

BRUCETON FARM SERVICE, INC.
BRUCETON PETROLEUM CO., INC.
BFS FOODS, INC.
BRUCETON AG SERVICES, INC.
BFS PETROLEUM PRODUCTS, INC.

1768 Mileground Rd. Morgantown, WV 26505 Phone: (304)291-6980 Fax: (304) 291-6984

Fax Transmission Cover Sheet

r ax ribinomission cover sheet
Date: September 8th 2010
Company Name: WY Purdasing DV
To: Chuck Bouman
Fax#: 304.558-3970
Subject: Bip
Sender: Charlie Mayers BFS
YOU SHOULD RECEIVE (1) PAGES INCLUDING THIS COVER SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL (304)291-6980.

SCP -8 P # 01

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3042916984 Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

BFS COMPANIES DEP15110 PAGE 01/01

ADDRESSICCHRESPONDENGER GARRENHONG CHUCK BOWMAN 304-558-2157

\*C12140932 304-379-2641 BRUCETON AG SERVICES INC PO BOX 107 BRUCETON MILLS WV 26525

ENVIRONMENTAL PROTECTION DEPT. OF OFFICE OF SPECIAL RECLAMATION 105 S. RAILROAD STREET PHILIPPI, WV 26416-9998 304-457-3219

ADDRÉSS CHANGES TO BE NOTED ABOVE

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bld.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- .9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written rotice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/notice/Confidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130

Charleston, WV 25305-0130

Quotation |

DEP15110

PAGE 03/10

CHUCK BOWMAN
304-558-2157

\*C12140932 304-379-2641 BRUCETON AG SERVICES INC PO BOX 107

BRUCETON MILLS WV 26525

ENVIRONMENTAL PROTECTION

DEPT. OF

OFFICE OF SPECIAL RECLAMATION

105 S. RAILROAD STREET

PHILIPPI, WV

26416-9998 304-457-3219

SHIP VIA FOB: DATE PAINTED TERMS OF SALE FREIGHTTERMS 08/19/2010 30 Doza 30 Daus BID OPENING DATE: 09/09/20/0 BID **OPENING TIME** 01:30PM CAT UNIT PHICE AMOUNT LINE QUANTITY UOP ITEM NUMBER NO CAPACITIES ARE AS FOLLOWS: 1-10,000 GALLON TANK F&M 1-12,000 GALLON TANK 1- 1,000 GALLON TANK OMEGA 1-10,000 GALLON TANK 1-12,000 GALLON TANK T&T G- 1,000 GALLON TANK BUFFALO TANKS LISTED ARE SCATTERED THROUGHOUT THE PROJECTS. THE VENDOR IS RESPONSIBLE FOR MAKING DELIVERIES OF THE CHEMICAL TO THE SITES. DELIVERY WILL BE MADE IN A TRI-AXLE TANKER TRUCK OR TRACTOR TRAILER TANKER, EQUIPPED TO SAFELY TRANSPORT AND TRANSFER THIS CHEMICAL TO THE TREATMENT SITE STORAGE TANKS. DEP PERSONNEL SHALL AUTHORIZE EITHER A TRI-AXLE OR TRACTOR-TRAILER TANKER DEPENDING ON THE WEATHER AND ROAD CON-DITIONS AT EACH SITE. TRI-AXLE TRUCK MUST HAVE A 23,000 LB (11.5 TON) DELIVERY CAPACITY. TRACTOR TRAILERS MUST HAVE 36,000 LB (18 TON) DELIVERY CAPACITY. THESE SITES ARE ALL LOCATED IN REMOTE AREAS. THE ROAD IS PASSABLE; HOWEVER, DURING INCLEMENT WEATHER, SOMETIMES PASSAGE IS DIFFICULT. DELILVERY WILL BE REQUIRED DURING ALL WEATHER CONDITIONS AND ON TWENTY-FOUR (24) TO FORTY-EIGHT (48) HOURS NOTICE. ROAD MAINTENANCE MAY BE REQUIRED, BY THE VENDOR, DURING INCLEMENT WEATHER. DEP PERSONNEL WILL BE ON HAND TO DIRECT AND SUPERVISE THE FILLING OF THE STORAGE TANK(S) DURING NORMAL WORK HOURS THE CONTRACT IS INTENDED TO SERVICE THE AFORMENTIONED PROPERTIES; HOWEVER, THE OFFICE OF SPECIAL RECLAMATION RESERVES THE RIGHT TO SPECIFY DELIVERY ON FORTY-EIGHT (48) HOURS NOTICE TO ANY SITE WITHIN THE STATE OF WEST VIRGINIA WHEN AN UNFORSEEN AND URGENT NEED FOR ANHYDROUS AMMONIA DEVELOPS SEE REVERSE SIDE FOR TEAMS AND CONDITIONS SIGNATURE TELEPHONE

