

# Bid Documents



**REQUEST FOR QUOTATION**  
**West Virginia Division of Culture and History,**  
**State Historic Preservation Office**  
**Central West Virginia Historic Resource Survey**  
**RFQ # - DCH11005**

**BIDDING RETURN SHEET:**

ITEM # 1: .....	\$	6,338.02
ITEM # 2: .....	\$	21,116.50
ITEM # 3: .....	\$	1,102.60
ITEM # 4: .....	\$	1,470.00
ITEM # 5: .....	\$	3,074.45
<b><u>TOTAL COST</u></b> .....	<b>\$</b>	<b>33,101.57</b>

**This Proposal is submitted in the name of:**

**Firm or Individual:** Skelly and Loy, Inc. - Robert E. McClure

**By:** *Robert E. McClure*  
 (Signature)  
Executive Vice President  
 (Title)

**Date:** September 8, 2010

**RECEIVED**  
 2010 SEP -9 A 10: 47  
 ARCHIVING DIVISION  
 STATE OF WV



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
DCH11005

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
SHELLY MURRAY 304-558-8801

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

Skelly and Loy  
 3280 William Pitt Way  
 Pittsburgh, PA 15238

SHIP TO

DIVISION OF CULTURE & HISTORY  
 CULTURAL CENTER  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/10/2010				

BID OPENING DATE: 09/09/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: SHELLY MURRAY</p> <p>RFQ. NO.: DCH11005</p> <p>BID OPENING DATE: 09/09/2010</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>----- (412) 828-1475 -----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p> <p>----- Gerald M. Kuncio -----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFO NUMBER
DCH11005

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
SHELLY MURRAY 804-558-8801



Skelly and Loy  
 3280 William Pitt Way  
 Pittsburgh, PA 15238

SHIP TO

DIVISION OF CULTURE & HISTORY  
 CULTURAL CENTER  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/27/2010				

BID OPENING DATE: 09/09/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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----- ADDENDUM NO. 1 -----  
 THIS ADDENDUM IS ISSUED TO ADDRESS THE QUESTIONS RECEIVED PRIOR TO THE QUESTION SUBMISSION DEADLINE OF 08/24/2010.

ATTACHMENT: QUESTIONS AND RESPONSES

0001

1 LS 968-77  
 ARCHITECTURAL HISTORY SURVEY

EXHIBIT 10

REQUISITION NO.: DCH11005

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO. S:

NO. 1 .....

NO. 2 .....

NO. 3 .....

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
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# Request for Quotation

RFQ NUMBER
DCH11005

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2

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SHELLY MURRAY 804-558-8801

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	TYPE NAME/ADDRESS HERE
Skelly and Loy 3280 William Pitt Way Pittsburgh, PA 15238	

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	CULTURAL CENTER
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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NO. 4 .....  
 NO. 5 .....

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.

VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

.....  
 SIGNATURE

.....  
 Skelly and Loy  
 COMPANY

.....  
 8/30/2010  
 DATE

NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID

----- END OF ADDENDUM NO. 1 -----

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

## DCH11005

## Addendum No. 1

**Question:**

In the Scope of Work, Item #1 - it states that a brief history is needed for each county but later states that "Brief histories directly copied or paraphrased from other works (even with citations provided) will not be accepted." While I can certainly understand not directly copying others work, I can not understand how you can do a brief history without paraphrasing others work. Does this mean that "original" research is required and if so, exactly how is that to be accomplished? A bit confusing.

**Response:**

The "brief histories" should be the work of the preparer and not copied and pasted from other consultants' work or from works such as the brief histories found in S. Allen Chambers' *Buildings of West Virginia*. True paraphrasing of secondary sources will be accepted. However, copying and pasting entire passages from others' work and changing only a few words throughout the document will not be accepted, whether or not the original source is cited.

**Question:**

Item Number 4 under "Instructions to Bidders" states that "All quotations must be delivered by the bidder to the office listed below...". Will your office accept mailed bids (via USPS or FedEx/UPS/Etc.) or are bids required for hand-delivered by the bidder?

**Response:**

All bids must be received and time stamped prior to the 1:30PM bid opening time. How the vendor decides to deliver their bid is up to the vendor.

RFQ No. DC H 11005

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: Skelly and Loy, Inc.

Authorized Signature: Robert E. McClure Date: Sept. 8, 2010

State of PA

County of Allegheny, to-wit:

Taken, subscribed, and sworn to before me this 8 day of Sept, 2010.

My Commission expires 4-21-14, 20  .

