



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DJS010322

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE
304-558-2544

RFQ COPY

Brian Ferda
 1101 Market Street
 Suite 3
 Wheeling, WV 26003

SHIP TO

DIVISION OF JUVENILE SERVICES
 WV INDUSTRIAL HOME FOR YOUTH
 7 INDUSTRIAL BOULEVARD
 INDUSTRIAL, WV
 26375 304-558-6029

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 01/05/2011 | | | | |

BID OPENING DATE: **01/27/2011** BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
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| 0001 | 1 | EA | | 990-70 | | |
| <p>***** PLEASE NOTE: IT IS PREFERRED THAT VENDORS SUBMIT A COPY OF THEIR RESUME AND ALL CERTIFICATIONS WITH THEIR BID IN ORDER TO VERIFY THAT THEY MEET THE MINIMUM SPECIFICATIONS SET FORTH IN THIS RFQ. *****</p> <p>POLYGRAPH TESTING SERVICES</p> <p>OPEN-END CONTRACT</p> <p>INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED UNTIL THE CLOSE OF BUSINESS ON 01/18/2011. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: TARA LYLE DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305</p> | | | | | | |

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PURCHASING DIVISION
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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|--------------------|--------------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE |
| | 304-234-4470 | 1/11/11 |
| TITLE | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |
| Polygraph Services | | |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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| ADDRESS CORRESPONDENCE TO ATTENTION OF |
| TARA LYLE 304-558-2544 |

RFQ COPY
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DIVISION OF JUVENILE SERVICES
 WV INDUSTRIAL HOME FOR YOUTH

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 26375 304-558-6029

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BID OPENING DATE: 01/27/2011 BID OPENING TIME 01:30PM

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| | | | | | | |
| FAX: 304-558-4115 E-MAIL: TARA.L.LYLE@WV.GOV EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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| SIGNATURE | TELEPHONE | DATE |
| <i>[Signature]</i> | 304-234-4476 | 1/11/11 |
| TITLE | ADDRESS CHANGES TO BE NOTED ABOVE | |
| <i>[Signature]</i> | | |

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RFQ COPY

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| <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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| SIGNATURE | TELEPHONE | DATE |
| <i>[Signature]</i> | 304-234-4420 | 1/11/11 |
| TITLE | ADDRESS CHANGES TO BE NOTED ABOVE | |
| <i>[Redacted]</i> | | |

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RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

DIVISION OF JUVENILE SERVICES
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| <p>REV. 05/26/2009</p> <p>WORKERS' COMPENSATION: THE VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL, PRIOR TO THE AWARD.</p> <p>EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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| SIGNATURE | TELEPHONE | DATE |
| <i>[Signature]</i> | 304-234-4470 | 1/11/11 |
| TITLE | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |
| <i>[Signature]</i> | [REDACTED] | |

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| THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID BUYER:-----TL/32----- RFQ. NO.:-----DJS010322----- BID OPENING DATE:-----01/27/2011----- BID OPENING TIME:-----1:30 PM----- PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: -----1-304-234-4478----- CONTACT PERSON (PLEASE PRINT CLEARLY): -----Brian T. FERDA----- ***** THIS IS THE END OF RFQ DJS010322 ***** TOTAL: _____ | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|--------------------|-----------------------------------|---------|
| SIGNATURE | TELEPHONE | DATE |
| <i>[Signature]</i> | 304-234-4478 | 1/11/11 |
| TITLE | ADDRESS CHANGES TO BE NOTED ABOVE | |
| <i>[Signature]</i> | | |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Division of Juvenile Services

RFQ No. DJS010322

The West Virginia Division of Juvenile Services (DJS) is seeking an individual to perform Clinical Polygraph Examinations as a part of the residential treatment program at the Harriet B. Jones Treatment Facility located on the grounds of the WV Industrial Home for Youth. The WV Industrial Home for Youth is located at 7 Industrial Blvd. Salem WV 26426. All examinations will be given at the treatment facility in conjunction with the The Harriet B. Jones Treatment Program was developed specifically for the treatment of Juveniles who are sexual offenders. The Clinical Polygraph Examination has been incorporated into the treatment program as an assessment tool to confirm information that the resident has already disclosed in treatment and to encourage them to disclose secrets they have been concealing. The results of the polygraph will not be used to acquire any new charges for the resident, but to further the resident's progress in their treatment program.

