

# Request for

DJS010336

MANAGORIESE CORRESE OND ENGERO A STENTION OF TARA LYLE 304-558-2544

RFQ COPY TYPE NAME/ADDRESS HERE

W. Harley Miller Contractors, Inc P.O. Box 945 Martinsburg, WV 25402

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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™ President		0618361	<u> </u>		TO BE NOTED ABOVE
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### GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division, Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly A bidder offering an alternate should attach complete specifications and literature to the bid. The indicated by the bidder. Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

  5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



### Request for REGNUMBER Quotation

DJS010336

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'ARA	LYLE	
04-5	558-2544	

RFQ COPY TYPE NAME/ADDRESS HERE

DIVISION OF JUVENILE SERVICES DAVIS CENTER

W. Harley Miller Contractors, Inc P.O. Box 945 Martinsburg, WV 25402

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RFQ COPY

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25306-0130

# Request for

DJS010336

ADDRESS CORRESPONDENCE TO ATTENTION OF

TARA LYLE **304-558-2544** 

DIVISION OF JUVENILE SERVICES DAVIS CENTER

BLACKWATER FALLS ROAD DAVIS, WV 26260

TYPE NAME/ADDRESS HERE W. Harley Miller Contractors, Inc. P.O. Box 945

Martinsburg, WV 25402

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President F	EIN 55-06183	361	ADDRESS CHANGES	S TO BE NOTED ABOVE



# Request for

DJS010336

ADDRESS CORRESPONDENCES TO A CLENTION OF TARA LYLE

304-558-2544

RFQ COPY TYPE NAME/ADDRESS HERE

W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

DIVISION OF JUVENILE SERVICES DAVIS CENTER

DATE PRINTED TERMS OF SALE SHIP VIA F.C.B.	FREIGHTYTERMS
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(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROO OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED PER THE SPECIFICATIONS.	F
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James W. Dailey III 304-267-8959	ATE 6/21/11
President 55-0618361 ADDRESS CHAN	IGES TO BE NOTED ABOVE
WHEN RESPONDING TO REQ. INSERT NAME AND ADDRESS IN SPACE ABOVE LAB	ELED BUENDODI



# Request for

HEQ NUMBER DJS010336

ADDRESSICORRESPONDENCERIO ATTENTION OF

TARA LYLE <u> 804-558-2544</u>

DIVISION OF JUVENILE SERVICES DAVIS CENTER

BLACKWATER FALLS ROAD DAVIS, WV 26260

RFQ COPY TYPE NAME/ADDRESS HERE W. Harley Miller Contractors, Inc. P.O. Box 945 P.O. Box 945

Martinsburg, WV 25402

DATE PRINTED TERMS OF SALE SHIP VIA FOB FREIGHTTERMS 05/13/2011 BID OPENING DATE: 06/21/2011 BID OPENING TIME 0.1:30PMQUANTITY LINE ITEM NUMBER UNITPRICE AMOUNT (XX) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL furnish proof of builders risk - all risk insurance in AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. (XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL B SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/ MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, TRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN TH STATE OF WEST VIRGINIAL A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS PERSONAL OR BUSINESS CHECKS ARE NOT ΨNDER \$100,000. ACCECPTABLE IN LIEU OF THE 5% BID BOND PERFORMANCE BOND, OR LABOR AND MATERIAL BOND. XXX) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOF ING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. ℟EV. 11/00 EXHIBIT 7 domestic aluminum! Gla\$s & steel in public works PROJECTS N ACCORDANC本 WITH WEST VIRGINIA CODE \$-19-1 ET., \$EQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF ♥UBLIC WORKS WHERE THE COST IS MORE THAN \$50,000 AND, in the case of steel only, where the cost of steel is NORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF SEE REVERSE SIDE FOR TERMS AND CONDITIONS IFTEPHONE 304-267-8959 DATE 6/21/11 James W. Dailey 55-0618361 Presiden ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



# Request for p

DJS010336

\*\*\*\*ADDRESS:GORGES:ONDENGE:GOVARIEN:HONEOS

TARA LYLE 304-558-2544

DIVISION OF JUVENILE SERVICES DAVIS CENTER

BLACKWATER FALLS ROAD DAVIS, WV 26260

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W. Harley Miller Contractors, Inc. P.O. Box 945 P.O. Box 945 Martinsburg, WV 25402

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RFO COPY

P.O. Box 945

TYPE NAME/ADDRESS HERE

Martinsburg, WV 25402

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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ADDRESS:CORRESPONDENCE TO ATTENTION OF

