

REQUIRED BID FORMS

The following certifications must be properly **completed and furnished by the OFFERER as part of the bid**. Failure to submit any of these certifications **shall** deem the bid **non-responsive**.

HAMLIN / TRI RIVERS TRANSIT

RECEIVED
2009 AUG 13 PM 12:50
WV PURCHASING
DIVISION

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

BID

BF#1

Proposal of Improvements Unlimited, LLC hereinafter called Bidder, organized and existing under the laws of the State of West Virginia doing business as A Limited Liability Company *. To the West Virginia Division of Public Transit, hereinafter called OWNER.

In compliance with you Advertisement for Bids, Bidder hereby proposed to perform all work for the new construction of a Administrative Office and Bus Maintenance Facility in Bluefield, Mercer County, West Virginia in strict accordance with the Contract Documents, within the time and at the prices stated herein.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid, each party hereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence work under this Contract on or before a date to be specified in the Notice to Proceed and to obtain substantial completion and final completion for the Project as called for in these Contract Documents.

NOTE: Bids include all applicable taxes, permits, and fees.

* Insert "a corporation," "a partnership," or "an individual" as applicable.

BASE BID: two million one hundred thousand + ^{no}100
(Amount to be shown in both words and numbers) \$ 2,100,000

BF#2

GENERAL CONTRACTOR

GENERAL WORK This price to include all work shown and noted in the Contract Documents. The General Contractor shall be responsible for the coordination, scheduling, and normal administrative activities of the project.

In the event of a difference between the written amount and the number amount, the written amount shall prevail.

The Bidder understands that to the extent allowed by applicable Codes, the Owner reserves the right to waive any informality or irregularity in any Bid or Bids and to reject any or all Bids in whole or in part; to reject a Bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the Bid by the Bidder that is in any way inconsistent with the requirements, terms, and conditions of the Bidding Documents; or to reject a Bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded a Contract, agrees that the work is to be substantially complete 365 days after Notice To Proceed is issued or 15 days after the encumbrance date of the Purchase Order if Notice to Proceed has not been received. The Bidder agrees to achieve Final Completion within 60 consecutive calendar days after the substantial completion. Liquidated damages shall be assessed at a rate of \$200 per day if substantial completion is not obtained within 365 calendar days of the Contractor's proceed date and liquidated damages shall be assessed at \$100 per day if final completion is not achieved within 60 calendar days of substantial completion.



BF#3

AIA Document A305

Contractor's Qualification Statement

1986 EDITION

This form is approved and recommended by The American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by the AIA or AGC.

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO:

ADDRESS:

SUBMITTED BY: *Improvements Unlimited, LLC*

NAME:

PO Box 37

ADDRESS:

Lerona, WV 25971

PRINCIPAL OFFICE:

*9123 Ingleside Rd.
Princeton, WV 24740*

Corporation

Partnership

Individual

Joint Venture

Other

Limited Liability Company

NAME OF PROJECT (if applicable): *Tri-River Transit Administration Office + Maintenance Facility*

TYPE OF WORK (file separate form for each Classification of Work):

General Construction

_____ HVAC

_____ Plumbing

_____ Electrical

_____ Other _____

(please specify)

Copyright 1964, 1969, 1979, ©1986 by The American Institute of Architects, 1735 New York Avenue, N.W., Washington, D.C. 20006. Reproduction of the material herein or substantial quotation of its provisions without written permission of the AIA violates the copyright laws of the United States and will be subject to legal prosecution.

1. ORGANIZATION

- 1.1 How many years has your organization been in business as a Contractor?
24
- 1.2 How many years has your organization been in business under its present business name?
24
- 1.2.1 Under what other or former names has your organization operated?
N/A
- 1.3 If your organization is a corporation, answer the following:
- 1.3.1 Date of incorporation:
- 1.3.2 State of incorporation:
- 1.3.3 President's name:
- 1.3.4 Vice-president's name(s):
- 1.3.5 Secretary's name:
- 1.3.6 Treasurer's name:
- 1.4 If your organization is a partnership, answer the following:
- 1.4.1 Date of organization:
- 1.4.2 Type of partnership (if applicable):
- 1.4.3 Name(s) of general partner(s):
- 1.5 If your organization is individually owned, answer the following:
- 1.5.1 Date of organization:
- 1.5.2 Name of owner:

- 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

A Limited Liability Company
William G. Erps, Member

2. LICENSING

- 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable

General Building
Electrical
Specialty → WV003431
Asbestos Abatement AC001473
Plumbing PL00246

- 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

Electrical
General Building
Specialty
Asbestos Abatement
Plumbing

3. EXPERIENCE

- 3.1 List the categories of work that your organization normally performs with its own forces

All types of construction, including finishes, carpentry, concrete, steel, sitework, excavation, plumbing, electrical,

- 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

- 3.2.1 Has your organization ever failed to complete any work awarded to it?

No

- 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

No

- 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

No

- 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details)

No

3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

See Attachment A

3.4.1 State total worth of work in progress and under contract:

\$ 600,000

3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

See Attachment B

3.5.1 State average annual amount of construction work performed during the past five years:

\$ 1,000,000

3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization

See Attachment C

4. REFERENCES

4.1 Trade References:

American Block 304-425-8158

Citizens Building Supply 304-327-6118

County Power Equipment 304-425-8273

4.2 Bank References:

First Community Bank

Bill Hopkins 304-431-9006

4.3 Surety:

4.3.1 Name of bonding company:

Colonial Surety

4.3.2 Name and address of agent:

*Anthony Cimasko
50 Chestnut Ridge Rd.
Montvale, NJ 07645*

5. FINANCING

5.1 Financial Statement

- 5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

- 5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

Thomas G. Himes, CPA 600 Rogers St. Princeton, WV 24740

- 5.1.3 Is the attached financial statement for the identical organization named on page one?

