

■ John Abbott
Purchasing Division
2019 Washington Street, East
PO Box 50130
Charleston, WV 25305-0130

■ October 13, 2009

RE: How the State of West Virginia will benefit by choosing the ETB Team

Dear Mr. Abbott:

The E.T. Boggess, Architect, Inc., team is ready to begin designing your repairs, replacements, and/or renovations to the existing regional jails. Our team has experience with new correctional facility construction, as well as all types of renovations that may be involved. We understand the specific needs and challenges associated with this type of project and will ensure that all security concerns are handled appropriately.

I will be your architect and will be responsible for addressing the immediate and future needs of the various facilities. ETB will be coordinating the activities of our only outside consultant, Thompson & Litton, who will be responsible for the mechanical/electrical/plumbing, structural, and civil engineering. Our team will work closely with the Regional Jail Commission, specific representatives from the regional jails, as well as any other individuals you recommend.

ETB has provided the State of West Virginia and other local governmental agencies with services ranging from new construction to a wide range of renovations. We worked closely with the WV Supreme Court of Appeals during the design of the Mercer County Courthouse Annex. The Regional Jail and Correctional Authority will benefit from the professional relationships we have developed throughout our state over the past 43 years.

Our team is here to offer you the best in service, knowledge, and experience. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Boggess', is written over a light-colored background.

Todd Boggess, AIA, NCARB, Architect
President

P.S. You can reach me by cell phone at 304-920-6778, or by e-mail at etb@etbarchitects.com.

RECEIVED

2009 OCT 13 PM 12:07

WV PURCHASING
DIVISION



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
RJCMNT012

PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY

TYPE NAME/ADDRESS HERE

E.T. Boggess, Architect, Inc.
101 Rockledge Avenue
Princeton, WV 24740

SHIP TO

REG'L JAIL & CORR'L AUTH'Y
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/20/2009				

BID OPENING DATE: **10/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- 304-425-2028 ----- CONTACT PERSON (PLEASE PRINT CLEARLY): ----- Todd Boggess -----						
***** THIS IS THE END OF RFQ RJCMNT012 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Todd Boggess</i>	TELEPHONE 304-425-4491	DATE October 13, 2009
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

TABLE of CONTENTS

Cover letter

1 - Executive Summary

2 - Firm Profiles

3 - Projects

4 - Resumes

5 - WV Forms

SECTION ONE

Executive Summary

Executive Summary

E.T. Boggess, Architect Inc.

WV Regional Jails

The team of E.T. Boggess, Architect, Inc. (ETB) and Thompson & Litton, Inc. (T&L) bring expertise in the design and construction of correctional facilities at all government levels. As addressed in the Expression of Interest (EOI), our team is prepared to better understand your needs and desires and will tailor innovative solutions to address them. Team members are currently involved in the planning, design, and construction of new and innovative jail facilities that are meeting the correctional needs of state and local governments in a very cost effective manner.

The information that follows addresses the elements outlined in the RFQ.

A - A statement of the firm's experience in any and all aspects of the projects referenced in the EOI. Include all in-house capabilities; consultants to be utilized; etc.

ETB has been fortunate to provide both new construction and renovation services to a number of state agencies including:

- School Building Authority
 - Mercer Schools
 - Greenbrier Schools
 - McDowell Schools
- Army National Guard

- Department of Highways
 - District 6
 - District 9
 - District 10
- Higher Education Policy Commission
- Division of Natural Resources

Our interactive design approach will enable us to create functional designs while meeting the needs of the West Virginia Regional jail authority.

ETB and T&L (our single consultant) will provide all required A/E services including architectural and correctional planning and design, structural design, mechanical, electrical, and plumbing engineering, and civil engineering. Thompson & Litton has developed a very specialized criminal justice practice that has delivered numerous projects for local, state, and federal clients. In fact, every regional jail and local jail facility built since 1995 west of Roanoke, Virginia has been designed by T&L. Since that time, they have been responsible for over 2,400 approved inmate beds and approximately 1.0 million square feet of correctional facility construction.

Our team also includes LEED certified professionals who will endeavor to choose the green approach whenever possible.

Resumes of all our team members can be found in Section Four.



Executive Summary

E.T. Boggess, Architect Inc.

B. A statement of the firm's understanding of all federal and state regulations regarding institutional construction projects.

As a result of their extensive involvement with the design and construction of Institutional occupancies in the State of West Virginia, Virginia and the surrounding region, the qualified architects and engineers that comprise our design team have acquired a comprehensive understanding of the regulatory codes and standards that apply. With this knowledge also comes the acute awareness that, with the development of alternative technologies and the enactment of new legislation, the building codes and regulations will change. Therefore, we believe that it is vital that the design for each new project is accompanied by a full and careful review of the very latest applicable standards and guidelines. Typically, multiple code compliance reviews are initiated during the course of the project, occurring as the development of the design solutions become more detailed.

Strict adherence to state and national building codes is critical in the development of buildings for Institutional occupancies. Code compliant design can not only enhance the safety and security of the occupants but minimize exposure to costly litigation.

In jail facilities, the risk of fire is elevated in inmate housing facilities and the variety of problems these fires can pose for institution administrators are minimized when building and life safety code compliance is creatively and rationally integrated into the design and planning of the facility. The specific life safety code requirements for Institutional Occupancies are dependent upon both the subclassification of the occupancy and the "resident user category". For the Detention and Correctional Facility Subclassification of Occupancy, buildings or areas are individually classified as one of five "Use Conditions" which directly correspond to the freedom of movement afforded the occupants.

In an effort to achieve the most cost effective code conformance solutions, our design team addresses each problem with a goal-oriented, or performance-based approach to code compliance. Where it is determined that equivalent safety and project cost savings are possible, our team will pursue alternative compliance solutions available under the (FSES) for Detention and Correctional Facilities, (Chapter 5 of the Guide on Alternative Approaches to Life Safety - NFPA 101A) The flexibility provided under the FSES for Life Safety Code compliance can result in major cost savings without compromising safety or security.



Executive Summary

E.T. Boggess, Architect Inc.

In the state of West Virginia, new construction, renovation and remodeling of the state's regional jail facilities is governed by both the West Virginia State Fire Code (Title 87 Series1) and the West Virginia State Building Code (Title 87 Series 5b). Where a conflict exists between the two codes, the State Fire Code takes precedence. The state codes incorporate the following national codes by reference:

National Fire Protection Association – 2004-2005 (entire collection of the NFPA Codes and Standards are adopted except for NFPA 5000, 900, and 101A)

International Building Code – 2003 Edition

International Plumbing Code - 2003 Edition

International Mechanical Code - 2003 Edition

International Fuel Gas Code - 2003 Edition

International Existing Building Code, Third Printing, 2003 Edition

National Electric Code, NFPA 70, 2005 Edition

American National Standards for Accessibility & Usable Buildings & Facilities, ICC/ANSI A117.1 - 2003 Edition

C. A brief narrative which indicates the level of understanding of general mechanical (including heating, ventilation and air conditioning), plumbing, electrical, technological, fire safety, and minimum security systems construction.

HVAC

In modern jails infection control has become a focus and tempers many aspects of the building infrastructure systems, especially the HVAC. Modern jails are also usually climate controlled throughout which places special demands on ventilation control in the buildings.

Normal practice in regional jail facilities which are larger is to configure the HVAC for each function in a manner typical for the industry in non-jail facilities, i.e. office spaces are now conditioned by variable air volume systems while the other spaces usually receive constant air volume. The inmate housing and assembly areas usually are supplied with 100% outside air systems with some sort of exhaust air energy recovery, especially on the newer facilities. Lint and dust control (filtering) of the return or exhaust air stream ahead of the heat recovery equipment is a maintenance The energy costs of supporting these areas is significant and more advanced systems of energy recovery or systems without 100% outside air using return air treatment are now being applied.



Executive Summary

E.T. Boggess, Architect Inc.

If an on site laundry is provided then energy and water reuse are especially important. Also, all new penetrations through security barriers (i.e. walls and roof/ceiling assemblies) will require security bar grille protection.

Plumbing

In regional jails plumbing facilities systems are impacted mainly by the security function. Conventional plumbing is not built to be very vandal resistant but is constructed with sanitary aspects as the driving design issue. Correctional plumbing can vary from conventional to highly vandal resistant. It's also much more costly to purchase and install and requires a higher level of maintenance to maintain the sanitary aspect.

The type that will be used in a jail will depend on the location in the facility and how much damage resistance is required for the application.

The most modern practice is to try to reduce the amount of specialized correctional plumbing used both as a cost saving measure and as part of the corrections philosophy.

Fire Safety

Fire safety and egress is driven by the construction codes and regulations and usually the facility is kept fully compliant with all regulations even when from a defining code requirement the space may be "grandfathered".

As in the other systems the fire suppression systems are typically configured conventionally in support of the space application and function. Sprinkler systems are usually light hazard systems except in storage areas which may be ordinary hazard classification. Security sprinkler heads are applied in some areas of the inmate housing especially the cell blocks. New HVAC systems provided in inmate sleeping areas will be required to provide a smoke removal system as part of the overall life safety design. Dry chemical fire suppression is used for the kitchen hoods. Fire alarm systems is addressed under the electrical systems.

Electrical

HVAC replacement at Northern Regional Jail may impact the electrical systems as capacity and outside air requirements may require upgrade of the electrical systems to support the new HVAC system. Emergency power systems will be reviewed as to capacity and application for the new equipment. Ventilation air and life safety system interface will be reviewed in the electrical design for the HVAC systems.

Duct Smoke Detection systems will be applied to units over 2000 CFM and will activate the fire Alarm System used for Jail personnel. The system may include interface to HVAC control systems for smoke removal when required by code for the application.



Executive Summary

E.T. Boggess, Architect Inc.

Installation of kitchen floors may require adjustments of the kitchen equipment and reconnections of equipment moved with the floor replacement. Electrical design will support the design of the existing equipment relocations and provide assistance in temporary connections or circuit extension designs for kitchen equipment relocations. Electrical capacity should remain as existing unless kitchen equipment replacement is needed. Fire alarm, life safety and control systems would remain operational to maintain security and life safety systems during construction.

Renovation of showers may require upgraded ventilation systems and revision of lighting for the spaces. Detention grade light fixtures, using minimum- medium- or maximum security grade lighting fixtures, suitable for application, in damp or wet locations will be required for the upgrade. Existing security systems and life safety systems would remain in service during construction.

D. A brief narrative which indicates the firm's level of understanding of the operational, security, and functional requirements of institutional facilities.

Our team has a thorough understanding of the operational, security and functional requirements of institutional facilities. The design and layout of any correctional facility has a direct impact on the functional operations.

An improperly designed correctional environment can lead to excessive operational costs over the lifetime of the facility. A well designed cost effective correctional facility will yield a staff efficient facility (1 correctional officer per 3 inmates). Additionally, where facilities house both male and female inmates, it is critical that sight, sound, and physical separation be provided and maintained. A key operational decision for any facility is to determine the method of inmate supervision or surveillance. This decision will have a major impact upon the design of the facility. Examples of the four major concepts for supervision and surveillance are

- Direct Supervision
- Remote Surveillance
- Intermittent Surveillance
- Electronic Monitoring.

A jail facility houses a number of differing functions each with its own specific requirements for building systems. These include the administrative functions which can be treated for the most part as conventional office space, the food service function which is similar to a commercial or school kitchen with associated dining facilities, the medical function which is similar to a small clinic, sometimes a laundry function, and the largest function which is the housing. All of these are overlain by the security concerns of housing people with various societal misbehavior problems.



Executive Summary

E.T. Boggess, Architect Inc.

Renovations, however, present their own unique security issues. We understand the challenges of maintaining daily prison activities, while ensuring the safety of construction workers, accounting for their tools and equipment, and controlling access to areas under renovation.

E. A statement of the firm's plan of approach and a timeline for this project.

ETB usually follows an interactive design approach involving the administration and employees who use the facility on a daily basis. However, the information you provided already outlines specific needs including:

- Roof and HVAC replacement at the Northern Regional Jail
- Installation of resinuous flooring in kitchens at the Central Regional Jail, the Southern Regional Jail, and the Southwestern Regional Jail
- Rehabilitation of 25 existing shower units at the Central Regional jail, the Southern Regional Jail, the South Central Regional Jail, and the Northern Regional Jail

Our team is ready to begin work on these renovation projects immediately. The timeframe would depend on your needs.

Do you want the projects phased or all construction proceeding at the same time? Either process can be easily accommodated by our team. Your project will be completed by emphasizing the following activities:

- **Understanding goals.** We develop objectives, organization and explore the impact your project can have on the employees and inmates.
- **Brainstorming ideas.** We investigate opportunities for greater service through value engineering, strategic partnering, or an alternative delivery method.
- **Assuring timelines.** We generate a management plan to fulfill deliverables and meet milestones on schedule. All team members participate in and monitor this plan.
- **Maintaining client contact.** We are accessible, convenient, and committed to success from the beginning through the design process, and after completion.
- **Inviting performance feedback.** We involve all team members and clients in project evaluation at closeout and determine how well time, cost, and design goals were met.



Executive Summary

E.T. Boggess, Architect Inc.

F. A statement of the proposer's experience in construction project management for jails, and/or correctional facilities or similar institutions; this statement should include the following: (1) a list of jails, and/or correctional facilities in which your firm performed design and contract administration services, and (2) the size of each such project in square footage; the number of beds; and various levels of security.