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

Josephine DeMeo

COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Josephine DeMeo, Notary Public  
Harmar Twp., Allegheny County  
My Commission Expires April 21, 2014  
Member, Pennsylvania Association of Notaries



State of West Virginia  
**VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 \_\_\_\_\_ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 \_\_\_\_\_ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. **Application is made for 5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Skelly and Loy

Signed: Robert E. McAlone

Date: 09/08/2010

Title: Executive Vice President

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

# Response to Request for Quotation



RESPONSE TO REQUEST FOR QUOTATION  
WEST VIRGINIA DIVISION  
OF CULTURE AND HISTORY  
STATE HISTORIC PRESERVATION OFFICE  
CENTRAL WEST VIRGINIA HISTORIC RESOURCE SURVEY  
RFQ # - DCH11005

September 9, 2010

Skelly and Loy, Inc.'s award-winning Cultural Resources Service Group is pleased to submit this quotation and support material to the West Virginia Purchasing Division in response to the Request for Quotation (RFQ) for the Central West Virginia Historic Resource Survey, a reconnaissance level architectural history survey of Calhoun, Wirt, Clay, and Roane counties, issued August 10, 2010.

**SKELLY AND LOY QUALIFICATIONS**

Skelly and Loy's Cultural Resources Service Group, headquartered in Pittsburgh, Pennsylvania, has been providing cultural resource services to public, private, and nonprofit clients for more than 20 years. Skelly and Loy and its personnel have significant experience and have performed dozens of reconnaissance and intensive level historic resource surveys throughout West Virginia, as well as in surrounding states. In addition to survey work, we have a successful track record of preparing National Register of Historic Places (NRHP) and National Historic Landmark (NHL) nominations, historic contexts, Historic American Buildings and Historic American Engineering Record (HABS/HAER) documentations, and Phase I, II, and III archaeological investigations. Additional information on Skelly and Loy's Cultural Resources Service Group is included as Appendix A of this quotation.

Skelly and Loy maintains its strong position as one of the leading cultural resource service providers in the Mid-Atlantic region by delivering cost-effective and timely cultural resource services through its highly qualified and experienced full-time staff. All cultural resource investigations and report preparation follow Skelly and Loy's rigorous internal quality assurance/quality control (QA/QC) procedures, which include peer review and technical editing. In-house, full-time Geographic Information System (GIS), Computer-Assisted Design (CAD), graphics, and word processing staff with appropriate computer hardware, software, printers, and plotters provide any graphic documents or products directly to project managers. Employing knowledgeable staff and using the best equipment allow Skelly and Loy to complete all necessary graphics in-house. Global Positioning System (GPS) equipment and software, laptop computers, and digital cameras are used in field survey work, saving time and promoting efficiency and accuracy. Skelly and Loy employs computerized Deltek Vision ® software for real time project management, financial tracking, and accounting purposes.



## KEY PERSONNEL

Key Skelly and Loy personnel to be assigned to the Central West Virginia Historic Resource Survey project exceed the requirements specified in 36 CFR Part 61, Professional Qualification Standards and the intent of Section 112 (a)(1) of the National Historic Preservation Act of 1966, as amended. Resumes of key personnel are included as Appendix B of this quotation.

**Gerald M. Kuncio**, Skelly and Loy's Senior Historian, will provide overall project management and QA/QC control. He will review all reports and West Virginia Historic Property Inventory (HPI) forms prior to their delivery. Mr. Kuncio has performed or overseen historic resource surveys in West Virginia since 1998. He served as project manager or principal investigator for historic structures investigations on such projects as the U.S. 220 National Highway System Tier One Environmental Impact Statement (EIS) project, the Keyser-McCoole Bridge Replacement Project, the U.S. Route 35 project, and the West Virginia Route 9 project, among many others.

**Laura C. Ricketts**, Architectural Historian, will serve as Principal Investigator and chief point of contact for the project. She has extensive experience applying the NRHP Criteria of Significance and Integrity and has documented hundreds of resources at both the reconnaissance and intensive survey level. Ms. Ricketts has more than 15 years of experience in her field as a researcher, writer, teacher, historic preservationist, field surveyor, and principal investigator. She has conducted historic research and extensive field work in northern, central, and eastern West Virginia. Ms. Ricketts acted as the principal investigator for historic structures on the U.S. 220 National Highway System Tier One EIS project, a five-county, two-state planning initiative featuring five corridors of approximately 50 miles in length in northeastern West Virginia and western Maryland. Ms. Ricketts also prepared the historic recordings of three significant houses in Mineral County as part of the mitigation for the Keyser-McCoole Bridge Replacement Project. In Monongalia County, she prepared the Historic Resource Survey which was jointly submitted with the Phase I Archaeological Study for the Guston Run South surface mine project. The survey provided a brief historic context and addressed three non-historic properties, a historic farm complex that lacked integrity, and an overgrown family cemetery.

Ms. Ricketts will coordinate with the West Virginia Division of Culture and History (WVDCH), gather background information, oversee and participate in the survey of the historic resources, and be responsible for preparing reports and HPI forms. Assisting Ms. Ricketts will be two field architectural historians.

## TECHNICAL PROPOSAL

The Request for Quotation contains a Scope of Work with five listed items. Skelly and Loy will complete the items using the methodology presented below.