The polygraph examiner must be experienced in utilizing the following types of examinations:

1. Disclosure Examinations
2. Monitor Examinations
3. Maintenance Examinations
4. Specific Issue Examinations

This specialized area not only requires more knowledge about polygraph, but also requires additional knowledge about this particular group of examinees. The examiner must be able to work with and comprehend what type of verifiable information is obtainable and needed by the treatment team for evaluation and treatment purposes. The ultimate goal of the program is twofold. The first goal is to protect society from being re-victimized by the offender. The second goal is to assure that the offender obtains meaningful treatment while ensuring that no re-offense or criminal conduct goes undetected while in treatment and give insight into the offender's level of risk to reoffend.

To qualify for this position an examiner must be certified with the American Polygraph Association, West Virginia State Polygraph Licensure and Post-Conviction Sexual Offender Testing (PCSOT) training. The examiner should be experienced with the implementation of the polygraph with sexual offenders in a residential treatment facility and be able to conduct the examination with a non judgmental attitude toward the offender population.

All testing will take place at the facility and will be scheduled in advance. All efforts possible will be taken to schedule tests at a mutually convenient time. The program will accommodate 38 residents and the average resident will be tested at least twice during their treatment. We are estimating that the program will utilize approximately 40-50 examinations per year.

Vendor will bid a per test price to include all supplies and travel expenses.

Vendor should submit a copy of their resume and all certifications with the bid in order to verify that they meet the minimum specifications set forth in the RFQ.

If the above-mentioned documents are not submitted with the vendor's bid, the information will be requested by the Purchasing Division prior to the award of the contract. The vendor will have seven (7) business days from the date of the request to submit the requested documents to the Purchasing Division.

This RFQ will be awarded to the lowest bidder meeting all specifications. All invoicing on this contract will be in arrears, no services will be paid for until they have been received.

Vendor Bid Submission Form
 WV Division of Juvenile Services
 Polygraph bid Request
 DJS 010322

| | UNIT PRICE | ESTIMATED ANNUAL USAGE* | ESTIMATED ANNUAL COST |
|----------------------------------|-------------------|-------------------------|-----------------------|
| INDIVIDUAL POLYGRAPH EXAMINATION | 600 ⁰⁰ | 45 | 27000. ⁰⁰ |

| | |
|----------------|-------------------------------------------------|
| Vendor Name | BRIAN T. FERDA |
| Vendor Address | 1101 Suite 3 Market Street Wheeling WV 26003 |
| Phone Number | 304-234-4470 |
| E-Mail Contact | |

Any bid submission that does not include a resume demonstrating the proper experience and containing the required certifications will not be considered.

*The number of tests estimated for the year is 45, this is only an estimate and does not guarantee any particular number of tests, but is only an estimate for bidding purposes.

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Brian J. Ferda

Authorized Signature: [Signature] Date: 1/11/11

State of WV

County of Mingo, to-wit:

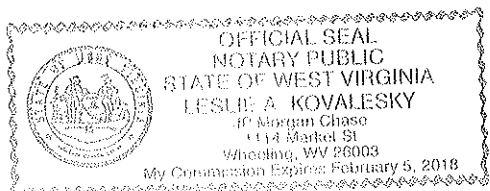
Taken, subscribed, and sworn to before me this 11th day of January, 2011

My Commission expires Feb 5th, 2018

AFFIX SEAL HERE

NOTARY PUBLIC

[Signature]



State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Brian T. FERDA Signed: [Signature]

Date: 1/11/11 Title: Polygraph Examiner

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

Brian T. Ferda

Professional Experience

1998-2011 **Licensed Investigative Consultant** **Wheeling W.V.**

Polygraph Examiner/ Business Owner: Owner and operator as an investigative consultant and polygraph examiner. Performs personal investigative services and polygraph examinations. Specializing in interview and interrogation, verbal and non-verbal communication, assessing and treating sexual offenders, pre-employment polygraphs and post conviction sex offender testing. Presently holds contracts for post conviction adult sexual offenders at both the state and federal government. Has a working relationship with both juvenile/adult sex offender treatment programs and is an active member of their treatment team. Maintains required licensures through West Virginia and the American Polygraph Association

1995-2006 **WV State Police** **Dunbar, W.V.**

Class Instructor: Participated as a class instructor at the West Virginia state Police Academy. Specialized in teaching interview and interview and interrogation, polygraph investigations, neurolinguistics and statement analysis.