Yes

- 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

- 5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

Yes

6. SIGNATURE

61 Dated at Princeton, WV this 13th 19 2009 day of August

Name of Organization: Improvements Unlimited, LLC

By: William G Erps William G Erps

Title: Owner

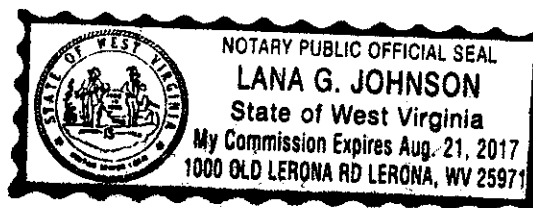
62

Mr William G Erps being
duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be
misleading

Subscribed and sworn before me this 13th 19 2009 day of August

Notary Public: LANA G JOHNSON

My Commission Expires: 8-21-17



CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.



Improvements Unlimited, LLC

"You need it done, we can do it!"

Attachment A

WORK IN PROGRESS

Project	Owner	Architect	Contract Amount	Bonding Company	Insurance	Percent Complete	Completion Date
Wyoming Co. Courthouse Annex	Wyoming Co. Commission	Silling Associates	\$541,469	Colonial Surety	Nationwide	98%	August 21, 2009
Meadows Remodel – Residential	Meadows		\$30,000		Nationwide	95%	August 24, 2009
Dockery Roof Replacement – Residential	Dockery		\$25,000		Nationwide	90%	August 31, 2009
Total			\$596,469.00				

Mail: PO Box 37 Lerona, WV 25971
Physical: 9123 Ingleside Rd. Princeton, WV 24740
304-487-1266 or 425-9649
Fax: 304-487-2176
Email: serps@frontiernet.net



Improvements Unlimited, LLC

"You need it done, we can do it!"

Attachment B

WORK COMPLETED

Project	Owner	Architect	Contract Amount	Bonding Company	Completion Date	Percent Work Self-Perform
Repair sink hole Bluefield High School	Mercer Co. Board of Ed – Jim Akers		\$240,000.00	Construction Bonds	Completed on schedule	100%
Repair Mountaineer Machine Shop	Chet May		\$210,000.00		November 2004 – on schedule	100%
Demo Bradshaw & Bartley Schools	McDowell Co. Board of Ed. – Jeff Nash	ZMM Architects	\$749,500.00	Construction Bonds	December 2005 – on schedule	100%
Site Prep War Pre K-8 School	McDowell Co. Board of Ed. – Jeff Nash	Williams Shriver Architects	\$1,063,000.00	Construction Bonds	May 2007 – on schedule	90%
ADA Access & Parking Upgrades Bluefield State College	Bluefield State College – Sheila Johnson	Thompson & Litton Architects	\$2,070,000.00	Colonial Surety	July 2007 – on schedule	100%
ADA Site Accessibility Modifications War Memorial, Kimball	McDowell Co. Museum Commission	Ralph Pederson Architects	\$221,600.00	Colonial Surety	December 2007 – on schedule	100%
Mercer Co. Airport Exterior Renovations	Mercer Co. Airport Authority	Chapman Technical Group	\$145,200.00	Colonial Surety	June 2008 – on schedule	95%
Automart	Billy Pantilli		\$1,000,000.00		January 2009 – on schedule	95%

Average amount of work per year \$1,000,000

Mail: PO Box 37 Lerona, WV 25971
 Physical: 9123 Ingleside Rd. Princeton, WV 24740
 304-487-1266 or 425-9649
 Fax: 304-487-2176
 Email: serps@frontiernet.net



Improvements Unlimited, LLC

"You need it done, we can do it!"

Attachment C

David Yontz

Experience:

Foreman

March 2002 to Present **Improvements Unlimited, LLC** Princeton, WV

All types of General and Specialty Carpentry

Plumbing

Dry-Wall Finishing

Work Duty Coordinator

February 2000 to February 2002 **Western Michigan Teen Challenge** Muskegon, MI

Responsible for upkeep of Physical Facility, Grounds, Landscaping, Lawn Care, etc.

Lead Salesman

November 1993 to January 1998 **Hughes Supply Company** Martinsburg, WV

Industrial Plumbing for Underground Utilities Sales

Takeoffs

Estimating

Mail: PO Box 37 Lerona, WV 25971

Physical: 9123 Ingleside Rd. Princeton, WV 24740

304-487-1266 or 425-9649

Fax: 304-487-2176

Email: serps@frontiernet.net



Improvements Unlimited, LLC

"You need it done, we can do it!"

Chad Johnson

Experience:

July 1996 to Present **Improvements Unlimited, LLC** Princeton, WV
All types of General and Specialty Carpentry

Education:

Carpentry Certificate Mercer County Vocational/Technical School

Mail: PO Box 37 Lerona, WV 25971
Physical: 9123 Ingleside Rd. Princeton, WV 24740
304-487-1266 or 425-9649
Fax: 304-487-2176
Email: serps@frontiernet.net



Improvements Unlimited, LLC

"You need it done, we can do it!"

Jerry Church

Experience:

June 1992 to Present **Improvements Unlimited, LLC** Princeton, WV

All types of General and Specialty Carpentry

Master Electrician

Mail: PO Box 37 Lerona, WV 25971
Physical: 9123 Ingleside Rd. Princeton, WV 24740
304-487-1266 or 425-9649
Fax: 304-487-2176
Email: serps@frontiernet.net



Improvements Unlimited, LLC

"You need it done, we can do it!"