### **Item #1 – Histories of Calhoun, Wirt, Clay, and Roane Counties**

Ms. Ricketts will write brief histories for each of the counties. The histories will provide sufficient contexts to evaluate resources for NRHP eligibility. The histories will be prepared using easily-accessible primary and secondary sources, including websites; published county and regional histories and historic maps and atlases at the West Virginia Regional History Collection at West Virginia University, the West Virginia State



Archives in Charleston, and local historical societies in each county; and Section 106 compliance reports to be identified by the WVDCH. The drafts will be submitted to the WVDCH for review in Portable Document Format (PDF).

## **Item # 2 – West Virginia Historic Property Inventory Forms**

Skelly and Loy will complete HPI forms for 750 historic resources. Each resource will be at least 50 years old and will have historic architectural integrity, as defined in *National Register Bulletin: How to Apply the National Register Criteria for Evaluation*. Prior to our beginning the survey, Ms. Ricketts will meet with WVDCH staff to determine the individual coverage of each of the four counties. Skelly and Loy assumes we will receive from the WVDCH ESRI shape files in UTM 17 NAD 83 projection for all previously surveyed resources in Calhoun, Wirt, Clay, and Roane counties. Following the meeting and the receipt of the information, Skelly and Loy will survey each county, and will email the WVDCH weekly progress reports as to the types of resources that are being identified.

The surveys will be conducted in accordance with the Secretary of Interior's *Standards for Identification and Evaluation* and the WVDCH's *Survey and National Register Manual*. Skelly and Loy will take at least two digital black and white photographs of the exterior of all historic resources constructed prior to 1961 that retain integrity. Resources built after 1961 or that lack integrity will not be surveyed. One of the historic resource photographs will be a three-quarter view showing the main elevation. Streetscape photographs will also be taken of areas recommended as potential historic districts. Photographs will be embedded in the HPI forms and will also be submitted separately as .jpg images on CD-R media, with each photograph labeled by West Virginia survey number. All digital photographs will meet National Park Service standards for electronic images, a standard Skelly and Loy has used for at least a half dozen years.

All descriptive fields in the HPI forms will be completed and the essential physical characteristics of each historic resource will be noted. UTM coordinates will be gathered by field researchers using hand-held GPS equipment with sub-meter accuracy. Location maps will be embedded into the forms. Deed research will not be conducted on individual properties. Significance under NRHP Criteria A or B will be determined from the background material gathered to complete the histories and information gathered during the field survey.

To reduce costs and promote environmental stewardship, Skelly and Loy will submit the draft HPI forms in PDF only. The forms will be submitted as the survey of each county is completed. The forms will be prepared using Access database format. Final copies of the HPI forms and county histories will be included with the final survey report (see Item # 5).

## **Item # 3 – United States Geological Survey Topographic Maps**

Skelly and Loy's Technical Services Group, working with GPS information gathered during the field survey, will use ESRI Arc GIS to note resource locations on United States Geological Survey (USGS) 7.5 minute series quadrangle base maps. One set of hard copy maps will be printed out with the resource numbers noted. Each map will be labeled with the name of the county, quadrangle name, and resource survey



numbers. The locations will also be digitized as ESRI shape files in UTM 17 NAD 83 projection. The electronic data will be conveyed to the WVDCH's Information System Coordinator GIS System Administrator & IT Coordinator.

#### **Item # 4 – NRHP Recommendations**

Following the completion of the historic resource survey in each county, Skelly and Loy will produce a database and printed table containing formal recommendations of which resources are recommended as eligible for NRHP listing. The database will contain the following information about each resource: survey number; address/location; map name; approximate year built; property type; architectural style; thumbnail description; and proposed NRHP criterion or criteria.

#### **Item # 5 – Final HPI Forms and Survey Report**

Skelly and Loy will produce one final survey report for each county. Each report will include the brief county history; a description of the survey methodology; description of the property types; USGS maps; summary of the results; and the table of NRHP recommendations. The final HPI forms will also be submitted to the WVDCH. Information in the reports and HPI forms will be properly documented through citations.

Because the county histories, HPI forms, and recommendations will have previously been submitted to the WVDCH for review and comment, it is assumed that draft and final copies of the report will not be necessary; Skelly and Loy proposes to produce one copy of the final report, in both hard copy and electronic PDF. The final reports shall be completed by July 31, 2011.

#### **COST**

The attached Bidding Return Sheet provides the proposed cost for completing each item in the Scope of Work plus a total cost. Payment for services rendered will be made in three payments as follows:

- One-third of the total fee upon submission of the draft histories;
- One-third of the total fee upon WVDCH review of the draft HPI forms, maps, and photographs;
- One-third of the total fee following final submission and approval by the WVDCH of all final products.