Section Three contains a complete list of similar projects. As you will see, our consultant, Thompson & Litton, has a great deal of experience with correctional facilities. We understand that there are a number of issues directly related to your proposed renovations that are unique to a correctional facility, including:

- HVAC renovations can have a direct impact on smoke removal in areas where inmates will be sleeping (Housing units and dormitories, etc.). Also, you need to make sure that security bar protection exists at roof penetrations or is added as part of the renovations.
- Kitchen flooring renovations may require alternate methods of service. Is there a school or hospital that may be able to provide meals on a temporary basis?

- Depending on the nature of the shower renovations, will inmates need to be relocated to another housing unit of equal custody level until shower renovation work is complete. This is important from the standpoint that you do not want construction workers interacting or possibly leaving contraband behind for inmates. Finally, the showers and their accessories must be of a security/detention grade as they will be abused.



Kitchen at Pipestem State Park

G. A statement of the size, nature, and status of other major construction projects the firm is currently involved in.

A complete listing of the current projects, including size, nature, and status can be found in Section Three.



Executive Summary

E.T. Boggess, Architect Inc.

H. The name, address, and telephone number of at least three (3) references which may be contacted by the Authority concerning the firms work.

ETB references:

Mr. Steven Canterbury, Admin. Director
WV Supreme Court of Appeals
Capitol Complex
Building 1, Room E-100
Charleston, WV 25305
304-558-0145

Mr. John Curry, Superintendent
Greenbrier County Schools
202 Chestnut Street
Lewisburg, WV 24901
304-647-6470

Mr. Wayne Shumate, City Manager
City of Princeton
100 Courthouse Road
Princeton, WV 24740
304-487-5025

T&L references:

Mr. Steven Clear, Superintendent
Southwest Virginia Regional Jail
P.O. Box 279
Meadowview, Virginia 24361
276-739-3520

Mr. Gerald McPeak, Superintendent
New River Valley Regional Jail
P.O. Box 1067
Dublin, Virginia 24084
540-643-2000

Mr. Charles Poff, Superintendent
Western Virginia Regional Jail
5885 West River Road
Salem, Virginia 24153
540-380-3023

I. A statement of the firm's background and experience in the area of construction in operational correctional institutions.

The list of correctional projects can be found in Section Three. Background information on both ETB and Thompson & Litton is located in Section Two – Firm Profiles.

Challenges associated with this project environment require a thorough understanding of the facility's operations and clear communications with the operator. Security must be fully maintained during any project. Careful phasing and sequencing of construction operations must be developed during the design phase to mitigate any negative impacts upon facility operations.

J. A statement that explains any litigations or arbitration proceedings related to the firms performance of a contract.

There are no litigations or arbitration proceedings involving our firm.



Executive Summary

E.T. Boggess, Architect Inc.

K. A statement of whether the firm has ever been debarred from bidding or proposing governmental contracts for the federal government or any state.

Our firm has never been debarred from bidding or proposing any governmental contracts.

L. A statement as to whether any procurement laws in the State of West Virginia would affect the potential award of a contract to the firm for this project.

We are not aware of any procurement laws that would affect the award of this contract. However, if preference is given to being a state owned and operated firm, ETB has been located in Princeton since 1966 and the owner, Ted Boggess, served in the military. During the course of the project, over 75% of the employee/team members working on it will be residents of West Virginia.

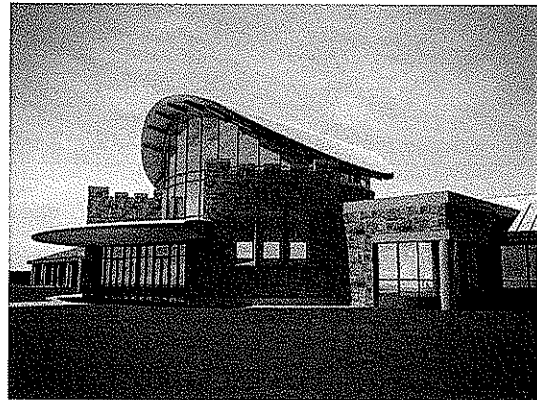
M. A certificate of insurance which identifies the terms and amounts of the firm's professional liability insurance coverage.

A copy of our professional insurance can be found immediately following this page.

Conclusion

We understand the demands being placed on all government agencies as they strive to offer the necessary services to their citizens and their efforts to do so within limited budgets. Our team recognizes the importance of a major capital expenditure for the Regional Jail and Correctional Authority and the necessity that all budgets and schedules are met. You will benefit from 43 years of experience designing within the confines of strict budgets and tight construction schedules.

The ETB team can fully satisfy all your needs for professional services. We believe the information we have provided addresses any questions you may have concerning our qualifications and ability to perform the necessary work and we would welcome the opportunity to serve your agency.



WVARNG Readiness Center, Elkins, WV



CERTIFICATE OF INSURANCE


DATE 10/12/09

PRODUCER PROFESSIONAL DESIGN INSURANCE MANAGEMENT CORPORATION P.O. BOX 501130 INDIANAPOLIS, IN 46250 Phone: (317) 570-6945 Fax: (317) 579-6410	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHT UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED E. T. Boggess, Architect, Inc. 101 Rockledge Avenue Princeton, WV 24740	COMPANIES AFFORDING COVERAGE
	COMPANY A Beazley Insurance Company, Inc. LETTER
	COMPANY B LETTER
	COMPANY C LETTER
	COMPANY D LETTER
COMPANY E LETTER	

COVERAGES
 THIS IS TO CERTIFY THAT POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSION, AND CONDION OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS								
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIM MADE <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> OWNER'S & CONTRACTORS PROTECTIVE <input type="checkbox"/>				GENERAL AGGREGATE \$ PRODUCTS-COMP/OPS AGGREGATE \$ PERSONAL & ADVERTISING INJURY \$ EACH OCCURENCE \$ FIRE DAMAGE (ANY ONE FIRE) \$ MED. EXPENSE (ANY ONE PERSON) \$								
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> GARAGE LIABILITY <input type="checkbox"/>				<table border="1"> <tr> <td>CSL</td> <td>\$</td> </tr> <tr> <td>BODILY INJURY (PER PERSON)</td> <td>\$</td> </tr> <tr> <td>BODILY INJURY (PER ACCIDENT)</td> <td>\$</td> </tr> <tr> <td>PROPERTY DAMAGE</td> <td>\$</td> </tr> </table>	CSL	\$	BODILY INJURY (PER PERSON)	\$	BODILY INJURY (PER ACCIDENT)	\$	PROPERTY DAMAGE	\$
CSL	\$												
BODILY INJURY (PER PERSON)	\$												
BODILY INJURY (PER ACCIDENT)	\$												
PROPERTY DAMAGE	\$												
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA				<table border="1"> <tr> <td>EACH OCCURRENCE</td> <td>AGGREGATE</td> </tr> <tr> <td>STATUTORY</td> <td>\$</td> </tr> </table>	EACH OCCURRENCE	AGGREGATE	STATUTORY	\$				
EACH OCCURRENCE	AGGREGATE												
STATUTORY	\$												
	WORKERS' COMPENSATION AND EMPLOYER LIABILITY				\$ (EACH ACCIDENT) \$ (DISEASE-POLICY LIMIT) \$ (DISEASE-EACH EMPLOYEE)								
A	OTHER PROFESSIONAL LIABILITY <input checked="" type="checkbox"/> ARCHITECTS AND ENGINEERS <input type="checkbox"/>	V15RW509PNPA	3/15/2009	3/15/2010	\$1000000 LIMIT EACH CLAIM AND \$1000000 IN THE AGGREGATE.								

DESCRIPTION OF OPERATIONS/LOCATION/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER For Bid Purposes Only ACORD 25-S (1/95)	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
	AUTHORIZED REPRESENTATIVE 

SECTION TWO

Aim Profiles

Firm Profile

E.T. Boggess, Architect Inc.

History

E. T. BOGCESS ARCHITECT, INC., was established by E. T. "Ted" Boggess in January, 1966, in Princeton, West Virginia. Mr. Boggess continues to serve as Chairman of the Board and is responsible for business development, marketing activities, and design document review.

In 1988, Ted's son Todd received his master's degree in architecture and joined the firm full time. Todd is now President and is responsible for design development, project management, supervising the office staff, and the overall management of the corporation.

Location

Our firm is located minutes away from the project site. Although the majority of our current projects are located in WV, we have satisfied clients reaching all the way from Michigan to Florida. We have a reputation for service to our clients regardless of the project site. The location of our firm and knowledge of our county, its people, its construction materials, its contractors, as well as its regional climatological characteristics, are all important considerations for the success of your project.

During the administration phase, our proximity to the project site will allow us to observe the work in a very efficient and cost effective manner. We will be available at a moments notice if problems occur. This will help minimize problems and allow for timely solutions.

Reputation

Our firm lives or dies by its reputation. We work for "Pride in Product" and are confirmed by the amount of repeat business we can truthfully claim.

The architects at ETB are well-respected for their high ethical standards, as well as professional and civic activities. They are frequently asked to serve as expert witnesses and arbitrators in legal disputes. They have also been selected to serve on various local, state and national committees. These committees cover areas from determining local zoning ordinances to reviewing and developing educational requirements for future architects, to preserving West Virginia's historic architecture.

Attitude

Bigger is not always better. This corporation has purposely controlled size in order to maintain personal involvement and quality control. We feel that it is important to maintain close client contact and availability to answer any needs that may arise. Limiting the number of projects we undertake also increases the importance of each and every project. Your project will not get lost in the shuffle.

Experience

Over the past 43 years, ETB has accomplished many different types of buildings in 12 different states and 1 foreign country.



Firm Profile

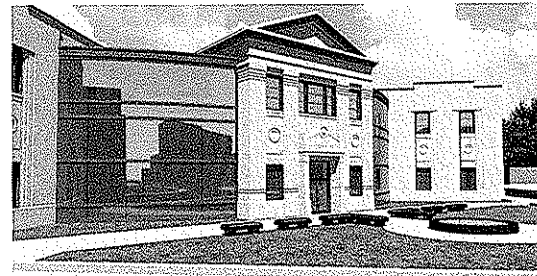
E.T. Boggess, Architect Inc.

We have not limited ourselves by focusing on one particular type of project or a single location. Instead, we choose to maintain a diverse practice which will allow us to begin your project with renewed enthusiasm. Our strength is in the delivery of appropriate and analytical solutions for complex buildings and doing so within restricted budgets and time constraints.

ETB was one of the first architectural firms in the state to implement the use of computer-aided design and drafting into the everyday practice of architecture. Today we continue to lead the industry as we utilize photorealistic imagery through computer modeling and digital photography. The building 3-D model and associated imagery can be developed early in the design process. You can then use the imagery for design approval and community presentations. We are also experimenting with the vast opportunities associated with virtual reality which allows you to actually "walk-thru" your finished building long before the foundation is laid. The State of West Virginia will benefit from our experience, combined with ongoing technological research and innovations.



*Four Seasons YMCA
Tazewell, VA*



*Mercer County Courthouse Annex
Princeton, WV*



*First Century Bank
Beckley, WV*



Overview of Thompson & Litton.



Established in 1956

53 Years of Continuous Service

126 Employees

Project Management and
Coordination

Environmental, Surveying,
Planning and Project Financing
Services

Engineering and Architectural
Design

Construction Administration and
Inspection

7 Offices

Bristol, Tennessee

Wise, Virginia

Radford, Virginia

Tazewell, Virginia

Clintwood, Virginia

Chilhowie, Virginia

Vansant, Virginia

29 Registered Professional
Engineers

6 Registered Professional
Architects

4 Registered Surveyors

T&L's professionals are licensed to
practice in Virginia, Kentucky,
Tennessee, West Virginia, North
Carolina, Maryland and beyond.

Integrity. Insight. Innovation. In Every Project. In Every Community. In Everything We Do.

Since 1956, these words have guided the professional development of Thompson & Litton. Our visionary founders, William A. Thompson, Jr. and John W. Litton, built their engineering practice on rock-solid principles reflecting and honoring the character of the rugged, individualistic people of Southwestern Virginia. The partners' first projects served the region's vital coal industry. Over the next 53 years, hundreds of different type projects and clients helped Thompson & Litton expand its services and practice with the firm active today in five Mid-Atlantic States. Thompson & Litton currently has a staff of 126 employees. Since its earliest days, Thompson & Litton has emphasized serving its clients by producing quality work by committed people. Bill Thompson often underscored that dedication by noting that "Firms don't design projects. People do." Today at Thompson & Litton, we continue our founders' philosophy by recruiting and maintaining qualified professionals and providing proper resources of equipment, software, and continuing education to ensure their success.

Client needs and wishes have been the guiding force in our firm's development. We were founded on the principle that we exist to serve our clients as together we improve the built environment. We have grown because we listen and respond to the needs of our communities and our clients. At T&L, we are committed to being our clients' partner in serving their stakeholders and doing so in a spirit of mutual trust and respect.

We believe that spectacular things can happen when an organization opens its mind to hear what the people they serve have to say. Our customers tell us how to serve them better. They want to work with good people, professionally and ethically. We deliver. They said the future would demand bold, creative solutions and an increased emphasis on the world around us. We listened and adapted. Our clients themselves are leaders and innovators. Taking their advice to heart is one of the foundational cornerstones on which Thompson & Litton's professional practice has been built and is an equally important factor in our success. As our clients diversify, we step up to each new challenge with evolving capabilities of our own to meet their needs, working together to achieve a mutual goal for a better-built environment.

Thompson & Litton serves its five-state Mid-Atlantic client base from offices in Wise, Radford, Clintwood, Chilhowie, Buchanan County, and Tazewell, Virginia, and in Bristol, Tennessee, with a professional and support staff of architects, engineers, surveyors, land-use planners, construction administrators, grant/financing specialists, and other support personnel.