TARA LYLE 

DIVISION OF JUVENILE SERVICES DAVIS CENTER

W. Harley Miller Contractors, Inc

BLACKWATER FALLS ROAD DAVIS, WV 26260

DATE PRINTED TERMS OF SALE SHIP VIA FOB. FREIGHT TERMS 05/13/2011 BID OPENING DATE: 06/21/2011 01:30PM BID OPENING TIME CAT. 1 NE QUANTITY UOP ITEM NUMBER: UNIT PRICE AMOUNT THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED to abide by the following schedule in issuing CONSTRUCTION | PROJECT ADDENDA FOR STATE | AGENCIES: THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO \$END A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED. THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND IF NECESSARY, EXTEND THE BID **OPENING DATE** ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID *OPENING DATE* ALL ADDINDA \$HOULD BE FORMALLY ACKNOWLEDGED BY ALL 3) BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE RULES SAME ANDRECULATIONS THAT APPLY TO THE. **PRIGINAL BIDDING DOCUMENT** HALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE. REV. 11/96 EXHIBIT 10 ADDENDUM ACKNOWLEDGEMENT HEREBY ACKNOWLEDGE RECEIPT OF THE FOILOWING CHECKED SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE Æ James W. Dailey 304-267-8959 6/21/11 FEIN 55-0618361 President ADDRESS CHANGES TO BE NOTED ABOVE



DATE PRINTED

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

TERMS OF SALE

# Request for Quotation

DJS010336

PAGE

FREIGHTTERMS

Charleston, WV 25305-0130

RFQ COPY
TYPE NAME/ADDRESS HERE

W. Harley Miller Contractors, Inc.
P.O. Box 945
Martinsburg, WV 25402

TARA LYLE
B04-558-2544

DIVISION OF JUVENILE SERVICES
DAVIS CENTER

BLACKWATER FALLS ROAD
DAVIS, WV
26260

SHIP VIA

05/13/					<u> </u>					
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# Request for **B**

SELECTIVE HER DJS010336

TARA LYLE

304-558-2544

RFQ COPY TYPE NAME/ADDRESS HERE

W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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# Request for

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SE SINGNESS SE DJS010336 PAGE 10

TARA LYLE

304-558-2544

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W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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# Request for Quotation DJS010336

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TARA LYLE 104-558-2544

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W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for
Quotation

DJS010336

DJS010336

FARA LYLE

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W. Harley Miller Contractors, Inc P.O. Box 945 Martinsburg, WV 25402

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL**, to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



### ADDENDUM NO. 1

RE:

**Davis Center Renovations** 

West Virginia Division Of Juvenile Services

Blackwater Falls Road Davis, West Virginia 26260 Architect's Project No. 1026

TO:

Prospective Bidders

FROM: ZMM, Inc. Architects and Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

PRE-BID CONFERENCE ATTENDANCE LIST IS ATTACHED TO THIS ADDENDUM

PRE-BID MEETING MINUTES ARE ATTACHED TO THIS ADDENDUM

### DAVIS CENTER RENOVATIONS -- WV DIVISION OF JUVENILE SERVICES #1026 PRE-BID MEETING SIGN-IN SHEET MAY 23, 2011 - 1:30 PM.

PLEASE PRINT	PLEASE PRINT
NAME: Stove Solomon	NAMB: Jason Merrill
FIRM: SOLO CRANE INC	FIRM: Marheim Carporation
ADDRESS: 194 W Park Ame	ADDRESS 2025 Grantee RO
wastown uv 26501	Pittsburgh PA 15220
PHONE: 30 4-296 497 FAX: 296 4971	PHONE: 412 306 05 34 FAX: 412 306 0535
E-MAIL_	BMAIL JMERTIN @ Manhelmenger,
NAME: Jeveny 1003	NAME: Barry Hearting & Cooking
FIRM: Harbel, Lac.	FIRM: BOW AYERS WIND
ADDRESS: 11521 M. Jag- Ave	ADDRESS: 13972 George Cumbles to
Cumberland, MD 21502	Roules buy with equer only
PHONE: 301-719-8900 FAX: 301-719-0163	PHONE: 304-454 -9714 FAX: 304-454-9716
E-MAIL Knewsy & the belt group - Gom	EMAIL BOB AYERMANO GALLOS COM
NAME: STENE SZABO	NAME: James Carney, Jo. /a. Vauce
FIRM: Alf. Construction Inc.	FIRM: Oval Construction Than exement 44
ADDRESS: P. O. Bay 232	ADDRESS: PO Boy 401
Mr. Storen, WU	Charleston, WV 25322
PHONE: 304 693-7131 FAX: 304 693-7199	PHONE: 304-347-8820 FAX: 304-347-882/
B-MAIL ALL. ESTIMATOR & FRONTIER. NET	B-MAIL J Carney @ ovalconstruction. com
NAME: TERRY ATKENS	NAMB:
FIRM: W. HARLEY MILLER CONTRACTORS	FIRM:
ADDRESS: 193 HENGESVILLE READ	ADDRESS:
MARTINSLURG WVG. 25403	
PHONE 304-267-8959 PAX 304-267-3847	PHONE: FAX:
E-MAIL TO: Kens ewhy contractors. com	B-MAIL_