#### **EXPERIENCE/SIMILAR PROJECTS**

Skelly and Loy's Cultural Resources Service Group has extensive experience throughout the state of West Virginia. Skelly and Loy has held open-end cultural resource and environmental service contracts with the West Virginia Division of Highways (WVDOT) continually since the early 1990s. Through these contracts, we have had extensive contact with the WVDCH and its personnel. Our Cultural Resources Service Group has worked on projects spanning the entire state's geographic, physiographic, and cultural extents. We are familiar with West Virginia's cities and small towns, rural areas, landforms, drainages, source material, and historic repositories. Detailed below are three similar, recent West Virginia projects that



demonstrate our ability to complete the Central West Virginia Historic Resource Survey. Full project descriptions are included in Appendix C.

***U.S. Route 220 National Highway System (NHS) Corridor Between I-68 and Corridor H, Tier One Environmental Impact Statement, Grant, Hampshire, Hardy, and Mineral Counties, West Virginia and Allegany County, Maryland***

**Client: West Virginia Division of Highways and the Maryland State Highway Administration**

**Reference: Mr. Lovell Facemire; 304-558-9752; Lovell.R.Facemire@wv.gov**

The WVDOH and the Maryland State Highway Administration (MDSHA) initiated studies of five potential corridors for a new highway connecting I-68 with Corridor H. Skelly and Loy conducted the Tier One survey of historic resources for this project. The survey covered approximately 200 square miles of study area and included photographing and documenting structures that were potentially eligible for listing in the NRHP. Almost 200 resources were identified in the corridors, including approximately 75 structures and 11 potential historic districts that had not previously been surveyed. The majority of resources reflect the agricultural nature of the project area. The findings included approximately 70 farms ranging from 400-acre plantations with brick mansions to modest mountain farmsteads with log houses. One-room schoolhouses, churches, mills, taverns, and houses were also represented in the survey. Once the information was collected and evaluated, representatives from the State Historic Preservation Offices (SHPOs) in West Virginia and Maryland, the WVDOH, the MDSHA, and the Federal Highway Administration reviewed the findings. The agency representatives from Maryland commended Skelly and Loy for "a very useful, informative, and productive field review" that has "raised the bar for field views in Maryland." The West Virginia participants praised Skelly and Loy's professionalism, organization and "excellent, excellent product."

***Keyser-McCoole Bridge Replacement Project, Mineral County, West Virginia and Allegany County, Maryland***

**Client: West Virginia Division of Highways and the Maryland State Highway Administration**

**Reference: Mr. Ben Hark; 304-558-9670; Ben.L.Hark@wv.gov**

In this multi-faceted project, Skelly and Loy produced a Historic Resource Survey and Determination of NRHP Eligibility, Determination of Effect Report, and state-level recordations of two houses as mitigation for adverse effects. The historic resource survey identified 160 resources in West Virginia and three in Maryland, including four potential historic districts. Eleven resources were recommended as eligible for NRHP listing, including one of the historic districts, one Craftsman and two Italianate style houses, a railroad line and four buildings associated with it, and early-twentieth century bottle kilns tied to the area's ceramics industry. The recordations of the houses, which would be adversely affected by the project, included thorough physical descriptions and historical narratives as well as detailed photographs, mapping, and technical drawings of the historic buildings.



**Guston Run South Surface Mine (SMA 201-06) Project, Historic Resource Survey,  
Monongalia County, West Virginia**

**Client: Patriot Mining Company, Inc./International Coal**

**Reference: Mr. Greg Nair; 304-594-4240**

This small historic resource survey, completed by Ms. Ricketts, identified four properties and one cemetery. The properties were photographed and documented using the West Virginia HPI form. Where possible, the owners were interviewed. The results of the survey indicated that no NRHP-eligible historic properties were located within the project area and that no additional investigations were warranted.