SECTION THREE

Projects

Current Projects

E.T. Boggess, Architect, Inc.

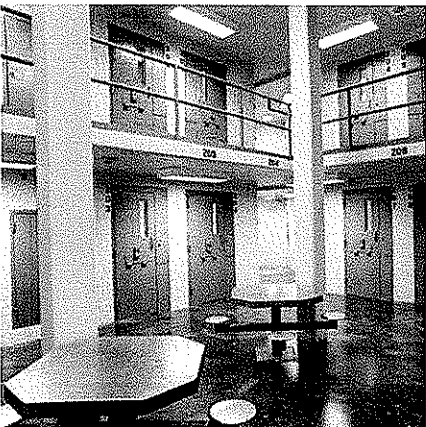
Project	Type	Size	Status
WVARNG Readiness Center (Elkins)	New Construction Offices, classrooms, kitchens, showers, security	56,000 sf	95% Construction Documents
PikeView Middle School	New Construction Classrooms, offices, kitchens, showers, gym	80,000 sf	Bidding Complete
Greenbrier West High School	Renovations, Additions, & Eqpt. Upgrades (Gym, auditorium, HVAC, electrical, plumbing)	150,000 sf	100% Design Development
Lewisburg Elementary School	New Construction Classrooms, offices, kitchens, showers, gym	76,000 sf	50% Design Development
Rainelle Elementary School	New Construction Classrooms, offices, kitchens, showers, gym	50,000 sf	70% Design Development
Eastern Greenbrier Middle School	Addition - Auxiliary Gym	7,500 sf	100% Construction Documents
WVDOH D-9 Office Building	New Construction Offices, storage	30,500 sf	Under Construction
WVHEPC Planning & Programming	Evaluation/recommendations concerning existing	Statewide	Programming
Mercer Schools Comp Ed Facilities Plan	Evaluation/recommendations concerning existing	Countywide	Building Assessments
Greenbrier Schools Comp. Ed. Facilities Plan	Evaluation/recommendations concerning existing	Countywide	Building Assessments
WVHEPC Advanced Technology Centers (2)	Classrooms, offices, technology, security	50,000 sf @	Site Evaluations
Mercer War Memorial Building	Renovations - HVAC, plumbing, exterior	9,000 sf	Bidding
Greenbrier County Visitors Center	Renovations - HVAC, roofing, windows, interiors	11,000 sf	Bidding
Princeton Library (former USPO)	Renovations - Historical - Total Interior Remodeling, HVAC, electrical, plumbing, finishes	14,000 sf	Under Construction

T&L's Criminal Justice Experience.



Why T&L?

- We value the trust and sentiments of our current and previous clients

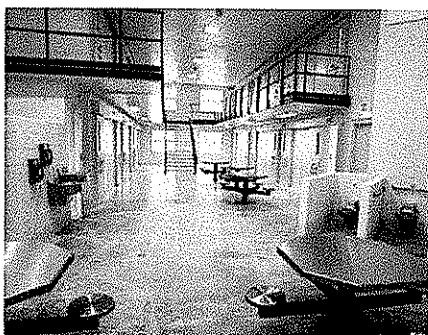


Thompson & Litton is proud to have participated in the design of every local, regional, state or federal detention facility west of Roanoke, Virginia, constructed in the last 10 years. Five of these facilities were developed from the grass roots level as a solution to ever increasing inmate populations accompanied by deteriorating city and county facilities. T&L worked hand in hand with each community and municipality, the Virginia Department of Corrections, and a variety of specialized consultants to successfully plan, design, and construct these important facilities.

Beyond Thompson & Litton's wealth of experience with the municipalities of Southwest Virginia and Southern West Virginia is a strong history of projects of varying size and scope, delivered to other Governmental Clients on Criminal Justice Facilities. These projects include:

- New River Valley Regional Jail
- New River Valley Regional Jail Expansion
- Southwest Virginia Regional Jail System
 - Abingdon Regional Jail Facility
 - Haysi Regional Jail Facility
 - Duffield Regional Jail Facility
- Tazewell County Courthouse and Jail
- Western Virginia Regional Jail
- St. Brides Correctional Center
- Deerfield Correctional Center
- Green Rock Correctional Center
- Pocahontas State Correctional Center
- Mount Rogers Correctional Center
- Keen Mountain Correctional Center
- Bland Correctional Center
- Appalachian Correctional Unit
- Tazewell Correctional Unit
- Botetourt Correctional Center
- Goochland Women's Correctional Facility
- Red Onion State Prison
- Wallens Ridge State Prison
- Lee County Federal Prison
- Beckley Federal Correctional Facility

New River Valley Regional Jail



**New River Valley
Regional Jail Authority**
108 Baker Road
Dublin, VA 24084

Mr. Gerald McPeak
Superintendent
540-643-2001

Planning Study

The New River Valley Regional Jail Planning Study submission, which was approved in July of 1997, represented the Authority consisting of the counties of Bland, Carroll, Floyd, Giles, Grayson, Pulaski, and Wythe and the City of Radford. The Planning Study called for the construction of a new regional jail facility on a strategically located 28-acre site in Dublin, Virginia. Key provisions of the Planning Study included approximately 140,000 SF of building space, 348-bed general population, and initial built in provisions for upsized core jail facilities to facilitate eased future jail expansions. The Planning Study was approved by the State Corrections Board and in April of 1998, funding for 50% of the approved eligible project costs was approved by the General Assembly. The total eligible approved project cost was \$28.2 million.

VDOC reimbursed the Authority 50% of this amount plus interest to the mid point of construction.

Regional Jail Facility

Accommodating seven counties and one city, the New River Valley Regional Jail broke ground in August 1997, with substantial completion on March 30, 1999. The facility has a gross square footage of 140,000. Situated in an industrial park, one of Thompson & Litton's challenges was to design a facility that was appropriate for its setting. This required multiple public presentations by T&L to address the public's concerns. Following construction, the VDOC gave the new regional jail facility an operating capacity of 371 general population inmates, including females, with an additional 36 units reserved for special purposes, i.e., behavioral and medical isolation. The facility was designed and constructed to facilitate an orderly and efficient expansion to 443 inmates through double bunking and to 520 without adding core and support facilities such as the kitchen, laundry, and power plant.

T&L was the prime engineer and provided project management/coordination, architectural QA/QC, civil engineering, and full-time construction administration/inspection. With the aid of a Construction Manager as part of the Design Team, the project was run on a fast-track method which allowed for the implementation of a design as soon as it is approved. This accelerated the construction process by allowing certain aspects of the design to be constructed prior to the final building design being completed, i.e., site work, utilities, and foundations. This project was the first State project which has utilized the CM @ Risk format as approved by the Design-Build/Construction Management Review Board (DB/CM).

To make this project become reality, many non-traditional services were required of T&L by the New River Valley Regional Jail Authority in its infant stages, such as working with the Owner and their attorney to establish the Authority, coordinating with the Owner's financial advisors to issue bond anticipation notes for interim construction financing, conducting multiple site selection studies, assisting the Owner with the state construction fund reimbursement process, and working with the Owner to receive approval by the state DB/CM review board.

New River Valley Regional Jail Expansion

**New River Valley
Regional Jail Authority**
108 Baker Road
Dublin, VA 24084

Mr. Gerald McPeak
Superintendent
540-643-2001



Community Based Corrections Plan and Planning Study

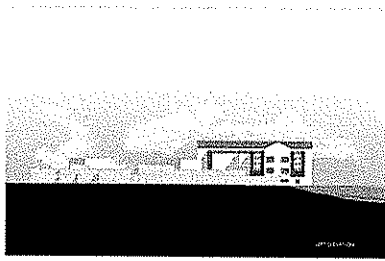
The New River Valley Regional Jail Authority (NRVRJA) owns and operates a regional jail facility in Dublin, Virginia serving the Counties of Bland, Carroll, Floyd, Giles, Grayson, Pulaski, and Wythe and the City of Radford. Service is also provided to the City of Galax; however, Galax is not an official member of the NRVRJA but relies on arrangements with Carroll and Grayson Counties for jail incarceration services. The existing regional jail facility, which was placed into operation in April 1999, has a rated operating capacity of 371 beds as established by the Virginia Department of Corrections (VDOC).

As with virtually all jail facilities across the State, the NRVRJA has been undertaking an extensive planning effort over the course of the past two (2) years to address a significant and growing overcrowding problem in the existing regional jail facility.

Thompson & Litton (T&L), in association with Carter Goble Lee (CGL), has been assisting the NRVRJA in the development of two (2) planning documents which include the Community Based Corrections Plan (CBCP) and Planning Study. These planning documents are required by VDOC in order to secure approval by the Board of Corrections and General Assembly for the development of an expansion to the existing regional jail based upon a fifty (50) percent reimbursement of total eligible project costs from the Commonwealth of Virginia. The CBCP, which is dated October 2006 and revised February 2007, was prepared by T&L/CGL and was submitted to VDOC on February 9, 2007. In the CBCP, CGL utilized three (3) different forecasting methodologies to project future inmate populations for the NRVRJA until the year 2020. The NRVRJA pursued an expansion in order to raise its VDOC rate capacity from 371 inmates to 859 inmates.

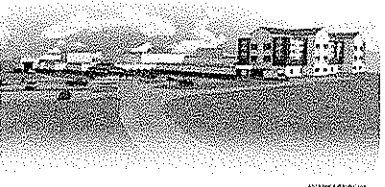
As set forth in the Planning Study document, which was submitted to VDOC for review and approval on February 20, 2007, the expansion of the existing regional jail facility is being constructed as a three (3) story "Mid-Rise" tower on the existing regional jail site complex in (and adjacent to) an area that has always been designated for future expansion construction. The second and third levels are mezzanine construction. Locating the jail expansion in this area is cost effective in that the NRVRJA will be relying heavily on significant existing support infrastructure in place today on the jail site and within the existing jail building. This approach will greatly reduce typical site development costs normally associated with new jail construction and minimize the new square footage requirements associated with the expansion. Moreover, the close proximity of the existing kitchen, warehouse, and medical facility will provide needed support services in proximity to the proposed expansion. The proposed expansion will add 488

New River Valley Regional Jail Expansion (continued)

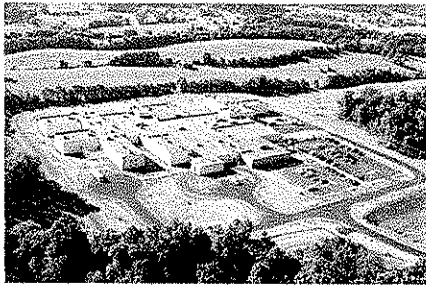


general population beds and 58 special purpose beds, which should raise the current VDOC rated capacity from 371 to 859. The expansion will interconnect with the existing jail on the southwestern corner of the site near the existing warehouse and will consist of 148,053 SF. When combined with the existing regional jail square footage of 143,060 SF, a combined square footage of 291,113 results. Additional support space including administrative support, staff support, records storage, and mechanical space are being provided. The NRVVJA will operate the new addition as a "direct supervision facility" in order to gain greater control of the jail operation.

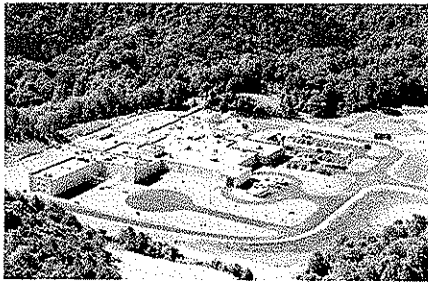
Based upon the size of the expansion, renovations in the existing jail include the existing kitchen and visitation areas. The kitchen is being rearranged for improved traffic flow in order to facilitate the addition of new equipment to increase production, holding, and washing capacities. The visitation area, which consists of non-contact visitation for inmates and public, is being converted to a public video visitation area. Provisions are being added in the dayrooms (existing and new) for linking of inmates via video link.



Southwest Virginia Regional Jail System



Abingdon Regional Jail Facility



Haysi Regional Jail Facility



Duffield Regional Jail Facility

**Southwest Virginia
Regional Jail Authority**
16325 Taylor Place, Suite 400
Abingdon, VA 24211

Mr. Lee Noble
Superintendent
276-623-0025

Planning Study

Thompson & Litton (T&L) was retained by the Southwest Virginia Regional Jail Task Force to conduct a Community Based Corrections Planning Study for a Regional Jail System to serve Southwest Virginia. These planning documents were required in order to apply for sanctioning and funding by the Virginia General Assembly, and were also required by the Commonwealth of Virginia's Department of Corrections prior to its recommendation to the Virginia General Assembly for project funding. Prior to the formation of the Task Force, T&L provided planning information that assisted the Authority in receiving an exemption to a Building Moratorium which had been imposed by the Virginia General Assembly. Without an exemption to the Building Moratorium on new jail construction, current Virginia state law does not allow for the Commonwealth to provide a 50% funding reimbursement of total eligible project costs for a regional jail project. The exemption to the Building Moratorium was approved by the General Assembly during the 2000 Session. This legislation resulted in the project becoming eligible for 50% reimbursement from the Commonwealth, and was the catalyst for the formation of the Task Force, which was charged with the development of the required Planning Documents (Community Based Corrections Plan and Planning Study). The Community Based Corrections Plan and Planning Study were approved by Board of Corrections in April 2001 and August 2001, respectively, following the initial submittals in February 2001. These planning documents called for the development of a multi-jurisdictional regional jail system, consisting of three interdependent jails with a combined general inmate population of 780 inmates. The total eligible project cost as set forth in the Planning Study was \$74.45 million. This amount was approved for 50% reimbursement by the General Assembly during the 2002 Session.