### DAVIS CENTER RENOVATIONS – WV DIVISION OF JUVENILE SERVICES #1026 PRE-BID MEETING SIGN-IN SHEET MAY 23, 2011 – 1:30 PM.

PLEASE PRINT	PLEASE PRINT
NAME: BUD HENDERSON	NAME: Dan Hill
1 11 11 11 11 11 11 11 11 11 11 11 11 1	FIRM: Darkhill Construction Co
	ADDRESS: PO. Box 685
clarks Bung WVA	Gauley Bridge, W.Van
PHONE 304-623-2573 FAX: 623-5179	PHONE: 304-632-1600 FAX: 304-637-150
E-MAIL BHENDERSON (2 WVDSL. NET	B-MAIL Rolanhill@hotmail.com
Dhank 122 man	NAME: Jordan Tollock
NAME: Klaset WO Agray FIRM: TBEW LOCAL 596	FIRM: Rycun Construction
ADDRESS: 1001 N 12th Street	ADDRESS: 2525 Liberty Ave
ADDRESS: 100 (10 216 20)	7:Habush PA MAN 15222
Charksburg WV 26301 PHONE 304 622015   FAX: 304622 2099	PHONE: 412-842-2525 PAX: 412-392-2526
PHONE: 557 67 2015 FAX: 30 762 2011	
BMAIL RWAGNER GIBEWS96. COM	E-MAIL joallock & rysonine com
NAME: SAMES E. BROWN	NAME: Howard HARper
PIRM: BA. BROGIN & SON /NC	FIRM: Triplia H Coust
ADDRESS: 715 MILL ST	ADDRESS: Po Boa 176
ADDRESS: 215 MILL ST FRIEMONT, WY 26554	Beverly WW. 26253
PHONESO4.363.4500 PAX304346.9456	PHONE 304 636 1194 FAX 304 63 686
E-MAIL brown egabrown com.	E-MAIL
NAME: CLAS Justice	NAME: GREGG STAWARZ
FIRM: JARRETT Construction Serv.	PIRM: MAPCH-WESTIN
ADDRESS: P.J. Baye 5050	ADDRESS: 360 FRONTERST.
Charleston, W 25361	MOTN, WV 26505
PHONE: 304-344-9146 FAX: 304-344-9143	PHONE: 304.999 . 4980 PAX: 304.991.750
E-MAIL CHAD . JUSTICE & JAPLET -CHESPOCAL	EMAIL aregge Marchwestin.com
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### DAVIS CENTER RENOVATIONS -- WV DIVISION OF JUVENILE SERVICES #1026 PRE-BID MEETING SIGN-IN SHEET MAY 23, 2011 -- 1:30 PM.

PLEASE PRINT	ELDHOR EMILLI
NAME: PAUL NUZVA	NAME: NGIL DIAL
EIBNALDABARA' Development	FIRM: NEIGHBORGALL CONSTRUCTION G.
ADDRESS: 320 DONEGAL Dr. EAGT	ADDRESS: 1216 7 4 AV5
FOLLANSbEE WV	HUNTINGTON, WV 25701
PHONE: 304-748-6420 FAX: 304-748-8488	PHONE: 304-525-5181 FAX:304-525-779 5
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Re:

Pre-Bid Meeting Minutes
Davis Center Renovations

Request for Quotation #DJS10336

Date:

23 May 2011

Time:

1:30 pm

Location:

**Davis Center** 

Blackwater Falls Road Davis, West Virginia 26260

### 1. OWNER/USER:

a. Address

West Virginia Division of Juvenile Services

1200 Quarrier Street Charleston, WV 25301

b. Contacts

Mr. Jim Goddard, Director of Operations

Mr. Bruce Blackhurst, Asst. Director - Budget & Finance

Ms. Stephanie Bond, Superintendent - Kenneth Honey Rubenstein Juvenile Center

### 2. DESIGNER OF RECORD:

a. Address

**ZMM Architects and Engineers** 

222 Lee Street West

Charleston, WV 25302

b. Contacts

Mr. Adam Krason, Principal

Mr. Rodney Pauley, Project Manager

### 3. PURCHASING:

a. Address

WV Department of Administration - Purchasing Division

**Building 15** 

2019 Washington Street East

Charleston, WV 25305

b. Contact

Ms. Tara Lyle

Fax: (304) 558-4115

Email: tara.l.lyle@wv.gov

- Work will be constructed under a single prime contractor.
- 5. Written questions and prebid substitutions will be accepted until 5:00 pm on Thursday, <u>02 June</u> <u>2011</u>. Inquiries may be sent via USPS, fax, courier or email (email preferred) to Ms. Tara Lyle at Purchasing Division.
- 6. In order to assure no one receives an unfair advantage, no questions will be answered orally. Direct verbal communication with the Designer of Record is not authorized.
- 7. Substitution requests shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitution including drawings, performance and test data, and other information necessary for an evaluation. The burden of proof of the merit of the proposed substitution is upon the proposer.
- 8. All questions shall be answered and all approved substitutions requests shall be set forth in an Addendum that will be issued by Tara Lyle at Purchasing Division.
- Signed & sealed bids will be received by the Owner until 1:30 pm on Tuesday, <u>21 June 2011</u>
   WV Department of Administration Purchasing Division
   Building 15
   2019 Washington Street East
   Charleston, WV 25305
- 10. Contract Duration is 365 calendar days from the NTP.
- 11. Liquidated Damages are \$500 for each day of delay.
- 12. Any solicitation for a public improvement construction contract requires the submission of a Purchasing Affidavit.
- 13. A Drug-Free Workplace Affidavit must be signed and submitted with the Bid. Failure to submit shall result in disqualification of Bid.
- 14. Prevailing Wage Rates apply to this project. The Contractor and subcontractors shall pay the U.S. Department of Labor minimum wage rates as established for Tucker County.
- 15. The successful Contractor is required to provide/furnish proof of the following:
  - a. Worker's Compensation coverage
  - b. Commercial General Liability Insurance
  - c. Builder's Risk Insurance in an amount equal to 100% of the Contract.
  - d. Performance Bond and Labor/Material Bond for 100% of the Contract.
  - e. 2-year Maintenance Bond covering the roof system.
  - f. Bid Bond equal to 5% of the total amount of the bid, payable to the State of WV, shall be submitted with each Bid.
- 16. The successful Contractor must be, or become a registered vendor with the State of WV.
- 17. The Contractor will have access to the site 24/7, including weekday nights and weekends.
- 18. Contractor is required to provide to the Project Manager, a listing of personnel, which will be gaining access to the site at the first pre-construction meeting.
- 19. Supervision: In accordance with Contract documents, the Contractor must maintain full-time, active superintendent on the job. Duties of the superintendent will be identified at the first preconstruction meeting.

- 20. Owner has hired a contractor to remove the Vocational Building and the adjacent small storage shed.
- 21. Currently in the site drawings it states that "others" will be demolishing the asphalt and concrete paving. There will be a future Addendum that revises this to be included in the base bid contract.
- 22. Owner will be hiring a contractor to provide and install the new asphalt paving, re-sealing existing asphalt paving and striping. All new concrete site paving will be by the GC.
- 23. Owner will be hiring a fencing contractor to provide and install fencing around the utility courtyard and security fencing around the site perimeter and outdoor recreation yards. The sally port security gates and fencing will be part of the base bid contract.
- 24. Designer of Record (ZMM) will have the responsibility for the observation of Contractor's quality of work. The Designer of Record will provide recommendations for actions regarding progress payments, change orders, and acceptance of work.
- 25. Aspects of the Contract: Please review the following:
  - a. Contract Modification Procedures Section 01250
  - b. Payment Procedures 01290
  - Project Management and Coordination (Meetings) Section 01310
  - d. Submittal Procedures Section 01330
  - e. Temporary Facilities and Controls Section 01500
  - f. Substitutions 01631
  - g. Execution Requirements 01700
  - h. Cutting and Patching Section 01731
  - i. Selective Demolition 01732
  - j. Warranties Section 01740
- 26. Summary of Work: A brief description of the demolition and new construction was given by ZMM along with a summary of the alternates and unit prices.

### **EXHIBIT 10**

REQUISITION NO.: DJS010336

### ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

### ADDENDUM NO.'S:

NO. 1 ...5/25/11

NO. 2 ......

NO. 3 ......

NO. 4 ......

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

SIGNATURE James W Dailey, II

W. Harley Miller Contractors, Inc.

COMPANY ·

6/21/11

DATE

REV. 11/96



# Request for Quotation DJS01033

DJS010336

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MANAGER CONTRACTOR OF THE STREET OF THE STRE	NUNTOF
TARA LYLE	<i>f.</i>
304-558-2544	

RFQ COPY TYPE NAME/ADDRESS HERE

W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.

