

# Request for Quotation AGR10

AGR1025

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ADDRESS CORRESP	ONDENCE	TO ATTENTIO	NOE:

KRISTA FERRELL 304-558-2596

DEPARTMENT OF AGRICULTURE INWOOD FARMERS' MARKET

178 PILGRIM STREET INWOOD, WV 25428

304-229-5011

### RFQ COPY TYPE NAME/ADDRESS HERE

West Roofing Systems, Inc. 121 Commerce Drive P.O. Box 505 LaGrange, Ohio 44050

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P.O. Box 505

TYPE NAME/ADDRESS HERE

121 Commerce Drive

LaGrange, Ohio 44050

West Roofing Systems, Inc.

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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KRISTA FERRELL

304-558-2596

RFO NUMBER

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DEPARTMENT OF AGRICULTURE INWOOD FARMERS' MARKET

178 PILGRIM STREET INWOOD, WV 25428

304-229-5011

OATE PRINTED: TERMS OF SALE SHIP VIA F.O.B. FREIGHTTERMS 06/30/2010 BID OPENING DATE: 08/05/2010 BID OPENING TIME 01:30PM QUANTITY UOP LINE ITEM NUMBER UNIT PRICE AMOUNT THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER. ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET. TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN IN THE BODY OF THIS RFQ, VIA FAX AT 304-558-4115, OR VIA EMAIL KRISTA.S.FERREĻLƏWV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 07/20/2010. ALL TECHNICAL QUESTIONS RECEIVED WILL BE ANSWERED BY FORMAL ADDENUM ISSUED BY THE PURCHASING DIVISION AFTER THE DEADLINE HAS LAPSED. EXHIBIT 5 WEST VIRGINIA CODE 21-ID-5 PROVIDES THAT: ANY SOLICITA-TION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTI-CLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE SEE REVERSE SIDE FOR TERMS AND CONDITIONS: TELEPHONE 800-356-5748 ext 105 August 2, 2010 ADDRESS CHANGES TO BE NOTED ABOVE 34-1305282



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178 PILGRIM STREET INWOOD, WV 25428 309

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West Roofing Systems, Inc. 121 Commerce Drive P.O. Box 505 LaGrange, Ohio 44050 DEPARTMENT OF AGRICULTURE INWOOD FARMERS' MARKET

178 PILGRIM STREET INWOOD, WV 25428 30

304-229-5011

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 06/30/2010 BID OPENING DATE: BID OPENING TIME 01:30PM 08/05/2010 CAT: UOP. UNIT PRICE AMOUNT LINE QUANTITY ITEM NUMBER ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS. PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED DNLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS. IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL. REV. 3/88 SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 800<del>-</del>356-5748 August 2, 2010 ADDRESS CHANGES TO BE NOTED ABOVE 34-1305282



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LaGrange, Ohio 44050

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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PAGE 7

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178 PILGRIM STREET INWOOD, WV 25428 30

304-229-5011

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TYPE NAME/ADDRESS HERE West Roofing Systems, Inc.	S H	IN
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DEPARTMENT OF AGRICULTURE INWOOD FARMERS' MARKET

178 PILGRIM STREET INWOOD, WV 25428

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178 PILGRIM STREET INWOOD, WV 25428 300

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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President	\	_ / [ <sup></sup>	34-1	305282				ADDRES	S CHANGES	TO BE NOTED	ABOVE	

# REQUEST FOR QUOTATION WEST VIRGINIA DEPARTMENT OF AGRICULTURE ADMINISTRATIVE SERVICES DIVISION, BUILDING & GROUNDS INWOOD FARMERS' MARKET ROOF RECOAT

Exhibit 2: BID SHEET

Option 1

\$ 37,700.00

Recoat of foamed section only. Approximately 9,000 square feet.

Option 2

\$ 39,500.00

Recoat of foamed section (Approximately 9,000 square feet) and the Metal roof ridge cap and vent hole. \*\*\*The above listed bid amounts are based upon utilizing the WDG System 14 Products.

