for the payment	of which wall and truly to be made,
(F)	Surety Corporate Name	we jointly and severally bind ourselves, our	haire administrators executors.
(G)	City, Location of Surety	we jointly and severally old ourselves, our	nons, adminionavors, trees, and
(H)	State, Location of Surety	successors and assigns	tion is such that whereas the Principal
(Ĭ)	State of Surety Incorporation	The Condition of the above congain	he Department of Administration
(1)	City of Surety Incorporation	has submitted to the Purchasing Section of the	d made a part hereof to enter into a
(K)	Minimum amount of acceptable bid	a certain bid or proposal, attached hereto an	d made a part norset is their mis
()	bond is 5% of total bid. You may state	contract in writing for(M)	
	"5% of bid" or a specific amount on	(19)	A STATE OF THE PARTY OF THE PAR
	this line in words.		
(L)	Amount of bond in figures	A NATIONAL PROPERTY OF THE PARTY OF THE PART	
(M)	Brief Description of scope of work	NOW THEREFORE.	
(N)	Day of the month	(a) If said bid shall be rejected, or	st the Drincipal shall enter into a
(0)	Month	(b) If said bid shall be accepted at	and attached hereto and shall funish
(P)	Year	contract in accordance with the bid or propo any other bonds and insurance required by t	the bid or proposal and shall in all
(Q)	Name of Corporation	other respects perform the agreement create	of by the ecceptance of said hid then
(R)	Raised Corporate Seal of Principal	other respects perform the agreement create	wice this obligation shall remain in full
(S)	Signature of President or Vice	this obligation shall be null and void, others	and agreed that the liability of the
` /	President	force and effect. It is expressly understood	Il in no event exceed the nenal
(T)	Title of person signing	Surety for any and all claims hereunder sha	II, III IIO GVOIR, GROGGE MED PARA
(Ū)	Raised Corporate Seal of Surety	amount of this obligation as herein stated	cobration lates and agrees that the
(V)	Comparate Name of Surety	The Surety for value received, her	the bare way impaired or affected by
(W)	Signature of Attorney in Fact of the	obligations of said Surety and its bond shall	toon manage out such hid: and said
V - 7	Surety	any extension of time within which the Obl	h automaion
NOTE:	Dated Power of Attorney with Raised	Surety does hereby waive notice of any suc	n extension
	Surety Seal must accompany this bid	IN WITNESS WHEREOF, FILLER	pal and Surety have hereunto set their
	bond	hands and seals, and such of them as are co.	as he signed by their proper officers.
		seals to be affixed hereto and these presents	20 to the sidiled by their broker organish
		this (N) day of (O)	
			(0)
		Principal Corporate Seal	(O) (Name of Principal) By (S)
		1000	(Name of Transpar)
		(R)	(Must be President or
			Vice President)
			(I)
			Title
		au.	į ino
		(U)	(Y)
		Surety Corporate Seal	(Name of Surety)
			(LAUTILO OT DRIAM)
			(W)
			Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That v	ve, the undersigned, G & G Builders, Inc.
of 500 Corporate Centre Drive Scott Depot, V	W 25560 , as Principal, and Safeco Insurance Company of America
of Safeco Plaza , Seattle, WA 981	85 , a corporation organized and existing under the laws of the State of
Washington with its principal office in the City of	Seattle, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Per	rcent (5%) of Amount Bid (\$) for the payment of which,
well and truly to be made, we jointly and severally bind our	selves, our heirs, administrators, executors, successors and assigns.
•	
	t whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, atta	ached hereto and made a part hereof, to enter into a contract in writing for
New West Virginia Office Building, Logan, West Vi	irginia.

NOW THEREFORE,	
hereto and shall furnish any other bonds and insurance rec	I shall enter into a contract in accordance with the bid or proposal attached quired by the bid or proposal, and shall in all other respects perform the sobligation shall be null and void, otherwise this obligation shall remain in full at the liability of the Surety for any and all claims hereunder shall, in no event, d.
way impaired or affected by any extension of the time withit waive notice of any such extension.	tes and agrees that the obligations of said Surety and its bond shall be in no in which the Obligee may accept such bid, and said Surety does hereby ave hereunto set their hands and seals, and such of them as are corporations
	nd these presents to be signed by their proper officers, this
	nd filese presents to be signed by their proper officers, this
day or,,	
Principal Corporate Seal	G & G Builders, Inc. (Name of Principal)
	(Must be President or Vice President)
	VICE PRESIDENT
	(Title)
Surety Corporate Seal	Safeco Insurance Company of America
	(Name of Surety)
	By: Ann 12 Just
	Attorney-in-Fact Andrew K. Teeter, Attorney-in-Fact Licensed West Virginia Resident Agent

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.