3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.

- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



### ADDENDUM NO. 2

RE:

**Davis Center Renovations** 

West Virginia Division Of Juvenile

Services

Blackwater Falls Road Davis, West Virginia 26260 Architect's Project No. 1026

TO:

Prospective Bidders

FROM: ZMM, Inc. Architects and Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL. AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

### PART 1 - QUESTIONS, SUBSTITUTION REQUESTS, AND RESPONSES

- Substitution Request (5/24/11): SSS2 Panel for 07610 Architectural Standing Seam Metal Roofing.
  - Response: Not Approved.
- B. Substitution Request (5/31/11): Lifetite Metal Products Panel for 07610 Architectural Standing Seam Metal Roofing.
  - Response: Not Approved.

### **PART 2 - CLARIFICATIONS**

A. Keyed Note No. 2 on Sheet D-1, Site Demolition Plan is revised to read as follows: "Existing asphalt paving, walks, and pads to be removed, typical. (This work was originally by others but will now be part of the base bid.)"

ZMM, Inc. 222: Lee Street West • Charleston, West Virginia 25302 304:343,0158 voice • 304,345;8144 fax znm.com



### PART 3 - CHANGES TO SPECIFICATIONS

- Section 03300 ~ Cast In Place Concrete Make the following revisions: A.
  - REVISE Line 1.2.A.4 to read: "Concrete pad for water tank." 1.
  - DELETE Paragraph 1.4.I. 2.

### PART 4 - CHANGES TO DRAWINGS

- Reference Supplementary Drawing No. AP1-2R1 as attached to this Addendum.
- Reference the following Drawings as attached to this Addendum: B.
  - AH2-1 Finish Plan Housing (Revised) 1.
  - AH2-3 Enlarged Finish Plans Housing (New Sheet) AE2-1 Finish Plan Education (Revised) 2.
  - 3.
  - AE2-3 Enlarged Finish Plans Education (New Sheet

### **END OF ADDENDUM**

Attachments:	Supplemental Drawing No. AP1-2R1	8 ½° X 11°
Auschments.	AH2-1 Finish Plan – Housing (Revised)	Full Size
	AH2-1 Finish Plan - Housing (Revised)	Full Ciso
	AH2-3 Enlarged Finish Plans - Housing (New Sheet)	,, Full 5120
	AE2-1 Finish Plan – Education (Revised)	Full Size
	AE2-7 Finish Plan - Education (Revised)	Full Ciso
	AE2-3 Enlarged Finish Plans - Education (New Sheet)	Full 3126

### EXHIBIT 10

REQUISITION NO.: ..DJS010336

### ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

### ADDENDUM NO.'S:

NO. 1 .... 5/25/11

NO. 2 .....6/8/11

NO. 3 .....4/31/11

NO. 4 ... 4/22/11

NO. 5 ......

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

SIGNATURE James W Dailey, II

W. Harley Miller Contractors, Inc.

COMPANY -

6/21/11

DATE

REV. 11/96



WV PURCHASING ACA SECT Fax 304-558-4115 Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130

Charleston, WV 25305-0130

DJS010336

Jun 21	2011	11:18am	P001/003
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\*709051523 304~267-8959 W HARLEY MILLER CONTRACTORS IN PO BOX 945

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DIVISION OF JUVENILE SERVICES DAVIS CENTER

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James W Dailey II 304-267-8959 6/21/11  President FEIN 55-0618361 ADDRESS CHANGES TO BE NOTED ABOVE

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REQUISITION NO.: DJS010336

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SIGNATURES W. Dailey, II

W. Harley Miller Contractors, Inc.

COMPANY -

6/21/11

DATE

REV. 11/96



# Request for Quotation DJS01033

TARA LYLE

<u> 304-558-2544</u>

RFQ COPY TYPE NAME/ADDRESS HERE

W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

DIVISION OF JUVENILE SERVICES DAVIS CENTER

President   S5-0618361   ADDRESS CHANGES TO BE NOTED ABOVE	DATE PRIN	524-2-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0	IE6	M9 OF SAI		SH	PVIA		FOB		FREIGH	FTERMS
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'			A IFMA IO =									