Regional Jail Facilities

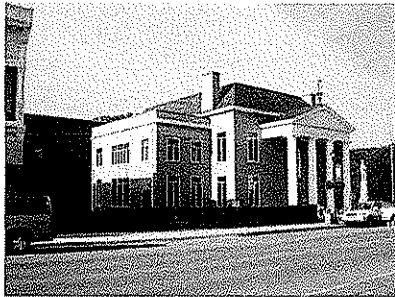
The Southwest Virginia Regional Jail project consisted of the development of a multi-jurisdictional regional jail system to serve southwest Virginia. As Owner of the project, the Southwest Virginia Regional Jail Authority (SWVARJA) is undertook the implementation of the project on behalf of nine (9) participating local governments throughout southwest Virginia. The participating localities, who are members of the SWVARJA, include the Counties of Buchanan, Dickenson, Lee, Russell, Scott, Smyth, Washington, and Wise and the City of Norton. These nine (9) localities united together on a cooperative and regional basis to address a significant **public safety** issue, i.e., the upgrade and expansion of existing local jail facilities, which are outdated, overcrowded and lack adequate programming space. For the most part, none of the existing jails are expandable on-site due to significant space limitations.

The SWVARJA project consisted of a multi-jurisdictional regional jail system that was comprised of three (3) interdependent direct observation regional jail facilities located on three (3) separate sites throughout the service area.

Each Regional Jail Facility has a built in expansion capability (infrastructure) to accommodate a 50% increase in bed capacity through the addition of future housing units.

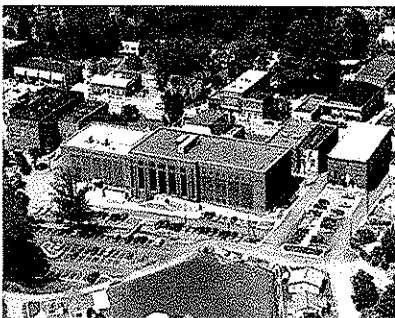
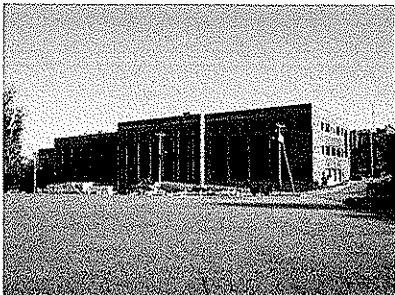
Construction was delivered via the Construction Management at Risk Method of delivery and was completed in March, 2005.

Tazewell County Courthouse and Jail



Tazewell County Board of Supervisors
106 East Main Street
Tazewell, Virginia 24651

Mr. Jim Spencer
County Administrator
276-988-1202



This local government project was the second in Virginia to utilize the Construction Manager at Risk project delivery method as approved by the state's Design-Build / Construction Management Review Board. The Tazewell County Courthouse and Jail project consisted of the construction of a new courts facility, a new 89-bed jail facility to meet current Virginia Department of Corrections standards, renovation of the existing original historic courthouse, renovation of adjacent existing buildings to house County administration functions, demolition of several existing buildings including the existing courthouse annex and the existing jail, and the construction of on-site parking and site features. Located at the existing Tazewell County Courthouse and Jail site in the Town of Tazewell, the combined total square footage of the new construction and renovated space was 120,495 SF. The project was constructed in multiple phases.

The first phase entailed the construction of a new 38,000 SF jail facility that was designed to accommodate a vertical expansion to 100 beds. The building houses jail administration, work release, and inmate programs. A new 62,000 SF, three level courts facility was constructed in the second phase. Physically connected to the existing courthouse, the lower level houses the juvenile and domestic relations courts, judge's chambers, and sheriff's offices. The Main Street level contains the Circuit courtroom and judge's chambers, circuit court files, jury rooms, witness rooms, and E-911 space. The upper level houses the district courts, judge's chambers, commonwealth attorney, and voter registration. The existing 11,200 SF courthouse was renovated to house the law library, and offices for adult probation, the county treasurer and the commissioner of revenue. The county administrator's office and other selected County offices totaling approximately 8,000 SF were housed in renovated space in adjacent buildings. The project team spent many hours reviewing the existing facilities and then meeting with the actual users of the facilities prior to and during design in order to produce a well thought out, useable final product for the County.

Renovations and Additions to the Tazewell County Courthouse and Jail were completed in March 2002 with a project cost of \$11.2 Million. The facility has since become part of the Southwest Virginia Regional Jail system, operating as a "Pre-Trial/Sentencing" jail facility.

Western Virginia Regional Jail

**Western Virginia
Regional Jail Authority**
305 East Main Street
Salem, VA 24153

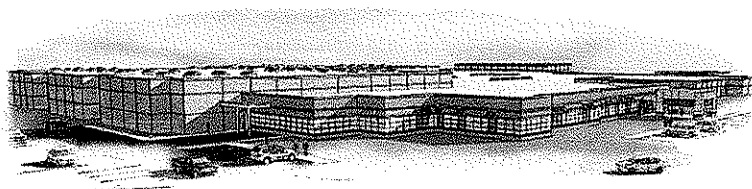
Mr. Charlie Poff
Project Manager
540-387-6253

T&L was retained by Hayes, Seay, Mattern & Mattern (now AECOM) as a professional design consultant for professional architectural and structural engineering services throughout the course of planning, design, bidding, and construction of the Western Virginia Regional Jail in Roanoke County, Virginia.

As part of this project, T&L developed a Planning Study document for submittal to the Virginia Department of Corrections (VDOC). The Planning Study identified needs, goals and objectives, and a general description of the project components. Specifically, T&L developed a Basis of Design Summary to represent the distribution of beds and other design considerations and/or requirements necessary to support the projected regional jail capacity. T&L also developed a Program of Spaces utilizing the applicable VDOC standards and inmate population projections; a summary of NSF; grossing factors; and GSF for all programmed spaces including housing units, central intake unity, auxiliary areas, food service laundry, and miscellaneous features. Finally, as part of the Planning Study, T&L presented a Building Design Narrative to include a rationale for the building design. This included a walk-through description of the facility with plans and elevations, a proposed type of construction, building materials and systems, the facility size - GSF and number of beds-building code designations, and provisions for future expansions.

Following completion of the initial planning study, Thompson & Litton provided architectural and structural engineering services directly related to the design of the jail. Specifically, design services included Architecture, Life Safety, Structural Engineering, Security Detention and Foodservice design services for the facility.

Construction of the 260,000 gross square feet facility was completed in March 2009. Located on 41 sprawling acres, the 605-rated bed capacity jail is located to the east of the intersection of Route 11/460 (West Main Street) and West River Road. The construction cost totaled \$93 Million.



St. Brides Correctional Center

AECOM
1315 Franklin Road
Roanoke, Virginia 24016

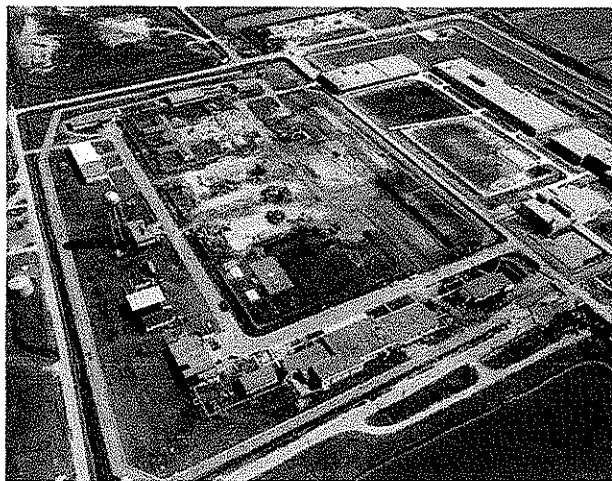
Mr. Wade Anderson
Roanoke Buildings Manager
540-857-3100

In October 2005, Thompson & Litton entered into an agreement with Architects Hayes, Seay, Mattern & Mattern (now AECOM) to provide civil site design and related services for the St. Brides Correctional Facility Phase II Construction project located in Chesapeake, Virginia.

As consultants for the Design-Build project, T&L project team members developed civil site construction documents which consisted of asphalt pavement design for the new chase road and access roads to maintenance buildings located on the facility grounds; concrete pavement design for sidewalks; on-site sanitary sewer service for the new 93,000 SF Housing Building for 800 additional beds, and Maintenance Building; On-site domestic water service (and extensions of existing water lines) for new buildings as needed; On-site storm drainage system extensions and modifications to serve the planned buildings; concrete curbs, gutters, and walkways; and an erosion and sediment control/stormwater management plan to be utilized in controlling erosion and sediment transport during construction of the facility. The plan utilized silt fence, inlet and outlet protection, and temporary sediment traps for erosion and sediment control. For stormwater management, the plan included a system of storm drains and detention ponds constructed during Phase I to accommodate Phases I and II.

In addition to the civil design, T&L also provided Construction Administration of the project elements as well as site surveying. This included verification of existing topographical surveys and surveys of Phase I improvements that could have a direct effect on Phase II of the project.

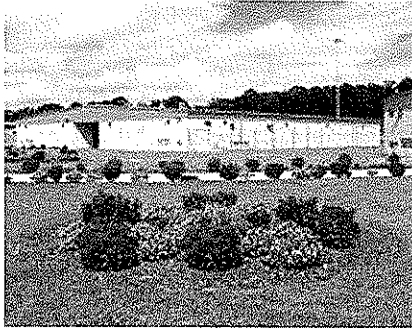
Requested services for the \$32.5 Million, Phase II of the St. Brides Correctional Facility were completed in spring 2007.



Deerfield Correctional Center

Moseley-Balfour, LLC
601 South Lake Blvd.
Richmond, Virginia 23236

Mr. Cary Gill
Vice President
804-794-7555



T&L was retained by Moseley Architects, Inc. to provide professional services for site civil design and structural design for an existing facility located on the Virginia Department of Corrections' Southampton State Correctional Farm in Capron, Virginia. The project added three additional housing units at 15,373 SF each (200 beds), expansion (3,937 SF) to the existing administration building, program space expansion and renovation (5,636 SF), expansions to the food service area (9,680 SF) and medical service area (6,400 SF) and the addition of a 9,680 SF maintenance building. For the expansions and renovations, T&L provided the structural design construction documentation and on-site sanitary sewer service which included the extension of existing gravity sewer lines for the new buildings and expansion projects. T&L also provided design of one new well and water distribution system, expansion to the existing wastewater treatment plant and the demolition of an existing warehouse to be replaced with a maintenance facility. T&L's services also included the design of improvements to increase the wastewater treatment capacity from 0.350 MGD to 0.450 MGD. Expansions and renovations to the Deerfield Correctional Center were completed in November 2006 at a total project cost of \$21.9 Million.

Green Rock Correctional Center

Moseley-Balfour, LLC
601 South Lake Blvd.
Richmond, Virginia 23236

Mr. Cary Gill
Vice President
804-794-7555



Thompson & Litton was retained by Moseley Architects, Inc. as a subconsultant to provide professional architectural and engineering services related to the Design-Build of Green Rock Correctional Center, a Level 3, 1,024 bed medium security prison located southwest of Chatham, Virginia.

T&L professional services included civil, site, structural and architectural design, bid phase services, construction administration services, early civil site package, the development of an Erosion and Sediment Control/Stormwater Management Plan, site surveying and geotechnical evaluations.

For the project, T&L was commissioned to provide site civil design including both early and final site packages, preliminary engineering investigations and an upgrade to the existing Town of Chatham Wastewater Treatment Plant to 0.9 MGD with approximately 8,500 LF of 8-inch gravity sewer outfall line, approximately 8,500 LF of off-site 10-inch water line, a 200,000 gallon water storage tank and fire pumps. Project Architects and Engineers prepared structural and architectural design documents for an Administration building, maintenance/warehouse, and vehicle storage building for the prison as well as aided during the bid phase for all related project components.

The Green Rock Correctional Center opened under full operation in early 2007 at a final project cost of \$59 Million.

Pocahontas State Correctional Center

Moseley-Balfour, LLC
601 South Lake Blvd.
Richmond, Virginia 23236

Mr. Cary Gill
Vice President
804-794-7555



Why T&L? Award-Winning Excellence

- **2008 Engineering Excellence Honor Award**, American Council of Engineering Companies of Virginia, Pocahontas State Correctional Center, Virginia Department of Corrections, Pocahontas Virginia.

In September 2004, Thompson & Litton entered into an agreement with Moseley Architects/Centex Construction, LLC to provide Architectural, Surveying, Geotechnical, and Civil and Structural Engineering for the development of the Pocahontas State Correctional Center in Southwest Virginia, Deerfield Correctional Center in Southampton County, Virginia, and for Green Rock Correctional Center in Central Virginia. The collective project undertaking includes design and construction of and expansions to the various facilities.