Paul West

Experience:

May 1997 to Present **Improvements Unlimited** Princeton, WV
CDL License Truck Driver
Heavy Equipment Operator

Winter 1993 to Winter 1996 **Winterplace Ski Resort** Flat Top, WV
Grooming Machine Equipment Operator

1990-1993 **Triad Associative Contractors** North Carolina
Pipeline Equipment Operator

Mail: PO Box 37 Lerona, WV 25971
Physical: 9123 Ingleside Rd. Princeton, WV 24740
304-487-1266 or 425-9649
Fax: 304-487-2176
Email: serps@frontiernet.net

IMPROVEMENTS UNLIMITED, LLC
REVIEWED FINANCIAL STATEMENTS
December 31, 2007

PREPARED BY:
THOMAS G HIMES, CPA
600 ROGERS STREET
PRINCETON, WV 24740

IMPROVEMENTS UNLIMITED, LLC
REVIEWED FINANCIAL STATEMENTS

December 31, 2007

C O N T E N T S

Accountant's Review Report	page 1
Financial Statements:	
Balance Sheet	2
Statement of Income and Changes in Members' Equity	3
Statement of Cash Flows	4
Notes to Financial Statements	5
Supplementary Information:	
Accountant's Review Report on Supplementary Information	8
Schedule 1 - Earnings from Contracts	9
Schedule 2 - Contracts Completed	10
Schedule 3 - Contracts in Progress	11

THOMAS G HIMES CPA 3044873597 p.3

Thomas G. Himes, CPA

CERTIFIED PUBLIC ACCOUNTANT

600 ROGERS STREET
PRINCETON, WV, 24740
(304) 425-5119
FAX (304) 487-3597
himes@tghimescpa.com

ACCOUNTANT'S REVIEW REPORT

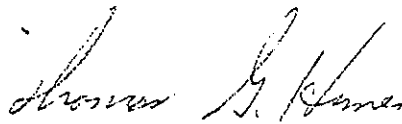
To the Members of
Improvements Unlimited, LLC
Princeton, WV 24740

I have reviewed the accompanying balance sheet of Improvements Unlimited, LLC, as of December 31, 2007, and the related statements of income and changes in members' equity and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the owner of Improvements Unlimited, LLC.

A review consists principally of inquiries of Company personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, I do not express such an opinion.

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with U.S. generally accepted accounting principles.

Thomas G. Himes, CPA
Princeton, WV 24740
May 23, 2008



IMPROVEMENTS UNLIMITED, LLC

BALANCE SHEET

December 31, 2007

ASSETS

CURRENT ASSETS

Cash	\$ 43,934
Accounts receivable - Trade	845,431
Property for resale	76,330
Other current assets	11,500
Total Current Assets	<u>977,195</u>

PROPERTY AND EQUIPMENT

Vehicles and equipment	1,689,437
Less: accumulated depreciation	<u>(944,735)</u>
Total Property and Equipment	<u>744,702</u>

TOTAL ASSETS \$ 1,721,897

LIABILITIES AND MEMBERS' EQUITY

CURRENT LIABILITIES

Lines of credit	\$ 403,033 ✓
Accounts payable - Trade	137,512 ✓
Other current liabilities	1,536 ✓
Current maturity of long term debt	<u>36,830 ✓</u>
Total Current Liabilities	578,911

LONG TERM DEBT - Less Current Maturity 81,776

TOTAL LIABILITIES 660,687

MEMBERS' EQUITY

Members' Equity 1,061,210

TOTAL LIABILITIES AND MEMBERS' EQUITY \$ 1,721,897

See accompanying notes and accountant's report

IMPROVEMENTS UNLIMITED, LLC

STATEMENT OF INCOME AND CHANGES IN
MEMBERS' EQUITY

For the Year Ended December 31, 2007

REVENUES	
Operating income	\$ <u>3,325,971</u>
COSTS AND EXPENSES	
Operating costs and expenses	2,830,799
General and administrative expenses	72,568
Interest expense	30,162
	<u>2,933,529</u>
INCOME FROM OPERATIONS	392,442
Other income	1,394
Loss on disposal of equipment	(10,000)
Interest income	118
	<u>383,954</u>
NET INCOME	383,954
Members' equity at beginning of year	727,591
Members' draw	<u>(50,335)</u>
MEMBERS' EQUITY AT END OF YEAR	\$ <u>1,061,210</u>

See accompanying notes and accountant's report

IMPROVEMENTS UNLIMITED, LLC

STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2007

CASH FLOWS FROM OPERATING ACTIVITIES

Net income	\$ 383,954
Adjustments to reconcile net income to net cash provided by operating activities:	
Depreciation	138,896
Loss on sale of equipment	10,000
(Increase) decrease in:	
Accounts receivable	(392,177)
Costs and estimated earnings in excess of billings	204,107
Other current assets	(11,500)
Increase (decrease) in:	
Accounts payable	29,651
Other current liabilities	(1,897)
Total adjustments	<u>(22,920)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>361,034</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Fixed assets purchased	<u>(269,373)</u>
NET CASH (USED) BY INVESTING ACTIVITIES	<u>(269,373)</u>
CASH FLOWS FROM FINANCING ACTIVITIES	
Proceeds of line of credit	183,033
Payments of long term note	(187,619)
Members' net draw	<u>(50,335)</u>
NET CASH (USED) BY FINANCING ACTIVITIES	<u>(54,921)</u>
NET INCREASE IN CASH	36,740
Cash at Beginning of Year	<u>7,194</u>
CASH AT END OF YEAR	\$ <u>43,934</u>
Supplemental Information:	
Interest paid	\$ 30,162

See accompanying notes and accountant's report

IMPROVEMENTS UNLIMITED, LLC

NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2007

NOTE A - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities and Source of Revenue - Improvements Unlimited, LLC (a limited liability company) constructs industrial, commercial, and residential buildings and other construction related work on fixed price and cost-plus contracts. Length of contracts vary, usually 30-90 days. The company also does other revenue producing activities such as snow removal.

Basis of Accounting - The accompanying financial statements of Improvements Unlimited, LLC, have been prepared on the accrual basis of accounting in accordance with U S generally accepted accounting principles.