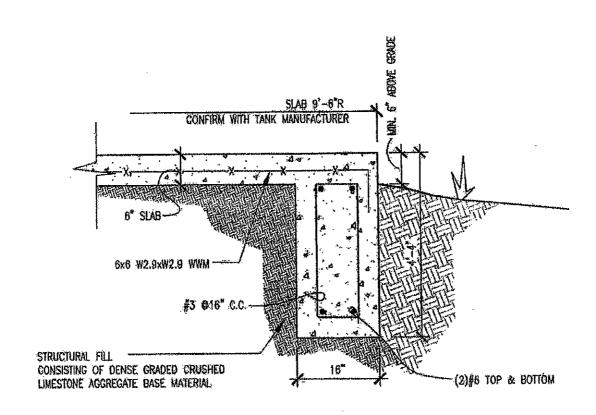
# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



# B SULE: 3/4 = 1'-0" WATER TANK PAD FOUNDATION DETAIL

ARCHITECYS & ENGINEERS .  SZELOS GEAC (VI) II. CHITOLOGY, 27551 WIGHT AND A PRODES SACALDIES Figs: 36436.85146	SUPPLEMENTAL DRAWING	ATTACHMENT TO:  SADDENDUM NO. 2  CHANGE ORD. NO. CHANGE ORD. N
1026	WV JUVENILE SERVICES - DAVIS CENTER	AP1-2R1

### EXHIBIT 10

### ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

### ADDENDUM NO.'S:

NO. 1 ..5/.25/11

NO. 2 . 6/8/11

NO. 3 ..6/21/11

NO. 4. 6/22/11

NO. 5 ......

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

SIGNATURE W. Dailey, II

W. Harley Miller Contractors, Inc.
COMPANY

6/24/11 DATE

REV. 11/96

### FORM OF PROPOSAL

TO THE OWNER:	West Virginia Division Of Juvenile	Services
PROJECT:	Requisition No.: DJS010336	· · · · · · · · · · · · · · · · · · ·
•	Davis Center Renovations West Virginia Division Of Juvenile : Blackwater Falls Road Davis, Tucker County, WV 26260	Services
and also having examined the proposes to furnish all labor, accordance with the Bidding D	e site and being familiar with all local material, equipment, supplies and tra ocuments within the time set forth belo	
BASE BID: Three m	11 11 in Sive hundered	5 3, 5 64,000.
(Amount to be shown in both and the number amount, the w	words and numbers. In the event of	\$ 3,564,000. a difference between the written amount
ALTERNATES:	·	
upon availability of funding.	et to the following additions for Alternat ('Provide' means 'furnish and install.' requirements associated with the Wo	tes which the Owner may select, based Include in bids below all related ork of each Alternate.)
Alternate Bid No.1 - All Kitch	en Equipment as shown on the Drawi	ings and as specified.
ADD the sum of: Seo	exty time thousand	dollars and no/100
		(\$ <b>7</b> 5,000).
Alternate Bid No. 2 – All interio cellings, finishes, fire protectio	or work on the Education Building, incl on system and security, as shown on ti	luding but not limited to, partitions, he Drawings and as specified.
ADD the sum of: Six	hundred ninedy nin	y Housand dellar
and no/100		(\$ <u>699,000.</u> ).
Alternate Bid No. 3 – All exteri windows, roofing and security,	or work on the Education Building, inc as shown on the Drawings and as sp	sluding but not limited to, brick, siding, ecified.
ADD the sum of:	so hunderd sixty a	me Housand ablas
and no/100		(\$ 261,000.
FORM OF PROPOSAL	PAGE 1 OF 3	1026 - 04/08/11

### **UNIT PRICES:**

The contract sum shall be subject to the following Unit Prices for quantities which may be increased or decreased from the stated allowance. These Unit Prices include all materials, shipping, installation, tax, and contractor markup. Unit Prices may be stipulated in figures only.

### Unit Price No. 1 - Auger Cast Piles

Base Bid is to include 6 Helical Piles drilled to a depth of 15 Linear feet as shown on the Drawings and as specified. The following amount is proposed per additional linear foot of pile drilling for each Helical Pile:

ADD\$ 75.00 /LF

If awarded contract on Base Bid and any Alternates, I (we) agree to perform the work including base bid and all alternates to substantial completion (or-beneficial occupancy) in 365 days. The Bidder understands that the Owner may impose liquidated damages in the amount stated in and, in accordance with, the Special Conditions, for each day thereafter, Sundays and holidays included, that the Work remains uncompleted, which sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain per diem by the failure of the Bidder to complete the Work in the stipulated time, and the sum is not the be construed in any sense a penalty. Liquidated damages will be assessed at substantial completion for the base bid and all alternates accepted by the Owner.