For project development of the Pocahontas State Correctional Center located in Pocahontas, Virginia T&L provided Civil, Site, Structural and Architectural design. The early civil site package included the development of civil site construction documents depicting demolition, clearing and grubbing, and earthwork to create a building pad for the proposed prison facilities with sufficient slope to allow stormwater runoff to flow to drainage structures. An Erosion and Sediment Control/Stormwater Management Plan was developed while design services included the development of asphalt pavement designs for roads and parking lot; concrete pavement design for the vehicle sallyport; loading dock area and at the trash compactor; on-site 8-inch PVC gravity sanitary sewer service; on-site domestic and fire protection water service; on-site storm drainage systems; concrete curbs, gutters, and walks; and landscaping. Architectural design included buildings outside the secure fenced-in area, including the new Warehouse/Maintenance Building. The building contains an area of 13,608 SF, and includes vehicle maintenance stalls, warehousing space with storage racks, canteen storage, clothing issue, plumbing/HVAC shop, carpenter shop, grounds/general maintenance areas, electrical/IT rooms, locksmith/electrical shop, tool rooms, office and workrooms, and restroom areas.

Site surveying was performed by T&L project team members and consisted of primary GPS controls with three reference monuments established using existing NBS monumentation for control. Topographical surveying was defined by using a combination of aerial photography, real-time GPS surveying, and manual surveying. Boundary surveys consisted of the research of existing deeds and/or plats and location of existing boundary monument in relation to the topographical survey.

Construction Administration services were provided during the construction phase of the project for two construction contracts. Off site infrastructural and utility development as well as the construction of the Pocahontas State Correctional Center was completed in mid 2007. The estimated total project cost of the completed facility is estimated at \$70 Million.

Mount Rogers Correctional Center

Balfour Beatty Construction

3924 Pender Drive
Fairfax, Virginia 22030

Mr. David Birtwistle
Division Vice President
703-273-3311

Thompson & Litton was selected by Balfour Beatty Construction to provide consultant services for the development of the Mount Rogers, Grayson County PPEA Medium Security Facility in Grayson County, Virginia. T&L will engineer the development of an early site package, final design package, Bidding and Advertisements, Construction Administration and miscellaneous surveying and record drawings for the estimated \$100.0 Million project. The facility is anticipated to house approximately 1,024 inmate beds and will create an estimated 300-350 new, well paying jobs in the area. Early civil site package will consist of civil site construction documents to create a building pad for the proposed prison facilities with sufficient slope to allow stormwater runoff to flow to erosion and sediment and drainage structures; on-site access road civil design and construction documents; an erosion and sediment control/stormwater management plan; and related geotechnical services.

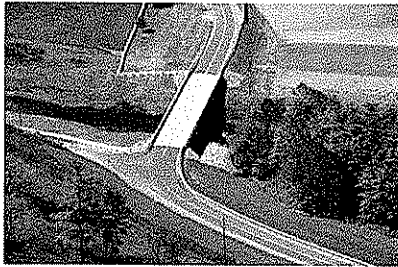
Final Design services will include refinement of the early civil site package as well as off-site water and sanitary sewer design from the Town of Independence to the site (approximately 2,400 LF), off-site roadway design of the access road along State Route 890 to the Route 58 prison site with intersection improvements at US Route 58 and SR 849 and approximately 2,400 LF of new roadway along SR 890 to the site.

Project development of the Mount Rogers PPEA Medium Security Prison is currently in design and has an estimated completion date of spring 2010.

Bland Correctional Center Bridge & Entrance Road - Design-Build

**Virginia Department
of Corrections**
6900 Atmore Drive
Room 2034A
Richmond, Virginia 26963

Mr. William Sprinkle
VCO, VCCO
804-674-3102

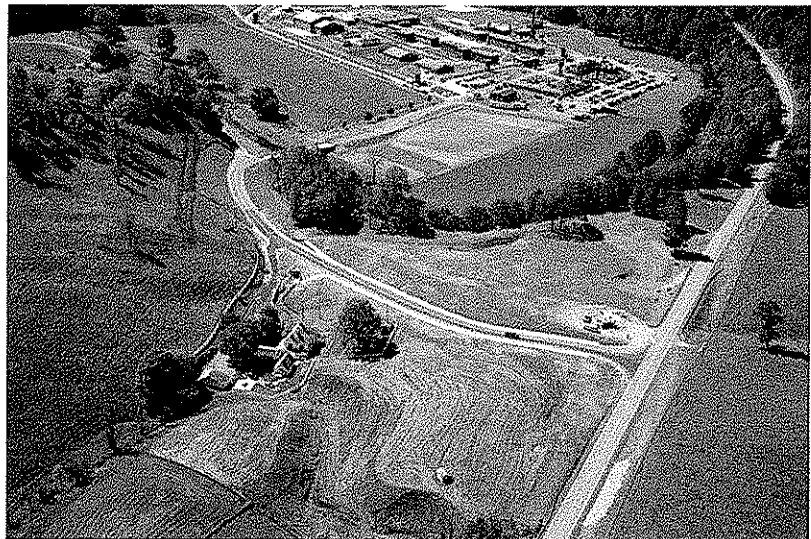


In February 2006, Thompson & Litton entered into an agreement with the Virginia Department of Corrections to provide comprehensive engineering, planning, and related services for the design and construction of a new 30 foot wide, 172 foot long, two-lane bridge and entrance road to the Bland Correctional Center located in Bland County in Southwest Virginia.

A design-build project, the project consisted of the design and construction of a bridge and entrance road from the bridge into the facility, transitioning the new road into the existing entrance road at both ends of the new bridge. The project included inspections, VDOT review, all necessary permits, all geotechnical analyses, and rock removal. Work was performed in a manner so that the correctional center and road remained in operation during project completion.

Specific components included the design of a new bridge by T&L engineers, surveying of the surrounding area of the development site, environmental impacts and assessments, hydraulic and hydrological analyses, and finally the bridge and roadway construction. T&L also provided construction contract administration for the project.

The design and construction of the new bridge and entrance road for the Bland Correctional Center was completed in late 2008 at a total project cost of \$3.4 Million.



Thompson & Litton worked with English Construction on the following three recent projects which are representative of our ability to execute complex projects in occupied facilities.

New River Valley Regional Jail Expansion and Renovation, Dublin, Virginia.

Contact: Mr. Gerald A McPeak, Superintendent

Ph: (540) 643-2000.

The New River Valley Regional Jail Expansion and Renovation is nearing completion of construction. It is a very substantial and complex project consisting of the construction of a new five (5) level expansion, with 488 new general population beds and support facilities, immediately adjacent to and inter-connecting with the existing jail facility. Additionally, major renovations are being undertaken in the existing 371 bed jail facility, which has remained operational during construction. The existing jail, while rated at 371 beds by VDOC, routinely houses over 700 inmates.

T&L serves as the A/E on the project and is under contract with the New River Valley Regional Jail Authority (Owner). The Owner also has a contract with the Construction Manager at Risk (Balfour Beatty - English). The total construction cost for the entire project is \$55.2 million. The key to the design and construction process has been to establish a high level of communication between the Owner, Construction Manager, and Thompson & Litton (A/E). At a minimum, three (3) major meetings are held each month between the stakeholders (Progress Meeting, Design-Construction Committee meeting, and monthly Authority Board meeting). Additionally, many other meetings and discussions are conducted as needed throughout the course of the month. During these meetings, updates are provided and opportunities are provided for all parties to discuss areas of concern.

Many measures have been taken to facilitate ongoing operation of the jail facility during construction. Some examples include the following:

1. The design and construction of a temporary access road behind the facility for construction workers and deliveries. This prevented the co-mingling of construction traffic with staff and the public. Additionally, it has minimized wear and tear on the existing access road.
2. Restriction of access to the construction site by the installation of temporary fencing.
3. The Construction Manager has required that subcontractors conduct background checks on all workers.
4. Interconnection of new utility services with existing utilities has required close coordination with staff to minimize and/or eliminate down times.
5. Work within the existing jail requires close scrutiny and oversight by the Owner, Construction Manager and A/E to maintain secure operational conditions and to minimize/eliminate the potential for interaction with inmates. Construction tools and materials must be closely monitored and inventoried. Meetings are held between the stakeholders. Sequencing plans are developed and presented to the Owner for review and approval. No construction activities take place until the Owner is comfortable with the plan. Major renovations are being constructed in the kitchen, visitation areas, and master control.
6. The Owner, Construction Manager (and it's subcontractors), and A/E have worked closely together to develop, review and approve a transition plan that will facilitate a three (3) phased startup of the new jail facility and completed renovation areas. During plan development, coordination took place between the local building official, health department, and VDOC. Operational sequencing is required in order to start-up new facilities. For example, food passes must be cut in the existing medium and minimum security doors. This requires close coordination with staff to vacate inmates to other areas of the existing and/or new jail while the food passes are cut. The new laundry must be operational prior to terminating service in the existing laundry and commencing with the renovations.

New River Valley Regional Jail

Contract Value: \$55,000,000

Contact: Mr. Gerald A. McPeak, Superintendent

Ph: (540) 643-2000.

Balfour Beatty-English (BB-E), a joint venture, was selected out of three firms for the Construction of the expansion and upgrade to the existing regional jail in Dublin, Virginia.

Balfour Beatty provides the administration support and English is responsible for the Construction of the five-story structural steel 488 bed facility.

BB-E scheduled weekly meetings with the owner, architect and major subcontractors to review current progress and recognize future critical milestone to ensure proper coordination between all parties was communicated effectively.

The participation by all team members has enabled the team to recognize and resolve the minor issues thus preventing any significant problems that could impact the completion date, but more importantly to the daily function of the existing facility.

English self performed the sitework and concrete with Southern Air responsible for the Mechanical, Electrical, and Plumbing (MEP), Cornerstone the Trussbuilt Cells, and East Coast Fire Protection the fire suppression system.

Deerfield Wastewater Treatment Plant Upgrade

Contract Value: \$3,120,000

Contact: James Schrecengost

Ph: (804) 674-3102 ext. 1232

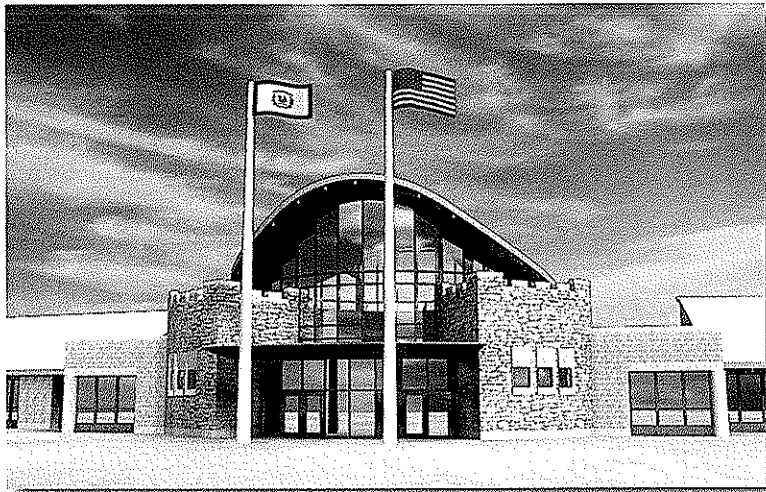
Contact: Dallas Phillips

Ph: (757) 925 – 2212 ext. 5012.

English Construction provided the upgrade to the existing Deerfield Wastewater Treatment Plant. This project was performed as a design-build with English Construction and Thompson & Litton working together to provide the Owner with the most cost effective improvements to the existing facility. The project consisted of a new Sequential Batch Reactor (SBR) with Post Equalization, Effluent Filtration, Ultraviolet System, Process Piping and associated Electrical and Controls work. After completion of the new process train, modifications were made to the existing wastewater treatment plant.

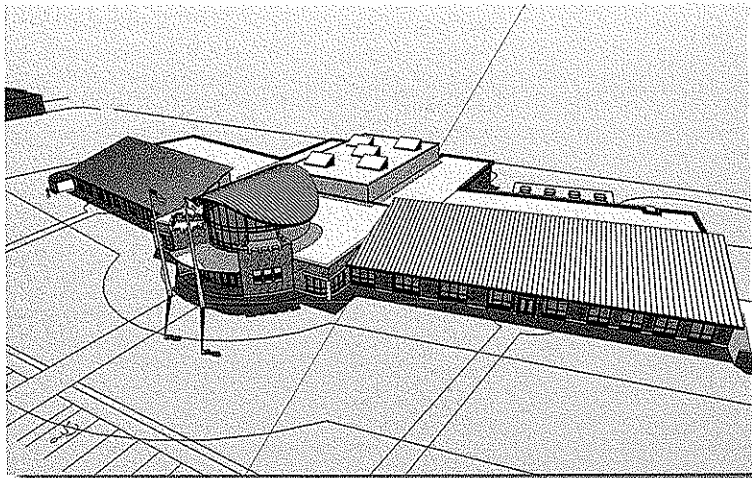
English Construction coordinated regularly with VADOC staff in monthly progress meeting and organized onsite coordination as necessary. The progress meetings were utilized to review progress of the project and to have open forum discussion of upcoming coordination issues between the project team members. The onsite coordination meetings were invaluable as they provided opportunity for more detailed discussion with respect to the daily requirements of the existing treatment plant operations and the construction activities. It is noteworthy that this Owner facility utilized inmates for grounds maintenance and treatment plant operations which required English Construction to maintain rigid controls to limit worker-inmate interaction as well as strict tool and equipment inventories. It is the opinion of English Construction that there were no problems of significant nature encountered however the day to day issues were quickly resolved with open lines of communication.

English Construction self performed the majority of the construction. Our only major subcontractor was ICSE who performed the electrical, instrumentation and controls portion of the project with an approximate value of \$310,000 or 10% of the overall contract. Aqua-Aerobics was the major supplier of treatment process equipment with a contract value of \$492,000 or 15% of the total project value.

