

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

Ö

ADDRESS CORRESPONDENCE TO ATTENTION OF

TARA LYLE 304-558-2544

**\*709053330** 304-632-1558 DANHILL CONSTRUCTION COMPANY PO BOX 685

GAULEY BRIDGE WV 25085

DIV ENGINEERING & FACILITIES SHIP NATIONAL GUARD ARMORY 800 VIRGINIA AVE., W.

HUNTINGTON, WV 25704

341-6368

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

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TARA LYLE 304-558-2544

\*709053330 304-632-1558 DANHILL CONSTRUCTION COMPANY PO BOX 685

GAULEY BRIDGE WV 25085

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 800 VIRGINIA AVE., W.

HUNTINGTON, WV 25704

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

SHIP

T O DEFK11021

PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF

TARA LYLE 304-558-2544

\*709053330 304-632-1558
DANHILL CONSTRUCTION COMPANY
PO BOX 685
GAULEY BRIDGE WV 25085

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 800 VIRGINIA AVE., W.

HUNTINGTON, WV 25704

341-6368

ADDRESS CHANGES TO BE NOTED ABOVE

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DANHILL CONSTRUCTION COMPANY
PO BOX 685
GAULEY BRIDGE WV 25085

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**\*709053330** 

PO BOX 685

GAULEY BRIDGE WV

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

DANHILL CONSTRUCTION COMPANY

304-632-1558

25085

# **Request for** Quotation

REQ NUMBER DEFK11021

TARA LYLE

304-558-2544

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 800 VIRGINIA AVE., W.

HUNTINGTON, WV

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SEE REVERSE SIDE FOR TERMS AND CONDITIONS

304-632-1600 ADDRESS CHANGES TO BE NOTED ABOVE

30,2010

# Huntington-Barbour Armory 800 Virginia Avenue Huntington, WV 25704-1798

# RFQ - DEFK11021

Scope of Work for this project consists of providing labor, material, equipment and insurance for the removal and replacement of light fixtures at the Huntington-Barbour Armory located in Huntington, WV.

A pre-bid conference for the project is scheduled November 10, 2010 at the Huntington Barbour Armory. Contractors must attend the pre-bid conference in order to submit a bid on the project. The time of the pre-bid shall be 11:00 am at the Armory. The facility is located at Huntington-Barbour Armory, 800 Virginia Avenue, Huntington, WV 25704-1798.

The necessary bidding documents are part of the enclosed package with the exception of drawings. Vendors desiring construction drawings may submit their requests contact Mr. Joe McClung at 304 561-6548.

Existing wiring, conduit, nipples and other material in satisfactory condition may be used for this project. Should any additional material be needed that is not in place, this must be supplied by the electrical contractor.

All new fixtures shall be lamped. The new fixtures shall be Lithonia or an approved equal. Vendors wishing to supply "or equal" to the products scheduled must submit their requests for approval along with product submittals and lighting analysis to the agency, WVANG, before the close of business on November 10, 2010 to the attention of Joe McClung, 1-304-561-6548.

The removed fixtures shall be delivered to the WV State Surplus located in Dunbar, WV at the expense of the contractor. The successful contractor may utilize the provided on-site storage area for the removed lighting fixtures and deliver the said fixtures to State Surplus Unit in one delivery or multiple deliveries at the discretion of the contractor. However, Joe McClung must be contacted at 304-561-6548 before any deliveries are made to the West Virginia State Surplus Unit to insure proper retirement forms are completed and on file.

The work hours shall be from 7:30 am to 4:00 pm Monday thru Friday.

The wage scale for this project for each craft will be determined by the Davis and Bacon rate or the West Virginia Prevailing Wage Classification. The higher rate of the two will prevail for each craft. The determination of the higher rate is the responsibility of the contractor.

The State Historical Preservation Office requirement for this project has been met; a letter from Ms. Susan Pierce, Director of State Historic Preservation Office is on file with the West Virginia Division of Energy.

Certified payroll must be provided to the WVANG weekly. The certified payroll will be examined for accuracy by Mr. Joe McClung or a representative of the WVANG. Form 1512 shall be provided with each certified payroll. This form will be provided at the pre-bid conference.

All material provided on the project must be Manufactured in America. The contractor shall provide a letter from the lighting manufacture stating their fixtures are Manufactured in America. The supplier of the ACT and grid shall also provide a letter stating those items are Manufactured in America.

Installation of fixtures must be completed in a professional manner with licensed electricians. The successful electrical contractor must be licensed to conduct business in the State of West Virginia.

The contractor shall have forty-five (45) calendar days from the date of the issued of the Notice to Proceed.