### RESPECTFULLY SUBMITTED:

SIGNATURE: Qama	Signature in Ink	DATE: 6/21/11
	W. Dailey, II Please Type or Print	Corporate Seal if Applicable
TITLE: Presi	dent	
FIRM NAME:	W. Harley Miller Contra	ctors, Inc.
FIRM ADDRESS:	P.O. Box 945	
	Martinsburg, WV 25402	
TELEPHONE:	304-267-8959	
CONTRACTOR'S LICENSE NO.:	WV005270	

### **CONTRACTOR'S LICENSE**

West Virginia Code 21-11-2 requires that all persons desiring to perform contractual work in West Virginia must be duly licensed. The West Virginia Contractor's Licensing Board is empowered to issue the contractor's license. Application for a contractor's license may be made by contacting the West Virginia Department of Labor, 1800 Washington Street, East, Charleston, West Virginia 25305. Telephone: (304) 348-7890. West Virginia Code 21-11 requires any prospective Bidder to include the contractor's license number on their Bid. The successful Bidder will be required to furnish a copy of their contractor's license prior to issuance of a Purchase Order/Contract. Please complete and attach EXHIBIT A to bid.

### ADDENDA ACKNOWLEDGEMENT

The undersigned hereby acknowledges receipt of the following Addenda and has taken the information contained therein into full consideration in the formulation of this Bid.

Addenda	No. 1 5/25/11
	No. 2 6/8/11
	No. 3 6/21/11
	No. 4 6/22/11
	No. 5
Failure to ack	nowledge receipt of each Addendum may be cause for rejection of the Bid.
SIGNATURE!	
	Signature in ink James W. Dailey, II
	$\mathcal{C}$

END OF FORM OF PROPOSAL

### CONTRACTOR'S LICENSE

West Virginia State Code § 21-11-2 requires that all persons desiring to perform contractual work in this State must be duly licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractors license. Application for a contractors license may be made by contacting the West Virginia Department of Labor, 1800 Washington Street, E., Charleston, WV 25305. Telephone: (304) 558-7890.

West Virginia State Code §21-11-11 requires any prospective bidder to include the contractors license number of their bid.

### Bidders to Complete:

Contractor's Name	₩.	Harley	Miller	_Contractors,	Inc.
October 1. The con-	1. T	WVOOS	270		
Contractor's License	No.	N 1 0 0 3 2	- 1 0		

The successful bidder will be required to furnish a copy of their contractors license prior to issuance of a Purchase Order/Contract.

Agency	<u>wv</u>	Division	of Juvenile	Services
REQ.P.				

### **BID BOND**

KNOW ALL	MEN BY THESE	PRESENTS, That w	e, the undersig	<sub>ined,</sub> W. Harley Mill	er Contractors, Inc.	_
of 1193 Hedges					evelopers Surety and Indemnity Company	
of PO Box 1	9725,	Irvine, CA	, a corpora	ation organized and ex	isting under the laws of the State of	
lowawit	h its principal offi	ice in the City of	Irvine	, as Surety, ar	e held and firmly bound unto the State	
of West Virginia, as C	bligee, in the pe	nal sum of <u>Five Per</u> c	ent (5%) of A	Amount Bid (\$	) for the payment of which,	
well and truly to be m	ade, we jointly at	nd severally bind ours	elves, our heir	s, administrators, exe	cutors, successors and assigns.	
The Condition	on of the above o	bligation is such that	whereas the Pi	rincipal has submitted	to the Purchasing Section of the	
Department of Admini	istration a certair	ı bid or proposal, atta	ched hereto an	nd made a part hereof	, to enter into a contract in writing for	
Davis Center Ren	ovations, West	Virginia Division o	f Juvenile Se	ervices, Davis, Wes	t Virginia (DJS010336)	ı
NOW THER	EFORE,					
(b) If said b hereto and shall furnis agreement created by	sh any other bon- the acceptance expressly unders	ted and the Principal ds and insurance req of said bid, then this stood and agreed that	uired by the bid obligation shall the liability of	d or proposal, and sha I be null and void, othe	nnce with the bid or proposal attached ill in all other respects perform the erwise this obligation shall remain in full d all claims hereunder shall, in no event	i •
The Surety, tway impaired or affect waive notice of any su	ted by any exten	eived, hereby slipulate sion of the time within	es and agrees which the Obl	that the obligations of ligee may accept such	said Surety and its bond shall be in no bid, and said Surety does hereby	
		•			s, and such of them as are corporations	;
have caused their cor	porate seals to b		d these preser	nts to be signed by the	eir proper officers, this	
21st day of	June					
				MA Hariay Mi	iller Contractors, Inc.	
Principal Corporate \$	eal			vv. naney ivii	/Name of Principal)	-
					Wailer Edames W Da	
				By-/ames	(Must be President or	116
•				(	Vice President)	
				Pre	esident	
;					(Tille)	-
Surety Corporate Sea	ı!			Developers S	Surety and Indemnity Company	
					(Name of Surety)	•
				$\Lambda$	, ,	
				By: DM	ist tuce	
				Donna J. Pri Licensed We	Attorney-in-Fact est Virginia Resident Agent	-