Property and Equipment - Property and equipment are recorded at cost less accumulated depreciation computed over the estimated useful lives of the assets. Assets purchased prior to January 1, 2000, are depreciated using the income tax method of depreciation (accelerated cost recovery system and additional cost recovery on assets in their first year of service). The majority of these assets had lives of five years and were fully depreciated prior to January 1, 2005. Assets purchased after December 31 1999, are depreciated using the straight line method of depreciation. The company's policy is to capitalize assets costing greater than \$1,000 with a useful life of more than one year.

Losses from Bad Debts - Bad debt expense is recorded by the specific charge-off method; accordingly, no allowance is provided for losses, if any, which might result from uncollectible accounts.

Income Taxes - As a limited liability company, the company does not pay income taxes since the income and expenses of the Company are passed through to the individual members. Accordingly, no income tax is recorded in the accompanying financial statements.

Cash Equivalents - Improvements Unlimited, LLC, considers cash checking as cash on the statements of cash flows.

Use of Estimates - The Company, as do all entities, must use management's estimates in the preparation of these financial statements in conformity with generally accepted accounting principles. Actual results could differ from those estimates.

Recognition of Contract Income and Loss - The Company records profits and losses on its long-term contracts through estimates on the percentage-of-completion basis. The basis on which such profits or losses are recorded prior to completion is to accrue as an estimated ultimate loss, the full amount thereof, and as an estimated profit, that portion which is deemed allocable, on the basis of estimates of the percentage-of-completion, measured by the cost-to-cost method. Income from short-term contracts is recorded on substantial completion of each contract.

The asset, "Costs and estimated earnings in excess of billings", if any, represents revenues recognized in excess of amounts billed. The liability, "Billings in excess of costs and estimated earnings", if any, represents billings in excess of revenues recognized.

IMPROVEMENTS UNLIMITED, LLC

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

For the Year Ended December 31, 2007

NOTE B - LONG TERM DEBT

GMAC; 0%; original loan \$40,931; for the purchase of and secured by a 2005 Chevrolet truck; payable in 60 monthly payments of \$682.12 each until March 2010	\$ 18,419
First Community Bank; 8.00%; original loan and equipment cost \$118,110; for the purchase of and secured by a paver and dump truck; payable in five annual payments until August 2011	50,077
First Community Bank; 8.00%; original loan and equipment cost \$75,110; for the purchase of and secured by a dozer; payable in five annual payments until September 2011	50,110
	118,606
Less Current Maturity	(36,830)
	<u>\$ 81,776</u>

NOTE C - LINES OF CREDIT

Lines of Credit

First Community Bank; 5.7% variable; credit available \$500,000; due September 8, 2008; secured by all equipment, inventory, and accounts. Outstanding at December 31, 2007	\$ <u>403,033</u>
	\$ <u>403,033</u>

NOTE D - LEASES

For the year ended December 31, 2007, Improvements Unlimited, LLC, had no operating leases with future minimum rental payments

Total rent expense for the year ended December 31, 2007, was \$17,698

IMPROVEMENTS UNLIMITED, LLC

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

For the Year Ended December 31, 2007

NOTE E - BUSINESS AND CREDIT CONCENTRATION

The company maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Company has not experienced any losses in such accounts. The Company believes it is not exposed to any significant credit risk on cash and cash equivalents.

NOTE F - ACCOUNTS RECEIVABLE

For the year ended December 31, 2007, accounts receivable consisted of:

Completed Jobs	\$ 845,431
----------------	------------

Of the above amount, \$500,000 is receivable from one of the members of Improvements Unlimited, LLC

NOTE G - BACKLOG

As of December 31, 2007, there was a backlog in the amount of \$650,000, for the construction of a Suzuki dealership.

NOTE H - RELATED PARTY TRANSACTIONS

During the year ended December 31, 2007, the company entered into contracts with one of the members of Improvements Unlimited, LLC

Transactions with this member during 2007 are:

<u>PROJECT</u>	<u>REVENUES EARNED</u>	<u>COST OF REVENUES</u>	<u>PROFIT (LOSS)</u>
Erps Shop Building	\$500,000	\$500,000	\$ -0-

Thomas G. Himes, CPA

CERTIFIED PUBLIC ACCOUNTANT

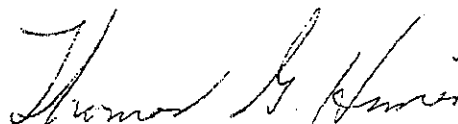
600 ROGERS STREET
PRINCETON, WV, 24740
(304) 425-5119
FAX (304) 487-3597
himes@tghimescpa.com

ACCOUNTANT'S REVIEW REPORT ON SUPPLEMENTARY INFORMATION

To the Members of
Improvements Unlimited, LLC
Princeton, WV 24740

My report on my review of the basic financial statements of Improvements Unlimited, LLC, for the year ended December 31, 2007 appears on page one. The review was made for the purpose of expressing limited assurance that there are no material modifications that should be made to the financial statements in order for them to be in conformity with U.S. generally accepted accounting principles. The information included in the accompanying Schedules 1 - 3 is presented only for supplementary analysis purposes. Such information has been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, and I am not aware of any material modifications that should be made thereto.