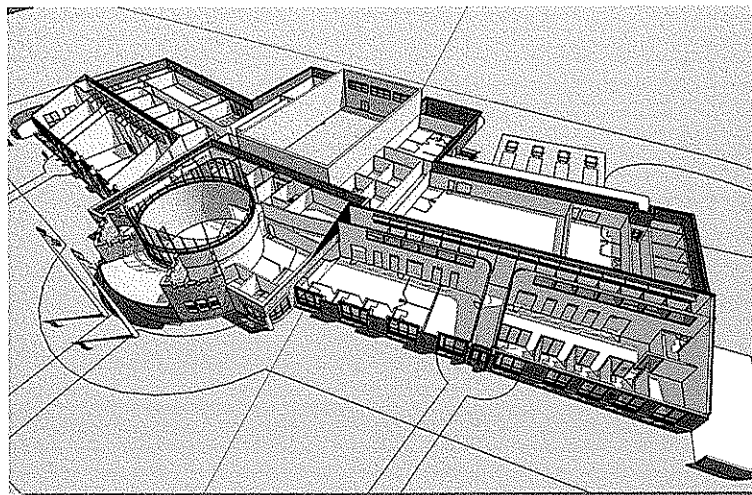


WV Army National Guard Readiness Center

The ETB team is currently designing the 50,000 sf, single-story facility to house the Elkins units of the Army Reserve and National Guard.



The Readiness Center will have two main entrances; the front into the lobby and the rear into the assembly hall. The circular central core of the entrance leads to the administrative wing (east) and classroom wing (west). The facility will also contain a learning center, library, storage areas, locker rooms, kitchen, break-room, and Telcon spaces. Areas within the lobby will be used for recruiting, family support and distance learning.



The project also includes the design and construction of a separate structure for secure storage and a maintenance/workshop/office structure.

E.T. Boggess, Architect, Inc.





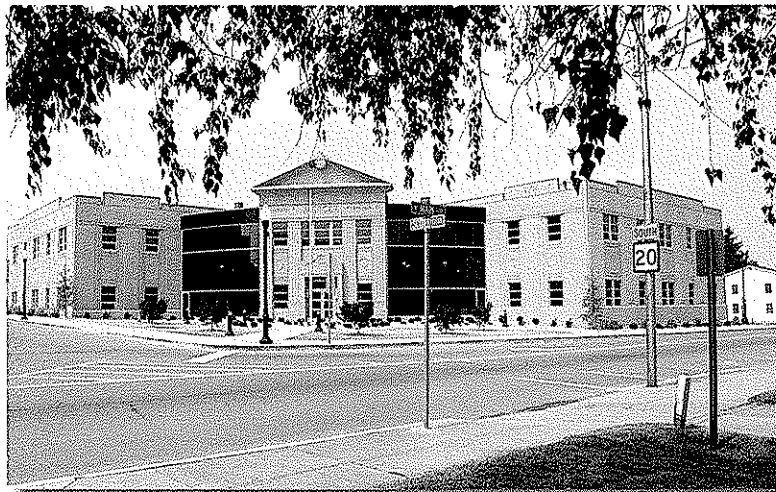
Mercer County Courthouse Annex

Princeton, WV

The Courthouse Annex designed by ETB for the Mercer County Commission was completed in July, 2005. The new facility houses the magistrate's offices, prosecuting attorney, family law master, and juvenile probation.

ETB contacted the WV Supreme Court's deputy director of technology, Kit Thornton, early on in order to ensure the equipment, wiring, and security will satisfy the demands of the court system. According to Mr. Thornton, the annex will be ***"one of the nicest, most technically advanced judicial facilities in the state."***

The annex was designed to compliment the surrounding architecture of both the courthouse and the historic Memorial Building.



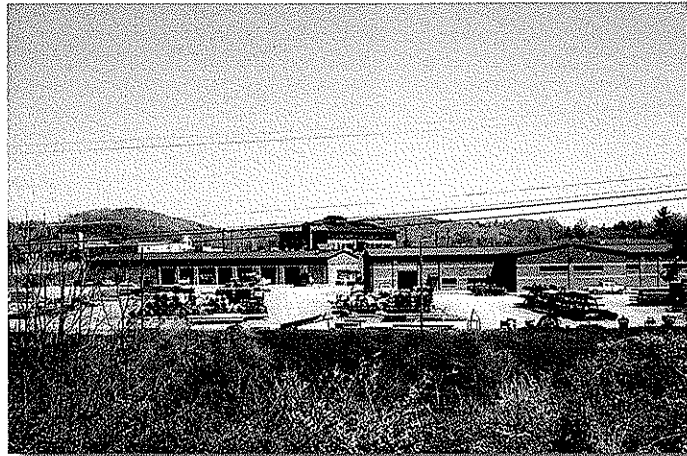
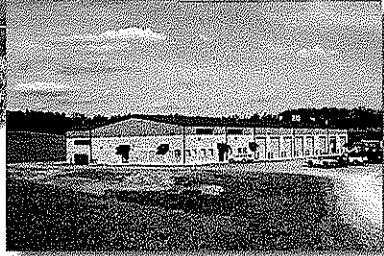
E. T. Boggess, Architect, Inc.



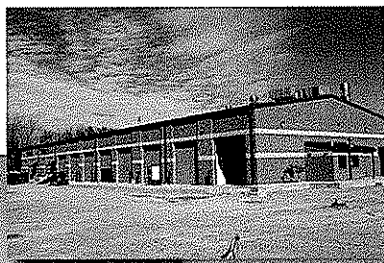
Size: 36,000 sf
Cost: \$5,190,480



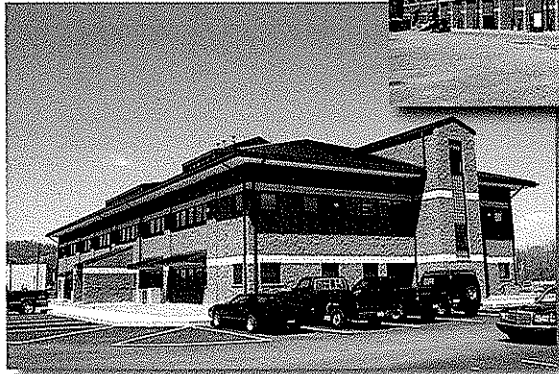
District 10



Total Complex at District Ten



District 6



West Virginia DOH Statewide District Complexes

E.T. Boggess, Architect, Inc., has a contract with the state to provide headquarters complexes for the DOH Districts. The complexes will bring together a variety of district functions that are scattered in several locations throughout the county, onto a single campus-like setting/site. Facilities that make up these complexes include the office building, the bridge & sign shop, the lab building, and the maintenance shop (including modern repair bays for trucks & equipment, weld, prep, wash & paint bays, office areas, parts and general storage).

District 10 (located off I-77 in Mercer County) has completed all four buildings.

District 6 (at Moundsville) has completed the Office, Maintenance Building, and Bridge/Sign Shop.

Under construction...

***District 9
Office Building
Lewisburg, WV***





Mercer County Courthouse Security

Princeton, WV

E. T. Boggess, Architect, Inc., worked with a security company to upgrade the current courthouse system, as well as connect it to the new annex located across the street.



The system includes an access control system that monitors and controls access to different secure areas within the building. It also includes motion detection devices, door monitors, glass break detectors, life safety monitors, and access keypads. The closed circuit television system previously installed was also connected to the new annex. Both buildings can now be monitored from a single, main control center.



E. T. Boggess, Architect, Inc.





Pipestem State Park Conference Center Addition

The Pipestem Conference Center Addition for the WVDNR consisted of a 20,000+SF, two-story, addition to McKeever Lodge. The project included the addition of a multi-purpose conference area and kitchen renovations. The conference center area can be divided to accommodate several, smaller meeting groups. An enclosed, connecting bridgeway was added for ADA compliant access to the conference center.

COST: approx. \$2.3 million



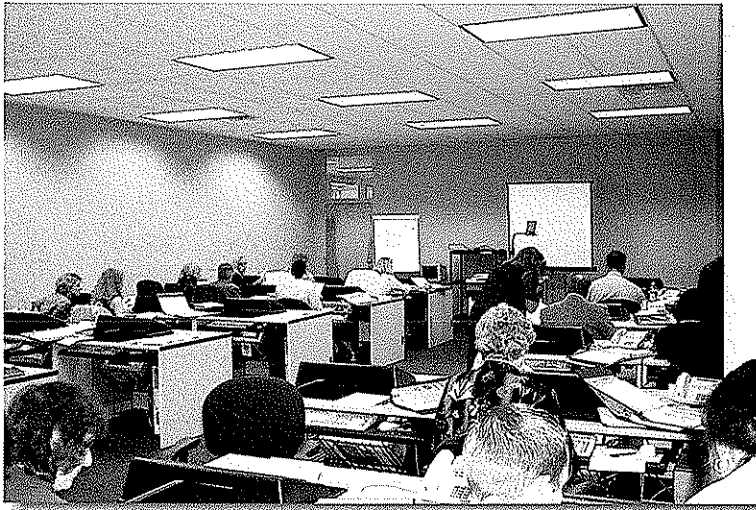
E.T. Boggess, Architect, Inc.



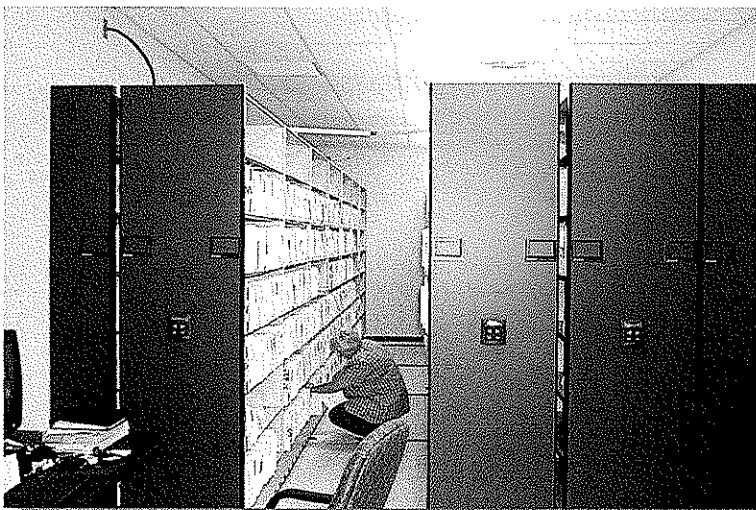


Beckley Financial Center IRS Offices

This project was an extensive remodeling of the former Beckley Post Office into office space for the IRS. The design followed GSA guidelines in addition to state and local codes.



Renovation required a "gutting" of the existing facilities utilized by the Post Office. The space was divided into private offices, cubicle workstations, technical training center and support spaces. ADA compliance was met by new restrooms, a ramp for emergency egress, and an electronic opening device installation on a door in the common lobby. New parking layout and lighting provides safe access to the building.



*Total Bldg: 20,985 sf
Renovated: 17,968 sf*

E.T. Boggess, Architect, Inc.



Projects

E.T. Boggess, Architect Inc.

Governmental - New Construction:

- Princeton Railroad Museum
(Historical Re-creation)
- Bramwell Coal Interpretive
Museum (Historical Re-creation)
- Mercer County Courthouse
Annex, Princeton, WV
- Mercer County Civil Air Patrol
Hanger and Headquarters,
Bluefield, WV
- WV Tourist Information Center,
Princeton, WV
- U.S. Social Security Offices for
the GSA
 - Welch, WV
 - Williamson, WV
 - Bluefield, WV
- WVDOH District 10
Headquarters Complex
 - Office Building
 - Maintenance Building
 - Bridge/Sign Shop
 - Lab Building
 - Gardner, WV
- WVDOH District 6 Headquarters
Complex
 - Office Building
 - Maintenance Building
 - Bridge/Sign Shop
 - Moundsville, WV
- WV Army National Guard
Readiness Center, Elkins, WV

Governmental - Renovations & Additions

- Princeton Public Library
(Historical Renovations),
Princeton, WV
- Nicholas County Judicial Annex,
Summersville, WV
- Pipestem State Park Conference
Center (Addition), Pipestem, WV
- Beckley Financial Center – IRS
Offices for the GSA, Beckley,
WV
- Mercer County War Memorial
Building, Princeton, WV

Governmental - Town Renovations:

- East Mercer Streetscape Project
and Farmer's Market Square,
Princeton, WV
- Downtown Bluefield Streetscape
Project, Bluefield, WV
- Downtown Bluefield Technology
Infrastructure Loop, Bluefield,
WV
- Chicory Square Coal Interpretive
Area, Bluefield, WV
- Princeton City Park
Amphitheater Feasibility Study,
Princeton, WV



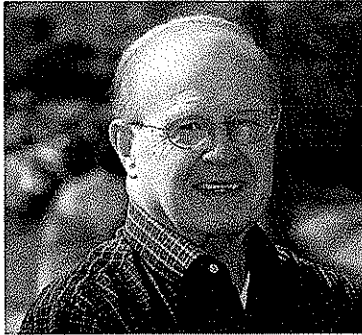
SECTION FOUR

Resumes

E. Ted Boggess, AIA, NCARB, Architect

Chairman of the Board

E.T. Boggess, Architect Inc.



EDUCATION:

Bachelor of Architecture
The Ohio State University
School of Architecture

RESPONSIBILITIES:

Ted founded E. T. Boggess, Architect, Inc., in 1966. Prior to Todd joining the firm, Ted was solely responsible for all design and managerial aspects of the corporation. After serving 35 years as president, Ted decided to hold only the position of Chairman of the Board.

Ted is responsible for . . .