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ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEP15110

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Addressigners ondences attention of CHUCK BOWMAN <u> 304-558-2157</u>

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ADDRESS CHANGES TO BE NOTED ABOVE

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE I AREI ED VENDOR

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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130

Charleston, WV 25305-0130

Quotation | BFS COMPANIES

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CHUCK BOWMAN
304-558-2157

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BRUCETON MILLS WV 26525

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26416-9998 304-457-3219

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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Quotation | BFS COMPANIES

DEP15110

PAGE 07/10

CHUCK BOWMAN
304-558-2157

\*C12140 BRUCETO PO BOX BRUCETO

\*C12140932 304-379-2641 BRUCETON AG SERVICES INC PO BOX 107

BRUCETON MILLS WV 26525

ENVIRONMENTAL PROTECTION
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URCHASING CONTINUATION SHEET

Spending Unit

Unit Price Approximate Annual Amount Description Quantity Item No: Usage Special Reclamation sites, approximate usage per year and tank information for the delivery of anhydrous ammonia. NOTE: TRIAXLE TRUCK MUST HAVE MINIMUM 23,000 LB (11.5 TON) TRACTOR-TRAILER TANKER MUST HAVE MINIMUM 36,000 (18 TON) DELIVERY CAPACITY FOR EACH SITE. \$ 630.9N 58 TN tractor/trailer F&M Project Vicinity of Tunnelton, WV \* 84 TN \$ 11000 TN 26 TN Iri-axle (1) 10,000 and (1) 12,000 gallon tanks \$ 630.09N 135 TN tractor/trailer Omega Project Vicinity of Morgantown, WV \*192 TN \$ 1100 CHN (1) 1,000 and (1)10,000 gallon tanks 57 TN tri-axie 172 TN tractor/trailer -246 TN T&T Project Vicinity of Albright, WV 74 TN tri-axie (1) 12,000 gallon tank \*80 TN Buffalo Coal Co. Vicinity of Mt. Storm, WV \$ 1100 DO TN \$ 88,000.00 80 TN tri-axle (6) 1 000 gallon tanks 19 TN tractor/trailer \* 27 TN Unforeseen sites (Anywhere in WV) \$ 1400 4N 8 TN tri-axle Split Deliveries (Price per mile to deliver a partial load from first 6 location to a second location) \$ 100 DOHR \$ 1.200.0D Tank cleaning, repair and/or servicing (all travel expenses \*12 HR must be included in the hourly rate). Inclement weather road service (maximum rate \$200/per hour) \*40 HR May include, but not limited to, snow plowing, cindering, limestone chip addition for traction control. ALL materials, travel and equipment mobilization must be \$ 100 DHR included in hourly rate. Billable time not to exceed 5 hours per site for each chemical delivery, but is not limited to actual time required to service road, prior to chemical delivery. Time to be verified by on-site DEP staff. TOTAL \* All quantities noted above are estimates for evaluation purposes only. Actual ordered quantities will vary. Please note: No restrictions can be added or attached to this

bid sheet, only units of measure listed on this schedule will be accepted, NO EXCEPTIONS.

Rev. 09/08

1.

Date:

### State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Application is made for 2.5% resident vendor preference for the reason checked:

8	Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preced-
B	ng the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents.
a	ears immediately preceding the date of this certification; or,
— B w in	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years mmediately preceding submission of this bid; or,
B a: m	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an office or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. A B	application is made for 5% resident vendor preference for the reason checked:  Sidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
8 ar su	application is made for 3.5% resident vendor preference who is a veteran for the reason checked: lidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is ubmitted; or,
B	application is made for 3.5% resident vendor preference who is a veteran for the reason checked: lidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for urposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and ontinuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are esidents of West Virginia who have resided in the state continuously for the two immediately preceding years.
requireme against su or deducte	derstands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ents for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty ich Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency and trom any unpaid balance on the contract or purchase order.
authorizes the require deemed by	ssion of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paided business taxes, provided that such information does not contain the amounts of laxes paid nor any other information by the Tax Commissioner to be confidential.
and accur	nalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true rate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Bidder: _£	Bructon og Danice Signed: Nomen 7-Bup

Title:

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. DEP15110

#### STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions, "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.