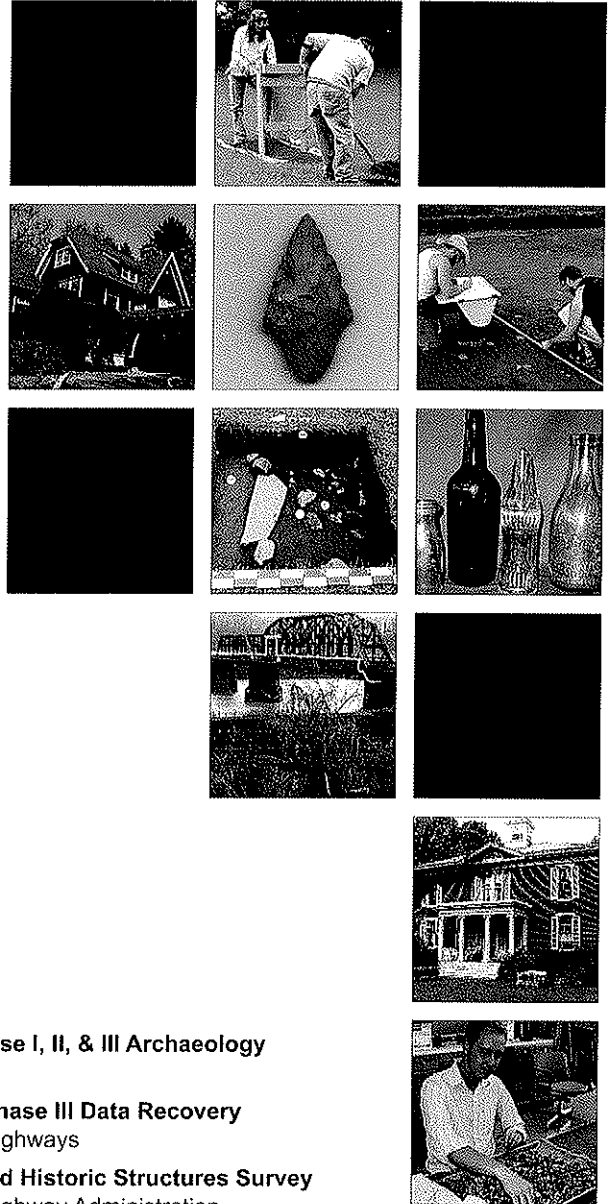
**APPENDIX A**



## Cultural Resource Services

The Skelly and Loy team has significant experience in all aspects of Cultural Resource Management (CRM) from background research, sensitivity studies, and geomorphological investigations through mitigation of impacts to archaeological and historic structure resources and monitoring during project construction. Skelly and Loy is both sufficiently diversified to fulfill any required cultural resource investigation and specialized enough to concurrently address unique project-specific challenges using creative, pragmatic approaches. Skelly and Loy maintains its strong position as one of the leading cultural resource service providers to government agencies and private firms in the Mid-Atlantic region by providing cost-effective and timely cultural resources services through its highly qualified and experienced full-time staff.

The cultural resource services offered include both archaeological and historic structures studies, such as geomorphological investigations; GIS archaeological site predictive modeling; archaeological survey, testing, and data recovery; historic structures survey and determinations of eligibility and effect; Section 4(f) evaluations; HABS (Historic American Building Survey) and HAER (Historic American Engineering Record) recordations; Native American and public outreach and coordination; and cultural resource monitoring and report review. Skelly and Loy has taken the lead in the application of GIS to cultural resources studies during project planning and in innovative and effective public outreach during all phases of projects.



## Representative Projects

**Interstate 80 Bridge over the Susquehanna River, Phase I, II, & III Archaeology**  
Pennsylvania Department of Transportation

**WV Route 2: Franklin to Woodlands Improvements, Phase III Data Recovery**  
West Virginia Department of Transportation, Division of Highways

**U.S. 220 Corridor, Archaeological Predictive Model and Historic Structures Survey**  
West Virginia Division of Highways and Maryland State Highway Administration

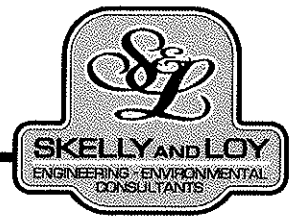
**Longvue Residential Housing Development Project Geomorphology Studies**  
One Hundred, Ltd.

**Western Parkway Project Archaeological Predictive Model and Phase I and II Historic Structures Survey**  
Delaware Department of Transportation

**N.Y. Route 17 Interchange Project, Historic Resource Survey and Determination of Eligibility**  
New York State Department of Transportation

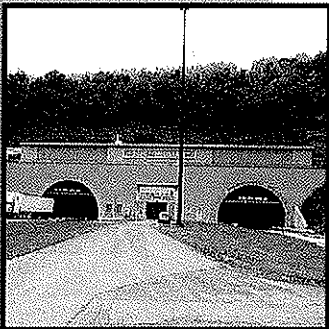
**Project Keystone: Stone Arch Bridge Management Plan and Maintenance Manual**  
Pennsylvania Department of Transportation

**Pennsylvania Army National Guard Armories, Historic Structures Survey and Determination of Eligibility**  
Pennsylvania Department of Military and Veteran Affairs, Environmental Division



Headquarters: 449 Eisenhower Boulevard, Suite 300, Harrisburg, PA 17111 • 800-892-6532 • Fax 717-232-1799

## Historic Resource Studies



From windshield surveys to mitigation, Skelly and Loy has completed all facets of historic resource investigations. Our historians and architectural historians have surveyed and analyzed thousands of resources for National Register of Historic Places (NRHP) eligibility, including farmsteads; agricultural landscapes; urban resources; suburban subdivisions; commercial districts; industrial, military, and residential buildings; African American resources; cemeteries; bridges; and other structures. We have also completed Determination of Effect Reports, Section 4(f) analyses, Memoranda of Agreements, NRHP evaluations, and interpretive plans. Mitigation and minimization measures range from traditional products like Historic American Building Survey and Historic American Engineering Record (HABS/HAER) documentation to more creative measures such as interpretive and walking tour brochures, teaching modules, wayside exhibit panels, and Web site development and maintenance. Skelly and Loy is equally adept at large and small projects and always tailors the Scope of Services to the size, complexity, and needs of the project.