- business development
- document review
- construction observation
- application for payment review
- contract negotiations
- administration

Your project will benefit from his 40+ years of architectural excellence. Ted's understanding of code requirements ensures that your project will satisfy all building, ADA, and life-safety regulations

PROFESSIONAL:

Over the years, Ted has been very active on state and national architectural boards and committees. West Virginia Governors have appointed him to five consecutive, five-year terms on the WV Board of Architects. In addition, he has served on the following national committees:

- National Council of Architectural Registration Boards (NCARB)
- Past Region II Coordinator for NCARB IDP Program
- Past Chairman – NCARB, National Education Committee
- Past Member – NCARB, Procedures and Documents Committee
- Past Member – NCARB, Professional Development Committee
- Past NAAB Accreditation Team Member

These committees are responsible for establishing educational requirements for new architects, and evaluating architectural programs at colleges and universities throughout the country. Even if you don't select our firm, you will still benefit from Ted's years of work improving the educational requirements of today's architects.



PROJECTS:

Ted's extensive work on a variety of projects has prepared him for almost any problem your project may encounter. A few years ago, the parking lot for a new pharmacy that our firm was designing proved to be smaller than the owner wanted. The site was restricted by a creek that ran between the property and the highway. Ted suggested covering the creek with a special system that allowed for increased parking directly over the waterway and provided access directly to the highway at two locations.

Ted will be available to develop the same kind of innovative solutions for your project as well.

PROJECTS

Governmental & Office Buildings:

- Mercer County Courthouse Annex, Princeton, WV
- Concord University Rahall Technology Center, Athens, WV
- WVDOH District 10 Headquarters Office Complex, Gardner, WV
- WVDOH District 6 Headquarters Office Complex, Moundsville, WV
- US Social Security offices for the GSA in Bluefield, Welch and Williamson, WV

- Mercer County Civil Air Patrol Hanger & Headquarters, Bluefield, WV
- First Community Banks in Princeton, WV; Athens, WV; Bluefield, VA; Emporia, VA
- First Century Bank, Beckley, WV
- MCNB Bank, Princeton, WV
- First Sentry Bank, Huntington, WV



WVDOH D-10 Office Building, Gardner, WV



WVDOH D-6 Office Building, Moundsville, WV



Todd Boggess, AIA, NCARB, Architect

President

E.T. Boggess, Architect Inc.



EDUCATION:

- Master of Architecture, Clemson University School of Architecture
- International Studies, Clemson University Daniel Center for Urban Design & Building Studies, Genoa, Italy
- Bachelor of Arts Degree in Design, Clemson University School of Architecture

RESPONSIBILITIES:

Todd joined ETB as a project architect and office manager in 1988 after graduating from Clemson University. In January, 2001, he assumed the office of President.

Todd is responsible for . . .

- architectural design and development
- project management and coordination
- computer aided design and visualization
- interior design
- site planning
- submittal reviews/shop drawings

Your project will receive his complete attention, from the interview and project meetings, through the construction process. As the president of the firm, you are putting your trust in him and he takes that commitment very seriously. He wants to make sure you are satisfied with our service, performance, and design.

PROJECTS:

Todd's design for the Mercer County Courthouse Annex involved a great deal of preliminary research. He met with each one of the agencies several times to examine how each office functioned and ensure that their new spaces would satisfy all their requirements. He obtained input not only from the department heads, but also the staff. Once he generated a preliminary design, he again met with the agencies to obtain their approval. Todd always uses this interactive design approach in order to ensure the client's current and future needs are satisfied. The Courthouse Annex (shown below) opened in 2004 and is home to the Magistrate Court, Prosecuting Attorney, Juvenile Probation, and Family Law.



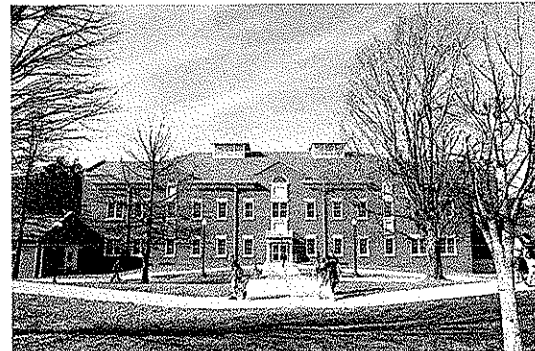
PROJECTS

Governmental & Office Buildings:

- Mercer County Courthouse Annex, Princeton, WV
- Nicholas County Judicial Annex (*Renovation*), Summersville, WV
- Concord University Rahall Technology Center, Athens, WV
- WVDOH District 10 Headquarters Office Complex, Gardner, WV
- WVDOH District 6 Headquarters Office Complex, Moundsville, WV
- US Social Security Offices for the GSA in Welch and Williamson, WV
- First Community Banks in Princeton, WV; Athens, WV; Bluefield, VA; Emporia, VA
- MCNB Bank, Princeton, WV
- First Century Bank in Beckley, WV
- Pipestem Conference Center (*Addition*), Pipestem State Park
- Princeton Public Library (*Historical Renovations*), Princeton, WV

AWARDS:

In the fall of 2003, Todd was selected as one of *West Virginia Executive Magazine's* "Young Guns". He was also selected as "Citizen of the Year – 2000" by both the Princeton/Mercer County Chamber of Commerce and the Princeton Elks Club for his efforts in creating opportunities for new business and improving our overall community.



*Concord University Rahall Technology Center
Athens, WV*

EDUCATION:

Bachelor of Science Design
Clemson University

Master of Architecture
Clemson University

RESPONSIBILITIES:

With over 25 years of experience in all phases of design and construction, Mr. Mackey brings strong design, management and leadership skills to the firm. His significant experience has enabled him to successfully oversee the design and construction of a number of large government projects. Specific project responsibilities include:

- code review and analysis
- program development
- master plan development
- conceptual design
- design visualization
- project management
- project coordination
- construction specifications
- construction administration and supervision

PROJECTS:

Mr. Mackey recently rejoined ETB Architects after serving as Executive Vice President for two Florida Architectural firms. During his absence, he served as project manager on several large projects for the military and other government agencies.

In addition to his design and project management responsibilities, Steve also directed the day to day operations and management of the firm.

PROJECTS - Government Buildings:

- Nicholas County Courthouse Annex, Summersville, WV
- WVARNG Readiness Center, Elkins, WV

Prior to joining ETB, Steve worked on the following projects:

- Florida Dept. of Law Enforcement Crime Laboratory & Office Building, Jacksonville, FL
- Florida Dept. of Health Office Building, Tallahassee, FL
- Florida Air National Guard Drug Interdiction Laboratory, Jacksonville, FL
- Truscott Air Terminal, Hunter AAF, Savannah, GA
- Concord HH-60 Operations/Para rescue Facility, Moody Air Force Base, GA
- Base Supply Support Centre, Robins Air Force Base, GA



EDUCATION:

Bachelor of Architecture
University of the Orange Free
State, South Africa

Master of Design Management
UNITEC
Auckland, New Zealand

RESPONSIBILITIES:

Roy joined ETB in 2004 as a project architect. His area of expertise is in design, documentation, and information management. He will be responsible for the ftp site that we will create to share project information. Most of his work before joining ETB was completed in South Africa and New Zealand. His work in the USA includes government facilities for the West Virginia Army National Guard and other public buildings.

Roy is responsible for . . .

- planning/programming
- construction documentation
- coordination of other disciplines
- ftp site design
- responding to contractor's requests for information
- reviewing submittals and shop drawings
- site visits/construction administration
- overall project management

PROJECTS:

Roy's expertise in project management and communication is reflected in his use of technology to enhance the delivery process via the internet and FTP. His mastery of information management systems will ensure that team members, contractors, and your representatives will be able to share ideas efficiently and cost effectively.

PROJECTS - Public Buildings:

- WVARNG Readiness Center, Elkins, WV
- First Century Bank, Beckley, WV
- Four Seasons Wellness Center, Tazewell, VA
- Mathena Cultural Arts Center, Princeton, WV

Prior to joining ETB, Roy worked on the following similar projects:

- Lewisburg Readiness Center for the National Guard, Lewisburg, WV
- Summersville Readiness Center for the National Guard, Summersville, WV



EDUCATION:

Bachelor of Science
Engineering – Architecture
Fairmont State University

Master of Architecture
Boston Architectural College

RESPONSIBILITIES:

Mr. Turner has recently joined ETB and brings with him experience in architectural design, as well as construction methods and practices. He has a great deal of experience with a variety of public buildings, including governmental and educational. Nathan is a native of Greenbrier County and is very familiar with the surrounding counties. His knowledge of the area will prove beneficial as we proceed with several projects in and around Lewisburg, including two new elementary schools and an addition to Greenbrier West High School.

Specific project responsibilities include:

- architectural programming
- construction documentation
- design visualization
- project management
- project coordination
- construction specifications

PROJECTS – Public Buildings:

- WV Council for Community and Technical College Education - Facility Programming
- Advanced Technology Centers (2) for the WV Council for Community and Technical College Education
- Greenbrier West High School (addition), Charmco, WV

Prior to joining ETB, Nathan worked on the following governmental projects:

- Mecklenburg County Courthouse, Charlotte, NC
- US Federal Courthouse, Jefferson City, MO
- US Embassy, Athens, Greece



Chris Canterbury, Associate AIA

Project Manager

E.T. Boggess, Architect Inc.

EDUCATION:

Bachelor of Science Engineering
Technology/Architecture
Fairmont State University

RESPONSIBILITIES:

Chris joined ETB in 2000 as a CADD Technician. His focus since joining ETB has been construction administration and his current position of Project Manager reflects that area of expertise. Your project will benefit from his superb organizational skills. He attends meetings and keeps track of your needs and wishes through notes and minutes. His timely response to submittals will ensure that your project stays on its construction schedule.

Chris is responsible for . . .

- construction documentation
- organizing and attending meetings
- distribution of minutes and progress reports
- contacting material suppliers
- responding to contractor's requests for information
- reviewing submittals and shop drawings
- construction administration
- site involvement
- contractor jobsite meetings – proactive approach

PROJECTS:

During the construction of the Mercer County Courthouse Annex, Chris monitored the budget very closely. He distributed updated amounts at the monthly meetings with the building commission and was instrumental in keeping the project under-budget. He will be just a diligent with the budget for your project as well.

PROJECTS – Public Buildings:

- Mercer County Courthouse Annex, Princeton, WV
- Concord University Rahall Technology Building, Athens, WV
- Beckley Financial Center/IRS Center for the GSA, Beckley, WV
- US Social Security Offices for the GSA in Welch and Williamson, WV
- Mercer County Civil Air Patrol Hanger & Headquarters, Bluefield, WV
- DHHR Office (Remodeling), Welch, WV
- Princeton Library (Renovations), Princeton, WV



David W. Blevins, PE, LEED AP
Mechanical Engineering Manager



Education and Training

Master of Science, Electrical Engineering
Virginia Polytechnic & State University,
1999

Bachelor of Engineering, Mechanical
Engineering
University of Virginia, 1968

Registrations

Professional Engineer: VA
Professional Engineer: WV (Pending)
Professional Engineer: MD
Professional Engineer: KY
Professional Engineer: TN
Professional Engineer: NC
Professional Engineer: OH
Professional Engineer: OK

Professional Affiliations

American Society of Heating,
Refrigerating and Air-Conditioning
Engineers
Institute of Electrical & Electronics
Engineers

Contact Information

Thompson & Litton
Chilhowie Office
P. O. Box 1369
121 E. Main St.
Chilhowie, VA 24319

Phone: 276-646-5050
Fax: 276-646-5040
E-mail: dblevins@t-l.com

Mr. David W. Blevins, PE, LEED AP, will serve as the Senior Mechanical Engineer for this project. Mr. Blevins has a broad range of experience in heating, ventilating, and air conditioning (HVAC); plumbing; security; and electrical design for all types of commercial buildings, institutional facilities, industrial plants, and water and wastewater installations. His responsibilities also include industrial process and material handling installations and engineering studies for special projects such as machinery design and hydroelectric design.

Mr. Blevins has extensive experience in designing complete HVAC, mechanical, electrical, plumbing, and structural systems for both new and retrofit commercial, industrial, institutional, and residential facilities. His responsibilities include project management; energy conservation; and mechanical, electrical, structural, and civil engineering design. Mr. Blevins also has specialized experience in heat generation systems, solid fuel combustion/ignition systems, and corrosion protection. As a LEED Accredited Professional, David has a comprehensive understanding of green building design practices, principles, and the LEED Rating System.

The following is a sampling of David's project-related experience:

Mount Weather Secure Entrance Facility

Mount Weather National Emergency Coordinating Center, Loudoun County, Virginia. Principal Electrical Engineer.

Pulaski Field Unit Infill

Pulaski Correctional Field Unit Infill. Dublin, Virginia. Project Manager and Chief Engineer.

Botetourt Field Unit Infill

Botetourt Correctional Field Unit Infill. Troutville, Virginia. Project Manager and Chief Engineer.

Culpeper Field Unit Infill

Culpeper Correctional Field Unit Infill. Culpeper, Virginia. Project Manager and Chief Engineer.

Eastern Correctional Institute

Eastern Correctional Institute, Somerset County, Maryland. Principal Electrical Engineer.

Baskerville Field Unit Infill

Baskerville Correctional Field Unit Infill. Boydton, Virginia. Project Manager and Chief Engineer.

Deep Meadow Correctional Facility

Deep Meadow Correctional Facility, State Farm, Virginia. Project Manager and Chief Engineer.