1987-2002 **Brooke County** **Wellsburg, W.V.**

Deputy Sheriff/ Chief Deputy: Patrolled assigned area to enforce laws, investigate crimes and arrest violators. Drove vehicle through assigned area, observing traffic violations and issuing citations, assumed control at traffic accidents to maintain traffic flow, assist accident victims and investigated causes of accidents. Investigated illegal or suspicious activities of persons, quell disturbances and arrest law violators. Located and took persons into custody on arrest warrants. Transported or escorted prisoners between courtrooms, prison and medical facilities. Served subpoenas and summonses and kept record of dispositions. Kept order in the courtroom. Operated radio to deliver and receive instructions to and from patrol units. Searched and assisted in locating missing persons or bodies. Periodically engaged in vehicular pursuits to bring violators/suspects into custody to prevent property damage, injury or death. Accomplished ranks Corporal/Detective, sergeant/ Detective and Chief Deputy.

1985-1987 **City of Oak Hill** **Oak Hill, W.V.**

City Patrolman: Obtained search warrants and conducted searches on premises on which criminals, evidence, contraband material is suspected to be located. Performed investigations, rendered services, enforced traffic and criminal laws and generally provided the safety of the public. Obtained information and increased knowledge of person and conditions within an assigned area. Works with community members to identify and analyze crime and other problems within an assigned area and to design strategies to address these problems. Works with other department employees as well as public and

Licensures/Memberships

W.V. Polygraph Examiner (Private/Police)

Narcotics Enforcement Officers Association

American Polygraph Association

Professional References

Address

| | | | |
|---------------------------|----------------------------|------------------|-------|
| Dr. Christi Cooper-Lehki | 930 Chestnut Ridge Road, | Morgantown, W.V. | 26505 |
| Stephen Herndon, Attorney | 76 15 th Street | Wheeling, W.V. | 26003 |
| Sharon Bogarad, Attorney | 3412 West St. | Weirton, W.V. | 26062 |



ARGENBRIGHT INTERNATIONAL INSTITUTE OF POLYGRAPH

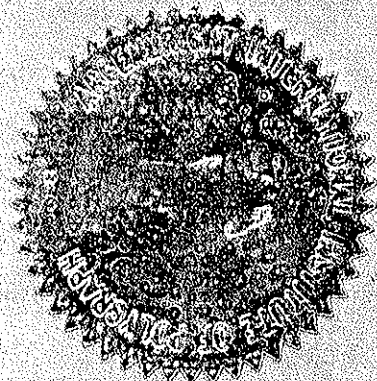


In recognition of successful completion of the academic requirements of the Professional Polygraph Examiner Training Course, the Argenbright International Institute of Polygraph hereby designates

Brian J. Fonda
as a

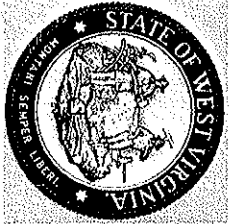
GRADUATE

and issues this **DIPLOMA** as witness thereof.
Given under our hand and seal this 9 day of Nov, 19 90,
at College Park, Georgia.

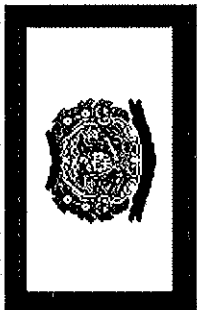


Frank O. Reynolds
President

Donald E. Semour
Director



WEST VIRGINIA DIVISION OF LABOR
POLYGRAPH EXAMINERS LICENSE



Presented to

BRIAN FERDA

IS DULY QUALIFIED AND AUTHORIZED TO ADMINISTER,
POLYGRAPH, LIE DETECTOR OR OTHER SIMILAR TEST UTILIZING
MECHANICAL MEASURES OF PHYSIOLOGICAL REACTIONS TO
EVALUATE TRUTHFULNESS.

June 30, 2011

This license expires on the above Date:

David W. Mullis
Commissioner of Labor,
State of West Virginia

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE



Issues this award thereby certifying that

Brian Thomas Ferda

*Brooke County Sheriff's Department, Wellsburg, West Virginia
has completed a general course of instruction afforded by the*

**FBI National Academy
United States Department of Justice**

*at Quantico in the State of Virginia for a period of eleven weeks ending this twenty-fourth
day of September in the year of our Lord one thousand nine hundred ninety-three and by
these presents is entitled to such professional standing as a law enforcement officer as may
be properly accorded by reason of the completion of such course of instruction*

Attorney General

Jessie Stud
Director

American Polygraph Association

BRIAN T. FERDA

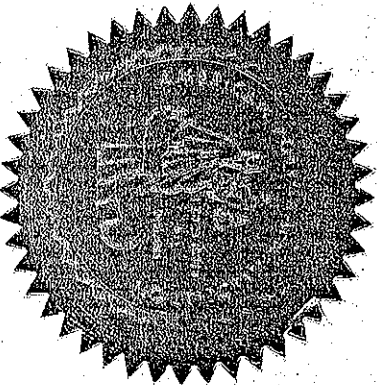
has successfully completed the training requirements set forth in the Standards of Practice, approved by the American Polygraph Association Board of Directors, and is therefore considered to possess the requisite knowledge to conduct polygraph testing in conjunction with :

Sex Offender Treatment and Monitoring Programs

Given under the authority of the undersigned, this 14th day of March, 2008.