Thomas G. Himes, CPA
Princeton, WV 24740
May 23, 2008



IMPROVEMENTS UNLIMITED, LLC
SCHEDULE 1 - EARNINGS FROM CONTRACTS

For the Year Ended December 31, 2007

	<u>REVENUES EARNED</u>	<u>COST OF REVENUES EARNED</u>	<u>GROSS PROFIT (LOSS)</u>
Contracts completed during the year	\$ 2,473,310	\$ 2,164,014	\$ 309,296
Contracts in progress at year end	-	-	-
Sundry	<u>852,661</u>	<u>666,785</u>	<u>185,876</u>
Totals	<u>\$ 3,325,971</u>	<u>\$ 2,830,799</u>	<u>\$ 495,172</u>

See accompanying notes and accountant's report

IMPROVEMENTS UNLIMITED, LLC

SCHEDULE 2 - CONTRACTS COMPLETED

For the Year Ended December 31, 2007

DURING THE YEAR ENDED DECEMBER 31, 2007	<u>REVENUES EARNED</u>	<u>COST OF REVENUES</u>	<u>PROFIT (LOSS)</u>
Bluefield State College	\$ 1,278,955	\$ 1,082,812	\$ 196,143
Kimball War Memorial	212,187	243,082	(30,895)
New Peoples Bank	145,020	124,250	20,770
Mercer County Airport	134,070	83,700	50,370
Princeton Sidewalks	109,928	73,550	36,378
Tiffany Manor	93,150	56,620	36,530
Erps Shop Building	<u>500,000</u>	<u>500,000</u>	<u>-</u>
Total	<u>\$ 2,473,310</u>	<u>\$ 2,164,014</u>	<u>\$ 309,296</u>

See accompanying notes and accountant's report

IMPROVEMENTS UNLIMITED, LLC

SCHEDULE 3 - CONTRACTS IN PROGRESS

For the Year Ended December 31, 2007

	New Hope Road Project	Total
CONTRACT TOTALS		
Revenues	\$ 100,000	\$ 100,000
Estimated gross profits	80,000	80,000
FROM INCEPTION TO DECEMBER 31, 2007		
Revenues earned	\$ 9,084	\$ 9,084
Cost of revenues earned	7,899	7,899
Gross profit	1,185	1,185
Billed to date	9,084	9,084
Estimated cost to complete	10,918	10,918
FOR THE YEAR ENDED DECEMBER 31, 2007		
Revenues earned	\$ -	\$ -
Cost of revenues earned	-	-
Gross profit	-	-

See accompanying notes and accountant's report

Improvements Unlt'd LLC
Balance Sheet
December 31, 2008

ASSETS

Current Assets		
Cash - First Community Bank	\$	2,318.95
Accounts Receivable		860,891.00
Property for Resale		76,330.00
		939,539.95
Property and Equipment		
Equipment		1,245,988.81
Vehicles		462,675.02
Accumulated Depreciation		(1,083,575.00)
		625,088.83
Other Assets		
		0.00
Total Assets	\$	1,564,628.78

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	251,395.00
Sales Taxes Payable		114.32
FUTA Payable		193.67
SUTA Payable		320.74
State WH/WV		427.13
Child Support WH		(138.12)
West - Savings		95.00
Notes Payable - GMAC		10,232.84
		262,640.58
Long-Term Liabilities		
Line of Credit - FCB		577,499.20
Loan, Paver & trucks		40,533.26
Note Pay, FCB, '86 Cat dozer		42,567.26
		660,599.72
Total Long-Term Liabilities		660,599.72
Total Liabilities		923,240.30
Capital		
Drawing		(60,610.54)
Owner's Capital		1,061,210.00
Net Income		(359,210.98)
		641,388.48
Total Capital		641,388.48
Total Liabilities & Capital	\$	1,564,628.78

Unaudited - For Management Purposes Only

Colonial Surety Company

Administrative Office
50 Chestnut Ridge Road
Montvale, NJ 07645
201-573-8788

BID BOND

Approved by The American Institute of Architects
A.I.A. Document No. A-310 (Feb. 1970 Edition)

KNOW ALL PERSONS BY THESE PRESENTS, that we,

Improvements Unlimited, LLC, Lerona, WV

as Principal, hereinafter called the Principal, and COLONIAL SURETY COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, as Surety, hereinafter called the Surety, are held and firmly bound unto

Department of Administration, Charleston, WV

as Obligee, hereinafter called the Obligee, in the sum of

5% of amount bid not to exceed \$100000

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Construction of Administrative Office and Maintenance Facility

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 13th day of August 2009.

Witness: Staci Yontz
Staci Yontz

Improvements Unlimited, LLC

William S. Epps, owner/member
(Principal/Title) (Seal)

Witness: Staci Yontz
Staci Yontz

COLONIAL SURETY COMPANY

Anthony J Cimasko
Anthony J Cimasko (Attorney-in-fact) (Seal)

COLONIAL SURETY COMPANY

Duncannon, Pennsylvania
Administrative Office: 50 Chestnut Ridge Road, Montvale, New Jersey 07645

GENERAL POWER OF ATTORNEY

Know all Men by These Presents, That COLONIAL SURETY COMPANY, a corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania and having an administrative office in Montvale, Bergen County, NJ does by these presents make, constitute and appoint

Lerona WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver.

Any and All Bonds

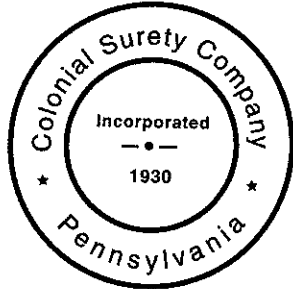
and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises.

Be it Resolved, that the President, any Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Section 1. Attorney-in-Fact. Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary.

In Witness Whereof, Colonial Surety Company has caused these presents to be signed by its President and its corporate seal to be hereto affixed the 8th day of September, A.D., 2006.

State of New Jersey
County of Bergen
} SS.:



COLONIAL SURETY COMPANY

By Wayne Nunziata, President

On this 8th day of September, in the year 2006, before me Theresa Simmons, a notary public, personally appeared Wayne Nunziata, personally known to me to be the person who executed the within instrument as President, on behalf of the corporation therein named and acknowledged to me that the corporation executed it.



THERESA SIMMONS
A Notary Public of New Jersey
My Commission Expires September 2 2010

Theresa Simmons, Notary Public

I, the undersigned Secretary of Colonial Surety Company, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in force and effect.