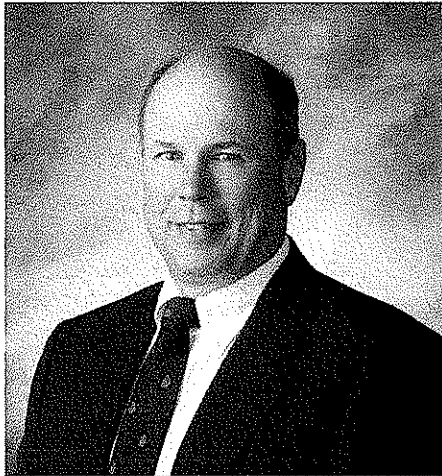
Rappahannock Regional Jail

Rappahannock Regional Jail, Fredericksburg, Virginia. Mechanical Engineer for Value Engineering Study

Loudoun County Adult Detention Center

Loudoun County Adult Detention Center, Leesburg, Virginia. Mechanical and Electrical Engineer for Value Engineering Study.

James B. Bonham, III, PE, LEED AP
Senior Electrical Engineer



Education and Training

Bachelor of Science, Agricultural
Engineering
Virginia Polytechnic Institute & State
University, 1975

Registrations

Professional Engineer: VA, 1980
Professional Engineer: TN, 1989
Professional Engineer: WV, 1996
Professional Engineer: NC, 1993
Professional Engineer: SC, 1997

Professional Affiliations

Illuminating Engineering Society of North
America

Contact Information

Thompson & Litton
P. O. Box 1369
121 East Main Street
Chilhowie, Virginia 24319

Phone: 276-646-5050
Fax: 276-646-5040
E-mail: jbonham@t-l.com

Mr. James B. Bonham, III, PE, LEED AP, will serve as the Senior Electrical Engineer for this project. As the former President of Bonham Engineering, Inc., a consulting electrical engineering firm, Jim possesses over 30 years of professional experience. Bonham has designed numerous electrical systems for all types of projects, including educational facilities, office and commercial buildings, industrial plants, medical facilities, and water and sewer installations. As a LEED Accredited Professional, Jim has a comprehensive understanding of green building design practices, principles, and the LEED Rating System.

The following is a sampling of his project-related experience:

Projects Completed while at Bonham Engineering Inc.

Commonwealth of Virginia Prisons Projects

Baskerville, Botetourt, Culpeper, and Troutville, Virginia Correctional Units. Electrical Engineer.

Fluvanna Women's Multi-Custody Institute Water and Wastewater Treatment Plant

Fluvanna County, Virginia. Electrical Engineer.

James River Correctional Center 90,000 GPD Wastewater Treatment Plant

Goochland County, Virginia. Electrical Engineer.

Sevier County Jail

Sevierville, Tennessee. Project Electrical Engineer.

Value Engineering and Cost Estimation Juvenile Detention Facility

Culpeper, Virginia. Electrical Engineer.

Wallens Ridge Maximum Security Prison

Big Stone Gap, Virginia. Plan Review/Construction Contract Electrical Inspector and building official for Electrical Systems.

Washington County Interim Workhouse

Jonesborough, Tennessee. Electrical Engineer.

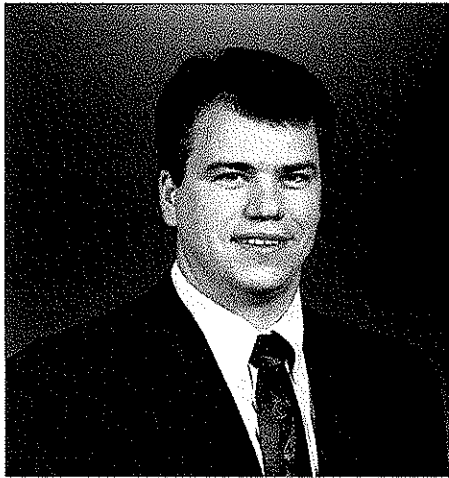
Washington County Jail

Jonesborough, Tennessee. Electrical Engineer.

Washington County Jail - Renovation/Expansion

Abingdon, Virginia. Electrical Engineer.

Steven D. Brooks, PE
Civil/Structural Engineer / Associate



Education and Training

Master of Science, Structures
Virginia Tech, 1989
Bachelor of Science, Civil Engineering
Virginia Tech, 1988

Registrations

Professional Engineer: VA, 1992
Professional Engineer: KY, 1998
Professional Engineer: TN, 1998
Professional Engineer: WV, 1998
Professional Engineer: MD, 2006

Professional Affiliations

American Society of Civil Engineers
American Concrete Institute
American Institute of Steel Construction
Virginia Structural Engineers Council
American Council of Engineering
Companies
Virginia Society of Professional Engineers

Awards and Publications

Virginia Department of Conservation and
Recreation recognized Steve Brooks and
T&L for their erosion and sediment
control/stormwater management plan
design for the Red Onion State
Correctional Facility near Pound, Virginia in
1997.

Contact Information

Thompson & Litton
103 East Main Street
P.O. Box 1307
Wise, VA 24293

Phone: 276-328-2161
Fax: 276-328-1738
E-mail: sbrooks@t-l.com

Steve Brooks is a 1989 graduate of Virginia Tech receiving a Master of Science Degree in Civil Engineering concentrating in Structures. Having 20 years of experience as both a structural and civil engineer, he has the ability to understand the many facets of a project and bring it to a successful completion. Since joining T&L, Steve has played a major role in the preliminary and final design of various engineering and architectural projects and evaluation of existing structures. He is in charge of the daily operations of the Structural Practice at Thompson & Litton and is recognized within the firm as a person who brings projects to completion on time and within budget.

Steve is responsible for setting department and project standards, addressing budgetary and scheduling issues, providing overall quality management and supervising the structural members of the design team. Mr. Brooks has also been the engineer of record on a variety of industrial, commercial, institutional and public works projects. Dealing with new construction, additions and renovation work, he has worked on projects with different types of delivery methods such as traditional design/bid/build, fast track, and design-build.

The following is a sampling of his project-related experience:

St. Brides Correctional Center

AECOM/VDOC, Chesapeake, Virginia. Structural Engineer.

Deerfield Correctional Center Expansion & Sequencing Batch Reactor

Moseley Architects/VDOC, Southampton County, Virginia. Structural Engineer.

Green Rock Correctional Center WWTP

Moseley Architects/VDOC, Pittsylvania County, Virginia. Structural Engineer.

Mount Rogers Correctional Center

Centex/VDOC, Grayson County, Virginia. Civil Engineer.

Pocahontas State Correctional Center Water System Improvements and WWTP

Moseley Architects/VDOC, Tazewell County, Virginia. Structural Engineer.

Keen Mountain Correctional Center - Grease Trap and Mechanical Bar Screen

VDOC, Buchanan County, Virginia. Structural Engineer.

Lee County Federal Prison Civil Site Design

HSM/MBOP, Lee County, Virginia. Civil Engineer.

Bland Correctional Center Water Treatment Plant Upgrade

Bland County, Virginia. Structural Engineer.

Red Onion State Prison

DMJM/VDOC, Wise County, Virginia. Civil Engineer.

Steven D. Brooks, PE
Civil/Structural Engineer / Associate (continued)

New River Valley Regional Jail

New River Valley Regional Jail Authority, Dublin, Virginia. Civil Engineer.

New River Valley Regional Jail Expansion

New River Valley Regional Jail Authority, Dublin, Virginia. Civil Engineer.

Southwest Virginia Regional Jail System

Southwest Virginia Regional Jail Authority, Dickenson, Scott, and Washington Counties, Virginia. Structural Engineer.

Western Virginia Regional Jail

AECOM/WVRJA, Roanoke, Virginia. Structural Engineer.

Abingdon Police Station

Abingdon, Virginia. Structural Engineer.

Bland County Courthouse Addition and Renovations

Bland, Virginia. Structural Engineer.

Bluefield Town Hall

Town of Bluefield, Virginia. Structural Engineer.

Russell County Courthouse Physical Needs Assessment

Lebanon, Virginia. Structural/Civil Engineer.

Russell County Courthouse Renovations

Lebanon, Virginia. Structural Engineer.

Russell County Government Center

Russell County, Virginia. Structural/Civil Engineer.

Tazewell Comprehensive Plan

K.W. Poore & Associates, Town of Tazewell, Virginia. Civil Engineer.

Tazewell County Administration Building Restoration and Adaptive Reuse

Tazewell County, Virginia. Structural Engineer.

Tazewell County PSA Central Office Building

North Tazewell, Virginia. Structural/Civil Engineer.

Wise Municipal Building

Town of Wise, Virginia. Civil Engineer.

Montgomery County Government Center

Montgomery County, Virginia. Structural Engineer.

Montgomery County Courthouse and Parking Structure

Montgomery County, Virginia. Structural Engineer.

Radford Municipal Building Additions and Renovations

Radford, Virginia. Structural/Civil Engineer.

Eric G. Gentry, LS
Survey Manager



Education and Training
VA DPOR Survey Apprenticeship
Program (with honors), Survey
Virginia Western Community College,
2002

Registrations
Certified Land Surveyor: WV, 2001
Certified Land Surveyor: TN, 2003
Certified Land Surveyor: VA, 2004

Professional Affiliations
WVAS
VAS

Contact Information
Thompson & Litton
726 Auburn Avenue
Suite 3100
Radford, VA 24141

Phone: 540-633-1897
Fax: 540-633-1896
E-mail: egentry@t-l.com

Mr. Eric Gentry is well versed in the surveying and construction industry with 21 years of experience in all phases of construction layout as well as all aspects of land surveying. Mr. Gentry has experience working in the international market. He was a Diver for Sub-Sea International and was responsible for performing sub-sea construction in the Gulf of Mexico. His experience is highlighted below:

New River Valley Community Services Facility Renovation & Addition - Surveying

Mountain Empire Services of the Southwest, Blacksburg, Virginia.
Survey Manager.

Radford University Fine Arts Center Layout

Branch & Associates, Radford, Virginia. Survey Manager.

Deerfield Correctional Center - Survey Staking

Moseley Architects/VDOC, Southampton County, Virginia. Survey Manager.

Grayson County PPEA Site Selection Surveying

Centex Construction/VDOC, Grayson County, Virginia. Survey Manager.

Green Rock Correctional Center - Surveying

Moseley Architects/VDOC, Pittsylvania County, Virginia. Survey Manager.

Western Virginia Regional Jail - Surveying

Branch Highways/WVRJA, Roanoke, Virginia. Survey Manager.

Radford Baseball Stadium

Radford High School Foundation, Radford, Virginia. Survey Manager.

Agriculture-Forestry Research Building Topographic Base-Survey/Construction Layout

Virginia Tech, Blacksburg, Virginia. Project Manager.

Alumni Center Utility Record Survey

Virginia Tech, Blacksburg, Virginia. Survey Manager.

Harper Hall Construction Layout Survey

Virginia Tech, Blacksburg, Virginia. Party Chief.

Institutes for Critical Technologies Engineering Facility - Surveying

Virginia Tech, Blacksburg, Virginia. Survey Manager.

Research Building # 10 - Survey

Virginia Tech Corporate Research Center, Blacksburg, Virginia. Party Chief.

Torgersen Hall Topographic Base- Survey/Construction Layout

Virginia Tech, Blacksburg, Virginia. Party Chief.

Virginia Tech Construction Survey - Various Projects

Blacksburg, Virginia. Survey Manager.

Virginia Tech Campus Wide Control Network - Control Surveying

Virginia Tech, Blacksburg, Virginia. Project Manager.

SECTION FIVE

UVV Forms



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
RJCMNT012

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

E.T. Boggess, Architect, Inc.
101 Rockledge Avenue
Princeton, WV 24740

REG'L JAIL & CORR'L AUTH'Y
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
09/20/2009				

BID OPENING DATE: **10/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-07		
<p>ARCHITECT SERVICES, PROFESSIONAL</p> <p>OPEN END CONTRACT TO PROVIDE ARCHITECT AND ENGINEERING SERVICES FOR THE WEST VIRGINIA REGIONAL JAIL AND CORRECTIONAL FACILITY AUTHORITY, PER THE SPECIFIC PROJECTS LISTED IN THE EXPRESSION OF INTEREST DOCUMENTATION.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 304-425-4491	DATE October 13, 2009
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
RJCMNT012

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
**JOHN ABBOTT
 304-558-2544**

RFQ COPY

TYPE NAME/ADDRESS HERE
**E.T. Boggess, Architect, Inc.
 101 Rockledge Avenue
 Princeton, WV 24740**

SHIP TO

REG'L JAIL & CORR'L AUTH'Y
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/20/2009				

BID OPENING DATE: **10/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>E.T. Boggess</i>	TELEPHONE 304-425-4491	DATE October 13, 2009
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER:
RJCMNT012

PAGE:
3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**JOHN ABBOTT
 304-558-2544**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

**E.T. Boggess, Architect, Inc.
 101 Rockledge Avenue
 Princeton, WV 24740**

SHIP TO

**REG'L JAIL & CORR'L AUTH'Y
 VARIOUS LOCALES AS INDICATED
 BY ORDER**

DATE PRINTED 09/20/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
-----------------------------------	---------------	----------	--------	---------------

BID OPENING DATE: **10/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	LOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: JOHN ABBOTT (32)-----</p> <p>RFQ. NO.: RJCMNT012-----</p> <p>BID OPENING DATE: 10/13/2009-----</p> <p>BID OPENING TIME: 1:30 PM-----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>E.T. Boggess</i>	TELEPHONE 304-425-4491	DATE October 13, 2009
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: E. T. Boggess, Architect, Inc.

Authorized Signature:  Date: October 13, 2009