

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

COR61475

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ADDRESS:CORRESPONDENCE TO ATTENTION OF

TARA LYLE 304-558-2544

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Lynch Construction Co. Inc. HC 70, Box 187 White Sulphur Springs, WV 24986

ANTHONY CORRECTIONAL CENTER BOX N-1, HC 70 ROUTE 92 (NEOLA) WHITE SULPHUR SPRINGS, WV 304-536-4151 24986

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W	HEN RESPO	ONDING T	TO RFQ,	, INSER	T NAME AND	ADDRESS	IN SPACE	E ABOVE L	.abel	ED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

ANTHONY CORRECTIONAL CENTER WATER LINE AND WELL IMPROVEMENTS WHITE SULPHUR SPRINGS, WV

BID FORM

DATE: 3/14/11	
TO THE OWNER:	WV Division of Corrections 1409 Greenbrier Street Charleston, WV 25311
PROJECT:	Requisition No. COR61475 Anthony Correctional Center WATER LINE AND WELL IMPROVEMENTS White Sulphur Springs, WV
Documents and also ha project hereby propose	inafter called the Bidder, being familiar with and understanding the Bidding aving examined the site and being familiar with all local conditions affecting the is to furnish all labor, material, equipment, supplies and transportation, and to ecordance with the Bidding Documents within the time set forth below for the sum
BASE BID: General C	onstruction
The Bidder understand Base Bid. The Bidder on the availability of fi	Dollars (\$ 350,000.00). Is that it is the intent of the Owner to award a contract on the basis of the lowest should submit an amount for the Base Bid and the Deductive Alternate. Depending unds, the Owner reserves the right to accept or reject the Deductive Alternate bid. To reject all Bid Proposals.
ALTERNATES	
above will be decrea	llowing alternate proposal is accepted, my/our Base Bid set forth herein sed by the following amounts set opposite the respective alternate headings. ence between the written amount and the number amount, the written.
DEDUCTIVE ALTER	NATE NO. 1
	leductive price on the Bid Form to replace Flow Meter Controlled Equipment with f the actuated valve as indicated on the drawings.
Two Thousand	Five Hundred Dollars Dollars (\$ 2,500.00)
In the event of a different	ence between the written amount and the number amount, the written amount shall

ACC WATER LINE BID FORM 1

prevail.

It is expressly agreed that the Work shall be started within seven (7) days of the Owner's Notice to Proceed. The Bidder, if successful and awarded a Contract, agrees that all Work is to be Substantially Complete within 120 calendar days following receipt of the Owner's written Notice to Proceed and agrees to achieve Final Completion within 30 consecutive calendar days thereafter. I (We) further agree to pay as liquidated damaged the sum of \$500 for each consecutive calendar day thereafter as herein provided in Article 9 of the Supplementary General Conditions and Division 1, Section 01100, Summary of Work.

Any work performed prior to receipt of the Owner's written Notice to Proceed and/or Purchase Order shall be at the Bidder's risk.

Upon receipt of the Owner's written notice of the acceptance of this Bid, the Bidder agrees that he shall execute and deliver the bonds and insurance certificates as set forth in the Bidding Documents to the Owner, or the Bidder shall forfeit the security deposited with this Bid.

The Bidder agrees that this Bid shall not be withdrawn for a period of ninety (90) consecutive calendar days following the date for receipt of Bids without forfeiture of the five percent (5%) bid security deposited with this Bid.

RESPECTFULI	Y SUBMITTED:		
DATE:	3/14/11		•
WV VENDOR	NO.:		-
CONTRACTOR	LICENSE NO.: WV 00182	5	·
BY: (SIGNA	Herry Zyuch TÜRE, MINK)	10 Politica (10 Po	-
TITLE: <u>Pres</u>	ident		-
FIRM NAME: L	ynch Construction C	o. Inc.	(CORPORATE SEAL IF APPLICABLE)
ADDRESS:	HC 70 Box 187 White WV. 2		ys .