And I do hereby further certify that the Certification of this Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Board of Directors of the Colonial Surety Company at a meeting duly called and held on the 30th of January 1968, and that said resolution has not been amended or repealed:

RESOLVED, that the signature of the Secretary or any Assistant Secretary of this Corporation, and the seal of Corporation, may be affixed or printed by facsimile to any certificate to a Power of Attorney of this Corporation, and that such printed facsimile signature and seal shall be valid and binding upon this Corporation.

GIVEN under my hand and the seal of said Company, at Montvale, New Jersey this 13th day of August, 20 09.

For verification of the authenticity of this Power of Attorney you may call (201) 573-8788 and ask for the Power of Attorney clerk. Please refer to the above named individual(s) and details of the bond to which the power is attached.

Frederick S. Gallo, Secretary

State of West Virginia
County of Mercer

AND NOW, this 13th day of August, in the calendar year of 2009, before me, a duly appointed and commissioned notary public, came the identified subscriber to the within instrument or instruments, and/or the demonstrated attorney-in-fact for said signatory and subscriber on said instrument or instruments, **Anthony J. Cimasko, attorney-in-fact of Colonial Surety Company**, an insurance company duly organized and existing under the laws of the Commonwealth of Pennsylvania and which is authorized to conduct business in this State, and that as such being authorized to do so, acknowledged that the within instrument or instruments were executed as the authorized act of his disclosed principal for the purposes therein contained, and declared to be a person executing said instrument or instruments as attorney-in-fact and with full capacity and competency, at the request of and on behalf of Colonial Surety Company therein named and acknowledged to me that the aforesaid Colonial Surety Company had authorized the execution by the aforesaid attorney-in-fact of said instrument or instruments with the intent to be legally bound as required by common and statutory law.

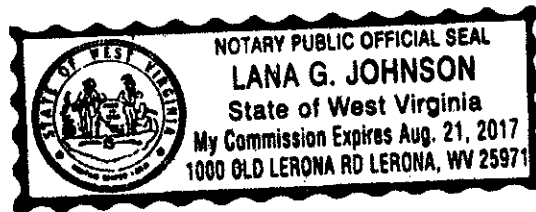
IN WITNESS WHEREOF, I hereunto set my hand and official seal.

A Notary Public of West Virginia
My Commission Expires on 8-21-17

Notary Public in and for the

County of Mercer
State of West Virginia

Lana G. Johnson
NOTARY PUBLIC



COLONIAL SURETY COMPANY
Duncannon, Pennsylvania
- Inc 1930 -

FINANCIAL STATEMENT—DECEMBER 31, 2007

ASSETS

LIABILITIES & SURPLUS

*Stocks and Bonds	\$ 22,333,566	Reserve for Unearned Premiums	\$5,524,430
Cash in Office & Banks	2,802,343	Claim Reserves	9,472,120
Accrued Interest & Dividends	271,910	Other Liabilities	1,067,768
Premiums & Agents Balances Receivable	636,235	Collateral Held	462,719
Other Assets	875,886	Capital Stock	3,000,000
Surplus		Surplus	7,392,903
Total Admitted Assets	26,919,940	Total Liabilities & Surplus	26,919,940

*Bonds and stocks are valued on basis approved by National Association of Insurance Commissioners

**STATE OF NEW JERSEY
COUNTY OF BERGEN**

ss.:

I, Wayne Nunziata, President of COLONIAL SURETY COMPANY, do hereby certify that the foregoing is a full, true and correct copy of the Financial Statement of said Company, as of December 31, 2007

IN WITNESS WHEREOF, I have signed this statement at Montvale, New Jersey, this 15th day of February, 2008



Wayne Nunziata

Wayne Nunziata President

Theresa Simmons

Theresa Simmons Notary Public

Theresa Simmons
A Notary Public of New Jersey
My Commission Expires September 2, 2010

BID FORM #
BF5

CONTRACTORS LICENSE

WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR, CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.

WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTOR'S LICENSE NUMBER ON THEIR BID.

BIDDER TO COMPLETE AND SUBMIT WITH BID:

CONTRACTOR'S NAME: Improvements Unlimited, LLC

CONTRACTOR'S LICENSE NO: WV003431

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT.



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,

COUNTY OF Mercer, TO-WIT:

I, Staci Yontz, after being first duly sworn, depose and state as follows:

- 1. I am an employee of Improvements Unlimited, LLC; and,
(Company Name)
- 2. I do hereby attest that Improvements Unlimited, LLC
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code** §21-1D-5.

The above statements are sworn to under the penalty of perjury.

Improvements Unlimited, LLC
(Company Name)

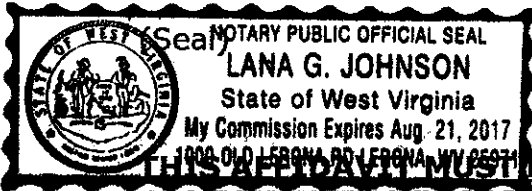
By: Staci Yontz

Title: Office Manager

Date: 08/12/09

Taken, subscribed and sworn to before me this 12 day of Aug 2009.

By Commission expires 8-21-17



Lana G. Johnson
(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

BID FORM #7

BUY AMERICA CERTIFICATION

Bidder or offerer to complete correct certification.

Certificate of Compliance with Section 165(a)

The bidder or offerer hereby certifies that it will comply with the requirements of section 165(a) of the Surface Transportation Act of 1982, as amended, and the applicable regulations in 49 CFR part 661.

08/12/09
Date

William M. Erps
Authorized Signature

Improvements Unlimited, LLC
Company Name

William G. Erps
Name

Owner / Member
Title

Certificate for Non-Compliance with Section 165(a)

The bidder or offerer hereby certifies that it cannot comply with the requirements of section 165(a) of the Surface Transportation Assistance Act of 1982, as amended, but it may qualify for an exception to the requirement pursuant to section 165(b)(2) or (b)(4) of the Surface Transportation Act of 1982, as amended, and the regulations in 49 CFR 661.7.