West Roofing Systems, Inc. Contact: Ken Rodick em.il: kenny@westroofingsystems.com

Phone: 800-356-5748 ext. 105

Fax: 440-355-8106



## Request for Quotation

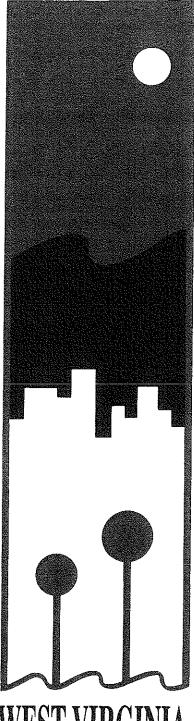
AGR1025

KRISTA FERRELL

WADDRESSECTIFIES CONDENSES TO PARTIE OF MICHAELEN MICHAE 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE DEPARTMENT OF AGRICULTURE INWOOD FARMERS' MARKET West Roofing Systems, Inc. P 121 Commerce Drive Ť 178 PILGRIM STREET P.O. Box 505 INWOOD, WV LaGrange, Ohio 44050 25428 304-229-5011

DATE PRIN	NTED	TE	AMS OF SA	(E	SHIP	VIA	FOB	FREIGHTTERMS
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# WEST VIRGINIA CONTRACTOR LICENSING BOARD

# **CONTRACTOR LICENSE**

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV03222

**Classification:** 

SPECIALTY

WEST ROOFING SYSTEMS INC DBA WEST ROOFING SYSTEMS INC 121 COMMERCE DRIVE LAGRANGE, OH 44050

**Date Issued** 

**Expiration Date** 

JUNE 17, 2010

JUNE 17, 2011

Authorized Company Signature

Chair, West Virginia Contractor Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

#### BID BOND

Conforms with The American Institute of Architects, A.I.A. Document No. A-310 KNOW ALL BY THESE PRESENTS, that we, West Roofing Systems, Inc. 121 Commerce Court, LaGrange, OH 44050 as Principal, hereinafter called the Principal, and the International Fidelity Insurance Company 485 Metro Place South #465, Dublin, OH 43017 \_\_\_\_\_, a corporation duly organized under the laws of the State of New Jersey , as Surety, hereinafter called the Surety, are held and firmly bound unto State of West Virginia Dept. of Administration Purchasing Divisignobligee, hereinafter called the Obligee, in the sum of 5% of the amount bid plus alternates Dollars (\$\_ \_\_\_\_\_), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these WHEREAS, the Principal has submitted a bid for \_\_\_\_\_\_ Department of Agriculture - Roof Recoating at Inwood Farmers' Market NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. Signed and sealed this 5th day of International Fidelity Insurance Company

Surety

Attorney-in-Fact

Kevin S.Keller, Attorney-in-Fact

## POWER OF ATTORNEY INTERNATIONAL FIDELITY INSURANCE COMPANY

HOME OFFICE: ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

#### FOR BID BOND/RIDER/CONSENTS/AFFIDAVITS

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing laws of the State of New Jersey, and having its principal office in the City of Newark, New Jersey, does hereby constitute and appoint

GAYLE E. MCCLELLAN, SHARON BRICKMAN, KEVIN S. KELLER, MARK DRENGLER. JULIANNE M. DRENGLER, SCOTT LIPTAK, TAMBRA L. PRAZNIK

Powell, OH.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, stature, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of Article 3-Section 3, of the By-Laws adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting called and held on the 7th day of February, 1974.

The President or any Vice President, Executive Vice President, Secretary or Assistant Secretary, shall have power and authority

- (1) To appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and,
- (2) To remove, at any time, any such attorney-in-fact and revoke the authority given.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of said Company adopted at a meeting duly called and held on the 29th day of April, 1982 of which the following is a true excerpt:

Now therefore the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 16th day of October, A.D. 2007.

INTERNATIONAL FIDELITY INSURANCE COMPANY

STATE OF NEW JERSEY County of Essex

Secretary

On this 16th day of October 2007, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said the he is the therein described and authorized officer of the INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate Seal of said Company; that the said Corporate Seal and his signature were duly affixed by order of the Board of Directors of said Company.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark. New Jersey the day and year first above written.