D. W. Dutton

DONNIE W. DUTTON
President
American Polygraph Association



Daniel E Sosnowski

DANIEL E. SOSNOWSKI
General Chair
Sex Offender Testing

Virginia School of Polygraphs



Let it be known by these presents that

Brian T. Ferba

has satisfactorily completed the 40-hour course of study in

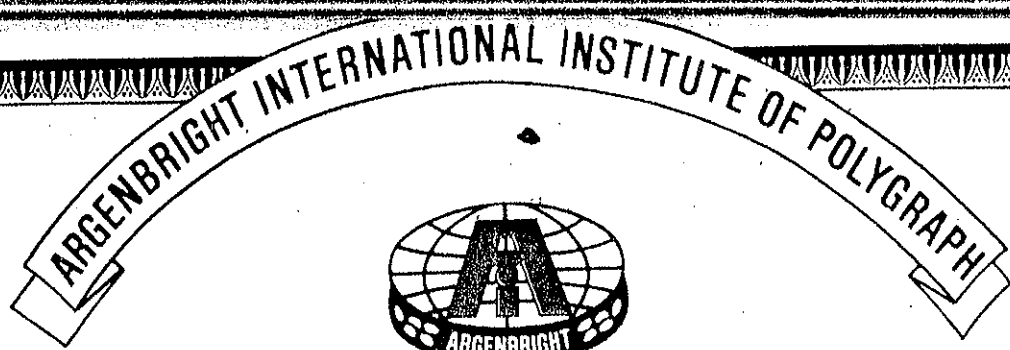
Post Conviction Sex Offender Testing

As required by the American Polygraph Association

Date March 14, 2008

[Signature]

Darryl E. DeBolt
Director



This Certifies That

BRIAN T. FERDA

has satisfactorily completed the course of
Polygraph Monitoring of the Sex Offender
November 30-December 4, 1998

conducted by

**Argenbright International Institute
of Polygraph**

and the

**National Association of Polygraph Specialists
in Sex Offender Treatment/Monitoring**

and is therefore entitled to this

Certificate

Danny Bragg
Course Manager

Jimmy R. Morris
President, NAPSSO/M



AMERICAN POLYGRAPH ASSOCIATION

Certificate of Membership

Know all men by these presents that

Brian J Ferda

is a member in good standing

Class of membership Member

AIMS AND PURPOSES

Dedicated to
the improvement of the Qualifications
of Polygraph Examiners through high standards of professional
ethics, conduct, education and achievement.

In witness whereof the American Polygraph Association has caused
to fix his signature hereon, on this the 28th

PRESIDENT

day of August 1992

David M. [Signature]
SECRETARY Attest



CONTINUING EDUCATION CERTIFICATE

This is to certify that

Brian T. Ferda

has attended, in its entirety,
the following Continuing Education Activity sponsored by

Specialized Training Services, Inc.

9606 Tierra Grande, Suite 105
San Diego, CA 92126

Assessing and Treating Sex Offenders

Title of Activity

July 9, 1999

Date

7

CE Credits (hours)

Anna Salter, Ph.D.

Presenter

Drew E. Leavens

C.E. Director

"Specialized Training Services, Inc. is accredited by the Accreditation Council for Continuing Medical Education to sponsor continuing medical education for physicians."

"Specialized Training Services, Inc. is approved by the American Psychological Association to offer continuing education for psychologists. Specialized Training Services maintains responsibility for the program."

"Specialized Training Services, Inc. is an approved provider to offer continuing education to social workers in Illinois #159-000306, Texas #CS1922, Ohio (social workers /counselors, #RSX019402/RX039401), Florida, California, and Iowa."

"This program meets the continuing education requirements for Nationally Certified Counselors, (NCC's)."

"This course has been approved by the California Board of Registered Nursing, provider #CEP11575 for 7.25 contact hours. This document must be retained by the licensee for a period of four years after the course concludes."

WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE

ISSUED TO:
BRIAN T FERDA
DBA INVESTIGATIVE CONSULTANT
1101 MARKET ST STE 3
WHEELING, WV 26003-2905

BUSINESS REGISTRATION ACCOUNT NUMBER: 

This certificate is issued on: 06/11/2010

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with W.Va. Code § 11-12.*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

STATE OF WEST VIRGINIA
State Tax Department
P. O. Box 2666
Charleston, WV 25324-2666



Joe Manchin III, Governor

Craig A. Griffith, Acting Tax Commissioner

INVESTIGATIVE CONSULTANT
1101 MARKET ST STE 3
WHEELING WV 26003-2905

Letter ID:
Issued:

RE: Business Registration Certificate

The West Virginia State Tax Department would like to thank you for registering your business. Enclosed is your Business Registration Certificate. This certificate shall be permanent until cessation of business or until suspended, revoked or cancelled. Changes in name, ownership or location are considered a cessation of business; a new Business Registration Certificate and applicable fees are required. Please review the certificate for accuracy.

This certificate must be prominently displayed at the location for which issued. Engaging in business without conspicuously posting a West Virginia Business Registration Certificate in the place of business is a crime and may subject you to fines per W.Va. Code § 11-9.

When contacting the State Tax Department, refer to the appropriate account number listed on the back of this page. The taxes listed may not be all the taxes for which you are responsible. Account numbers for taxes are printed on the tax returns mailed by the State Tax Department. Failure to timely file tax returns may result in penalties for late filing.

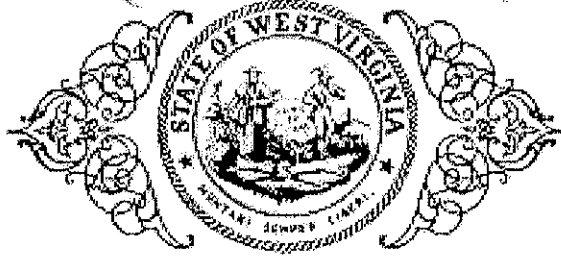
Should the nature of your business activity or business ownership change, your liability for these and other taxes will change accordingly.

To learn more about these taxes and the services offered by the West Virginia State Tax Department, visit our web site at www.wvtax.gov.

Enclosure

atl.006 v.1

State of West Virginia



Certificate

I, Natalie E. Tennant, Secretary of State of the State of West Virginia, hereby certify that

Brian Thomas Ferda

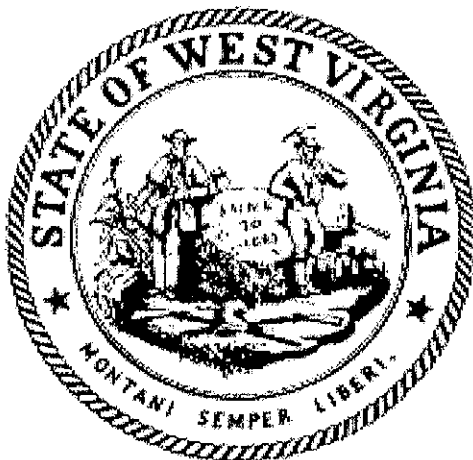
of

Wellsburg, WV

is hereby licensed to conduct the business and engage in the business as a Private Investigator in the State of West Virginia, under the provisions of and in compliance with Chapter 30, Article 18 of the West Virginia Code.

This certificate shall be in effect and valid from August 1, 2010 to July 31, 2011 unless suspended or revoked prior thereto, in accordance with the provisions of the West Virginia Code.

This license cannot be transferred.



Given under my hand and the
Great Seal of the State of
West Virginia on

May 24, 2010

Natalie E. Tennant

Secretary of State

West Virginia Law Enforcement Training



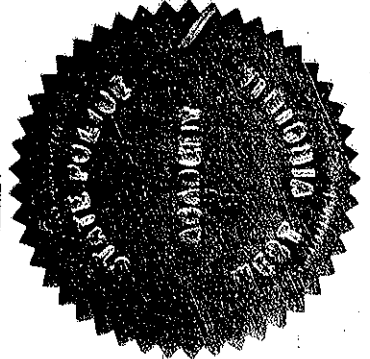
This is to Certify That

Brian Thomas Jerda

has satisfactorily completed THE WEST VIRGINIA BASIC POLICE TRAINING COURSE and in recognition of this achievement is hereby awarded this

CERTIFICATE

Given at The State Police Academy, this Twenty-ninth day of May 1987.



[Signature]
COMMANDANT, TRAINING ACADEMY

[Signature]
GOVERNOR, WEST VIRGINIA