Representative project examples include evaluating 570 miles of the Pennsylvania Turnpike and its resources for NRHP eligibility, managing all historic structures investigations for the 47-mile-long Maglev high-speed project corridor in Western Pennsylvania, researching eighteenth and nineteenth century farms for the Barratts Chapel project in central Delaware, surveying armory buildings across Pennsylvania for the Department of Military and Veteran Affairs, and using GIS applications and computerized field surveying techniques to survey five separate corridors as part of the U.S. 220 Tier One Environmental Impact Study in West Virginia and Maryland.

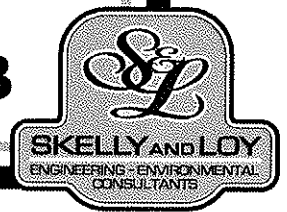
Our expertise with historic bridges is well known. We have created management plans for both stone arch and metal truss bridge types, helped to shape covered bridge rehabilitation plans, developed historic bridge driving tour brochures, constructed Web sites about historic bridges, and completed state and HAER-level bridge recordations throughout the Mid-Atlantic region.

### For More Information Contact

Barbara J. Gundy, Ph.D.  
3280 William Pitt Way  
Pittsburgh, PA 15238  
412-828-1412  
1-800-340-7538  
bgundy@skellyloy.com

Historic Resource Studies

# APPENDIX B



## GERALD M. KUNCIO, Senior Historian



### EDUCATION:

M.A., American History, 1993,  
University of Delaware

B.A., American History, 1982,  
Duquesne University

### YEARS OF EXPERIENCE:

20 Years

Mr. Kuncio is the Senior Historian of Skelly and Loy's Cultural Resource Service Group. He has more than 20 years experience in historic research, National Register of Historic Places (NRHP) and historic context preparation, eligibility evaluations and effect determinations, and Historic American Engineering Record (HAER) documentation. He has been Project Manager or Principal Investigator on more than 100 Cultural Resource Management (CRM) projects in West Virginia, Maryland, Pennsylvania, Delaware, and New York. Resources investigated include high-style architectural buildings, vernacular style houses, commercial and industrial structures, religious buildings, rural and agricultural landscapes, historic districts, and historic bridges. Mr. Kuncio's qualifications exceed the Secretary of Interior's Standards and Guidelines for historian and architectural historian under 36 CFR 61.

### PROFESSIONAL EXPERIENCE

Mr. Kuncio has worked throughout the state of West Virginia. Recent CRM projects include researching historic properties associated with the U.S. Route 35 project in Mason and Putnam counties; previously, he provided effect determinations and historic resource analysis for the project. Mr. Kuncio also managed the historic structures investigations for the U.S. 220 National Highway System project, a five-county, planning initiative featuring five corridors of approximately 50 miles in length in West Virginia and Maryland. The Tier One EIS study involved surveying a great many resource types, most notably farms, farmsteads, and agricultural landscapes. Mr. Kuncio also managed historic structures investigations for the Keyser-McCoole Bridge replacement project, where he evaluated residential historic districts, railroad resources, commercial and residential buildings, and a river crossing bridge. A second Keyser project was the Armstrong Bridge Replacement, where he served as Principal Investigator. He has also been Principal Investigator on portions of the multi-county U.S. Route 2 Improvement project.

Noteworthy CRM projects in other states include Delaware's Western Parkway project. Resource included post-World War II houses and commercial buildings, nineteenth and twentieth century farms, a mill building and surrounding settlement, and African American resources. The African American resources were evaluated individually and as a potential cultural landscape. Mr. Kuncio has also evaluated numerous mills and historic districts in rural portions of Pennsylvania and Delaware.

An expert in the history and development of bridges, Mr. Kuncio plays a key role in two high-profile historic bridge projects in Pennsylvania. As Project Manager of *Project Keystone*, he helped develop a management plan for 124 stone arch bridges in the Greater Philadelphia area. He also authored the maintenance manual detailing procedures to maintain, preserve, repair, and rehabilitate the bridges. Mr. Kuncio is also Principal Investigator for an on-going project to develop a statewide management plan for Pennsylvania's metal truss bridges. Additionally, he has completed HAER and state-level recordings of historic bridges and developed creative mitigation measures for bridge projects, including websites, driving tour brochures, interpretive panels, and bridge talks. He has discussed Pittsburgh's historic bridges on the History Channel's™ show *Modern Marvels*.

In recognition to Mr. Kuncio's service in the CRM and historic preservation fields, in 2008 he was named a member of Pennsylvania's Historic Preservation Board, which advises the state SHPO on criteria for evaluating the significance of cultural resources, reviews nominations of historic resources to the NRHP, and reviews and comments upon the SHPO's comprehensive preservation plan.

