



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DNR210202

PAGE  
 4

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 FRANK WHITTAKER  
 804-558-2316

\*709022429 05 724-837-1110  
 AMERIGAS PROPANE LP  
 TUNNELTON RD  
 PO BOX 216  
 KINGWOOD WV 26537

DIVISION OF NATURAL RESOURCES  
 BLACKWATER FALLS STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 DRAWER 490  
 DAVIS, WV  
 26260 259-5216

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
08/02/2010				

BID OPENING DATE: 09/21/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNR210202</p> <p>BID OPENING DATE: 09/21/10</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p>						

21.09.2010 10:03  
 WV PURCHASING DIV.

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>Lulu Ann Smith</i>	TELEPHONE 724-557-4187	DATE 9-17-2010
TITLE <i>Account Manager</i>	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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# Request for Quotation

RFQ NUMBER  
**DNR210202**

PAGE  
**5**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**FRANK WHITTAKER**  
**304-558-2316**

PROPERTY

\*709022429 05 724-837-1110  
 AMERIGAS PROPANE LP  
 TUNNELTON RD  
 PO BOX 216  
 KINGWOOD WV 26537

SHIP TO

DIVISION OF NATURAL RESOURCES  
 BLACKWATER FALLS STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 DRAWER 490  
 DAVIS, WV  
 26260 259-5216

DATE PRINTED:	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/02/2010				

BID OPENING DATE: **09/21/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
CONTACT PERSON (PLEASE PRINT CLEARLY):					<i>Lee Ann Smith</i>	
***** THIS IS THE END OF RFQ DNR210202 ***** TOTAL:						<i>.31 cents over OPIS</i>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lee Ann Smith</i>	TELEPHONE <i>724-557-4187</i>	DATE <i>9-17-2010</i>
TITLE <i>Account Manager</i>	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**Tank Installation and Rental:**

Item	Estimated Quantity	Description	Unit Price	Amount
1	6	100 Gallon Tank Installation	<del>0</del>	0
2	6	100 Gallon Tank Yealy Rental	<del>0</del>	0
3	26	500 Gallon Tank Installation	<del>0</del>	0
4	26	500 Gallon Tank Yealy Rental	<del>0</del>	0
5	10	1,000 Gallon Tank Installation	<del>0</del>	0
6	10	1,000 Gallon Tank Yealy Rental	<del>0</del>	0
<b>SUB-TOTAL</b>			0	0

Please provide the markup cost per gallon of estimated OPIS propane index price. This price should be based upon the estimated usage of 47,000 gallons for a 12 month period. \$ .31 per/gallon

**Bid Scenerio:**

For bid evaluation purposes only, the estimated OPIS propane index price is \$2.50 per gallon.

47,000 gallons of propane x \$2.50 + .31 (Markup) = 2.81 Total Cost  
\$ 132,070

**BID SCENERIO SUB-TOTAL:** \$132,070

**TANK INSTALLATION AND RENTAL AND BID SCENERIO  
COMBINED TOTAL: \$ 132,070**

The quantities listed above are for bid evaluation purposes only. Actual quantities may differ.

FAX # 304-329-3907



ATTACHMENT A  
PRICE OF PROPANE  
MARKET INDEX → *Opis*

Subject to the provisions of paragraphs 4 and 12 of the Propane Supply Agreement and Equipment Lease, the price for propane will be the Company's local Market Index, plus *0.31* cents per gallon and any applicable taxes, fees, rates and charges.\*

The Company's Market Index represents a blended average of the Company's total propane costs for the geographic area in which the District that serves Customer is located including, but not limited to, the cost of beginning inventories, current propane purchases and freight costs. The Market Index is updated regularly to better approximate the continuously varying costs of propane resulting from various market forces. The price will also include any applicable taxes, fees, rates and charges.\*

CUSTOMER  
By: \_\_\_\_\_  
Date: \_\_\_\_\_

AMERIGAS  
By: *Lee Ann Smith*  
Date: *Sept. 17, 2010*

\*The Hazardous Material and Fuel Recovery Fees will be added to each Invoice for propane deliveries or service work performed.

*Black Water Falls State Park*  
CUSTOMER NAME (PRINTED)  
*9435 / Ringwood*  
DISTRICT NAME & NUMBER

Form No. CR-50-S-3

\_\_\_\_\_  
CUSTOMER NUMBER

State of West Virginia  
**VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

**1. Application is made for 2.5% resident vendor preference for the reason checked:**

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
- Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
- Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

**2. Application is made for 2.5% resident vendor preference for the reason checked:**

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

**3. Application is made for 2.5% resident vendor preference for the reason checked:**

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

**4. Application is made for 5% resident vendor preference for the reason checked:**

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

**5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

**6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Americas Propane Signed: Lee Ann Smith  
 Date: Sept. 17, 2010 Title: Account Manager

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. DNR210202

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: Amerigas

Authorized Signature: Lee Ann Smith Date: Sept. 10, 2010

State of PENNSYLVANIA

County of Fayette, to-wit:

Taken, subscribed, and sworn to before me this 10<sup>th</sup> day of September, 2010.

My Commission expires November 2, 2011.

NOTARY PUBLIC Elizabeth Hill