Date

Authorized Signature

Company Name

Name

Title

BID FORM # 8

VENDOR'S CERTIFICATION OF UNDERSTANDING AND ACCEPTANCE

The Contractor hereby certifies that all Technical Specifications and Contract Terms and Conditions have been carefully reviewed, are fully understood and shall be adhered to in performance and completion of any contract resulting from this bid.

08/02/09
Date

William M. Eng
Authorized Signature

Owner / Member
Title

Improvements Unlimited, LLC
Company Name

SPECIFICATION COMPLIANCE

NOTE: Please check if what is offered is in exact compliance with specifications. Any discrepancies must be listed as an attachment to the bid proposal. Exact dimensions and/or descriptions must be provided as a part of the Contractor's bid proposal when submitted.

Bid proposal submitted meets and/or exceeds all specification requirements.

Bid proposal submitted contains deviations from specification requirements. Detailed descriptions of these deviations have been provided with this bid proposal.

BID FORM #9

**CERTIFICATION OF PRIMARY PARTICIPANT REGARDING
DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

The Primary Participant (applicant for an FTA grant or cooperative agreement, or potential contractor for a major third party contract),

Improvements Unlimited, LLC (COMPANY NAME) certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(If the primary participant (applicant for an FTA grant, or cooperative agreement, or potential third party contractor) is unable to certify to any of the statements in this certification, the participant shall attach an explanation to this certification.)

THE PRIMARY PARTICIPANT (APPLICANT FOR AN FTA GRANT OR COOPERATIVE AGREEMENT, OR POTENTIAL CONTRACTOR FOR A MAJOR THIRD PARTY CONTRACT),

William G. Erps CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEQ. ARE APPLICABLE THERETO.

William M. Erps, Owner / Member
Signature and Title of Authorized Official

BID FORM #10

CERTIFICATION OF RESTRICTIONS ON LOBBYING

The undersigned (Vendor, Contractor) certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. [as amended by "Government Wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. [Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Vendor, Improvements Unlimited, LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Vendor understands and agrees that the provisions of 31 U.S.C. § 3801, et seq., apply to this certification and disclosure, if any.

08/12/09
Date

William M. Ego
Authorized Signature

Owner / Member
Title

BID FORM #11

ADDENDUM ACKNOWLEDGMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 07/03/09

No. 2 08/10/09

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

William D. Egan
Signature

Improvements Unlimited, LLC
Company

08/12/09
Date

BID FORM #13

**DISADVANTAGED BUSINESS ENTERPRISE
PARTICIPATION CONFIRMATION CERTIFICATION**

**NOTE: BID FORM #13 MUST BE INCLUDED FROM EACH DBE
SUBCONTRACTOR/SUPPLIER THAT IS PARTICIPATING IN
THE CONTRACT.***

This DBE subcontractor/supplier confirms that he/she is participating in the contract as provided in the prime Contractor's Plan For DBE Participation (Bid Form #12). Signature on this form does not constitute a contract between the prime contractor and subcontractor/supplier.

August 12, 2009
Date

[Signature]
Authorized Signature

President
Title

Hazzard Excavating & Trenching Co.
Company Name

***Please make as many copies of this bid form as needed.**

RFQ No PT210003STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated

Vendor's Name: Improvements Unlimited, LLC
Authorized Signature: William M. Enns Date: 08/12/09



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		906-38		
<p>CONSTRUCTION OF ADMINISTRATIVE OFFICE AND MAINTENANC</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF PUBLIC TRANSIT, IS SOLICITING BIDS FROM RESPONSIBLE VENDORS TO PROVIDE ALL LABOR & MATERIAL FOR THE CONSTRUCTION OF A PRE-ENGINEERED METAL AND BRICK ADMINISTRATIVE OFFICE AND MAINTENANCE FACILITY FOR TRI RIVER TRANSIT LOCATED IN HAMLIN, WV.</p> <p>A MANDATORY PRE-BID CONFERENCE WILL BE HELD AT THE HAMLIN COMMUNITY CENTER, 220 MAIN STREET, HAMLIN, WV 25523 ON JULY, 14, 2009 @ 10:00 AM. FAILURE TO ATTEND THE MANDATORY PRE-BID CONFERENCE WILL RESULT IN BID DISQUALIFICATION. AN INDIVIDUAL MAY NOT REPRESENT MORE THAN ONE FIRM AT THE MANDATORY PRE-BID CONFERENCE.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PRUCHASING DIVISION VIA FAX AT 304-558-4115 OR VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV. DEADLINE FOR TECHNICAL QUESTIONS IS 07/22/09 AT 4:00 PM TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>THE BIDDING DOCUMENTS CONSIST OF THE REQUEST FOR QUOTATION, PLANS AND SPECIFICATIONS.</p> <p>THE REQUEST FOR QUOTATION MAY BE OBTAINED BY CONTACTING</p> <p>FRANK WHITTAKER, SENIOR BUYER WV PURCHASING DIVISION</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Emp</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

RFQ COPY
TYPE NAME/ADDRESS HERE
 Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO
 DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED 07/01/2009	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
-----------------------------------	---------------	----------	-----	---------------

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				2019 WASHINGTON STREET, EAST 304-558-2316 FRANK.M.WHITTAKER@WV.GOV PLANS AND SPECIFICATIONS MAY BE OBTAINED BY CONTACTING BURGESS & NIPLE, INC. ENGINEERS AND ARCHITECTS 424 EMERSON AVENUE PARKERSBURG, WV 26104 304-485-8541 PLANS AND SPECIFICATIONS MAY BE PURCHASED AT \$150.00, PLUS SHIPPING AND HANDLING FOR SETS THAT ARE MAILED, WHICH IS NONREFUNDABLE. BIDDERS AND MATERIAL SUPPLIERS MAY PROCURE ADDITIONAL SETS AT ACTUAL COST. ONLY COMPLETE SETS WILL BE ISSUED. EXHIBIT 5 WEST VIRGINIA CODE 21-1D-5 PROVIDES THAT: ANY SOLICITA- TION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK T SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTI- CLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED DRUG-FREE WORKPLACE AFFIDAVIT WIT THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID. NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 425 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. THE AGENCY WILL ISSUE THE NOTICE TO PROCEED IN WRITING.		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Gump</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