GERALD M. KUNCIO, Senior Historian

Skelly and Loy, Inc.  
Pittsburgh, PA

## LAURA C. RICKETTS, Architectural Historian



### EDUCATION:

B.A., Art History (American Architecture), 1992, The Pennsylvania State University

M.A., Art History (American Architecture), 1994, The Pennsylvania State University

### YEARS OF EXPERIENCE:

15 Years

Laura Ricketts is an Architectural Historian with more than 15 years experience in her field as a researcher, writer, teacher, historic preservationist, field surveyor, and Principal Investigator. She has been associated with projects in the private, not-for-profit, and academic sectors. Her experience ranges from high-style architecture to vernacular buildings and nineteenth and twentieth century transportation resources. She has also taught and lectured widely on architectural history in America and Europe. Ms. Ricketts qualifications exceed the Secretary of Interior's Standards and Guidelines for architectural historian under 36 CFR 61.

### PROFESSIONAL EXPERIENCE

Since joining Skelly and Loy in 2004, Ms. Ricketts has been involved in all aspects of the Section 106 process for historic resources. She has prepared historic contexts, historic resource survey forms, Determinations of Eligibility, Determinations of Effect, and Section 4(f) documentation. She has also worked on creative mitigation projects to interpret the historical significance of resources.

Ms. Ricketts is the Principal Investigator for the Historic Structures Survey in the U.S. 220 National Highway System project, a five-county, two-state planning initiative featuring five corridors of approximately 47 miles in length in West Virginia and Maryland. Ms. Ricketts planned and conducted all field survey work, which evaluated more than 400 historic resources for potential eligibility for National Register of Historic Places (NRHP) listing, and authored the report containing the results of the survey. She completed three historic property recordations as mitigation for the Keyser-McCoolle Bridge Replacement in Mineral County. She also evaluated five properties in Monongalia County, West Virginia for a proposed mining site. She has worked closely with the West Virginia Division of Culture and History to gather background information on historic resources and to present the findings of eligibility studies.

Ms. Ricketts is the Principal Investigator for the Franklin County Regional Intermodal Facility project near Greencastle, Pennsylvania. The project entailed the survey, documentation, evaluation, and assessment of effect of several large nineteenth century farms, a small rural village, and a railroad with a former depot. Other noteworthy projects include acting as Principal Investigator for eligibility studies in Freeport, Lockport, and Mehoopany, Pennsylvania and Barratts Chapel, Delaware. Ms. Ricketts was also principal field investigator on Skelly and Loy's Historic Resource Survey and Determination of Eligibility investigation of the 470-mile-long Pennsylvania Turnpike Main Line and Northeastern Extension. She surveyed and documented more than 60 historic resources for the Western Parkway project in Lewes, Delaware, and researched and evaluated Pennsylvania National Guard armory structures across the state.

In addition to her work experience at Skelly and Loy, Ms. Ricketts has successfully nominated Turtle Creek High School in Allegheny County, Pennsylvania to the NRHP. She has conducted extensive field surveys of the architecture of Beaver, Greene, and Washington counties, Pennsylvania to compile a list of entries for the Western Pennsylvania volume of a national architecture guidebook series published by the Society of Architectural Historians; she documented, researched, and wrote about significant structures in each county, and she edited the introduction to the volume.

LAURA C. RICKETTS, Architectural Historian

Skelly and Loy, Inc.  
Pittsburgh, PA



## Keyser-McCoole Bridge Replacement Historic Resource Survey and Determination of Eligibility Mineral County, West Virginia and Allegany County, Maryland

**Client/Owner**  
West Virginia Department of  
Transportation

**Estimated Project Value**  
Total: \$93,663  
Firm Responsibility: \$93,663

**Completion Date**  
June 2008

**Key Components**  
Determination of Eligibility  
Report; Historic Resource  
Studies

**Reference Contact**  
Mr. Greg Bailey, P.E.  
West Virginia DOT  
Building 5, Room A-317  
1900 Kanawha Blvd. East  
Charleston, WV 25305-0430  
P: 304-558-9722



The Keyser-McCoole Bridge is a 26-span, 2,190.0-foot-long structure spanning the North Branch Potomac River between Keyser, West Virginia, and McCoole, Maryland. The bridge, constructed between 1949 and 1951, exhibits major structural deficiencies and is slated to be replaced.

As part of the preliminary planning process, Skelly and Loy, Inc. prepared a Determination of Eligibility Report for the project Area of Potential Effects (APE). The report identified 160 resources potentially eligible for listing in the National Register of Historic Places (NRHP) on the West Virginia side of the river and 3 resources on the Maryland side. The Maryland resources included the Town of McCoole, a village with 61 buildings 50 years old or older, as well as a railroad right-of-way and the Keyser-McCoole Bridge.