END OF BID FORM

Agency	WV Division of Corrections	
REQ.P	.O#COR61475	

BID BOND

	KNOW ALL MEN BY THESE F	PRESENTS, That we, the i	undersigned, Lynch Construction Company, Inc.
of _	White Sulphur Springs,	WV	, as Principal, and Ohio Farmers Insurance Company
of_	Westfield Center ,,		corporation organized and existing under the laws of the State of
	OH with its principal offic	e in the City of Westfie	eld Center, as Surety, are held and firmly bound unto the State
of W	est Virginia, as Obligee, in the pena	al sum of Five Percent of	Amount Bid (\$ 5%) for the payment of which,
well	and truly to be made, we jointly and	d severally bind ourselves,	our heirs, administrators, executors, successors and assigns.
	The Condition of the above obl	ligation is such that wherea	s the Principal has submitted to the Purchasing Section of the
Depa	artment of Administration a certain t	bid or proposal, attached h	ereto and made a part hereof, to enter into a contract in writing for
Ant	thony Correctional Center Water	erline Extension, White	Sulphur Springs, WV
	NOW THEREFORE,	<u> </u>	
	(a) If said bid shall be rejected	1 or	
agre	(b) If said bid shall be accepte to and shall furnish any other bonds ement created by the acceptance of	ed and the Principal shall els and insurance required by If said bid, then this obligati	nter into a contract in accordance with the bid or proposal attached the bid or proposal, and shall in all other respects perform the on shall be null and void, otherwise this obligation shall remain in full
exce	e and effect. It is expressly undersite ed the penal amount of this obligation	ood and agreed that the lia on as herein stated.	bility of the Surety for any and all claims hereunder shall, in no event,
			agrees that the obligations of said Surety and its bond shall be in no the Obligee may accept such bid, and said Surety does hereby
	IN WITNESS WHEREOF, Prince	cipal and Surety have here	unto set their hands and seals, and such of them as are corporations
	caused their corporate seals to be sthered day ofMarch	affixed hereunto and these 2011	presents to be signed by their proper officers, this
	•	— · · · · · · · · · · · · · · · · · · ·	
Princ	ipal Corporate Seal		Lynch Construction Company, Inc.
×			(Name of Principal)
			By Hunn Zynch (Must be Aresident or
			Vice President)
			President (Tille)
Suret	y Corporate Seal		Ohio Farmers Insurance Company
			(Name of Surety)
			By: Chu 14 Julis
			Andrew K. Teeter 1 icensed WV Resident Agent Attorney in Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

General Power of Attorney

CERTIFIED COPY

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

ANDREW K. TEETER, KIMBERLY L. MILES, JANIS KAY PEACOCK, DOUGLAS P. TAYLOR, PAMELA D. OBRIEN, DONNA J. PRICE, TRAVIS A. HİLL, JR., PAMELA V. LANHAM, GARY R. FREÉMAN, JOINTLY OR SEVERALLY

of **CHARLESTON** and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate and to bind any of the Companies inereby as fully and to the same extent as it such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company to execute activations and

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary.

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached," (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their Senior Executive and their corporate seals to be hereto affixed this 12th day of **JANUARY** A.D., 2010 .

Corporate Seals Affixed State of Ohio



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WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Richard L. Kinnaird, Jr., Senior Executive

On this 12th day of JANUARY A.D., 2010, before me personally came Richard L. Kinnaird, Jr. to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, Ohio; that he is Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio County of Medina

SS.:



William J. Kahelin, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 15th day of March A.D., 2011







EXHIBIT 10

REQUISITION NO.: COR6.1475

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

NO. 1.2/23/11
NO. 2
NO. 3
NO. 4
NO. 5

ADDENDUM NO.'S:

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

SIGNATURE

Lynch...Construction Co. Inc. COMPANY

3/14/11 DATE

REV. 11/96



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,
COUNTY OF Greenbrier TO-WIT:
I, <u>Henry Lynch</u> , after being first duly sworn, depose and state as follows:
 I am an employee of <u>Lynch Construction Co. Inc</u>; and, (Company Name)
2. I do hereby attest that <u>Hynch Construction Co. Inc.</u> (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.
The above statements are sworn to under the penalty of perjury.
Lynch Construction Co. Inc. (Company Name)
By: Henry Lynch - Henry Lynch
Title: President
Date: 3/14/11 Taken, subscribed and sworn to before me this 4 day of March. 20/
By Commission expires Mach 1944 2017
OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA ERIKA H. VanBUREN LYNCH CONSTRUCTION COMPANY, INC. HC 70 BOX 187
THIS WEST BAY THE MILES OF SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WY CODE PROVISIONS. FAILURE TO INCLUDE THE
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF
THE BID.

Jan 2009