Only electric lifts or scaffolding may be used within the facility.

A schedule of values shall be submitted with each invoice, AIA Document G702. Retainage shall be withheld until satisfaction completion of the project. A one year warranty shall take affect from the date of acceptance of the project for both labor and material.



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia
COUNTY OF fayette, TO-WIT:
I, Robert D. Will, after being first duly sworn, depose and state as follows:
State as follows:
1. I am an employee of <u>Dankill</u> ( <u>Company Name</u> ); and,
2. I do hereby attest that Danhill Construction Company (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.
The above statements are sworn to under the penalty of perjury.
Danhill Construction Company (Company Name)
By: Robert D. Hell
Title: President
Date: 11/30/2010
Taken, subscribed and sworn to before me this 30 day of Nov. 2010.
By Commission expires 3/28/2015
OFFICIAL SEAL Notary Public, State Of West Virginia JESSICA VANMETER PO Box 27 Clos Farro WW 05500
THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WY CODE PROVISIONS. FAILURE TO INCLUDE THE
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF
THE BID.  Rev March 2009



TITLE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

DEFK11021

PAGE		
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ADDRESS CORRESPONDENCE TO ATTENTION OF

TARA LYLE 304-558-2544

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



\*709053330

PO BOX 685

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

DANHILL CONSTRUCTION COMPANY

304-632-1558

25085

# Request for Quotation

RFO NUMBER
DEFK11021

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HUNTINGTON, WV 25704

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PO BOX 685

GAULEY BRIDGE WV

State of West Virginia
Department of Administration
Purchasing Division
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DANHILL CONSTRUCTION COMPANY

304-632-1558

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Request for Quotation

RFQ NUMBER **DEFK11021**  PAGE 3

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Email Address: DAVE A KIDO AOC. COM		FAX 304 502 8307
Company: Cry Elec (0	1219 PEW. Due	PHONE 304 345 6150
Rep: ALAU W MYRES	CHONCESTON, WW.	TOLL FRÉE
Email Address: AMMRES & CON ELEGINCUN COM		FAX 204 345 6151
company: Alpha Contracting Inc.	198 Prespeciely Rd	PHONE 304-890-0134
Rep: Travis Hicks	Beckley by 25801	TOUL FREE
Email Address: Alpha - Contracting @ hothin!). Com		FAX 304->52-4340
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Roberta Bird Court Burd
Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals

Danhill Construction Company (Name of Principal)

(Must be President or Vice President)

(Title)

Colonial Surety company
(Name of Surety)

Robert D. Hill

President

Principal Corporate Seal

Surety Corporate Seal

must be affixed, a power of attorney must be attached.

# **Colonial Surety Company**

Administrative Office 50 Chestnut Ridge Road Montvale, NJ 07645

# **CONSENT OF SURETY**

Div. of Engineering & Facilities National Guard Armory Huntington, WV 25704

RE: Remove and replace light fixtures.

COLONIAL SURETY COMPANY organized and existing under the laws of the Commonwealth of Pennsylvania and duly qualified to transact busin ess in the State of WV hereby agrees that **Danhill Construction Company** 

Gauley Bridge, WV

has submitted a proposal on the captioned project. We hereby agree that in the event an award is made to

**Danhill Construction Company** 

Gaulev Bridge, WV

that we will provide the required performance, payment and/or maintenance bonds.

Signed and sealed this 30th day of November 2010.

**COLONIAL SURETY COMPANY** 

Roberta Bird

Attorney-in-Fact)

### COLONIAL SURETY COMPANY

Duncannon, Pennsylvania
Administrative Office: 50 Chestnut Ridge Road, Montvale, New Jersey 07645