POWER OF ATTORNEY

Safeco Insurance Company of America General Insurance Company of America 1001 4th Avenue Suite 1700 Seattle, WA 98154

KNOW ALL BY THESE PRESENTS:

2034

That SAFECO INSURANCE COMPANY OF AMERICA and GENERAL INSURANCE COMPANY OF AMERICA, each a Washington corporation, does each hereby appoint

*****KIMBERLY L. MILES; JANIS K. PEACOCK; DOUGLAS P. TAYLOR; ANDREW K. TEETER; DONNA J. PRICE;

its true and lawful attorney(s)-in-fact, with full authority to execute on its behalf fidelity and surety bonds or undertakings and other documents of a similar character issued in the course of its business, and to bind the respective company thereby.

IN WITNESS WHEREOF, SAFECO INSURANCE COMPANY OF AMERICA and GENERAL INSURANCE COMPANY OF AMERICA have each executed and attested these presents

this 21st	day of	
Dixter 8. fayy	TAMilolajewski.	
Dexter R. Legg, Secretary	Timothy A. Mikolajewski, Vice President	
	CERTIFICATE	

Extract from the By-Laws of SAFECO INSURANCE COMPANY OF AMERICA and of GENERAL INSURANCE COMPANY OF AMERICA:

"Article V, Section 13. - FIDELITY AND SURETY BONDS ... the President, any Vice President, the Secretary, and any Assistant Vice President appointed for that purpose by the officer in charge of surety operations, shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the company in the course of its business... On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

> Extract from a Resolution of the Board of Directors of SAFECO INSURANCE COMPANY OF AMERICA and of GENERAL INSURANCE COMPANY OF AMERICA adopted July 28, 1970.

"On any certificate executed by the Secretary or an assistant secretary of the Company setting out,

(i) The provisions of Article V, Section 13 of the By-Laws, and

- (ii) A copy of the power-of-attorney appointment, executed pursuant thereto, and
- (iii) Certifying that said power-of-attorney appointment is in full force and effect,

the signature of the certifying officer may be by facsimile, and the seal of the Company may be a facsimile thereof."

I, Dexter R. Legg , Secretary of SAFECO INSURANCE COMPANY OF AMERICA and of GENERAL INSURANCE COMPANY OF AMERICA, do hereby certify that the foregoing extracts of the By-Laws and of a Resolution of the Board of Directors of these corporations, and of a Power of Attorney issued pursuant thereto, are true and correct, and that both the By-Laws, the Resolution and the Power of Attorney are still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the facsimile seal of said corporation

29th day of COMPANY E COMP Dexter R. Legg, Secretary



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia
COUNTY OF Putnam, TO-WIT:
I, Michael E. Davis , after being first duly sworn, depose and state as follows:
1. I am an employee of <u>G & G Builders Inc.</u> ; and, (Company Name)
2. I do hereby attest that <u>G & G Builders Inc.</u> (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-10-5.
The above statements are sworn to under the penalty of perjury.
G & G Builders Inc. (Company Name)
By: Michael E. Davis Title: Vice President/General Manager
Date: August 5, 2010
Taken, subscribed and sworn to before me this 5th day of August, 2010
By Commission expires <u>October 31, 2017</u>
OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA TAMMY K. VANCE ROUTE 3 BOX 59 B-1
THIS MAGNET WAS THE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WY CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF
THE BID. Rev March 2009

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

WITNESS THE FOLLOWING SIGNATURE

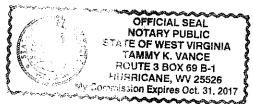
"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Ilmited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, maniage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply whore a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: G & G Builders Inc. Authorized Signature: 7720555 Date: August 5, 2010 State of West Virginia County of Putnam to-wit: Taken, subscribed, and sworn to before me this 5th day of August , 20 10. My Commission expires October 31 , 20 17 NOTARY PUBLIC LAMINY K. Vance AFFIX SEAL HERE



Purchasing Affidavit (Revised 12/15/09)