The challenging project required coordination between 2 state highway departments and State Historic Preservation Offices (SHPOs), reconciliation of 2 different sets of report standards, research at

13 different repositories in 2 states, and preparation of a joint historic context and 163 separate historic property inventory forms on a wide variety of historic resources. In addition to individual resources, the survey identified four potential historic districts, three in Keyser and one in McCoole. Eleven resources were recommended as eligible for listing in the NRHP.

Seven resources fell within the revised APE for the Determination of Effect Report. They included two railroad rights-of-way, a railroad station, a residential historic district, and three architecturally significant houses. It was concluded that the project would have adverse effects on the three houses. As mitigation, Skelly and Loy prepared state-level recordings on all three, a Craftsman style and two Italianate style houses. Skelly and Loy took detailed photographs of the exteriors and interiors of the buildings, conducted background research, and completed detailed physical descriptions and histories of the resources.



## Keyser-McCoole Bridge Replacement Recordation of Historic Structures Mineral County, West Virginia, and Allegany County, Maryland

### Client

West Virginia Department of  
Transportation

### Estimated Project Value

Total: \$21,000  
Firm Responsibility: \$21,000

### Completion Date

2009

### Key Components

Formal Recordation of Three  
National Register-Eligible  
Structures

### Reference Contact

Mr. Greg Bailey, P.E.  
West Virginia DOT  
Building 5, Room A-317  
1900 Kanawha Blvd. East  
Charleston, WV 25305-0430  
P: 304-558-9722



The Keyser-McCoole Bridge Replacement project entailed the removal of the structurally deficient, 26-span bridge over the North Branch of the Potomac River and the construction of a new bridge on a new alignment. Skelly and Loy, Inc. prepared the Historic Structures Survey and Determination of Eligibility Report for this project wherein 163 individual properties and 4 potential historic districts were evaluated. The potential effect of the project on the resources that had been determined eligible for listing in the National Register of Historic Places (NRHP) was assessed, and the project was found to have an adverse effect on three eligible properties: the Develbiss-Selders House, Hamilton House, and Thrush House. Skelly and Loy aided the client in the preparation of a Memorandum of Agreement which specified the necessary measures to mitigate the adverse effect.

As mitigation for the loss of the Develbiss-Selders House and the changes to the setting of the Hamilton and Thrush houses, the three buildings were formally documented. A recordation was prepared for each building that included a thorough physical description of the architecture of the

house and its setting; a detailed history of the building including its record of ownership and a discussion of the changes that it underwent over time; site plans, floor plans, and elevation drawings; historic photographs and maps; and a West Virginia historic property inventory form.

The Thrush House and Hamilton House are Italianate style brick townhouses that sit side by side on West Piedmont Street. Built in the 1880s, the neighboring houses were among the first structures to be built in a large subdivision located across from the newly established Baltimore & Ohio Railroad rail yard. The two-story buildings are each marked by bracketed cornices and crisp white frame porches with scroll-sawn woodwork.

The Develbiss-Selders House from ca. 1938 was a double house that occupied a wide lot in the shadow of the failing bridge. Stylistically, many aspects of the house recalled the Prairie School and Craftsman Style movements of the early twentieth century. The most unique architectural detail of the house was the rather dramatic use of river stone on porches, chimneys, fireplaces, and building corners.



## Guston Run South Surface Mine (SMA 201-06) Project Phase I Archaeological and Historic Resource Survey, Monongalia County, West Virginia

### Client

Patriot Mining Company,  
Inc./International Coal

### Estimated Project Value

Total: \$24,616  
Firm Responsibility: \$24,616

### Completion Date

July 2008

### Key Components

Phase I Archaeological and  
Historic Resource Surveys;  
Shovel Test Pits

### Reference Contact

Mr. Greg Nair  
Patriot Mining Company,  
Inc./International Coal  
2708 Cranberry Square  
Morgantown, WV 26508  
P: 304-594-4240



Phase I archaeological and historic resources surveys were completed for the proposed Guston Run South Surface Mine (SMA 201-06) project located in Monongalia County, West Virginia. The investigation tasks included a Phase I archaeological survey, the documentation of a known cemetery, the documentation of standing structures within the permit area, and eligibility assessments of cultural resources present within the permit area. The project area was located entirely in uplands within the Appalachian Plateaus physiographic province, and totaled approximately 55.63 ha (137.46 ac) which required archaeological testing.

The Phase I fieldwork consisted of the excavation of 676 shovel test pits. One historic period archaeological site and one isolated piece of pre-contact flaked stone debitage were identified during the Phase I

survey. The structural remains and recovered materials at the Guston Run site were not recommended National Register of Historic Places (NRHP)-eligible, and no additional archaeological work was recommended.

The historic resource survey identified four properties and one cemetery. The properties were documented and photographed and, where possible, the owners were interviewed. The results of the survey indicate that no NRHP-eligible historic properties were located within the project area, and that no additional investigations were warranted.