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

### POWER OF ATTORNEY FOR DEVELOPERS SURETY AND INDEMNITY COMPANY PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY, does hereby make, constitute and appoint:

\*\*\*Andrew K. Teeter, Douglas P. Taylor, Donna J. Price, Kimberly L. Miles, jointly or severally\*\*\*

as its true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporation, as surety, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporation could do, but reserving to each of said corporation full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolution adopted by the Board of Oirectors of DEVELOPERS SURETY AND INDEM-NITY COMPANY, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, any Executive Vice-President, Senior Vice-President or Vice-President of the corporation be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporation, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of the corporation be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney:

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporation when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY has caused these presents to be signed by its officers and attested by its Secretary or Assistant Secretary this January 1st, 2008.



Place Notary Seal Above

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) Is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/ner/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Signature \_\_\_

CERTIFICATE

orny TT Nguyan, Natary Public

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolution of the Board of Directors of said corporation set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 21st day of June , 2011.

Gregg Okura Assistant Secretary

ID-1438(Rev.11/09)



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia
COUNTY OF Berkeley, TO-WIT:
I, James W. Dailey, II , after being first duly sworn, depose and state as follows:
1. I am an employee of <u>W. Harley Miller Contractors</u> , I and, (Company Name)
2. I do hereby attest that <u>W. Harley Miller Contractors, IN</u> c. (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.
The above statements are sworn to under the penalty of perjury.
W. Harley Miller Contractors, Inc.
(Company Name)
By: James W Dailey Farmes W. Dailey, II
Title: President
Date: 6/21/11
Taken, subscribed and sworn to before me this 21 day of June, 2011.
By Commission Fights September 28, 2016
STATE OF WEST VIRGINIA EMILY D. FLOWERS 242 FEGAN ROAD BUNKER HILL, WV 25413 BUNKER HILL, WV 25413 BUNKER HILL, WV 25413
My commission expires September 28, 2016
THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO
COMPLY WITH WY CODE PROVISIONS, FAILURE TO INCLUDE THE

AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF

Rev March 2009

THE BID.



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia

COUNTY OF Berkeley TO-WIT:
 I, James W. Dailey, II, after being first duly sworn, depose and state as follows:
1. I am an employee of W. Harley Miller Contractors, and, (Company Name)
2. I do hereby attest that W. Harley Miller Contractors, Inc. (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.
The above statements are sworn to under the penalty of perjury.
W. Harley Miller Contractors, Inc.
(Company Name)
By: James W Dailey Z James W. Dailey, II
Title: President
Date: _6/21/11
Taken, subscribed and sworn to before me this $21$ day of June, $2011$ .
By Commission expires September 28, 2016
OFFICIAL SEAL  NOTARY PUBLIC  STATE OF WEST VIRGINIA  EMILY D. FLOWERS  242 FEGAN ROAD  242 FEGAN ROAD  (Notary Public)
BUNKER HILL, WV 25413 — THIS APPTORYST MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF
THE BID,  Rev March 2009

RFQ No. DJS010336

### STATE OF WEST VIRGINIA Purchasing Division

### PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# Vendor's Name: W. Harley Miller Contractors, INc. Authorized Signature: Authorized Signature: Authorized Signature: Authorized Signature: Authorized Signature: Authorized Signature: James W Dail Date: II 6/21/11 State of West Virginia County of Berkeley to-wit: Taken, subscribed, and sworn to before me this 21 day of June 2011. My Commission expires September 28 2016 AFFIX SEAL HERE NOTARY PUBLIC OFFICIAL SEAL NOTARY PUBLIC NOTARY PUBLIC

Purchasing Affidavit (Revised 12/15/09)

RFQ	Nο	DJS010336	
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### WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: <u>W. Harley Miller Co</u> n	
Authorized Signature: James W Dailey 2	James W. Dailey, Date! 6/21/11
State of West Wirginia	·
County of Berkeley to-wit:	
Taken, subscribed, and sworn to before me this 21 c	lay of <u>June</u> , 20 <u>11</u> .
My Commission expires September 28	$\frac{1}{2016}$
AFFIX SEAL HERE  OFFICIAL SEAL  NOTARY PUBLIC  STATE OF WEST VIRGINIA  EMILY D. FLOWERS  242 FEGAN ROAD  BUNKER HILL, WV 25413  My commission expires September 28, 2016	NOTARY PUBLIC Comba & Stones
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