A NOTARY PUBLIC OF NEW JERSEY My Commission Expires Nov. 21, 2010

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the By-Laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect 5th day of August

IN TESTIMONY WHEREOF, I have hereunto set my hand this

Waria H. Granco

Office of Financial Regulation Services 50 West Town Street Third Floor- Suite 300 Columbus, Ohio 43215 (614) 644-2658 Fax (614) 644-3256 www.ohioinsurance.gov

#### Ohio Department of Insurance

Ted Strickland - Governor Mary Jo Hudson - Director

## Certificate of Compliance



Issued Effective Expires 03/22/10 04/02/10 04/01/11

I, Mary Jo Hudson, hereby certify that I am the Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

#### INTERNATIONAL FIDELITY INSURANCE

is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

Section 3929.01 (A) Fidelity Surety

<u>INTERNATIONAL FIDELITY INSURANCE</u> certified in its annual statement to this Department as of December 31, 2009 that it has admitted assets in the amount of \$227,922,945, liabilities in the amount of \$138,372,707, and surplus of at least \$89,550,239.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

Mary Jo Hudson

Director

#### INTERNATIONAL FIDELITY INSURANCE COMPANY

ONE NEWARK CENTER, 20TH FLOOR, NEWARK, NEW JERSEY 07102-5207

#### STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

#### AT DECEMBER 31, 2009

<u>ASSETS</u>				
Bonds (Amortized Value) Common Stocks (Market Value) Mortgage Loans on Real Estate Cash & Bank Deposits Short Term Investments Other Invested Assets Unpaid Premiums & Assumed Balances Reinsurance Recoverable from Reinsurers Electronic Data Processing Equipment Investment Income Due and Accrued Current Federal & Foreign Income Tax Recoverable& Interest Thereon. Net Deferred Tax Assets Other Assets	\$55,044,308 52,514,550 183,000 100,651,263 33,926 4,000,000 5,820,812 385,409 227,201 479,074 1,331,490 5,100,000 2,151,913			
<del></del>				
TOTAL ASSETS	<u>\$227,922,945</u>			
LIABILITIES, SURPLUS & OTHER FUNDS  Losses (Reported Losses Net as to Reinsurance Ceded and				
Incurred But Not Reported Losses) Loss Adjustment Expenses Contingent Commissions & Other Similar Charges Other Expenses (Excluding Taxes, Licenses and Fees) Taxes, Licenses & Fees (Excluding Federal Income Tax) Unearned Premiums Dividends Declared & Unpaid: Policyholders Ceded Reinsurance Premiums Payable Funds Held by Company under Reinsurance Treaties Amounts Withheld by Company for Account of Others Provisions for Reinsurance Other Liabilities  TOTAL LIABILITIES	\$19,061,512 4,934,305 3,494,103 3,790,080 864,178 30,125,567 484,708 2,340,573 1,031 73,268,661 4,173 3,816 \$138,372,707			
Common Capital Stock Gross Paid-in & Contributed Surplus Surplus Note Unassigned Funds (Surplus) Surplus as Regards Policyholders	\$1,500,000 374,600 16,000,000 71,675,639 \$89,550,239			
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS	\$227,922,946			

I, Francis L. Mitterhoff, President of INTERNATIONAL FIDELITY INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2009, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of New Jersey.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this  $24^{th}$  day of February, 2010.

INTERNATIONAL FIDELITY INSURANCE COMPANY





# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF OHIO				
COUNTY OF LORAIN	, TO-WIT:			
I, Richard A. West state as follows:	, after being first duly sworn, depose and			
1. I am an employee of Wes	st Roofing Systems, Inc. ; and, (Company Name)			
2. I do hereby attest that	West Roofing Systems, Inc (Company Name)			
maintains a valid written policy is in compliance wi	drug free workplace policy and that such th <b>West Virginia Code</b> §21-1D-5.			
The above statements are sworn to under the penalty of perjury.				
	West Roofing Systems, Inc. (Company Name)			
	By: Church Name)			
	Title: President - Richard A. West			
	Date: August 2, 2010			
Taken, subscribed and sworn to	before me this $2^{\omega^{\Omega}}$ day of $August, zo10$ .			
By Commission expires	8, 2015			
(Seal)	Willand John But (2)			
	(Notary Public)			

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

RFQ	No	AGR1025
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## STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

#### WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: West Boofing Systems, Inc	•	
Authorized Signature:		Date: August 2, 2010
State of OHIO		
County of LORAIN , to-wit:		
Taken, subscribed, and sworn to before me this 2 day	of August	, 20 <i>10</i> .
My Commission expires	, 20 <u>15</u> *.	(
AFFIX SEAL HERE	NOTARY PUBLIC	Willand J. Ham

WILLARD J. HARRISON
NOTARY PUBLIC, STATE OF OHIO
MY COMMISSION EXPIRES MAY §, 2015