### **GENERAL POWER OF ATTORNEY**

Know all Men by These Presents, That COLONIAL SURETY COMPANY, a corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania and having an administrative office in Montvale, Bergen County, NJ does by these presents make, constitute and appoint Roberta Bird Gauley Bridge .Wayne Nunziata or Anthony J. Cimasko or Frederick S. Gallo of Montvale and the State of New Jersey its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver. Any and All Bonds and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of the Colonial Surety Company at a meeting held on the 25th day of July, 1950. "Be it Resolved, that the President, any Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions: "Section I. Attorney-in-Fact. Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary." "in Witness Whereof, Colonial Surety Company has caused these presents to be signed by its President and its corporate seal to be hereto affixed the 2nd day of A.D., 2010. Surety Conto **COLONIAL SURETY COMPANY** State of New Jersey Co/C Incorporated SS.: Wayne Nunziata, President County of Bergen 1930 ennsylvan 2nd day of June , in the year 2010, before me Theresa Simmons , a notary public, personally appeared Wayne Nunziata , personally known to me to be the person who executed the within instrument as President on behalf of the corporation therein named and acknowledged to me that the corporation executed it. desa Simmons THERESA SIMMONS Notary A Notary Public of New Jersey Public My Commission Expires September 9, 2015 Theresa Simmons Notary Public I, the undersigned Secretary of Colonial Surety Company, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still And I do hereby further certify that the Certification of this Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Board of Directors of the Colonial Surety Company at a meeting duly called and held on the 30th of January 1968, and that said resolution has not been amended or repealed: RESOLVED, that the signature of the Secretary or any Assistant Secretary of this Corporation, and the seal of Corporation, may be affixed or printed by facsimile to any certificate to a Power of Attorney of this Corporation, and that such printed facsimile signature and seal shall be valid and binding upon this Corporation." GIVEN under my hand and the seal of said Company, at Montvale, New Jersey this \_day of November <u>, 20\_10</u> Original printed with Blue and Black ink. For verification of the authenticity of this Power of Attorney you may call (201) 573-8788 and ask for the Power of Attorney clerk. Please refer to the above named individual(s) and details of the bond to which the power is attached. Frederick S. Gallo, Secretary

Form S-100-101 (Rev 5/10)

State of West Vuginia
County of Fayette

AND NOW, this 30th day of November, in the calendar year of 2010, before me, a duly appointed and commissioned notary public, came the identified subscriber to the within instrument or instruments, and/or the demonstrated attorney-in-fact for said signatory and subscriber on said instrument or instruments, Roberta Bird, attorney-in-fact of Colonial Surety Company, an insurance company duly organized and existing under the laws of the Commonwealth of Pennsylvania and which is authorized to conduct business in this State, and that as such being authorized to do so, acknowledged that the within instrument or instruments were executed as the authorized act of his disclosed principal for the purposes therein contained, and declared to be a person executing said instrument or instruments as attorney-in-fact and with full capacity and competency, at the request of and on behalf of Colonial Surety Company therein named and acknowledged to me that the aforesaid Colonial Surety Company had authorized the execution by the aforesaid attorney-in-fact of said instrument or instruments with the intent to be legally bound as required by common and statutory law.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

A Notary Public of West Vinginia

My Commission Expires on 3/28/2015

Notary Public in and for the

County of Fayette State of West Vinginia

OFFICIAL SEAL
Notary Public, State Of West Virginia
JESSICA VANMETER
PO Box 27

Commission Expires March 28, 2015

# **COLONIAL SURETY COMPANY**

Duncannon, Pennsylvania
- Inc 1930 —

# FINANCIAL STATEMENT—DECEMBER 31, 2009

### **ASSETS**

### **LIABILITIES & SURPLUS**

*Stocks and Bonds\$	32,223,342	Reserve for Unearned Premiums\$	5,827,729
Cash in Office & Banks	3,218,201	Claim Reserves	12,748,559
Accrued Interest & Dividends	337,657	Other Liabilities	1,073,980
Premiums & Agents Balances Receivable	(113,313)	Collateral Held	817,685
Other Assets	1,497,758	Capital Stock	3,000,000
		Surplus	13,695,692
Total Admitted Assets	37,163,645	Total Liabilities & Surplus	37,163,645

<sup>\*</sup>Bonds and stocks are valued on basis approved by National Association of Insurance Commissioners.

# STATE OF NEW JERSEY COUNTY OF BERGEN

SS.:

I, Wayne Nunziata, President of COLONIAL SURETY COMPANY, do hereby certify that the foregoing is a full, true and correct copy of the Financial Statement of said Company, as of December 31, 2009.

IN WITNESS WHEREOF, I have signed this statement at Montvale, New Jersey, this 15th day of February, 2010.

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Theresa Simmons A Notary Public of New Jersey My Commission Expires September 9, 2015 Nayne Nunziata

Presiden

ieresa Simmons

**Notary Public** 

REQ NO. DEFEITO 21

Purchasing Affidavit (Revised 12/15/09)

# STATE OF WEST VIRGINIA Purchasing Division

# PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### **DEFINITIONS:**

WITNESS THE FOLLOWING SIGNATURE

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# Vendor's Name: Danhill Construction Company Authorized Signature: Robert D. Hell Date: 1130 17 State of West Vivg n. cu County of Frystu, to-wit: Taken, subscribed, and sworn to before me this boday of None mbe! 2010 My Commission expires March 28, 2016 AFFIX SEAL HERE NOTARY PUBLIC State Of West Virginia JESSIGA VANMETER PO Box 27 Glen Ferris, WV 25000

My Commission Expires March 28, 2015