BFO NUMBER
PTR10003

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</p> <p>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR LINCOLN COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</p> <p>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$1,000,000.</p> <p>(XX) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Epps</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.</p> <p>(XX) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR.</p> <p>REV. 11/00</p> <p>EXHIBIT 7</p> <p>DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS</p> <p>IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Epps</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
5

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

PROPERTY

RFQ COPY
TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
BUILDING 5, ROOM 906
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS.</p> <p>IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.</p> <p>REV. 3/88</p> <p>EXHIBIT 9</p> <p>NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA</p> <p>THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Epps</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
6

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

VENDOR FOR

RFQ COPY

TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
BUILDING 5, ROOM 906
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:</p> <p>(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED.</p> <p>(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE.</p> <p>(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE.</p> <p>REV. 11/96</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William S. Epps</i>	TELEPHONE <i>304-487-1266</i>	DATE <i>08/12/09</i>
TITLE <i>Owner</i>	FEIN <i>56-2562758</i>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
7

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

STATE TO

DIVISION OF PUBLIC TRANSIT

BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOF	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NOS.:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>.....SIGNATURE</p> <p>.....COMPANY</p> <p>.....DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Epps</i>	TELEPHONE <i>304-487-1266</i>	DATE <i>08/12/09</i>
TITLE <i>Owner</i>	FEIN <i>56-2562758</i>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
8

ADDRESS CORRESPONDENCE TO ATTENTION OF
**FRANK WHITTAKER
 304-558-2316**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Leron, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME: <i>Improvements Unlimited, LLC</i></p> <p>CONTRACTORS LICENSE NO.: <i>WV003431</i></p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p>APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULE AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Ems</i>	TELEPHONE <i>304-487-1266</i>	DATE <i>08/12/09</i>
TITLE <i>Owner</i>	FEIN <i>56-2562758</i>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
9

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

VENDOR

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT

**BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>REV. 5/2009</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>REQ. NO.: PTR10003</p> <p>BID OPENING DATE: 08/13/09</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p style="text-align: center;">----- 304-487-2176 -----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Epps</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562158	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
10

ADDRESS CORRESPONDENCE TO ATTENTION OF
**FRANK WHITTAKER
 304-558-2316**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/01/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE:						
				William G. Erps		
***** THIS IS THE END OF RFQ PTR10003 ***** TOTAL:						2,100,000

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Erps</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 PTR10003

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 FRANK WHITTAKER
 304-558-2316

VENDOR

*709054837 304-487-1266
 IMPROVEMENTS UNLIMITED LLC
 PO BOX 37
 1000 OLD LERONA ROAD
 LERONA WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/20/2009				

BID OPENING DATE: 08/13/2009 BID OPENING TIME 01-30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED CLARIFICATIONS, CHANGES TO THE SPECIFICATIONS, AND THE MANDATORY PRE-BID SIGN SHEET.						
BID OPENING DATE AND TIME HAVE NOT CHANGED.						
***** END ADDENDUM NO. 1 *****						
0001	1	EA		906-38		
CONSTRUCTION OF ADMINISTRATIVE OFFICE AND MAINTENANC						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Epps</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10003

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
804-558-2316

VENDOR
 *709054837 304-487-1266
IMPROVEMENTS UNLIMITED LLC
PO BOX 37
1000 OLD LERONA ROAD
LERONA WV 25971

SHIP TO
DIVISION OF PUBLIC TRANSIT
BUILDING 5, ROOM 906
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/20/2009				

BID OPENING DATE: **08/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ PTR10003 ***** TOTAL:						<u>2,100,000</u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *William M. Epps* TELEPHONE **304-487-1266** DATE **08/12/09**
 TITLE **Owner** FEIN **56-2562758** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER
 PTR10003

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 FRANK WHITTAKER
 304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Leron, WV 25971

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/10/2009				

BID OPENING DATE:

08/13/2009

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 2 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED BID CLARIFICATIONS, CHANGES TO THE SPECIFICATION AND DRAWING A-301.						
SHOULD VENDORS NEED A FULL SIZE COPY OF DRAWING A-301 CONTACT FRANK WHITTAKER VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV. OR VIA FAX AT 304-558-2316.						
BID OPENING DATE AND TIME HAVE NOT CHANGED.						
***** NO ADDITIONAL CHANGES *****						
0001	1	EA		906-38		
CONSTRUCTION OF ADMINISTRATIVE OFFICE AND MAINTENANC						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>William M. Eyr</i>	TELEPHONE 304-487-1266	DATE 08/12/09
TITLE Owner	FEIN 56-2562758	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**request for
 Quotation**

RFQ NUMBER
 PTR10003

PAGE
 2

ADDRESS CORRESPONDENCE TO ATTENTION OF
 FRANK WHITTAKER
 304-558-2316

V
E
N
D
O
R

RFQ COPY
 TYPE NAME/ADDRESS HERE

Improvements Unlimited, LLC
 PO Box 37
 Lerona, WV 25971

S
H
I
P
T
O

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/10/2009				

BID OPENING DATE: 08/13/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ PTR10003 ***** TOTAL:						2,100,000

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE William M. Eym TELEPHONE 304-487-1266 DATE 08/12/09
 TITLE Owner FEIN 56-2562758 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV003431

Classification:

ELECTRICAL
GENERAL BUILDING
SPECIALTY

IMPROVEMENTS UNLIMITED LLC
PO BOX 37
LERONA, WV 25971


Date Issued

SEPTEMBER 05, 2008

Expiration Date

SEPTEMBER 05, 2009


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board

WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11