



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
RMA10016

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER 304-558-2316

VENDOR

\*723112524 540-434-4488  
 SPECIAL FLEET SERVICE INC  
 PO BOX 990  
 HARRISONBURG VA 22803

SHIP TO

WV STATE RAIL AUTHORITY  
 JOBSITE  
 SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/26/2010				

BID OPENING DATE: 03/02/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	FT		570-48		\$35,056.00
<p>PROVIDE AND INSTALL HY-RAIL GEAR</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA STATE RAIL AUTHORITY, IS SOLICITING BIDS FROM RESPONSIBLE VENDORS TO PROVIDE AND INSTALL HY-RAIL GEAR ON TWO (2) GMC SIERRA 4X4 PICK UP TRUCKS MODEL #TK20903 (9,000 LBS. GVW) PER THE ATTACHED SPECIFICATIONS.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO THE PURCHASING DIVISION C/O FRANK WHITTAKER VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR TECHNICAL QUESTIONS IS 2/9/2010 AT 3:00 P ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p>						

RECEIVED

2010 FEB 26 A 9:51

PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Reh L Elby</i>	540-434-4488	2/24/10
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
QUOTATIONS MANAGER	54-1256072	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



REQUEST FOR QUOTATION

The West Virginia Purchasing Division for the agency, The West Virginia State Rail Authority is soliciting bids for a vendor to provide and install hy-rail gear on two (2) GMC Sierra 4 x 4 pickup trucks. Model number TK20903 (9,000 lbs. GVW)

SPECIFICATIONS:

The rail gear is to be new Mitchell Flexiride 1010WT or equivalent which can sustain GVWR up to 11,500 lbs. The front guide wheel assembly will attach to the frame. The rear assembly will attach directly to the truck frame behind the rear axle.

Front rail sweeps and hydraulic activation should be standard. Components should include an electrically driven hydraulic power unit, valves, hydraulic cylinders, hoses and fittings. Switches are to be located in the cab.

When installing the hy-rail, vendor must be certain that all hydraulic hoses are routed to avoid the hoses getting caught or "pinched" in the rail gear when it is being positioned up or down. Swivel fittings or other types of flexible hosing may be used.

BID REQUIREMENTS

Bid price is to include pick up and return delivery of the vehicle to the State Rail Authority, 120 Water Plant Drive, Moorefield, WV 26836. Bid is to include complete rail gear package (all hardware, brackets, wheels, etc.) meeting above specifications with the complete installation of the rail gear.

Vendor is required to submit all operator manuals and part books for the rail gear.

If something other than the Mitchell Flexiride 1010WT is bid, the vendor must state the type of rail gear in their bid submission. The SRA retains the right to determine if a different type of gear meets all of the specifications as described.

Lump sum price to supply & install the hy-rail gear and pick up and return the vehicle to Moorefield

Unit Price \$ 17,528.00 x 2 vehicles =

TOTAL Bid \$ 35,056.00



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ADDRESS CORRESPONDENCE TO ATTENTION OF  
**FRANK WHITTAKER**  
**804-558-2316**

VENDOR

\*723112524 540-434-4488  
 SPECIAL FLEET SERVICE INC  
 PO BOX 990  
 HARRISONBURG VA 22803

SHIP TO

WV STATE RAIL AUTHORITY  
 JOBSITE  
 SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
02/24/2010				

BID OPENING DATE: **03/02/2010** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	QAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED VENDOR TECHNICAL QUESTIONS AND AGENCY RESPONSES.						
0001	1	FT		570-48		
PROVIDE AND INSTALL HY-RAIL GEAR						
***** THIS IS THE END OF RFQ RMA10016 ***** TOTAL:						\$35,056.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	540-434-4488	2/24/10
TITLE	FERN	ADDRESS CHANGES TO BE NOTED ABOVE
QUOTATIONS MANAGER	54-1256072	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



**West Virginia Department of Transportation  
State Rail Authority**

**Joe Manchin III**  
Governor

120 Water Plant Drive, Moorefield West Virginia, 26836  
304-538-2305 TDD 800-742-6991 Fax 304-538-7474  
E-mail: Cindy.K.Butler@wv.gov

February 22, 2010

Addendum #1 RMA10016 – Hy-Rail Gear

Any items not specifically addressed in this addendum remain the same as stated in the original RFQ.

1. What year are the trucks?
  - 2010
2. Are they single rear wheel or dual rear wheel?
  - Single
3. Are they a HD ¾ ton or a 1 ton?
  - ¾ ton

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% resident vendor preference for the reason checked:

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% resident vendor preference for the reason checked:

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: \_\_\_\_\_ Signed: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. RMA 10016

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: SPECIAL FLEET SERVICE, INC.

Authorized Signature: *[Signature]* Date: 2/24/10

State of VIRGINIA

County of Roebingham, to-wit:

Taken, subscribed, and sworn to before me this 24 day of February, 2010.

My Commission expires 03/30, 2010.

AFFIX SEAL HERE

NOTORY PUBLIC *Linda J. Mitchell* #7042584